

# AGENDA

## CITY OF HOUSTON ■ CITY COUNCIL

March 26th & 27th, 2019

**MAYOR**  
SYLVESTER TURNER

**CONTROLLER**  
CHRIS B. BROWN

### DISTRICT COUNCIL MEMBERS

Brenda Stardig  
District A

Steve Le  
District F

Jerry Davis  
District B

Greg Travis  
District G

Ellen R. Cohen  
District C

Karla Cisneros  
District H

Dwight A. Boykins  
District D

Robert Gallegos  
District I

Dave Martin  
District E

Mike Laster  
District J

Martha Castex-Tatum  
District K

### AT-LARGE COUNCIL MEMBERS

Mike Knox  
Position 1

Michael Kubosh  
Position 3

David W. Robinson  
Position 2

Amanda K. Edwards  
Position 4

Jack Christie D.C.  
Position 5

Marta Crinejo Director - City Council Agenda

Anna Russell City Secretary

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To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

**NOTE: If a translator is required, please advise when reserving time to speak**

**AGENDA - COUNCIL MEETING Tuesday, March 26, 2019 - 1:30 PM**  
**City Hall Chamber**

**PRESENTATIONS**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**Council Member Gallegos**

**ROLL CALL AND ADOPT MINUTES OF PREVIOUS MINUTES**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

**NOTE: If a translator is required, please advise when reserving time to speak**

**SP032619**

**RECESS**

**RECONVENE**

**WEDNESDAY - March 27, 2019 - 9:00 A. M.**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY  
THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 1 through 36**

**MISCELLANEOUS - NUMBERS 1 through 10**

1. REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **AIRPORT BOARD OF ADJUSTMENT**, for terms to expire February 1, 2021:
  - Position One - **JOHN L. MARTINEC**, reappointment and as Chair
  - Position Two - **JOHNNY R. GANT**, reappointment
  - Position Three - **THOMAS L. SEYMOUR**, reappointment
  - Position Four - **LEE ALLEN KRAUSE**, reappointment
  - Alternate Position One - **JEREMY B. CRAFT**, appointment
  - Alternate Position Two - **GARRY REECE**, appointment
  - Alternate Position Three - **RAY C. JONES**, appointment
  - Position Five B - **ANN COLLUM**, reappointment
  - Position Five C - **TRACY D. WHITEHEAD II**, reappointment
2. REQUEST from Mayor for confirmation of the appointment or reappointment



of the following individuals to the **BOARD OF DIRECTORS OF THE HOUSTON AMATEUR SPORTS PARK LGC, INC:**

Position One - **DAVID R. SHEIL**, appointment, for a term to expire 1/1/2020

Position Four - **NATHAN KOUAMOU**, appointment, for a term to expire 1/1/2022

Position Five - **LES HAULBROOK**, reappointment, for a term to expire 1/1/2022, and to serve as Chair

Position Six - **MAXIMILIANO CÁRDENAS III**, reappointment, for a term to expire 1/1/2021

Position Seven - **MARTIN FOX**, reappointment, for a term to expire 1/1/2021

3. **REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the REINVESTMENT ZONE NUMBER TWELVE, CITY OF HOUSTON, TEXAS (CITY PARK ZONE) BOARD OF DIRECTORS:**

Position One - **WILLIAM E. MORFEY**, reappointment, for a term to expire 12/7/2020

Position Three - **MATTHEW K. ZEVE**, reappointment, for a term to expire 12/7/2020

Position Five - **LEIGH KILLGORE**, appointment, for a term to expire 12/7/2020

Position Six - **LENORA SOROLA-POHLMAN**, **HISD Representative**, appointment, for a term to expire 12/7/2019

Position Seven - **MANUELA CABRAL FLY**, appointment, for a term to expire 12/7/2020

4. **MOTION to request that the Administration direct the City Attorney to prepare an ordinance to establish a Solid Waste Recycling Enterprise Fund and City Garbage Collection Fee in an amount not to exceed \$27.00 monthly per household in the City of Houston, exempting seniors age 70 and over and disabled veterans**

**This item may be moot upon passage of Items 5 or 6**

5. **MOTION to request that the Administration direct the City Attorney to prepare an ordinance to establish a Solid Waste Recycling Enterprise Fund and City Garbage Collection Fee in an amount not to exceed \$24.00 monthly per household in the City of Houston, exempting seniors age 70 and over and disabled veterans**

**This item may be moot upon passage of Items 4 or 6**

6. **MOTION to request that the Administration direct the City Attorney to prepare an ordinance to establish a Solid Waste Recycling Enterprise Fund and City Garbage Collection Fee in an amount not to exceed \$19.00 monthly per household in the City of Houston, exempting seniors age 70 and over and disabled veterans**

**This item may be moot upon passage of Items 4 or 5**

7. **RECOMMENDATION from Director Houston Public Works for approval of the 2019 Operations and Maintenance Budget for the LAKE HOUSTON FACILITIES PROJECT operated by the Coastal Water Authority - \$2,793,700.00 - Enterprise Fund**

8. RECOMMENDATION from Director Houston Public Works for approval of the 2019 Operations and Maintenance Budget for the **LUCE BAYOU SYSTEM PROJECT** operated by the Coastal Water Authority - \$1,751,000.00 - Enterprise Fund
9. RECOMMENDATION from Director Houston Public Works for approval of the 2019 Operations and Maintenance Budget for the **TRINITY RIVER WATER CONVEYANCE PROJECT** operated by the Coastal Water Authority - \$20,535,900.00 - Enterprise Fund
10. RECOMMENDATION from Director Houston Public Works for payment of \$917,400.00 to the **HARRIS-GALVESTON SUBSIDENCE DISTRICT** for 2019 Groundwater Withdrawal Permit Fees for Area 2 and 3 for the period between 2/1/19 – 1/31/20 - Enterprise Fund

#### **ORDINANCES - NUMBERS 11 through 36**

11. ORDINANCE supplementing the City of Houston, Texas Master Ordinance No. 2004-299; providing for the issuance of the City of Houston, Texas, Combined Utility System First Lien Revenue Bonds, Series 2019A, providing for the amounts, interest rates, prices, and terms thereof and other matters relating thereto; providing for the payment thereof; making other provisions regarding such bonds and matters incident thereto; authorizing a Co-Bond Counsel Agreement; authorizing execution and delivery of a Paying Agent/Registrar Agreement; and declaring an emergency
12. ORDINANCE authorizing the issuance of City of Houston, Texas, Convention & Entertainment Facilities Department Hotel Occupancy Tax and Special Revenue and Refunding Bonds, Series 2019; authorizing the Mayor and City Controller to approve certain terms thereof and certain other procedures relating thereto; providing for the payment thereof; authorizing the defeasance, final payment, and discharge of certain outstanding bonds; making other provisions regarding such bonds and matters incident thereto; awarding the sale of the series 2019 Bonds; approving a preliminary official statement and authorizing distribution thereof; approving preparation and distribution of a final official statement; authorizing a Bond Purchase Agreement, an Escrow Agreement and a Paying Agent/Registrar Agreement; and declaring an emergency
13. ORDINANCE approving and authorizing contract between the City of Houston and **AIDS FOUNDATION HOUSTON, INC.**, to provide Housing Opportunities for Persons with AIDS (HOPWA) Funds for the Administration and Operation of three Multi-Unit Residential Facilities, along with Supportive Services - \$1,080,238.00 - Grant Fund
14. ORDINANCE approving and authorizing contract between the City of Houston and **A CARING SAFE PLACE, INC.**, to Provide in Housing Opportunities for Persons With AIDS Funds for the Administration and Operation of a SRO Community Residence and a Transitional Housing Facility, along with supportive services - \$858,049.89 - Grant Funds - **DISTRICTS B - DAVIS and H - CISNEROS**
15. ORDINANCE approving and authorizing contract between the City of

Houston and **HOUSTON VOLUNTEER LAWYERS PROGRAM, INC**, to provide up to \$150,700.00 in Housing Opportunities for Persons With AIDS (HOPWA) Funds for Legal Supportive Services - Grant Funds

16. ORDINANCE approving and authorizing contract between the City of Houston and the **MEN'S CENTER, INCORPORATED DBA RECENTER**, to provide Community Development Block Grant Funds for Program Administration Costs to Deliver Case Management Supportive Services to Current Emergency and Transitional Housing Residents - \$130,000.00 - Grant Funds - **DISTRICT D - BOYKINS**
17. ORDINANCE approving and authorizing First Amendment to a Neighborhood Stabilization Program ("NSP") Developer Loan Agreement between the city of Houston and **MAYBERRY HOMES, INC** to extend the term and the deadlines for completion and the expenditure of funds to acquire land and develop four affordable single-family homes in NSP target areas in Houston Texas
18. ORDINANCE authorizing and approving the forms of Forgivable Loan Agreement and the forms of the respective Promissory Note and Deed of Trust attached thereto and the forms of Grant Acknowledgement for residential construction repair and rehabilitation services and/or reimbursement for the same in connection with Hurricane Harvey Homeowner Assistance Program (the "HOAP Program") to be executed by the City of Houston, Texas, and each eligible program participant who participates in the HOAP Program; authorizing the Mayor to execute a Forgivable Loan Agreement and/or Grant Acknowledgement with each eligible program participant who qualifies for disaster recovery assistance under the HOAP Program; containing findings and provisions related to the foregoing subject; providing a maximum contract amount
19. ORDINANCE appropriating \$22,500,000.00 out of Airport Improvement Fund; approving and authorizing four contracts for On-Call Aviation Design Services for the Houston Airport System between the City of Houston and 1) **RS&H, INC**, 2) **JACOBS ENGINEERING GROUP, INC**, 3) **HKS, INC**, and 4) **ATKINS NORTH AMERICA, INC**, respectively (Project Nos. 715D, 715E, 715F, and 715G); approving expenditures of funds from the Airport Improvement Fund for payment of services associated with the above projects; providing a maximum contract amount - \$2,500,000.00 - Enterprise Fund - **DISTRICTS B - DAVIS; E - MARTIN and I - GALLEGOS**
20. ORDINANCE amending Ordinance No. 2017-0485 to de-appropriate \$4,000,000.00 from the HAS Airport Improvement Fund and to increase the maximum contract amount for the On-Call Professional Aviation Planning Consulting Services Contracts between the City of Houston and **HNTB CORPORATION, LEIGHFISHER, INC** and **RICONDO & ASSOCIATES, INC**, (Project Nos. 739A, 739B and 739C) respectively
21. ORDINANCE approving and authorizing lease agreement between the City of Houston, Texas, as landlord, and **HARRIS COUNTY HOSPITAL DISTRICT d/b/a HARRIS HEALTH SYSTEM**, as tenant, for office space located at 3315 Delano Street, Houston, Harris County, Texas - **DISTRICT D - BOYKINS**
22. ORDINANCE appropriating \$1,953,702.00 out of Public Health

Consolidated Construction Fund; approving and authorizing Professional Architectural Services Contract between the City of Houston and **KIRKSEY ARCHITECTURE** to Perform Design and Construct Phase Services for a new Sunnyside Health and Multi-Service Center for the Health Department; providing funding for the Civic Art Program financed by the Public Health Consolidated Construction Fund - **DISTRICT D - BOYKINS**

23. ORDINANCE appropriating \$166,616.00 out of Public Health Consolidated Construction Fund; approving and authorizing Construction Manager At Risk Contract between the City of Houston and **J.T. VAUGHN CONSTRUCTION, LLC** for the Sunnyside Health and Multi-Service Center Project for the Houston Health Department - **DISTRICT D - BOYKINS**
24. ORDINANCE approving and authorizing the Director of the City of Houston Health Department to accept grant funds from **WOMEN'S HEALTH AND FAMILY PLANNING ASSOCIATION OF TEXAS** as a Title X Sub-Award for the City's Family Planning Services; declaring the City's eligibility for such grant; authorizing the Director of the Houston Health Department to expend the grant funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant - \$610,785.00 - Grant Fund
25. ORDINANCE amending Ordinance No. 2015-0722 to increase the maximum contract amount for an agreement between the City of Houston and **AIRPORT RESEARCH AND DEVELOPMENT FOUNDATION**, for Aviation Channeling Services for the Houston Airport System - \$406,000.00 - Enterprise Fund
26. ORDINANCE amending Ordinance No. 2018-0327 to increase the maximum contract amount of contract between the City of Houston and **GILBREATH COMMUNICATIONS, INC**, for Social Marketing Services for the Houston Health Department - \$2,500,000.00 - Grant Fund
27. ORDINANCE approving and authorizing third amendment to Ordinance No. 2009-1227 to increase spending authority for the Antenna Site License Agreement between the City of Houston, Texas, licensee, and **TEXAS TOWER LIMITED, Licensor** - \$2,254,514.29 - General Fund
28. ORDINANCE amending Ordinance No. 2014-0973, to increase the maximum contract amount to an agreement between the City and **MCI COMMUNICATIONS SERVICES, INC d/b/a VERIZON BUSINESS NETWORK SERVICES, INC.** for Session Initiation Protocol Trunking Services for Various Departments - \$1,530,803.45 - Central Services Revolving Fund
29. ORDINANCE to rename City Club Drive, a private street and between Timmons Lane to the west and Edloe Street to the east, to Healthy Way - **DISTRICT C - COHEN**
30. MUNICIPAL Setting Designation Ordinance prohibiting the use of designated groundwater beneath a tract of land containing 13.3937 acres commonly known as 1200-1201 Fannin Street, 1070 Dallas Street, 1212 San Jacinto Street and 1315 Main Street Suite #990, and portions of the adjacent rights-of-way of Dallas Street, Polk Street, Clay Street, Main Street, Fannin Street, San Jacinto Street and Caroline Streets, Houston, Harris County, Texas; supporting issuance of a Municipal Setting Designation by the

Texas Commission On Environmental Quality at the request of LVA4  
Houston GreenStreet, LP - **DISTRICT I - GALLEGOS**

31. ORDINANCE consenting to the addition of 12.5199 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 531**, for inclusion in its district
32. ORDINANCE consenting to the addition of 7.2407 acres of land to **NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10**, for inclusion in its district
33. ORDINANCE appropriating \$886,768.92 out of Water & Sewer System Consolidated Construction Fund to an Advance Funding Agreement between the City of Houston and the **TEXAS DEPARTMENT OF TRANSPORTATION** for the Voluntary Utility Relocation Contributions on State Highway Improvement Projects On-System on Airport Boulevard from Hiram Clarke Road to FM 521; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT K - CASTEX-TATUM**
34. ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **BARGE DESIGN SOLUTIONS, INC** for Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment Plants; providing a maximum contract amount - \$400,000.00 - Enterprise Fund - **DISTRICTS D - BOYKINS; E - MARTIN and I - GALLEGOS**
35. ORDINANCE appropriating \$1,051,524.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **RELIANCE CONSTRUCTION SERVICES, L.P.** for New Front Easement Reconnections; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for engineering and testing, and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund (WW5159-06)
36. ORDINANCE appropriating \$2,944,177.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **PORTLAND UTILITIES CONSTRUCTION COMPANY, LLC** for Wastewater Collection System Rehabilitation and Renewal; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for engineering and testing, and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund (WW4235-106)

**END OF CONSENT AGENDA**

**CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

**MATTERS HELD - NUMBERS 37 through 81**

37. ORDINANCE appropriating \$505,843.11 out of Water & Sewer System Consolidated Construction Fund as an additional appropriation to contract

between the City of Houston & **PELTIER BROTHERS CONSTRUCTION, LTD.** for Change Order No. 3 for Lift Station Renewal and Replacement - Woodway #1 Lift Station Replacement (Approved by Ordinance No. 2015-0506); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT G - TRAVIS**

38. MOTION by Council Member Robinson/Seconded by Council Member Knox to adopt recommendation from Director Houston Public Works for approval of Change Order No. 3 in the amount of \$459,857.37, awarded to **PELTIER BROTHERS CONSTRUCTION, LTD.** for Lift Station Renewal and Replacement - Woodway #1 Lift Station Replacement - **DISTRICT G - TRAVIS**

**This item should only be considered after passage of Item xx above**

**TAGGED BY COUNCIL MEMBER BOYKINS**

These were Items 1 and 2 on Agenda of March 20, 2019

39. MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Director Administration & Regulatory Affairs Department for the designation of a residential parking permit area in the Glencove at Memorial - **DISTRICT C - COHEN**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 3 on Agenda of March 20, 2019

40. MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from the Director Houston Public Works Department for approval of final contract amount of \$559,843.68, and acceptance of work on contract with **MMG CONTRACTORS, LLC** for Wastewater System/Substitute Service Support - Braesmont Package 1 (WW5108-14) - 2.62% under the original contract amount - **DISTRICT C - COHEN**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 4 on Agenda of March 20, 2019

41. MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Director Houston Public Works Department for approval of final contract amount of \$2,525,054.34 and acceptance of work on contract with **MENADE, INC** for Sanitary Sewer Rehabilitation by Sliplining and Pipe Bursting Methods (4257-142) - 0.46% under the original contract amount - **DISTRICTS B - DAVIS; C - COHEN; E - MARTIN and K - CASTEX-TATUM**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 5 on Agenda of March 20, 2019

42. MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Chief Procurement Officer to award to **PICARRO, INC** for Picarro G2307® Formaldehyde Gas Concentration Analyzers for the Houston Health Department - \$90,600.00 - Grant Funds

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 6 on Agenda of March 20, 2019

43. MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Chief Procurement Officer to award to **FLIR SURVEILLANCE, INC** for the purchase and delivery of Airborne Imaging Sensor Systems for the Houston Police Department - \$2,079,688.00 - Grant

Funds

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 7 on Agenda of March 20, 2019

- 44. ORDINANCE AMENDING ARTICLE III OF CHAPTER 11 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to Burglar Alarm Systems, Permits and Penalties; containing findings and other provisions relating to the foregoing subject; providing for severability - **TAGGED BY COUNCIL MEMBERS BOYKINS, STARDIG and KUBOSH**

This was Item 8 on Agenda of March 20, 2019

- 45. ORDINANCE** accepting the proposal from **UNDERWRITERS AT LLOYDS**, approving and authorizing the purchase of Terrorism Insurance for the proposed City-Wide Insurance Policy for all scheduled City of Houston locations - \$495,307.00 - Property & Casualty Fund - **TAGGED BY COUNCIL MEMBER TRAVIS**

This was Item 9 on Agenda of March 20, 2019

- 46. ORDINANCE** accepting the individual proposals from **ARCH SPECIALTY INSURANCE COMPANY; ENDURANCE AMERICAN SPECIALTY INSURANCE COMPANY; EVANSTON INSURANCE COMPANY; INDEPENDENT SPECIALTY INSURANCE COMPANY; INTERSTATE FIRE & CASUALTY COMPANY; IRONSHORE SPECIALTY INSURANCE COMPANY; LEXINGTON INSURANCE COMPANY; NATIONAL FIRE & MARINE INSURANCE CO.; RSUI INDEMNITY COMPANY; STARR SURPLUS LINES INSURANCE COMPANY; TOKIO MARINE AMERICA INSURANCE COMPANY; UNDERWRITERS AT LLOYDS; FIRST SPECIALTY INSURANCE CORPORATION; COLONY INSURANCE COMPANY; WESTCHESTER FIRE INSURANCE COMPANY; AND EVEREST INDEMNITY INSURANCE COMPANY**, which are participating in the layered property insurance program, and approving and authorizing the purchase of a General City Property Insurance Policy - \$14,251,054.00 - Property & Casualty Fund - **TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 10 on Agenda of March 20, 2019

- 47. ORDINANCE** accepting the individual proposals from **WESTCHESTER FIRE INSURANCE COMPANY; ENDURANCE AMERICAN SPECIALTY INSURANCE COMPANY; IRONSHORE SPECIALTY INSURANCE COMPANY; LEXINGTON INSURANCE COMPANY; STARR SURPLUS LINES INSURANCE COMPANY; INDEPENDENT SPECIALTY INSURANCE COMPANY; INTERSTATE FIRE & CASUALTY COMPANY; UNDERWRITERS AT LLOYDS; RSUI INDEMNITY COMPANY; ARCH SPECIALTY INSURANCE COMPANY; GREAT LAKES INSURANCE SE; AXIS SURPLUS INSURANCE COMPANY; THE PRINCETON EXCESS AND SURPLUS LINES INSURANCE COMPANY; MAXUM INDEMNITY COMPANY; JAMES RIVER INSURANCE COMPANY; QBE SPECIALTY INSURANCE COMPANY; GENERAL SECURITY INDEMNITY COMPANY OF ARIZONA; STARSTONE SPECIALTY INSURANCE COMPANY; NATIONAL FIRE & MARINE INSURANCE COMPANY; FIRST SPECIALTY INSURANCE CORPORATION; COLONY INSURANCE COMPANY; EVEREST INDEMNITY INSURANCE COMPANY; and EVANSTON INSURANCE COMPANY**, which are participating in the Layered Property Insurance Program, and approving and authorizing the purchase of a

General Property Insurance Policy for Houston First Corporation Leased properties, excluding the George R. Brown Convention Center - **TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 11 on Agenda of March 20, 2019

48. ORDINANCE accepting the Individual Proposal from **HARTFORD FIRE INSURANCE COMPANY**, and approving and authorizing the purchase of General Property Insurance Policy for the George R. Brown Convention Center - **TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 12 on Agenda of March 20, 2019

49. ORDINANCE amending City of Houston Ordinance No. 2018-430 Passed May 23, 2018, as Amended, which approved and authorized submission of the 2018 Annual Action Plan to the United States Department of Housing and Urban Development, including the 2018 Application and Budget for the Housing Opportunities for Persons With AIDS Program

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 13 on Agenda of March 20, 2019

50. ORDINANCE approving and authorizing revenue contract between the City of Houston and **PERMITIUM SOFTWARE LLC** regarding online requests for copies of birth and death certificates

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 15 on Agenda of March 20, 2019

51. ORDINANCE approving and authorizing a first amendment to a vendor agreement for aging and caregiver supportive services between the City and **EVELYN RUBENSTEIN JEWISH COMMUNITY CENTER OF HOUSTON, TEXAS**, for the Harris County Area Agency on Aging of the Houston Health Department

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 16 on Agenda of March 20, 2019

52. ORDINANCE approving and authorizing third amendment to contract for Clinical Management Information System between the City and **OCHIN, INC** for the Houston Health Department

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 17 on Agenda of March 20, 2019

53. ORDINANCE amending Ordinance No. 2019-90 to add the assurance language required in the grant application to the Criminal Justice Division of the Office of the Governor of Texas by the City of Houston Municipal Courts Department for the Juvenile Case Manager for Truancy Prevention and Intervention Program (as Approved by Ordinance No. 2019-90)

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 18 on Agenda of March 20, 2019

54. ORDINANCE approving an economic development agreement between **THE HARRISBURG REDEVELOPMENT AUTHORITY**, on behalf of Reinvestment Zone Number Twenty-Three, City of Houston, Texas (Harrisburg Zone), and **THE PLANT at HARRISBURG, LLC - DISTRICT H - CISNEROS**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 19 on Agenda of March 20, 2019



55. ORDINANCE appropriating \$6,600,000 out of Street & Traffic Control and Storm Drainage DDSRF; approving and authorizing a Public Improvement Development Contract among the City of Houston, Texas, **LAKE HOUSTON REDEVELOPMENT AUTHORITY**, and **REINVESTMENT ZONE NUMBER TEN**, City of Houston, Texas, for the design, construction and acquisition of public improvements in the Lake Houston Zone; providing funding for CIP Cost Recovery relating to construction of public improvements financed by the Street & Traffic Control and Storm Drainage DDSRF - **DISTRICT E - MARTIN**  
**TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 20 on Agenda of March 20, 2019
56. ORDINANCE approving and authorizing first amendment to the Design Build Contract between the City of Houston and **DRYMALLA CONSTRUCTION COMPANY, INC** to increase the Director's Authority to approve change orders for the Houston Fire Department Academy Burn Building Renovation Project (Approved by Ordinance No. 2017-0470) - **DISTRICT D - BOYKINS**  
**TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 21 on Agenda of March 20, 2019
57. ORDINANCE approving and authorizing first amendment to an Advance Funding Agreement between the City of Houston and the **TEXAS DEPARTMENT OF TRANSPORTATION** (Approved by Ordinance No. 2017-0551) for Installation of Traffic Signal Control Software at Signalized Intersections within the City of Houston  
**TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 22 on Agenda of March 20, 2019
58. ORDINANCE appropriating \$130,000.00 out of Street & Traffic Control and Storm Drainage DDSRF; approving and authorizing an agreement to contribute right of way funds (fixed price) between the City of Houston, Texas, and the **STATE OF TEXAS**, for acquisition of right of way and related expenses in connection with improvements on State Highway No. 3, from FM 2351 to South Shaver Road, and CIP Cost Recovery relating to construction of facilities financed by the Street and Traffic Control and Storm Drainage DDSRF - **DISTRICT E - MARTIN**  
**TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 23 on Agenda of March 20, 2019
59. ORDINANCE approving and authorizing Water Supply Contract for Treated Water between the City of Houston and **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 148**  
**TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 24 on Agenda of March 20, 2019
60. MUNICIPAL Setting Designation Ordinance prohibiting the use of designated groundwater beneath a tract of land containing 10.71 acres commonly known as 3120 Buffalo Speedway, Houston, Harris County, Texas; supporting issuance of a Municipal Setting Designation by the Texas Commission on Environmental Quality at the request of 3120 Buffalo Speedway Associates, LP - **DISTRICT C - COHEN**  
**TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 25 on Agenda of March 20, 2019

61. ORDINANCE approving and authorizing contract between the City and the Property Owner(s) at 5441 Judalon Lane, Houston, Texas 77056 for Flood Mitigation Assistance Home Elevation Project to be performed by **ARKITEKTURA DEVELOPMENT INC**; providing a maximum contract amount - \$257,308.58 - Grant Fund - **DISTRICT A - STARDIG**  
**TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 26 on Agenda of March 20, 2019
62. ORDINANCE approving and authorizing sole source contract between the City of Houston and **NEC CORPORATION OF AMERICA** for Journey and Wait Time Services for the Houston Airport System; providing a maximum contract amount - 3 Years - \$450,000.00 - Enterprise Fund  
**TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 27 on Agenda of March 20, 2019
63. ORDINANCE approving and authorizing Professional Services Contract between the City of Houston and **GCR, INC** for an Incident Management System for the Houston Airport System; establishing a maximum contract amount - 3 Years with two one-year options - \$534,407.00 - Enterprise Fund  
**TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 28 on Agenda of March 20, 2019
64. ORDINANCE approving and authorizing contract between the City of Houston and **QLESS, INC** for Vital Statistics Electronic Queuing Solution for the Houston Health Department; providing a maximum contract amount - 3 Years with two one-year options - \$150,000.00 - Health Special Revenue Fund  
**TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 29 on Agenda of March 20, 2019
65. ORDINANCE approving and authorizing contract between the City of Houston and **ROBUST SYSTEMS, INC**, for Maintenance, Support, Development, and Professional Services in connection with the Integrated Land Management System for Houston Public Works; providing a maximum contract amount - 3 Years with two one-year options - \$4,048,769.70 - Building Inspection Fund  
**TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 30 on Agenda of March 20, 2019
66. ORDINANCE awarding contract to **JUAREZ MOWING** for Weed Mowing & Debris Removal Services for the Department of Neighborhoods; providing a maximum contract amount - 3 Years with two one-year options - \$1,000,000.00 - General Fund  
**TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 32 on Agenda of March 20, 2019
67. ORDINANCE awarding contract to **CAROLLO ENGINEERS, INC** for the Water and Wastewater Rate Study for Houston Public Works; providing a maximum contract amount - 1 Year with two one-year options - \$439,926.00 - Enterprise Fund  
**TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 33 on Agenda of March 20, 2019
68. ORDINANCE awarding contract to **STAR SERVICE, INC DBA STAR SERVICE, INC OF HOUSTON** for Heating, Ventilation, and Air Conditioning Services for Houston Public Works; providing a maximum contract amount - 3

Years with two one-year options - \$5,484,719.68 - Enterprise and Other Funds

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 34 on Agenda of March 20, 2019

69. ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **FIVENGINEERING, LLC** for Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations; providing a maximum contract amount - \$400,000.00 - Enterprise Fund (WBS No. R-992017-HS03-3) - **DISTRICTS D - BOYKINS; H - CISNEROS; I - GALLEGOS and J - LASTER**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 35 on Agenda of March 20, 2019

70. ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **FIVENGINEERING, LLC** for Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations; providing a maximum contract amount - \$400,000.00 - Enterprise Fund (WBS No. R-992017-HS04-3) - **DISTRICTS D - BOYKINS; E - MARTIN; I - GALLEGOS and J - LASTER**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 36 on Agenda of March 20, 2019

71. ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **TRILOGY ENGINEERING SERVICES, LLC** for Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations; providing a maximum contract amount - \$400,000.00 - Enterprise Fund (WBS No. R-992017-HS07-3) - **DISTRICTS E - MARTIN and F - LE**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 37 on Agenda of March 20, 2019

72. ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **GUPTA & ASSOCIATES, INC** for Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment Plants; providing a maximum contract amount - \$400,000.00 - Enterprise Fund (WBS No. R-992017-HS22-3) - **DISTRICTS F - LE; G - TRAVIS; and H - CISNEROS** - **TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 38 on Agenda of March 20, 2019

73. ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **BINKLEY & BARFIELD, INC** for Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment Plants; providing a maximum contract amount - \$400,000.00 - Enterprise Fund (WBS No. R-992017-HS32-3) - **DISTRICT H - CISNEROS**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 39 on Agenda of March 20, 2019

74. ORDINANCE appropriating \$4,364,213.00 out of Street & Traffic Control and Storm Drainage - DDSRF and \$184,387.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **VACA UNDERGROUND UTILITIES, INC** for Kress Street Drainage and Paving Improvements from Larimer to Clinton; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, CIP Cost Recovery,

construction management and contingencies relating to construction of facilities financed by the Street & Traffic Control and Storm Drainage - DDSRF and Water & Sewer System Consolidated Construction Fund - **DISTRICT H - CISNEROS - TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 40 on Agenda of March 20, 2019

75. ORDINANCE appropriating \$866,596.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **SPECIALIZED MAINTENANCE SERVICES, INC** for Sanitary Sewer Cleaning and Television Inspection In Support of Rehabilitation; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for contingencies relating to construction of facilities financed by the Water and Sewer System Consolidated Construction Fund

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 41 on Agenda of March 20, 2019

76. ORDINANCE appropriating \$840,790.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **BCAC UNDERGROUND, LLC** for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund (4277-104)

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 42 on Agenda of March 20, 2019

77. ORDINANCE appropriating \$871,204.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **BCAC UNDERGROUND, LLC** for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund (4277-105)

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 43 on Agenda of March 20, 2019

78. ORDINANCE appropriating \$10,764,600.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **BOYER, INC** for North Corridor Consolidation Package 1B Trunk Sewer from Hardy Airport Connector at HCFCD P155-00-00 to Greens Road; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, construction management and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT B - DAVIS**

**TAGGED BY COUNCIL MEMBER BOYKINS**

- This was Item 44 on Agenda of March 20, 2019
79. ORDINANCE appropriating \$11,001,407.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **REYTEC CONSTRUCTION RESOURCES, INC** for Small Diameter Water Lines-Above Grade Crossing-South Sector; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, CIP Cost Recovery, construction management and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS C - COHEN; D - BOYKINS; E - MARTIN; F - LE; G - TRAVIS; H - CISNEROS; I - GALLEGOS; J - LASTER; K - CASTEX-TATUM**  
**TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 45 on Agenda of March 20, 2019
80. ORDINANCE approving and authorizing the first amendment to Lease Agreement between **ARDMORE PROFESSIONAL CENTER, L.L.C.**, as landlord, and the City of Houston, Texas, as tenant, for 44,779 square feet of space at 7125 Ardmore, Houston, Harris County, Texas, for use by the Houston Police Department and the Department of Neighborhoods - **DISTRICT D - BOYKINS**  
**TAGGED BY COUNCIL MEMBER DAVIS**  
This was Item 59 on Agenda of March 20, 2019
81. ORDINANCE approving and authorizing Parking Agreement between **STAR PROPERTIES, L.L.C.**, as landlord, and the City of Houston, Texas, as tenant, covering 2.4769 acres located east of 7125 Ardmore, Houston, Harris County, Texas, for use by the Houston Police Department and the Department of Neighborhoods - **DISTRICT D - BOYKINS**  
**TAGGED BY COUNCIL MEMBER DAVIS**  
This was Item 60 on Agenda of March 20, 2019

**MATTERS TO BE PRESENTED BY COUNCIL MEMBERS - Council Member Christie first**

**ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE  
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT

THE SAME CITY COUNCIL MEETING.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

Item Creation Date:

SP032619

Agenda Item#:

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SP032619	Signed Cover sheet

**CITY COUNCIL CHAMBER - CITY HALL 2nd FLOOR – TUESDAY  
MARCH 26, 2019 – 2:00 PM**

**NON-AGENDA**

2 MIN

2 MIN

2 MIN

WIGDAN AHMED – 6637 De Moss Dr. – 77074 - 832-715-4722 – Safer streets

ALI ABDALLA - 6637 De Moss Dr. – 77074 - 832-715-4273 – Safer streets

3 MIN

3 MIN

3 MIN

EBUNOLUWA AKINOLA – 8313 Manchester St. – 77012 – 832-217-7466 – Criminal reform and re-entry

TINA CHANDLER – 10211 Tablerock Dr. – 77064 – 832-409-0737 – 77064 – 832-409-0737 – Extending invitation to the Mayor for Texas Miss Amazing pageant

ASHLEY CHRISTIAN – 6019 Blackberry Cove Ln. – Richmond, TX – 77469 – 832-845-7055 - Extending invitation to the Mayor for Texas Miss Amazing pageant

CHANTAL CORONADO – 20618 Raingreen Dr. – Katy, TX – 77449 – 832-517-6890 - Extending invitation to the Mayor for Texas Miss Amazing pageant

THELMA SCOTT – 15331 Kuyendahl Rd., #1201 – 77090 – 832-654-2737 – Extending invitation to Blue Carpet Scholarship Gala

SHELLEY KENNEDY – No Address – 713-822-7688 – Painting of Bike lanes in the Heights area

CLEMMIE ST. AMAND - 818 Cypresswood Mill – Spring, TX – 77373 – 346-288-9617 – Harvey Grant

PUNEETHA GOLI – 2210 Granite Brook Ln. – Katy, TX – 77494 – Raising legal minimum age/Tobacco products from age 18 to 21

ROLAND CURRY – 5911 Bentbough Ln. – 77088 - 832-977-9305 – West Montgomery Police Sub-station/Investigated by the Federal Government

WANDA CURRY - 5911 Bentbough Ln. – 77088 - 832-977-9305 – West Montgomery Police Sub-station/Investigated by the Federal Government

BEN EISLER – 602 E. 27th St. – 77008 – 713-443-8608 – Bike safety

RAJ MANKAD – 819 Highland St. – 77009 – 832-641-0703 – Safer streets

ASHLEY STUBBS – 934 Shelterwood Dr. – 77008 – 713-855-0456 – Eleventh and Nickleson Hike and Bike Trail

CHIDERA AKUCHIE – 14411 Ardwell Dr. Sugarland, TX – 77498 – 832-573-8145 – Unlawful arrest/Failure to show identification

DENISE GONZALEZ – 2575 Reed Rd. – 77051 – 346-757-8308 – Metro/Assaulted by bus driver

ROBERT HORTON – 3714 Bain St. – 77026 - 832-748-4010 – Will appear to express personal opinion

**PREVIOUS**

1 MIN

1 MIN

1 MIN

DEBORAH ELAINE ALLEN – Post Office Box 263252 – 77027 - 713-264-0127 – People prisoners are innocent





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

Item Creation Date: 3/11/2019

MYR ~ 2019 Airport Board of Adjustment ReAppt. ltr. 3-11-2019

Agenda Item#: 1.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **AIRPORT BOARD OF ADJUSTMENT**, for terms to expire February 1, 2021:

Position One - **JOHN L. MARTINEC**, reappointment and as Chair

Position Two - **JOHNNY R. GANT**, reappointment

Position Three - **THOMAS L. SEYMOUR**, reappointment

Position Four - **LEE ALLEN KRAUSE**, reappointment

Alternate Position One - **JEREMY B. CRAFT**, appointment

Alternate Position Two - **GARRY REECE**, appointment

Alternate Position Three - **RAY C. JONES**, appointment

Position Five B - **ANN COLLUM**, reappointment

Position Five C - **TRACY D. WHITEHEAD II**, reappointment

### **Background:**

The Honorable City Council City of Houston

Dear Council Members:

Pursuant to Chapter 241, Texas Local Government Code and Article VI of Chapter 9 of the City of Houston Code of Ordinances, I am nominating the following individuals for appointment or reappointment to the Airport Board of Adjustment, subject to Council confirmation:

John L. Martinec, reappointment to Position One and as Chair, for a term to expire February 1, 2021;

Johnny R. Gant, reappointment to Position Two, for a term to expire February 1, 2021;

Thomas L. Seymour, reappointment to Position Three, for a term to expire February 1, 2021;

Lee Allen Krause, reappointment to Position Four, for a term to expire February 1, 2021;

Jeremy B. Craft, appointment to Alternate Position One for a term to expire February 1, 2021;

Garry Reece, appointment to Alternate Position Two, for a term to expire February 1, 2021;

Ray C. Jones, appointment to Alternate Position Three, for a term to expire February 1, 2021;

Ann Collum, reappointment to Position Five B, for a term to expire February 1, 2021; and

Tracy D. Whitehead II, reappointment to Position Five C, for a term to expire February 1, 2021.

**ATTACHMENTS:**

Description	Type
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

Item Creation Date: 3/12/2019

MYR ~ 2019 Houston Amateur Sports Park LGC, ReAppt.  
ltr. 3-11-19

Agenda Item#: 2.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **BOARD OF DIRECTORS OF THE HOUSTON AMATEUR SPORTS PARK LGC, INC:**

- Position One - **DAVID R. SHEIL**, appointment, for a term to expire 1/1/2020
- Position Four - **NATHAN KOUAMOU**, appointment, for a term to expire 1/1/2022
- Position Five - **LES HAULBROOK**, reappointment, for a term to expire 1/1/2022, and to serve as Chair
- Position Six - **MAXIMILIANO CÁRDENAS III**, reappointment, for a term to expire 1/1/2021
- Position Seven - **MARTIN FOX**, reappointment, for a term to expire 1/1/2021

### **Background:**

March 8, 2019

The Honorable City Council  
City of Houston

Dear Council Members:


Pursuant to Subchapter D of Chapter 431, Texas Transportation Code; Chapter 394, Texas Local Government Code; and City of Houston Resolution No. 2010-58 (November 9, 2010);

I am nominating the following individuals for appointment or reappointment to the Board of Directors of the Houston Amateur Sports Park LGC, Inc., subject to Council confirmation:

David R. Sheil, appointment to Position One, for a term to expire January 1, 2020;  
Nathan Kouamou, appointment to Position Four, for a term to expire January 1, 2022;  
Les Haulbrook, reappointment to Position Five, for a term to expire January 1, 2022, and to serve as Chair;  
Maximiliano Cárdenas III, reappointment to Position Six, for a term to expire January 1, 2021;  
and  
Martin Fox, reappointment to Position Seven, for a term to expire January 1, 2021.

The résumés of the nominees are attached for your review.

Sincerely,

A rectangular box with a thin black border, used to redact the signature of Sylvester Turner.

Sylvester Turner  
Mayor

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

Item Creation Date: 3/12/2019

MYR ~ 2019 TIRZ 12 & City Park Zone ReAppt ltr. 3-12-2019

Agenda Item#: 3.

### **Summary:**

REQUEST from Mayor for confirmation of the appointment or reappointment of the following individuals to the **REINVESTMENT ZONE NUMBER TWELVE, CITY OF HOUSTON, TEXAS (CITY PARK ZONE) BOARD OF DIRECTORS:**

Position One - **WILLIAM E. MORFEY**, reappointment, for a term to expire 12/7/2020

Position Three - **MATTHEW K. ZEVE**, reappointment, for a term to expire 12/7/2020

Position Five - **LEIGH KILLGORE**, appointment, for a term to expire 12/7/2020

Position Six - **LENORA SOROLA-POHLMAN, HISD Representative**, appointment, for a term to expire 12/7/2019

Position Seven - **MANUELA CABRAL FLY**, appointment, for a term to expire 12/7/2020

### **Background:**

March 8, 2019

The Honorable City Council  
City of Houston, Texas

Dear Council Members:

Pursuant to Texas Tax Code, Chapter 311 and City of Houston Ordinance No. 98-1112, I am nominating the following individuals for appointment or reappointment to the Reinvestment Zone Number Twelve, City of Houston, Texas (City Park Zone) Board of Directors, subject to Council confirmation:

William E. Morfey, reappointment to Position One, for a term to expire December 7, 2020;

Matthew K. Zeve, reappointment to Position Three, for a term to expire December 7, 2020;

Leigh Killgore, appointment to Position Five, for a term to expire December 7, 2020;

Lenora Sorola-Pohlman, HISD Representative, appointment to Position Six, for a term to expire December 7, 2019; and

Manuela Cabral Fly, appointment to Position Seven, for a term to expire December 7, 2020.

Pursuant to the bylaws of the City Park Redevelopment Authority, appointment of a director to the Board of Directors of this Zone constitutes appointment of that director to the corresponding position on the Board of Directors of the Authority for the same term.

The résumés of the nominees are attached for your review.

Sincerely,

Sylvester Turner  
Mayor

**ATTACHMENTS:**

**Description**

**Type**



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

Item Creation Date:

MYR - Item to Direct Legal to prepare Garbage Fee -  
\$27.00

Agenda Item#: 4.

### **Summary:**

MOTION to request that the Administration direct the City Attorney to prepare an ordinance to establish a Solid Waste Recycling Enterprise Fund and City Garbage Collection Fee in an amount not to exceed \$27.00 monthly per household in the City of Houston, exempting seniors age 70 and over and disabled veterans

**This item may be moot upon passage of Items 5 or 6**

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Memo from Mayor Turner	Backup Material



# CITY OF HOUSTON

Office of the Mayor

## Interoffice

Correspondence

**To:** Houston City Council

**From:** Mayor Sylvester Turner

**Date:** March 21, 2019

**Subject:** Garbage Fee Proposal

Since November of last year, we have all been dealing with the question of how to pay for Proposition B and still balance the budget for the fiscal year 2020 budget. One proposal that has come up regularly is charging a garbage fee as a way to pay for firefighter raises. While I do not support the proposal, I want to give the entire Council a chance to weigh in on the issue. To that end, I have placed three items recommended by Council Member Dwight Boykins on the Council agenda for March 27<sup>th</sup>, each with a different fee and listed from highest to lowest. By your vote, you will be able to indicate whether you want me to bring forward a fee item, and if so, at what level.

A handwritten signature in black ink, appearing to read "Sylvester Turner".

Sylvester Turner  
Mayor





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

Item Creation Date:

MYR - Item to Direct Legal to prepare Garbage Fee -  
\$24.00

Agenda Item#: 5.

### **Summary:**

MOTION to request that the Administration direct the City Attorney to prepare an ordinance to establish a Solid Waste Recycling Enterprise Fund and City Garbage Collection Fee in an amount not to exceed \$24.00 monthly per household in the City of Houston, exempting seniors age 70 and over and disabled veterans

**This item may be moot upon passage of Items 4 or 6**

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Memo from Mayor Turner	Backup Material



# CITY OF HOUSTON

Office of the Mayor

## Interoffice

Correspondence

**To:** Houston City Council

**From:** Mayor Sylvester Turner

**Date:** March 21, 2019

**Subject:** Garbage Fee Proposal

Since November of last year, we have all been dealing with the question of how to pay for Proposition B and still balance the budget for the fiscal year 2020 budget. One proposal that has come up regularly is charging a garbage fee as a way to pay for firefighter raises. While I do not support the proposal, I want to give the entire Council a chance to weigh in on the issue. To that end, I have placed three items recommended by Council Member Dwight Boykins on the Council agenda for March 27<sup>th</sup>, each with a different fee and listed from highest to lowest. By your vote, you will be able to indicate whether you want me to bring forward a fee item, and if so, at what level.

A handwritten signature in black ink, appearing to read "Sylvester Turner".

Sylvester Turner  
Mayor



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

Item Creation Date:

MYR - Item to Direct Legal to prepare Garbage Fee -  
\$19.00

Agenda Item#: 6.

### **Summary:**

MOTION to request that the Administration direct the City Attorney to prepare an ordinance to establish a Solid Waste Recycling Enterprise Fund and City Garbage Collection Fee in an amount not to exceed \$19.00 monthly per household in the City of Houston, exempting seniors age 70 and over and disabled veterans

**This item may be moot upon passage of Items 4 or 5**

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Memo from Mayor Turner	Backup Material



# CITY OF HOUSTON

Office of the Mayor

## Interoffice

Correspondence

**To:** Houston City Council

**From:** Mayor Sylvester Turner

**Date:** March 21, 2019

**Subject:** Garbage Fee Proposal

Since November of last year, we have all been dealing with the question of how to pay for Proposition B and still balance the budget for the fiscal year 2020 budget. One proposal that has come up regularly is charging a garbage fee as a way to pay for firefighter raises. While I do not support the proposal, I want to give the entire Council a chance to weigh in on the issue. To that end, I have placed three items recommended by Council Member Dwight Boykins on the Council agenda for March 27<sup>th</sup>, each with a different fee and listed from highest to lowest. By your vote, you will be able to indicate whether you want me to bring forward a fee item, and if so, at what level.

A handwritten signature in black ink, appearing to read "Sylvester Turner".

Sylvester Turner  
Mayor



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

Item Creation Date: 2/6/2019

HPW - 20DWO33 2019 O&M Budget - Coastal Water  
Authority (CWA) - Lake Houston Facilities

Agenda Item#: 7.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of the 2019 Operations and Maintenance Budget for the **LAKE HOUSTON FACILITIES PROJECT** operated by the Coastal Water Authority - \$2,793,700.00 - Enterprise Fund

### **Background:**

#### **RECOMMENDATION:**

Approve the 2019 Operations and Maintenance Budget for the Lake Houston Facilities Project operated by the Coastal Water Authority in the amount of \$2,793,700.00.

#### **NOTICE/JUSTIFICATION:**

The Coastal Water Authority ("CWA") operates the raw surface water transportation system for the City of Houston ("City") and provides conveyance for many governmental and industrial users. CWA plays an essential role in the City's program of increased surface water use.

On November 20, 1995, the City and CWA entered into a Contract for the Operation and Maintenance of the Lake Houston Pump Station, West Canal and Related Facilities ("Contract"), approved by City Council on October 25, 1995 by Ordinance No. 95-1141, pursuant to which CWA agreed to operate and maintain the Lake Houston canal and pump station and to perform grounds maintenance along and below the dam ("Lake Houston Facilities Project"). On December 5, 2003, the City and CWA entered into a First Amendment to the Contract ("First Amendment"), approved by City Council on November 25, 2003 by Ordinance No. 2003-1137, to add the Lake Houston Dam to the list of Lake Houston Facilities to be operated and maintained by CWA. The City owns the Lake Houston Facilities and has control over all decisions regarding them.

Article II, Section H of the Contract requires CWA to prepare and submit to the City an annual operating budget setting forth in detail proposed expenditures during the ensuing fiscal year for operation, maintenance, administration, and repair costs associated with the facilities. CWA presented the City with the proposed 2019 operations and maintenance ("O&M") budget for the Lake Houston Facilities Project in the amount of \$2,793,700.00. This budget reflects a funding increase of \$43,800.00 as compared to the 2018 budget that was approved by City Council on January 31, 2018, Motion Number 2018-0057. Houston Public Works met with CWA officials to review the submitted budget and concluded that the budget presented by CWA is reasonable given the work proposed.

The funds are allocated in the HPW budget according to CWA's annual budget submittal during the month of October. CWA's Fiscal Year 2019 starts on January 1, 2019 and ends on December 31, 2019. Six months of CWA's budget are allocated to the City's FY19 Budget (January 2019 to June 2019), and the remaining six months are allocated to the City's FY20 Budget (July 2019-December 2019). Payments made to CWA are based upon documented actual monthly O&M expenditures.

It is recommended that City Council approve the 2019 CWA O&M budget for the Lake Houston Facilities in the amount of \$2,793,700.00.

**FISCAL NOTE:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Prior Council Action:**

Motion No. 2018-0057, January 31 2018  
Ordinance No. 2003-1137, November 25, 2003

**Amount of Funding:**

\$2,793,700.00 From Fund No. 8300 - Water and Sewer System Operating Fund

\$1,396,850.00 Allocation for FY19 (January 2019 - June 2019)

\$1,396,850.00 Allocation for FY20 (July 2019 - December 2019)

**Contact Information:**

Sharon Citino, Planning Director  
Houston Water  
Phone: 832-395-2712

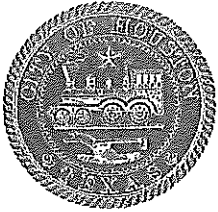
**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date: 2/6/2019

HPW - 20DWO33 2019 O&M Budget - Coastal Water Authority (CWA) - Lake Houston Facilities

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Approve the 2019 Operations and Maintenance Budget for the Lake Houston Facilities Project operated by the Coastal Water Authority in the amount of \$2,793,700.00.

### **NOTICE/JUSTIFICATION:**

The Coastal Water Authority ("CWA") operates the raw surface water transportation system for the City of Houston ("City") and provides conveyance for many governmental and industrial users. CWA plays an essential role in the City's program of increased surface water use.

On November 20, 1995, the City and CWA entered into a Contract for the Operation and Maintenance of the Lake Houston Pump Station, West Canal and Related Facilities ("Contract"), approved by City Council on October 25, 1995 by Ordinance No. 95-1141, pursuant to which CWA agreed to operate and maintain the Lake Houston canal and pump station and to perform grounds maintenance along and below the dam ("Lake Houston Facilities Project"). On December 5, 2003, the City and CWA entered into a First Amendment to the Contract ("First Amendment"), approved by City Council on November 25, 2003 by Ordinance No. 2003-1137, to add the Lake Houston Dam to the list of Lake Houston Facilities to be operated and maintained by CWA. The City owns the Lake Houston Facilities and has control over all decisions regarding them.


Article II, Section H of the Contract requires CWA to prepare and submit to the City an annual operating budget setting forth in detail proposed expenditures during the ensuing fiscal year for operation, maintenance, administration, and repair costs associated with the facilities. CWA presented the City with the proposed 2019 operations and maintenance ("O&M") budget for the Lake Houston Facilities Project in the amount of \$2,793,700.00. This budget reflects a funding increase of \$43,800.00 as compared to the 2018 budget that was approved by City Council on January 31, 2018, Motion Number 2018-0057. Houston Public Works met with CWA officials to review the submitted budget and concluded that the budget presented by CWA is reasonable given the work proposed.

The funds are allocated in the HPW budget according to CWA's annual budget submittal during the month of October. CWA's Fiscal Year 2019 starts on January 1, 2019 and ends on December 31, 2019. Six months of CWA's budget are allocated to the City's FY19 Budget (January 2019 to June 2019), and the remaining six months are allocated to the City's FY20 Budget (July 2019-December 2019). Payments made to CWA are based upon documented actual monthly O&M expenditures.

It is recommended that City Council approve the 2019 CWA O&M budget for the Lake Houston Facilities in the amount of \$2,793,700.00.

### **FISCAL NOTE:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

### **Prior Council Action:**

Motion No. 2018-0057, January 31 2018

Ordinance No. 2003-1137, November 25, 2003

**Amount of Funding:**

\$2,793,700.00 From Fund No. 8300 - Water and Sewer System Operating Fund

\$1,396,850.00 Allocation for FY19 (January 2019 - June 2019)

\$1,396,850.00 Allocation for FY20 (July 2019 - December 2019)

**Contact Information:**

Sharon Clitino, Planning Director

Houston Water

Phone: 832-395-2712

**ATTACHMENTS:****Description**

SAP Document, Form A and Form 3

FY19 Cost Analysis

FY19 Annual Budget

Lake Houston Contract

Prior Coversheets and Motions

annual fees

Funding Docs

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Financial Information





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

Item Creation Date: 2/8/2019

HPW - 20DWO35 2019 O&M Budget - Coastal Water  
Authority (CWA) - Luce Bayou System Project

Agenda Item#: 8.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of the 2019 Operations and Maintenance Budget for the **LUCE BAYOU SYSTEM PROJECT** operated by the Coastal Water Authority - \$1,751,000.00 - Enterprise Fund

### **Background:**

#### **RECOMMENDATION:**

Approve the 2019 Operations and Maintenance Budget for the Luce Bayou System Project in the amount of \$1,751,000.

#### **NOTICE/JUSTIFICATION:**

The Coastal Water Authority ("CWA") operates the raw surface water transportation system for the City of Houston ("City") and provides conveyance for many governmental and industrial users. CWA plays an essential role in the City's program of increased surface water use.

On January 30, 2009, the City and CWA entered in to a Projects Contract ("Projects Contract") approved by City Council on January 28, 2009 by Ordinance No. 2009-0053, pursuant to which the Parties agreed to cooperate in the planning, design, property acquisition, construction, and financing of the Luce Bayou Interbasin Transfer Project ("Luce Bayou System Project"). The City and CWA entered into an Operating Contract ("Operating Contract") approved by City Council on November 4, 2015 by Ordinance 2015-1072, pursuant to which CWA agreed to operate and maintain the Luce Bayou System Project and to transport, convey, and deliver the water of the City, for and on behalf of the City, through the Luce Bayou System Project on an annual cost basis.

Section 205 of the Operating Contract requires CWA to prepare and submit to the City an annual operating budget setting forth in detail proposed expenditures for the operation, maintenance, administration, capital improvements, and renovation and repair costs associated with the Luce Bayou System Project. CWA presented the City with the proposed 2019 operations and maintenance ("O&M") budget for the Luce Bayou System Project in the amount of \$1,751,000. This budget reflects a funding increase of \$579,500 as compared to the 2018 budget that was approved by City Council on January 24, 2018, Motion Number 2018 0044. Houston Public Works met with CWA officials to review the submitted budget and concluded that the budget presented by CWA is reasonable given the work proposed.

The funds are allocated in the HPW budget according to CWA's annual budget submittal during the month of October. CWA's Fiscal Year 2019 starts on January 1, 2019 and ends on December 31, 2019. Six months of CWA's budget are allocated to the City's FY19 Budget (January 2019 to June 2019), and the remaining six months are allocated to the City's FY20 Budget (July 2019-December 2019). Payments made to CWA are based upon documented actual monthly O&M expenditures.

It is recommended that City Council approve the 2019 CWA O&M budget for the Luce Bayou System Project in the amount of \$1,751,000.

**FISCAL NOTE:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Prior Council Action:**

Motion No. 2018-0044, January 24 2018  
Ordinance No. 2015-1072, November 4, 2015  
Ordinance No. 2009-0053, January 28, 2009

**Amount of Funding:**

\$1,751,000.00 From Fund No. 8300 - Water and Sewer System Operating Fund

\$875,500.00 Allocation for FY19 (January 2019 - June 2019)  
\$875,500.00 Allocation for FY20 (July 2019 - December 2019)

**Contact Information:**

Sharon Citino, Planning Director  
Houston Water  
Phone: 832-395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date: 2/8/2019

HPW - 20DWO35 2019 O&M Budget - Coastal Water Authority (CWA) - Luce Bayou System Project

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Approve the 2019 Operations and Maintenance Budget for the Luce Bayou System Project in the amount of \$1,751,000.

### **NOTICE/JUSTIFICATION:**

The Coastal Water Authority ("CWA") operates the raw surface water transportation system for the City of Houston ("City") and provides conveyance for many governmental and industrial users. CWA plays an essential role in the City's program of increased surface water use.

On January 30, 2009, the City and CWA entered into a Projects Contract ("Projects Contract") approved by City Council on January 28, 2009 by Ordinance No. 2009-0053, pursuant to which the Parties agreed to cooperate in the planning, design, property acquisition, construction, and financing of the Luce Bayou Interbasin Transfer Project ("Luce Bayou System Project"). The City and CWA entered into an Operating Contract ("Operating Contract") approved by City Council on November 4, 2015 by Ordinance 2015-1072, pursuant to which CWA agreed to operate and maintain the Luce Bayou System Project and to transport, convey, and deliver the water of the City, for and on behalf of the City, through the Luce Bayou System Project on an annual cost basis.

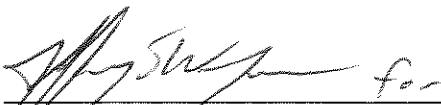
Section 205 of the Operating Contract requires CWA to prepare and submit to the City an annual operating budget setting forth in detail proposed expenditures for the operation, maintenance, administration, capital improvements, and renovation and repair costs associated with the Luce Bayou System Project. CWA presented the City with the proposed 2019 operations and maintenance ("O&M") budget for the Luce Bayou System Project in the amount of \$1,751,000. This budget reflects a funding increase of \$579,500 as compared to the 2018 budget that was approved by City Council on January 24, 2018, Motion Number 2018 0044. Houston Public Works met with CWA officials to review the submitted budget and concluded that the budget presented by CWA is reasonable given the work proposed.

The funds are allocated in the HPW budget according to CWA's annual budget submittal during the month of October. CWA's Fiscal Year 2019 starts on January 1, 2019 and ends on December 31, 2019. Six months of CWA's budget are allocated to the City's FY19 Budget (January 2019 to June 2019), and the remaining six months are allocated to the City's FY20 Budget (July 2019-December 2019). Payments made to CWA are based upon documented actual monthly O&M expenditures.

It is recommended that City Council approve the 2019 CWA O&M budget for the Luce Bayou System Project in the amount of \$1,751,000.

### **FISCAL NOTE:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

  
\_\_\_\_\_  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

### **Prior Council Action:**

Motion No. 2018-0044, January 24 2018  
Ordinance No. 2015-1072, November 4, 2015  
Ordinance No. 2009-0053, January 28, 2009

### **Amount of Funding:**

\$1,751,000.00 From Fund No. 8300 - Water and Sewer System Operating Fund

\$875,500.00 Allocation for FY19 (January 2019 - June 2019)

\$875,500.00 Allocation for FY20 (July 2019 - December 2019)

### **Contact Information:**

**Contact Information:**

Sharon Citino, Planning Director  
Houston Water  
Phone: 832-395-2712

**ATTACHMENTS:**

**Description**

FY19 Cost Analysis  
FY19 Annual Budget  
Luce Bayou Contract  
Prior Council Actions  
annual fees  
funding docs

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

Item Creation Date: 2/8/2019

HPW - 20DWO34 - 2019 O&M Budget- Coastal Water  
Authority (CWA) - Trinity River Water Conveyance Project

Agenda Item#: 9.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for approval of the 2019 Operations and Maintenance Budget for the **TRINITY RIVER WATER CONVEYANCE PROJECT** operated by the Coastal Water Authority - \$20,535,900.00 - Enterprise Fund

### **Background:**

#### **RECOMMENDATION:**

Approve the 2019 Operations and Maintenance Budget for the Trinity River Water Conveyance Project operated by the Coastal Water Authority in the amount of \$20,535,900.00.

#### **NOTICE/JUSTIFICATION:**

The Coastal Water Authority ("CWA") operates the raw water transportation system for the City of Houston ("City"). CWA plays an essential role in the City's program of increased surface water use. CWA owns, operates, and maintains 36 miles of canals as part of the CWA raw water conveyance system. It also maintains the Trinity River intake pumping facility, the Lynchburg pumping facility, and the Bayport booster pumping facility (collectively, the "Trinity River Water Conveyance Project").

On May 28, 1968, the City and CWA entered into a contract ("Initial Contract") pursuant to which the City agreed to pay the annual costs and expenses incurred by CWA for maintenance, operation, and repair of the Trinity River Water Conveyance Project. The Initial Contract was amended and restated by a new contract approved by City Council on June 15, 1995 by City Ordinance #95-676 ("Amended Contract").

Section 205 of the Amended Contract requires CWA to prepare and submit to the City an annual operating budget for the Trinity River Water Conveyance Project. CWA presented the City with the proposed 2019 operations and maintenance ("O&M") budget for the Trinity River Water Conveyance Project in the amount of \$20,535,900.00. This budget reflects a funding increase of \$563,700.00 as compared to the 2018 budget of \$19,972,200.00 that was approved by City Council on February 7, 2018, Motion Number 2018 0063. Houston Public Works met with CWA officials to review the submitted budget and concluded that the budget presented by CWA is reasonable given the work proposed.

The funds are allocated in the HPW budget according to CWA's annual budget submittal during

the month of October. CWA's Fiscal Year 2019 starts on January 1, 2019 and ends on December 31, 2019. Six months of CWA's budget are allocated to the City's FY19 Budget (January 2019 to June 2019), and the remaining six months are allocated to the City's FY20 Budget (July 2019-December 2019). Payments made to CWA are based upon documented actual monthly O&M expenditures.

It is recommended that City Council approve the 2019 CWA O&M budget for the Trinity River Water Conveyance Project in the amount of \$20,535,900.00.

**FISCAL NOTE:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Prior Council Action:**

Motion No. 2018-0063, February 7, 2018  
Ordinance No. 95-676, June 15, 1995

**Amount of Funding:**

\$20,535,900.00 From Fund No. 8300 - Water and Sewer System Operating Fund

\$10,267,950.00 Allocation for FY19 (January 2019 - June 2019)

\$10,267,950.00 Allocation for FY20 (July 2019 - December 2019)

**Contact Information:**

Sharon Citino, Planning Director  
Houston Water  
Phone: 832-395-2712

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

Item Creation Date: 2/8/2019

HPW - 20DWO34 - 2019 O&M Budget- Coastal Water Authority (CWA) - Trinity River  
Water Conveyance Project

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Approve the 2019 Operations and Maintenance Budget for the Trinity River Water Conveyance Project operated by the Coastal Water Authority in the amount of \$20,535,900.00.

### **NOTICE/JUSTIFICATION:**

The Coastal Water Authority ("CWA") operates the raw water transportation system for the City of Houston ("City"). CWA plays an essential role in the City's program of increased surface water use. CWA owns, operates, and maintains 36 miles of canals as part of the CWA raw water conveyance system. It also maintains the Trinity River intake pumping facility, the Lynchburg pumping facility, and the Bayport booster pumping facility (collectively, the "Trinity River Water Conveyance Project").

On May 28, 1968, the City and CWA entered into a contract ("Initial Contract") pursuant to which the City agreed to pay the annual costs and expenses incurred by CWA for maintenance, operation, and repair of the Trinity River Water Conveyance Project. The Initial Contract was amended and restated by a new contract approved by City Council on June 15, 1995 by City Ordinance #95-676 ("Amended Contract").

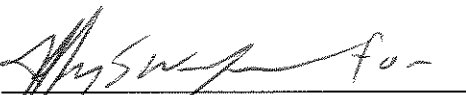
Section 205 of the Amended Contract requires CWA to prepare and submit to the City an annual operating budget for the Trinity River Water Conveyance Project. CWA presented the City with the proposed 2019 operations and maintenance ("O&M") budget for the Trinity River Water Conveyance Project in the amount of \$20,535,900.00. This budget reflects a funding increase of \$563,700.00 as compared to the 2018 budget of \$19,972,200.00 that was approved by City Council on February 7, 2018, Motion Number 2018 0063. Houston Public Works met with CWA officials to review the submitted budget and concluded that the budget presented by CWA is reasonable given the work proposed.

The funds are allocated in the HPW budget according to CWA's annual budget submittal during the month of October. CWA's Fiscal Year 2019 starts on January 1, 2019 and ends on December 31, 2019. Six months of CWA's budget are allocated to the City's FY19 Budget (January 2019 to June 2019), and the remaining six months are allocated to the City's FY20 Budget (July 2019-December 2019). Payments made to CWA are based upon documented actual monthly O&M expenditures.

It is recommended that City Council approve the 2019 CWA O&M budget for the Trinity River Water Conveyance Project in the amount of \$20,535,900.00.

### **FISCAL NOTE:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

  
\_\_\_\_\_  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

### **Prior Council Action:**

Motion No. 2018-0063, February 7, 2018  
Ordinance No. 95-676, June 15, 1995

### **Amount of Funding:**

\$20,535,900.00 From Fund No. 8300 - Water and Sewer System Operating Fund

\$10,267,950.00 Allocation for FY19 (January 2019 - June 2019)

\$10,267,950.00 Allocation for FY20 (July 2019 - December 2019)







## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

ALL

Item Creation Date: 1/24/2019

HPW-20DWO32 Harris-Galveston Subsidence District  
Permit Renewal Fees

Agenda Item#: 10.

### **Summary:**

RECOMMENDATION from Director Houston Public Works for payment of \$917,400.00 to the **HARRIS-GALVESTON SUBSIDENCE DISTRICT** for 2019 Groundwater Withdrawal Permit Fees for Area 2 and 3 for the period between 2/1/19 – 1/31/20 - Enterprise Fund

### **Background:**

SUBJECT:

Payment approval for the sum of \$917,400.00 to Harris-Galveston Subsidence District for renewal of Permit Fees.

### **RECOMMENDATION: (SUMMARY)**

That City Council approve payment of \$917,400.00 to Harris-Galveston Subsidence District for the renewal of Permit Fees.

### **SPECIFIC EXPLANATION:**

- The Harris-Galveston Subsidence District is a special purpose district created by the 64th Texas Legislature in 1975. The Harris-Galveston Subsidence District was created to provide for the regulation of groundwater withdrawal throughout Harris and Galveston counties for the purpose of preventing land subsidence, which leads to increased flooding.

City Council approved the 2018 groundwater withdrawal permit fees in Motion 2018-0115 on March 7, 2018.

Houston Public Works is requesting that City Council approve a total payment of \$917,400.00 to Harris-Galveston Subsidence District for the 2019 permit for Area 2 and 3 for the period between February 1, 2019-January 31, 2020.

### **FISCAL NOTE:**

- Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Carol Ellinger Haddock, PE  
Director  
Houston Public Works

**Prior Council Action:**

March 7, 2018 - CM 2018 0115

**Amount of Funding:**

\$917,400.00 - Water and Sewer System Operating Fund (8300)

**Contact Information:**

Andrew Molly  
Senior Assistant Director  
Phone: (832) 395-3785

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/24/2019

HPW-20DWO32 Harris-Galveston Subsidence District Permit Renewal Fees

Agenda Item#:

### **Background:**

#### **SUBJECT:**

Payment approval for the sum of \$917,400.00 to Harris-Galveston Subsidence District for renewal of Permit Fees.

### **RECOMMENDATION: (SUMMARY)**

That City Council approve payment of \$917,400.00 to Harris-Galveston Subsidence District for the renewal of Permit Fees.

### **SPECIFIC EXPLANATION:**

The Harris-Galveston Subsidence District is a special purpose district created by the 64th Texas Legislature in 1975. The Harris-Galveston Subsidence District was created to provide for the regulation of groundwater withdrawal throughout Harris and Galveston counties for the purpose of preventing land subsidence, which leads to increased flooding.

City Council approved the 2018 groundwater withdrawal permit fees in Motion 2018-0115 on March 7, 2018.

Houston Public Works is requesting that City Council approve a total payment of \$917,400.00 to Harris-Galveston Subsidence District for the 2019 permit for Area 2 and 3 for the period between February 1, 2019-January 31, 2020.

### **FISCAL NOTE:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Carol Ellinger Haddock, PE

Director

Houston Public Works

### **Prior Council Action:**

March 7, 2018 - CM 2018 0115

### **Amount of Funding:**

\$917,400.00 - Water and Sewer System Operating Fund (8300)

### **Contact Information:**

Andrew Molly

Senior Assistant Director

Phone: (832) 395-3785

### **ATTACHMENTS:**

#### **Description**

HGSD Invoices

Prior Council

HGSD Funding Information

annual fees

#### **Type**

Backup Material

Backup Material

Financial Information

Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

Item Creation Date:

FIN - CUS Series 2019A

Agenda Item#: 11.

### **Summary:**

ORDINANCE supplementing the City of Houston, Texas Master Ordinance No. 2004-299; providing for the issuance of the City of Houston, Texas, Combined Utility System First Lien Revenue Bonds, Series 2019A, providing for the amounts, interest rates, prices, and terms thereof and other matters relating thereto; providing for the payment thereof; making other provisions regarding such bonds and matters incident thereto; authorizing a Co-Bond Counsel Agreement; authorizing execution and delivery of a Paying Agent/Registrar Agreement; and declaring an emergency

### **Background:**

#### **RECOMMENDATION:**

Approve ordinance authorizing the City of Houston Combined Utility System First Lien Revenue Bonds, Series 2019A, in an aggregate amount not to exceed \$65 million. These bonds will be privately placed with the Texas Water Development Board.

#### **SPECIFIC EXPLANATION:**

The Texas Water Development Board (the "TWDB") administers a program that provides below market, low-interest rate loans to applicants to assist in meeting clean water needs of communities. This program is known as the Clean Water State Revolving Fund ("CWSRF"), which is open to political subdivisions that own and operate a wastewater system. The City's Combined Utility System ("CUS") has participated in this program since the late 1980's. The City of Houston Combined Utility System First Lien Revenue Bonds, Series 2019A will be issued in an amount not to exceed \$65 million.

The Finance Working Group ("FWG") recommends that the City issue the CUS Series 2019A Bonds with the proceeds to be used to fund approved projects in the City's adopted CIP, fund a reserve fund, if necessary, and pay costs of issuance.

The CUS Series 2019A Bonds will be privately placed with the TWDB, which eliminates the need for underwriters. The closing is expected to occur mid-April 2019. Norton Rose Fulbright LLP and Burney & Foreman are recommended as co-bond counsel.

This transaction was presented to the Budget and Fiscal Affairs Committee on March 5, 2019.

Recommendation:

The FWG recommends the approval of this item.

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Tantri Emo, Chief Business Officer and Director of Finance  
Controller

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Chris Brown, Houston City

**Prior Council Action:**

Ordinance No. 2004-299; Resolution No. 2016-0029

**Amount of Funding:**

n/a

**Contact Information:**

Melissa Dubowski                      Phone: 832-393-9101  
Charisse Mosely                      Phone: 832-393-3529

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet

11

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

Item Creation Date:

FIN - CUS Series 2019A

Agenda Item#:

**Background:****RECOMMENDATION:**

Approve ordinance authorizing the City of Houston Combined Utility System First Lien Revenue Bonds, Series 2019A, in an aggregate amount not to exceed \$65 million. These bonds will be privately placed with the Texas Water Development Board.

**SPECIFIC EXPLANATION:**

The Texas Water Development Board (the "TWDB") administers a program that provides below market, low-interest rate loans to applicants to assist in meeting clean water needs of communities. This program is known as the Clean Water State Revolving Fund ("CWSRF"), which is open to political subdivisions that own and operate a wastewater system. The City's Combined Utility System ("CUS") has participated in this program since the late 1980's. The City of Houston Combined Utility System First Lien Revenue Bonds, Series 2019A will be issued in an amount not to exceed \$65 million.

The Finance Working Group ("FWG") recommends that the City issue the CUS Series 2019A Bonds with the proceeds to be used to fund approved projects in the City's adopted CIP, fund a reserve fund, if necessary, and pay costs of issuance.

The CUS Series 2019A Bonds will be privately placed with the TWDB, which eliminates the need for underwriters. The closing is expected to occur mid-April 2019. Norton Rose Fulbright LLP and Burney & Foreman are recommended as co-bond counsel.

This transaction was presented to the Budget and Fiscal Affairs Committee on March 5, 2019.

**Recommendation:**

The FWG recommends the approval of this item.

Tantri Emo, Chief Business Officer and Director of Finance

Chris Brown, Houston City Controller

**Prior Council Action:**

Ordinance No. 2004-299; Resolution No. 2016-0029

**Amount of Funding:**

n/a

**Contact Information:**

Melissa Dubowski Phone: 832-393-9101  
Charisse Mosely Phone: 832-393-3529



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

Item Creation Date:

FIN - CEF Series 2019

Agenda Item#: 12.

### **Summary:**

ORDINANCE authorizing the issuance of City of Houston, Texas, Convention & Entertainment Facilities Department Hotel Occupancy Tax and Special Revenue and Refunding Bonds, Series 2019; authorizing the Mayor and City Controller to approve certain terms thereof and certain other procedures relating thereto; providing for the payment thereof; authorizing the defeasance, final payment, and discharge of certain outstanding bonds; making other provisions regarding such bonds and matters incident thereto; awarding the sale of the series 2019 Bonds; approving a preliminary official statement and authorizing distribution thereof; approving preparation and distribution of a final official statement; authorizing a Bond Purchase Agreement, an Escrow Agreement and a Paying Agent/Registrar Agreement; and declaring an emergency

### **Background:**

#### **RECOMMENDATION:**

Approve an ordinance authorizing the issuance of City of Houston, Texas, Convention and Entertainment Facilities Department Hotel Occupancy Tax and Special Revenue and Refunding Bonds, Series 2019.

#### **SPECIFIC EXPLANATION:**

The City has identified approximately \$70 million of certain outstanding variable rate Hotel Occupancy Tax and Special Revenue Adjustable Rate Bonds that can be refunded to fixed rate bonds in the current interest rate environment. This will help reduce the current variable rate exposure for the Convention and Entertainment Facilities Department. The recommended issuance of the Convention and Entertainment Facilities Department Hotel Occupancy Tax and Special Revenue Refunding Bonds, Series 2019 will refund these bonds and pay any associated costs of issuance.

Additionally, in conjunction with this transaction, the Finance Working Group will review possibilities to refinance existing debt if prudent opportunities to achieve present value savings exists. The anticipated size of the transaction is up to \$130 million, which includes \$50 million for capital improvements.

The Finance Working Group recommends the Convention and Entertainment Facilities Department Hotel Occupancy Tax and Special Revenue and Refunding Bonds, Series 2019 be

issued through a negotiated financing with JPMorgan Chase serving as book running manager along with Mesirow Financial and Ramirez & Co. as senior managers. Orrick and Baker Williams Matthiesen LLP are recommended as co-bond counsel along with Norton Rose Fulbright and Bates & Coleman as co-disclosure counsel.

This transaction was presented to the Budget and Fiscal Affairs Committee on March 5, 2019.

#### Recommendation

The Finance Working Group recommends the approval of this item.

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Tantri Emo, Chief Business Officer and Director of Finance  
Controller

---

Chris Brown, Houston City

#### **Amount of Funding:**

n/a

#### **Contact Information:**

Melissa Dubowski  
Charisse Mosely

**Phone:** 832-393-9101

**Phone:** 832-393-3529

#### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Signed Coversheet	Signed Cover sheet



12

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

Item Creation Date:

FIN - CEF Series 2019

Agenda Item#:

**Summary:****Background:****RECOMMENDATION:**

Approve an ordinance authorizing the issuance of City of Houston, Texas, Convention and Entertainment Facilities Department Hotel Occupancy Tax and Special Revenue and Refunding Bonds, Series 2019.

**SPECIFIC EXPLANATION:**

The City has identified approximately \$70 million of certain outstanding variable rate Hotel Occupancy Tax and Special Revenue Adjustable Rate Bonds that can be refunded to fixed rate bonds in the current interest rate environment. This will help reduce the current variable rate exposure for the Convention and Entertainment Facilities Department. The recommended issuance of the Convention and Entertainment Facilities Department Hotel Occupancy Tax and Special Revenue Refunding Bonds, Series 2019 will refund these bonds and pay any associated costs of issuance.

Additionally, in conjunction with this transaction, the Finance Working Group will review possibilities to refinance existing debt if prudent opportunities to achieve present value savings exists. The anticipated size of the transaction is up to \$130 million, which includes \$50 million for capital improvements.

The Finance Working Group recommends the Convention and Entertainment Facilities Department Hotel Occupancy Tax and Special Revenue and Refunding Bonds, Series 2019 be issued through a negotiated financing with JPMorgan Chase serving as book running manager along with Mesirow Financial and Ramirez & Co. as senior managers. Orrick and Baker Williams Matthiesen LLP are recommended as co-bond counsel along with Norton Rose Fulbright and Bates & Coleman as co-disclosure counsel.

This transaction was presented to the Budget and Fiscal Affairs Committee on March 5, 2019.

**Recommendation**

The Finance Working Group recommends the approval of this item.

A handwritten signature in black ink, appearing to read "Tantri Emo".

Tantri Emo, Chief Business Officer and Director of Finance

A handwritten signature in black ink, appearing to read "Chris Brown".

Chris Brown, Houston City Controller

**Amount of Funding:**

n/a

**Contact Information:**

Melissa Dubowski

Phone: 832-393-9101

Charisse Mosely

Phone: 832-393-3529

MD  
CM



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/5/2019

HCD19-16 AIDS Foundation Houston

Agenda Item#: 13.

### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **AIDS FOUNDATION HOUSTON, INC**, to provide Housing Opportunities for Persons with AIDS (HOPWA) Funds for the Administration and Operation of three Multi-Unit Residential Facilities, along with Supportive Services - \$1,080,238.00 - Grant Fund

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of a contract between the City of Houston and AIDS Foundation Houston Inc. to provide up to \$1,080,238.00 in Housing Opportunities for Persons With AIDS (HOPWA) funds to operate and maintain three separate multi-unit residential facilities with supportive services for low-income and/or homeless persons living with HIV/AIDS.

The project's scope of work provides permanent housing and support services to a minimum of 149 unduplicated low-income persons living with HIV-AIDS. Supportive services include, but are not limited to, case management, life skills training, nutritional services, and substance abuse and mental health counseling. Operating costs include property management, utilities, property insurance and other related costs. The City provides approximately 59% of the budget for this program, while the remaining 41% is provided by other funding sources.

Category	Total Contract Amount	Percentage
Administrative	\$75,611.60	7%
Supportive Services	\$275,748.77	25.52%
Operations: Friendly Haven	\$225,066.30	20.83%
Operations: Burress	\$263,495.46	24.40%
Operations: Help House	\$240,315.87	22.25%
<b>Total</b>	<b>\$1,080,238.00</b>	<b>100.00%</b>

HCDD conducted a Request for Proposals (RFP) for HOPWA contracts for fiscal year 2019 with

a one-year renewal option for fiscal year 2020. AIDS Foundation Houston, Inc. was one of the agencies selected. The term of this contract will be April 1, 2019 through March 31, 2020. AIDS Foundation Houston has received HOPWA through the City of Houston for various contracts since 1994.

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on February 19, 2019.

---

Tom McCasland, Director

**Amount of Funding:**

\$1,080,238.00

Federal Government-Grant Funded

Fund 5000

**Contact Information:**

Roxanne Lawson

**Phone:** (832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 2/5/2019

HCD19-16 AIDS Foundation Houston

Agenda Item#: 9.

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of a contract between the City of Houston and AIDS Foundation Houston Inc. to provide up to \$1,080,238.00 in Housing Opportunities for Persons With AIDS (HOPWA) funds to operate and maintain four separate multi-unit residential facilities with supportive services for low-income and/or homeless persons living with HIV/AIDS.

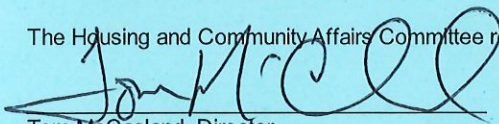
The project's scope of work provides permanent housing and support services to a minimum of 149 unduplicated low-income persons living with HIV/AIDS. Supportive services include, but are not limited to, case management, life skills training, nutritional services, and substance abuse and mental health counseling. Operating costs include property management, utilities, property insurance and other related costs. The City provides approximately 59% of the budget for this program, while the remaining 41% is provided by other funding sources.

Category	Total Contract Amount	Percentage
Administrative	\$75,611.60	7.0%
Supportive Services	\$275,748.77	25.52%
Operations: Friendly Haven	\$225,066.30	20.83%
Operations: Burress	\$263,495.45	24.40%
Operations: Help House	\$240,315.97	22.25%
<b>Total</b>	<b>\$1,080,238.00</b>	<b>100.00%</b>

HCDD conducted a Request for Proposals (RFP) for CDBG contracts for fiscal year 2019 with a one-year renewal option for fiscal year 2020. AIDS Foundation Houston, Inc. was one of the agencies selected. The term of this contract will be March 1, 2019 through February 29, 2020. AIDS Foundation Houston has received HOPWA through the City of Houston for various contracts since 1994.

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on February 19, 2019.



Tom McCasland, Director

### **Amount of Funding:**

\$1,080,238.00 Federal Government-Grant Funded (5000)

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307

### **ATTACHMENTS:**

#### **Description**

Affidavit of Ownership  
Fair Campaign Ordinance  
Board of Directors

#### **Type**

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Signed Cover sheet  
Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District B, District H

Item Creation Date: 2/5/2019

HCD19-17 A Caring Safe Place

Agenda Item#: 14.

### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **A CARING SAFE PLACE, INC.**, to Provide in Housing Opportunities for Persons With AIDS Funds for the Administration and Operation of a SRO Community Residence and a Transitional Housing Facility, along with supportive services - \$858,049.89 - Grant Funds - **DISTRICTS B - DAVIS and H - CISNEROS**

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of a contract between the City of Houston and A Caring Safe Place Inc. to provide funding up to \$858,049.89 to operate and maintain a permanent supportive housing community residence and a transitional housing community residence (both with support services) for low-income and/or homeless persons living with HIV/AIDS.

**Permanent Supportive Housing** - This facility provides permanent housing and supportive services to a minimum of 15 low-income and/or homeless persons living with HIV/AIDS, who also have a history of chemical and/or alcohol dependency. Residents at the facility have been stabilized prior to program entry. Stabilization requires that the client enters the project with at least 30 days of sobriety from alcohol and/or drugs.

**Transitional Housing Community Residence** - This facility provides transitional housing and supportive services to a minimum of 30 low-income and/or homeless persons living with HIV/AIDS, who also have a history of chemical and/or alcohol dependency.

The following support services are provided at both facilities: case management; HIV support groups; substance abuse and mental health counseling; life skills training; job search assistance and training; housing information and referral assistance; assistance in gaining access to local, state, and federal government benefits and services; and nutritional services. Operating costs for both facilities include property management, utilities, property insurance and other related costs.

The City provides approximately 83% of the budget for this program, and 17% is provided by other funding sources.

Category	Transitional	Lydia's	Total	Percentage
Program Administration	\$40,433.19	\$19,619.50	\$60,052.69	7%
Program Services	\$268,278.56	\$90,422.50	\$358,701.06	41.8%

Operations Community Residence	\$269,005.88	\$170,290.26	\$439,296.14	51.2%
<b>Total</b>	<b>\$577,717.63</b>	<b>\$280,332.26</b>	<b>\$858,049.89</b>	<b>100%</b>

HCDD conducted a Request for Proposals (RFP) for Housing Opportunity for Persons With AIDS(HOPWA) contracts for fiscal year 2019 with a one-year renewal option for fiscal year 2020. A Caring Safe Place was one of the agencies selected. The term of this contract will be April 1, 2019 through March 31, 2020. A Caring Safe Place has received HOPWA funding through the City of Houston for various contracts since 1999.

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on February 19, 2019.

---

Tom McCasland, Director

**Amount of Funding:**

\$858,049.89

Federal Government-Grant Fund

Fund 5000

**Contact Information:**

Roxanne Lawson

**Phone:** (832) 394-6307

**ATTACHMENTS:**

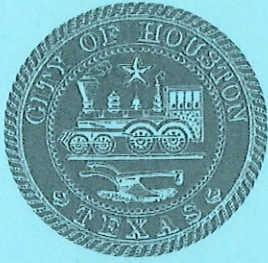
**Description**

Cover Sheet

**Type**

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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

District B, District H

Item Creation Date: 2/5/2019

HCD19-17 A Caring Safe Place

Agenda Item#: 23.

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval of a contract between the City of Houston and A Caring Safe Place Inc. to provide funding up to \$858,049.89 to operate and maintain a permanent supportive housing community residence and a transitional housing community residence (both with support services) for low-income and/or homeless persons living with HIV/AIDS.

**Permanent Supportive Housing** - This facility provides permanent housing and supportive services to a minimum of 15 low-income and/or homeless persons living with HIV/AIDS, who also have a history of chemical and/or alcohol dependency. Residents at the facility have been stabilized prior to program entry. Stabilization requires that the client enters the project with at least 30 days of sobriety from alcohol and/or drugs.

**Transitional Housing Community Residence** - This facility provides transitional housing and supportive services to a minimum of 30 low-income and/or homeless persons living with HIV/AIDS, who also have a history of chemical and/or alcohol dependency.

The following support services are provided at both facilities: case management; HIV support groups; substance abuse and mental health counseling; life skills training; job search assistance and training; housing information and referral assistance; assistance in gaining access to local, state, and federal government benefits and services; and nutritional services. Operating costs for both facilities include property management, utilities, property insurance and other related costs.

The City provides approximately 83% of the budget for this program, and 17% is provided by other funding sources.

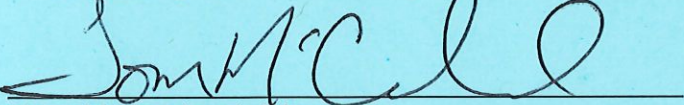
Category	Transitional	Lydia's	Total	Percentage
Program Administration	\$40,433.19	\$19,619.50	\$60,052.69	7%
Program Services	\$268,278.56	\$90,422.50	\$358,701.06	41.8%
Operations Community Residence	\$269,005.88	\$170,290.26	\$439,296.14	51.2%
<b>Total</b>	<b>\$577,717.63</b>	<b>\$280,332.26</b>	<b>\$858,049.89</b>	<b>100%</b>



HCDD conducted a Request for Proposals (RFP) for Housing Opportunity for Persons With AIDS(HOPWA) contracts for fiscal year 2019 with a one-year renewal option for fiscal year 2020. A Caring Safe Place was one of the agencies selected. The term of this contract will be April 1, 2019 through March 31, 2020. A Caring Safe Place has received HOPWA funding through the City of Houston for various contracts since 1999.

No Fiscal Note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on February 19, 2019.

A handwritten signature in dark ink, appearing to read "Tom McCasland", is written over a horizontal line.

Tom McCasland, Director

**Amount of Funding:**

\$858,049.89 Federal Government-Grant Funded (5000)

**Contact Information:**

Roxanne Lawson  
(832) 394-6307





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/19/2019

HCD19-18 Houston Volunteer Lawyers Program, Inc.

Agenda Item#: 15.

### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **HOUSTON VOLUNTEER LAWYERS PROGRAM, INC**, to provide up to \$150,700.00 in Housing Opportunities for Persons With AIDS (HOPWA) Funds for Legal Supportive Services - Grant Funds

### **Background:**

The Housing and Community Development Department (HCDD) recommends approval of a contract between Houston Volunteer Lawyers Program, Inc. and the City of Houston to provide up to \$150,700.00 in Housing Opportunities for Persons With AIDS (HOPWA) funds for program and administration costs to deliver comprehensive civil legal services to a minimum of 150 low-income persons living with HIV/AIDS through Houston Volunteer Lawyers' AIDS Legal Project.

This supportive services program will provide 150 eligible clients and their households with a full spectrum of civil legal assistance by conducting Legal Advice Clinics at AIDS service organizations, HIV health clinics and HOPWA-funded housing facilities.

Eligible individuals who attend a Legal Advice Clinic meet face-to-face with a licensed Texas attorney and receive a legal check-up on issues they face concerning HIV/AIDS and maintaining stable housing. For issues that require ongoing representation, the AIDS Legal Project provides representation free of charge. Clients can receive assistance in obtaining divorces, child custody, Social Security Disability and Medicaid/Medicare benefits, tax and consumer issues, and other legal issues that people living with HIV/AIDS commonly face. Houston Volunteer Lawyers work with the local Bar Association, corporate legal departments and law firm pro bono sections to coordinate volunteer efforts, resulting in 1,500 active volunteers giving more than 15,000 pro bono hours each year. Houston Volunteer Lawyers began receiving HOPWA funding through the City in 2008.

Category	Total Contract Amount	Percent
Administration	\$10,549.00	7%
Supportive Services	\$140,151.00	93%
<b>Total</b>	<b>\$150,700.00</b>	<b>100%</b>

HCDD conducted a Request for Proposal (RFP) for Public Services contracts for fiscal year

2019, with a one-year renewal option for fiscal year 2020. Houston Volunteer Lawyers Program, Inc. was one of the agencies selected. This contract term will be April 1, 2019 through March 31, 2020.

No Fiscal Note is required on grant items.

This item was reviewed by the Housing & Community Affairs Committee on February 19, 2019.

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Tom McCasland, Director

**Amount of Funding:**

\$150,700.00

Federal Government – Grant Funded

Fund 5000

**Contact Information:**

Roxanne Lawson

**Phone:** (832) 394-6307

**ATTACHMENTS:**

**Description**

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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 2/19/2019

HCD19-18 Houston Volunteer Lawyers Program, Inc.

Agenda Item#: 16.

### **Background:**

The Housing and Community Development Department (HCDD) recommends approval of a contract between Houston Volunteer Lawyers Program, Inc. and the City of Houston to provide up to \$150,700.00 in Housing Opportunities for Persons With AIDS (HOPWA) funds for program and administration costs to deliver comprehensive civil legal services to a minimum of 150 low-income persons living with HIV/AIDS through Houston Volunteer Lawyers' AIDS Legal Project.

This supportive services program will provide 150 eligible clients and their households with a full spectrum of civil legal assistance by conducting Legal Advice Clinics at AIDS service organizations, HIV health clinics and HOPWA-funded housing facilities.

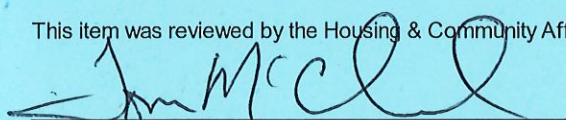
Eligible individuals who attend a Legal Advice Clinic meet face-to-face with a licensed Texas attorney and receive a legal check-up on issues they face concerning HIV/AIDS and maintaining stable housing. For issues that require ongoing representation, the AIDS Legal Project provides representation free of charge. Clients can receive assistance in obtaining divorces, child custody, Social Security Disability and Medicaid/Medicare benefits, tax and consumer issues, and other legal issues that people living with HIV/AIDS commonly face. Houston Volunteer Lawyers work with the local Bar Association, corporate legal departments and law firm pro bono sections to coordinate volunteer efforts, resulting in 1,500 active volunteers giving more than 15,000 pro bono hours each year. Houston Volunteer Lawyers began receiving HOPWA funding through the City in 2008.

Category	Total Contract Amount	Percent
Administration	\$10,549.00	7%
Supportive Services	\$140,151.00	93%
<b>Total</b>	<b>\$150,700.00</b>	<b>100%</b>

HCDD conducted a Request for Proposal (RFP) for Public Services contracts for fiscal year 2019, with a one-year renewal option for fiscal year 2020. Houston Volunteer Lawyers Program, Inc. was one of the agencies selected. This contract term will be April 1, 2019 through March 31, 2020.

No Fiscal Note is required on grant items.

This item was reviewed by the Housing & Community Affairs Committee on February 19, 2019.



Tom McCasland, Director

### **Amount of Funding:**

\$150,700.00 Federal Government – Grant Funded (5000)

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District D

Item Creation Date: 2/19/2019

HCD19-19 The Men's Center dba recenter

Agenda Item#: 16.

### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and the **MEN'S CENTER, INCORPORATED DBA RECENTER**, to provide Community Development Block Grant Funds for Program Administration Costs to Deliver Case Management Supportive Services to Current Emergency and Transitional Housing Residents - \$130,000.00 - Grant Funds - **DISTRICT D - BOYKINS**

### **Background:**

The Housing and Community Development Department (HCDD) recommends approval of a contract between The Men's Center dba Recenter and the City of Houston to provide up to \$130,000.00 in Community Development Block Grant funds for program and administration costs to deliver case management supportive services to a minimum of 100 emergency and transitional housing residents who are recovering from alcohol and/or drug abuse.

Services will include helping residents gain access to medical, social and educational services, provide direct assistance in gaining access to coordination of care, case oversight and linkage of appropriate services, and providing bus passes to ensure that residents can access essential services such as medical, legal, educational and workforce development. This is a part of LifeMap, recenter's flagship program.

By providing alcohol and drug addiction services, recenter will assist individuals in leading more productive and sustainable lives. The Men's Center dba recenter began receiving Public Service funds in 2016.

Category	Total Contract Amount	Percent
Administration	\$13,000.00	10%
Program Costs	\$117,000.00	90%
<b>Total</b>	<b>\$130,000.00</b>	<b>100%</b>

HCDD conducted a Request for Proposal (RFP) for Public Services contracts for fiscal year 2019 with a one-year renewal option for fiscal year 2020. The Men's Center dba recenter was one of the agencies selected. This contract term will be April 1, 2019 through March 31, 2020.

No Fiscal Note is required on grant items.

This item was reviewed by the Housing & Community Affairs Committee on February 19, 2019.

---

Tom McCasland, Director

**Amount of Funding:**

\$130,000.00

Federal Government – Grant Funded  
Fund 5000

**Contact Information:**

Roxanne Lawson

**Phone:** (832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

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Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

District D

Item Creation Date: 2/19/2019

HCD19-19 The Men's Center dba recenter

Agenda Item#: 15.

### **Background:**

The Housing and Community Development Department (HCDD) recommends approval of a contract between The Men's Center dba recenter and the City of Houston to provide up to \$130,000.00 in Community Development Block Grant funds for program and administration costs to deliver case management supportive services to a minimum of 100 emergency and transitional housing residents who are recovering from alcohol and/or drug abuse.

Services will include helping residents gain access to medical, social and educational services, provide direct assistance in gaining access to coordination of care, case oversight and linkage of appropriate services, and providing bus passes to ensure that residents can access essential services such as medical, legal, educational and workforce development. This is a part of LifeMap, recenter's flagship program.

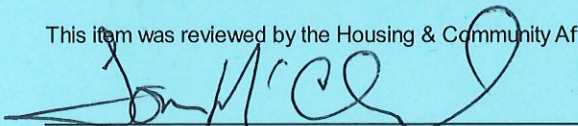
By providing alcohol and drug addiction services, recenter will assist individuals in leading more productive and sustainable lives. The Men's Center dba recenter began receiving Public Service funds in 2016.

Category	Total Contract Amount	Percent
Administration	\$13,000.00	10%
Program Costs	\$117,000.00	90%
<b>Total</b>	<b>\$130,000.00</b>	<b>100%</b>

HCDD conducted a Request for Proposal (RFP) for Public Services contracts for fiscal year 2019 with a one-year renewal option for fiscal year 2020. The Men's Center dba recenter was one of the agencies selected. This contract term will be April 1, 2019 through March 31, 2020.

No Fiscal Note is required on grant items.

This item was reviewed by the Housing & Community Affairs Committee on February 19, 2019.

  
Tom McCasland, Director

### **Amount of Funding:**

\$130,000.00

Federal Government – Grant Funded (5000)

### **Contact Information:**

Roxanne Lawson

(832) 394-6307



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/28/2019

### HCD19-23 Amendment for Mayberry Homes, Inc. NSP Loan Agreement

Agenda Item#: 17.

#### **Summary:**

ORDINANCE approving and authorizing First Amendment to a Neighborhood Stabilization Program ("NSP") Developer Loan Agreement between the city of Houston and **MAYBERRY HOMES, INC** to extend the term and the deadlines for completion and the expenditure of funds to acquire land and develop four affordable single-family homes in NSP target areas in Houston Texas

#### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval to amend the Neighborhood Stabilization Program (NSP) developer loan agreement that was previously approved by Council on August 22, 2018 Ordinance 2018-655.

The Amendment to the Mayberry Homes, Inc. NSP 3 Affordable Housing funds to develop affordable, single-family homes in HUD designated NSP 1 and NSP 3 target areas will extend the completion dates for work under the contracts as follows:

1. The work completion date is extended to August 30, 2019
2. The date by which all 100% of the Grant shall have been drawn and expended is extended to December 31, 2019
3. The stated Maturity Date is extended to end on the earlier to occur of: (1) Developer's sale of all the Properties covered by the Agreement, and (2) December 31, 2019.

The NSP developer loan agreement grants Mayberry Homes Inc. a total of \$718,887.81 comprised of \$201,563.65 of NSP 1 and \$517,324.16 of NSP 3 funding. The homes (all 4 homes are located in Sunnyside) will be approximately 1,400 square feet, have three bedrooms and two baths, and include a variety of energy efficient components, such as high efficiency HVAC systems, low E-rated windows, and radiant barrier roofing.

The extension will allow Mayberry Homes, Inc. to develop affordable, single-family housing. HCDD is requiring Mayberry Homes, Inc. to develop houses for families earning below 120% Area Median Income (AMI), with at least 25% of the projects earmarked for families earning below 50% AMI.

The City's participation in this project will contribute to the goal of expanding sustainable

homeownership opportunities for low-income families in the Houston Area.

No fiscal note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on March 19, 2019.

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Tom McCasland, Director

**Prior Council Action:**

8/22/2018, (O) 2018-655

**Amount of Funding:**

\$718,887.81 Federal Government - Grant Funded (5000) - previously approved by Ord. 2018-655

**Contact Information:**

Roxanne Lawson

(832) 394-6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/28/2019

HCD19-23 Amendment for Mayberry Homes, Inc. NSP Loan Agreement

Agenda Item#: 15.

### **Summary:**

ORDINANCE APPROVING AND AUTHORIZING A FIRST AMENDMENT TO A NEIGHBORHOOD STABILIZATION PROGRAM ("NSP") DEVELOPER LOAN AGREEMENT BETWEEN THE CITY OF HOUSTON AND MAYBERRY HOMES, INC. TO EXTEND THE TERM AND THE DEADLINES FOR COMPLETION AND THE EXPENDITURE OF FUNDS TO ACQUIRE LAND AND DEVELOP FOUR AFFORDABLE SINGLE-FAMILY HOMES IN NSP TARGET AREAS IN HOUSTON TEXAS; CONTAINING FINDINGS AND OTHER PROVISIONS RELATING TO THE FOREGOING SUBJECT; AND DECLARING AN EMERGENCY.

### **Background:**

The Housing and Community Development Department (HCDD) recommends Council approval to amend the Neighborhood Stabilization Program (NSP) developer loan agreement that was previously approved by Council on August 22, 2018 Ordinance 2018-655.

The Amendment to the Mayberry Homes, Inc. NSP 3 Affordable Housing funds to develop affordable, single-family homes in HUD designated NSP 1 and NSP 3 target areas will extend the completion dates for work under the contracts as follows:

1. The work completion date is extended to August 30, 2019
2. The date by which all 100% of the Grant shall have been drawn and expended is extended to December 31, 2019
3. The stated Maturity Date is extended to end on the earlier to occur of: (1) Developer's sale of all the Properties covered by the Agreement, and (2) December 31, 2019.

The NSP developer loan agreement grants Mayberry Homes Inc. a total of \$718,887.81 comprised of \$201,563.65 of NSP 1 and \$517,324.16 of NSP 3 funding. The homes (all 4 homes are located in Sunnyside) will be approximately 1,400 square feet, have three bedrooms and two baths, and include a variety of energy efficient components, such as high efficiency HVAC systems, low E-rated windows, and radiant barrier roofing.

The extension will allow Mayberry Homes, Inc. to develop affordable, single-family housing. HCDD is requiring Mayberry Homes, Inc. to develop houses for families earning below 120% Area Median Income (AMI), with at least 25% of the projects earmarked for families earning below 50% AMI.

The City's participation in this project will contribute to the goal of expanding sustainable homeownership opportunities for low-income families in the Houston Area.

No fiscal note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on March 19, 2019.

A blue ink signature of Tom McCasland, written over a horizontal line.

Tom McCasland, Director

### **Prior Council Action:**

8/22/2018, (O) 2018-655

### **Amount of Funding:**

\$718,887.81 Federal Government - Grant Funded (5000) - previously approved by Ord. 2018-655

### **Contact Information:**

Roxanne Lawson  
(832) 394-6307



**ATTACHMENTS:****Description**

2018 - 655

Affidavit of Ownership or Control

Fair Campaign - Form A

Form B

Delinquent Tax Clear Report

SAP

PNFDF

ordinance

1st Amendent to NSP Developer Loan Agreement

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Ordinance/Resolution/Motion

Contract/Exhibit



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 3/4/2019

### HCD19-29 Homeowner Assistance Program Master Contract Agreements

Agenda Item#: 18.

#### **Summary:**

ORDINANCE authorizing and approving the forms of Forgivable Loan Agreement and the forms of the respective Promissory Note and Deed of Trust attached thereto and the forms of Grant Acknowledgement for residential construction repair and rehabilitation services and/or reimbursement for the same in connection with Hurricane Harvey Homeowner Assistance Program (the "HOAP Program") to be executed by the City of Houston, Texas, and each eligible program participant who participates in the HOAP Program; authorizing the Mayor to execute a Forgivable Loan Agreement and/or Grant Acknowledgement with each eligible program participant who qualifies for disaster recovery assistance under the HOAP Program; containing findings and provisions related to the foregoing subject; providing a maximum contract amount

#### **Background:**

The next step in Harvey recovery is for homeowners to sign contracts with the City so that construction can begin. The Housing and Community Development Department (HCDD) requests that City Council approve an ordinance adopting standard contract forms for five program variations under the Homeowners Assistance Program (HoAP). City Council has previously approved the Program Guidelines for HoAP and the budget for work in this important area. This Program is funded with Community Development Block Grant-Disaster Recovery (CDBG-DR) funds received from the U.S. Department of Housing and Urban Development (HUD) through the Texas General Land Office (GLO) for Hurricane Harvey.

HCDD is seeking approval of the standard contract documents that homeowners will sign when accepting assistance through HoAP:

- Forgivable Loan Agreement
- Promissory Note and Deed of Trust
- Grant acknowledgement

Approval of contract documents will allow the HCDD Director to process contracts on behalf of the Department and allow the Mayor and City Controller to execute a contract with eligible homeowners participating in HoAP.

No further authorization from City Council will be required to execute contracts with individual homeowners, provided sufficient funds have been allocated under the applicable program contract between the City and GLO, and the total amount under the homeowner contract does not exceed the maximum allowed assistance under HoAP.

HCDD also requests that City Council approve a maximum commitment amount of \$335,000,000.00 for the contract, agreement or other undertaking approved and authorized.

## HoAP Overview

HoAP provides a variety of options to assist homeowners, depending on where they are in their recovery process. The program will protect the City's housing by bringing damaged homes into compliance with health and safety codes or by replacing homes that cannot be repaired. Guidelines for HoAP were reviewed by the Housing and Community Affairs Committee on 10/16/2018 and approved by City Council on 1/9/2019. There are five program options under HoAP:

1. **Reimbursement:** Reimburses homeowners for eligible work performed to minimum program standards.
2. **City Managed Rehabilitation and Reconstruction:** The City manages the construction process to rehabilitate or reconstruct Harvey-damaged homes on behalf of homeowners.
3. **Homeowner Managed Rehabilitation and Reconstruction:** Homeowners who have a construction firm under contract receive financial assistance and help from the City in navigating Program requirements.
4. **Reimbursement + City Managed Rehabilitation and Reconstruction:** The City reimburses homeowners for eligible work completed to date, then manages the construction process for the remaining rehabilitation or reconstruction work on behalf of homeowners.
5. **Reimbursement + Homeowner Managed Rehabilitation and Reconstruction:** The City reimburses homeowners for eligible work completed to date, then provides financial assistance and helps homeowners who have a construction firm under contract to navigate Program requirements.

## HoAP Standard Contract Forms

The City is committed to sound stewardship of taxpayer resources. Homeowners who receive assistance through the HoAP program agree to certain requirements as a condition of receiving funds, in line with the previously-adopted Program Guidelines. The standard contract forms outline these requirements, in three sets of documents:

- Forgivable Loan Agreement
- Promissory Note and Deed of Trust
- Grant acknowledgement

Each of these documents reflects two principles of recovery: 1) assistance is capped at certain maximum amounts, depending on a household's income, and 2) higher levels of assistance are considered loans that will be forgiven after a certain period. The purpose of capping assistance is to maximize the number of Houstonians who benefit from the program. The purpose of forgivable loans is to reduce incentives to quickly flip repaired homes and preserve affordability as communities recover from the storm. Prioritizing reimbursement for homeowners above 80% AMI increases efficiency for homeowners and the City, while increasing the number of homeowners the program serves.

## Maximum Allowed Assistance - Reimbursement Only

The reimbursement program option is the most efficient way for the City to deliver assistance to homeowners. It has the fewest administrative burdens and is the quickest path to recovery. Assistance is available under

this option to households of all income levels. Assistance is capped depending on income:

1. Households at or below 80% AMI: 100% of eligible repairs are reimbursable, not to exceed \$80,000 in benefit
2. Households between 81%-120% AMI: 50% of eligible repairs are reimbursable, not to exceed \$40,000 in benefit
3. Households over 120% AMI: 25% of eligible repairs are reimbursable, not to exceed \$20,000 in benefit

### Maximum Allowed Assistance HoAP Program Options 2-5 Above

The federal government imposes additional requirements for rehabilitation and reconstruction when a home is identified as having special needs, such as for elevation; accessibility; resiliency to future flooding; or environmental, lead, or mold abatement. In these cases, additional assistance is available, up to caps identified in the Program Guidelines:

Construction Type	Standard Cap	Elevation	Environmental, Lead, Asbestos, Mold	Resiliency Measures	Access-ibility	Maximum Allowed Assistance*
<b>Rehab</b>	<b>\$80,000</b>	n/a	\$35,000	\$10,000	\$25,000	<b>\$150,000</b>
<b>Rehab with Elevation</b>	<b>\$80,000</b>	\$100,000	\$35,000	\$10,000	\$25,000	<b>\$250,000</b>
<b>Reconstruction</b>	<b>\$200,000</b>	n/a	\$35,000	\$10,000	\$25,000	<b>\$250,000</b>

\*The Program assumes that no home would need all additional funding allocations, therefore the maximum assistance is below the sum of all possible allocations.

### Forgivable Loans

When the City invests significant resources in a damaged home, the assistance is considered a forgivable loan. The loan is forgiven after the homeowner has lived in the home for a certain period of time, as identified in the Program Guidelines. This creates incentives to keep communities strong and reduces the possibility that City resources will underwrite house flipping.

HoAP Program Option	Forgivable Loan Initiation Date	Length of Forgivable Loan ("Compliance Period")	
Reimbursement only	Date of closing of the Forgivable Loan	Forgivable Loan Amount	Years
		\$20,000-\$40,000	5
		\$40,001-\$80,000	10
(1) Homeowner Managed Rehabilitation only (2) City Managed Rehabilitation only (3) Reimbursement plus options (1) and (2)	Date Borrower signs the Final Inspection Document	Forgivable Loan Amount	Years
		\$20,000-\$40,000	5
		\$40,001-\$80,000	10
		More than \$80,000 with Additional Allocations	10
(1) Homeowner Managed Reconstruction only  (2) City Managed Reconstruction only (3) Reimbursement plus options (1) and (2)	Date Borrower signs the Final Inspection Document	20 years	

As this is a federally funded program, no fiscal note is required on grant items as stated in Financial Policies.

All work is expected to be completed within 5 years from the award of the contract to the City of Houston

from GLO, HUD's direct recipient of Hurricane Harvey CDBG-DR funds.

---

Tom McCasland, Director

**Prior Council Action:**

06/27/2018 (O) 2018-518

01/09/2019 (O) 2019-20

**Amount of Funding:**

**Contact Information:**

Roxanne Lawson

**Phone:** (832) 394-6307

**ATTACHMENTS:**

Description	Type
Cover Sheet	Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 3/4/2019

HCD19-29 Homeowner Assistance Program Master Contract Agreements

Agenda Item#: 56.

### **Summary:**

ORDINANCE authorizing and approving the forms of Forgivable Loan Agreement and the forms of the respective Promissory Note and Deed of Trust attached thereto and the forms of grant acknowledgement for residential construction repair and rehabilitation services and/or reimbursement for the same in connection with Hurricane Harvey Homeowner Assistance Program (the "HOAP Program") to be executed by the City of Houston, Texas, and each eligible program participant who participates in the HOAP Program; authorizing the Mayor to execute a Forgivable Loan Agreement and/or grant acknowledgement with each eligible program participants who qualifies for disaster recovery assistance under the HOAP Program; containing findings and provisions related to the foregoing subject; providing a maximum contract amount; and declaring an emergency

### **Background:**

The next step in Harvey recovery is for homeowners to sign contracts with the City so that construction can begin. The Housing and Community Development Department (HCDD) requests that City Council approve an ordinance adopting standard contract forms for five program variations under the Homeowners Assistance Program (HoAP). City Council has previously approved the Program Guidelines for HoAP and the budget for work in this important area. This Program is funded with Community Development Block Grant-Disaster Recovery (CDBG-DR) funds received from the U.S. Department of Housing and Urban Development (HUD) through the Texas General Land Office (GLO) for Hurricane Harvey.

HCDD is seeking approval of the standard contract documents that homeowners will sign when accepting assistance through HoAP:

- Forgivable Loan Agreement
- Promissory Note and Deed of Trust
- Grant acknowledgement

Approval of contract documents will allow the HCDD Director to process contracts on behalf of the Department and allow the Mayor and City Controller to execute a contract with eligible homeowners participating in HoAP.

No further authorization from City Council will be required to execute contracts with individual homeowners, provided sufficient funds have been allocated under the applicable program contract between the City and GLO, and the total amount under the homeowner contract does not exceed the maximum allowed assistance under HoAP.

HCDD also requests that City Council approve a maximum commitment amount of \$335,000,000.00 for the contract, agreement or other undertaking approved and authorized.

### **HoAP Overview**

HoAP provides a variety of options to assist homeowners, depending on where they are in their recovery process. The program will protect the City's housing by bringing damaged homes into compliance with health and safety codes or by replacing homes that cannot be repaired. Guidelines for HoAP were reviewed by the Housing and Community Affairs Committee on 10/16/2018 and approved by City Council on 1/9/2019. There are five program options under HoAP:

1. **Reimbursement:** Reimburses homeowners for eligible work performed to minimum program standards.
2. **City Managed Rehabilitation and Reconstruction:** The City manages the construction process to rehabilitate or reconstruct Harvey-damaged homes on behalf of homeowners.
3. **Homeowner Managed Rehabilitation and Reconstruction:** Homeowners who have a construction firm under contract receive financial assistance and help from the City in navigating Program requirements.
4. **Reimbursement + City Managed Rehabilitation and Reconstruction:** The City reimburses homeowners for eligible work completed to date, then manages the construction process for the remaining rehabilitation or reconstruction work on behalf of homeowners.
5. **Reimbursement + Homeowner Managed Rehabilitation and Reconstruction:** The City reimburses homeowners for eligible work completed to date, then provides financial assistance and helps homeowners who have a construction firm under contract to navigate Program requirements.



### HoAP Standard Contract Forms

The City is committed to sound stewardship of taxpayer resources. Homeowners who receive assistance through the HoAP program agree to certain requirements as a condition of receiving funds, in line with the previously-adopted Program Guidelines. The standard contract forms outline these requirements, in three sets of documents:

- Forgivable Loan Agreement
- Promissory Note and Deed of Trust
- Grant acknowledgement

Each of these documents reflects two principles of recovery: 1) assistance is capped at certain maximum amounts, depending on a household's income, and 2) higher levels of assistance are considered loans that will be forgiven after a certain period. The purpose of capping assistance is to maximize the number of Houstonians who benefit from the program. The purpose of forgivable loans is to reduce incentives to quickly flip repaired homes and preserve affordability as communities recover from the storm. Prioritizing reimbursement for homeowners above 80% AMI increases efficiency for homeowners and the City, while increasing the number of homeowners the program serves.

### Maximum Allowed Assistance - Reimbursement Only

The reimbursement program option is the most efficient way for the City to deliver assistance to homeowners. It has the fewest administrative burdens and is the quickest path to recovery. Assistance is available under this option to households of all income levels. Assistance is capped depending on income:

1. Households at or below 80% AMI: 100% of eligible repairs are reimbursable, not to exceed \$80,000 in benefit
2. Households between 81%-120% AMI: 50% of eligible repairs are reimbursable, not to exceed \$20,000 in benefit
3. Households over 120% AMI: 25% of eligible repairs are reimbursable, not to exceed \$20,000 in benefit

### Maximum Allowed Assistance HoAP Program Options 2-5 Above

The federal government imposes additional requirements for rehabilitation and reconstruction when a home is identified as having special needs, such as for elevation; accessibility; resiliency to future flooding; or environmental, lead, or mold abatement. In these cases, additional assistance is available, up to caps identified in the Program Guidelines:

Construction Type	Standard Cap	Elevation	Environmental, Lead, Asbestos, Mold	Resiliency Measures	Accessibility	Maximum Allowed Assistance*
Rehab	\$80,000	n/a	\$35,000	\$10,000	\$25,000	\$150,000
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Reconstruction	\$200,000	n/a	\$35,000	\$10,000	\$25,000	\$250,000

\*The Program assumes that no home would need all additional funding allocations, therefore the maximum assistance is below the sum of all possible allocations.

### Forgivable Loans

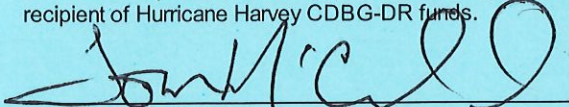
When the City invests significant resources in a damaged home, the assistance is considered a forgivable loan. The loan is forgiven after the homeowner has lived in the home for a certain period of time, as identified in the Program Guidelines. This creates incentives to keep communities strong and reduces the possibility that City resources will underwrite house flipping.

HoAP Program Option	Forgivable Loan Initiation Date	Length of Forgivable Loan ("Compliance Period")		
Reimbursement only	Date of closing of the Forgivable Loan	Forgivable Amount	Loan	Years
		\$20,000-\$40,000		5
		\$40,001-\$80,000		10
(1) Homeowner Managed Rehabilitation only (2) City Managed Rehabilitation only (3) Reimbursement plus options (1) and (2)	Date Borrower signs the Final Inspection Document	Forgivable Amount	Loan	Years
		\$20,000-\$40,000		5
		\$40,001-\$80,000		10
		More than \$80,000 with Additional Allocations		10
(1) Homeowner Managed Reconstruction only (2) City Managed Reconstruction only (3) Reimbursement plus options (1) and (2)	Date Borrower signs the Final Inspection Document	20 years		



As this is a federally funded program, no fiscal note is required on grant items as stated in Financial Policies.

All work is expected to be completed within 5 years from the award of the contract to the City of Houston from GLO, HUD's direct recipient of Hurricane Harvey CDBG-DR funds.



Tom McCasland, Director

**Prior Council Action:**

06/27/2018 (O) 2018-518

01/09/2019 (O) 2019-20

**Amount of Funding:**

**Contact Information:**

Roxanne Lawson

Phone: (832) 394-6307

**ATTACHMENTS:**

Description	Type
Ordinance 2019-20 Harvey HoAP Guidelines	Backup Material
Ordinance 2018-518 Harvey CDBG-DR Funds	Backup Material
Ordinance	Ordinance/Resolution/Motion
Grant Acknowledgement HoAP Reimbursement	Backup Material
Grant Acknowledgement HoAP Homeowner Managed	Backup Material
Grant Acknowledgement HoAP Reimbursement and Homeowner Managed	Backup Material
Grant Acknowledgement HoAP City Managed	Backup Material
Forgivable Loan Agreement HoAP Reimbursement	Backup Material
Forgivable Loan Agreement HoAP Homeowner Managed	Backup Material
Forgivable Loan Agreement HoAP Reimbursement and Homeowner Managed	Backup Material
Forgivable Loan Agreement HoAP City Managed	Backup Material
Forgivable Loan Agreement HoAP Reimbursement and City Managed	Backup Material
Promissory Note HoAP Homeowner Managed	Backup Material
Promissory Note HoAP Reimbursement and Homeowner Managed	Backup Material
Promissory Note HoAP City Managed	Backup Material
Promissory Note HoAP Reimbursement and City Managed	Backup Material
Promissory Note HoAP Reimbursement	Backup Material
Deed of Trust HoAP Reimbursement	Backup Material
Deed of Trust HoAP City Managed	Backup Material
Deed of Trust HoAP Homeowner Managed	Backup Material
Deed of Trust HoAP Reimbursement and City Managed	Backup Material
Deed of Trust HoAP Reimbursement and Homeowner Managed	Backup Material
HoAP Grant Acknowledgement Reimbursement and City Managed	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District B, District E, District I

Item Creation Date: 2/21/2019

HAS - On-Call Aviation Design Services Contracts with  
RS&H, Jacobs Engineering Group, HKS, and Atkins North  
America, Projects 715D, 715E, 715F, 715G

Agenda Item#: 19.

### **Summary:**

ORDINANCE appropriating \$22,500,000.00 out of Airport Improvement Fund; approving and authorizing four contracts for On-Call Aviation Design Services for the Houston Airport System between the City of Houston and 1) **RS&H, INC**, 2) **JACOBS ENGINEERING GROUP, INC**, 3) **HKS, INC**, and 4) **ATKINS NORTH AMERICA, INC**, respectively (Project Nos. 715D, 715E, 715F, and 715G); approving expenditures of funds from the Airport Improvement Fund for payment of services associated with the above projects; providing a maximum contract amount - \$2,500,000.00 - Enterprise Fund - **DISTRICTS B - DAVIS; E - MARTIN and I - GALLEGOS**

### **Background:**

Enact an ordinance approving the On-Call Aviation Design Services contracts with RS&H, Inc. (Project 715D), Jacobs Engineering Group, Inc. (Project 715E), HKS, Inc., (Project 715F), and Atkins North America, Inc. (Project 715G) and approving the necessary funding to finance the cost of these services. (WBS#s A-000446-0006-3-01-01, A-000446-0006-3-02-01, A-000446-0006-3-03-01, A-000446-0006-3-04-0)

On July 28, 2017 and August 4, 2017, a Request for Qualifications (RFQ) for On-Call Aviation Design Services for the Houston Airport System (HAS) was advertised in the *Houston Chronicle*.

Thirteen (13) Statements of Qualification (SOQ) were received on September 25, 2017 from the following proposers:

1. Jacobs Engineering Group Inc.;
2. RS&H, Inc.;
3. CH2M Hill, Inc.;
4. HKS, Inc.;
5. Atkins North America, Inc.;
6. HATCH Associates Consultants, Inc.;
7. Huitt-Zollars, Inc.;
8. STOA International Architects, Inc.;
9. WSP USA Inc.;
10. Kimlev-Horn and Associates. Inc.;

11. Team Plus Build LLC (FS Group);
12. IMS Engineers, Inc.;
13. Robert Adams, Inc.

Upon completion of the Evaluation Committee's (EC) review of the received SOQs, and based on criteria set forth in the RFQ, Jacobs Engineering Group Inc., RS&H, Inc., HKS, Inc., and Atkins North America, Inc. were designated as the recommended awardees.

During the SOQ evaluation process, CH2M Hill, Inc. was acquired by Jacobs Engineering Group Inc. Based on this acquisition, CH2M Hill's SOQ was removed from consideration of contract award.

Services to be provided under these contracts will include the following as required at George Bush Intercontinental Airport/Houston (IAH), William P. Hobby Airport (HOU) and Ellington Airport (EFD):

- IAH

Services that support projects such as Terminal A Modernization Project, Domestic Gate Expansion Project, garage and terminal wayfinding, deicing, fire station replacement (ARFF 92), bridge, tunnel and structure repairs, garage repairs, and storm water drainage improvements.

- HOU

Services that support drainage rehabilitation, infrastructure support, and runway lighting.

- EFD

Services in support of Infrastructure rehabilitation.

The On-Call Aviation Design Services firms must be prepared to respond to the needs and demands of HAS on an on-call, as needed basis.

In addition to this RFQ, a separate RFQ has been advertised for Small On-Call Aviation Design Services. The Small On-Call Aviation Design scope of services is intended to foster improved local design firm participation in HAS projects and to increase local experience and qualifications in providing aviation-specific services. The recommendation for award of the Small On-Call Aviation Design Services contracts will be forthcoming.

The On-Call Aviation Design Services contracts have a five-year term. The Director may terminate the contract at any time by providing a 30 days' notice.

FUNDING:

\$22,500,000.00	HAS – Airport Improvement (8011)
\$ 200,000.00	HAS – Revenue Fund (8001) FY 19
\$ 2,300,000.00	HAS – Revenue Fund (8001) Out Years
\$25,000,000.00	TOTAL

PAY OR PLAY: The existing Agreement requires compliance with the City's "Pay or

Play" ordinance regarding health benefits for employees of City contractors. In this case and in compliance with City policy, RS&H, Inc., HKS, Inc., and Jacobs Engineering Group

and in compliance with City policy, RS&H, Inc., HKS, Inc., and Jacobs Engineering Group Inc. will exercise both the “Pay” and “Play” options, and Atkins North America, Inc. will exercise the “Play” option.

**M/WBE PARTICIPATION:** The Minority/Women Business Enterprise (M/WBE) goal for these agreements is 31%. Based on the potential Letters of Authorization to be exercised during the contract term, RS&H, Inc., Jacobs Engineering Group, Inc., HKS, Inc., and Atkins North America, Inc. have committed to fulfilling the goal using the following firms:

***Project 715D (RS&H, Inc.)***

Firms	Type of Work
4b Technology Group, LLC	Technology/Security
AIA Engineers, Ltd.	Bridge Design
Bennett Design Group	Interior Design
Clark Condon Associates, Inc.	Landscape
eStudio Architecture, LLC	Architectural
Ferguson Consulting, Inc	Airfield
Electrical/NAVAIDs/Security	
FS Group Architects	Architectural Modeling
Henderson + Rogers, Inc.	Building Structural
HT&J, LLC	Drainage Modeling
Isani Consultants, L.P.	Airside Civil Aprons Traffic
Control	
Landtech Inc.	Topographic Engineering
United Engineers, Inc.	Subsurface Engineering
USA Shelco, Inc.	Commissioning
Voltair Consulting Engineers, LLC	Landside Electrical
HVJ Associates, Inc.	Geotechnical
Investigation	

***Project 715E (Jacobs Engineering Group Inc.)***

Firms	Type of Work
4b Technology Group, LLC	Technology/IT/Security
Fivengineering, LLC	Drainage
Bennett Design Group	Interior Design
Bradlink LLC	Constructability/Code/CA Services
eStudio Architecture, LLC	
Architecture/Landscape/Sustainability	
Halford Busby, LLC	Cost Estimating
Henderson + Rogers, Inc.	Structural Engineering
HVJ Associates, Inc.	Geotechnical
Isani Consultants, L.P.	Civil Engineering/Traffic
Jacobsen/ Daniels Assoc.	Master Planning
Jones Engineers, L.P.	Plumbing
Knudson L.P.	Landscape
Landtech, Inc.	Topographical
Engineering	
Pennington & Assoc.Commissioning, LLC	Commissioning
PCA Engineering, Inc.	A/C/C



PGA Engineers, Inc.  
 G/Microwave/Satellite  
 Pacific Consulting Group,  
 Inc. 3D Graphics  
 RODS Subsurface Utility Engineering,  
 Inc.  
 Subsurface Utilities  
 VoltAir Consulting, Engineers-Texas, LLC  
 Engineering

A-G/G-

Mech.,Elect., Plumbing,

## ***Project 715F (HKS, Inc.)***

Firms	Type of Work
Burns & McDonnell	Ramp Services, Gate
Clark Condon Associates, Inc.	Landscape
Ferguson Consulting, Inc	IT, Security, NAVAIDs
Harrison Kornberg Architects, LLC	Associate Architect
Henderson + Rogers Structural Eng., LLC	Structural
Nathelyne A. Kennedy & Assoc., LP.	Airside Civil Engineer

Sunland Group, Inc.	Project Controls, Cost
Est.,Scheduling	
TSC Surveying Company, Inc.	Survey
Voltair Consulting Engineers, LLC	Mech., Elect., Plumbing, Fire
Protection	

## ***Project 715G (Atkins North America, Inc.)***

Firms	Type of Work
4b Technology Group, LLC	Technology/ HAS IT Standards
Aviles Engineering Corporation, LLC	Geotechnical Engineer
Bradlink, LLC	Code Compliance
eStudio Architecture, LLC	Architectural, Interior Design, Wayfinding,
Vertical	
Transportation, Sustainability, Commissioning Ferguson	
Consulting, Inc Security	
Henderson + Rogers, Inc.	Structural
HT&J, LLC	Civil Engineering, Moisture
Protection and Forensic Studies Jones Engineers, LP.	
Mechanical &Plumbing, Vertical Trans.	
Landtech Inc.	Topographic Engineering
RODS Subsurface Utility Engineering, Inc.	Subsurface Engineering

### **CIP FISCAL NOTE:**

No significant Fiscal Operating impact is anticipated as a result of this project.

### **FISCAL NOTE:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

<b>Estimated Spending Authority</b>			
<b>DEPARTMENT</b>	<b>FY2019</b>	<b>OUT YEARS</b>	<b>TOTAL</b>
Houston Airport System	\$200,000.00	\$2,300,000.00	\$2,500,000.00

**Amount of Funding:**

\$22,500,000.00 HAS – Airport Improvement (8011)  
\$ 2,500,000.00 HAS – Revenue Fund (8001)  
\$25,000,000.00 TOTAL

**Contact Information:**

Todd Curry 281-233-1896  
Robert Bakker 281-233-1953

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019  
District B, District E, District I  
Item Creation Date: 2/21/2019

HAS - On-Call Aviation Design Services Contracts with RS&H, Jacobs Engineering Group, HKS, and Atkins North America, Projects 715D, 715E, 715F, 715G

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Enact an ordinance approving the On-Call Aviation Design Services contracts with RS&H, Inc. (Project 715D), Jacobs Engineering Group, Inc. (Project 715E), HKS, Inc., (Project 715F), and Atkins North America, Inc. (Project 715G) and approving the necessary funding to finance the cost of these services. (WBS#s A-000446-0006-3-01-01, A-000446-0006-3-02-01, A-000446-0006-3-03-01, A-000446-0006-3-04-0)

### **SPECIFIC EXPLANATION:**

On July 28, 2017 and August 4, 2017, a Request for Qualifications (RFQ) for On-Call Aviation Design Services for the Houston Airport System (HAS) was advertised in the *Houston Chronicle*.

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5. Atkins North America, Inc.;
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7. Huitt-Zollars, Inc.;
8. STOA International Architects, Inc.;
9. WSP USA Inc.;
10. Kimley-Horn and Associates, Inc.;
11. Team Plus Build LLC (FS Group);
12. IMS Engineers, Inc.;
13. Robert Adams, Inc.

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During the SOQ evaluation process, CH2M Hill, Inc. was acquired by Jacobs Engineering Group Inc. Based on this acquisition, CH2M Hill's SOQ was removed from consideration of contract award.

Services to be provided under these contracts will include the following as required at George Bush Intercontinental Airport/Houston (IAH), William P. Hobby Airport (HOU) and Ellington Airport (EFD):

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Services that support drainage rehabilitation, infrastructure support, and runway lighting.

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The On-Call Aviation Design Services firms must be prepared to respond to the needs and demands of HAS on an on-call, as needed

basis.

In addition to this RFQ, a separate RFQ has been advertised for Small On-Call Aviation Design Services. The Small On-Call Aviation Design scope of services is intended to foster improved local design firm participation in HAS projects and to increase local experience and qualifications in providing aviation-specific services. The recommendation for award of the Small On-Call Aviation Design Services contracts will be forthcoming.

The On-Call Aviation Design Services contracts have a five-year term. The Director may terminate the contract at any time by providing a 30 days' notice.

#### FUNDING:

\$22,500,000.00	HAS – Airport Improvement (8011)
\$ 200,000.00	HAS – Revenue Fund (8001) FY 19
\$ 2,300,000.00	HAS – Revenue Fund (8001) Out Years
\$25,000,000.00	TOTAL

**PAY OR PLAY:** The existing Agreement requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case and in compliance with City policy, RS&H, Inc. HKS, Inc., and Jacobs Engineering Group Inc. will exercise both the "Pay" and "Play" options, and Atkins North America, Inc. will exercise the "Play" option.

**M/WBE PARTICIPATION:** The Minority/Women Business Enterprise (M/WBE) goal for these agreements is 31%. Based on the potential Letters of Authorization to be exercised during the contract term, RS&H, Inc., Jacobs Engineering Group, Inc., HKS, Inc., and Atkins North America, Inc. have committed to fulfilling the goal using the following firms:

#### *Project 715D (RS&H, Inc.)*

<u>Firms</u>	<u>Type of Work</u>
4b Technology Group, LLC	Technology/Security
AIA Engineers, Ltd.	Bridge Design
Bennett Design Group	Interior Design
Clark Condon Associates, Inc.	Landscape
eStudio Architecture, LLC	Architectural
Ferguson Consulting, Inc	Airfield Electrical/NAVAIDs/Security
FS Group Architects	Architectural Modeling
Henderson + Rogers, Inc.	Building Structural
HT&J, LLC	Drainage Modeling
Isani Consultants, L.P.	Airside Civil Aprons Traffic Control
Landtech Inc.	Topographic Engineering
United Engineers, Inc.	Subsurface Engineering
USA Shelco, Inc.	Commissioning
Voltair Consulting Engineers, LLC	Landside Electrical
HVJ Associates, Inc.	Geotechnical Investigation

#### *Project 715E (Jacobs Engineering Group Inc.)*

<u>Firms</u>	<u>Type of Work</u>
4b Technology Group, LLC	Technology/IT/Security
Fivengineering, LLC	Drainage
Bennett Design Group	Interior Design
Bradlink LLC	Constructability/Code/CA Services
eStudio Architecture, LLC	Architecture/Landscape/Sustainability
Halford Busby, LLC	Cost Estimating
Henderson + Rogers, Inc.	Structural Engineering
HVJ Associates, Inc.	Geotechnical
Isani Consultants, L.P.	Civil Engineering/Traffic
Jacobsen/ Daniels Assoc.	Master Planning
Jones Engineers, L.P.	Plumbing
Knudson L.P.	Landscape
Landtech, Inc.	Topographical Engineering
Pennington & Assoc.Commissioning, LLC	Commissioning
PGA Engineers, Inc.	A-G/G-G/Microwave/Satellite
Pacific Consulting Group, Inc.	3D Graphics
RODS Subsurface Utility Engineering, Inc.	Subsurface Utilities
VoltAir Consulting, Engineers-Texas, LLC	Mech.,Elect., Plumbing, Engineering

#### *Project 715F (HKS, Inc.)*

<u>Firms</u>	<u>Type of Work</u>
Burns & McDonnell	Ramp Services, Gate
Clark Condon Associates, Inc.	Landscape
Ferguson Consulting, Inc	IT, Security, NAVAIDs
Harrison Kornberg Architects, LLC	Associate Architect
Henderson + Rogers Structural Eng., LLC	Structural
Nathelma A. Kennedy & Assoc. I P	Airside Civil Engineer



Renfro, R. Kennedy & Assoc., L.P.  
Sunland Group, Inc.  
TSC Surveying Company, Inc.  
Voltair Consulting Engineers, LLC

Aviles Civil Engineer  
Project Controls, Cost Est., Scheduling  
Survey  
Mech., Elect., Plumbing, Fire Protection

Project 715G (Atkins North America, Inc.)

Firms	Type of Work
4b Technology Group, LLC	Technology/ HAS IT Standards
Aviles Engineering Corporation, LLC	Geotechnical Engineer
Bradlink, LLC	Code Compliance
eStudio Architecture, LLC	Architectural, Interior Design, Wayfinding,
Vertical	Transportation, Sustainability, Commissioning
Ferguson Consulting, Inc	Security
Henderson + Rogers, Inc.	Structural
HT&J, LLC	Civil Engineering, Moisture Protection and Forensic Studies
Jones Engineers, LP.	Mechanical & Plumbing, Vertical Trans.
Landtech Inc.	Topographic Engineering
RODS Subsurface Utility Engineering, Inc.	Subsurface Engineering

CIP FISCAL NOTE:  
No significant Fiscal Operating impact is anticipated as a result of this project.


FISCAL NOTE:  
Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Director's Signature:

Additional Approval:

DS

DocuSigned by:




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Mario C. Diaz

Houston Airport System

DocuSigned by:



FFE547D8437E417...

Andy Icken

Chief Development Officer

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Airport System	\$200,000.00	\$2,300,000.00	\$2,500,000.00

Amount of Funding:  
\$22,500,000.00 HAS – Airport Improvement (8011)  
\$ 2,500,000.00 HAS – Revenue Fund (8001)  
\$25,000,000.00 TOTAL

Contact Information:  
Todd Curry 281/233-1896  
Robert Barker 281/233-1953



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

Item Creation Date: 2/22/2019

HAS – Ordinance to Amend Ordinance 2017-0485 related to On-Call Professional Aviation Planning Consulting Contracts with HNTB, LeighFisher and Ricondo & Associates, Projects 739A, 739B, 739C

Agenda Item#: 20.

### **Summary:**

ORDINANCE amending Ordinance No. 2017-0485 to de-appropriate \$4,000,000.00 from the HAS Airport Improvement Fund and to increase the maximum contract amount for the On-Call Professional Aviation Planning Consulting Services Contracts between the City of Houston and **HNTB CORPORATION, LEIGHFISHER, INC** and **RICONDO & ASSOCIATES, INC**, (Project Nos. 739A, 739B and 739C) respectively

### **Background:**

Enact an ordinance to amend Ordinance 2017-0485 to de-appropriate \$4,000,000.00 from the HAS Airport Improvement Fund (8011) for the On-Call Professional Aviation Planning Consulting Services contracts between the City of Houston and HNTB Corporation, LeighFisher, Inc., and Ricondo & Associates, Inc. (Projects 739A, 739B and 739C) and to increase the HAS Revenue Fund (8001) allocation by \$9,500,000.00.

On June 28, 2017 City Council approved Ordinance 2017-0485 for On-Call Airport Professional Planning Consulting Services contracts with HNTB Corporation (739A), LeighFisher, Inc. (739B), and Ricondo & Associates (739C).

Ordinance 2017-0485 allocated \$2,500,000.00 from the HAS Revenue Fund (8001) and appropriated \$7,500,000.00 from the HAS Airport Improvement Fund (8011). The total amount of \$10,000,000.00 is used by three contracts (739A, 739B and 739C) for required planning services through Letters of Authorization (LOAs).

The original ordinance put into place contracts for the purpose of providing on-call professional aviation planning services for the Houston Airport System (HAS) to be utilized for multiple separate and distinct planning services such as terminal planning, aviation activity forecasting, and terminal passenger movements. After reviewing various completed tasks/projects performed under these contracts and also looking at projected future tasks/projects, it has been determined that the majority of the work does not meet the definition of capital assets nor ancillary charges necessary to ready capital assets for use according to Governmental Accounting Standards Board (GASB) Statement No. 34,

Basic Financial Statements—And Management's Discussion and Analysis—for State and Local Governments. To account for these expenses in accordance with best practices for local governments and to ensure that the HAS Revenue Fund (8001) does not exceed the allocation as currently stated in Ordinance 2017-0485, this amendment is necessary.

A total of \$4,000,000.00 from the HAS Airport Improvement Fund (8011) will be de-appropriated and allocated to the HAS Revenue Fund (8001), increasing the allocation from \$2,500,000.00 to \$6,500,000.00. An additional allocation of \$5,500,000.00 is being requested from the HAS Revenue Fund to bring the total allocation from the HAS Revenue Fund to \$12,000,000.00. The total funding for the three contracts from both funds will become \$15,500,000.00.

<b>Council Action</b>	<b>HAS - Airport Improvement Fund 8011</b>	<b>HAS Revenue Fund 8001</b>	<b>Total</b>
Ordinance 2017-0485	\$7.5M	\$2.5M	\$10.0M
Deappropriate/Reallocate	-4.0	4.0	0.0
<u>Additional Amount</u>	<u>0.0</u>	<u>5.5</u>	<u>5.5</u>
Amendment Final Amounts	\$3.5M	\$12.0M	\$15.5M

**FISCAL NOTE:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

<b>Estimated Spending Authority</b>			
<b>DEPARTMENT</b>	<b>FY2019</b>	<b>OUT YEARS</b>	<b>TOTAL</b>
Houston Airport System	\$1,700,000.00	\$7,800,000.00	\$9,500,000.00

**Prior Council Action:**

6/28/2017 (O) 2017-0485

**Amount of Funding:**

\$9,500,000.00 HAS Revenue Fund Fund 8001

**Contact Information:**

Todd A. Curry 281/233-1896

Robert Barker 281/233-1953

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

Item Creation Date: 2/22/2019

HAS – Ordinance to Amend Ordinance 2017-0485 related to On-Call Professional Aviation Planning Consulting Contracts with HNTB, LeighFisher and Ricondo & Associates, Projects 739A, 739B, 739C

Agenda Item#:

### **Background:**

### **RECOMMENDATION:**

Enact an ordinance to amend Ordinance 2017-0485 to de-appropriate \$4,000,000.00 from the HAS Airport Improvement Fund (8011) for the On-Call Professional Aviation Planning Consulting Services contracts between the City of Houston and HNTB Corporation, LeighFisher, Inc., and Ricondo & Associates, Inc. (Projects 739A, 739B and 739C) and to increase the HAS Revenue Fund (8001) allocation by \$9,500,000.00.

### **SPECIFIC EXPLANATION:**

On June 28, 2017 City Council approved Ordinance 2017-0485 for On-Call Airport Professional Planning Consulting Services contracts with HNTB Corporation (739A), LeighFisher, Inc. (739B), and Ricondo & Associates (739C).

Ordinance 2017-0485 allocated \$2,500,000.00 from the HAS Revenue Fund (8001) and appropriated \$7,500,000.00 from the HAS Airport Improvement Fund (8011). The total amount of \$10,000,000.00 is used by three contracts (739A, 739B and 739C) for required planning services through Letters of Authorization (LOAs).

The original ordinance put into place contracts for the purpose of providing on-call professional aviation planning services for the Houston Airport System (HAS) to be utilized for multiple separate and distinct planning services such as terminal planning, aviation activity forecasting, and terminal passenger movements. After reviewing various completed tasks/projects performed under these contracts and also looking at projected future tasks/projects, it has been determined that the majority of the work does not meet the definition of capital assets nor ancillary charges necessary to ready capital assets for use according to Governmental Accounting Standards Board (GASB) Statement No. 34, Basic Financial Statements—And Management's Discussion and Analysis—for State and Local Governments. To account for these expenses in accordance with best practices for local governments and to ensure that the HAS Revenue Fund (8001) does not exceed the allocation as currently stated in Ordinance 2017-0485, this amendment is necessary.

A total of \$4,000,000.00 from the HAS Airport Improvement Fund (8011) will be de-appropriated and allocated to the HAS Revenue Fund (8001), increasing the allocation from \$2,500,000.00 to \$6,500,000.00. An additional allocation of \$5,500,000.00 is being requested from the HAS Revenue Fund to bring the total allocation from the HAS Revenue Fund to \$12,000,000.00. The total funding

for the three contracts from both funds will become \$15,500,000.00.

<b>Council Action</b>	<b>HAS - Airport Improvement Fund 8011</b>	<b>HAS Revenue Fund 8001</b>	<b>Total</b>
Ordinance 2017-0485	\$7.5M	\$2.5M	\$10.0M
Deappropriate/Reallocate	-4.0	4.0	0.0
Additional Amount	0.0	5.5	5.5
Amendment Final Amounts	\$3.5M	\$12.0M	\$15.5M

### **FISCAL NOTE:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Director's Signature:**

DS

RB

DocuSigned by:

J'Maine Chubb

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Mario C. Diaz

Houston Airport System

DocuSigned by:

Andy Icken

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Andy Icken

Chief Development Officer

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Airport System	\$1,700,000.00	\$7,800,000.00	\$9,500,000.00

**Prior Council Action:**  
6/28/2017 (O) 2017-0485

**Amount of Funding:**  
\$9,500,000.00  
HAS Revenue Fund  
Fund 8001

**Contact Information:**  
Todd A. Curry 281/233-1896  
Robert Barker 281/233-1953



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District D

Item Creation Date: 2/19/2019

25DW39 - Harris Health System Lease

Agenda Item#: 21.

### **Summary:**

ORDINANCE approving and authorizing lease agreement between the City of Houston, Texas, as landlord, and **HARRIS COUNTY HOSPITAL DISTRICT d/b/a HARRIS HEALTH SYSTEM**, as tenant, for office space located at 3315 Delano Street, Houston, Harris County, Texas - **DISTRICT D - BOYKINS**

### **Background:**

**RECOMMENDATION:** Approve and authorize a Lease Agreement between City of Houston (Landlord) and Harris County Hospital District d/b/a Harris Health System (Tenant) at Riverside Health Clinic, 3315 Delano Street, Houston, Texas, 77004, for the Houston Health Department.

**SPECIFIC EXPLANATION:** The General Services Department recommends approval of a Lease Agreement between City of Houston (Landlord) and Harris County Hospital District d/b/a Harris Health System (Tenant), for 7,198 square feet of space located at 3315 Delano Street, known as Riverside Health Clinic. Harris Health System will utilize this space to operate an outpatient chronic end-stage renal dialysis center and health education center for low income and indigent patients.

The proposed Lease Agreement provides for an initial term of three years with five one-year renewal terms, at an annual rental of \$188,155.80, or monthly rate of \$15,679.65, which represents fair market rental value. Harris Health System will be permitted to offset its rent by the value of the health services it provides as a credit against the monthly rate, resulting in a net monthly rental of \$7,839.83, of which \$3,041.15 will be allocated to building operating expenses. The City recognizes these services to be a legitimate public or municipal purpose that is in the best interest of the citizens of Houston.

Either party may terminate the lease at the end of the initial term or renewal term by providing 90-days prior written notice to the other party.

The lease term will commence on the date of countersignature by the City Controller.

**DIRECTOR'S SIGNATURE/DATE:**

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C. J. Messiah, Jr.  
General Services Department

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Stephen L. Williams, M. ED, MPA  
Houston Health Department

**Amount of Funding:**

Revenue  
General Fund

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
Phone: 832-393-8023

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

District D

Item Creation Date: 2/19/2019

25DW39 - Harris Health System Lease

Agenda Item#: 29.

**Summary:**

ORDINANCE approving and authorizing a lease agreement between the City of Houston, Texas, as landlord, and HARRIS COUNTY HOSPITAL DISTRICT d/b/a HARRIS HEALTH SYSTEM, as tenant, for office space located at 3315 Delano Street, Houston, Harris County, Texas; containing provisions relating to the subject; and declaring an emergency.

**Background:**

**RECOMMENDATION:** Approve and authorize a Lease Agreement between City of Houston (Landlord) and Harris County Hospital District d/b/a Harris Health System (Tenant) at Riverside Health Clinic, 3315 Delano Street, Houston, Texas, 77004, for the Houston Health Department.

**SPECIFIC EXPLANATION:** The General Services Department recommends approval of a Lease Agreement between City of Houston (Landlord) and Harris County Hospital District d/b/a Harris Health System (Tenant), for 7,198 square feet of space located at 3315 Delano Street, known as Riverside Health Clinic. Harris Health System will utilize this space to operate an outpatient chronic end-stage renal dialysis center and health education center for low income and indigent patients.

The proposed Lease Agreement provides for an initial term of three years with five one-year renewal terms, at an annual rental of \$188,155.80, or monthly rate of \$15,679.65, which represents fair market rental value. Harris Health System will be permitted to offset its rent by the value of the health services it provides as a credit against the monthly rate, resulting in a net monthly rental of \$7,839.83, of which \$3,041.15 will be allocated to building operating expenses. The City recognizes these services to be a legitimate public or municipal purpose that is in the best interest of the citizens of Houston.

Either party may terminate the lease at the end of the initial term or renewal term by providing 90-days prior written notice to the other party.

The lease term will commence on the date of countersignature by the City Controller.

**DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

3/7/2019

C. J. Messiah, Jr.

C. J. Messiah, Jr.

General Services Department

**Amount of Funding:**

Revenue

**Contact Information:**

Jacquelyn L. Nisby

Council Liaison

Phone: 832-393-8023

DS

JLN

**ATTACHMENTS:****Description**Cover SheetLease SummaryRiverside Health Clinic Area MapLease AgreementOrdinance**Type**

Signed Cover sheet

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Ordinance/Resolution/Motion





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District D

Item Creation Date: 1/28/2019

### 25DSGN115 – Professional Architectural Services Contract – Kirksey Architecture-Sunnyside Health and Multi-Service Center

Agenda Item#: 22.

#### **Summary:**

ORDINANCE appropriating \$1,953,702.00 out of Public Health Consolidated Construction Fund; approving and authorizing Professional Architectural Services Contract between the City of Houston and **KIRKSEY ARCHITECTURE** to Perform Design and Construct Phase Services for a new Sunnyside Health and Multi-Service Center for the Health Department; providing funding for the Civic Art Program financed by the Public Health Consolidated Construction Fund - **DISTRICT D - BOYKINS**

#### **Background:**

**RECOMMENDATION:** Approve professional architectural services contract and appropriate funds for the project.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council approve a professional architectural services contract with Kirksey Architecture (Kirksey) to perform design and construction phase services for a new Sunnyside Health and Multi-Service Center for the Houston Health Department.

On April 13 and April 20, 2018, GSD advertised a Request for Qualifications containing selection criteria that ranked respondents on experience, key personnel experience, key personnel's office location, design implementation, proposed design team consultants, and community engagement. The Statements of Qualifications (SOQ) were due on May 3, 2018, and 12 firms responded. GSD evaluated the respondents and interviewed the five highest ranked firms. Kirksey ranked highest in combined scores from the SOQ evaluation and interview and offers the best value for the City based on the advertised criteria.

**PROJECT LOCATION:** 4410 Reed Road, Houston, TX 77051

**PROJECT DESCRIPTION:** The project will design and construct a new combination Multi-Service and Health Center. The new two-story facility will include but is not limited to the following areas: administration, seniors, WIC, multi-purpose room, fitness center, computer lab, classrooms, training space and a community garden. These areas will support the following programs: meal service, food bank and food distribution, general family health, women's health, men's health, immunization, dental and gardening. The design will also incorporate a future park space on the existing site.

The new building will be constructed with energy efficient mechanical, electrical and plumbing systems and will meet all current environmental and LEED™ (Leadership in Energy and Environmental Design) standards.

**SCOPE OF CONTRACT AND FEE:** The contract provides for a Basic Services Fee to be paid as a lump sum and certain Additional Services to be paid on a reimbursable basis.

\$ 1,467,000.00	Basic Services Fee
\$ 383,100.00	Additional Services Fee
\$ 70,000.00	Reimbursable Expenses
<b>\$ 1,920,100.00</b>	<b>Total Contract Services</b>
\$ 33,602.00	Civic Art (1.75%)
<b>\$ 1,953,702.00</b>	<b>Total Funding</b>

**M/WBE INFORMATION:** A 24% M/WBE goal has been established for this contract. The architect has submitted the following certified firms to achieve the goal:

Firm	Work Description	Amount	% of Contract
Gradient Group, LLC	Civil Engineering	\$72,000	3.75%
Henderson Rogers Structural Engineers, LLC	Structural Engineering	\$152,500	7.95%
Infrastructure Associates, Inc.	MEP Engineering	\$170,000	8.85%
Asakura Robinson Company LLC	Landscape Architect	\$66,300	3.45%
<b>Total</b>		<b>\$460,800</b>	<b>24.00%</b>

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the architect elects to play; providing health benefits to eligible employees in compliance with City policy.

**WBS Nos:** H-000091-0001-3

**CIP FISCAL NOTE:** The five-year projected operating and maintenance costs for this project are noted below:

**Capital Project Information:** See attached Form A for a breakdown of capital costs.

**Estimated Fiscal Operating Impact**

Project	FY 19	FY 20	FY 21	FY 22	FY 23	Total
Sunnyside Health and Multi-Service Center	\$0	\$0	\$0	\$376,000	\$376,000	<b>\$752,000</b>

**DIRECTOR'S SIGNATURE/DATE:**

\_\_\_\_\_  
C. J. Messiah, Jr.  
General Services Department

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Stephen L. Williams, M. Ed., MPA  
Houston Health Department

**Amount of Funding:**

**\$ 1,953,702.00**

Public Health Consolidated Construction Fund  
Fund 4508

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison

**Phone:** 832.393.8023

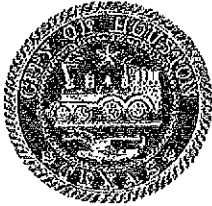
**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/19/2019

District D

Item Creation Date: 1/28/2019

25DSGN115 – Professional Architectural Services Contract – Kirksey Architecture-Sunnyside Health and Multi-Service Center

Agenda Item#: 8.

## **Background:**

**RECOMMENDATION:** Approve professional architectural services contract and appropriate funds for the project.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council approve a professional architectural services contract with Kirksey Architecture (Kirksey) to perform design and construction phase services for a new Sunnyside Health and Multi-Service Center for the Houston Health Department.

On April 13 and April 20, 2018, GSD advertised a Request for Qualifications containing selection criteria that ranked respondents on experience, key personnel experience, key personnel's office location, design implementation, proposed design team consultants, and community engagement. The Statements of Qualifications (SOQ) were due on May 3, 2018, and 12 firms responded. GSD evaluated the respondents and interviewed the five highest ranked firms. Kirksey ranked highest in combined scores from the SOQ evaluation and interview and offers the best value for the City based on the advertised criteria.

**PROJECT LOCATION:** 4410 Reed Road, Houston, TX 77051

**PROJECT DESCRIPTION:** The project will design and construct a new combination Multi-Service and Health Center. The new two-story facility will include but is not limited to the following areas: administration, seniors, WIC, multi-purpose room, fitness center, computer lab, classrooms, training space and a community garden. These areas will support the following programs: meal service, food bank and food distribution, general family health, women's health, men's health, immunization, dental and gardening. The design will also incorporate a future park space on the existing site.

The new building will be constructed with energy efficient mechanical, electrical and plumbing systems and will meet all current environmental and LEED™ (Leadership in Energy and Environmental Design) standards.

**SCOPE OF CONTRACT AND FEE:** The contract provides for a Basic Services Fee to be paid as a lump sum and certain Additional Services to be paid on a reimbursable basis.

\$ 1,467,000.00	Basic Services Fee
\$ 383,100.00	Additional Services Fee
\$ 70,000.00	Reimbursable Expenses
<b>\$ 1,920,100.00</b>	<b>Total Contract Services</b>
\$ 33,602.00	Civic Art (1.75%)
<b>\$ 1,953,702.00</b>	<b>Total Funding</b>

**M/WBE INFORMATION:** A 24% M/WBE goal has been established for this contract. The architect has submitted the following certified firms to achieve the goal:

Firm	Work Description	Amount	% of Contract
Gradient Group, LLC	Civil Engineering	\$72,000	3.75%
Henderson Rogers Structural Engineers, LLC	Structural Engineering	\$152,500	7.95%
Infrastructure Associates, Inc.	MEP Engineering	\$170,000	8.85%
Asakura Robinson Company LLC	Landscape Architect	\$66,300	3.45%
<b>Total</b>		<b>\$460,800</b>	<b>24.00%</b>

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the architect elects to play; providing health benefits to eligible employees in compliance with City policy.

**WBS Nos:** H-000091-0001-3

**CIP FISCAL NOTE:** The five-year projected operating and maintenance costs for this project are noted below:

**Capital Project Information:** See attached Form A for a breakdown of capital costs.

**Estimated Fiscal Operating Impact**

Project	FY 22	FY 23	Total
Sunnyside Health and Multi-Service Center	\$376,000	\$376,000	\$752,000

**DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

*C. J. Messiah Jr.* 2/15/2019C. J. Messiah, Jr.  
General Services DepartmentStephen L. Williams, M. Ed., MPA  
Houston Health Department**Prior Council Action:**

N/A

**Amount of Funding:**

\$ 1,953,702.00 Public Health Consolidated Construction Fund (4508)

**Contact Information:**Jacquelyn L. Nisby  
Council Liaison  
Phone: 832.393.8023

DocuSigned by:

*Jacquelyn Nisby*

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**ATTACHMENTS:****Description**CIP FORM ACLEAR TAX REPORTMAPSFAIR CAMPAIGN FOM B**Type**

Backup Material

Backup Material

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## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

District D

Item Creation Date: 1/9/2019

25CONS364 – Award Construction Manager at Risk  
Contract – J.T. Vaughn Construction, LLC – Sunnyside  
Health and Multi-Service Center

Agenda Item#: 23.

### **Summary:**

ORDINANCE appropriating \$166,616.00 out of Public Health Consolidated Construction Fund; approving and authorizing Construction Manager At Risk Contract between the City of Houston and **J.T. VAUGHN CONSTRUCTION, LLC** for the Sunnyside Health and Multi-Service Center Project for the Houston Health Department - **DISTRICT D - BOYKINS**

### **Background:**

**RECOMMENDATION:** Award construction manager at risk contract and appropriate funds for preconstruction phase services.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council award a Construction Manager at Risk (CMAR) Contract to J.T. Vaughn Construction, LLC to provide pre-construction and construction phase services for the new Sunnyside Health and Multi-Service Center for the Houston Health Department. The requested appropriation will fund pre-construction phase services. City Council will be requested to appropriate funds for construction phase services under a separate Council action.

On April 13 and April 20, 2018, GSD advertised a Request for Qualifications containing selection criteria that ranked respondents on experience, key personnel, and firm's safety rating. The Statements of Qualifications (SOQ) were due on May 3, 2018, and nine firms responded. GSD evaluated the respondents and interviewed the five highest ranked firms. J.T. Vaughn Construction, LLC ranked highest in combined scores from the SOQ evaluation and interview and offers the best value for the City based on the advertised criteria.

**PROJECT LOCATION:** 4410 Reed Road, Houston, TX 77051

**PROJECT DESCRIPTION:** The project will design and construct a new combination Multi-Service and Health Center. The new two-story facility will include but is not limited to the following areas: administration, seniors, WIC, multi-purpose room, fitness center, computer lab, classrooms, training space and a community garden. These areas will support the following programs: meal service, food bank and food distribution, general family health, women's health, men's health, immunization, dental and gardening. The design will also incorporate a future park space on the

existing site.

The new building will be constructed with energy efficient mechanical, electrical and plumbing systems and will meet all current environmental and LEED™ (Leadership in Energy and Environmental Design) standards.

**AWARD:** It is recommended that City Council award a CMAR contract to J.T. Vaughn Construction, LLC, and appropriate \$166,616.00 for pre-construction phase services.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the contractor elects to play; providing health benefits to eligible employees in compliance with City policy.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, J.T. Vaughn Construction, LLC is HHF designated and was awarded the contract based on their designation.

**CIP FISCAL NOTE:** The five-year projected operating and maintenance costs for this project are as noted below:

**Capital Project Information:** See attached Form A for a breakdown of capital costs.  
**Estimated Fiscal Operating Impact**

Project	FY19	FY20	FY21	FY22	FY 23	Total
Sunnyside Health and Multi-Service Center	\$0	\$0	\$0	\$376,000	\$376,000	<b>\$752,000</b>

**WBS No:** H-000091-0001-4

**DIRECTOR'S SIGNATURE/DATE:**

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C. J. Messiah, Jr.  
General Services Department

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Stephen L. Williams, M. Ed., MPA  
Houston Health Department

**Amount of Funding:**  
**\$166,616.00**

Public Health Consolidated Construction Fund  
Fund 4508

**Contact Information:**

Jacquelyn L. Nisby

Council Liaison

**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet

MAPS

**Type**

Signed Cover sheet

Backup Material





# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 2/19/2019

District D

Item Creation Date: 1/9/2019

25CONS364 – Award Construction Manager at Risk Contract – J.T. Vaughn Construction Company, LLC – Sunnyside Health and Multi-Service Center

Agenda Item#: 14.

## **Background:**

**RECOMMENDATION:** Award construction manager at risk contract and appropriate funds for preconstruction phase services.

**SPECIFIC EXPLANATION:** The General Services Department (GSD) recommends that City Council award a Construction Manager at Risk (CMAR) Contract to J.T. Vaughn Construction Company, LLC to provide pre-construction and construction phase services for the new Sunnyside Health and Multi-Service Center for the Houston Health Department. The requested appropriation will fund pre-construction phase services. City Council will be requested to appropriate funds for construction phase services under a separate Council action.

On April 13 and April 20, 2018, GSD advertised a Request for Qualifications containing selection criteria that ranked respondents on experience, key personnel, and firm's safety rating. The Statements of Qualifications (SOQ) were due on May 3, 2018, and nine firms responded. GSD evaluated the respondents and interviewed the five highest ranked firms. J.T. Vaughn Construction Company, LLC ranked highest in combined scores from the SOQ evaluation and interview and offers the best value for the City based on the advertised criteria.

**PROJECT LOCATION:** 4410 Reed Road, Houston, TX 77051

**PROJECT DESCRIPTION:** The project will design and construct a new combination Multi-Service and Health Center. The new two-story facility will include but is not limited to the following areas: administration, seniors, WIC, multi-purpose room, fitness center, computer lab, classrooms, training space and a community garden. These areas will support the following programs: meal service, food bank and food distribution, general family health, women's health, men's health, immunization, dental and gardening. The design will also incorporate a future park space on the existing site.

The new building will be constructed with energy efficient mechanical, electrical and plumbing systems and will meet all current environmental and LEED™ (Leadership in Energy and Environmental Design) standards.

**AWARD:** It is recommended that City Council award a CMAR contract to J.T. Vaughn Construction Company, LLC, and appropriate \$166,816.00 for pre-construction phase services.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' Ordinance regarding health benefits for employees of City contractors. In this case, the contractor elects to play; providing health benefits to eligible employees in compliance with City policy.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, J.T. Vaughn Construction Company, LLC is HHF designated and was awarded the contract based on their designation.

**CIP FISCAL NOTE:** The five-year projected operating and maintenance costs for this project are as noted below:

**Capital Project Information:** See attached Form A for a breakdown of capital costs.

### **Estimated Fiscal Operating Impact**

Project	FY22	FY 23	Total
Sunnyside Health and Multi-Service Center	\$376,000	\$376,000	\$752,000

**WBS No:** H-000091-0001-3

**DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

*C. J. Messiah, Jr.* 3/5/2019  
C. J. Messiah, Jr.  
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General Services Department

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Stephen L. Williams, M. Ed., MPA

Houston Health Department

**Amount of Funding:**

**\$ 166,616.00** Public Health Consolidated Construction Fund (4508)

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
Phone: 832.393.8023

DocuSigned by:

*Jacquelyn Nisby*

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**ATTACHMENTS:**

**Description**

MAPS

CLEAR TAX REPORT

CIP FORM A

FAIR CAMPAIGN FORM A

FAIR CAMPAIGN FORM B

1295

**Type**

Backup Material

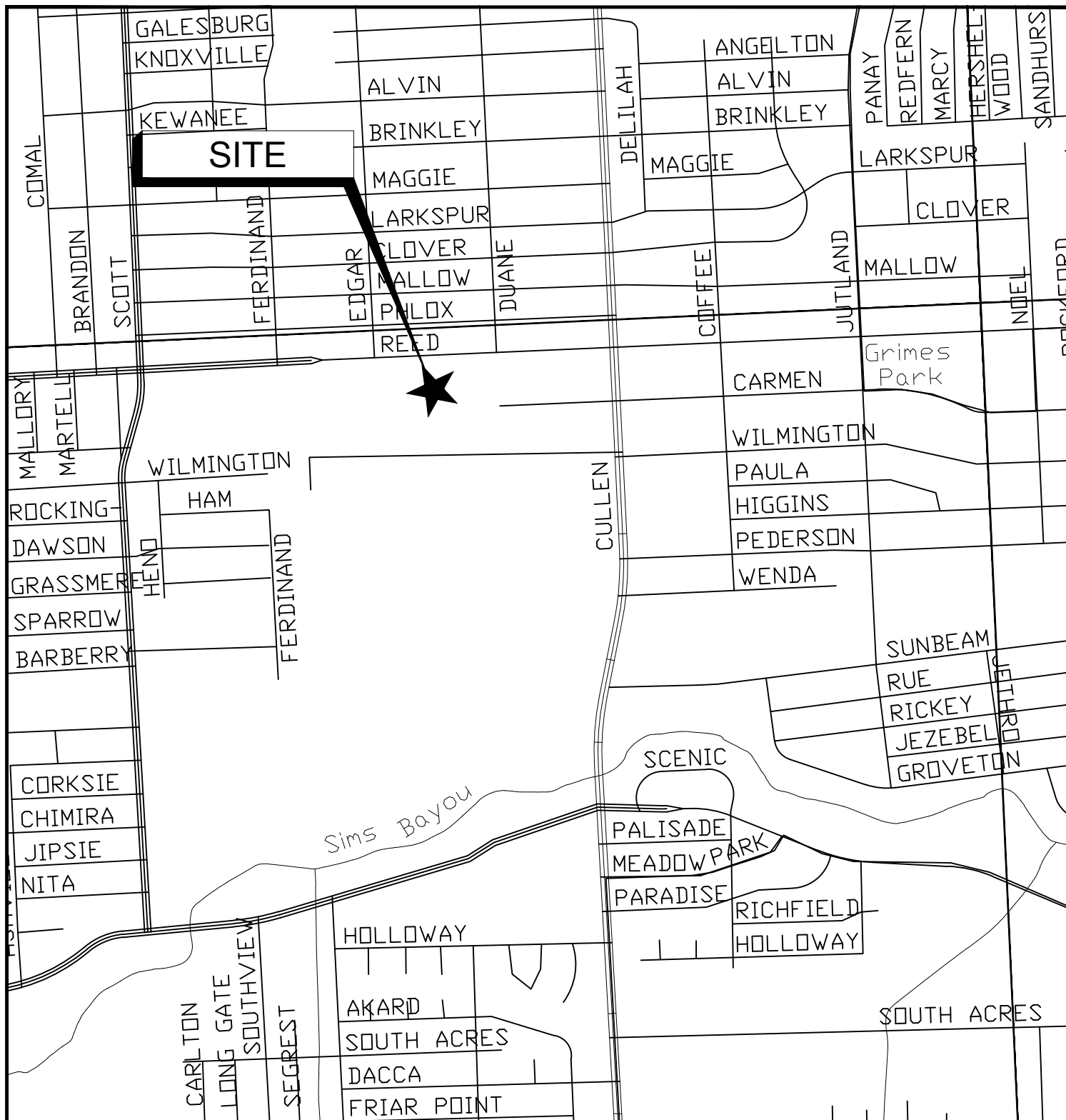
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Backup Material

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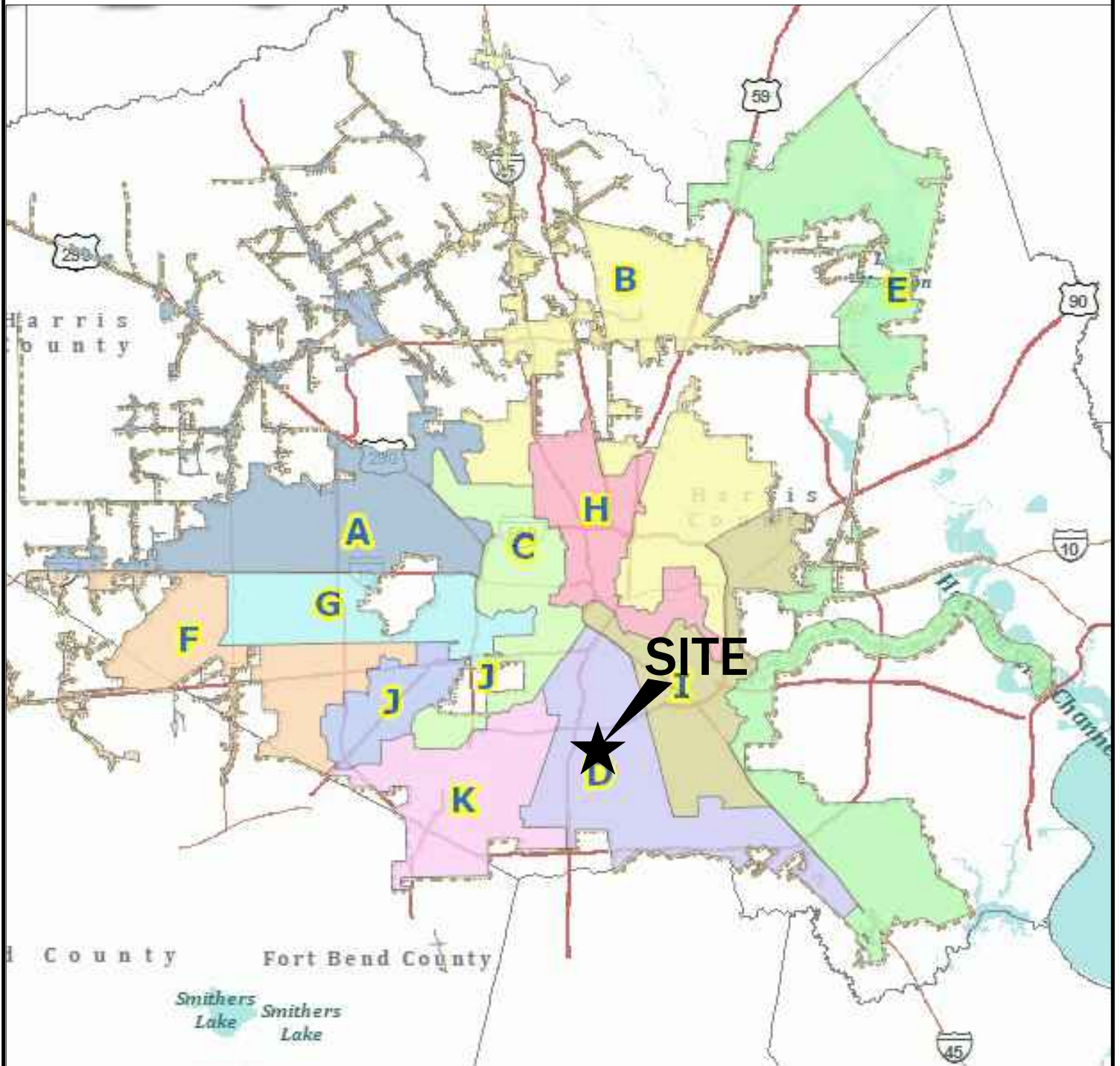
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**SUNNYSIDE HEALTH & MULTI-SERVICE CENTER**  
**4410 REED ROAD HOUSTON, TEXAS 77051**

CITY OF HOUSTON  
HARRIS COUNTY, TEXAS



**SUNNYSIDE HEALTH & MULTI-SERVICE CENTER  
4410 REED ROAD HOUSTON, TEXAS 77051**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/18/2019

HHD - WHFPT

Agenda Item#: 24.

### **Summary:**

ORDINANCE approving and authorizing the Director of the City of Houston Health Department to accept grant funds from **WOMEN'S HEALTH AND FAMILY PLANNING ASSOCIATION OF TEXAS** as a Title X Sub-Award for the City's Family Planning Services; declaring the City's eligibility for such grant; authorizing the Director of the Houston Health Department to expend the grant funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant - \$610,785.00 - Grant Fund

### **Background:**

The Houston Health Department (HHD) requests City Council approval of an ordinance authorizing the director of the Houston Health Department to accept and expend grant funds from the Women's Health and Family Planning Association of Texas (WHFPT), when awarded, for family planning services at city health centers. This award allows the City to obtain funds to operate Title X services and programming within City health centers. The period is from April 1, 2019 through March 31, 2020 for an anticipated budget of \$610,785.00.

HHD also requests City Council authorizes the Mayor to execute all related contracts, agreements and documents with the approval of the City Attorney in connection with the grant and to authorize the director or his designee to act as the City's representative with the authority to apply for, accept and expend the grant funds if and as awarded, and to accept and expend all subsequent supplemental awards, if any, and to extend the term and/or budget and project period, not to exceed five years, if extended by the WHFPT.

Under this grant, HHD will provide reproductive health and family planning services to approximately 31,154 clients. Client encounters will include medical and counseling services, client education, referral to partnering health organizations, community education and outreach. Termination services and/or products are not provided by the state funder or HHD.

In general, HHD Title X program focuses on reproductive health services and reproductive life planning for women and men of reproductive age who have not had sterilization surgery or other conditions resulting in sterilization. All persons who seek and receive reproductive health services are eligible and counted as an encounter associated with these funds. There are no other eligibility requirements for this funding.

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Stephen L. Williams, M.Ed., M.P.A.  
Director, Houston Health Department

**Amount of Funding:**

\$ 610,785.00

Federal/Local/State Pass Through Fund  
Fund 5030

**Contact Information:**

Porfirio Villarreal

**Telephone:** 832-393-5041

Cell: 713-826-5695

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 2/18/2019

HHD - WHFPT

Agenda Item#: 10.

### **Background:**

The Houston Health Department (HHD) requests City Council approval of an ordinance authorizing the director of the Houston Health Department to accept and expend grant funds from the Women's Health and Family Planning Association of Texas (WHFPT), when awarded, for family planning services at city health centers. This award allows the City to obtain funds to operate Title X services and programming within City health centers. The grant period is from April 1, 2019 through March 31, 2020 for an anticipated budget of \$610,785.00.

HHD also requests City Council authorizes the Mayor to execute all related contracts, agreements and documents with the approval of the City Attorney in connection with the grant and to authorize the director or his designee to act as the City's representative with the authority to apply for, accept and expend the grant funds if and as awarded, and to accept and expend all subsequent supplemental awards, if any, and to extend the term and/or budget and project period, not to exceed five years, if extended by the WHFPT.

Under this grant, HHD will provide reproductive health and family planning services to approximately 31,154 clients. Client encounters will include medical and counseling services, client education, referral to partnering health organizations, community education and outreach. Termination services and/or products are not provided by the state funder or HHD.

In general, HHD Title X program focuses on reproductive health services and reproductive life planning for women and men of reproductive age who have not had sterilization surgery or other conditions resulting in sterilization. All persons who seek and receive reproductive health services are eligible and counted as an encounter associated with these funds. There are no other eligibility requirements for this funding.

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Stephen L. Williams, M.Ed., M.P.A.  
Director, Houston Health Department

### **Amount of Funding:**

\$ 610,785.00 - Federal/Local/State Pass Through -- 5030

### **Contact Information:**

Porfirio Villarreal Telephone: 832-393-5041  
Cell: 713-826-5695

### **ATTACHMENTS:**

Description	Type
Letter of Commitment	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 1/31/2019

T24928.A1 - Aviation Channeling Services - ORDINANCE

Agenda Item#: 25.

### **Summary:**

ORDINANCE amending Ordinance No. 2015-0722 to increase the maximum contract amount for an agreement between the City of Houston and **AIRPORT RESEARCH AND DEVELOPMENT FOUNDATION**, for Aviation Channeling Services for the Houston Airport System - \$406,000.00 - Enterprise Fund

### **Background:**

**S75-T24928.A1 - Approve an ordinance amending Ordinance No. 2015-722, passed August 4, 2015, to increase the maximum contract amount from \$1,478,400.00 to \$1,884,400.00 for the Contract No. 4600013400 between the City of Houston and Airport Research and Development Foundation for Aviation Channeling Services for the Houston Airport System.**

### **Specific Explanation:**

The Director of the Houston Airport System (HAS) and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$1,478,400.00 to \$1,884,400.00** for the contract between the City of Houston and **Airport Research and Development Foundation** for Aviation Channeling Services for the Houston Airport System.

The contract was awarded on August 4, 2015, by Ordinance No. 2015-722, for a three-year term with two one-year options in an amount of \$1,478,400.00. Due to unfunded mandates from the TSA, the contract incurred expenditures at a rate higher than anticipated. Expenditures as of February 1, 2019 totaled \$1,376,900.00, leaving a remaining balance of \$101,500.00. As a result of the extra expenditures, the maximum contract amount will be exhausted by March 2019. The additional funds are requested to allow for the continuation of services.

The scope of work requires the contractor to provide all personnel, management, supervision, transportation, equipment, and incidentals necessary to provide a system interface allowing HAS to send badging applicants, biometric and biographic data directly from HAS systems. Criminal history records and security threat assessments results, as well as status updates, shall be sent by the contractor to HAS.

### **M/WBE Subcontracting:**

The contract was awarded with a 0% M/WBE participation goal, approved by the Houston Airport System Office of Business Opportunity.

### **Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required in



the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Airport System	\$101,500.000	\$304,500.00	\$406,000.00

**Prior Council Action:**

Ordinance No. 2015-722, passed August 4, 2015

**Amount of Funding:**

**\$406,000.00**

HAS Revenue Fund

Fund No.: 8001

**Contact Information:**

NAME:	DEPARTMENT/ DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Kristen Elliott, Sr. Procurement Specialist	FIN/SPD	(832) 393-9131
Todd Curry, Chief Municipal Affairs Officer	HAS	(281) 233-1896

**ATTACHMENTS:**

Description	Type
T24928.A1 - Aviation Channelling Services	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/31/2019

T24928.A1 - Aviation Channeling Services - ORDINANCE

Agenda Item#:

### **Background:**

**S75-T24928.A1 - Approve an ordinance amending Ordinance No. 2015-722, passed August 4, 2015, to increase the maximum contract amount from \$1,478,400.00 to \$1,884,400.00 for the Contract No. 4600013400 between the City of Houston and Airport Research and Development Foundation for Aviation Channeling Services for the Houston Airport System.**

### **Specific Explanation:**

The Director of the Houston Airport System (HAS) and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$1,478,400.00 to \$1,884,400.00** for the contract between the City of Houston and **Airport Research and Development Foundation** for Aviation Channeling Services for the Houston Airport System.

The contract was awarded on August 4, 2015, by Ordinance No. 2015-722, for a three-year term with two one-year options in an amount of \$1,478,400.00. Due to unfunded mandates from the TSA, the contract incurred expenditures at a rate higher than anticipated. Expenditures as of February 1, 2019 totaled \$1,376,900.00, leaving a remaining balance of \$101,500.00. As a result of the extra expenditures, the maximum contract amount will be exhausted by March 2019. The additional funds are requested to allow for the continuation of services.

The scope of work requires the contractor to provide all personnel, management, supervision, transportation, equipment, and incidentals necessary to provide a system interface allowing HAS to send badging applicants, biometric and biographic data directly from HAS systems. Criminal history records and security threat assessments results, as well as status updates, shall be sent by the contractor to HAS.

### **M/WBE Subcontracting:**

The contract was awarded with a 0% M/WBE participation goal, approved by the Houston Airport System Office of Business Opportunity.

### **Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

DocuSigned by:

*Jerry Adams*

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

*J'Maine Chubb*

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Airport System	\$101,500.000	\$304,500.00	\$406,000.00

### **Prior Council Action:**

Ordinance No. 2015-722, passed August 4, 2015

### **Amount of Funding:**

**\$406,000.00**

HAS Revenue Fund

Fund No.: 8001

### **Contact Information:**

**Contact Information:**

NAME:	DEPARTMENT/ DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Kristen Elliott, Sr. Procurement Specialist	FIN/SPD	(832) 393-9131
Todd Curry, Chief Municipal Affairs Officer	HAS	(281) 233-1896

**ATTACHMENTS:**

Description	Type
Funding HAS	Backup Material
Executed Agreement 4600013400	Backup Material
Ordinance 2015-722	Backup Material
RCA	Backup Material
Tax Statement	Backup Material
Zero percent goal approval	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 1/29/2019

T26256.A1 - Social Marketing Services for Project Pride  
(GILBREATH COMMUNICATIONS, INC.) - ORDINANCE

Agenda Item#: 26.

### **Summary:**

ORDINANCE amending Ordinance No. 2018-0327 to increase the maximum contract amount of contract between the City of Houston and **GILBREATH COMMUNICATIONS, INC.**, for Social Marketing Services for the Houston Health Department - \$2,500,000.00 - Grant Fund

### **Background:**

**S69-T26256.A1 – Approve an Amending Ordinance to Ordinance No. 2018-0327, passed on April 18, 2018 to increase the maximum contract amount from \$1,500,000.00 to \$4,000,000.00 for Contract No. 4600014815 between the City of Houston and Gilbreath Communications, Inc. the provision of all services relating to creating and executing social marketing services for the Houston Health Department (HHD) Bureau of HIV/STD and Viral Hepatitis Prevention.**

### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount **from \$1,500,000.00 to \$4,000,000.00** for the contract between the City of Houston and **Gilbreath Communications, Inc.** for the provision of all services relating to creating and executing social marketing services for the Houston Health Department (HHD) Bureau of HIV/STD and Viral Hepatitis Prevention.

The contract was originally awarded by Council on April 18, 2018 by Ordinance No. 2018-0327, for a one-year term with two one-year options in the total amount of \$1,500,000.00. Expenditures as of January 29, 2019 totaled \$1,088,084.16. The increased spending authority is required to allow the utilization of grant funds to continue to implement the complete campaign that was developed by Gilbreath Communications, Inc. This will include additional information on billboards, transit stops, public service announcements, and other marketing and advertising services.

The scope of work requires the contractor to provide consulting and assistance with Marketing and Advertising, Campaign Branding, Digital Marketing, and Market Research and Analysis to reduce new diagnoses of HIV in communities of color among MSM and transgender individuals by supporting the HHD programs designed to achieve two goals (1) PrEP (pre-exposure prophylaxis), increasing awareness of Truvada® as PrEP; and (2) Data to Care, reconnecting and retaining individuals living with HIV in medical care.

- **PrEP (pre-exposure prophylaxis)** is an HIV prevention method, in which an HIV-negative individual takes one pill daily to prevent HIV acquisition. Currently, the only medication approved for this use is Truvada®. In studies, Truvada® is proven to reduce the risk of acquiring HIV from sex by more than 90% when used consistently. According to the CDC, in the U.S., approximately 24.7% of sexually active adult MSM have substantial risk for acquiring HIV and are currently eligible for PrEP. Yet in a national

survey conducted by the Kaiser Family Foundation in 2014, only about a quarter (26%) of MSM knew PrEP existed demonstrating a huge knowledge gap. Consumer and provider education is needed to

increase awareness and uptake of this intervention to reduce the number of new HIV infections, especially among MSM and transgender populations.

- **Data to Care** is a program that uses laboratory data submitted to the health department to identify individuals that have been diagnosed as HIV-positive by a provider but have fallen out of care for a minimum of 12 months and encourages them to re-engage with medical and social services. Data to Care is based on the effective HIV prevention strategy called “treatment as prevention” (TasP) where the benefit of linking individuals living with HIV into care is they are then able to keep their virus under control, aka “virally suppressed”, and not transmit the virus to others.

**M/WBE Participation:**

The contract was awarded with a 24% goal. Currently, Gilbreath Communications, Inc. is achieving 12.7%.

**Fiscal Note:**

No fiscal note required for grant funds.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Health Department	\$50,000.00	\$2,450,000.00	\$2,500,000.00

**Prior Council Action:**

Ordinance No. 2018-0327; 4/18/2018

**Amount of Funding:**

**\$2,500,000.00**

Federal Government Fund

Fund No.: 5000

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Regina Spencer, Sr. Procurement Specialist	FIN/SPD	(832) 393-8707
Marlene McNeese, Bureau Chief, HIV/STD and Viral Hepatitis Prevention	HHD	(832) 393-4735

**ATTACHMENTS:**

**Description**

revised Cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 1/29/2019

T26256.A1 - Social Marketing Services for Project Pride (GILBREATH COMMUNICATIONS, INC.) - ORDINANCE

Agenda Item#: 36.

### **Summary:**

ORDINANCE amending Ordinance No. 2018-0327 to increase the maximum contract amount of a contract between the City of Houston and **GILBREATH COMMUNICATIONS, INC.**, for social marketing services for the Houston Health Department; containing provisions relating to the subject; and declaring an emergency - \$2,500,000.00 - Federal Government Fund

### **Background:**

**S69-T26256.A1 – Approve an Amending Ordinance to Ordinance No. 2018-0327, passed on April 18, 2018 to increase the maximum contract amount from \$1,500,000.00 to \$4,000,000.00 for Contract No. 4600014815 between the City of Houston and Gilbreath Communications, Inc. the provision of all services relating to creating and executing social marketing services for the Houston Health Department (HHD) Bureau of HIV/STD and Viral Hepatitis Prevention.**

### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount **from \$1,500,000.00 to \$4,000,000.00** for the contract between the City of Houston and **Gilbreath Communications, Inc.** for the provision of all services relating to creating and executing social marketing services for the Houston Health Department (HHD) Bureau of HIV/STD and Viral Hepatitis Prevention.

The contract was originally awarded by Council on April 18, 2018 by Ordinance No. 2018-0327, for a one-year term with two one-year options in the total amount of \$1,500,000.00. Expenditures as of January 29, 2019 totaled \$1,088,084.16. The increased spending authority is required to allow the utilization of grant funds to continue to implement the complete campaign that was developed by Gilbreath Communications, Inc. This will include additional information on billboards, transit stops, public service announcements, and other marketing and advertising services.

The scope of work requires the contractor to provide consulting and assistance with Marketing and Advertising, Campaign Branding, Digital Marketing, and Market Research and Analysis to reduce new diagnoses of HIV in communities of color among MSM and transgender individuals by supporting the HHD programs designed to achieve two goals (1) PrEP (pre-exposure prophylaxis), increasing awareness of Truvada® as PrEP; and (2) Data to Care, reconnecting and retaining individuals living with HIV in medical care.

- **PrEP (pre-exposure prophylaxis)** is an HIV prevention method, in which an HIV-negative individual takes one pill daily to prevent HIV acquisition. Currently, the only medication approved for this use is Truvada®. In studies, Truvada® is proven to reduce the risk of acquiring HIV from sex by more than 90% when used consistently. According to the CDC, in the U.S., approximately 24.7% of sexually active adult MSM have substantial risk for acquiring HIV and are currently eligible for PrEP. Yet in a national survey conducted by the Kaiser Family Foundation in 2014, only about a quarter (26%) of MSM knew PrEP existed demonstrating a huge knowledge gap. Consumer and provider education is needed to increase awareness and uptake of this intervention to reduce the number of new HIV infections, especially among MSM and transgender populations.
- **Data to Care** is a program that uses laboratory data submitted to the health department to identify individuals that have been diagnosed as HIV-positive by a provider but have fallen out of care for a minimum of 12 months and encourages them to re-engage with medical and social services. Data to Care is based on the effective HIV prevention strategy called "treatment as prevention" (TasP) where the benefit of linking individuals living with HIV into care is they are then able to keep their virus under control, aka "virally suppressed", and not transmit the virus to others.

### **M/WBE Participation:**

The contract was awarded with a 24% goal. Currently, Gilbreath Communications, Inc. is achieving 12.7%.

**Fiscal Note:**

No fiscal note required for grant funds.

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*Jerry Adams*  
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Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Health Department	\$50,000.00	\$2,450,000.00	\$2,500,000.00

**Prior Council Action:**

Ordinance No. 2018-0327; 4/18/2018

**Amount of Funding:**

**\$2,500,000.00**

Federal Government Fund

Fund No.: 5000

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Regina Spencer, Sr. Procurement Specialist	FIN/SPD	(832) 393-8707
Marlene McNeese, Bureau Chief, HIV/STD and Viral Hepatitis Prevention	HHD	(832) 393-4735

**ATTACHMENTS:**

Description	Type
Prior Ordinance	Ordinance/Resolution/Motion
Departmental Justification	Backup Material
Gilbreath Agreement	Backup Material
Funding Document	Backup Material
Coversheet signed by CPO for T26256.A1	Backup Material
Ordinance (Word Version)	Ordinance/Resolution/Motion
T26256.A1 - Social Marketing Services for Project Pride -YL	Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 3/12/2019

H28866.A3 - Antenna Site License Agreement for a  
Communication Tower - ORDINANCE

Agenda Item#: 27.

### **Summary:**

ORDINANCE approving and authorizing third amendment to Ordinance No. 2009-1227 to increase spending authority for the Antenna Site License Agreement between the City of Houston, Texas, licensee, and **TEXAS TOWER LIMITED, Licensor** - \$2,254,514.29 - General Fund

### **Background:**

**S72-H28866.A3 - Approve an amending Ordinance to Ordinance No. 2009-1227, passed on December 2, 2009 to increase spending authority from \$1,576,759.82 to \$3,831,274.41 for the Antenna Site License Agreement (4600010062) between the City of Houston and Texas Tower Limited for the Antenna Site License for communications tower for Houston Information Technology Services.**

### **Specific Explanation:**

The Chief Information Officer (CIO) and the Chief Procurement Officer (CPO) recommend that City Council approve an amending ordinance authorizing a third amendment to the contract between the City of Houston and **Texas Tower Limited** to increase the spending authority from **\$1,576,759.82 to \$3,831,274.41** for the antenna site license agreement for a Communications Tower for Houston Information Technology Services (HITS).

This contract was awarded on December 2, 2009 by Ordinance No. 2009-1227, for a ten-year professional services tower lease agreement with three five-year renewal options in the original amount of \$1,576,759.82. Expenditures as of March 4, 2019 totaled \$1,573,257.62. On November 9, 2011 City Council Approved Ordinance No. 2011-937 to amend the contract approving and authorizing a first amendment to allow for the installation of additional equipment. On August 14, 2013 City Council Approved Ordinance No. 2013-0723 to amend the contract approving and authorizing a second amendment for the installation of additional equipment. The original allocation amount did not cover expenses through the initial contract term as site improvements were required and once performed increased the monthly lease cost. The additional spending authority will cover the balance of FY19 and FY20 payments and the first five-year optional renewal period.

The antenna site license agreement with Texas Tower Limited allows HITS antenna site licenses for a radio communications tower, maintain and operate communications equipment, including antennas, cables, connectors, radios, related transmission and reception hardware on the Texas tower located at 600 Travis Street in the City of Houston.

The scope of work requires the contractor to allow the Radio Communications Division of HITS to

install equipment on one (1) communications tower and ground space in connection with the public safety radio system located at 600 Travis Street, Houston, Texas 77002.

**MWBE Participation:**

This procurement is exempt from the MWBE subcontracting goal participation. This agreement is for antenna site licenses and the City is responsible for all site maintenance and utilities.

**Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Information Technology Services	\$155,458.00	\$2,099,056.59	\$2,254,514.59

**Prior Council Action:**

Ordinance No.: 2009-1227; approved December 2, 2009

Ordinance No.: 2011-0937; approved November 9, 2011

Ordinance No.: 2013-0723; approved August 14, 2013

**Amount of Funding:**

**\$2,254,514.59** - General Fund (1000)

**Contact Information:**

NAME:	DEPARTMENT/ DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Edith Beal, Procurement Specialist	FIN/SPD	(832) 393-9730
Somayya Scott, Chief of Staff	HITS	(832) 393-0082

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

ALL

Item Creation Date: 3/12/2019

H28866.A3 - Antenna Site License Agreement for a Communication Tower - ORDINANCE

Agenda Item#: 30.

**Summary:**

**AN ORDINANCE APPROVING AND AUTHORIZING A THIRD AMENDMENT TO ORDINANCE NO. 2009-1227 TO INCREASE SPENDING AUTHORITY FOR THE ANTENNA SITE LICENSE AGREEMENT BETWEEN THE CITY OF HOUSTON, TEXAS, LICENSEE, AND TEXAS TOWER LIMITED PARTNERSHIP, LICENSOR; CONTAINING VARIOUS FINDINGS AND OTHER PROVISIONS RELATED TO THE SUBJECT; AND DECLARING AN EMERGENCY.**

**- \$2,254,514.59 - General Fund**

**Background:**

**S72-H28866.A3 - Approve an amending Ordinance to Ordinance No. 2009-1227, passed on December 2, 2009 to increase spending authority from \$1,576,759.82 to \$3,831,274.41 for the Antenna Site License Agreement (4600010062) between the City of Houston and Texas Tower Limited for the Antenna Site License for communications tower for Houston Information Technology Services.**

**Specific Explanation:**

The Chief Information Officer (CIO) and the Chief Procurement Officer (CPO) recommend that City Council approve an amending ordinance authorizing a third amendment to the contract between the City of Houston and **Texas Tower Limited** to increase the spending authority from **\$1,576,759.82 to \$3,831,274.41** for the antenna site license agreement for a Communications Tower for Houston Information Technology Services (HITS).

This contract was awarded on December 2, 2009 by Ordinance No. 2009-1227, for a ten-year professional services tower lease agreement with three five-year renewal options in the original amount of \$1,576,759.82. Expenditures as of March 4, 2019 totaled \$1,573,257.62. On November 9, 2011 City Council Approved Ordinance No. 2011-937 to amend the contract approving and authorizing a first amendment to allow for the installation of additional equipment. On August 14, 2013 City Council Approved Ordinance No. 2013-0723 to amend the contract approving and authorizing a second amendment for the installation of additional equipment. The original allocation amount did not cover expenses through the initial contract term as site improvements were required and once performed increased the monthly lease cost. The additional spending authority will cover the balance of FY19 and FY20 payments and the first five-year optional renewal period.

The antenna site license agreement with Texas Tower Limited allows HITS antenna site licenses for a radio communications tower, maintain and operate communications equipment, including antennas, cables, connectors, radios, related transmission and reception hardware on the Texas tower located at 600 Travis Street in the City of Houston.

The scope of work requires the contractor to allow the Radio Communications Division of HITS to install equipment on one (1) communications tower and ground space in connection with the public safety radio system located at 600 Travis Street, Houston, Texas 77002.

**MWBE Participation:**

This procurement is exempt from the MWBE subcontracting goal participation. This agreement is for antenna site licenses and the City is responsible for all site maintenance and utilities.

**Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

DocuSigned by:

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Information Technology Services	\$155,458.00	\$2,099,056.59	\$2,254,514.59

**Prior Council Action:**

Ordinance No.: 2009-1227; approved December 2, 2009

Ordinance No.: 2011-0937; approved November 9, 2011

Ordinance No.: 2013-0723; approved August 14, 2013

**Amount of Funding:****\$2,254,514.59** - General Fund (1000)**Contact Information:**

NAME:	DEPARTMENT/ DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Edith Beal, Procurement Specialist	FIN/SPD	(832) 393-9730
Somayya Scott, Chief of Staff	HITS	(832) 393-0082

**ATTACHMENTS:****Description**[Funding Document](#)[ORD 2011-937](#)[ORD 2009-1227](#)[ORD 2013-723](#)[First Amendment](#)[Second Amendment](#)[Previous RCA](#)[Previous RCA](#)[Previous RCA #8100](#)[Previous RCA #8428](#)[Affidavit of Ownership](#)[Tax Log](#)[Executed License Agreement](#)[Lease Projections](#)[Cover sheet](#)[Ordinance](#)**Type**

Financial Information

Backup Material

Backup Material

Backup Material

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Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

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Signed Cover sheet

Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/15/2019

T24891.A1 - Session Initiation Protocol (SIP) Trunking Services  
(MCI COMMUNICATIONS SERVICES, INC.) - ORDINANCE

Agenda Item#: 28.

### **Summary:**

ORDINANCE amending Ordinance No. 2014-0973, to increase the maximum contract amount to an agreement between the City and **MCI COMMUNICATIONS SERVICES, INC d/b/a VERIZON BUSINESS NETWORK SERVICES, INC.** for Session Initiation Protocol Trunking Services for Various Departments - \$1,530,803.45 - Central Services Revolving Fund

### **Background:**

**S10-T24891.A1 - Approve an amending Ordinance to Ordinance No. 2014-0973, passed October 29, 2014, to increase the maximum contract amount from \$3,846,541.00 to \$5,377,344.45 for Contract No. 4600012825 between the City of Houston and MCI Communications Services, Inc. d/b/a Verizon Business Network Services, Inc. for Session Initiation Protocol (SIP) Trunking Services for Various Departments.**

### **Specific Explanation:**

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$3,846,541.00** to **\$5,377,344.45** for the contract between the City of Houston and MCI Communications **Services, Inc. d/b/a Verizon Business Network Services, Inc.** for SIP Trunking Services for various departments.

This contract was awarded on October 2014, by Ordinance 2014-0973 for a three-year contract with two one-year options for a total five-year term in the original amount of \$3,846,541.00. Expenditures as of February 18, 2019 totaled \$3,831,541.00. The contract incurred expenditures at a rate higher than anticipated due to transitioning a larger number of legacy telecom service lines during implementation. The transition to SIP provided better pricing while also allowing the higher bandwidth services. As a result, the maximum contract amount will be exhausted prior to the end of the contract term. The additional spending authority is projected to sustain services until contract expiration.

The Scope of work requires the Contractor to provide all labor, parts, materials, equipment and supervision necessary to provide Session Initiated Protocol (SIP) Trunk and Transport services to converge voice data for the City. SIP trunking enables the Phone Exchange System to send and receive calls via internet. As SIP is applied for the signaling protocol for multiple real-time applications, SIP trunk can control voice, video and messaging applications. It is also a Voice Over Internet Protocol (VoIP) technology and streaming media service. Most unified communications applications provide voice, video, and other streaming media applications such as desktop sharing, web conferencing, and shared whiteboard.

The City has approximately 15,000 telephones in over 400 locations to support staff operations, meeting rooms and conference rooms, and has expanded and upgraded the VoIP phone system to include all users, with exception of the three locations that comprise the Houston Airport System. The VoIP system will have capacity for basic telephone features such as inbound and outbound dialing, voicemail, call forwarding/transfer, call hold, call transfer, and conferencing capabilities for the following call types:

caller ID/caller hold and conferencing capabilities for the following call types:

- Local calls
- Long distance calls
- Inbound calls
- Emergency calls – E911 to local PSAP (public-safety answering point)
- Emergency notification of situations/events to all phones, and
- 311 Citizen Assistance

**MWBE Subcontracting:**

This contract was awarded with a 2% MWBE participation goal Verizon Business Network Services, Inc. is currently achieving a 1.62% participation level. The Office of Business Opportunity will continue to monitor this contract to ensure MWBE participation.

**Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

---

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

---

**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Information Technology Services	\$958,435.24	\$572,368.21	\$1,530,803.45

**Prior Council Action:**

Ordinance 2014-0973 - Passed October 29, 2014

**Amount of Funding:**

**\$1,530,803.45** - Central Services Revolving Fund (1002)

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Valerie Player-Kaufman, Sr. Procurement Specialist	FIN/SPD	(832) 393-8749
Somayya Scott, Deputy Assistant Director	HITS	(832) 393-0082

**ATTACHMENTS:**

**Description**

revised cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 2/15/2019

### T24891.A1 - Session Initiation Protocol (SIP) Trunking Services (MCI COMMUNICATIONS SERVICES, INC.) - ORDINANCE

Agenda Item#: 31.

#### **Summary:**

ORDINANCE amending Ordinance No. 2014-0973, to increase the maximum contract amount to an agreement between the City and **MCI COMMUNICATIONS SERVICES, INC d/b/a VERIZON BUSINESS NETWORK SERVICES, INC.** for Session Initiation Protocol Trunking Services for Various Departments - \$1,530,803.45 - Central Services Revolving Fund

#### **Background:**

**S10-T24891.A1 - Approve an amending Ordinance to Ordinance No. 2014-0973, passed October 29, 2014, to increase the maximum contract amount from \$3,846,541.00 to \$5,377,344.45 for Contract No. 4600012825 between the City of Houston and MCI Communications Services, Inc. d/b/a Verizon Business Network Services, Inc. for Session Initiation Protocol (SIP) Trunking Services for Various Departments.**

#### **Specific Explanation:**

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$3,846,541.00 to \$5,377,344.45** for the contract between the City of Houston and MCI Communications **Services, Inc. d/b/a Verizon Business Network Services, Inc.** for SIP Trunking Services for various departments.

This contract was awarded on October 2014, by Ordinance 2014-0973 for a three-year contract with two one-year options for a total five-year term in the original amount of \$3,846,541.00. Expenditures as of February 18, 2019 totaled \$3,831,541.00. The contract incurred expenditures at a rate higher than anticipated due to transitioning a larger number of legacy telecom service lines during implementation. The transition to SIP provided better pricing while also allowing the higher bandwidth services. As a result, the maximum contract amount will be exhausted prior to the end of the contract term. The additional spending authority is projected to sustain services until contract expiration.

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The City has approximately 15,000 telephones in over 400 locations to support staff operations, meeting rooms and conference rooms, and has expanded and upgraded the VoIP phone system to include all users, with exception of the three locations that comprise the Houston Airport System. The VoIP system will have capacity for basic telephone features such as inbound and outbound dialing, voicemail, call forwarding/transfer, caller ID/caller hold and conferencing capabilities for the following call types:

- Local calls
- Long distance calls
- Inbound calls
- Emergency calls – E911 to local PSAP (public-safety answering point)
- Emergency notification of situations/events to all phones, and
- 311 Citizen Assistance

#### **MWBE Subcontracting:**

This contract was awarded with a 2% M/WBE participation goal Verizon Business Network Services, Inc. is currently achieving a 1.62% participation level. The Office of Business Opportunity will continue to monitor this contract to ensure M/WBE participation.

#### **Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.



DocuSigned by:  
*Jerry Adams*  
00D350139A6F4C8

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:  
*Lisa Kent*  
44FF8FF8CCEB74B1

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Information Technology Services	\$958,435.24	\$572,368.21	\$1,530,803.45

**Prior Council Action:**

Ordinance 2014-0973 - Passed October 29, 2014

**Amount of Funding:**

**\$1,530,803.45** - Central Services Revolving Fund (1002)

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Valerie Player-Kaufman, Sr. Procurement Specialist	FIN/SPD	(832) 393-8749
Somayya Scott, Deputy Assistant Director	HITS	(832) 393-0082

**ATTACHMENTS:**

Description	Type
Form B	Backup Material
Ordinance No. 2014-0973	Ordinance/Resolution/Motion
MWBE Goal Modification Request	Backup Material
Affidavit of Ownership or Control	Backup Material
Certification of Funds	Financial Information
Certificate of Insurance	Backup Material
AM Best Rating	Backup Material
T24891.A1 - Session Initiation Protocol (SIP) Trunking Services	Signed Cover sheet
Verizon SIP Trunking Ordinance	Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District C

Item Creation Date: 2/5/2019

PLN - Ordinance Renaming City Club Drive (Private) to  
Healthy Way (Private)

Agenda Item#: 29.

### **Summary:**

ORDINANCE to rename City Club Drive, a private street and between Timmons Lane to the west and Edloe Street to the east, to Healthy Way - **DISTRICT C - COHEN**

### **Background:**

The Planning and Development Department has received a request to rename City Club Drive (Private) to Healthy Way (Private). The location is along City Club Drive, in between Timmons Lane to the west and Edloe Street to the east. This name change will not affect any site address numbering.

The application meets the petition requirement as they are proposing to rename the entire length of the street.

The Planning and Development Department has notified HPD, HFD, CenterPoint, AT&T, Greater Harris County 911, Houston Emergency Center, and USPS for comments. None of these agencies have voiced objections. The proposed street name follows the City's street name change procedures and standards.

---

Margaret Wallace Brown, Interim Director  
Planning and Development Department

### **Contact Information:**

Chad Miller

**Phone:** 832-393-6562

### **ATTACHMENTS:**

Description	Type
RCA	Signed Cover sheet
Location Map	Backup Material
Request Letter	Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

District C

Item Creation Date: 2/5/2019

PLN - Ordinance Renaming City Club Drive (Private) to Healthy Way (Private)

Agenda Item#: 12.

### **Summary:**

#### **Not Real Caption**

**request to rename City Club Drive (Private) to Healthy Way (Private). The location is along City Club Drive, in between Timmons Lane to the west and Edloe Street to the east. This name change will not affect any site address numbering**

### **Background:**

The Planning and Development Department has received a request to rename City Club Drive (Private) to Healthy Way (Private). The location is along City Club Drive, in between Timmons Lane to the west and Edloe Street to the east. This name change will not affect any site address numbering.

The application meets the petition requirement as they are proposing to rename the entire length of the street.

The Planning and Development Department has notified HPD, HFD, CenterPoint, AT&T, Greater Harris County 911, Houston Emergency Center, and USPS for comments. None of these agencies have voiced objections. The proposed street name follows the City's street name change procedures and standards.

A handwritten signature in black ink, appearing to read "Margaret Brown".

Margaret Wallace Brown, Interim Director  
Planning and Development Department

### **Contact Information:**

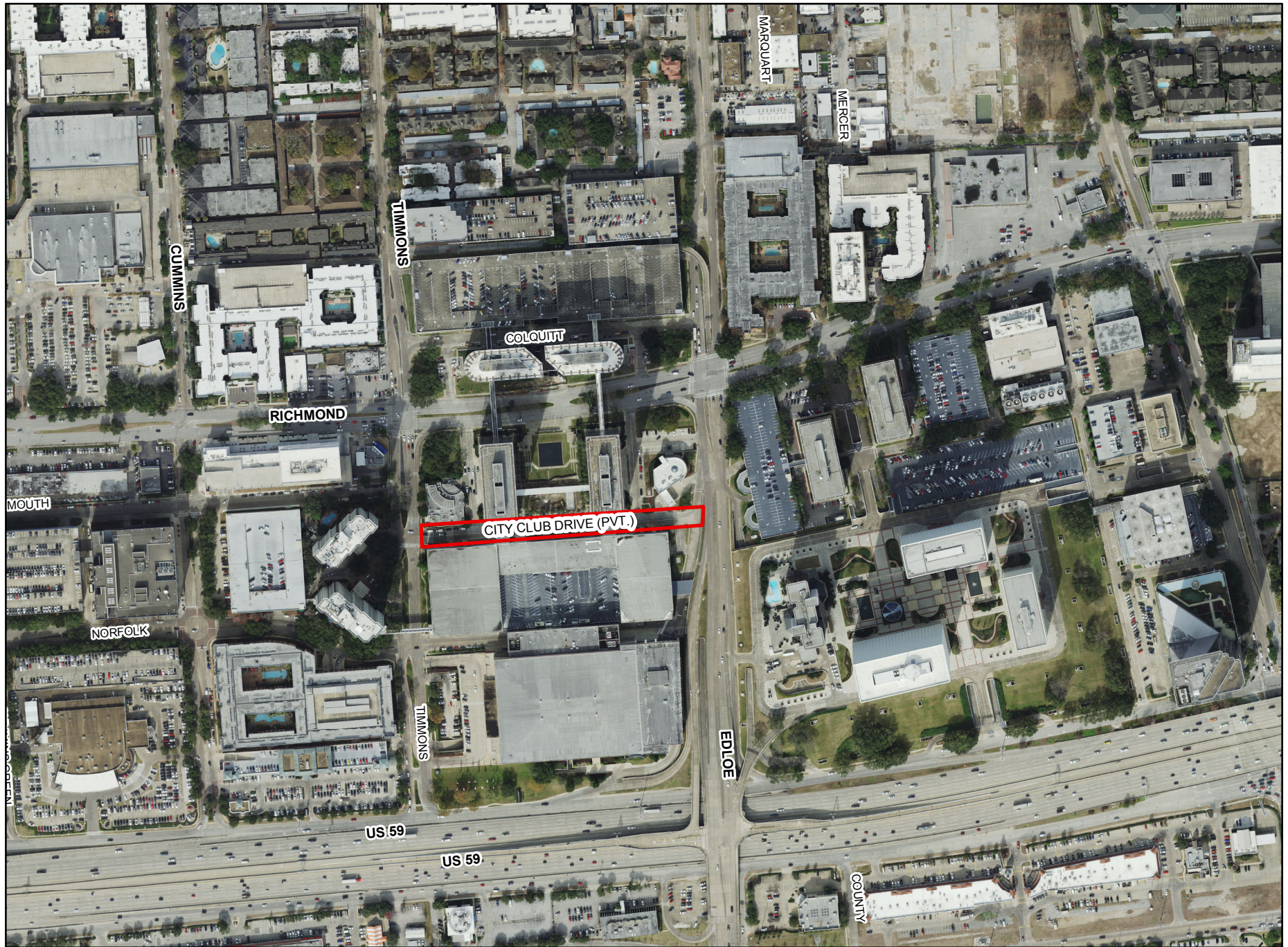
Chad Miller  
832-393-6562

### **ATTACHMENTS:**

Description	Type
Location Map	Backup Material
Request Letter	Backup Material



# City Club Drive Private Street Renaming Proposal



0 145 290 580 870 1,160 Feet





2902 Corporate Place  
Chanhassen, MN 55317  
952.947.0000  
lifetime.life

Mr. Pat Walsh,  
Director, Planning and Development Department  
P.O. Box 1562, Houston, Texas 77251-1562

Dear Mr. Walsh,

We are requesting to rename the entire length of City Club Drive in Houston, Texas, which extends between Timmons Lane and Edloe Street to Healthy Way.

The proposed address for Life Time will be 1 Healthy Way, Houston, Texas 77046.

Along with this letter we included the following:

- Written petition signed by at least 51% of the property owners
- A title report certifying the current property owners listed on the petition
- A check for the application fee made out to the "City of Houston"

Please feel free to follow-up with any questions.

Regards,  
Marvin

**Marvin Wensman** | Development Coordinator – Real Estate & Development

**LIFE TIME**  
HEALTHY WAY OF LIFE

2902 Corporate Place, Chanhassen, MN 55317  
D 952.229.7232 | C 320.815.4225

[lifetime.life](http://lifetime.life)

**LIFE TIME**  
HEALTHY WAY OF LIFE

## Petition to Rename the Entire Length of City Club Drive to Healthy Way

I/We, the undersigned, petition to rename the entire length of City Club Drive, which extends between Timmons Lane and Edloe Street to Healthy Way, pursuant to Section 41-46(a) of the City of Houston Code of Ordinances.

**The proposed address for Life Time will be 1 Healthy Way, Houston, Texas 77046.**

Also, the title report must be signed by a title examiner. It should include a description of the subject property and indicate the record title to the property appears to be vested in Cousins Greenway West First Parent LLC as of the date of the report.

Abutting Property Address	Owner Name(s) *	Owner Signature(s)	Signature Date
1 City Club Drive	GWP West, LLC	GWP West, LLC, a Delaware limited liability company By: <i>Michael L. Fransen</i> Name: Michael Fransen Title: Senior Vice President and Managing Director	August 3, 2018

\* If property owner is a business entity, attach a signature block and documentation from the business entity authorizing the person who is signing the petition to sign on behalf of the entity.





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District I

Item Creation Date: 2/8/2019

HPW - 20UPA378 LVA4 Houston GreenStreet, LP - MSD

Agenda Item#: 30.

### **Summary:**

MUNICIPAL Setting Designation Ordinance prohibiting the use of designated groundwater beneath a tract of land containing 13.3937 acres commonly known as 1200-1201 Fannin Street, 1070 Dallas Street, 1212 San Jacinto Street and 1315 Main Street Suite #990, and portions of the adjacent rights-of-way of Dallas Street, Polk Street, Clay Street, Main Street, Fannin Street, San Jacinto Street and Caroline Streets, Houston, Harris County, Texas; supporting issuance of a Municipal Setting Designation by the Texas Commission On Environmental Quality at the request of LVA4 Houston GreenStreet, LP - **DISTRICT I - GALLEGOS**

### **Background:**

In 2003, the Texas Legislature authorized the creation of Municipal Setting Designations (MSD), which designate an area in which the use of contaminated groundwater is prohibited for use as potable water. The law is administered by the Texas Commission on Environmental Quality (TCEQ) and requires local City support to designate an MSD. The intent of the legislation is to encourage redevelopment of vacant or abandoned properties while protecting public health. On August 22, 2007, City Council approved an ordinance amending Chapter 47 of the Code of Ordinances by adding Article XIII relating to groundwater, which provides a process to support or not support an MSD application to the State (ordinance amended 7/14/2010).

**LVA4 Houston GreenStreet, Application:** LVA4 Houston GreenStreet, LP is seeking a Municipal Setting Designation (MSD) for 13.3937 acres of land located at 1200-1201 Fannin, 1070 Dallas and 1212 San Jacinto and 1315 Main St. #990, Houston, TX 77002. The contamination consists of tetrachloroethene, trichloroethene cis-1,2-dichloroethene and vinyl chloride. Blocks 272, 273 and 274 were used as 24-hour surface parking lots from the 1980s up until re-development in 2007. Blocks 272, 273 and 274 were redeveloped as GreenStreet, formerly known as the Houston Pavilions. Block 295 is an above-ground, multi-story parking garage constructed in 1979. A licensed Professional Engineer has certified that the area of contamination has been thoroughly investigated, is fully delineated and is stable.

LVA4 Houston GreenStreet, LP is seeking an MSD for this property to restrict access to groundwater to protect the public against possible exposure to the contaminants. There is a public drinking water supply system that meets state requirements that supplies or is capable of supplying drinking water to the MSD property and all properties within one-half mile of the MSD property. A public meeting was held on December 13, 2018 at the Houston Permitting Center, and a public hearing was held on January 17, 2019 during the Regulation and Neighborhood Affairs Council

Committee. Both meetings are necessary steps prior to City Council's consideration of support.

**Recommendations:** It is recommended that City Council adopt a Municipal Setting Designation (MSD) ordinance prohibiting the use of designated groundwater at the LVA4 Houston GreenStreet, LP site located at 1200-1201 Fannin, 1070 Dallas and 1212 San Jacinto and 1315 Main St. #990, Houston, TX 77002, and support issuance of an MSD by the Texas Commission on Environmental Quality.

---

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Contact Information:**

Yvonne Forrest Deputy Director 832-395-2847

**ATTACHMENTS:**

**Description**

Revised Cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District I

Item Creation Date: 2/8/2019

HPW - 20UPA378 LVA4 Houston GreenStreet, LP - MSD

Agenda Item#: 44.

### **Summary:**

#### **NOT A REAL CAPTION**

MUNICIPAL Setting Designation Ordinance prohibiting the use of designated groundwater beneath a tract of land containing 13.3937 acres commonly known as **1200-1201 Fannin, 1070 Dallas and 1212 San Jacinto, Houston, TX 77002**; and supporting issuance of a Municipal Setting Designation by the Texas Commission on Environmental Quality - **DISTRICT I - GALLEGOS**

### **Background:**

In 2003, the Texas Legislature authorized the creation of Municipal Setting Designations (MSD), which designate an area in which the use of contaminated groundwater is prohibited for use as potable water. The law is administered by the Texas Commission on Environmental Quality (TCEQ) and requires local City support to designate an MSD. The intent of the legislation is to encourage redevelopment of vacant or abandoned properties while protecting public health. On August 22, 2007, City Council approved an ordinance amending Chapter 47 of the Code of Ordinances by adding Article XIII relating to groundwater, which provides a process to support or not support an MSD application to the State (ordinance amended 7/14/2010).

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**Recommendations:** It is recommended that City Council adopt a Municipal Setting Designation (MSD) ordinance prohibiting the use of designated groundwater at the LVA4 Houston GreenStreet, LP site located at 1200-1201 Fannin, 1070 Dallas and 1212 San Jacinto and 1315 Main St. #990, Houston, TX 77002, and support issuance of an MSD by the Texas Commission on Environmental Quality.

Carol Ellinger Haddock, P.E.

Director

Houston Public Works

### **Contact Information:**

Yvonne Forrest Deputy Director 832-395-2847

### **ATTACHMENTS:**

#### **Description**

Signed Coversheet

RCA Attachments #2018-116-HGA

#### **Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ETJ

Item Creation Date: 12/18/2018

HPW - 20WR108 – Petition Addit (12.5199) Harris County  
Municipal Utility District No. 531

Agenda Item#: 31.

### **Summary:**

ORDINANCE consenting to the addition of 12.5199 acres of land to **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 531**, for inclusion in its district

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of two (2) tracts of land totaling 12.5199 acres to Harris County Municipal Utility District No. 531 (Key Map No. 326 L & Q).

**RECOMMENDATION:** Petition for the City's consent to the addition of two (2) tracts of land totaling 12.5199 acres to Harris County Municipal Utility District No. 531 be approved.

**SPECIFIC EXPLANATION:** Harris County Municipal Utility District No. 531 was created through an act of the Texas Legislature in 2013, and currently consists of 361.310 acres within Harris County. The district is within the extraterritorial jurisdiction of the City and has petitioned the City for consent to add two (2) tracts of vacant land totaling 12.5199 acres, proposed be developed as single family residential property, to the district. The proposed annexation tract is located in the vicinity of Cypress Church Road, Mueschke Road, Bauer Hockley Road, and Lutheran Cemetary Road. The addition of land to the district does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Harris County MUD 531 Wastewater Treatment Plant Facility. Potable water is provided by the district.

The nearest major drainage facility for Harris County Municipal Utility District No. 531 is Little Cypress Creek, which flows into Cypress Creek, then to Spring Creek, then to the San Jacinto River, and finally into Lake Houston. The proposed annexation tract is not within the 100 year floodplain, but is within the 500 year floodplain (63%).

By executing the Petition for Consent, the district has acknowledged that all plans for the

construction of water conveyance, wastewater collection, and storm water collection systems within the district must be approved by the City of Houston prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

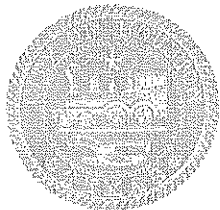
**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 12/18/2018

HPW - 20WR108 – Petition Addit (12.5199) Harris County Municipal Utility District No. 531

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of two (2) tracts of land totaling 12.5199 acres to Harris County Municipal Utility District No. 531 (Key Map No. 326 L & Q).

**RECOMMENDATION:** Petition for the City's consent to the addition of two (2) tracts of land totaling 12.5199 acres to Harris County Municipal Utility District No. 531 be approved.

**SPECIFIC EXPLANATION:** Harris County Municipal Utility District No. 531 was created through an act of the Texas Legislature in 2013, and currently consists of 361.310 acres within Harris County. The district is within the extraterritorial jurisdiction of the City and has petitioned the City for consent to add two (2) tracts of vacant land totaling 12.5199 acres, proposed be developed as single family residential property, to the district. The proposed annexation tract is located in the vicinity of Cypress Church Road, Mueschke Road, Bauer Hockley Road, and Lutheran Cemetery Road. The addition of land to the district does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Harris County MUD 531 Wastewater Treatment Plant Facility. Potable water is provided by the district.

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By executing the Petition for Consent, the district has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the district must be approved by the City of Houston prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

  
Carol Ellinger Haddock, P. E.

Director

Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.

Planning Director

Houston Water

Phone: (832) 395-2712

### **ATTACHMENTS:**

#### **Description**

Maps

Application

Petition

Backup Material

Fact Sheet

#### **Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material





# HCMUD 531

City of Houston ETJ

## VICINITY MAP

DECEMBER 2018

### Legend

-  HCMUD 531  
(Approx. 361.310 ac.)
-  ANNEXATION TRACT  
(12.5199 ac.)
-  PARCELS
-  CHANNELS

Data Source: Channels - Harris County Flood Control District (HCFCD)  
Parcels-Harris County Appraisal District (HCAD)

0 750 1,500  
Feet



THIS PRODUCT IS FOR INFORMATIONAL PURPOSES AND MAY NOT HAVE BEEN PREPARED FOR OR BE SUITABLE FOR LEGAL, ENGINEERING, OR SURVEYING PURPOSES. IT DOES NOT REPRESENT AN ON-THE-GROUND SURVEY AND REPRESENTS ONLY THE APPROXIMATE RELATIVE LOCATION OF PROPERTY BOUNDARIES.

BAUERHOCKLEY RD

MUESCHKE RD

361.310 ac.

LITTLE CYPRESS CREEK

MASON RD

SCHIEL RD

CUMBERLAND RIDGE DR

MUESCHKE RD

CYPRESS CHURCH RD

LUTHERAN CEMETERY RD

CHURCH RD

LITTLE CYPRESS CREEK

6.1609 ac.

6.359 ac.

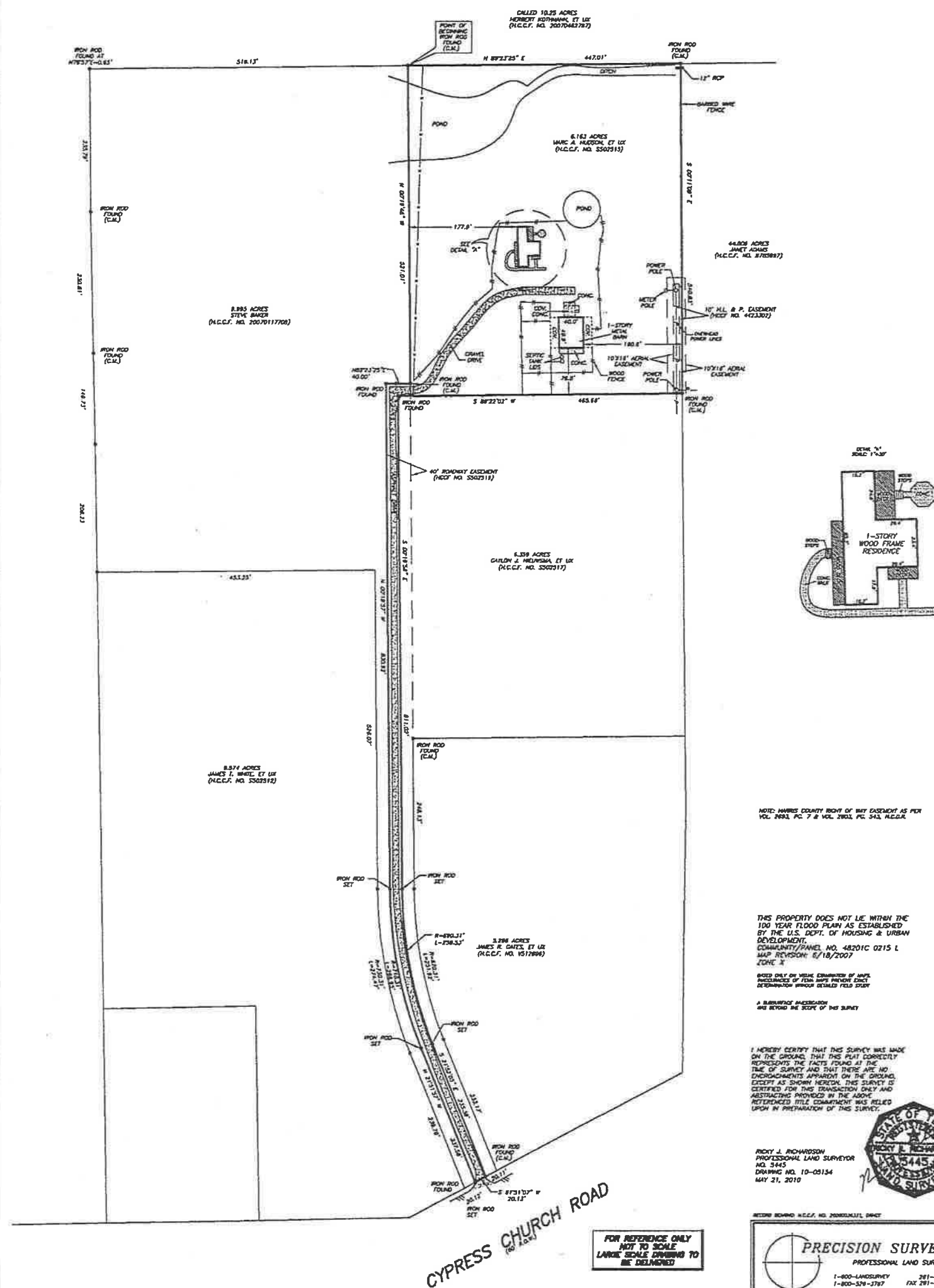


LJA ENGINEERING



6.1609 ACRES  
SITUATED IN THE MICHAEL BEY SURVEY, A-154  
OF HARRIS COUNTY, TEXAS  
(SEE ATTACHED METES AND BOUNDS)

SCALE: 1" = 100'

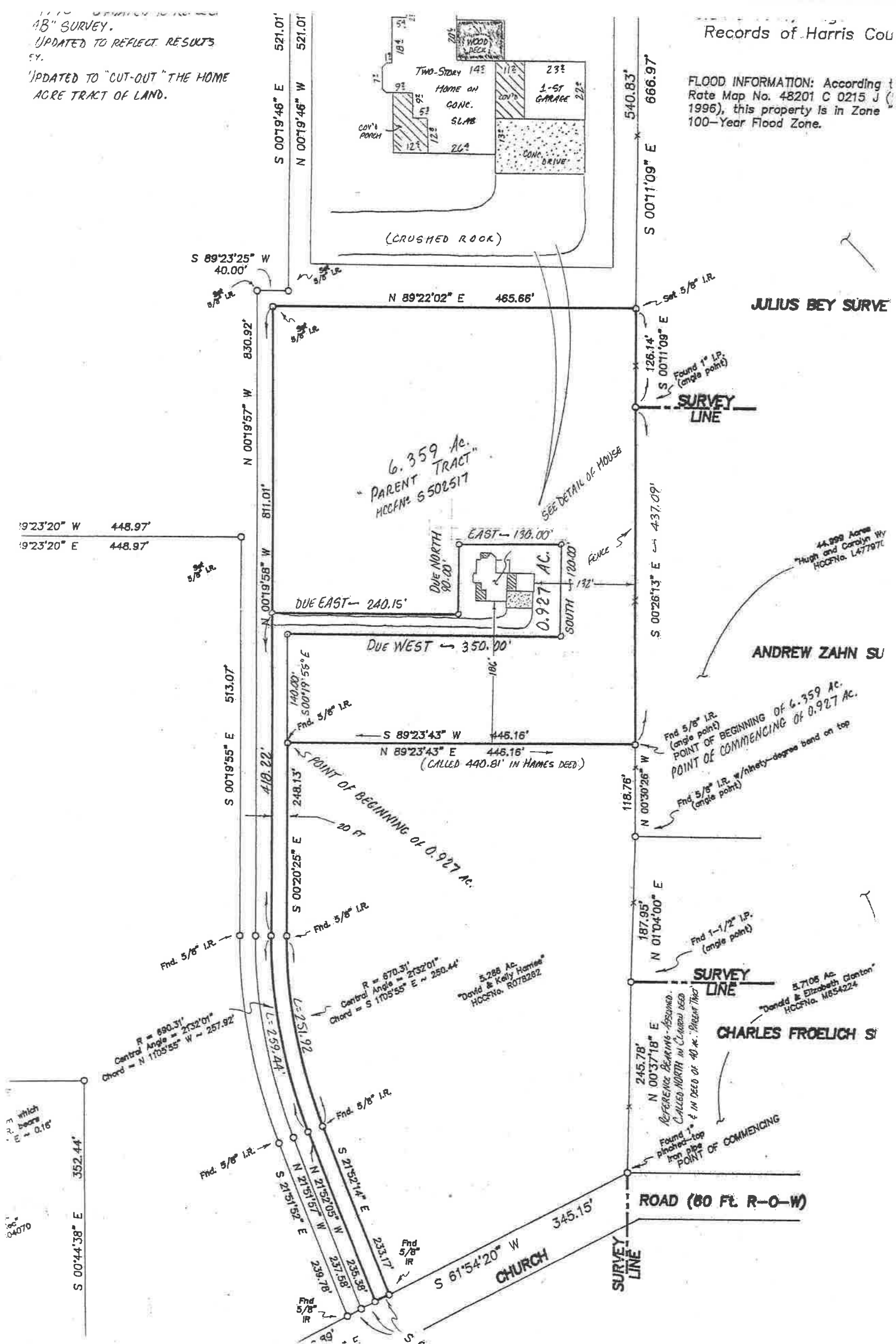


DRAWN BY: SV

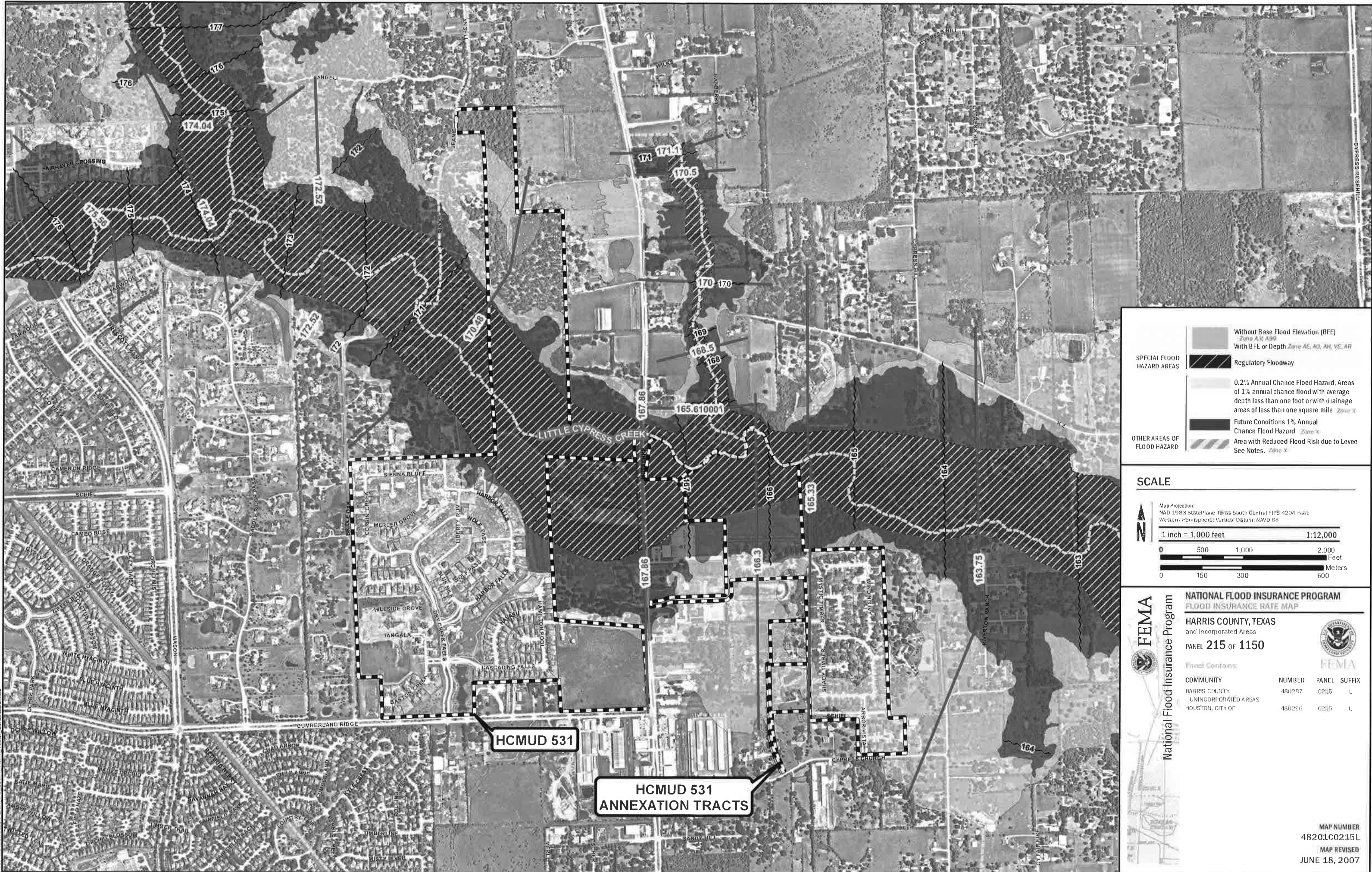
1770  
AB" SURVEY.  
UPDATED TO REFLECT RESULTS  
BY.  
UPDATED TO "CUT-OUT" THE HOME  
ACRE TRACT OF LAND.

Records of Harris Cou

FLOOD INFORMATION: According to  
Rate Map No. 48201 C 0215 J (1996), this property is in Zone  
100-Year Flood Zone.







**SPECIAL FLOOD HAZARD AREAS**

- Without Base Flood Elevation (BFE)  
Zone AE, A99  
With BFE or Depth Zone AE, AD, AN, VE, AR
- Regulatory Floodway

**OTHER AREAS OF FLOOD HAZARD**

- 0.2% Annual Chance Flood Hazard, Areas of 1% annual chance flood with average depth less than one foot or with drainage areas of less than one square mile Zone X
- Future Conditions 1% Annual Chance Flood Hazard Zone X1
- Area with Reduced Flood Risk due to Levee See Notes, Zone X1

**SCALE**

Map Projection:  
NAD 1983 StatePlane Texas South Central FIPS 4204 Feet;  
Western Hemisphere; Vertical Datum: NAVD 88

1 inch = 1,000 feet 1:12,000

0 500 1,000 2,000 Feet  
0 150 300 600 Meters

**FEMA**  
National Flood Insurance Program

**NATIONAL FLOOD INSURANCE PROGRAM**  
FLOOD INSURANCE RATE MAP

**HARRIS COUNTY, TEXAS**  
and Incorporated Areas

PANEL 215 OF 1150

Panel Contains:

COMMUNITY	NUMBER	PANEL	SUFFIX
HARRIS COUNTY	480287	0215	L
UNINCORPORATED AREAS			
HOUSTON, CITY OF	480296	0215	L

MAP NUMBER  
48201C0215L

MAP REVISED  
JUNE 18, 2007



NOTES TO USERS

This map is for use in administering the National Flood Insurance Program. It does not necessarily identify all areas subject to flooding, particularly from local drainage sources of small size. The community map repository should be consulted for possible updated or additional flood hazard information.

To obtain more detailed information in areas where Base Flood Elevations (BFEs) and/or floodways have been determined, users are encouraged to consult the Flood Profiles and Floodway Data and/or Summary of Stillwater Elevations tables contained within the Flood Insurance Study (FIS) report that accompanies this FIRM. Users should be aware that BFEs shown on the FIRM represent rounded whole-foot elevations. These BFEs are intended for flood insurance rating purposes only and should not be used as the sole source of flood elevation information. Accordingly, flood elevation data presented in the FIS report should be utilized in conjunction with the FIRM for purposes of construction and/or floodplain management.

Coastal Base Flood Elevations shown on this map apply only landward of 0.0' North American Vertical Datum of 1988 (NAVD 88). Users of this FIRM should be aware that coastal flood elevations are also provided in the summary of Stillwater Elevations table in the Flood Insurance Study Report for this jurisdiction. Elevations shown in the Summary of Stillwater Elevations table should be used for construction, and/or floodplain management purposes when they are higher than the elevations shown on this FIRM.

Boundaries of the floodways were compiled at cross sections and interpolated between cross sections. The floodways were based on hydraulic considerations with regard to requirements of the National Flood Insurance Program. Floodway widths and other pertinent floodway data are provided in the Flood Insurance Study report for this jurisdiction.

Certain areas not in Special Flood Hazard Areas may be protected by flood control structures. Refer to Section 2.4 "Flood Protection Measures" of the Flood Insurance Study report for information on flood control structures in this jurisdiction.

The projection used in the preparation of this map was Texas State Plane, South zone. The horizontal datum was NAD 83, GRS80 spheroid. Differences in datum, spheroid, projection or State Plane zones used in the production of FIRMs for adjacent jurisdictions may result in slight positional differences in map features across jurisdiction boundaries. These differences do not affect the accuracy of this FIRM.

Flood elevations on this map are referenced to the North American Vertical Datum of 1988. These flood elevations must be compared to structure and ground elevations referenced to the same vertical datum. For information regarding conversion between the National Geodetic Vertical Datum of 1929 and the North American Vertical Datum of 1988, visit the National Geodetic Survey website at [www.ngs.noaa.gov](http://www.ngs.noaa.gov) or contact the National Geodetic Survey at the following address:

Special Reference System Division  
National Geodetic Survey, NOAA  
Silver Spring Metro Center  
1315 East-West Highway  
Silver Spring, Maryland 20910  
(301) 713-3191

Vertical Datum Adjustment due to subsidence is the 2001 adjustment benchmarks shown on this map were provided by either Harris County or the National Geodetic Survey. To obtain elevation description, and location information for benchmarks provided by Harris County, please contact the Permits Office of the Public Infrastructure Department at (713) 865-3000 or visit their website at <http://www.hctx.net/permits>. For more information regarding the benchmarks provided by the National Geodetic Survey, please see note above.

Base map information shown on this FIRM was provided by the U.S. Geological Survey, National Agriculture Imagery Program (NAIP), and National Resources Conservation Service (NRCS). Digital Orthophoto Quadrangles were produced at a scale of 1:12,000 from photography dated 1994 or later. NAIP and NRCS orthophotos were produced at a scale of 1:12,000 from photography dated 2004.

Based on updated topographic information, this map reflects more detailed and up-to-date stream channel configurations and floodplain delineations than those shown on the previous FIRM for this jurisdiction. As a result, the Flood Profiles and Floodway Data tables for the Flood Insurance Study report may reflect stream channel distances that differ from what is shown on the map. Also, the road to floodplain relationships for unrevised streams may differ from what is shown on previous maps.

Corporate limits shown on this map are based on the best data available at the time of publication. Because changes due to annexations or de-annexations may have occurred after this map was published, map users should contact appropriate community officials to verify current corporate limit locations.

Please refer to the separately printed Map Index for an overview map of the county showing the layout of map panels; community map repository addresses; and a Listing of Communities table containing National Flood Insurance Program dates for each community as well as a listing of the panels on which each community is located.

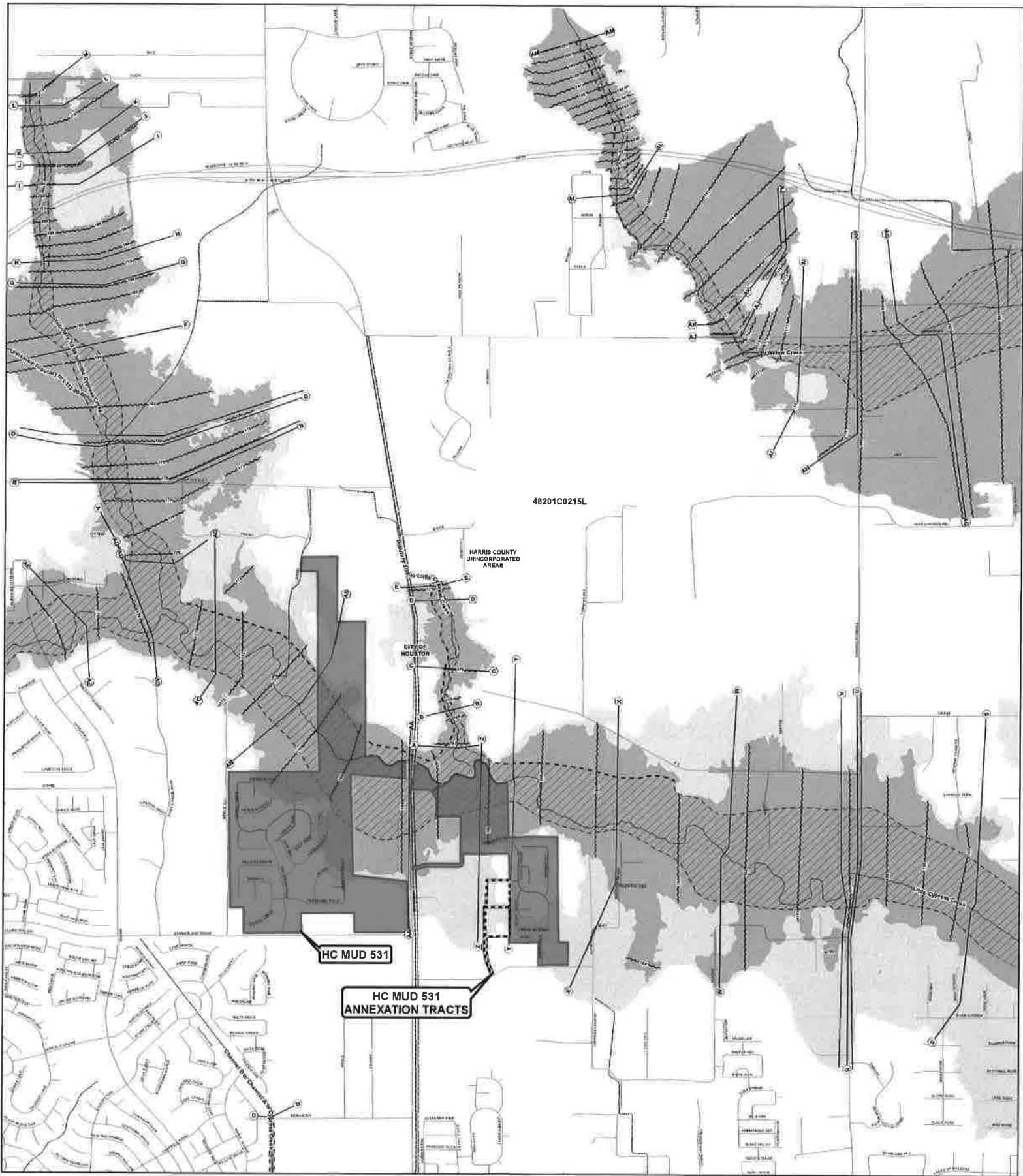
Contact the FEMA Map Service Center at 1-800-358-6616 for information on available products associated with this FIRM. Available products may include previously issued Letters of Map Change, a Flood Insurance Study report, and/or digital versions of this map. The FEMA Map Service Center may also be reached by Fax at 1-800-358-6620 and their website at [www.msc.fema.gov/](http://www.msc.fema.gov/).

This map reflects more detailed and up-to-date stream channel configurations than those shown on the previous FIRM for this jurisdiction. The floodplains and floodways that were transferred from the previous FIRM may have been adjusted to conform to these new stream channel configurations. As a result, the Flood Profiles and Floodway Data tables in the Flood Insurance Study report may reflect stream channel distances that differ from what is shown on this map.

Vertical Datum Adjustment due to subsidence is the 2001 adjustment.

Benchmarks shown on this map were provided by either Harris County or the National Geodetic Survey. To obtain elevation, description, and location information for benchmarks provided by Harris County, please contact the Permits Office of the Public Infrastructure Department at (713) 865-3000 or visit their website at <http://eng.hctx.net/permits>. For information regarding the benchmarks provided by the National Geodetic Survey, please see note above.

Some bridges and other structures shown on the detailed studied streams are not labeled. See corresponding flood profiles for appropriate name.



LEGEND

**SPECIAL FLOOD HAZARD AREAS (SFHAs) SUBJECT TO INUNDATION BY THE 1% ANNUAL CHANCE FLOOD**

The 1% annual chance flood (100-year flood), also known as the base flood, is the flood that has a 1% chance of being equaled or exceeded in any given year. The Special Flood Hazard Area is the area subject to flooding by the 1% annual chance flood. Areas of Special Flood Hazard include Zones A, AE, AH, AO, AR, ARB, V, and VE. The Base Flood Elevation is the water-surface elevation of the 1% annual chance flood.

- ZONE A** No Base Flood Elevations determined.
- ZONE AE** Base Flood Elevations determined.
- ZONE AH** Flood depths of 1 to 3 feet (usually areas of ponding); Base Flood Elevations determined.
- ZONE AO** Flood depths of 1 to 3 feet (usually sheet flow on sloping terrain); average depths determined. For areas of alluvial fan flooding, velocities also determined.
- ZONE AR** Special Flood Hazard Area formerly protected from the 1% annual chance flood by a flood control system that was subsequently determined. Zone AR indicates that the former flood control system is being restored to provide protection from the 1% annual chance or greater flood.
- ZONE ARB** Area to be protected from 1% annual chance flood by a Federal flood protection system under construction; no Base Flood Elevations determined.
- ZONE V** Coastal flood zone with velocity hazard (wave action); no Base Flood Elevations determined.
- ZONE VE** Coastal flood zone with velocity hazard (wave action); Base Flood Elevations determined.

**FLOODWAY AREAS IN ZONE AE**

The floodway is the channel of a stream plus any adjacent floodplain areas that must be kept free of encroachment so that the 1% annual chance flood can be carried without substantial increases in flood heights.

**OTHER FLOOD AREAS**

**ZONE X** Areas of 0.2% annual chance flood; areas of 1% annual chance flood with average depths of less than 1 foot or with drainage areas less than 1 square mile; and areas protected by levees from 1% annual chance flood.

**OTHER AREAS**

**ZONE X, ZONE D** Areas determined to be outside the 0.2% annual chance floodplain. Areas in which flood hazards are undetermined, but possible.

**COASTAL BARRIER RESOURCES SYSTEM (CBRS) AREAS**

**OTHERWISE PROTECTED AREAS (OPAs)**

CBRS areas and OPAs are normally located within or adjacent to Special Flood Hazard Areas.

- Floodplain boundary
- Floodway boundary
- Zone D boundary
- CBRS and OPA boundary
- Boundary dividing Special Flood Hazard Areas of different Base Flood Elevations, flood depths or flood velocities
- Base Flood Elevation line and values elevation in feet
- Base Flood Elevation values where uniform within panel, elevation in feet
- \*Referenced to the North American Vertical Datum of 1988
- Cross section line
- Traverse line
- Culvert, Flume, Penstock or Aqueduct
- Road or Railroad Bridge
- Footbridge

Geographic coordinates referenced to the North American Datum of 1983 (NAD 83), Western Hemisphere  
1000-meter Universal Transverse Mercator grid values, zone 15  
5000-foot grid ticks: Arkansas State Plane coordinate system, North zone (1983/ZONE 0001), Lambert Conformal Conic Projection  
Bench mark (see explanation in Notes to Users section of this FIRM panel)  
Silver Mile  
M.S.L.

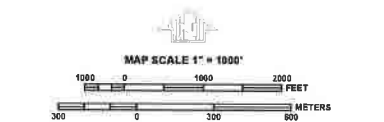
Refer to Map Repositories list on Map Index.

**EFFECTIVE DATE OF COUNTYWIDE FLOOD INSURANCE RATE MAP PANEL:**  
March 2, 2010

**EFFECTIVE DATES OF REVISION(S) TO THIS PANEL:**  
April 17, 2012 - to change map notes to reflect the accreditation of formerly provisionally accredited levees.

For community map revision history prior to countywide mapping, refer to the Community Map History table located in the Flood Insurance Study report for this jurisdiction.

To determine if flood insurance is available in this community, contact your Insurance agent or call the National Flood Insurance Program at 1-800-638-6620.



**NATIONAL FLOOD INSURANCE PROGRAM**

**PANEL 0215L**

**FIRM**  
FLOOD INSURANCE RATE MAP  
HARRIS COUNTY,  
TEXAS  
AND INCORPORATED AREAS

**PANEL 215 OF 1150**  
(SEE MAP INDEX FOR FIRM PANEL LAYOUT)

**CONTAINS:**

COMMUNITY	NUMBER	PANEL	SUFFIX
HARRIS COUNTY	40291	0215	L
UNINCORPORATED AREAS	40295	0215	L
HOUSTON CITY OF	40295	0215	L

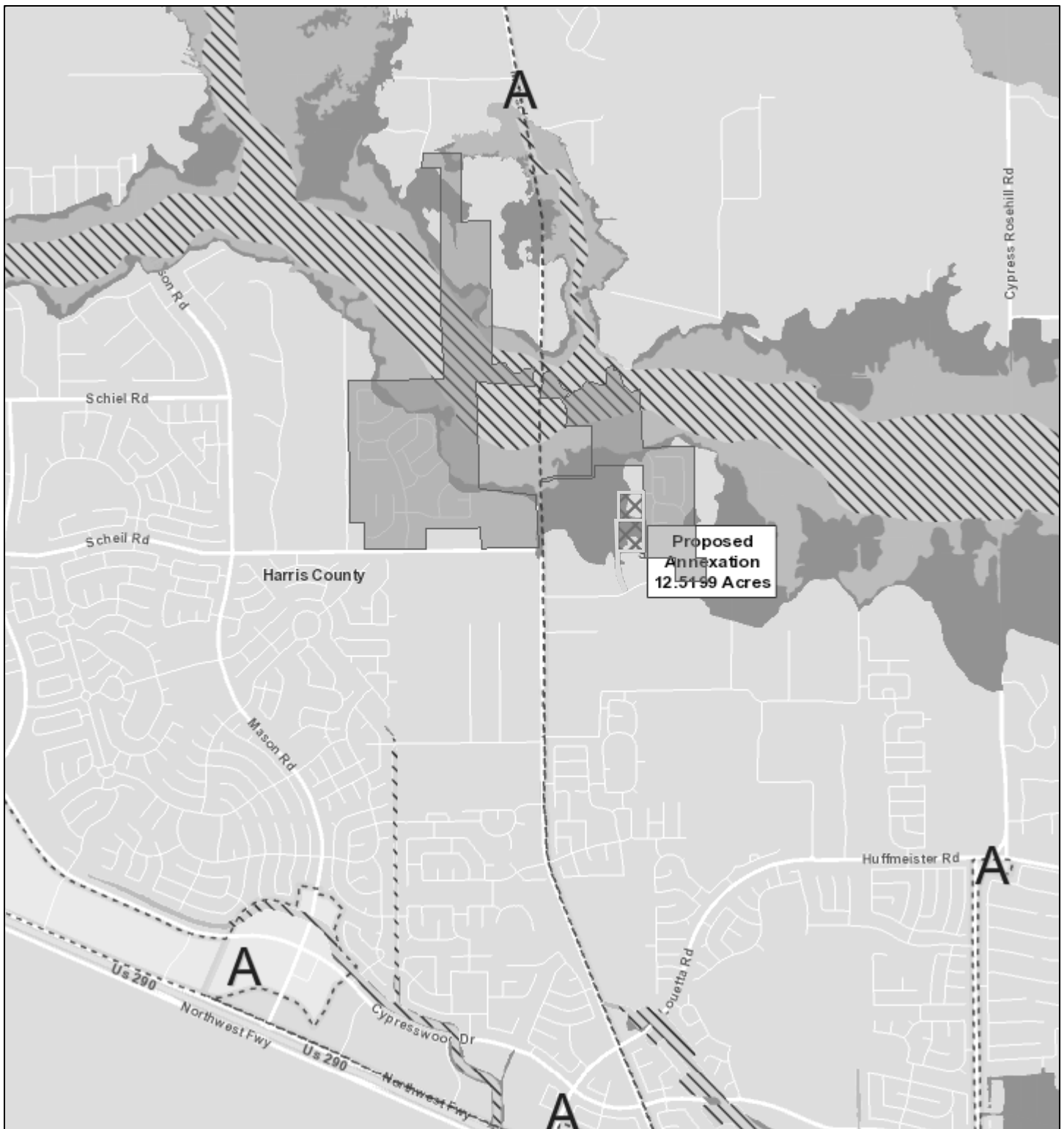
Notice to User: The Map Number shown below should be used when placing map orders. The Community Number shown above should be used on insurance applications for the subject community.

**MAP NUMBER**  
48201C0215L

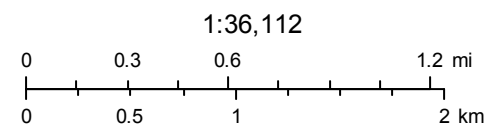
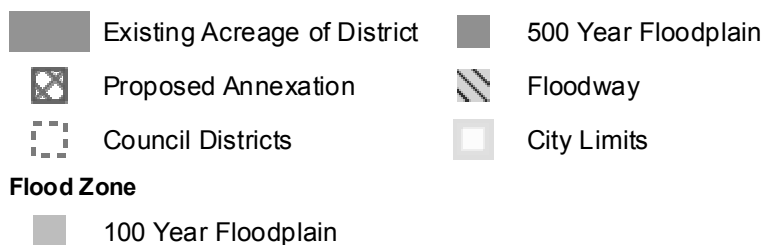
**MAP REVISED**  
JUNE 18, 2007

Federal Emergency Management Agency

# Harris County Municipal Utility District No. 531 (12.5199 acres)



2/27/2019 3:31:14 PM





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ETJ

Item Creation Date: 1/11/2019

HPW - 20WR111 – Petition Addit (7.2407) Northwest Harris  
County Municipal Utility District No. 10

Agenda Item#: 32.

### **Summary:**

ORDINANCE consenting to the addition of 7.2407 acres of land to **NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 10**, for inclusion in its district

### **Background:**

SUBJECT: Petition for the City's consent to the addition of two (2) tracts of land totaling 7.2407 acres to Northwest Harris County Municipal Utility District No. 10 (Key Map No. 367C).

RECOMMENDATION: Petition for the City's consent to the addition of two (2) tracts of land totaling 7.2407 acres to Northwest Harris County Municipal Utility District No. 10 be approved.

SPECIFIC EXPLANATION: Northwest Harris County Municipal Utility District No. 10 was created through the TCEQ in 1977, and currently consists of 1,286.5538 acres within Harris County. The district is within the extraterritorial jurisdiction of the City and has petitioned the City for consent to add two (2) tracts of vacant land totaling 7.2407 acres, proposed be developed as commercial property, to the district. The proposed annexation tract is located in the vicinity of Spring Cypress Road, Skinner Road, Huffmeister Road, and Barker Cypress Road. The addition of land to the district does not release it from the City's extraterritorial jurisdiction.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The District has a wastewater collection system and treatment facility. The annexation tract will be provided with wastewater treatment by the Northwest Harris County Municipal Utility District No. 10 WWTP. Potable water is provided by the district.

The nearest major drainage facility for Northwest Harris County Municipal Utility District No. 10 is Dry Gulley, which flows into Cypress Creek, then to Spring Creek, then to the San Jacinto River, and finally into Lake Houston. The proposed annexation tract is not within the 100 year floodplain, but is partially within the 500 year floodplain (4.4%).

By executing the Petition for Consent, the district has acknowledged that all plans for the

construction of water conveyance, wastewater collection, and storm water collection systems within the district must be approved by the City of Houston prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:**

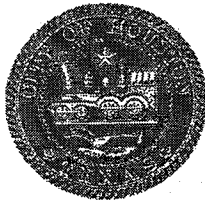
**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 1/11/2019

HPW - 20WR111 – Petition Addit (7.2407) Northwest Harris County Municipal Utility District No. 10

Agenda Item#:

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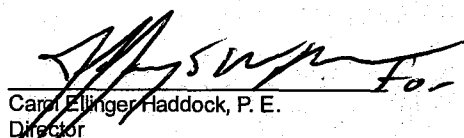
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The Utility District Review Committee recommends that the subject petition be approved.

  
Carol Ellinger Haddock, P. E.  
Director

Houston Public Works

### **Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

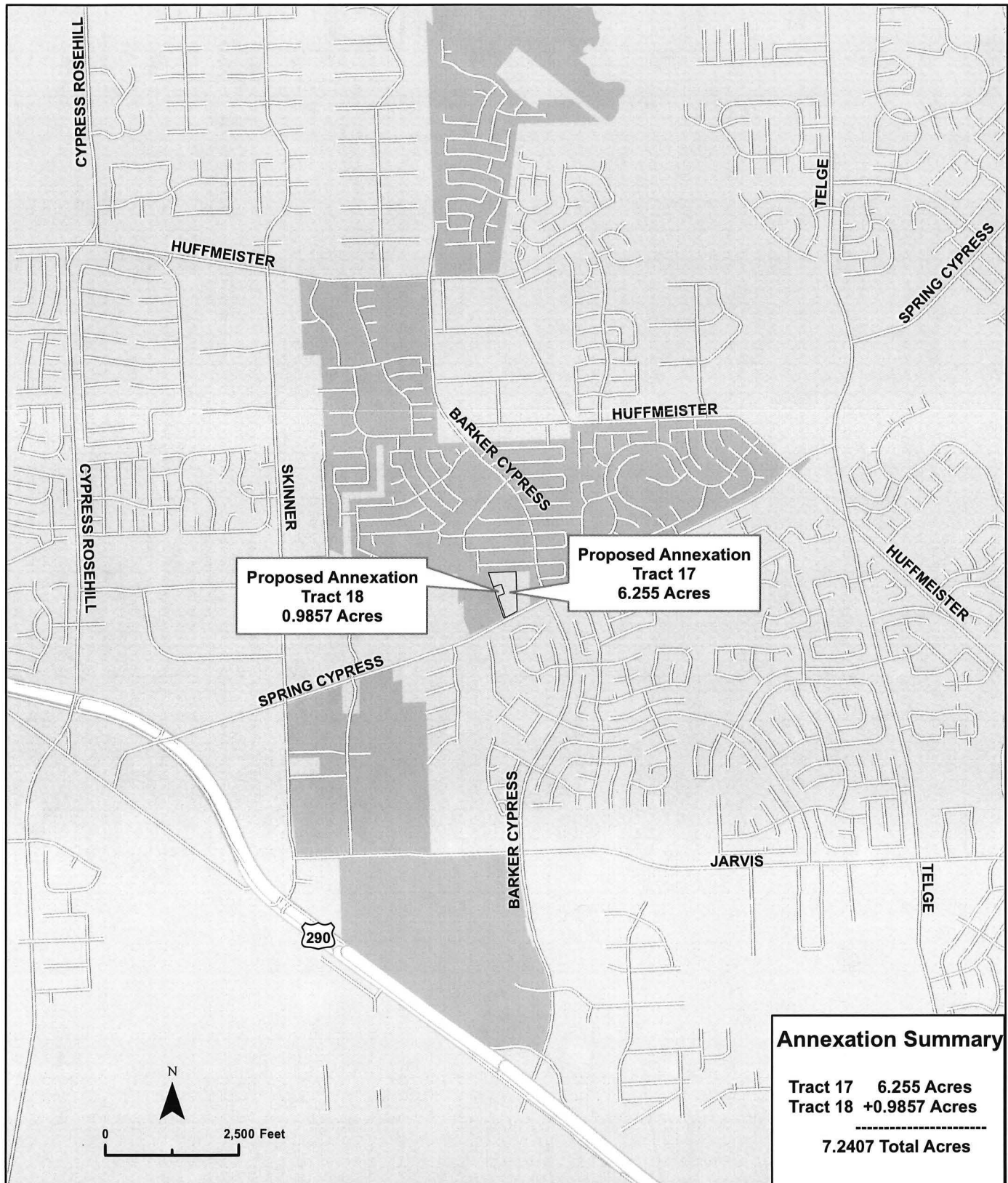
### **ATTACHMENTS:**

#### **Description**

Maps  
Application  
Petition  
Backup Material  
Fact Sheet

#### **Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material



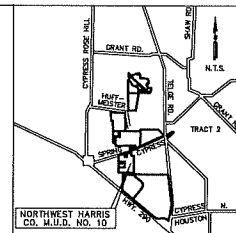
## Legend

 Northwest Harris County MUD 10 Boundary

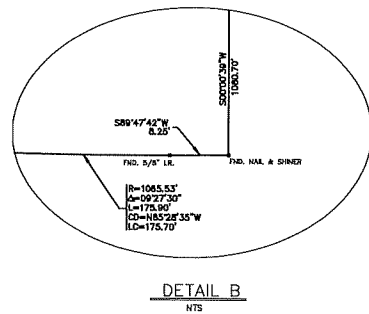
# Proposed Annexation Map (7.2407 Acres) of Northwest Harris County MUD 10 Key Map No. 367 C

VanDeWiele  
& Vögler  
Incorporated Consulting  
Engineers





KEY MAP NO. 327-Y & 367-



**DIRECTOR**

Before me, the undersigned authority on this day personally appeared Bill Ney, Kenneth Dingus, Gloria L. Malek, T. Taylor Brown, III, and Wenslodo "Junior" Hartle, persons whose names are subscribed to the foregoing instrument and acknowledged to me that they executed the same for the purposes there expressed, and in the capacity therein stated. Given under my hand and seal of office this \_\_\_\_\_ day of \_\_\_\_\_, 2017.

Notary Public in and for  
the State of TEXAS

My commission expires:

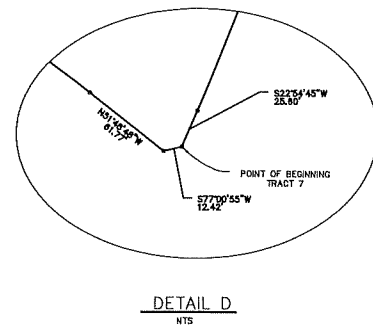
NOTE:

Dimensions shown for the East line of Tract 1 are per recorded plat for CYPRESS POINT Subd., Section One, Vol. 204, Pg. 8, and Section Two, Vol. 304, Pg. 10, HCAW.

Dimensions shown for Tract 2 are based on a land title survey performed by Clark Surveying Co. on June 26, 1995. (Job No. 83-01-1678)

This is not a boundary survey. The purpose of this exhibit is to show the location of District map of Northwest Harris County Municipal Utility District No. 10.

Tract 14, Tract 15 and Tract 16 included in previous annexation request are currently availing City of Houston consent.



PLAT OF 128,845 ACRES OF LAND COMPOSED OF:  
 TRACT 1, 226,892 ACRES OUT OF THE T.J. STANSBURY  
 SURVEY, ABSTRACT NO. 671, AND THE T.J. STANSBURY  
 SURVEY, ABSTRACT NO. 672, HARRIS COUNTY, TEXAS  
 TRACT 2, 160,020 ACRES OUT OF THE ANDREW BONICK  
 SURVEY, ABSTRACT NO. 673, HARRIS COUNTY, TEXAS  
 TRACT 3, 155,416 ACRES OUT OF THE JOHN S. RICKETTS  
 SURVEY, ABSTRACT NO. 671, AND THE T.J. STANSBURY  
 SURVEY, ABSTRACT NO. 672, HARRIS COUNTY, TEXAS  
 TRACT 4, 26,973 ACRES OUT OF THE T.J. STANSBURY  
 SURVEY, ABSTRACT NO. 671, HARRIS COUNTY, TEXAS  
 TRACT 5, 197,070 ACRES OUT OF THE T.J. STANSBURY  
 SURVEY, ABSTRACT NO. 671, HARRIS COUNTY, TEXAS  
 TRACT 6, 20,033 ACRES OUT OF THE T.J. STANSBURY  
 SURVEY, ABSTRACT NO. 671, HARRIS COUNTY, TEXAS  
 TRACT 7, 138,054 ACRES OUT OF THE W.K. HAMLIN  
 SURVEY, ABSTRACT NO. 516, AND THE STANSBURY SURVEY,  
 ABSTRACT NO. 671, HARRIS COUNTY, TEXAS  
 TRACT 8, 90,000 ACRES OUT OF THE W.H. BUNDICK  
 SURVEY, ABSTRACT NO. 671, HARRIS COUNTY, TEXAS  
 TRACT 9, 67,071 ACRES OUT OF THE JOHN H. CALLAHAN  
 SURVEY, ABSTRACT NO. 671, HARRIS COUNTY, TEXAS  
 TRACT 10, 59,176 ACRES OUT OF THE W.H. BUNDICK  
 SURVEY, ABSTRACT NO. 671, HARRIS COUNTY, TEXAS  
 TRACT 11, 91,768 ACRES OUT OF THE W.K. HAMLIN  
 SURVEY, ABSTRACT NO. 516, AND THE STANSBURY SURVEY,  
 ABSTRACT NO. 671, HARRIS COUNTY, TEXAS  
 TRACT 12, 4,984 ACRES OUT OF THE T.J. STANSBURY  
 SURVEY, ABSTRACT NO. 671, HARRIS COUNTY, TEXAS  
 TRACT 13, 1,892 ACRES OUT OF THE T.J. STANSBURY  
 SURVEY, ABSTRACT NO. 671, HARRIS COUNTY, TEXAS  
 TRACT 14, 1,456 ACRES OUT OF THE T.J. STANSBURY  
 SURVEY, ABSTRACT NO. 671, HARRIS COUNTY, TEXAS  
 TRACT 15, 1,892 ACRES OUT OF THE W.H. BUNDICK  
 SURVEY, ABSTRACT NO. 671, HARRIS COUNTY, TEXAS  
 TRACT 16, 1,892 ACRES OUT OF THE T.J. STANSBURY  
 SURVEY, ABSTRACT NO. 671, HARRIS COUNTY, TEXAS  
 TRACT 17, 8,255 ACRES OUT OF THE T.J. STANSBURY  
 SURVEY, ABSTRACT NO. 671, HARRIS COUNTY, TEXAS  
 TRACT 18, 9,393 ACRES OUT OF THE T.J. STANSBURY  
 SURVEY, ABSTRACT NO. 671, HARRIS COUNTY, TEXAS

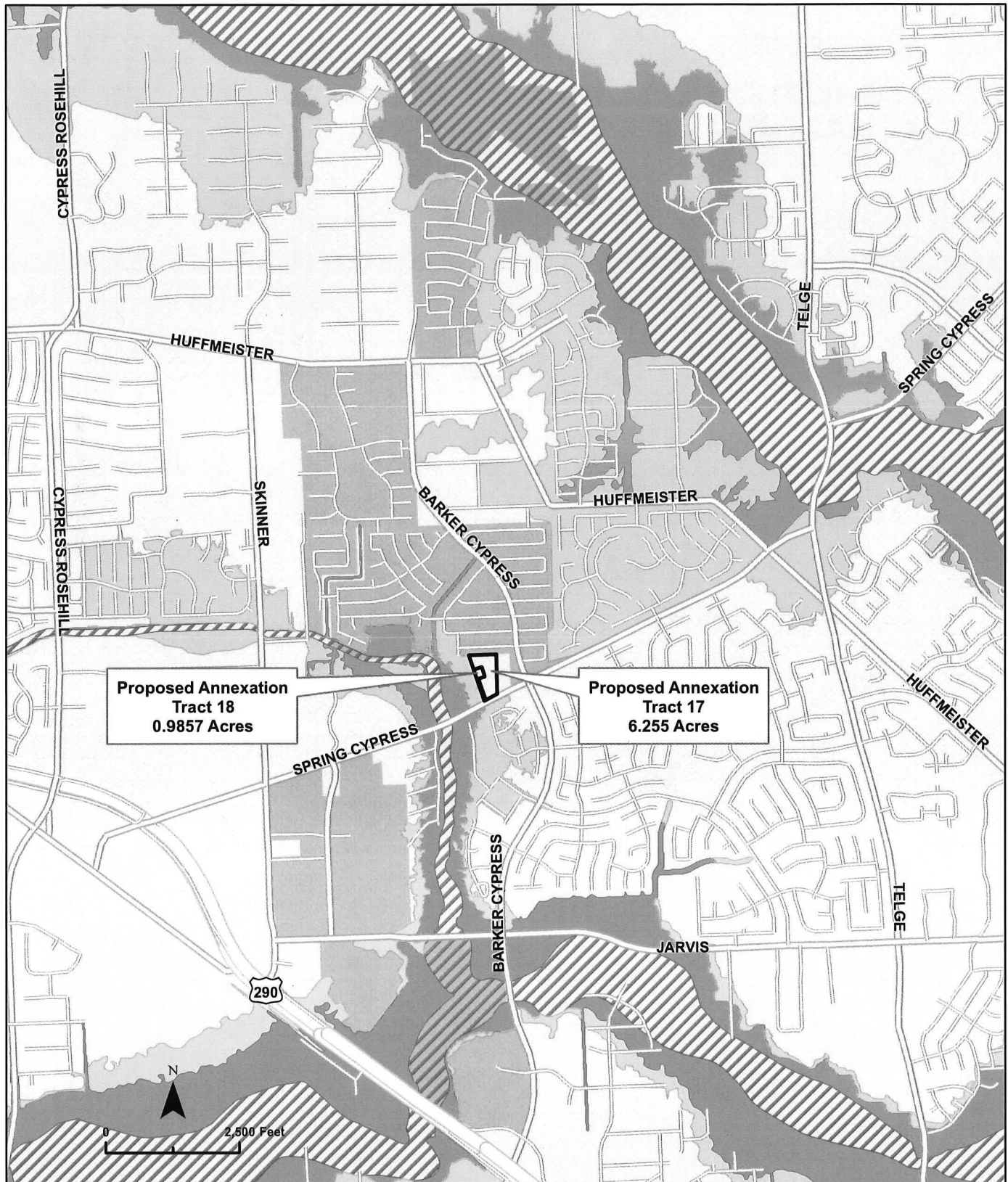


REVISED MARCH 7, 2018 - ADDED TRACTS 17 AND 18  
REVISED JULY 11, 2017 - ADDED TRACTS 14, 15, AND 18  
REVISED JANUARY 28, 2010 - ADDED TRACT 12 AND 13  
REVISED MAY 04, 2010 - CORRECTED BEARING ON TRACT 11 & CHANGED  
DIRECTOR'S NAME  
REVISED MARCH 28, 2010 - ADDED TRACT 11  
REVISED JUNE 18, 2006 - ADDED TRACT 10  
REVISED SEPT. 15, 2008 - ADDED TRACT 9  
REVISED SEPT. 22, 2004 - ADDED TRACT 8  
REVISED MAY 15, 2003 - ADDED TRACT 7  
REVISED JULY 2002 - ADDED TRACT 6

**S & V SURVEYING, INC.**  
**PROFESSIONAL LAND SURVEYORS**  
 20111 KIRKMAN, SPRING, TEXAS 77388  
 OFFICE - (281) 303-2570 FAX - (281) 303-2477  
 TOLL FREE 1-800-475-09  
[www.svsurveying.com](http://www.svsurveying.com)

Date:	7/11/2017	Scale:	1"=300'
Drawn By:	TH/W	Checked By:	DS
Job No.:	10900-810-1-RPT	Drawing No.	2220
Drawn (Client):		Fieldwork:	Min

Date:	7/11/2017	Scale:	1"=300'
Drawn By:	TH/RF	Checked By:	DB
Job No.:	10900-810-1-RPT	Drawing No.:	2220
Crew Chief:		Fieldbook No.:	



# **Legend**

	Regulatory Floodway		100-Year Flood Zone
			500-Year Flood Zone

## **Flood Plain Map of Northwest Harris County MUD 10 FEMA Panel #48201C0410M eff 10/16/2013 Key Map No. 367 C**

VanDeWiele  
& Vogler  
Incorporated  
Consulting  
Engineers

SOURCE: VDW&V, 2018; HGAC Stormap 2014; FEMA 2013

F:\109001000-0\GIS\Maps\UucMap\NW10\_FIRM1023SpringCypress\_8P.mxd 7/11/2018 9:39:36 AM

Page 20 of 30





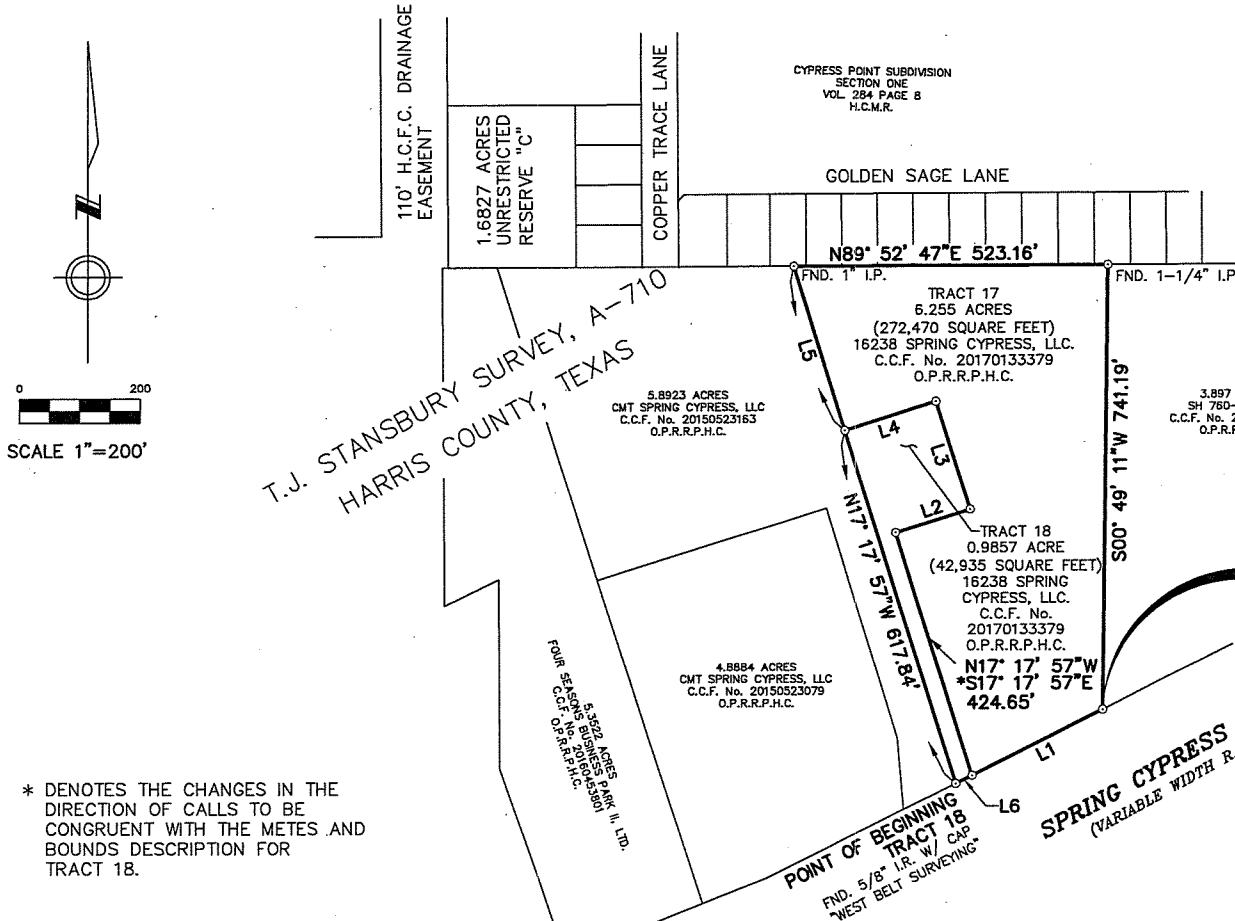
**SURVEYOR'S NOTES:**

1. ALL BEARINGS ARE BASED OFF PREVIOUS NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT No. 10 OVERALL DISTRICT MAP.
2. THIS IS NOT A BOUNDARY SURVEY. THE PURPOSE OF THIS SURVEY IS TO SHOW THE ANNEXATION OF THE SHOWN TRACTS, 6.255 ACRE, TRACT 14, AND 0.9857 ACRE, TRACT 15, CONVEYED TO 16238 SPRING CYPRESS, LLC, BY NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT No. 10.
3. THE PURPOSE OF THE DESCRIPTION IS TO DESCRIBE THE SHOWN TRACTS BEING THE ANNEXATION OF TRACT 14 AND TRACT 15 BY THE NORTHWEST HARRIS COUNTY MUNICIPAL UTILITY DISTRICT No. 10.
4. THERE ARE THREE (4) SHEETS ASSOCIATED WITH THIS EXHIBIT.

**LEGEND**

C.C.F. ....	County Clerk's File Number
FND. ....	Found
H.C.M.R. ....	Harris County Map Records
I.P. ....	Iron Pipe
I.R. ....	Iron Rod
MUD. ....	Municipal Utility District
No. ....	Number
Pg. ....	Page
R.O.W. ....	Right of Way
VOL. ....	Volume

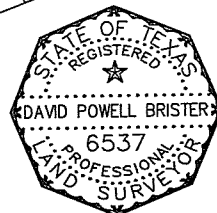
**EXHIBIT  
OF ANNEXATION OF TRACT 17 AND  
TRACT 18  
NORTHWEST HARRIS COUNTY  
MUD 10  
6.255 ACRES AND 0.9857 ACRES  
RESPECTIVELY OUT OF  
THE T.J STANSBURY SURVEY, A-710  
HARRIS COUNTY, TEXAS**



\* DENOTES THE CHANGES IN THE DIRECTION OF CALLS TO BE CONGRUENT WITH THE METES AND BOUNDS DESCRIPTION FOR TRACT 18.


Line Table		
Line #	Direction	Length
L1	S63° 28' 40"W	242.46'
L2	N72° 41' 59"E	130.00'
L3	N17° 17' 57"W	188.32'
L4	S72° 41' 59"W	159.99'
L5	N17° 17' 57"W	284.85'
L6	S63° 28' 40"W	30.38'

\*S72° 41' 59"W  
\*S17° 17' 57"E  
\*N72° 41' 59"E



DAVID POWELL BRISTER, RPLS # 6537

SHEET 4 OF 4

 <b>S &amp; V SURVEYING, INC.</b> PROFESSIONAL LAND SURVEYORS 20111 KRAHN ROAD SPRING, TEXAS 77388 OFFICE - (281) 353-2570 FAX - (281) 353-2407 TBPLS Firm No. 100247-00 www.svsurveying.com	
Date: 03/07/2018	Scale: 1"=200'
Drawn By: RF	Checked By: DPB
Job No.: 10900-610-1-RPT	Drawing No. ---
Crew Chief: SP	Fieldbook No. 15-41



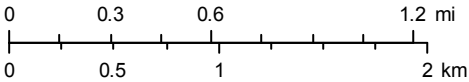
# Northwest Harris County Municipal Utility District No. 10 (7.2407 acres)



3/1/2019 10:25:10 AM

1:36,112

- |                              |                     |
|------------------------------|---------------------|
| Existing Acreage of District | 500 Year Floodplain |
| Proposed Annexation          | Floodway            |
| Council Districts            | City Limits         |
- Flood Zone**
- 100 Year Floodplain





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

District K

Item Creation Date: 9/6/2018

HPW-20TAA200 Agreement/ Texas Department of  
Transportation

Agenda Item#: 33.

### **Summary:**

ORDINANCE appropriating \$886,768.92 out of Water & Sewer System Consolidated Construction Fund to an Advance Funding Agreement between the City of Houston and the **TEXAS DEPARTMENT OF TRANSPORTATION** for the Voluntary Utility Relocation Contributions on State Highway Improvement Projects On-System on Airport Boulevard from Hiram Clarke Road to FM 521; providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT K - CASTEX-TATUM**

### **Background:**

**SUBJECT:** Advance Funding Agreement between the City of Houston and Texas Department of Transportation for Voluntary Utility Relocation Contributions on State Highway Improvement Projects On-System, on Airport Boulevard from Hiram Clarke Road to FM 521.

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Advance Funding Agreement between the City of Houston (City) and Texas Department of Transportation (TxDOT) and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** The Texas Transportation Code, Chapter 201.209 authorizes the State and local government to enter into Agreements. The City possesses facilities that are affected by the highway improvement, and the State agrees that it is more economical or efficient for such relocation to be effected by including said contract in the State's highway construction contract.

**DESCRIPTION:** This project consists of the construction of a four-lane divided roadway on a new location on Airport Boulevard from Hiram Clarke Road to FM 521.

**LOCATION:** The project area is generally bound by Holmes Road on the north, West Orem Road on the south, S.H. 288 on the east and South Post Oak on the west. The project is located in Key Map Grids 572 E, F, G & 571 H.

**SCOPE OF THE AGREEMENT AND FEE:** The existing water line and sanitary sewer shall be

relocated, and adjustments shall be made along Airport Boulevard, from Hiram Clarke Road to FM 521. The water line and sanitary sewer facilities shall be owned, operated, and maintained by the City after completion and final acceptance by TxDOT and the City. The estimated total construction cost for the relocation and adjustment of facilities is \$682,129.94.

The total requested appropriation is \$886,768.92 to be appropriated as follows: \$682,129.94 Cost of the Project, \$68,212.99 for CIP Cost Recovery and \$136,425.99 for Contingencies.

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project.

**ACTION RECOMMENDED:** It is recommended that City Council adopt an ordinance approving and authorizing an Advance Funding Agreement between the City of Houston and Texas Department of Transportation and appropriate funds.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-001310-0001-7; R-000521-0219-7; S-000521-0219-7  
CSJ# 0912-71-386

**Amount of Funding:**

\$886,768. 92 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund.

**Contact Information:**

Thomas A. Artz, P. E.  
Managing Engineer  
Transportation and Drainage Operations  
Phone: (832) 395-2222

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District K

Item Creation Date: 9/6/2018

HPW-20TAA200 Agreement/ Texas Department of Transportation

Agenda Item#:

### **Summary:**

### **Background:**

**SUBJECT:** Advance Funding Agreement between the City of Houston and Texas Department of Transportation for Voluntary Utility Relocation Contributions on State Highway Improvement Projects On-System, on Airport Boulevard from Hiram Clarke Road to FM 521.

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Advance Funding Agreement between the City of Houston (City) and Texas Department of Transportation (TxDOT) and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** The Texas Transportation Code, Chapter 201.209 authorizes the State and local government to enter into Agreements. The City possesses facilities that are affected by the highway improvement, and the State agrees that it is more economical or efficient for such relocation to be effected by including said contract in the State's highway construction contract.

**DESCRIPTION:** This project consists of the construction of a four-lane divided roadway on a new location on Airport Boulevard from Hiram Clarke Road to FM 521.

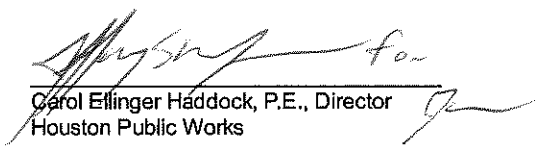
**LOCATION:** The project area is generally bound by Holmes Road on the north, West Orem Road on the south, S.H. 288 on the east and South Post Oak on the west. The project is located in Key Map Grids 572 E, F, G & 571 H.

**SCOPE OF THE AGREEMENT AND FEE:** The existing water line and sanitary sewer shall be relocated, and adjustments shall be made along Airport Boulevard, from Hiram Clarke Road to FM 521. The water line and sanitary sewer facilities shall be owned, operated, and maintained by the City after completion and final acceptance by TxDOT and the City. The estimated total construction cost for the relocation and adjustment of facilities is \$682,129.94.

The total requested appropriation is \$886,768.92 to be appropriated as follows: \$682,129.94 Cost of the Project, \$68,212.99 for CIP Cost Recovery and \$136,425.99 for Contingencies.

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project.

**ACTION RECOMMENDED:** It is recommended that City Council adopt an ordinance approving and authorizing an Advance Funding Agreement between the City of Houston and Texas Department of Transportation and appropriate funds.

  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-001310-0001-7; R-000521-0219-7; S-000521-0219-7  
CSJ# 0912-71-386

### **Amount of Funding:**

\$886,768.92 - Fund No. 8500 - Water and Sewer System Consolidated Construction Fund.

**Contact Information:**

Thomas A. Artz, P. E.  
Managing Engineer  
Transportation and Drainage Operations  
Phone: (832) 395-2222

**ATTACHMENTS:****Description**

Maps

SAP

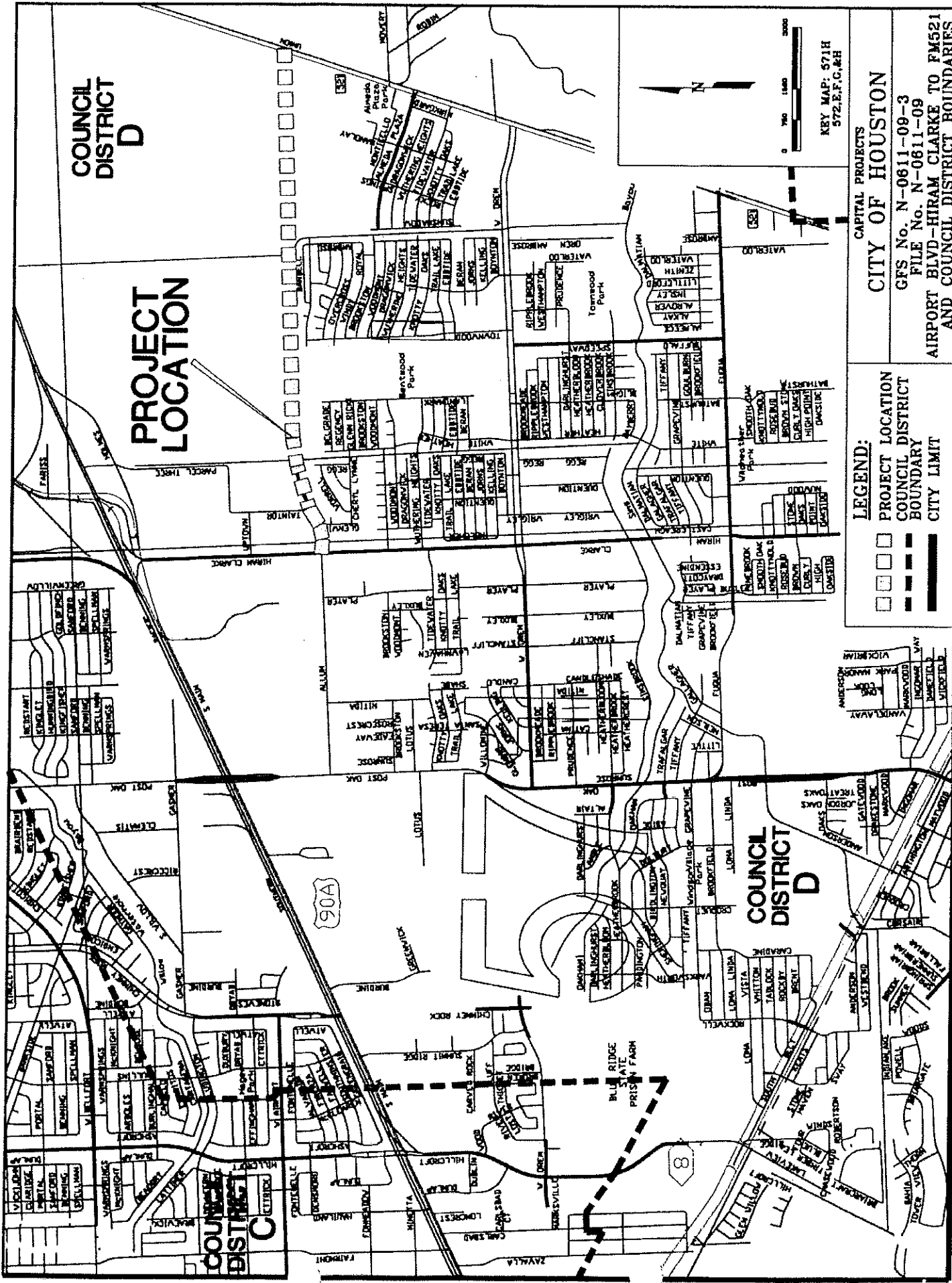
Agreement

**Type**

Backup Material

Financial Information

Backup Material



COUNCIL  
DISTRICT  
D

PROJECT  
LOCATION

COUNCIL  
DISTRICT  
D

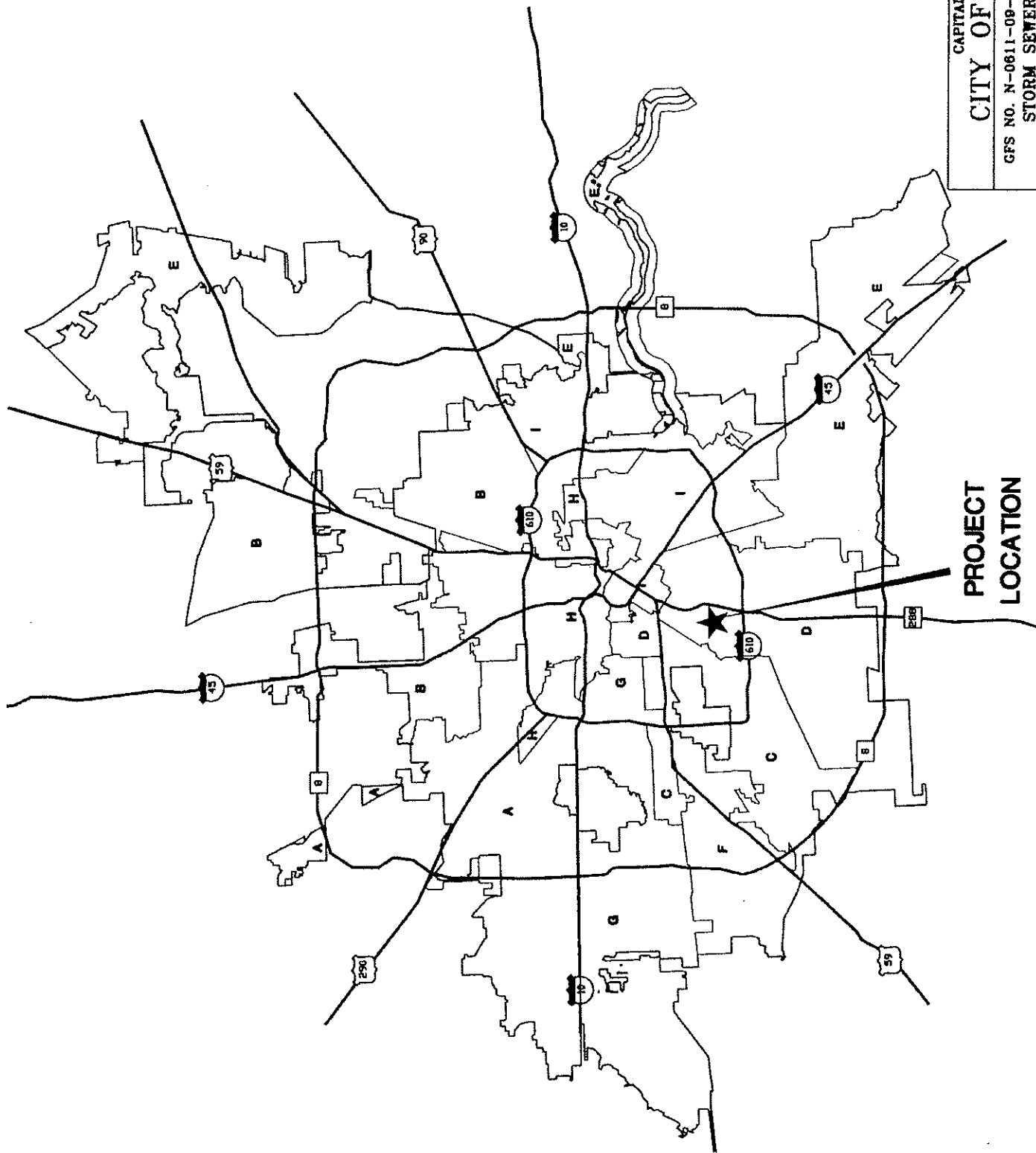
CITY OF HOUSTON

CAPITAL PROJECTS  
GPS No. N-0611-09-3  
FILE No. N-0611-09  
AIRPORT BLVD-HIRAM CLARKE TO FM521  
AND COUNCIL DISTRICT BOUNDARIES

- LEGEND:**
- PROJECT LOCATION
  - COUNCIL DISTRICT
  - BOUNDARY
  - CITY LIMIT

KEY MAP: 571H  
572.E.F.G.&H

Drawn by: E. Jordan



7000 15000 20000  
KEY MAP: 571H  
572,E,F,G,&H

CAPITAL PROJECTS

# CITY OF HOUSTON

GFS NO. N-0611-09-3 FILE NO. N-0811-09  
STORM SEWER REHABILITATION  
AIRPORT BLVD FROM HIRAM CLARK TO FM521  
AND COUNCIL DISTRICTS BOUNDARIES

Drawn By: E.R. Jordan





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District D, District E, District I

Item Creation Date: 2/11/2019

HPW - 20WWO777 Hurricane Harvey Disaster Cost  
Recovery for Wastewater Treatment Plants - Barge Design  
Solutions, Inc.

Agenda Item#: 34.

### **Summary:**

ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **BARGE DESIGN SOLUTIONS, INC** for Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment Plants; providing a maximum contract amount - \$400,000.00 - Enterprise Fund - **DISTRICTS D - BOYKINS; E - MARTIN and I - GALLEGOS**

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Barge Design Solutions, Inc. for Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment Plants.

**RECOMMENDATION:** (SUMMARY) An ordinance approving a Professional Engineering Services Contract with Barge Design Solutions and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Hurricane Harvey Disaster Cost Recovery effort. On August 25<sup>th</sup>, 2017, Hurricane Harvey inundated the City of Houston with unprecedented rainfall flooding 18 Wastewater Treatment Plants. Due to the heavy damage caused by the storm, the City of Houston's Wastewater Operations Branch, part of Houston Water and the Houston Public Works, requires professional engineering services to assist the branch in determining repairs/replacements/improvements needed for damaged assets, preparing insurance and FEMA claims, and substantiating those claims. The contact duration for this project is 5 years.

**DESCRIPTION/SCOPE:** The consultant shall:

1. Conduct a detailed site assessment to inventory all assets and determine their functionality and condition post Hurricane Harvey.
2. Conduct a desktop analysis to determine the pre-condition of assets damaged by Hurricane Harvey and calculate the value lost due to the damage.
3. Determine solutions for bringing assets to pre-Hurricane Harvey condition, optimal operating condition, and optimal with hardening/mitigation improvements and determine the associated costs.
4. Prepare a technical memorandum to include all the information gathered and calculations made as well as recommendations for which solution should be implemented along with documentation to support the recommended solution.

5. Assist Wastewater Operations in submitting Insurance and FEMA claims.

**LOCATION:**

Wastewater Treatment Plant	Street	Council District
CEDAR BAYOU WWTP	2804 HUFFMAN EASTGATE	E
CHOCOLATE BAYOU WWTP	9600 MARTIN LUTHER KING	D
EASTHAVEN WWTP	8545 SCRANTON	I
SAGEMONT WWTP	11700 SAGEARBOR	D

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Single-phase Professional Engineering Services. Basic Services Fee for Single Phase is based on a lump sum with a not-to-exceed agreed upon amount. The total Basic Services allocation is \$400,000.00

The total cost of this project is \$400,000.00.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Trilogy Engineering	Consulting Engineering	\$80,000	20.00%
2. Jones Engineering	Electrical Engineering	\$20,000	5.00%
<b>TOTAL</b>		<b>\$100,000</b>	<b>25.00%</b>

**This project was presented to the Transportation Technology and Infrastructure Committee (TTI) on *November 26<sup>th</sup>, 2018.***

**FISCAL NOTE:** No Fiscal Note is required on grant items.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-992017-HS21-3

**Amount of Funding:**

\$400,000.00 - Fund No. 8386 – 2015 Flood Disaster CUS

**Contact Information:**

Shannon Dunne  
Senior Assistant Director, Wastewater Operations  
Phone: (832)395-4989

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:  
District D, District E, District I  
Item Creation Date: 2/11/2019

HPW - 20WWO777 Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment  
Plants - Barge Design Solutions, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Barge Design Solutions, Inc. for Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment Plants.

**RECOMMENDATION:** (SUMMARY) An ordinance approving a Professional Engineering Services Contract with Barge Design Solutions and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Hurricane Harvey Disaster Cost Recovery effort. On August 25<sup>th</sup>, 2017, Hurricane Harvey inundated the City of Houston with unprecedented rainfall flooding 18 Wastewater Treatment Plants. Due to the heavy damage caused by the storm, the City of Houston's Wastewater Operations Branch, part of Houston Water and the Houston Public Works, requires professional engineering services to assist the branch in determining repairs/replacements/improvements needed for damaged assets, preparing insurance and FEMA claims, and substantiating those claims. The contract duration for this project is 5 years.

**DESCRIPTION/SCOPE:** The consultant shall:

1. Conduct a detailed site assessment to inventory all assets and determine their functionality and condition post Hurricane Harvey.
2. Conduct a desktop analysis to determine the pre-condition of assets damaged by Hurricane Harvey and calculate the value lost due to the damage.
3. Determine solutions for bringing assets to pre-Hurricane Harvey condition, optimal operating condition, and optimal with hardening/mitigation improvements and determine the associated costs.
4. Prepare a technical memorandum to include all the information gathered and calculations made as well as recommendations for which solution should be implemented along with documentation to support the recommended solution.
5. Assist Wastewater Operations in submitting Insurance and FEMA claims.

### **LOCATION:**

Wastewater Treatment Plant	Street	Council District
CEDAR BAYOU WWTP	2804 HUFFMAN EASTGATE	E
CHOCOLATE BAYOU WWTP	9600 MARTIN LUTHER KING	D
EASTHAVEN WWTP	8545 SCRANTON	I
SAGEMONT WWTP	11700 SAGEARBOR	D

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Single-phase Professional Engineering Services. Basic Services Fee for Single Phase is based on a lump sum with a not-to-exceed agreed upon amount. The total Basic Services allocation is \$400,000.00

The total cost of this project is \$400,000.00.

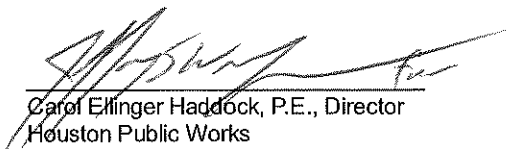
**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Trilogy Engineering	Consulting Engineering	\$80,000	20.00%
2. Jones Engineering	Electrical Engineering	\$20,000	5.00%
	<b>TOTAL</b>	<b>\$100,000</b>	<b>25.00%</b>

This project was presented to the Transportation Technology and Infrastructure Committee (TTI) on *November 26<sup>th</sup>, 2018*.

**FISCAL NOTE:** No Fiscal Note is required on grant items.



Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-992017-HS21-3

**Amount of Funding:**

\$400,000.00 - Fund No. 8386 – 2015 Flood Disaster CUS

**Contact Information:**

Shannon Dunne  
Senior Assistant Director, Wastewater Operations  
Phone: (832)395-4989

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Council District Map	Backup Material
Form B	Backup Material
Doc 00452	Backup Material
POP	Backup Material
Form 1295	Backup Material
MWBE info	Backup Material
TTI Agenda	Backup Material
Draft Contract	Backup Material
Affidavit of ownership	Backup Material
Summary of Functional Assessment Project funding docs	Backup Material
	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/8/2019

HPW - 20WWO819 Contract Award/Reliance Construction Services, L.P.

Agenda Item#: 35.

### **Summary:**

ORDINANCE appropriating \$1,051,524.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **RELIANCE CONSTRUCTION SERVICES, L.P.** for New Front Easement Reconnections; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for engineering and testing, and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund (WW5159-06)

### **Background:**

**SUBJECT:** Contract Award for New Front Easement Reconnections.

**RECOMMENDATION:** (Summary) Accept low bid, award construction contract, and appropriate funds.

**SPECIFIC EXPLANATION:** This project is part of the Substitute Service Line Program (SSLP). For the health, safety and welfare of the citizens of Houston, this project will provide wastewater service line relocations (substitute services) to wastewater mains within the public right-of-way. The service line relocations from the back lot main to the front lot main are needed due to aged, worn or defected mains that are subject to excessive leaks or sudden failure, main lines located such that access for repairs or maintenance is prevented or hindered, and old main lines which lack sufficient capacity to provide adequate service meeting general City standards.

**DESCRIPTION/SCOPE:** Work includes the relocation of sewer services for approximately 100 properties throughout the City. The relocation includes the abandonment of the sewer service to the back lot main, and the installation of a new sewer service to the front lot main. The contract duration for this project is 730 calendar days.

**LOCATION:** The work order project area is generally bounded by the City Limits.

**BIDS:** Eight (8) bids were received on December 13, 2018 for this project as follows:

	<b><u>Bidder</u></b>	<b><u>Bid Amount</u></b>
1.	Reliance Construction Services, L.P.	\$987,166.18

2.	PM Construction & Rehab, LLC dba IPR South Central	\$999,379.85
3.	Horseshoe Construction, Inc.	\$1,000,601.22
4.	To-Max Construction, LLC	\$1,015,664.75
5.	Nerie Construction, LLC	\$1,042,806.25
6.	T Construction, LLC	\$1,078,768.74
7.	Grava LLC	\$1,273,237.59
8.	FUSED Industries, LLC	\$1,728,129.13

AWARD: It is recommended that this construction contract be awarded to Reliance Construction Services, L.P., with a low bid of \$987,166.18.

PROJECT COST: The total cost of this project is \$1,051,524.00 to be appropriated as follows:

Bid Amount	\$987,166.18
Contingencies	\$49,357.82
Engineering Testing Services	\$15,000.00

Engineering Testing Services will be provided by Terracon Consultants, Inc. under a previously approved contract.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor is a designated HHF company, but they were the successful awardee without application of the HHF preference.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WSBE PARTICIPATION: No City M/WBE participation goal was established for this project as the contract amount did not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.

FISCAL NOTICE: No significant Fiscal Operating impact is anticipated as a result of this project.

-  
-

All known rights-of-way and easements required for this project have been acquired.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works



WBS No. R-002015-0026-4  
File No. WW5159-06

**Prior Council Action:**

N/A

**Amount of Funding:**

\$1,051,524.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

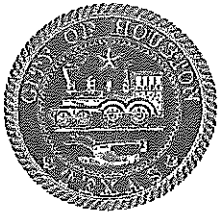
**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/8/2019

HPW - 20WWO819 Contract Award/Reliance Construction Services, L.P.

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for New Front Easement Reconnections.

**RECOMMENDATION:** (Summary) Accept low bid, award construction contract, and appropriate funds.

**SPECIFIC EXPLANATION:** This project is part of the Substitute Service Line Program (SSLP). For the health, safety and welfare of the citizens of Houston, this project will provide wastewater service line relocations (substitute services) to wastewater mains within the public right-of-way. The service line relocations from the back lot main to the front lot main are needed due to aged, worn or defected mains that are subject to excessive leaks or sudden failure, main lines located such that access for repairs or maintenance is prevented or hindered, and old main lines which lack sufficient capacity to provide adequate service meeting general City standards.

**DESCRIPTION/SCOPE:** Work includes the relocation of sewer services for approximately 100 properties throughout the City. The relocation includes the abandonment of the sewer service to the back lot main, and the installation of a new sewer service to the front lot main. The contract duration for this project is 730 calendar days.

**LOCATION:** The work order project area is generally bounded by the City Limits.

**BIDS:** Eight (8) bids were received on December 13, 2018 for this project as follows:

	Bidder	Bid Amount
1.	Reliance Construction Services, L.P.	\$987,166.18
2.	PM Construction & Rehab, LLC dba IPR South Central	\$999,379.85
3.	Horseshoe Construction, Inc.	\$1,000,601.22
4.	To-Max Construction, LLC	\$1,015,664.75
5.	Nerie Construction, LLC	\$1,042,806.25
6.	T Construction, LLC	\$1,078,768.74
7.	Grava LLC	\$1,273,237.59
8.	FUSED Industries, LLC	\$1,728,129.13

**AWARD:** It is recommended that this construction contract be awarded to Reliance Construction Services, L.P., with a low bid of \$987,166.18.

**PROJECT COST:** The total cost of this project is \$1,051,524.00 to be appropriated as follows:

Bid Amount	\$987,166.18
Contingencies	\$49,357.82
Engineering Testing Services	\$15,000.00

Engineering Testing Services will be provided by Terracon Consultants, Inc. under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**MWSBE PARTICIPATION:** No City M/WBE participation goal was established for this project as the contract amount did not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.

FISCAL NOTICE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-002015-0026-4  
File No. WW5159-06

**Prior Council Action:**  
N/A

**Amount of Funding:**  
\$1,051,524.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**  
Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

**ATTACHMENTS:**

Description	Type
Form A	Backup Material
Bid Tabulation	Backup Material
00600 - List of Proposed Subcontractors and Suppliers	Backup Material
00452 - Contractor Submission List Campaign Finance Ordinance	Backup Material
Form B	Backup Material
00251 - Pre-bid Meeting Agenda	Backup Material
00410B - Bid Form	Backup Material
Testing Lab Information	Backup Material
00460 (POP-1) - Pay or Play Acknowledgement Form	Backup Material
00630 (POP-2) - Certification of Compliance with Pay or Play Program	Backup Material
00631 (POP-3) Pay or Play Program List of Subcontractors	Backup Material
Map	Backup Material
Form 1295 - Certificate of Interested Parties	Backup Material
HHF Designation	Backup Material
Affidavit of ownership	Backup Material
SAP Documents	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/8/2019

HPW - 20WWO810 Contract Award/Portland Utilities  
Construction Company, LLC

Agenda Item#: 36.

### **Summary:**

ORDINANCE appropriating \$2,944,177.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **PORTLAND UTILITIES CONSTRUCTION COMPANY, LLC** for Wastewater Collection System Rehabilitation and Renewal; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for engineering and testing, and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund (WW4235-106)

### **Background:**

**SUBJECT:** Contract Award for Wastewater Collection System Rehabilitation and Renewal.

**RECOMMENDATION:** (Summary) Accept low bid, award construction contract, and appropriate funds.

**SPECIFIC EXPLANATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The project involves wastewater collection system rehabilitation and renewal. The purpose is to reduce sanitary sewer overflows, which is accomplished by renewal/rehabilitation of deteriorated collection systems.

**DESCRIPTION/SCOPE:** This project consists of wastewater collection system rehabilitation and renewal. The contract duration for this project is 730 calendar days.

**LOCATION:** The project area is generally bounded by the City Limits.

**BIDS:** Seven (7) bids were received on December 20, 2018 for this project as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	Portland Utilities Construction Company, LLC	\$2,761,120.76
2.	Vortex Turnkey Solutions, LLC	\$2,833,680.50
3.	Grava LLC	\$2,989,868.40
4.	PM Construction & Rehab, LLC dba IPR South Central	\$2,993,967.82

5.	Nerie Construction, LLC	\$3,083,745.12
6.	Lopez Utilities Contractor, LLC	\$3,125,559.20
7.	T Construction, LLC	\$3,287,486.29

AWARD: It is recommended that this construction contract be awarded to Portland Utilities Construction Company, LLC, with a low bid of \$2,761,120.76.

PROJECT COST: The total cost of this project is \$2,944,177.00 to be appropriated as follows:

Bid Amount	\$2,761,120.76
Contingencies	\$138,056.24
Engineering Testing Services	\$45,000.00

Engineering Testing Services will be provided by JRB Engineering, LLC under a previously approved contract.

HIRE HOUSTON FIRST: Hire Houston First does not apply to this expenditure, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

M/WSBE PARTICIPATION: The contractor has submitted the following proposed program to satisfy the 12.94% MBE goal, and 8.72% WBE goal for this project.

<u>MBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
CZ Construction, LLC	Pipe Burst, Services, Restoration	\$198,800.70	7.20%
Texas Pride Utilities, Limited Liability Company	CIPP Services	\$158,488.34	5.74%
	MBE TOTAL	\$357,289.04	12.94%
<u>WBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
J. A. Gamez Trucking Services	Trucking Services	\$75,102.49	2.72%
Deanie Hayes, Inc.	Cement Stabilized Sand	\$82,833.63	3.00%
Advantage Manhole & Concrete Services, Inc.	Manhole Rehab	\$82,833.63	3.00%
	WBE TOTAL	\$240,769.75	8.72%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS# R-000266-0285-4  
File No. WW4235-106

**Prior Council Action:**

N/A

**Amount of Funding:**

\$2,944,177.00 from Water and Sewer System Consolidated Construction Fund No. 8500. This project is eligible for low interest funding through a State Revolving Fund (SRF) Equivalency loan.

**Contact Information:**

Shannon Dunne, Senior Assistant Director  
Phone: (832) 395-5036

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/8/2019

HPW - 20WWO810 Contract Award/Portland Utilities Construction Company, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for Wastewater Collection System Rehabilitation and Renewal.

**RECOMMENDATION:** (Summary) Accept low bid, award construction contract, and appropriate funds.

**SPECIFIC EXPLANATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The project involves wastewater collection system rehabilitation and renewal. The purpose is to reduce sanitary sewer overflows, which is accomplished by renewal/rehabilitation of deteriorated collection systems.

**DESCRIPTION/SCOPE:** This project consists of wastewater collection system rehabilitation and renewal. The contract duration for this project is 730 calendar days.

**LOCATION:** The project area is generally bounded by the City Limits.

**BIDS:** Seven (7) bids were received on December 20, 2018 for this project as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	Portland Utilities Construction Company, LLC	\$2,761,120.76
2.	Vortex Turnkey Solutions, LLC	\$2,833,680.50
3.	Grava LLC	\$2,989,868.40
4.	PM Construction & Rehab, LLC dba IPR South Central	\$2,993,967.82
5.	Nerie Construction, LLC	\$3,083,745.12
6.	Lopez Utilities Contractor, LLC	\$3,125,559.20
7.	T Construction, LLC	\$3,287,486.29

**AWARD:** It is recommended that this construction contract be awarded to Portland Utilities Construction Company, LLC, with a low bid of \$2,761,120.76.

**PROJECT COST:** The total cost of this project is \$2,944,177.00 to be appropriated as follows:

Bid Amount	\$2,761,120.76
Contingencies	\$138,056.24
Engineering Testing Services	\$45,000.00

Engineering Testing Services will be provided by JRB Engineering, LLC under a previously approved contract.

**HIRE HOUSTON FIRST:** Hire Houston First does not apply to this expenditure, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

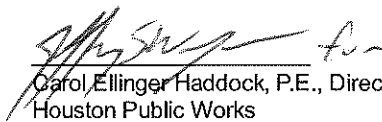
**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 12.94% MBE goal, and 8.72% WBE goal for this project.



<u>MBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
CZ Construction, LLC	Pipe Burst, Services, Restoration	\$198,800.70	7.20%
Texas Pride Utilities, Limited Liability Company	CIPP Services	\$158,488.34	5.74%
	MBE TOTAL	\$357,289.04	12.94%
<u>WBE – Name of Firm</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
J. A. Gamez Trucking Services	Trucking Services	\$75,102.49	2.72%
Deanie Hayes, Inc.	Cement Stabilized Sand	\$82,833.63	3.00%
Advantage Manhole & Concrete Services, Inc.	Manhole Rehab	\$82,833.63	3.00%
	WBE TOTAL	\$240,769.75	8.72%

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS# R-000266-0285-4  
File No. WW4235-106

**Prior Council Action:**  
N/A

**Amount of Funding:**  
\$2,944,177.00 from Water and Sewer System Consolidated Construction Fund No. 8500. This project is eligible for low interest funding through a State Revolving Fund (SRF) Equivalency loan.

**Contact Information:**  
Shannon Dunne, Senior Assistant Director  
Phone: (832) 395-5036

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Form A	Backup Material
Bid Tabulation	Backup Material
00600 - List of Proposed Subcontractors and Suppliers	Backup Material
MWBE Letters of Intent	Backup Material
MWBE Certifications	Backup Material
00452 - Contractor Submission List Campaign Finance Ordinance	Backup Material
Form B	Backup Material
00251 - Pre-bid Meeting Agenda	Backup Material
00410B - Bid Form	Backup Material
Testing Lab Information	Backup Material
00460 (POP-1) - Pay or Play Acknowledgement Form	Backup Material
00630 (POP-2) - Certification of Compliance with Pay or Play Program	Backup Material
00631 (POP-3) Pay or Play Program List of Subcontractors	Backup Material
Map	Backup Material
Form 1295 - Certificate of Interested Parties	Backup Material
Affidavit of ownership	Backup Material
SAP Documents	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District G

Item Creation Date: 2/18/2019

HPW – 20HNP14-A Addtn'l Approp / Peltier Brothers  
Construction, Ltd.

Agenda Item#: 37.

### **Summary:**

ORDINANCE appropriating \$505,843.11 out of Water & Sewer System Consolidated Construction Fund as an additional appropriation to contract between the City of Houston & **PELTIER BROTHERS CONSTRUCTION, LTD.** for Change Order No. 3 for Lift Station Renewal and Replacement - Woodway #1 Lift Station Replacement (Approved by Ordinance No. 2015-0506); providing funding for CIP Cost Recovery relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICT G - TRAVIS**

### **Background:**

**SUBJECT:** Adopt an Ordinance approving Additional Appropriation for Change Order No. 3 for Lift Station Renewal and Replacement - Woodway #1 Lift Station Replacement.

**RECOMMENDATION:** (SUMMARY) Adopt an Ordinance approving Additional Appropriation of \$505,843.11 for Lift Station Renewal and Replacement - Woodway #1 Lift Station Replacement.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City's ongoing program for lift station renewal and replacement.

**DESCRIPTION/SCOPE:** The project included replacing the Woodway #1 lift station including a new electrical control building on the existing lift station site. The Project was awarded to Peltier Brothers Construction, Ltd. with an original Contract Amount of \$2,600,380.00.

**LOCATION:** The project area is generally bound by Pine Hollow Lane on the north, Post Oak Timber Drive on the south, 610 West Loop on the east and S Post Oak Lane on the west. The project is located in Key Map Grids 491 L&M.

**ADDITIONAL APPROPRIATION:** An Approval is requested for an additional appropriation of \$459,857.37 for contract services in excess of the original contract value and extension of 381 days of contract time for additional work described in Change Order No. 3. This scope of work is necessary to complete the execution of this project to incorporate furnish and install a temporary 8-inch force main, temporary bypass of 8" force main, furnish and install retaining wall, differing subsurface conditions, and demobilization and remobilization.

The requested appropriation will cover the additional work identified, and leave the 5% contingency

balance for the completion of the remaining contract work.

The total requested appropriation is \$505,843.11 to be appropriated as follows: \$459,857.37 for contract services and \$45,985.74 for CIP Cost Recovery.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston business and supports job creation. In this case the proposed contractor meets the requirements of Hire Houston First.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal established for this contract is 18.00%. The original Contract approved by Ordinance No. 2015-0506 is in the amount of \$2,600,380.00. Assuming approval of the Change Order No. 3, the Contract amount will increase to \$3,060,237.37. According to Office of Business Opportunity, the Contractor's to date MWBE/SBE performance is 35.50%.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000267-109B-4

**Prior Council Action:**

Ordinance No. 2015-0506, dated 06-03-2015

**Amount of Funding:**

\$505,843.11  
Water and Sewer System Consolidated Construction Fund  
Fund No. 8500

Original (previous) appropriation of \$3,153,400.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction.

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
**Phone:** (832) 395-2441

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District G

Item Creation Date: 2/18/2019

HPW – 20HNP14-A Addn'l Approp / Peltier Brothers Construction, Ltd.

Agenda Item#:

### **Background:**

**SUBJECT:** Adopt an Ordinance approving Additional Appropriation for Change Order No. 3 for Lift Station Renewal and Replacement - Woodway #1 Lift Station Replacement.

**RECOMMENDATION:** (SUMMARY) Adopt an Ordinance approving Additional Appropriation of \$505,843.11 for Lift Station Renewal and Replacement - Woodway #1 Lift Station Replacement.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City's ongoing program for lift station renewal and replacement.

**DESCRIPTION/SCOPE:** The project included replacing the Woodway #1 lift station including a new electrical control building on the existing lift station site. The Project was awarded to Peltier Brothers Construction, Ltd. with an original Contract Amount of \$2,600,380.00.

**LOCATION:** The project area is generally bound by Pine Hollow Lane on the north, Post Oak Timber Drive on the south, 610 West Loop on the east and S Post Oak Lane on the west. The project is located in Key Map Grids 491 L&M.

**ADDITIONAL APPROPRIATION:** An Approval is requested for an additional appropriation of \$459,857.37 for contract services in excess of the original contract value and extension of 381 days of contract time for additional work described in Change Order No. 3. This scope of work is necessary to complete the execution of this project to incorporate furnish and install a temporary 8-inch force main, temporary bypass of 8" force main, furnish and install retaining wall, differing subsurface conditions, and demobilization and remobilization.

The requested appropriation will cover the additional work identified, and leave the 5% contingency balance for the completion of the remaining contract work.

The total requested appropriation is \$505,843.11 to be appropriated as follows: \$459,857.37 for contract services and \$45,985.74 for CIP Cost Recovery.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston business and supports job creation. In this case the proposed contractor meets the requirements of Hire Houston First.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal established for this contract is 18.00%. The original Contract approved by Ordinance No. 2015-0506 is in the amount of \$2,600,380.00. Assuming approval of the Change Order No. 3, the Contract amount will increase to \$3,060,237.37. According to Office of Business Opportunity, the Contractor's to date M/WBE/SBE performance is 35.50%.

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000267-109B-4

### **Prior Council Action:**

Ordinance No. 2015-0506, dated 06-03-2015

**Amount of Funding:**

**Amount of Funding:**  
\$505,843.11 - Fund No. 8500 – Water and Sewer System Consolidated Construction

Original (previous) appropriation of \$3,153,400.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction.

**Contact Information:**

**Juan Chavira, PE, PMP, CEM**

Assistant Director, Capital Projects

Phone: (832) 395-2441

**ATTACHMENTS:**

### Description

## Type

## Maps

## Backup Material

OBO

## Backup Material

**Prior Council Action**

## Backup Material

### Affidavit of Ownership

## Backup Material

## Tax Report

## Backup Material

## Pay or Play

## Backup Material

Change Order 3 (current)

## Backup Material

Prior Change Orders 1-2

## Backup Material

## SAP Documents

## Financial Information

COUNCIL DISTRICT

A	BRENDA STARDIG
B	JERRY DAVIS
C	LEAH COHEN
D	DAWN BOYKINS
E	DAN MARTIN
F	CHARO NGUYEN
G	VER PENNINGTON
H	ED GONZALEZ
I	ROBERT GALLEGO
J	MIKE LASTER
K	LARRY V. GREEN

AT LARGE 1: STEPHEN C. COSTELLO  
AT LARGE 2: DAVID W. ROBINSON  
AT LARGE 3: MICHAEL KUBOSH  
AT LARGE 4: "BRAD" BRA ORD  
ARG K



CITY OF HOUSTON

LIFT STATION RENEWAL AND REPLACEMENT PROJECT  
WBS NO. R-000267-101B-1

CITY COUNCIL DISTRICT MAP



The map shows the Woodway #1 Lift Station area, including streets such as Kenilworth, Memorial, Chatsworth, Lufkin, Oakford, Pine Haven, Sandringham, Buckingham, Friar Tuck, Little John, Antoinette, International, Timber, Saddlebrook, Chimney Rock, Farther, Westminister, Tall River, Buffalo, Longhorns, Shadywood, Deerwood, Bryan, Stones, Green Tree, Bayou Glen, Shadyriver, Indian, Techumseh, Broad Daks, Briar, Pine Shadows, Green, Bayou Glen, Tree, Pine Hollow, Post Oak, Pinecroft, Riverway, Sage, Longmont, Tangle, V. Oak, Huntley, Tilbury, N. Wynden, Post Oak Timber, Union, West Loop, N. Post Oak, Pacific, and Woodway. The lift station is located at the intersection of Woodway and West Loop. A north arrow is present in the top right corner.

KEY MAP  
WOODWAY #1 L.S.: 491M

WOODWAY #1 LIFT STATION  
4750 WOODWAY DRIVE  
COUNCIL DISTRICT G

ARCADIS  
2000 West Loop  
Suite 200  
Houston, TX 77057  
Tel: 713-421-4000 Fax: 713-421-4001

CITY OF HOUSTON

LIFT STATION RENEWAL & REPLACEMENT  
WOODWAY #1 LIFT STATION  
WBS NO.: R-00287-1008-1

VICINITY MAP  
EXHIBIT B

WOODWAY #1 LIFT STATION

**WOODWAY #1 LIFT STATION  
4750 WOODWAY DRIVE  
COUNCIL DISTRICT G**



7000 University Dr  
Suite 100  
Ann Arbor, MI 48106  
Tel: 734-936-4800 Fax: 734-771-4527



CITY OF HOUSTON

LIFT STATION RENEWAL & REPLACEMENT  
WOODWAY #1 LIFT STATION  
WBS NO.: R-000267-1098-1

VICINITY MAP  
EXHIBIT B

**WOODWAY #1 LIFT STATION**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District G

Item Creation Date: 2/18/2019

HPW – 20HNP14-B Change Order / Peltier Brothers  
Construction, Ltd.

Agenda Item#: 38.

### **Summary:**

MOTION by Council Member Robinson/Seconded by Council Member Knox to adopt recommendation from Director Houston Public Works for approval of Change Order No. 3 in the amount of \$459,857.37, awarded to **PELTIER BROTHERS CONSTRUCTION, LTD.** for Lift Station Renewal and Replacement - Woodway #1 Lift Station Replacement - **DISTRICT G - TRAVIS**

**This item should only be considered after passage of Item xx above**

**TAGGED BY COUNCIL MEMBER BOYKINS**

These were Items 1 and 2 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Pass a motion approving Change Order No. 3 for Lift Station Renewal and Replacement - Woodway #1 Lift Station Replacement.

**RECOMMENDATION:** (SUMMARY) Pass a motion approving Change Order No. 3.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City's ongoing program for lift station renewal and replacement.

**LOCATION:** The project area is generally bound by Pine Hollow Lane on the north, Post Oak Timber Drive on the south, 610 West Loop on the east and S Post Oak Lane on the west. The project is located in Key Map Grids 491 L&M.

**CHANGE ORDER No. 3:** This work is required for the additional work described in Change Order No. 3 to complete the execution of this project to incorporate furnish and install a temporary 8-inch force main, temporary bypass of 8" force main, furnish and install retaining wall, differing subsurface conditions, and demobilization and remobilization. The requirement of the work was discovered during the performance of the contract work. This scope of work is necessary to complete the execution of this project due to the inspection results per the contract documents. The contract duration for this project is 486 calendar days. The project was awarded to Peltier Brothers Construction, Ltd. with an original Contract Amount of \$2,600,380.00.

The proposed Change Order No. 3 is in the amount of \$459,857.37 or 17.68% above the original contract amount and extends the contract time by 381 days. This will increase the original

contract amount to \$3,060,237.37; leaving the 5% contingency balance for completing the remaining work.

**M/WBE PARTICIPATION:** The M/WBE goal established for this contract is 18.00%. The original Contract approved by Ordinance No. 2015-0506 is in the amount of \$2,600,380.00. Assuming approval of the Change Order No. 3, the Contract amount will increase to \$3,060,237.37. According to Office of Business Opportunity, the Contractor's to date MWBE/SBE performance is 35.50%.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000267-109B-4

**Prior Council Action:**

Ordinance No. 2015-0506, dated 06-03-2015

**Amount of Funding:**

No additional funding required.

Original (previous) appropriation of \$3,153,400.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction.

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District G

Item Creation Date: 2/18/2019

HPW – 20HNP14-B Change Order / Pellier Brothers Construction, Ltd.

Agenda Item#:

### **Background:**

**SUBJECT:** Pass a motion approving Change Order No. 3 for Lift Station Renewal and Replacement - Woodway #1 Lift Station Replacement.

**RECOMMENDATION:** (SUMMARY) Pass a motion approving Change Order No. 3.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City's ongoing program for lift station renewal and replacement.

**LOCATION:** The project area is generally bound by Pine Hollow Lane on the north, Post Oak Timber Drive on the south, 610 West Loop on the east and S Post Oak Lane on the west. The project is located in Key Map Grids 491 L&M.

**CHANGE ORDER No. 3:** This work is required for the additional work described in Change Order No. 3 to complete the execution of this project to incorporate furnish and install a temporary 8-inch force main, temporary bypass of 8" force main, furnish and install retaining wall, differing subsurface conditions, and demobilization and remobilization. The requirement of the work was discovered during the performance of the contract work. This scope of work is necessary to complete the execution of this project due to the inspection results per the contract documents. The contract duration for this project is 486 calendar days. The project was awarded to Pellier Brothers Construction, Ltd. with an original Contract Amount of \$2,600,380.00.

The proposed Change Order No. 3 is in the amount of \$459,857.37 or 17.68% above the original contract amount and extends the contract time by 381 days. This will increase the original contract amount to \$3,060,237.37; leaving the 5% contingency balance for completing the remaining work.

**M/WBE PARTICIPATION:** The M/WBE goal established for this contract is 18.00%. The original Contract approved by Ordinance No. 2015-0506 is in the amount of \$2,600,380.00. Assuming approval of the Change Order No. 3, the Contract amount will increase to \$3,060,237.37. According to Office of Business Opportunity, the Contractor's to date M/WBE/SBE performance is 35.50%.

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-000267-109B-4

### **Prior Council Action:**

Ordinance No. 2015-0506, dated 06-03-2015

### **Amount of Funding:**

No additional funding required.

Original (previous) appropriation of \$3,153,400.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction.

### **Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

**ATTACHMENTS:**

### Description

## Maps

OBO

Prior Council Action

## Affidavit of Ownership

## Tax Report

## Pay or Play

Change Order 3 (current)

Prior Change Orders 1-2

## Type

## Backup Material

## Backup Material

## Backup Material

## Backup Material

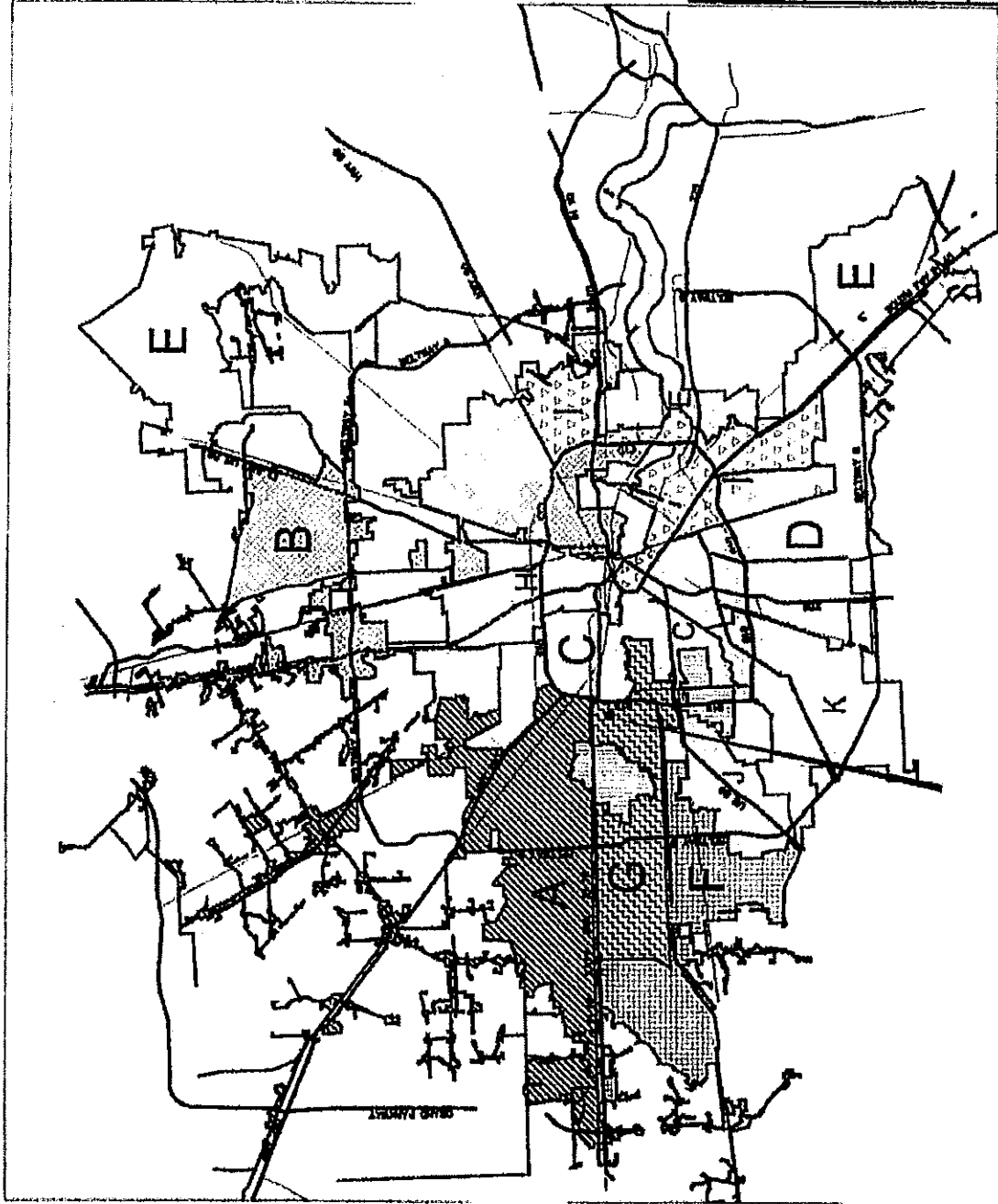
## Backup Material

## Backup Material

## Backup Material

## Backup Material

DEPARTMENT OF PUBLIC WORKS AND ENGINEERING  
ENGINEERING & CONSTRUCTION DIVISION



WOODWAY #1 S. 491M

- COUNCIL DISTRICT  
A. BRENDA STARDIG  
B. JERRY DAVIS  
C. L. H. COHEN  
D. NIGHT BOYKINS  
E. DAL MARTIN  
F. RICHARD NGUYEN  
G. LER PENNINGTON  
H. ED CONZALEZ  
I. ROBERT GALLEGO  
J. MIKE LASTER  
K. LARRY V. GREEN

- AT LARGE 1: STEPHEN C. COSTELLO  
AT LARGE 2: DAVID W. ROBINSON  
AT LARGE 3: MICHAEL KUBOSH  
AT LARGE 4: "BRAD" BRA ORD  
ARG



LIFT STATION RENEWAL AND REPLACEMENT  
PROJECT  
VBS NO. R-000567-100B-1

CITY COUNCIL DISTRICT MAP

The map shows the Woodway #1 Lift Station area in Houston, Texas. The lift station is located at the intersection of Woodway #1 and 4750 Woodway Drive, Council District G. The map includes various streets such as Kenilworth, Memorial, Chatsworth, Lufkin, Oakford, Pine Haven, Sandringham, Buckingham, Friar Tuck, Little John, Antoinette, International, Timber, Saddlebrook, Chimney Rock, Farther, Westminister, Tall River, Buffalo, Longlands, Shadywood, Deerwood, Bryan, Stones, Green Tree, Bayou Glen, Shadyriver, Indian, Techumseh, Broad Daks, Briar, Pine Shadows, Green, Bayou Glen, Tree, Pine Hollow, Post Oak, Pinecroft, Riverway, Sage, Longment, Tangle, V. Oak, Huntley, Tilbury, N. Wynden, Post Oak Timber, Union, West Loop, N. Post Oak, and Pacific. The map also shows the location of the lift station relative to the surrounding area, including the location of the lift station relative to the surrounding area, including the location of the lift station relative to the surrounding area.

KEY MAP  
WOODWAY #1 L.S.: 491M

WOODWAY #1 LIFT STATION  
4750 WOODWAY DRIVE  
COUNCIL DISTRICT G

ARCADIS  
2000 West Loop  
Houston, TX 77057  
Tel: 713-401-4000 Fax: 713-401-4001

CITY OF HOUSTON

LIFT STATION RENEWAL & REPLACEMENT  
WOODWAY #1 LIFT STATION  
WBS NO.: R-00287-1008-1

VICINITY MAP  
EXHIBIT B

WOODWAY #1 LIFT STATION

**WOODWAY #1 LIFT STATION  
4750 WOODWAY DRIVE  
COUNCIL DISTRICT G**



7330 Sutter St.  
Oakland, CA 94622  
Tel. 415-553-4832 Fax. 415-553-4833



CITY OF HOUSTON

LIFT STATION RENEWAL & REPLACEMENT  
WOODWAY #1 LIFT STATION  
WBS NO.: R-000287-1008-1

**VICINITY MAP**  
**EXHIBIT B**

**WOODWAY #1 LIFT STATION**





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District C

Item Creation Date: 3/1/2019

ARA - Glencove RPP

Agenda Item#: 39.

### **Summary:**

MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Director Administration & Regulatory Affairs Department for the designation of a residential parking permit area in the Glencove at Memorial - **DISTRICT C - COHEN**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 3 on Agenda of March 20, 2019

### **Background:**

The Administration and Regulatory Affairs Department recommends that the following proposed area be designated as Residential Permit Parking (RPP) area and that a valid permit be required for on-street parking at the times of day and days of the week specified below and in the attachment.

RPP# 101918-22-316 6000

Glencove at Memorial

Days/Times: Monday-Friday, 7 AM – 4 PM, tow-away zone

Chapter 26, Section 26-311 of the City of Houston's Code of Ordinances provides for the creation of Residential Permit Parking areas in neighborhoods where excessive commuter parking is deemed a problem for residents. To date, 180 permit parking areas have been designated.

The Administration & Regulatory Affairs and Houston Public Works reviewed the applications and held a public hearing on February 26, 2019 to discuss and ensure any outstanding issues with the proposed area were satisfactorily resolved within the community. The required public hearing notice was sent to all addresses within a 200' boundary of the requested zone as well. Public Hearing Notice was sent to the Washington Avenue Coalition/Memorial Park Super Neighborhood.

### **Departmental Approval Authority:**

---

Tina Paez, Director

---

Other Authorization

**Administration & Regulatory  
Affairs Department**

**Contact Information:**

Lara Cottingham: 832-393-8503

Maria Irshad: 832-393-8643

**ATTACHMENTS:**

**Description**

02.26.19 RCA RPP Backup

pj20501\_Glencove

pj20576\_Glencove

3.1.2019 Glencove RPP RCA.pdf

**Type**

Backup Material

Backup Material

Backup Material

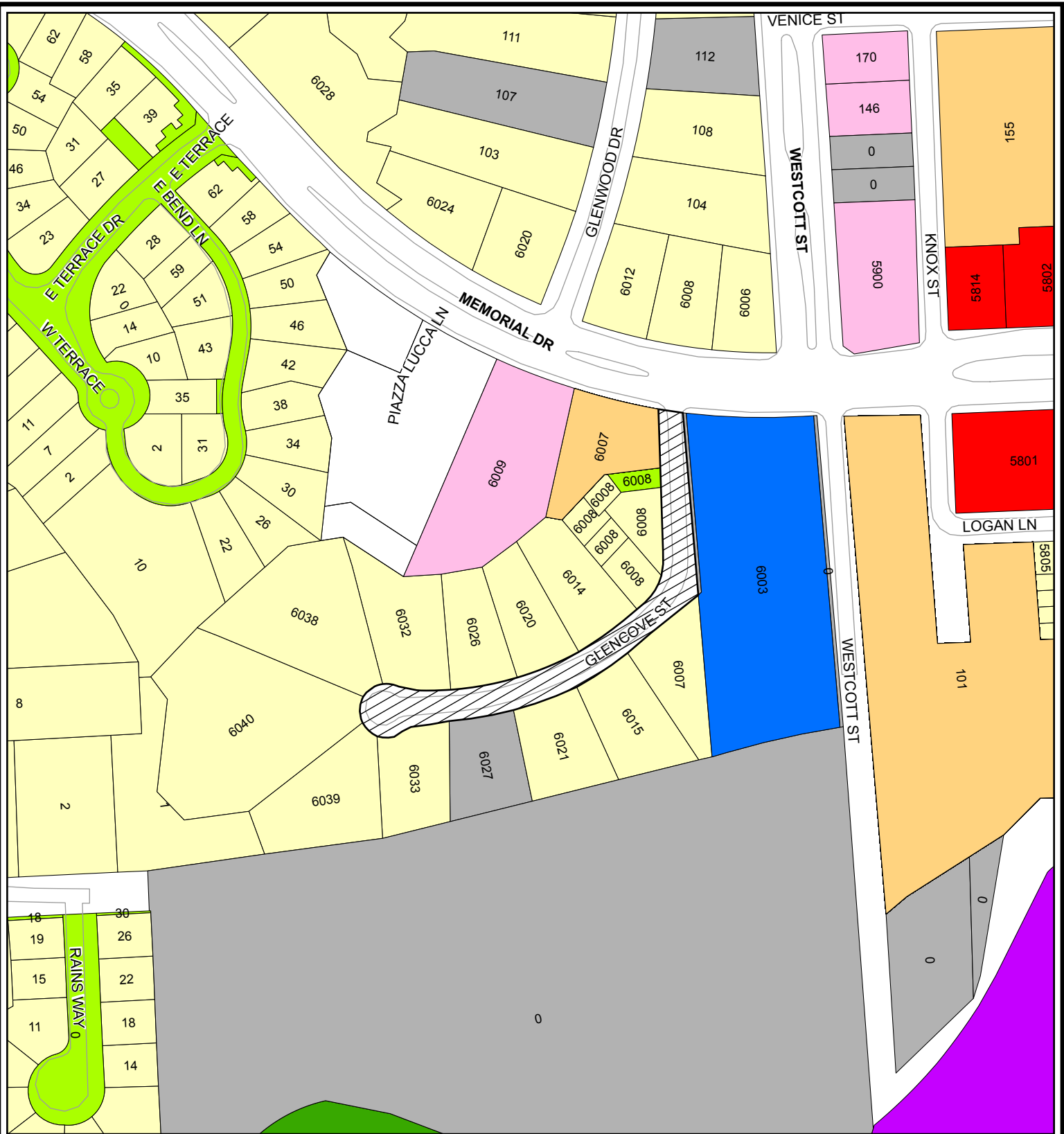
Signed Cover sheet

**Designation of Residential Parking Permit Areas Findings**  
**District C**

<b>Application</b>	<b>Area</b>	<b>Requested Times</b>	<b>Recommended Times</b>	<b>Neighborhood Support</b>	<b>Parking Occupancy</b>	<b>Commuter Parking</b>	<b>Parking Source</b>
101918-22-316	6000 Glencove	Mon-Fri, 7AM–4PM, tow-away zone	same	56% of 18 households	76%	88%	Overflow parking from Bayou Bend Museum, area employees and construction workers

**Public Hearing Findings:**

- Testimony provided by ParkHouston and Houston Public Works Traffic Operations Division
- Received testimony from five residents in support of the application
- The President of Washington Avenue/Memorial Park SN22 testified in support of the application
- ParkHouston did not receive any public or written comments in opposition to the application



Proposed

**Land Use:**

- Single-Family
- Multi-Family
- Commercial
- Office
- Industrial
- Public & Institutional
- Transportation & Utilities
- Parks & Open Areas
- Agriculture Production
- Undeveloped
- Unknown

## Proposed Residential Parking Permit Area

**Application: 101918-22-316**

**6000 GLENCOVE ST (77007)**



0 100 200 400  
Feet

Source: COHGIS Database

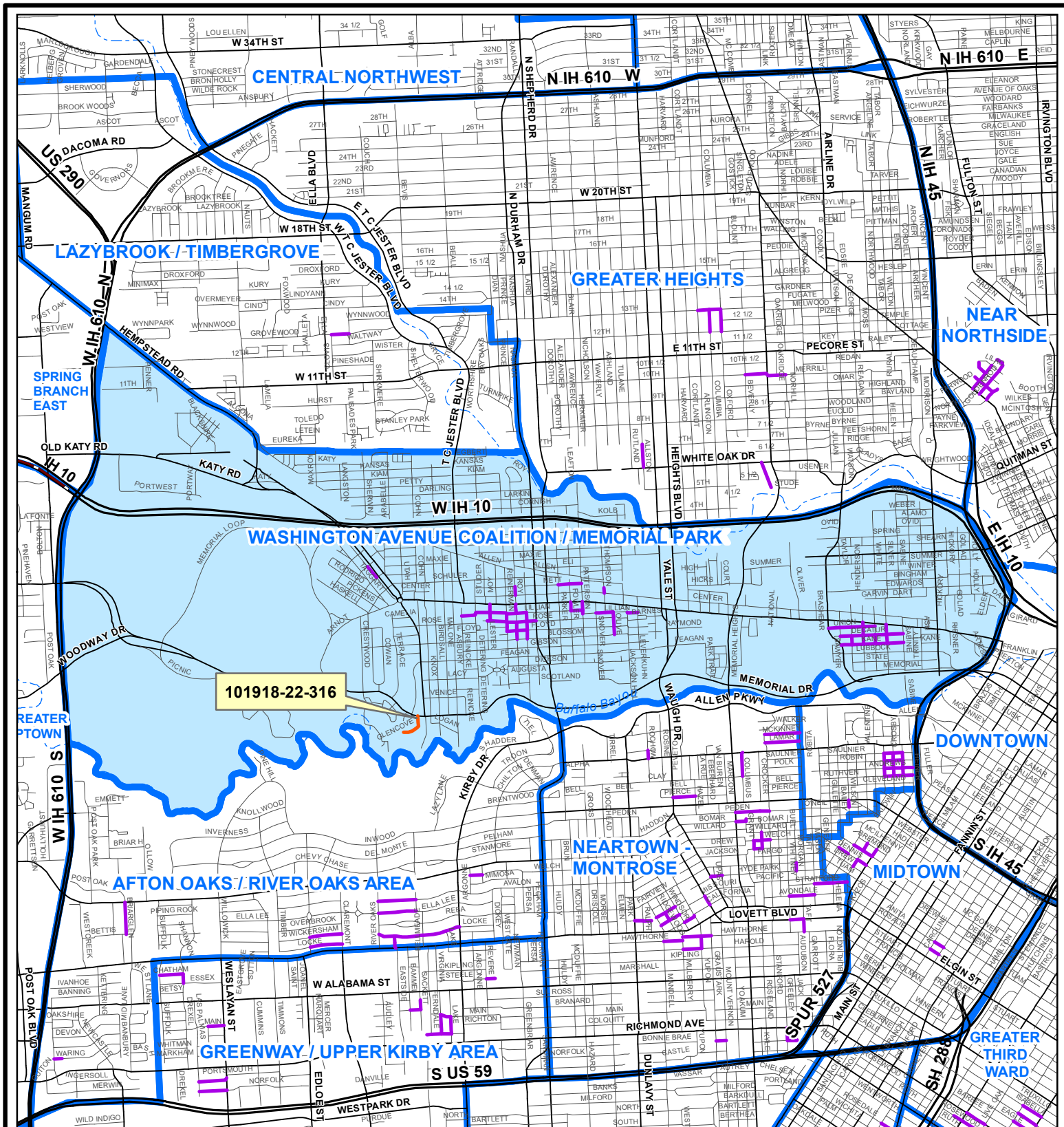
Date: December 2018

Reference: Pj20501\_glencove

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &  
DEVELOPMENT  
DEPARTMENT**



## Residential Parking Permit Areas

Application: 101918-22-316

6000 GLENCOVE ST (77007)

Source: COHGIS Database

Date: February 2019

Reference: Pj20576\_glencove



## PLANNING & DEVELOPMENT DEPARTMENT

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



0 2,000 4,000 8,000 Feet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

District C

Item Creation Date: 3/1/2019

ARA - Glencove RPP

Agenda Item#: 65.

### **Summary:**

### **Background:**

The Administration and Regulatory Affairs Department recommends that the following proposed area be designated as Residential Permit Parking (RPP) area and that a valid permit be required for on-street parking at the times of day and days of the week specified below and in the attachment.

RPP# 101918-22-316 6000

Glencove at Memorial

Days/Times: Monday-Friday, 7 AM – 4 PM, tow-away zone

Chapter 26, Section 26-311 of the City of Houston's Code of Ordinances provides for the creation of Residential Permit Parking areas in neighborhoods where excessive commuter parking is deemed a problem for residents. To date, 180 permit parking areas have been designated.

The Administration & Regulatory Affairs and Houston Public Works reviewed the applications and held a public hearing on February 26, 2019 to discuss and ensure any outstanding issues with the proposed area were satisfactorily resolved within the community. The required public hearing notice was sent to all addresses within a 200' boundary of the requested zone as well. Public Hearing Notice was sent to the Washington Avenue Coalition/Memorial Park Super Neighborhood.

### **Departmental Approval Authority:**

DocuSigned by:

*Tina Paez*

9C3AA9EB4B05446...

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

### **Contact Information:**

Lara Cottingham: 832-393-8503

Maria Irshad: 832-393-8643

### **ATTACHMENTS:**

Description	Type
02.26.19 RCA RPP Backup	Backup Material
pj20501_Glencove	Backup Material
pj20576_Glencove	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District C

Item Creation Date: 2/6/2019

HPW - 20WWO831 Accept Work/MMG Contractors, LLC

Agenda Item#: 40.

### **Summary:**

MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from the Director Houston Public Works Department for approval of final contract amount of \$559,843.68, and acceptance of work on contract with **MMG CONTRACTORS, LLC** for Wastewater System/Substitute Service Support - Braesmont Package 1 (WW5108-14) - 2.62% under the original contract amount - **DISTRICT C - COHEN**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 4 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Accept Work for Wastewater System/Substitute Service Support – Braesmont Package 1.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$559,843.68, which is 2.62% under the original contract amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the Neighborhood Back Lot Wastewater Substitute Service Program and was required to provide the relocation of sanitary sewer service lines from back lots to front lots.

**DESCRIPTION/SCOPE:** This project consisted of the relocation of sanitary sewer service lines for 135 properties. The relocations included the abandonment of sewer service lines to the back lot sewer mains and the connection of new sanitary sewer service lines to sewer mains within the street right-of-way. The project was awarded to MMG Contractors, LLC with an original contract amount of \$574,933.00. The Notice to Proceed date was 10/06/2016 and the project had 300 calendar days for completion.

**LOCATION:** The first area was generally bound by Rutherglenn Dr. on the north, Willowbend Blvd. on the south, Chimney Rock Rd. on the east, and Braesmont Dr. on the west. The project was located in Key Map Grids 531T and 531X.

**CONTRACT COMPLETION AND COST:** The contractor, MMG Contractors, LLC, has completed the work under the contract. The contract was completed within the contract time. The final cost of the project is \$559,843.68 a decrease of \$15,089.32 or 2.62% under the original contract amount. Some services were found to already be connected, so no reconnections were



needed at these locations. In addition, less sanitary sewer stubs were needed than anticipated.

**MWDBE PARTICIPATION:** No City M/WBE participation goal was established for this project as the contract amount did not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS# R-002015-0008-4  
File No. WW5108-14

**Prior Council Action:**  
Ordinance No. 2016-41, dated 01/13/2016

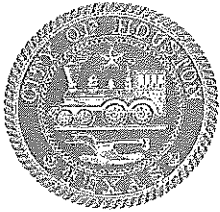
**Amount of Funding:**  
No additional funding required.

Original appropriation of \$659,000.00 for construction and contingencies from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**  
Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Signed Coversheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 2/6/2019

HPW - 20WWO831 Accept Work/MMG Contractors, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Wastewater System/Substitute Service Support – Braesmont Package 1.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$559,843.68, which is 2.62% under the original contract amount, accept the work, and authorize final payment.

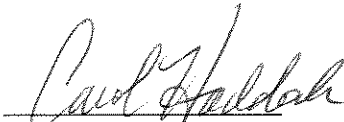
**PROJECT NOTICE/JUSTIFICATION:** This project was part of the Neighborhood Back Lot Wastewater Substitute Service Program and was required to provide the relocation of sanitary sewer service lines from back lots to front lots.

**DESCRIPTION/SCOPE:** This project consisted of the relocation of sanitary sewer service lines for 135 properties. The relocations included the abandonment of sewer service lines to the back lot sewer mains and the connection of new sanitary sewer service lines to sewer mains within the street right-of-way. The project was awarded to MMG Contractors, LLC with an original contract amount of \$574,933.00. The Notice to Proceed date was 10/06/2016 and the project had 300 calendar days for completion.

**LOCATION:** The first area was generally bound by Rutherglenn Dr. on the north, Willowbend Blvd. on the south, Chimney Rock Rd. on the east, and Braesmont Dr. on the west. The project was located in Key Map Grids 531T and 531X.

**CONTRACT COMPLETION AND COST:** The contractor, MMG Contractors, LLC, has completed the work under the contract. The contract was completed within the contract time. The final cost of the project is \$559,843.68 a decrease of \$15,089.32 or 2.62% under the original contract amount. Some services were found to already be connected, so no reconnections were needed at these locations. In addition, less sanitary sewer stubs were needed than anticipated.

**MWDBE PARTICIPATION:** No City MWBE participation goal was established for this project as the contract amount did not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.

  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS# R-002015-0008-4  
File No. WW5108-14

### **Prior Council Action:**

Ordinance No. 2016-41, dated 01/13/2016

### **Amount of Funding:**

No additional funding required.

Original appropriation of \$659,000.00 for construction and contingencies from Water and Sewer System Consolidated Construction Fund No. 8500.

### **Contact Information:**

Shannon Dunne  
Senior Assistant Director  
5555 10201 205 5000

Phone: (852) 395-3030

**ATTACHMENTS:**

### Description

## Council District Map

## Council District List

### Contract Wage Rate and MWBE Compliance

## Performance Evaluation

Prior Council Action

Tax Report

## Affidavit of Ownership

### Final Pay Estimate Items

### Vicinity Map

## Type

## Backup Material

## Backup Material

## Backup Material

## Backup Material

## Backup Material

## Backup Material

## Backup Material

## Backup Material

## Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District B, District C, District E, District K

Item Creation Date: 2/6/2019

HPW - 20WWO832 Accept Work/Menade, Inc.

Agenda Item#: 41.

### **Summary:**

MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Director Houston Public Works Department for approval of final contract amount of \$2,525,054.34 and acceptance of work on contract with **MENADE, INC** for Sanitary Sewer Rehabilitation by Sliplining and Pipe Bursting Methods (4257-142) - 0.46% under the original contract amount - **DISTRICTS B - DAVIS; C - COHEN; E - MARTIN and K - CASTEX-TATUM**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 5 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Accept Work for Sanitary Sewer Rehabilitation by Sliplining and Pipe Bursting Methods.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$2,525,054.34, which is 0.46% under the original contract amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sanitary sewer rehabilitation by sliplining and pipe bursting methods to deteriorated sewer collection systems throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer rehabilitation by sliplining and pipe bursting methods. The project was awarded to Menade, Inc. with an original contract amount of \$2,536,814.80. The Notice to Proceed date was 10/02/2014 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council District B, C, E and K.

**CONTRACT COMPLETION AND COST:** The contractor, Menade, Inc., has completed the work under the contract. The contract was completed within the contract time with an additional 60 days approved by Change Order No. 4. The final cost of the project is \$2,525,054.34, a decrease of \$11,760.46 or 0.46% under the original contract amount. Less pipe bursting sewers and fewer service reconnections were needed than anticipated.

The final amount of this work order contract was not affected by Change Orders No. 1, No. 2, No. 3 and No. 4.

**MWDBE PARTICIPATION:** The MWDBE goal for this project was 22.48%. According to the Office of Business Opportunity, the actual participation was 22.95%. The contractor was awarded an "Satisfactory" rating from the Office of Business Opportunity.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000295-0048-4  
File No. 4257-142

**Prior Council Action:**

Ordinance No. 2014-301, dated 04/09/2014

**Amount of Funding:**

No additional funding required.

Original appropriation of \$2,723,656.00 for construction and contingencies from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Council District List

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B, District C, District E, District K

Item Creation Date: 2/6/2019

HPW - 20WWO832 Accept Work/Menade, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for Sanitary Sewer Rehabilitation by Sliplining and Pipe Bursting Methods.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$2,525,054.34, which is 0.46% under the original contract amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sanitary sewer rehabilitation by sliplining and pipe bursting methods to deteriorated sewer collection systems throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer rehabilitation by sliplining and pipe bursting methods. The project was awarded to Menade, Inc. with an original contract amount of \$2,536,814.80. The Notice to Proceed date was 10/02/2014 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council District B, C, E and K.

**CONTRACT COMPLETION AND COST:** The contractor, Menade, Inc., has completed the work under the contract. The contract was completed within the contract time with an additional 60 days approved by Change Order No. 4. The final cost of the project is \$2,525,054.34, a decrease of \$11,760.46 or 0.46% under the original contract amount. Less pipe bursting sewers and fewer service reconnections were needed than anticipated.

The final amount of this work order contract was not affected by Change Orders No. 1, No. 2, No. 3 and No. 4.

**MWDBE PARTICIPATION:** The MWDBE goal for this project was 22.48%. According to the Office of Business Opportunity, the actual participation was 22.95%. The contractor was awarded an "Satisfactory" rating from the Office of Business Opportunity.

- 

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000295-0048-4  
File No. 4257-142

### **Prior Council Action:**

Ordinance No. 2014-301, dated 04/09/2014

### **Amount of Funding:**

No additional funding required.

Original appropriation of \$2,723,656.00 for construction and contingencies from Water and Sewer System Consolidated Construction Fund No. 8500.

### **Contact Information:**

Sharon Dunn

Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Council District Map	Backup Material
Council District List	Backup Material
Contract Wage Rate and MWBE Compliance	Backup Material
Performance Evaluation	Backup Material
Prior Council Action	Backup Material
Tax Report	Backup Material
Affidavit of Ownership	Backup Material
Change Orders	Backup Material
Final Pay Estimate Items	Backup Material
Work Order Maps	Backup Material



4257-142	SANITARY SEWER REHABILITATION BY SLIPLINING & PIPE BURSTING METHODS			
WBS NO. R-000295-0048-4		MENADE, INC.		
WORK ORDER	KEY MAP	SUBDIVISION	BASIN	COUNCIL DIST.
1	412P	LINCOLN CITY	II089	B
3	455D,H	LAKE FOREST	FB019	B
5	412K	WILLOW RUN SEC 1 R/P	PA001	B
6	494F,B	LUDTKE	II003	B
8	412Q	LINCOLN CITY SEC 3	II084	B
7	492R	PARK ST GARDEN HOMES	AS091	C
4	336K,P	FOREST COVE SEC 1 U/R	FD005	E
2	571E,J	WESTBURY SEC 4	SW019	K



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/22/2019

N28883 - Picarro G2307® Formaldehyde Gas Concentration  
Analyzer - MOTION

Agenda Item#: 42.

### **Summary:**

MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Chief Procurement Officer to award to **PICARRO, INC** for Picarro G2307® Formaldehyde Gas Concentration Analyzers for the Houston Health Department - \$90,600.00 - Grant Funds

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 6 on Agenda of March 20, 2019

### **Background:**

**Sole Source for S21-N28883 - Approve the sole source purchase of Picarro G2307® formaldehyde gas concentration analyzers from Picarro, Inc. in the total amount of \$90,600.00 for the Houston Health Department.**

### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve the sole source purchase of Picarro G2307® formaldehyde gas concentration analyzers from **Picarro, Inc.** in the total amount of **\$90,600.00** for the Houston Health (HHD) and that authorization be given to issue a purchase order. The Picarro G2307® formaldehyde gas concentration analyzers will be used by the HHD's Bureau of Pollution Control and Prevention staff. This project aims to 1) identify and profile air toxic sources posing the highest population risk in Houston and 2) evaluate the impact of emission reduction measures where formaldehyde is the largest risk driver. Additionally, this equipment addresses the goals and objectives of the Air Toxics Ambient Monitoring grant awarded to the HHD in accordance with the Environmental Protection Agency mandates.

Picarro, Inc. is the sole source manufacturer, designer, and distributor for the Picarro G2307® formaldehyde gas concentration analyzer in the United States.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempted procurements.

### **M/WBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not

solicited because the department is utilizing a sole source supplier for this purchase.

**Fiscal Note:**

No Fiscal Note is required on grant items.

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**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Amount of Funding:**

\$90,600.00 Federal Government - Grant Funded

Fund No.: 5000

**Contact Information:**

Desiree Heath 832-393-8742

Laura Guthrie 832-393-8735

Porfirio Villarreal 832-393-5041

**ATTACHMENTS:**

**Description**

N28883 - Picarro G2307 formaldehyde Gas  
Concentration Analyzer

N28883 Zero-Percent Waiver

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 2/22/2019

N28883 - Picarro G2307® Formaldehyde Gas Concentration Analyzer - MOTION

Agenda Item#:

### **Background:**

**Sole Source for S21-N28883 - Approve the sole source purchase of Picarro G2307® formaldehyde gas concentration analyzers from Picarro, Inc. in the total amount of \$90,600.00 for the Houston Health Department.**

### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve the sole source purchase of Picarro G2307® formaldehyde gas concentration analyzers from **Picarro, Inc.** in the total amount of **\$90,600.00** for the Houston Health (HHD) and that authorization be given to issue a purchase order. The Picarro G2307® formaldehyde gas concentration analyzers will be used by the HHD's Bureau of Pollution Control and Prevention staff. This project aims to 1) identify and profile air toxic sources posing the highest population risk in Houston and 2) evaluate the impact of emission reduction measures where formaldehyde is the largest risk driver. Additionally, this equipment addresses the goals and objectives of the Air Toxics Ambient Monitoring grant awarded to the HHD in accordance with the Environmental Protection Agency mandates.

Picarro, Inc. is the sole source manufacturer, designer, and distributor for the Picarro G2307® formaldehyde gas concentration analyzer in the United States.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempted procurements.

### **M/WBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source supplier for this purchase.

### **Fiscal Note:**

No Fiscal Note is required on grant items.

DocuSigned by:

*Jerry Adams*

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

DocuSigned by:

*Stephen Williams*

Department Approval Authority

### **Amount of Funding:**

\$90,600.00 Federal Government - Grant Funded  
Fund No.: 5000

### **Contact Information:**

Desiree Heath 832-393-8742  
Laura Guthrie 832-393-8735  
Porfirio Villarreal 832-393-5041

### **ATTACHMENTS:**

#### **Description**

N28883 Zero-Percent Waiver  
N28883 Form A Fair Campaign  
N28883 Sole Source Justification  
N28883 Quote QU3571  
N28883 Picarro's Sole Source Letter

#### **Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material

N28883 Budget Form A  
N28883 Tax Report

Financial Information  
Backup Material



**CITY OF HOUSTON**  
**OFFICE**  
**BUSINESS OPPORTUNITY**

**Goal Modification  
Request Form**

1. Date: 02/12/19 2. Requesting Department: Health Dept. 3. Solicitation Number: PR 10257297  
4. Solicitation Name: G2307 Series Analyzers 5. Estimated Dollar Amount: \$ 91,000.00  
6. Description of Solicitation (attach specifications/supporting documents):  
Two G2307 Formaldehyde Analyzers

**PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.**

- A. Previous contract (if any): Yes ☐ No ☒ B. Previous contract number: \_\_\_\_\_  
C. Goal on last contract 0% D. Was goal met? Yes ☒ No ☐  
E. If goal was not met, what percentage did the vendor achieve? \_\_\_\_\_ %  
F. Why wasn't goal achieved?

**SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.**

**1. WAIVER**

- A. I am requesting a waiver of the MWSBE Goal: Yes ☒ No ☐  
B. Reason for waiver: (Check one)  
☐ A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy  
☐ If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)  
☐ MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or  
☐ Level of MWSBE availability would produce minimal MWSBE participation.  
☒ Other: There are no divisible elements for this purchase.

C. Detailed explanation for Waiver Reason:

The analyzers will ship directly from the manufacturer.

**2. COOPERATIVE OR INTER-LOCAL AGREEMENT**

- A. Is this a Cooperative/Inter-Local agreement? Yes ☐ No ☒  
B. If yes, please specify the name of the agreement: \_\_\_\_\_  
C. Did the Department explore opportunities for using certified firms? Yes ☐ No ☐  
D. Please explain how the department explored opportunities for using certified firms:  
  
E. Please explain why the Department did not explore opportunities for using certified firms:



**CITY OF HOUSTON**  
**OFFICE**  
**BUSINESS OPPORTUNITY**

**Goal Modification  
Request Form**

**3. REDUCED GOAL** (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:

Construction (34%) Professional Services (24%) Purchasing (11%)

Yes ☐ No ☒ If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

**4. GOAL REVISION AFTER ADVERTISEMENT**

A. I am requesting a revision of the MWSBE Goal that has already been advertised: Yes ☐ No ☒

B. Original goal: \_\_\_\_\_ C. Proposed new goal: \_\_\_\_\_ D. Advertisement date: \_\_\_\_\_

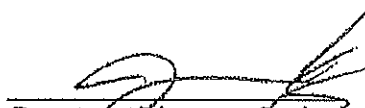
E. Will the project be re-advertised? Yes ☐ No ☒ F. Estimated dollar amount: \$ \_\_\_\_\_

G. Detailed reason for request: \_\_\_\_\_

Concurrence:

  
Requesting Department Initiator

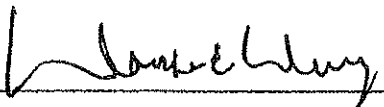
02/13/19  
Date

  
Department Director or Designee

2/13/19  
Date

**FOR OBO OFFICE USE ONLY:**

**APPROVED:**

	2/15/19	Sole Source. Non-Divisible	W-1057
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #

**DENIED:**

OBO Assistant Director or Designee	Date	OBO Reason	Tracking #





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/21/2019

T28751 - Furnish and Deliver Airborne Imaging Sensor  
Systems - MOTION

Agenda Item#: 43.

### **Summary:**

MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Chief Procurement Officer to award to **FLIR SURVEILLANCE, INC** for the purchase and delivery of Airborne Imaging Sensor Systems for the Houston Police Department - \$2,079,688.00 - Grant Funds

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 7 on Agenda of March 20, 2019

### **Background:**

**Request for Proposals Received January 3, 2019 for S78 -T28751 – Approve an award to FLIR Surveillance, Inc. in the amount not to exceed \$2,079,688.00 for the purchase and delivery of Airborne Imaging Sensor Systems for the Houston Police Department.**

### **Specific Explanation:**

The Chief of the Houston Police Department (HPD) and the Chief Procurement Officer recommend that City Council approve an award to **FLIR Surveillance, Inc.** in the amount not to exceed **\$2,079,688.00** to purchase and deliver airborne imaging sensor systems for the HPD's Air Support Division, and that authorization be given to issue a purchase order.

The scope of work requires the supplier to furnish and deliver five airborne imaging sensor systems and associated equipment. Materials with workmanship warranted for one year. The supplier shall have 120 working/business days to furnish and deliver the sensor systems after receipt of the City of Houston Purchase Order. The airborne imaging sensor systems will radically improve the HPD's ability to apprehend suspects and conduct covert aerial surveillance.

The request for proposal was advertised in accordance with the requirements of the State of Texas bid laws. Eight (8) prospective proposers downloaded the solicitation document from SPD's e-bidding website and one proposal was received from FLIR Surveillance, Inc. Subsequent to the receipt of the proposal, prospective proposers were contacted to determine the limited response to this proposal. Some potential respondents advised that they did not have the necessary resources to meet the City's scope of work. The evaluation committee was comprised of three evaluators from the Houston Police Department and two from the Houston Fire Department. The request for proposal was evaluated based upon the following criteria:

- Technical Competence/Requirements
- Compatibility
- Equipment Trade-In Credit Applied to New Purchase

- Financial Strength of Offeror
- Cost

FLIR Surveillance, Inc. was deemed as responsive and responsible to furnish five airborne imaging sensor systems for the HPD's Air Support Division.

**M/WBE Subcontracting:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

The proposed contract requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case FLIR Surveillance, Inc. does not meet the requirements for HHF designation.

**Fiscal Note:**

Funding for this item is included in the FY 2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Police Department	\$2,079,688.00	\$0.00	\$2,079,688.00

**Amount of Funding:**

\$1,586,000.00 – Federal Government – Grant Funded (5000)

\$ 493,688.00 – Federal State Local – Pass Through Fund (5030)

**\$2,079,688.00**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Katie Moore, Sr. Procurement Specialist	FIN/SPD	(832) 393-8710
Clifton Journet III, Executive Analyst	HPD	(713) 308-1779
Frank Rodriguez, Police Administrator	HPD	(713) 308-1700

**ATTACHMENTS:**

**Description**

T28751 - Furnish and Deliver Airborne Sensor System

**Type**

Signed Cover sheet

System  
OBO Waiver

~  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 2/21/2019

T28751 - Furnish and Deliver Airborne Imaging Sensor Systems - MOTION

Agenda Item#: 7.

### **Background:**

**Request for Proposals Received January 3, 2019 for S78 -T28751 – Approve an award to FLIR Surveillance, Inc. in the amount not to exceed \$2,079,688.00 for the purchase and delivery of Airborne Imaging Sensor Systems for the Houston Police Department.**

### **Specific Explanation:**

The Chief of the Houston Police Department (HPD) and the Chief Procurement Officer recommend that City Council approve an award to **FLIR Surveillance, Inc.** in the amount not to exceed **\$2,079,688.00** to purchase and deliver airborne imaging sensor systems for the HPD's Air Support Division, and that authorization be given to issue a purchase order.

The scope of work requires the supplier to furnish and deliver five airborne imaging sensor systems and associated equipment. Materials with workmanship warranted for one year. The supplier shall have 120 working/business days to furnish and deliver the sensor systems after receipt of the City of Houston Purchase Order. The airborne imaging sensor systems will radically improve the HPD's ability to apprehend suspects and conduct covert aerial surveillance.

The request for proposal was advertised in accordance with the requirements of the State of Texas bid laws. Eight (8) prospective proposers downloaded the solicitation document from SPD's e-bidding website and one proposal was received from FLIR Surveillance, Inc. Subsequent to the receipt of the proposal, prospective proposers were contacted to determine the limited response to this proposal. Some potential respondents advised that they did not have the necessary resources to meet the City's scope of work. The evaluation committee was comprised of three evaluators from the Houston Police Department and two from the Houston Fire Department. The request for proposal was evaluated based upon the following criteria:

- Technical Competence/Requirements
- Compatibility
- Equipment Trade-In Credit Applied to New Purchase
- Financial Strength of Offeror
- Cost

FLIR Surveillance, Inc. was deemed as responsive and responsible to furnish five airborne imaging sensor systems for the HPD's Air Support Division.

### **M/WBE Subcontracting:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

### **Hire Houston First:**

The proposed contract requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case FLIR Surveillance, Inc. does not meet the requirements for HHF designation.

### **Fiscal Note:**

Funding for this item is included in the FY 2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Jerry Adams*

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Police Department	\$2,079,688.00	\$0.00	\$2,079,688.00

**Amount of Funding:**

\$1,586,000.00 – Federal Government – Grant Funded (5000)  
\$ 493,688.00 – Federal State Local – Pass Through Fund (5030)  
**\$2,079,688.00**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Katie Moore, Sr. Procurement Specialist	FIN/SPD	(832) 393-8710
Clifton Journet III, Executive Analyst	HPD	(713) 308-1779
Frank Rodriguez, Police Administrator	HPD	(713) 308-1700

**ATTACHMENTS:**

Description	Type
Form A - Fair Campaign Ordinance	Backup Material
Form B - Fair Campaign Ordinance	Backup Material
OBO Waiver	Backup Material
Delinquent Tax Report	Backup Material
Funding Information	Backup Material



**CITY OF HOUSTON**  
OFFICE OF  
BUSINESS OPPORTUNITY

**Goal Modification  
Request Form**

1. Date: 8-13-18 2. Requesting Department: HPD 3. Solicitation Number: TBD  
4. Solicitation Name: Airborne Imaging Sensor System for HPD 5. Estimated Dollar Amount: \$ 1,488,000.00

**6. Description of Solicitation (attach specifications/supporting documents):**

Purchase of three (3) and possibly four (4) Multi-Spectral Airborne Imaging Sensor Systems (commonly referred to as FLIR cameras) to be installed on the city-owned helicopter fleet. These modern camera systems will radically improve the Houston Police Department's ability to apprehend suspects and conduct aerial surveillance.

**PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.**

- A. Previous contract (if any): Yes ☐ No ☒ B. Previous contract number: \_\_\_\_\_  
C. Goal on last contract \_\_\_\_\_ D. Was goal met? Yes ☐ No ☐  
E. If goal was not met, what percentage did the vendor achieve? \_\_\_\_\_ %  
F. Why wasn't goal achieved?

**SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.**

**1. WAIVER**

A. I am requesting a waiver of the MWSBE Goal: Yes ☒ No ☐

B. Reason for waiver: (Check one)

- ☐ A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy  
☒ If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)  
☐ MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or  
☐ Level of MWSBE availability would produce minimal MWSBE participation.  
☐ Other:

C. Detailed explanation for Waiver Reason:

HPD Air Support Division already has FLIR camera systems installed on five (5) aircraft. Consistency with these highly technical complicated camera systems is crucial to the police mission and can only be accomplished by utilizing the same camera system throughout the aircraft fleet. If more than (1) camera system is installed throughout the fleet the operation becomes difficult and convoluted for the aircrew certainly creating inadvertent confusion in an already high-stress environment. Due to the fact that the necessary aerial camera systems work directly in conjunction with the mapping systems, having multiple camera systems would further complicate and inhibit the re-calibration process of the cameras to the mapping system systems when the Air Support Division is required to move the camera systems from aircraft to aircraft, often times on a frequent basis. These camera systems will be direct shipped from the manufacturer to the Houston Police Department Air Support Division for installation therefore there is no subcontracting work.

**2. COOPERATIVE OR INTER-LOCAL AGREEMENT**

A. Is this a Cooperative/Inter-Local agreement? Yes ☐ No ☒

B. If yes, please specify the name of the agreement: \_\_\_\_\_

C. Did the Department explore opportunities for using certified firms? Yes ☐ No ☒

D. Please explain how the department explored opportunities for using certified firms:

E. Please explain why the Department did not explore opportunities for using certified firms:



**CITY OF HOUSTON**  
OFFICE  
BUSINESS OPPORTUNITY

**Goal Modification  
Request Form**

**3. REDUCED GOAL** (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:

Construction (34%) Professional Services (24%) Purchasing (11%)

Yes ☐ No ☐ If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

**4. GOAL REVISION AFTER ADVERTISEMENT**

A. I am requesting a revision of the MWSBE Goal that has already been advertised: Yes ☐ No ☐

B. Original goal: \_\_\_\_\_ C. Proposed new goal: \_\_\_\_\_ D. Advertisement date: \_\_\_\_\_

E. Will the project be re-advertised? Yes ☐ No ☐ F. Estimated dollar amount: \$ \_\_\_\_\_

G. Detailed reason for request: \_\_\_\_\_

Concurrence:

Requesting Department Initiator

8-13-18  
Date

Department Director or Designee

8-13-18  
Date

**FOR OBO OFFICE USE ONLY:**

**APPROVED:**

	8/28/18	Drop Ship	W-1062
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #

**DENIED:**

OBO Assistant Director or Designee	Date	OBO Reason	Tracking #





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/27/2019

ARA-Burglar Alarm Ordinance Amendments

Agenda Item#: 44.

### **Summary:**

**ORDINANCE AMENDING ARTICLE III OF CHAPTER 11 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to Burglar Alarm Systems, Permits and Penalties; containing findings and other provisions relating to the foregoing subject; providing for severability - **TAGGED BY COUNCIL MEMBERS BOYKINS, STARDIG and KUBOSH**

This was Item 8 on Agenda of March 20, 2019

### **Background:**

The Administration and Regulatory Affairs (ARA) Department recommends that City Council approve an ordinance to amend Chapter 11, Article III of the City of Houston Code of Ordinances related to burglar alarm systems. The proposed amendments were presented to City Council's Regulation and Neighborhood Affairs Committee on February 21, 2019.

In September 2015, the Texas Legislature passed HB 2162, which created Subchapter F-1 of the Local Government Code (LGC) Sec. 214 for large municipalities located entirely or partly in large counties with a population greater than 500,000. Although the City of Houston's existing ordinance is grandfathered until December 2020; the State law changes clarified alarm response and establish duties for alarm system companies in a manner that would strengthens our ordinance. Thus, herein we are proposing adopting amendments to align the City's burglar alarm ordinance with the State law changes adopted in 2015.

The amendments proposed include the following: updating the definition of a false alarm; allowing alarm system owners to opt out of City of Houston response and pay a penalty if response is later requested; and establishing duties for alarm system companies to educate system operators on City alarm permit requirements and false alarm penalties.

In addition to the changes to align with State law, ARA recommends adding video images to the alarm system definition, removing the Social Security number and occupant list requirements from the permit application, making the notice and penalties final if a hearing request and supporting documentation to dispute false alarm penalties are not submitted within 30 days from notice, and removing false alarm and non-permitted penalties from the City Fee Schedule and adding them to a table within the ordinance.

### **Departmental Approval Authority:**

---

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Amount of Funding:**

NA revenue

**Contact Information:**

Lara Cottingham Phone: (832) 393-8503

Kathryn Bruning Phone: (832) 394-9414

**ATTACHMENTS:**

**Description**

3.5.2019 Burglar Alarm Ordinance

Amendments RCA.pdf

Redline

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 2/27/2019

ARA-Burglar Alarm Ordinance Amendments

Agenda Item#: 9.

### **Background:**

The Administration and Regulatory Affairs (ARA) Department recommends that City Council approve an ordinance to amend Chapter 11, Article III of the City of Houston Code of Ordinances related to burglar alarm systems. The proposed amendments were presented to City Council's Regulation and Neighborhood Affairs Committee on February 21, 2019.

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### **Departmental Approval Authority:**

DocuSigned by:

*Tina Paez*

9C3AA9EB4B05446...

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

### **Amount of Funding:**

NA revenue

### **Contact Information:**

Lara Cottingham      Phone: (832) 393-8503  
Kathryn Bruning      Phone: (832) 394-9414

## **Chapter 11 BURGLAR AND FIRE ALARM PROTECTIVE SERVICES**

### **ARTICLE III. BURGLAR ALARMS, PANIC ALARMS AND OTHER SIMILAR ALARM SYSTEMS**

#### **Sec. 11-50. Application; purpose.**

It is the purpose of this article to:

- (1) Regulate the activities and establish the responsibilities of persons who purchase, rent, operate or use an alarm system subject to this article and, to the full extent permitted by Texas law, persons who engage in the business of selling, leasing, renting, installing, maintaining or monitoring such alarm systems pursuant to a permit or license issued by the State of Texas; and
- (2) Promote the improved reliability of alarm systems governed by this article to ensure that police department and HEC personnel will not be unduly diverted from responding to actual criminal activity as a result of responding to false alarms.

This article is intended to specifically encompass "burglar alarms," "holdup alarms," and "panic alarms," whether audible or inaudible (silent), and other such alarm systems, but not audible alarms affixed to motor vehicles, personal emergency response system alarms, or fire alarms.

#### **Sec. 11-51. Definitions.**

In this article, unless the context clearly otherwise requires:

*Activate* means the completion of all steps necessary to render an alarm system capable of carrying out its intended function of producing an alarm notification under appropriate circumstances.

*Alarm notification* means the receipt of notice transmitted to HEC or the police department that an alarm signal has been detected and that a police department response is being requested.

*Alarm permit* means a certificate issued by the department pursuant to this article authorizing a person to operate or use an alarm system in accordance with this article.

*Alarm signal* means the transmission of a signal, whether by electronic or other means, by an alarm system to an alarm systems company in response to an incident at the alarm site ~~of the type the alarm system was designed or intended to detect.~~

*Alarm site* means the single fixed premises or location where an alarm system is operated, used, installed or rendered capable of being activated.

*Alarm subscriber* means a person who directly or through another person contracts with an alarm systems company. Each alarm subscriber is deemed to be a person who operates or uses, causes or allows the operation or use of the alarm system and will be liable for the payment of permit fees, fines or penalties, or the performance of other duties and responsibilities as provided in this article.

*Alarm system* means any mechanical, electrical, electronic or radio-controlled alarm device or equipment designed to or that does emit or transmit an alarm signal that is designed or intended to produce an alarm notification. Alarm system includes, but is not limited to, silent, audible, panic, holdup, burglar and local alarm systems. Alarm system also includes a device designed and installed for the purpose of transferring video images reflecting existing conditions at an alarm site to an alarm systems company. The term does not include a personal emergency response system alarm, a fire alarm system designed solely to detect fire or smoke or an alarm installed in a motor vehicle solely to prevent theft of the vehicle.

*Alarm systems company* means any person who engages in the business of monitoring, selling, leasing, renting, maintaining, servicing, repairing, altering, replacing, or installing alarm systems or rendering such systems capable of generating an alarm signal.

*Applicant* means a person who makes application to the department to obtain an alarm permit and will be liable for the payment of permit fees, fines or penalties, or the performance of other duties and responsibilities as provided in this article. The term does not include a person who merely fills out an application for another person.

*Automatic dialer or automatic dialing device* means any electrical, electronic, mechanical or other device capable of being programmed to send an alarm notification in the form of a prerecorded voice message to the police department or HEC over a telephone line, radio or other communication system when an alarm signal is generated.

*Burglar alarm system* means an alarm system designed to detect an attempted or actual unauthorized entry into the alarm site and transmit a signal to an alarm systems company for the purpose of generating an alarm notification.

*Common cause* means a technical difficulty or malfunction that causes an alarm system to generate a series of two or more false alarms.

*Deactivate* means to disconnect or render an alarm system disabled so as to prevent any possibility that the alarm system will generate an alarm signal.

*Department* means the department of administration and regulatory affairs.

*Director* means the director of the department or his designee.

*False alarm* means an alarm notification generated when an emergency of the kind for which the alarm system was designed did not in fact exist and a response is made by the police department within ~~30 minutes of~~ a reasonable time after the alarm notification and the police department determines from an inspection of the interior or exterior of the premises that the alarm was false. The term false alarm does not include an alarm caused by violent conditions of nature or other extraordinary circumstances not reasonably subject to the control of a permit holder. ~~A false alarm is deemed to have occurred at the moment HEC receives the alarm notification.~~

*Houston Emergency Center or HEC* means the city's emergency response communications center and any employee of such center assigned to perform any duty prescribed by this article.

*Individual facility* means, in the context of a multi-unit housing facility, each unoccupied individual residential unit (including an apartment unit), office, storage room, utility room, shop, game room, exercise room, laundry room, hallway, vending area, lobby or similar non-residential facility.

*Local alarm system* means an alarm system designed and operated to generate audible or visual alarm signals at the alarm site when activated.

*Multi-unit housing facility* means a residential multi-unit apartment complex, town homes, condominiums, or similar housing facilities.

*Non-permitted alarm system* means an alarm system for which no valid alarm permit has been issued.

*Non-residential alarm site* means an alarm site that is not a 'residential alarm site' as defined by this section.

*Panic or holdup alarm system* means an alarm system that, when manually triggered by a person at the alarm site, generates an alarm signal indicating a holdup or other life-threatening emergency requiring a police department response.

*Permit holder* means a person to whom an alarm permit has been issued. The permit holder shall at all times be deemed a person-in-control of the alarm site.

*Person* shall have the meaning set forth in section 1-2 of this Code but shall not include the city or any of its departments.

*Person-in-control* means a person holding an alarm permit or a person who owns, leases, possesses, resides at, or manages any part of the alarm site.

*Police chief* means the chief of the police department, or his designee or any employee of the police department assigned by the police chief to perform any duties prescribed by this article.

*Police department* means the city police department.

*Residential alarm site* means an alarm site used solely for residential purposes, including an occupied apartment or other residential unit located in a multi-unit housing facility. Each occupied apartment or other individual residential unit in which an alarm system is operated, used, installed, or placed shall be a separate residential alarm site. All other alarm sites are non-residential.

*Verify an alarm signal* means to attempt to contact the alarm site and alarm subscriber or other person-in-control of the alarm site by telephone calls of at least six rings each to two separate telephone numbers, regardless of whether actual contact with an individual is made, to determine whether an alarm signal is valid.

**Sec. 11-52. Alarm permit required; violation; penalty.**

(a) *Unlawful conduct.* It is unlawful for any person to operate or use, cause or allow the operation or use of an alarm system unless a valid alarm permit is in effect for that alarm system.

(b) *Non-permitted alarm system.* All duties and responsibilities for the use or operation of a non-permitted alarm system at an alarm site and the obligation to pay all fines, penalties and other amounts authorized in this article in connection with such system shall be imposed, jointly and severally, on the alarm subscriber and any person-in-control at the alarm site.

(c) *Separate alarm permit required.* Each alarm system must have a separate alarm permit. An alarm system may not be operated, used, installed or monitored to protect more than one alarm site.

**Sec. 11-53. No duty created.**

The issuance of an alarm permit authorizing the use of an alarm system shall not create any duty or liability on the part of the city or guarantee any police department or other response from the city. Nothing in this article shall be construed to waive the city's governmental immunity from suit or from liability.

**Sec. 11-54. Right to inspect.**

The police chief shall have the right to inspect any alarm system at an alarm site at any reasonable time to determine whether it is being used in conformity with this article.

**Sec. 11-55. Police response to alarm notification.**

(a) *Policy.* Any police department response to an alarm notification shall be governed by the provisions of this section and the rules and regulations, as applicable, promulgated by the police chief pursuant to section 11-76 of this Code, provided that any police response to the alarm site shall be evidenced by the responding officer's placement of a notice or decal at or on the doorway or principal entry to such site noting the responding officer's name and the date and time of the response.

(b) *Non-permitted alarm systems.* The police chief may refuse to respond to an alarm notification from a burglar alarm system that according to department records does not have a current and valid alarm permit.

(c) *Information to be provided by alarm systems company.* An alarm systems company shall provide an alarm subscriber with information concerning the police department's policy regarding whether or not the police department will respond to an alarm notification from a system that according to department records does not have a current and valid alarm permit. The police chief will make available to an alarm systems company a copy of such police department policy upon written request.

**Sec. 11-56. Disclosure of alarm permits.**

The director shall maintain a complete record of all alarm systems installed or capable of being activated in the city, based upon the reports required to be provided by alarm companies

pursuant to Section 1702.286(b), Texas Occupations Code, or information regarding such alarm systems derived from other sources.

**Sec. 11-57. Alarm system companies; ~~duty~~ Duty to maintain and provide records.**

(a) *Records to be provided.* It shall be the duty of each alarm systems company to maintain a record of all alarm systems the company has installed or rendered capable of being activated in the city, as required by § 1702.286(b), Texas Occupations Code. The records required to be maintained by this subsection shall be maintained for at least two years from the date of their creation and shall be available for inspection and duplication upon demand by the police chief or director. At the discretion of the police chief or director, any such request may be made electronically, or in writing mail, or by personal delivery to an alarm systems company.

(b) *Periodic reports to be provided.* A true and correct list of all alarm systems installed, rendered capable of being activated, maintained or monitored in the city by an alarm systems company shall be provided to the police chief and director annually, or more frequently if requested by the police chief or director. Such list shall be provided in an electronic or other format as may be required by the police chief or director.

(c) *Violation; penalty.* A person who violates any provision of this section is guilty of a separate offense for each day or portion of a day during which the violation is committed, continued or permitted. Each offense is punishable as provided in section 11-74 of this Code.

**Sec. 11-57.1. Same—Duty to inform person-in-control.**

(a) Upon installation or activation of an alarm system, the installation company shall distribute to the person-in-control information concerning:

- (1) How to apply for an alarm permit;
- (2) How to operate the alarm system;
- (3) How to prevent false alarms; and
- (4) The applicable law relating to false alarms, including the potential for penalties and revocation of the alarm permit.

(b) Upon installation or activation of an alarm system, the installation company shall ensure the person-in-control of and alarm system equipped with a panic, holdup, duress or burglar alarm is trained on the proper use of the panic, holdup, duress or burglar alarm.

**Sec. 11-58. Alarm systems in multi-unit housing facilities.**

(a) *Residential alarm sites.* The lessee, tenant or other adult occupant lawfully residing in the individual residential unit shall apply for and, upon approval by the department, be issued a residential alarm permit. The alarm permit application shall provide, in addition to other requirements in this article, the name and contact information such as telephone number or email address of a representative of the multi-unit housing facility owner or property manager who will grant access to the alarm site in the absence of the permit holder.



(b) *Non-residential alarm sites.* Areas of the multi-unit housing facility other than occupied individual residential units in which an alarm system is operated, used, installed or placed shall constitute one or more separate non-residential alarm sites, and the following provisions shall apply:

- (1) *Individual facility.* Each individual facility shall be a separate non-residential alarm site, requiring a separate alarm permit, separate alarm system monitoring, and payment of the alarm permit fee required by this article, except as otherwise specifically provided in any applicable policies and procedures established pursuant to section 11-76 of this Code.
- (2) *Identification of facility.* Each individual facility shall be clearly identified and designated by a unique individual facility number by the applicant in the alarm permit application, and the applicant shall attach a corresponding map or diagram of the premises showing the location of each such facility.
- (3) *Visible markings.* Each individual facility shall be clearly and visibly marked and identified with its individual facility number at the physical premises.
- (4) *Separate monitoring of facilities.* Each individual facility shall be separately monitored by the alarm systems company to ensure that the individual facility where an alarm system may be triggered can be readily identified.
- (5) *Information required.* An alarm notification to the police department shall include the individual facility number.

**Sec. 11-59. Alarm permit—Application.**

(a) Application for an alarm permit shall be made to the department in a format designated by the director for that purpose. Each application shall be set forth:

- (1) *Applicant.* The name, address, telephone number(s), email address, ~~Social Security Number~~, federal employee identification number, state sales tax number, corporate charter number, and state driver's license number of the applicant, as applicable. An applicant who is an individual who does not have a valid Texas driver's license must provide his social security number.
- (2) *Alarm subscriber.* If different from the applicant, the name, address, telephone number(s), email address, ~~social security number~~, federal employee identification number, state sales tax number, corporate charter number, and state driver's license number of the alarm subscriber, as applicable.
- (3) *Assumed names; other entity names.* Copies of the assumed name registration if the alarm site will be operated under an assumed name; the partnership registration, if any, and the names and addresses of all general partners if the applicant is a partnership; or a copy of the alarm subscriber's the Texas corporate charter or, if the alarm subscriber is a foreign corporation, a copy of the corporation's certificate of authority to do business in Texas, along with the names and addresses of all officers of the corporation and the corporation's registered agent.

- (4) *Alarm site.* The street address of the alarm site at which the alarm system is or will be installed, placed, operated or used, including the particular suite, apartment number, unit number, or other similar occupancy number(s) or designation(s), if applicable, and a statement specifying whether the premises is used solely for residential or non-residential purposes.
- (5) *Business names.* Any business names used for the alarm site.
- (6) *Alarm system.* A description of the alarm system to be permitted and the type of alarm system.
- (7) *Alarm system installer.* The name, address, Texas Department of Public Safety/Texas Private Security Bureau license number and type, and telephone number of the alarm systems company that has installed or will install and activate the alarm system.
- (8) *Alarm systems company.* The name, address, Texas Department of Public Safety/Texas Private Security Bureau license number and type, and telephone number of the alarm systems company or other person that will monitor the alarm system.
- (9) *Contact information.* In addition to the applicant information:
  - a. The names and telephone numbers of two individuals, or the name and local telephone number of an alarm systems company that is able to and has agreed to:
    - [1] Receive an alarm notification at any time;
    - [2] Come to the alarm site within one hour after receiving a request from a member of the police department to do so; and
    - [3] Grant access to the alarm site and to deactivate the alarm system if necessary; or
  - b. The name and telephone number of an alarm systems company that is able to and has agreed to receive calls at any time and to give the police department and the director the names of individuals listed with that company as set out below if:
    - [1] The applicant has given the alarm systems company the names and local telephone numbers of two individuals who are able and have agreed to receive alarm notification at any time; to come to the alarm site within one hour after receiving a request from a member of the police department to do so; and to grant access to the alarm site and to deactivate the alarm system if necessary; and
    - [2] The applicant has authorized the alarm systems company to provide the names and telephone numbers of those two individuals to the chief of police and director whenever the police chief or

director has requested that information in order to obtain assistance after an alarm system has been activated.

(10) *No unpaid fees.* A statement that all fees and penalties due and owing to the city under this article by the alarm subscriber, the applicant and its partners, officers, owners and other principals have been paid or that any such outstanding fees and penalties are being paid under a payment arrangement with the director.

~~(11) *Occupants—Single family residence.* If the alarm site is a single family residential dwelling, the names of all residents over the age of 18 who reside at such dwelling and their relationship to the applicant.~~

~~(11)~~ (12) *Compliance statement.* A statement that within the 12 months preceding the date the alarm permit will be issued, there has been no denied application for an alarm permit, denied renewal or revocation of any alarm permit, or penalty imposed for operation of an alarm system without an alarm permit that is connected to the alarm site, the alarm system, the alarm subscriber, the applicant, any person-in-control of the alarm site, or a person described in item (10) of this subsection.

~~(12)~~ (13) *Other required information.* Such other information as the police chief and the director in their discretion, individually or jointly, determine to be reasonably necessary.

(b) *Signature required.* The application shall be signed by an owner, officer, or partner of the applicant if the applicant is not an individual, or by the individual applicant, acknowledging that he has read the application, affirming the correctness and accuracy of the information given on the application, and authorizing the release to the department of information specified in subsection (a) of this section.

(c) *Issuance of alarm permit.* The director shall issue an alarm permit upon submission of an application that fully complies with this article and the alarm permit fee; provided that the application shall be denied and no alarm permit shall be issued if the director finds that:

- (1) Any statement made in the application is incomplete, misleading, or false;
- (2) The application truthfully states matters sufficient to deny the alarm permit application;
- (3) The applicant, its partners, officers, owners and other principals have not paid to the city all fees and penalties due under this article; or
- (4) The alarm system installed at the alarm site has, or is of the type that has had, a history of unreliability.

**Sec. 11-60. Same—Amendments to application.**

The permit holder has an affirmative duty to promptly submit updated alarm permit application information to the department in writing when any information contained in or relevant to the alarm permit application has changed or is out of date. In all circumstances, the updated information must be provided not later than 15 days after the information changed or became out

of date. Submission of updated alarm permit application information shall not prevent revocation, termination, denial of application or renewal, or other remedy authorized by this article.

**Sec. 11-61. Same—Term; expiration; renewal.**

(a) *Term of alarm permit.* Each alarm permit shall be valid for a 12-month period from the date of issuance stated on the alarm permit.

(b) *Notice of expiration.* The department shall give at least 30 days written notice to the permit holder of the expiration date of an alarm permit. A permit holder who wants to renew the permit shall file the renewal fee completed renewal application shall be filed with the director along with the renewal fee, not less than 10 business days before expiration of the alarm permit. A The director shall issue the renewal alarm permit shall be issued for the 12-month period following the expiration date of renewal the current permit.

(c) *Grounds for denial or renewal of alarm permit.* The director shall deny the renewal application for any of the reasons set forth in section 11-70(a) of this Code.

(d) *New alarm permit required.* If the alarm permit is not renewed as of the expiration date, then a new alarm permit must be applied for and obtained as provided in this article. Upon expiration of an alarm permit that is not renewed, the provisions of section 11-68(d) of this Code regarding penalties for non-permitted alarm systems shall apply until a new alarm permit is issued.

**Sec. 11-62. Same—Fees.**

(a) *Residential alarm site.* The fees for a new or renewal alarm permit for a residential alarm site is stated for this provision in the city fee schedule. For purposes of this subsection, a burglar alarm system with a remote control that may be used to trigger the alarm shall not be deemed a panic alarm system.

(b) *Non-residential alarm site.* The fee for a new or renewal alarm permit for a non-residential alarm site is stated for this provision in the city fee schedule.

(c) *Refunds.* A permit holder who, within the first 30 days of the current permit term, vacates his alarm site because it has become uninhabitable as a result of violent conditions of nature or other extraordinary circumstances not reasonably subject to the control of the permit holder may receive a refund of the permit fee upon request submitted in writing or by email. No refund of any other fee paid pursuant to this article shall be made by the city for any reason except as follows:

- (1) Duplicate payments;
- (2) Payments clearly intended for another purpose; or
- (3) Payments submitted for alarm systems located outside the city limits.

**Sec. 11-63. Same—Transfer.**

(a) *Residential alarm permits.* A permit holder who relocates his residence may transfer a valid and current residential alarm permit to the new residential alarm site at no expense

by submitting updated alarm permit application information to the department in writing or by email. Residential alarm permits are not transferable for any other reason.

(b) *Non-residential alarm permits non-transferable.* Non-residential alarm permits are not transferable to any other person, premises, alarm system or alarm subscriber. Each alarm permit shall be valid only for the permit holder, alarm site and alarm system as they existed when the alarm permit was originally issued, and the alarm permit shall terminate immediately upon change of any such items or persons. If the permit holder voluntarily or involuntarily ceases to have ownership, leasehold, possession or management rights to the alarm site, or upon revocation or expiration of the alarm permit, the alarm permit shall terminate, and a new alarm permit must be applied for and a new alarm permit fee paid as required by this article.

**Sec. 11-63.1. Same—Re-application required following revocation or termination.**

(a) *Effect of termination of alarm permit.* Upon termination of the alarm permit and before a new alarm permit is issued for that alarm site, the provisions of this article concerning a non-permitted alarm system shall apply.

(b) *Liability of permit holder.* If the permit holder fails to deliver written notice of the cessation of the permit holder's rights in the alarm site to the department at least 30 days prior to such cessation of rights, he shall remain liable as if he were a person-in-control of the alarm site, for all subsequent fees and penalties, jointly and severally with any other persons liable as provided in this article, until a new alarm permit is issued for an alarm system at the alarm site.

**Sec. 11-64. Duties of permit holder.**

The permit holder shall:

- (1) Ensure that as set forth under section 11-59(a)(9) of this Code, the individuals or the alarm systems company listed with the police department and the director, and the individuals listed with the alarm systems company have agreed and are able to:
  - a. Receive an alarm signal at any time;
  - b. Come to the alarm site within one hour after receiving a request from the police department to do so; and
  - c. Grant access to the alarm site and, if necessary, deactivate the alarm system.
- (2) Train all persons who may operate or use the alarm system in the proper operation or use of the alarm system.
- (3) Pay when due all fees and penalties associated with the alarm permit and the operation or use of, including the generation of any false alarm signal from, the alarm system.
- (4) Maintain the alarm site in a manner that ensures proper operation or use of the alarm system.

- (5) Maintain or cause to be maintained the alarm system in a manner that will minimize the occurrence of false alarms.
- (6) Respond or cause a representative to respond within a reasonable period of time when notified by the police department to repair a malfunctioning alarm system, to provide access to the alarm site, or to provide security for the alarm site.
- (7) Ensure that the alarm system is not manually triggered for any reason other than an occurrence of an event that the alarm system was intended to report.
- (8) Maintain at the alarm site a complete set of written instructions for the alarm system, excluding any special codes, combinations, or passwords.
- (9) At least 30 days prior to relinquishing control of the alarm site, deliver written notice of cancellation or transfer, as applicable, of the alarm permit to the department.
- (10) Upon the giving of written notice of the cancellation of his alarm permit to the department, or upon receipt of notice from the director that his alarm permit has been terminated, revoked or otherwise has become invalid under this article, immediately notify the following persons that it is unlawful to operate or use the alarm system, or to cause or allow it to be operated or used until a new alarm permit has been applied for and issued by the department:
  - a. Persons-in-control of the alarm site;
  - b. Persons who will be in control of the alarm site after the permit holder's relinquishment of control;
  - c. The alarm subscriber; and
  - d. The alarm systems company.
- (11) Keep the alarm permit at the alarm site and produce the alarm permit for inspection upon the request of the police chief or the director.
- (12) Promptly give updated alarm permit application information to the department in writing when any information contained in or relevant to the alarm permit application has changed or is out of date. The updated information in all circumstances must be provided within 15 days after the information changed or became out of date.
- (13) Comply with all requirements of this article and applicable city and police department policies, procedures, standards and regulations.

**Sec. 11-65. Duty of person notified by police department to provide access to premises.**

Any person who is notified by a member of the police department that an alarm signal has been received from an alarm system and who is able to give access to the alarm site shall come to the alarm site within one hour of the time such person is notified of such signal and shall provide the police department any necessary access or assistance.

**Sec. 11-66. Other requirements for operation of alarm systems; prohibitions.**

No person shall install or cause or allow to be installed and no person shall operate or use or cause or allow the operation or use of any alarm system unless all of the following requirements are met:

- (1) An alarm system that can be activated as a result of more than one type of emergency situation shall generate a unique alarm signal to designate that it has been triggered as a result of a holdup, a burglary, or any other different type of emergency situation to ensure that the proper alarm notification and a proper response, if any, can be made.
- (2) A local alarm shall have an automatic 30-minute shutoff from the time it generates an alarm signal and must not sound similar to a siren, an emergency vehicle, or a civil defense warning system. For purposes of this subsection, any alarm system that emits any variable tone (as opposed to a steady pitch or a ringing sound as is made by a bell) shall be considered to be emitting a sound that is similar to a siren, an emergency vehicle, or a civil defense warning system.
- (3) No holdup alarm shall include a money clip, pressure pad, or similar device that can cause the alarm system to be triggered inadvertently and shall be designed to ensure that it may be triggered only by deliberate human action.
- (4) No person shall use or permit the use of an automatic dialer or automatic dialing device.

**Sec. 11-67. False alarm signals prohibited; exceptions.**

(a) No person shall intentionally or knowingly cause an alarm system to be triggered for any purpose other than an emergency or threat of emergency of the kind for which the alarm system was designed to give notice; provided, however, it shall be an affirmative defense to prosecution under this subsection that the alarm system was triggered solely for the purpose of testing the alarm system and the person who tested the alarm system was a representative of the department, police department, or duly licensed under Chapter 1702 of the Texas Occupations Code and took reasonable precautions to avoid any alarm notification being sent to the police department.

(b) This section shall not be deemed to apply to conduct prohibited by Chapter 42.06 of the Texas Penal Code, as presently enacted or subsequently amended.

**Sec. 11-68. Penalties for false alarms and non-permitted alarms; collection fees; hearing on false or non-permitted alarm determination.**

(a) *False alarm.* For a burglar alarm system, the permit holder will be charged ~~the a~~ penalty fee stated for this provision in the city fee schedule based on the following table for each false alarm in excess of three during the preceding 12-month period, provided a response is made by the police department to the alarm site within a reasonable time after the alarm notification-;

**False Alarm Penalty**

4<sup>th</sup> false alarm..... \$ 50.00

5 <sup>th</sup> false alarm.....	\$ 50.00
6 <sup>th</sup> false alarm.....	\$ 75.00
7 <sup>th</sup> false alarm.....	\$ 75.00
8 <sup>th</sup> false alarm.....	\$100.00
Each additional.....	\$100.00

(b) *False residential panic or holdup alarm.* For a residential alarm site, the permit holder of a panic or holdup alarm system will be charged a the penalty fee stated for this provision in the city fee schedule based on the following table for each false panic or holdup alarm in excess of one during the preceding 12-month period-;

**False Alarm Penalty**

2 <sup>nd</sup> false alarm .....	\$ 140.09
3 <sup>rd</sup> false alarm.....	\$ 280.20
4 <sup>th</sup> false alarm.....	\$ 420.29
5 <sup>th</sup> false alarm.....	\$ 560.39
Each additional.....	\$ 560.39

(c) *False non-residential panic or holdup alarm.* For a non-residential alarm site, the permit holder of a panic or holdup alarm system will be charged a the penalty fee stated for this provision in the city fee schedule based on the following table for each false panic or holdup alarm in excess of one during the preceding 12-month period-;

**False Alarm Penalty**

2 <sup>nd</sup> false alarm .....	\$ 280.20
3 <sup>rd</sup> false alarm.....	\$ 560.39
4 <sup>th</sup> false alarm.....	\$ 700.50
5 <sup>th</sup> false alarm.....	\$ 700.50
Each additional.....	\$ 700.50

(d) *Alarm generated by a non-permitted alarm system.* If HEC or the police department receives an alarm notification, regardless of whether the alarm is false, from an alarm system that does not have a valid alarm permit, the alarm subscriber and the persons-in-control of any portion of the alarm site shall be charged a penalty fee for each such alarm notification and shall be jointly and severally liable to the city for payment thereof. The penalty fee amount is stated for this provision in the city fee schedule, based on the per alarm notification for each type of alarm notification received- shall be:

(1) <i>Residential burglar alarm system:</i> .....	\$ 116.75
(2) <i>Non-residential burglar alarm system:</i> .....	\$ 233.50
(3) <i>Residential panic or holdup alarm system:</i> .....	\$ 308.21
(4) <i>Non-residential panic or holdup alarm system:</i> .....	\$ 490.34



(e) *Notice.* A notice of each false alarm or alarm generated by a non-permitted alarm system shall be mailed to the permit holder by the director, or to any general addressee at the alarm site address if there is no valid alarm permit, within 30 days from the date of the alarm. The notice shall include:

- (1) The date of the alarm; and
- (2) The address of the alarm site, and if the alarm site is a multi-unit housing facility, the identification of the individual facility where the false alarm occurred.

Except for collection fees added pursuant to subsection (l) of this section, the permit holder or owner of a non-permitted alarm system shall pay all fees and penalties assessed under this section shall be paid to the department or make an arrangement with the director to cover the cost of such fees and penalties within 30 days following the date that the city places the false or non-permitted alarm notice in the mail, unless a hearing has been timely requested under subsection (f) of this section.

(f) *Hearing on false or non-permitted alarm.* If the permit holder, or an alarm subscriber or other person-in-control if there is no valid alarm permit, disputes any part of the false or non-permitted alarm notice, such person (appellant) must mail or deliver may appeal by filing a written statement request for a hearing by mail or personal delivery to the director requesting a hearing. The request for hearing and supporting documents must be received by the director not later than the 30th day next following the date that the city places the false or non-permitted alarm notice in the mail. Failure to timely request a hearing shall render the notice and imposition of penalties final.

(g) *Purpose of hearing.* The sole purpose of the hearing set out in the preceding subsection shall be to ascertain whether the disputed alarm was false or generated by a non-permitted alarm system. The request for hearing shall specify facts and have documents and records attached that prove the alarm was not false or generated by a non-permitted alarm system.

(h) *Rules and procedures for hearing.* Hearings shall be conducted in accordance with the rules established for that purpose by the director. The proceedings shall be informal. Without limitation of other provisions that may be established in such rules, the records generated by the police department personnel who responded to the alarm shall be admissible as proof of their contents, and the police department personnel who responded shall not be required to testify at the hearing.

(i) *Authority of director.* The director shall have the discretion at any time prior to the hearing to reverse a determination that an alarm was false or generated by a non-permitted alarm system if the records clearly establish the alarm was:

- (1) Not in fact false or generated by a non-permitted alarm system; or
- (2) Generated by or as a result of disaster for which the mayor has declared a state of disaster and emergency exists.

(j) *Burden of proof.* At the hearing, the burden shall be upon the appellant to demonstrate by a preponderance of the evidence that the alarm was not false or generated by a non-permitted alarm system.

(k) *Final decision.* The decision of the hearing officer shall be final, and fees and penalties assessed, if applicable, shall be paid within 15 days following the date that notice of the decision is mailed or hand delivered to the appellant.

(l) *Collection fee.* A collection fee of 30 percent of the false alarm penalty amount shall be added to each false alarm penalty assessed under this section if the false alarm penalty remains unpaid on the 61<sup>st</sup> day after it is due. Collection fees are due and payable on the day they are added to the false alarm penalty.

**Sec. 11-69. Common cause for a series of false alarms.**

(a) *In general.* Notwithstanding other provisions in this article to the contrary, false alarms of an alarm system may be accounted for as provided in this section to the extent the false alarms are attributable to a common cause.

(b) *Establishment of common cause; conditions.* A series of false alarms shall be deemed as originating from a common cause and counted as one false alarm if all of the following conditions are met:

- (1) The series of false alarms occurs within a 72-hour period;
- (2) The alarm system has a valid alarm permit at the time of the false alarms;
- (3) The cause of the series of false alarms is repaired before it generates additional false alarms;
- (4) Within 15 days after the end of the 72-hour common cause period, an alarm systems company duly licensed under Chapter 1702 of the Texas Occupations Code provides the police chief with documentation verifying the technical difficulty or malfunction that caused the series of false alarms, and that all necessary repairs have been completed;
- (5) During the 30-day period following the repair, the alarm system generates no additional false alarms from the documented common cause; and
- (6) There are no unpaid fees or penalties under this article due and owing from the permit holder.

(c) *Application of section.* This section shall not apply to:

- (1) The same alarm site, alarm system, alarm subscriber or permit holder more than once in any 24-month period; or
- (2) Non-permitted alarm systems.

**Sec. 11-70. Revocation of alarm permit; denied renewal; termination of police department response.**

(a) *Grounds for revocation or denial.* An alarm permit shall be revoked or denied renewal by the director for any of the following reasons:

- (1) *Unpaid amounts.* The permit holder has failed to make full payment-in-full to the city for any fees and penalties due under this article within ~~60~~ 90 days after the date the director ~~has~~ mailed a notice to the permit holder that the fees and penalties are due and owing, or within 15 days following the date of mailing or delivery of the decision notice adverse to the permit holder if an appeal has been timely filed;
- (2) *Burglar alarm system; excessive false alarms.* The permit holder ~~for~~ of a burglar alarm system on a residential or non-residential alarm site accrues more than seven false alarms during the preceding 12-month period;
- (3) *Panic or holdup alarm system; excessive false alarms.* The permit holder ~~for~~ of a panic or holdup alarm system accrues more than:

- |         |                                     |                    |
|---------|-------------------------------------|--------------------|
| 3 ..... | false alarms in the preceding ..... | 1-month period;    |
| 4 ..... | false alarms in the preceding ..... | 3-month period;    |
| 5 ..... | false alarms in the preceding ..... | 6-month period; or |
| 6 ..... | false alarms in the preceding ..... | 12-month period.   |

- (4) *Code violations.* The permit holder has violated any applicable provision of this article or has failed to perform any duty imposed by this Code; or
- (5) *Other grounds.* Any fact or circumstance exists that would be a basis for denial of an application for issuance or renewal of an alarm permit, or the alarm permit was otherwise obtained or issued in error.

(b) *Effect of alarm permit revocation or expiration.* Upon revocation or expiration of the alarm permit by the director, the alarm system becomes a non-permitted alarm system, and all penalties, fees and punishments authorized by this article for a non-permitted alarm system are applicable.

(c) *Notice of alarm permit denial or revocation.* If the director denies an application for an alarm permit or revokes an alarm permit, the director shall cause a denial or revocation notice to be sent to the applicant at the address set out in the permit application and shall maintain a copy thereof. The notice shall state the reasons for the denial or revocation and advise the applicant of the right to a hearing as provided in section 11-71 of this Code.

(d) *Termination of police response.* The police department may decline or terminate police department response to any alarm site at any time without notice at the discretion of the police chief, except in those instances where a denial of response would be prohibited by state law.

**{THE FOLLOWING SECTION WILL NOT BE ADDED TO THE CITY CODE UNTIL JANUARY 1, 2020.}**

**Sec. 11-70.1. Exclusion of alarm system by owner.**

(a) A property owner or person-in-control of an alarm site may elect to exclude the city from receiving an alarm signal from an alarm system located on the owner's property or at the

alarm site by submitting to the city, on a form promulgated by the director, a request for exclusion. If an election is made under this section, the city shall not require the property owner or person-in-control to obtain a permit and shall not impose any fee to obtain a permit for the alarm system.

(b) A property owner or person-in-control who makes an election under this section shall pay to the director a penalty of \$250 for each Houston police department response to a signal from the alarm system requested by an alarm system monitor.

#### **Sec. 11-71. Appeals.**

(a) *Appeal; written request required.* A person may appeal the denial or revocation of an alarm permit by delivering a written request for an appeal to the director not later than ~~15~~30 days after the first date of mailing written notice of denial or revocation.

(b) *Hearing officer.* All appeal hearings shall be held by a hearing officer appointed by the director. The director shall not designate any person to perform the duties of appeal hearing officer under this section who has participated in the investigation of false alarms from the alarm site in question or has prior knowledge of the particular allegations or circumstances discovered in such investigation. The appeal hearing officer may, prior to the hearing, receive a copy of the notice given to the permit holder or applicant.

(c) *Assistant city attorney.* An assistant city attorney may be present at the hearing to advise the appeal hearing officer as to procedural matters; however, that assistant city attorney shall not participate in any determination of the facts.

(d) *Conduct of hearing; rules and procedures.* All appeal hearings shall be informal and conducted under rules established by the director consistent with the informal nature of the proceedings; provided, however, the following rules shall apply to all appeal hearings conducted under this section:

- (1) All parties shall have the right to representation by an attorney licensed to practice in Texas, though an attorney is not required.
- (2) Each party may present witnesses in his own behalf.
- (3) Each party shall have the right to cross examine all witnesses.
- (4) The appeal hearing officer shall consider only the evidence presented at the appeal hearing in rendering a final decision.

(e) *Authority of hearing officer.* The appeal hearing officer may affirm or reverse an alarm permit denial or revocation; however, no proceeding under this section may be used to address or reconsider whether an alarm signal was false or generated from a non-permitted alarm system. The exclusive remedy for determining whether an alarm was false or non-permitted shall be the review process established in section 11-68(f)—(k) of this Code.

(f) *Decision of the hearing officer.* The decision of the hearing officer shall be final.

**Sec. 11-72. Mandatory verification of burglar alarm; alarm notification.**

(a) *{Verification.}* Prior to generating an alarm notification, an alarm systems company shall verify the alarm signal and determine the permit status of the alarm system at the location of the alarm signal.

(b) *Notice; requirements.* An alarm notification to HEC or the police department shall include all of the following:

- (1) For a burglar alarm notification, whether the mandatory verification has been completed;
- (2) Type of alarm signal;
- (3) Alarm permit number and name of the permit holder;
- (4) Street address of the alarm site, including the particular suite, apartment, or individual facility number or other designation, if applicable;
- (5) If requested by the official receiving the alarm notification, the name(s) and local telephone number(s) of the person(s) to notify, if so authorized by the permit holder; and
- (6) Such additional information as HEC or the police department may reasonably require.

(c) *Policies and procedures; effect.* Policies and procedures instituted by the police chief may include provisions that if the alarm notification provided in subsection (b) of this section is incomplete or erroneous:

- (1) The request for dispatch shall be assigned a lower priority than would otherwise be the case; or
- (2) No officer shall be dispatched.

**Sec. 11-73. Alarm systems performance reviews.**

If the police chief believes that an alarm system is not being used or maintained in a manner that reasonably ensures proper operation and prevention of false alarms, the police chief may require a conference with the permit holder and the individual or other entity responsible for maintenance of the alarm system to review the circumstances of each alarm.

**Sec. 11-74. Violations; penalty; corporations; partnerships and associations.**

(a) Except where a fine is specifically stated herein, whenever in this article an act is prohibited or is made or declared to be unlawful or an offense or misdemeanor, or whenever in this article the doing of any thing or any act is required or the failure to do any thing or any act is prohibited, the violation of the provision shall be and constitute a misdemeanor punishable, upon conviction, by a fine of not less than \$250.00 nor more than \$500.00. Each violation shall constitute and be punishable as a separate offense. Prosecution or conviction under this provision is cumulative of and shall never be a bar to the imposition or collection of false alarm penalties,

non-permitted alarm penalties, fees or any other civil or administrative remedy provided or allowed in this article.

(b) In addition to prohibiting or requiring certain conduct of individuals, it is the intent of this article to also hold a corporation, partnership, association, limited partnership, limited liability corporation or other such entity criminally responsible for acts or omissions performed by an agent acting on its behalf.

**Sec. 11-75. Certain notices; procedure.**

Any notice required or allowed by this article to be sent by the director to a permit holder or other person, unless expressly provided otherwise in this article, shall be considered sufficient if sent by first class U.S. Mail to the permit holder's address, billing address or alarm site address as set forth in the alarm permit application or the most recent amendment thereto, or the address specified by the permit holder in writing to the department.

**Sec. 11-76. Standards and procedures.**

Development of policies and procedures. The director and the police chief, as applicable, shall have the authority to institute standards and procedures necessary to implement and enforce this article to ensure the effective utilization of police department and HEC resources, and the enhancement of public safety. In establishing any rules, regulations and policies regarding the administration of the permitting process, hearings or appeals, the director and the chief of police shall consult with each other to ensure to maximum efficiency and coordination between their departments.

**Sec. 11-77. Use and allocation of revenues.**

Revenues from alarm permit fees and penalties collected pursuant to this article shall be placed in the General Fund and used to defray the costs associated with administering this article, including the costs of responding to alarm calls, and for other purposes of the department or the police department, except as may be limited by state law, including Local Government Code, Chapter 214, Subchapter F1.



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/27/2019

ARA-Terrorism Insurance Renewal 2019

Agenda Item#: 45.

### **Summary:**

ORDINANCE accepting the proposal from **UNDERWRITERS AT LLOYDS**, approving and authorizing the purchase of Terrorism Insurance for the proposed City-Wide Insurance Policy for all scheduled City of Houston locations - \$495,307.00 - Property & Casualty Fund - **TAGGED BY COUNCIL MEMBER TRAVIS**

This was Item 9 on Agenda of March 20, 2019

### **Background:**

The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed Terrorism insurance policy for all scheduled City of Houston locations, including the City of Houston properties leased and managed by the Houston First Corporation ("HFC"); and (2) accept the proposal from Underwriters at Lloyds for Terrorism coverage, providing a \$250M aggregate loss limit (including \$25M sub-limit for nuclear, chemical, biological and biochemical coverage), with a \$500,000 deductible on all claims (except a 48-hour waiting period deductible on business interruption). The recommended funding of \$495,307 includes the policy premium of \$489,932 and \$5,375 as contingency for properties added during the policy year. The policy period is April 1, 2019 to April 1, 2020.

A Request for Proposals (RFP) for General Property Insurance was issued and advertised on December 21, 2018 and December 28, 2018. A proposal for Terrorism coverage was presented as an option in the General Property Insurance RFP. The City's Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc., solicited proposals from 7 domestic and international insurance carriers; only the Underwriters at Lloyds submitted a proposal for the terrorism coverage.

The proposed policy terms and conditions are the same as the current terrorism policy, at a slightly lower premium for this renewal year. The loss limit remains at \$250M with a deductible of \$500,000. Coverage also includes Business Interruption for loss of the insured revenue stream at scheduled Houston Airport System and General Services Department locations, as well as City of Houston properties leased and managed by HFC. The insured value of scheduled facilities, including Business Interruption, is \$11,459,812,608. The proposed annual premium of \$495,307 represents a savings of \$13,737 in premium over the current policy.

The proposed Terrorism coverage applies to damaged City of Houston owned property

resulting from both, foreign and domestic, terrorist acts as part of an effort to coerce the civilian population of the United States, influence the policy of, or affect the conduct of the United States government by coercion. Terrorism also includes any act, which is certified or recognized by the United States Government as an act of Terrorism.

**Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Departmental Approval Authority:**

\_\_\_\_\_

**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Prior Council Action:**

3-21-18; Ordinance No. 2018-211

**Amount of Funding:**

\$ 489,932.00 Policy Premium

\$ 5,375.00 Contingency Premium

\$ 495,307.00 Total Proposed Premium

Property / Casualty Fund: 1004

**Contact Information:**

Lara Cottingham **Phone:** (832) 393-8503

Tina Paquet **Phone:** (832) 393-8792

**ATTACHMENTS:**

**Description**

**Type**

3.1.2019 Terrorism Insurance Renewal 2019  
RCA.pdf

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 2/27/2019

ARA-Terrorism Insurance Renewal 2019

Agenda Item#: 54.

### **Background:**

The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed Terrorism insurance policy for all scheduled City of Houston locations, including the City of Houston properties leased and managed by the Houston First Corporation ("HFC"); and (2) accept the proposal from Underwriters at Lloyds for Terrorism coverage, providing a \$250M aggregate loss limit (including \$25M sub-limit for nuclear, chemical, biological and biochemical coverage), with a \$500,000 deductible on all claims (except a 48-hour waiting period deductible on business interruption). The recommended funding of \$495,307 includes the policy premium of \$489,932 and \$5,375 as contingency for properties added during the policy year. The policy period is April 1, 2019 to April 1, 2020.

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The proposed policy terms and conditions are the same as the current terrorism policy, at a slightly lower premium for this renewal year. The loss limit remains at \$250M with a deductible of \$500,000. Coverage also includes Business Interruption for loss of the insured revenue stream at scheduled Houston Airport System and General Services Department locations, as well as City of Houston properties leased and managed by HFC. The insured value of scheduled facilities, including Business Interruption, is \$11,459,812,608. The proposed annual premium of \$495,307 represents a savings of \$13,737 in premium over the current policy.

The proposed Terrorism coverage applies to damaged City of Houston owned property resulting from both, foreign and domestic, terrorist acts as part of an effort to coerce the civilian population of the United States, influence the policy of, or affect the conduct of the United States government by coercion. Terrorism also includes any act, which is certified or recognized by the United States Government as an act of Terrorism.

### **Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

### **Departmental Approval Authority:**

DocuSigned by:

*Tina Paez*

9C3AA9EB4B05446

Tina Paez, Director

Other Authorization

Administration & Regulatory  
Affairs Department

### **Prior Council Action:**

3-21-18; Ordinance No. 2018-211

### **Amount of Funding:**

\$ 489,932.00 Policy Premium

\$ 5,375.00 Contingency Premium

\$ 495,307.00 Total Proposed Premium

Property / Casualty Fund: 1004

### **Contact Information:**

Lara Cottingham

Phone: (832) 393-8503

Tina Paquet

Phone: (832) 393-8792



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/27/2019

ARA-General Property Insurance Renewal 2019

Agenda Item#: 46.

### **Summary:**

ORDINANCE accepting the individual proposals from **ARCH SPECIALTY INSURANCE COMPANY; ENDURANCE AMERICAN SPECIALTY INSURANCE COMPANY; EVANSTON INSURANCE COMPANY; INDEPENDENT SPECIALTY INSURANCE COMPANY; INTERSTATE FIRE & CASUALTY COMPANY; IRONSHORE SPECIALTY INSURANCE COMPANY; LEXINGTON INSURANCE COMPANY; NATIONAL FIRE & MARINE INSURANCE CO.; RSUI INDEMNITY COMPANY; STARR SURPLUS LINES INSURANCE COMPANY; TOKIO MARINE AMERICA INSURANCE COMPANY; UNDERWRITERS AT LLOYDS; FIRST SPECIALTY INSURANCE CORPORATION; COLONY INSURANCE COMPANY; WESTCHESTER FIRE INSURANCE COMPANY; AND EVEREST INDEMNITY INSURANCE COMPANY**, which are participating in the layered property insurance program, and approving and authorizing the purchase of a General City Property Insurance Policy - \$14,251,054.00 - Property & Casualty Fund - **TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 10 on Agenda of March 20, 2019

### **Background:**

The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed general property insurance policies recommended by the City's Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc. (McGriff) for City of Houston-owned properties – excluding those City of Houston properties leased and managed by the Houston First Corporation ("HFC"); and (2) accept the individual proposals from the insurance carriers listed below that are participating in the layered Property Insurance program recommended by McGriff.

The details regarding the solicitation, the City's Property Insurance program, and the proposed renewal was presented to City Council's Budget and Fiscal Affairs Committee on March 5, 2019.

A Request for Proposal (RFP) for General Property Insurance was issued and advertised on December 21, 2018 and December 28, 2018, for coverage effective April 1, 2019. McGriff solicited proposals from 47 domestic and international insurance carriers; 16 carriers submitted proposals.

The recommended funding of \$14,251,054.00 includes premium of \$14,078,459.00 for the policy term and \$172,595.00 as contingent premium for coverage of any properties added during the policy year.

No individual insurance company submitted a proposal to provide coverage for the City's total property value. Therefore, McGriff structured a multi-layered Property Insurance policy consisting of a primary layer plus four excess layers. The terms of the proposed policy are:

- Term: April 1, 2019 to April 1, 2020
- Insurance Carriers: Westchester Fire Insurance Company; Endurance American Specialty Insurance Company; Ironshore Specialty Insurance Company; Lexington Insurance Company; Starr Surplus Lines Insurance Company; Independent Specialty Insurance Company; Interstate Fire & Casualty Company; Underwriters at Lloyds; RSUI Indemnity Company; Arch Specialty Insurance Company; Tokio Marine America Insurance Company; National Fire & Marine Insurance Co.; First Specialty Insurance Corporation; Colony Insurance Company; Everest Indemnity Insurance Company; and Evanston Insurance Company.
- Total Premium: \$14,251,054.00 (\$14,078,459.00 Premium + \$172,595.00 Contingency Premium)
- Rate: \$0.134 per \$100 of insured property value
- Insured Property Value: \$10,083,814,420 (Replacement Cost Basis)
- Insured Revenue Stream: \$440,952,567 (Actual Loss Sustained Basis)
- Total Insured Value: \$10,524,766,987
- Type of Coverage: All Risk Coverage (excluding terrorism coverage), which includes flood and earthquake for buildings and contents, as well as Business Interruption coverage at scheduled Houston Airport System and General Services Department locations.
- Deductibles: \$500,000 per occurrence, except (1) 3% of values for flood at any location from a named storm, subject to a \$2,500,000 minimum and \$15,000,000 maximum, (2) 3% of values for windstorm losses from a named storm, subject to a \$2,500,000 minimum and \$15,000,000 maximum and (3) 3% of value for wind driven rain (other than named storm) at any location, subject to a \$100,000 minimum.
- Loss Limit: \$175,000,000
- Flood Loss Limit: \$175,000,000 which may apply fully to Flood Zone A (100-year flood plain).

**Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Departmental Approval Authority:**

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**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

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**Other Authorization**

**Prior Council Action:**

3-21-18; Ordinance No. 2018-210

**Amount of Funding:**

\$ 14,078,459.00 Policy Premium  
\$ 172,595.00 Contingency Premium  
\$ 14,251,054.00 Total Proposed Premium

Property / Casualty Fund: 1004

**Contact Information:**

Lara Cottingham      **Phone:** (832) 393-8503  
Tina Paquet      **Phone:** (832) 393-8792

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
3.1.2019 General Property Insurance 2019 Renewal RCA.pdf	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 2/27/2019

ARA-General Property Insurance Renewal 2019

Agenda Item#: 66.

### **Background:**

The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed general property insurance policies recommended by the City's Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc. (McGriff) for City of Houston-owned properties – excluding those City of Houston properties leased and managed by the Houston First Corporation ("HFC"); and (2) accept the individual proposals from the insurance carriers listed below that are participating in the layered Property Insurance program recommended by McGriff.

The details regarding the solicitation, the City's Property Insurance program, and the proposed renewal was presented to City Council's Budget and Fiscal Affairs Committee on March 5, 2019.

A Request for Proposal (RFP) for General Property Insurance was issued and advertised on December 21, 2018 and December 28, 2018, for coverage effective April 1, 2019. McGriff solicited proposals from 47 domestic and international insurance carriers; 16 carriers submitted proposals.

The recommended funding of \$14,251,054.00 includes premium of \$14,078,459.00 for the policy term and \$172,595.00 as contingent premium for coverage of any properties added during the policy year.

No individual insurance company submitted a proposal to provide coverage for the City's total property value. Therefore, McGriff structured a multi-layered Property Insurance policy consisting of a primary layer plus four excess layers. The terms of the proposed policy are:

- **Term:** April 1, 2019 to April 1, 2020
- **Insurance Carriers:** Westchester Fire Insurance Company; Endurance American Specialty Insurance Company; Ironshore Specialty Insurance Company; Lexington Insurance Company; Starr Surplus Lines Insurance Company; Independent Specialty Insurance Company; Interstate Fire & Casualty Company; Underwriters at Lloyds; RSUI Indemnity Company; Arch Specialty Insurance Company; Tokio Marine America Insurance Company; National Fire & Marine Insurance Co.; First Specialty Insurance Corporation; Colony Insurance Company; Everest Indemnity Insurance Company; and Evanston Insurance Company.
- **Total Premium:** \$14,251,9054.00 (\$14,078,459.00 Premium + \$172,595.00 Contingency Premium)
- **Rate:** \$0.134 per \$100 of insured property value
- **Insured Property Value:** \$10,083,814,420 (Replacement Cost Basis)
- **Insured Revenue Stream:** \$440,952,567 (Actual Loss Sustained Basis)
- **Total Insured Value:** \$10,524,766,987
- **Type of Coverage:** All Risk Coverage (excluding terrorism coverage), which includes flood and earthquake for buildings and contents, as well as Business Interruption coverage at scheduled Houston Airport System and General Services Department locations.
- **Deductibles:** \$500,000 per occurrence, except (1) 3% of values for flood at any location from a named storm, subject to a \$2,500,000 minimum and \$15,000,000 maximum, (2) 3% of values for windstorm losses from a named storm, subject to a \$2,500,000 minimum and \$15,000,000 maximum and (3) 3% of value for wind driven rain (other than named storm) at any location, subject to a \$100,000 minimum.
- **Loss Limit:** \$175,000,000
- **Flood Loss Limit:** \$175,000,000 which may apply fully to Flood Zone A (100-year flood plain).

### **Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

### **Departmental Approval Authority:**

DocuSigned by:

*Tina Paez*

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**Tina Paez, Director**  
Administration & Regulatory  
Affairs Department

**Other Authorization**

**Prior Council Action:**

3-21-18; Ordinance No. 2018-210

**Amount of Funding:**

\$ 14,078,459.00 Policy Premium

\$ 172,595.00 Contingency Premium

\$ 14,251,054.00 Total Proposed Premium

Property / Casualty Fund: 1004

**Contact Information:**

Lara Cottingham

**Phone:** (832) 393-8503

Tina Paquet

**Phone:** (832) 393-8792



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 3/1/2019

ARA-General Property Insurance Renewal 2019 Houston  
First Corporation

Agenda Item#: 47.

### **Summary:**

ORDINANCE accepting the individual proposals from **WESTCHESTER FIRE INSURANCE COMPANY; ENDURANCE AMERICAN SPECIALTY INSURANCE COMPANY; IRONSHORE SPECIALTY INSURANCE COMPANY; LEXINGTON INSURANCE COMPANY; STARR SURPLUS LINES INSURANCE COMPANY; INDEPENDENT SPECIALTY INSURANCE COMPANY; INTERSTATE FIRE & CASUALTY COMPANY; UNDERWRITERS AT LLOYDS; RSUI INDEMNITY COMPANY; ARCH SPECIALTY INSURANCE COMPANY; GREAT LAKES INSURANCE SE; AXIS SURPLUS INSURANCE COMPANY; THE PRINCETON EXCESS AND SURPLUS LINES INSURANCE COMPANY; MAXUM INDEMNITY COMPANY; JAMES RIVER INSURANCE COMPANY; QBE SPECIALTY INSURANCE COMPANY; GENERAL SECURITY INDEMNITY COMPANY OF ARIZONA; STARSTONE SPECIALTY INSURANCE COMPANY; NATIONAL FIRE & MARINE INSURANCE COMPANY; FIRST SPECIALTY INSURANCE CORPORATION; COLONY INSURANCE COMPANY; EVEREST INDEMNITY INSURANCE COMPANY; and EVANSTON INSURANCE COMPANY**, which are participating in the Layered Property Insurance Program, and approving and authorizing the purchase of a General Property Insurance Policy for Houston First Corporation Leased properties, excluding the George R. Brown Convention Center - **TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 11 on Agenda of March 20, 2019

### **Background:**

The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed General Property Insurance policy recommended by the City's Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc. ("McGriff") for City of Houston properties leased and managed by the Houston First Corporation ("HFC"), excluding the George R. Brown Convention Center ("GRB") and (2) accept the individual proposals from the insurance carriers listed below that are participating in the proposed Houston First Corporation Property Insurance program recommended by McGriff.

The details regarding the solicitation, the City's Property Insurance program, and the proposed renewal were presented to City Council's Budget and Fiscal Affairs Committee on March 5, 2019. The proposed purchase includes an insurance policy for the City of Houston owned properties leased and managed by HFC, excluding the GRB.

A Request for Proposal (RFP) for General Property Insurance, including an optional request for

separate coverage for the City of Houston properties leased and managed by HFC, was issued and advertised on December 21, 2018 and December 28, 2018 for coverage, effective April 1, 2019. McGriff solicited proposals from 51 domestic and international insurance carriers. Of those carriers solicited, 23 submitted proposals for COH-owned properties managed and leased by HFC.

The total premium for the HFC leased and managed properties, excluding the GRB is \$2,562,056.00. HFC will fund the proposed Property Insurance premium; no City of Houston funds are requested for this premium.

No individual insurance company submitted a proposal to provide coverage for the whole package; thus, McGriff structured a multi-layered Property Insurance policy consisting of a primary layer plus four excess layers. Terms of the proposed HFC General Property Insurance policy, excluding the GRB are:

#### **HFC Leased Properties, excluding GRB**

- Term: April 1, 2019 to April 1, 2020
- Insurance Carriers: Westchester Fire Insurance Company; Endurance American Specialty Insurance Company; Ironshore Specialty Insurance Company; Lexington Insurance Company; Starr Surplus Lines Insurance Company; Independent Specialty Insurance Company; Interstate Fire & Casualty Company; Underwriters at Lloyds; RSUI Indemnity Company; Arch Specialty Insurance Company; Great Lakes Insurance SE; AXIS Surplus Insurance Company; The Princeton Excess and Surplus Lines Insurance Company; Maxum Indemnity Company; James River Insurance Company; QBE Specialty Insurance Company; General Security Indemnity Company of Arizona; Starstone Specialty Insurance Company; National Fire & Marine Insurance Company; First Specialty Insurance Corporation; Colony Insurance Company; Everest Indemnity Insurance Company; and Evanston Insurance Company.
- Total Premium Cost: \$2,562,056.00
- Rate: \$0.596 per \$100 of insured property value
- Insured Property Value: \$417,682,644 (Replacement Cost Basis)
- Insured Revenue Stream: \$12,148,047 (Actual Loss Sustained Basis)
- Total Insured Value: \$429,830,691
- Type of Coverage: All Risk Coverage (excluding terrorism coverage), which includes flood and earthquake for buildings and contents, as well as Business Interruption coverage at scheduled HFC leased properties
- Deductibles: \$500,000 per occurrence, except (1) 2% of values for flood at any location from a named storm, subject to a \$500,000 minimum and \$7,500,000 maximum, (2) 2% of values for windstorm losses from a named storm, subject to a \$500,000 minimum and \$7,500,000 maximum.
- Loss Limits: \$300,000,000
- Named Storm Limits: \$300,000,000
- Flood Loss Limit: \$100,000,000; which may apply fully to Flood Zone A (100-year flood plain).

#### **Departmental Approval Authority:**



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**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

**Prior Council Action:**

3-21-18; Ordinance No. 2018-210

**Amount of Funding:**

\$2,562,056.00 - to be paid by Houston First Corporation

**Contact Information:**

Lara Cottingham

**Phone:** (832) 393-8503

Tina Paquet

**Phone:** (832) 393-8792

**ATTACHMENTS:**

**Description**

**Type**

3.5.2019 General Property Insurance 2019  
Renewal - Houston First Corporation RCA.pdf

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 3/1/2019

ARA-General Property Insurance Renewal 2019 - Houston First Corporation

Agenda Item#: 14.

### **Background:**

The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed General Property Insurance policy recommended by the City's Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc. ("McGriff") for City of Houston properties leased and managed by the Houston First Corporation ("HFC"), excluding the George R. Brown Convention Center ("GRB") and (2) accept the individual proposals from the insurance carriers listed below that are participating in the proposed Houston First Corporation Property Insurance program recommended by McGriff.

The details regarding the solicitation, the City's Property Insurance program, and the proposed renewal were presented to City Council's Budget and Fiscal Affairs Committee on March 5, 2019. The proposed purchase includes an insurance policy for the City of Houston owned properties leased and managed by HFC, excluding the GRB.

A Request for Proposal (RFP) for General Property Insurance, including an optional request for separate coverage for the City of Houston properties leased and managed by HFC, was issued and advertised on December 21, 2018 and December 28, 2018 for coverage, effective April 1, 2019. McGriff solicited proposals from 51 domestic and international insurance carriers. Of those carriers solicited, 23 submitted proposals for COH-owned properties managed and leased by HFC.

The total premium for the HFC leased and managed properties, excluding the GRB is \$2,562,056.00. HFC will fund the proposed Property Insurance premium; no City of Houston funds are requested for this premium.

No individual insurance company submitted a proposal to provide coverage for the whole package; thus, McGriff structured a multi-layered Property Insurance policy consisting of a primary layer plus four excess layers. Terms of the proposed HFC General Property Insurance policy, excluding the GRB are:

### **HFC Leased Properties, excluding GRB**

- **Term:** April 1, 2019 to April 1, 2020
- **Insurance Carriers:** Westchester Fire Insurance Company; Endurance American Specialty Insurance Company; Ironshore Specialty Insurance Company; Lexington Insurance Company; Starr Surplus Lines Insurance Company; Independent Specialty Insurance Company; Interstate Fire & Casualty Company; Underwriters at Lloyds; RSUI Indemnity Company; Arch Specialty Insurance Company; Great Lakes Insurance SE; AXIS Surplus Insurance Company; The Princeton Excess and Surplus Lines Insurance Company; Maxum Indemnity Company; James River Insurance Company; QBE Specialty Insurance Company; General Security Indemnity Company of Arizona; Starstone Specialty Insurance Company; National Fire & Marine Insurance Company; First Specialty Insurance Corporation; Colony Insurance Company; Everest Indemnity Insurance Company; and Evanston Insurance Company.
- **Total Premium Cost:** \$2,562,056.00
- **Rate:** \$0.596 per \$100 of insured property value
- **Insured Property Value:** \$417,682,644 (Replacement Cost Basis)
- **Insured Revenue Stream:** \$12,148,047 (Actual Loss Sustained Basis)
- **Total Insured Value:** \$429,830,691
- **Type of Coverage:** All Risk Coverage (excluding terrorism coverage), which includes flood and earthquake for buildings and contents, as well as Business Interruption coverage at scheduled HFC leased properties
- **Deductibles:** \$500,000 per occurrence, except (1) 2% of values for flood at any location from a named storm, subject to a \$500,000 minimum and \$7,500,000 maximum, (2) 2% of values for windstorm losses from a named storm, subject to a \$500,000 minimum and \$7,500,000 maximum.
- **Loss Limits:** \$300,000,000
- **Named Storm Limits:** \$300,000,000
- **Flood Loss Limit:** \$100,000,000; which may apply fully to Flood Zone A (100-year flood plain).

### **Departmental Approval Authority:**

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Tina Paez

**Tina Paez, Director**  
**Administration & Regulatory**  
**Affairs Department**

**Other Authorization**

**Prior Council Action:**

3-21-18; Ordinance No. 2018-210

**Amount of Funding:**

Houston First Corporation

**Contact Information:**

Lara Cottingham

**Phone:** (832) 393-8503

Tina Paquet

**Phone:** (832) 393-8792

**ATTACHMENTS:**

**Description**

3.1.2019 HFC Property Insurance Attachment.docx

**Type**

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 3/1/2019

ARA-General Property Insurance Renewal 2019 - GRB

Agenda Item#: 48.

### **Summary:**

ORDINANCE accepting the Individual Proposal from **HARTFORD FIRE INSURANCE COMPANY**, and approving and authorizing the purchase of General Property Insurance Policy for the George R. Brown Convention Center - **TAGGED BY COUNCIL MEMBER BOYKINS**  
This was Item 12 on Agenda of March 20, 2019

### **Background:**

The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed General Property Insurance policy recommended by the City's Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc. ("McGriff") for the George R. Brown Convention Center ("GRB") that is leased and managed by the Houston First Corporation ("HFC") and (2) accept the proposal from Hartford Fire Insurance Company recommended by McGriff.

The details regarding the solicitation, the City's Property Insurance program, and the proposed renewal were presented to City Council's Budget and Fiscal Affairs Committee on March 5, 2019.

A Request for Proposal (RFP) for General Property Insurance, including an optional request for separate coverage for the GRB, was issued and advertised on December 21, 2018 and December 28, 2018 for coverage, effective April 1, 2019. McGriff solicited proposals from 51 domestic and international insurance carriers. Of those carriers solicited, a single carrier proposed to provide coverage for the stand-alone policy for the GRB.

The total premium for the GRB is \$677,250.00. HFC will fund the proposed Property Insurance premium; no City of Houston funds are requested for this premium.

Terms of the proposed GRB General Property Insurance policy are:

### **George R. Brown Convention Center**

- Term: April 1, 2019 to April 1, 2020
- Insurance Carriers: Hartford Fire Insurance Company.
- Total Premium Cost: \$677,250.00
- Rate: \$0.134 per \$100 of insured property value
- Insured Property Value: \$489,940,054 (Replacement Cost Basis)
- Insured Revenue Stream: \$15,274,876 (Actual Loss Sustained Basis)
- Total Insured Value: \$505,214,930

- Type of Coverage: All Risk Coverage (excluding terrorism coverage), which includes flood and earthquake for buildings and contents, as well as Business Interruption coverage at scheduled HFC leased properties
- Deductibles: \$500,000 per occurrence, except (1) 2% of values for flood from a named storm, subject to a \$500,000 minimum (2) 2% of values for windstorm losses from a named storm, subject to a \$500,000 minimum.
- Loss Limits: \$505,214,930
- Named Storm Limits: \$200,000,000
- Flood Loss Limit: \$200,000,000

**Departmental Approval Authority:**

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**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

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**Other Authorization**

**Prior Council Action:**

3-21-18; Ordinance No. 2018-210

**Amount of Funding:**

\$677,250.00 - to be paid by Houston First Corporation

**Contact Information:**

Lara Cottingham                      **Phone:** (832) 393-8503  
Tina Paquet                              **Phone:** (832) 393-8792

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
3.5.2019 General Property Insurance 2019 Renewal - GRB RCA.pdf	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 3/1/2019

ARA-General Property Insurance Renewal 2019 - GRB

Agenda Item#: 15.

### **Background:**

The Administration & Regulatory Affairs Department recommends that Council: (1) approve the proposed General Property Insurance policy recommended by the City's Insurance Broker of Record, McGriff, Seibels & Williams of Texas, Inc. ("McGriff") for the George R. Brown Convention Center ("GRB") that is leased and managed by the Houston First Corporation ("HFC") and (2) accept the proposal from Hartford Fire Insurance Company recommended by McGriff.

The details regarding the solicitation, the City's Property Insurance program, and the proposed renewal were presented to City Council's Budget and Fiscal Affairs Committee on March 5, 2019.

A Request for Proposal (RFP) for General Property Insurance, including an optional request for separate coverage for the GRB, was issued and advertised on December 21, 2018 and December 28, 2018 for coverage, effective April 1, 2019. McGriff solicited proposals from 51 domestic and international insurance carriers. Of those carriers solicited, a single carrier proposed to provide coverage for the stand-alone policy for the GRB.

The total premium for the GRB is \$677,250.00. HFC will fund the proposed Property Insurance premium; no City of Houston funds are requested for this premium.

Terms of the proposed GRB General Property Insurance policy are:

#### **George R. Brown Convention Center**

- Term: April 1, 2019 to April 1, 2020
- Insurance Carriers: Hartford Fire Insurance Company.
- Total Premium Cost: \$677,250.00
- Rate: \$0.134 per \$100 of insured property value
- Insured Property Value: \$489,940,054 (Replacement Cost Basis)
- Insured Revenue Stream: \$15,274,876 (Actual Loss Sustained Basis)
- Total Insured Value: \$505,214,930
- Type of Coverage: All Risk Coverage (excluding terrorism coverage), which includes flood and earthquake for buildings and contents, as well as Business Interruption coverage at scheduled HFC leased properties
- Deductibles: \$500,000 per occurrence, except (1) 2% of values for flood from a named storm, subject to a \$500,000 minimum (2) 2% of values for windstorm losses from a named storm, subject to a \$500,000 minimum.
- Loss Limits: \$505,214,930
- Named Storm Limits: \$200,000,000
- Flood Loss Limit: \$200,000,000

### **Departmental Approval Authority:**

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*Tina Paez*

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**Tina Paez, Director  
Administration & Regulatory  
Affairs Department**

**Other Authorization**

### **Prior Council Action:**

3-21-18; Ordinance No. 2018-210

### **Amount of Funding:**

Houston First Corporation

**Contact Information:**

Lara Cottingham      **Phone:** (832) 393-8503  
Tina Paquet         **Phone:** (832) 393-8792

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
3.1.2019 GRB Property Insurance Attachment.docx	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/4/2019

HCD19-10 2018 Annual Action Plan Substantial  
Amendment HOPWA (1 of 3)

Agenda Item#: 49.

### **Summary:**

ORDINANCE amending City of Houston Ordinance No. 2018-430 Passed May 23, 2018, as Amended, which approved and authorized submission of the 2018 Annual Action Plan to the United States Department of Housing and Urban Development, including the 2018 Application and Budget for the Housing Opportunities for Persons With AIDS Program

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 13 on Agenda of March 20, 2019

### **Background:**

The City of Houston (City), through its Housing and Community Development Department (HCDD), requests City Council to authorize and approve a Substantial Amendment which would transfer Tenant Based Rental Assistance (TBRA) activity funds to the Sponsor Administration activity within the Housing Opportunities for Persons with Aids (HOPWA) 2018 Program Year Budget. The Sponsor Administration is a new activity for the 2018 HOPWA budget. The total amount of funds to be moved is \$300,000.00.

In accordance with HUD's Citizen Participation Plan regulations, the City is required to amend components of its Consolidated Plan/Annual Action Plan for a variety of reasons, including when a reallocation of funds increases or decreases the budget of an activity by more than 25% or when an activity is added or deleted in the Plan(s). The Substantial Amendment includes budget changes for HOPWA.

No fiscal note is required on grant items.

The Housing and Community Affairs Committee reviewed this item on February 19, 2019.

Budget		
Activity	Decrease	Add
<b>The Program Year 2018 Budget is Amended as follows:</b>		
Tenant Based Rental Assistance	(\$300,000.00)	
Sponsor Administration - Subgrantees		\$300,000.00
Total Budget Changes:	(\$300,000.00)	\$300,000.00



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Tom McCasland, Director

**Prior Council Action:**

05/29/2018 (O) 2018-430

06/12/2018 (O) 2018-457

**Contact Information:**

Roxanne Lawson

**Phone:** (832) 394-6307

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date:

HHD - Permitium Software, LLC

Agenda Item#: 50.

### **Summary:**

ORDINANCE approving and authorizing revenue contract between the City of Houston and **PERMITIUM SOFTWARE LLC** regarding online requests for copies of birth and death certificates

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 15 on Agenda of March 20, 2019

### **Background:**

The Houston Health Department (HHD) requests City Council approval of an ordinance authorizing and approving a contract between the City of Houston and Permitium Software, LLC for a cloud-based software application which automates online request for birth and death certificates. The contract is effective from the date of countersignature by the City Controller through January 01, 2022. This is a revenue contract for HHD.

The software application services provided by Permitium Software LLC allows consumers to order birth and death certificates online instead of having to obtain them in person, by mail or ordering them for pick up at HHD. In addition, Permitium Software will provide:

- A method of secure online payment that follows the Payment Card Industry Data Security Standards (PCI DSS)
- Information allowing HHD to verify eligibility of requests and consumer identity
- Email, text, and voicemail updates to consumers on the status of each online request
- Consumer support as needed by maintaining a public phone number and/or electronic address
- Support permitting HHD staff to assist the public at no charge with issues related to the software application

Permitium will train HHD staff on software application use, give ongoing support, and offer technical assistance as needed to make sure consumers are satisfied. On average HHD issues about 125,000 certificates per year. The online platform will allow ease of access for consumers that are outside of the Houston area.

Projected FY19 revenue for General Fund (GF) is \$275,000.00 and Health Special revenue fund is \$275,000.00.

**Fiscal Note:**

Revenue for this item is included in the FY2019 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Stephen L. Williams, M.Ed., M.P.A.  
Director - Houston Health Department

**Amount of Funding:**

N/A Revenue

**Contact Information:**

Porfirio Villarreal

**Phone:** 832-393-5041; 713-826-5695

**ATTACHMENTS:****Description**

01.Permitium RCA Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date:

HHD - Permitium Software, LLC

Agenda Item#: 55.

### **Summary:**

ORDINANCE approving and authorizing revenue contract between the City of Houston and **PERMITIUM SOFTWARE LLC** regarding online requests for copies of birth and death certificates

### **Background:**

The Houston Health Department (HHD) requests City Council approval of an ordinance authorizing and approving a contract between the City of Houston and Permitium Software, LLC for a cloud-based software application which automates online request for birth and death certificates. The contract is effective from the date of countersignature by the City Controller through January 01, 2022. This is a revenue contract for HHD.

The software application services provided by Permitium Software LLC allows consumers to order birth and death certificates online instead of having to obtain them in person, by mail or ordering them for pick up at HHD. In addition, Permitium Software will provide:

- A method of secure online payment that follows the Payment Card Industry Data Security Standards (PCI DSS)
- Information allowing HHD to verify eligibility of requests and consumer identity
- Email, text, and voicemail updates to consumers on the status of each online request
- Consumer support as needed by maintaining a public phone number and/or electronic address
- Support permitting HHD staff to assist the public at no charge with issues related to the software application

Permitium will train HHD staff on software application use, give ongoing support, and offer technical assistance as needed to make sure consumers are satisfied. On average HHD issues about 125,000 certificates per year. The online platform will allow ease of access for consumers that are outside of the Houston area.

Projected FY19 revenue for General Fund (GF) is \$275,000.00 and Health Special revenue fund is \$275,000.00.

### **Fiscal Note:**

Revenue for this item is included in the FY2019 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

DocuSigned by:

*Stephen Williams*

Stephen L. Williams, M.Ed., M.P.A.

Director - Houston Health Department

### **Amount of Funding:**

N/A Revenue

### **Contact Information:**

Porfirio Villarreal

Phone: 832-393-5041; 713-826-5695

### **ATTACHMENTS:**

#### **Description**

02.Conflict of Interest  
03.Contract Submission Form  
04.Drug Detection Form  
05.Form 1295 Certificate of Interested Parties  
06.20485\_Permitium Software\_Birth-Death Certificates\_Final Signed  
01.Permitium Coversheet Signed  
Ordinance

#### **Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Signed Cover sheet  
Ordinance/Resolution/Motion

01.Affidavit of Ownership 2019  
Funding information  
10.Delinquent Tax Report 03-05-2019

Backup Material  
Financial Information  
Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/18/2019

HHD - First Amendment Evelyn Rubenstein Jewish  
Community Center

Agenda Item#: 51.

### **Summary:**

ORDINANCE approving and authorizing a first amendment to a vendor agreement for aging and caregiver supportive services between the City and **EVELYN RUBENSTEIN JEWISH COMMUNITY CENTER OF HOUSTON, TEXAS**, for the Harris County Area Agency on Aging of the Houston Health Department

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 16 on Agenda of March 20, 2019

### **Background:**

The Houston Health Department (HHD) requests City Council approve and authorize a first amendment to an Agreement between the City of Houston and the Evelyn Rubenstein Jewish Community Center (ERJCC) for visiting services. This amendment will revise the contract due to an error in the payment methodology. No additional funds will be added to this contract.

The current contract became effective on December 30, 2018. The Area Agencies on Aging (AAA) services definitions from the Texas Health and Human Services Commission (THHSC) for Fiscal Year 2019 states the payment methodology must be cost reimbursement for the visiting service. The ER JCC contract currently reflects a fixed unit cost payment method rather than a cost reimbursement methodology for the visiting services.

ER JCC's visiting service provides an array of temporary solutions to older people needing in-home supervision. Respite care services are provided on a short term, temporary basis while the primary caregiver is unavailable to offer care or requires relief. In addition to supervision, services may include assistance with meal preparation, housekeeping, personal care and social and recreational activities. The visiting services are provided to clients with physical, emotional or social disabilities that prohibit them from performing basic activities of daily living.

### **Prior Council Action:**

ORD – No. 2018-1032

### **Contact Information:**

Porfirio Villarreal  
Telephone: 832-393-5041; 713-826-5695

---

Stephen L. Williams, M.Ed., M.P.A.  
Director, Houston Health Department

**ATTACHMENTS:**

**Description**

Signed Cover Sheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/18/2019

HHD - First Amendment Evelyn Rubenstein Jewish Community Center

Agenda Item#:

### **Summary:**

AN ORDINANCE APPROVING AND AUTHORIZING A FIRST AMENDMENT TO A VENDOR AGREEMENT FOR AGING AND CAREGIVER SUPPORTIVE SERVICES BETWEEN THE CITY AND EVELYN RUBENSTEIN JEWISH COMMUNITY CENTER OF HOUSTON, TEXAS, FOR THE HARRIS COUNTY AREA AGENCY ON AGING OF THE HOUSTON HEALTH DEPARTMENT; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

### **Background:**

The Houston Health Department (HHD) requests City Council approve and authorize a first amendment to an Agreement between the City of Houston and the Evelyn Rubenstein Jewish Community Center (ERJCC) for visiting services. This amendment will revise the contract due to an error in the payment methodology. No additional funds will be added to this contract.

The current contract became effective on December 30, 2018. The Area Agencies on Aging (AAA) services definitions from the Texas Health and Human Services Commission (THHSC) for Fiscal Year 2019 states the payment methodology must be cost reimbursement for the visiting service. The ER JCC contract currently reflects a fixed unit cost payment method rather than a cost reimbursement methodology for the visiting services.

ER JCC's visiting service provides an array of temporary solutions to older people needing in-home supervision. Respite care services are provided on a short term, temporary basis while the primary caregiver is unavailable to offer care or requires relief. In addition to supervision, services may include assistance with meal preparation, housekeeping, personal care and social and recreational activities. The visiting services are provided to clients with physical, emotional or social disabilities that prohibit them from performing basic activities of daily living.

### **Prior Council Action:**

ORD – No. 2018-1032

### **Amount of Funding:**

N/A

### **Contact Information:**

Porfirio Villarreal

Telephone: 832-393-5041; 713-826-5695

Stephen L. Williams, M.Ed., M.P.A.  
Director, Houston Health Department

### **ATTACHMENTS:**

#### **Description**

Original Ordinance  
First Amendment Signed by both parties  
Affidavit of Ownership

#### **Type**

Ordinance/Resolution/Motion  
Contract/Exhibit  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 3/4/2019

### HHD - Clinical Management Information System Third Amendment

Agenda Item#: 52.

#### **Summary:**

ORDINANCE approving and authorizing third amendment to contract for Clinical Management Information System between the City and **OCHIN, INC** for the Houston Health Department

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 17 on Agenda of March 20, 2019

#### **Background:**

The Houston Health Department (HHD) requests City Council authorize a third amendment to an agreement for the Clinical Management Information System (CMIS) between the City of Houston and OCHIN Inc. The third amendment extends the term of the contract from March 31, 2019 to June 30, 2019.

The third amendment will enable HHD to complete the negotiations with OCHIN for a new long term contract for continued support and maintenance of the system.

The CMIS is an electronic medical records (EMR) system used at HHD health centers and dental clinics. The EMR system includes information about a patient's health history, such as diagnoses, medicines, tests, allergies, immunizations, and treatment plans. EMR's can be seen by all healthcare providers taking care of a patient in the same medical healthcare system, such as a City of Houston Health Center, and are used to help make recommendations about the patient's care. CMIS is an essential tool for HHD clinical staff.

---

Stephen L. Williams, M.Ed., MPA  
Director  
Houston Health Department

#### **Prior Council Action:**

Ord. 2013-0817 (9-18-2013)

Ord. 2015-0905 (9-30-2015)  
Ord. 2018-0077 (2-7-2018)  
Ord. 2018-0919 (11-28-2018)

**Contact Information:**

Porfirio Villarreal  
Telephone - 832-393-5041  
Cellular - 713-826-5695

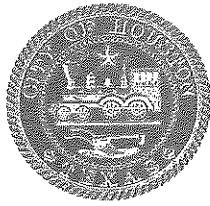
**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 3/4/2019

HHD - Clinical Management Information System Third Amendment

Agenda Item#: 68.

### **Summary:**

ORDINANCE approving and authorizing a third amendment to a contract for clinical management information system between the City and OCHIN, INC. for the Houston Health Department; containing provisions relating to the subject; and declaring an emergency.

### **Background:**

The Houston Health Department (HHD) requests City Council authorize a third amendment to an agreement for the Clinical Management Information System (CMIS) between the City of Houston and OCHIN Inc. The third amendment extends the term of the contract from March 31, 2019 to June 30, 2019.

The third amendment will enable HHD to complete the negotiations with OCHIN for a new long term contract for continued support and maintenance of the system.

The CMIS is an electronic medical records (EMR) system used at HHD health centers and dental clinics. The EMR system includes information about a patient's health history, such as diagnoses, medicines, tests, allergies, immunizations, and treatment plans. EMR's can be seen by all healthcare providers taking care of a patient in the same medical healthcare system, such as a City of Houston Health Center, and are used to help make recommendations about the patient's care. CMIS is an essential tool for HHD clinical staff.

Stephen L. Williams, M.Ed., MPA  
Director  
Houston Health Department

### **Prior Council Action:**

Ord. 2013-0817 (9-18-2013)  
Ord. 2015-0905 (9-30-2015)  
Ord. 2018-0077 (2-7-2018)  
Ord. 2018-0919 (11-28-2018)

### **Contact Information:**

Porfirio Villarreal  
Telephone - 832-393-5041  
Cellular - 713-826-5695

### **ATTACHMENTS:**

#### **Description**

Signed Coversheet  
Third Amendment  
Affidavit of Ownership Exception Request  
OCHIN Original Contract  
OCHIN First Amendment  
OCHIN Second Amendment

#### **Type**

Signed Cover sheet  
Contract/Exhibit  
Backup Material  
Backup Material  
Backup Material  
Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

ALL

Item Creation Date: 3/5/2019

### **MCD JUVENILE CASE MANAGER GRANT ADDENDUM**

Agenda Item#: 53.

#### **Summary:**

ORDINANCE amending Ordinance No. 2019-90 to add the assurance language required in the grant application to the Criminal Justice Division of the Office of the Governor of Texas by the City of Houston Municipal Courts Department for the Juvenile Case Manager for Truancy Prevention and Intervention Program (as Approved by Ordinance No. 2019-90)

#### **TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 18 on Agenda of March 20, 2019

#### **Background:**

On February 20, 2019, City Council passed Item #15 related to Ordinance No. 2019-90 authorizing a grant application to the Criminal Justice Division of the Office of the Governor of Texas ("CJD") for the Juvenile Case Manager for Truancy Prevention and Intervention Program.

The purpose of this ordinance is to add the written assurance language to Ordinance 2019-90, that, in the event of loss or misuse of the grant funds, the governing body will return all funds to CJD, as required by CJD for the grant application.

The acknowledgement of this written assurance by the governing body is necessary to complete the grant application requirements.

For the above reason, the Municipal Courts Department respectfully requests that City Council approve this ordinance.

---

J. Elaine Marshall  
Director and Presiding Judge  
Municipal Courts Department

#### **Prior Council Action:**

Ordinance No. 2019-90

**Contact Information:**

Nelly Santos:

**Phone:** 713) 247-8407

**ATTACHMENTS:****Description**

AMENDED RCA COVER SHEET

**Type**

Signed Cover sheet

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/19/2019

ALL

Item Creation Date: 3/5/2019

**MCD JUVENILE CASE MANAGER GRANT ADDENDUM**

Agenda Item#: 45.

**Summary:**

**An ordinance amending Ordinance No. 2019-90 to add the assurance language required in the grant application to the Criminal Justice Division of the Office of the Governor of Texas by the City of Houston Municipal Courts Department for the Juvenile Case Manager for Truancy Prevention and Intervention Program (the "Grant", as approved by Ordinance No. 2019-90); making various findings related to the subject; and declaring an emergency.**

**Background:**

On February 20, 2019, City Council passed Item #15 related to Ordinance No. 2019-90 authorizing a grant application to the Criminal Justice Division of the Office of the Governor of Texas ("CJD") for the Juvenile Case Manager for Truancy Prevention and Intervention Program. The purpose of this ordinance is to add the written assurance language to Ordinance 2019-90, that, in the event of loss or misuse of the grant funds, the governing body will return all funds to CJD, as required by CJD for the grant application. The acknowledgement of this written assurance by the governing body is necessary to complete the grant application requirements.

For the above reason, the Municipal Courts Department respectfully requests that City Council approve this ordinance.

A handwritten signature in black ink, reading "J. Elaine Marshall".

J. Elaine Marshall  
Director and Presiding Judge  
Municipal Courts Department

**Prior Council Action:**

Ordinance No. 2019-90

**Amount of Funding:**

N/A

**Contact Information:**

Nelly Santos: (713) 247-8407

**ATTACHMENTS:****Description**[2019-90 Ordinance and Requirements](#)[MCD Grant Application](#)[Revised MCD Grant Cover sheet](#)**Type**

Backup Material

Backup Material

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District H

Item Creation Date: 2/27/2019

MYR - The Plant at Harrisburg 380

Agenda Item#: 54.

### **Summary:**

ORDINANCE approving an economic development agreement between **THE HARRISBURG REDEVELOPMENT AUTHORITY**, on behalf of Reinvestment Zone Number Twenty-Three, City of Houston, Texas (Harrisburg Zone), and **THE PLANT at HARRISBURG, LLC - DISTRICT H - CISNEROS**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 19 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Ordinance approving an economic development agreement between the Harrisburg Redevelopment Authority, on behalf of Reinvestment Zone No. 23, City of Houston, Texas, and The Plant at Harrisburg, LLC pursuant to Chapter 380, Texas Local Government Code.

**RECOMMENDATION: (Summary)** Adopt an Ordinance approving an economic development agreement ("Agreement") between the Harrisburg Redevelopment Authority ("Authority"), on behalf of Reinvestment Zone No. 23, City of Houston, Texas ("Zone"), and The Plant at Harrisburg, LLC ("Developer") pursuant to Chapter 380, Texas Local Government Code.

### **SPECIFIC EXPLANATION:**

In December 2017, City Council approved a prior agreement between the Authority and the Developer of similar terms through Ordinance No. 2017-1014; however, the Developer has secured a new tenant partner for the Project and the Developer requested a new closing date for the purchase of the site requiring the execution of a new agreement.

In 1989, the State legislature enacted Chapter 380 of the Texas Local Government Code ("Code") to create a mechanism that municipalities could use to grant or loan public funds for economic development purposes. Subsequently, by Ordinance 99-674, the City established the City of Houston Chapter 380 loan/grant program, pursuant to the provisions of Chapter 380 of the Code, and adopted criteria for Chapter 380 assistance to provide the City with an additional tool to encourage development in targeted areas to fulfill a critical need to attract new business growth, commerce and commercial retail to an area resulting in a positive economic impact.

Tax Increment Reinvestment Zones may utilize this program with the establishment of a Chapter 380 Program approved by City Council to use tax increment for projects that align with established economic development goals. City Council approved the Zone's Economic Development Program pursuant to Ordinance No. 2017-1013, passed and adopted December 19, 2017. On March 5, 2019, the boards of directors of both the Authority and the Zone are expected to approve an Agreement with Developer to assist in meeting the economic feasibility of the proposed development and to encourage the \$3.7M project to develop in the East End and within the second ward community. Any economic development agreement for financial incentives pursuant to the Zone's Economic Development Program shall require approval of the City Council.

The Developer will invest approximately \$3,700,000 to rehabilitate two distinct 1940's-era art deco-influenced buildings, totaling 21,133 square feet of area. (the "Project"). The Project will provide retail, light industrial space for local craftsman and artisans.

The Agreement will provide an incentive payment to the Developer solely from the TIRZ incremental property tax increases from the new improvements that the Developer will construct on the site. The Authority will serve in an administrative capacity and will perform the necessary reviews of the Project and cost, receive funds from the City from the property tax increment and reimburse the Developer per the Agreement terms.

The Authority will make an annual payment of 100% of the tax increment generated from the Project until the earlier of the following occurs: (i) the Maximum Reimbursement is paid or (ii) December 31, 2040 (i.e., the Zone's termination date), unless the Agreement is terminated earlier in accordance therewith. Maximum Reimbursement will be \$700,000 but not to exceed the total amount of revenue generated by the Project. Reimbursements will begin upon completion of the Project and compliance with the Agreement terms (Reimbursement Date).

## **DIRECTOR'S SIGNATURE**

---

Andrew F. Icken, Chief Development Officer

## **Prior Council Action:**

Ordinance No. 1999-674, dated 6/30/99;  
Ordinance No. 2017-1013, dated 12/19/17; and  
Ordinance No. 2017-1014, dated 12/19/17

## **Contact Information:**

Gwendolyn Tillotson  
Phone: 832-393-0937

## **ATTACHMENTS:**

### **Description**

cover sheet

### **Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

District H

Item Creation Date: 2/27/2019

MYR - The Plant at Harrisburg 380

Agenda Item#: 40.

### **Summary:**

ORDINANCE approving an economic development agreement between **THE HARRISBURG REDEVELOPMENT AUTHORITY**, on behalf of Reinvestment Zone Number Twenty-Three, City of Houston, Texas (Harrisburg Zone), and **THE PLANT at HARRISBURG, LLC**; containing various provisions related to the foregoing subject; and declaring an emergency - **DISTRICT H - CISNEROS**

### **Background:**

**SUBJECT:** Ordinance approving an economic development agreement between the Harrisburg Redevelopment Authority, on behalf of Reinvestment Zone No. 23, City of Houston, Texas, and The Plant at Harrisburg, LLC pursuant to Chapter 380, Texas Local Government Code.

**RECOMMENDATION: (Summary)** Adopt an Ordinance approving an economic development agreement ("Agreement") between the Harrisburg Redevelopment Authority ("Authority"), on behalf of Reinvestment Zone No. 23, City of Houston, Texas ("Zone"), and The Plant at Harrisburg, LLC ("Developer") pursuant to Chapter 380, Texas Local Government Code.

### **SPECIFIC EXPLANATION:**

In December 2017, City Council approved a prior agreement between the Authority and the Developer of similar terms through Ordinance No. 2017-1014; however, the Developer has secured a new tenant partner for the Project and the Developer requested a new closing date for the purchase of the site requiring the execution of a new agreement.

In 1989, the State legislature enacted Chapter 380 of the Texas Local Government Code ("Code") to create a mechanism that municipalities could use to grant or loan public funds for economic development purposes. Subsequently, by Ordinance 99-674, the City established the City of Houston Chapter 380 loan/grant program, pursuant to the provisions of Chapter 380 of the Code, and adopted criteria for Chapter 380 assistance to provide the City with an additional tool to encourage development in targeted areas to fulfill a critical need to attract new business growth, commerce and commercial retail to an area resulting in a positive economic impact.

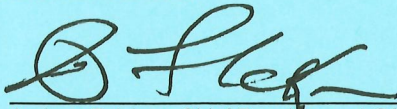
Tax Increment Reinvestment Zones may utilize this program with the establishment of a Chapter 380 Program approved by City Council to use tax increment for projects that align with established economic development goals. City Council approved the Zone's Economic Development Program pursuant to Ordinance No. 2017-1013, passed and adopted December 19, 2017. On March 5, 2019, the boards of directors of both the Authority and the Zone are expected to approve an Agreement with Developer to assist in meeting the economic feasibility of the proposed development and to encourage the \$3.7M project to develop in the East End and within the second ward community. Any economic development agreement for financial incentives pursuant to the Zone's Economic Development Program shall require approval of the City Council.

The Developer will invest approximately \$3,700,000 to rehabilitate two distinct 1940's-era art deco-influenced buildings, totaling 21,133 square feet of area. (the "Project"). The Project will provide retail, light industrial space for local craftsman and artisans. The Agreement will provide an incentive payment to the Developer solely from the TIRZ incremental property tax increases from the new improvements that the Developer will construct on the site. The Authority will serve in an administrative capacity and will perform the necessary reviews of the Project and cost, receive funds from the City from the property tax increment and reimburse the Developer per the Agreement terms.

The Authority will make an annual payment of 100% of the tax increment generated from the Project until the earlier of the following occurs: (i) the Maximum Reimbursement is paid or (ii) December 31, 2040 (i.e., the Zone's termination date), unless the Agreement is terminated earlier in accordance therewith. Maximum Reimbursement will be \$700,000 but not to exceed the total amount of revenue generated by the Project. Reimbursements will begin upon completion of the Project and compliance with the Agreement terms (Reimbursement Date).

cc: Marta Crinejo, Agenda Director  
Anna Russell, City Secretary  
Ronald Lewis, City Attorney  
Ondrea Taylor, Senior Assistant City Attorney





Andrew F. Icken, Chief Development Officer

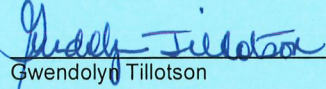
**Prior Council Action:**

Ordinance No. 1999-674, dated 6/30/99;  
Ordinance No. 2017-1013, dated 12/19/17; and  
Ordinance No. 2017-1014, dated 12/19/17

**Amount of Funding:**

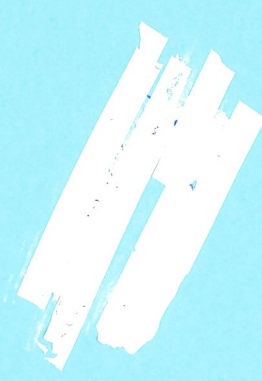
No funding required

**Contact Information:**



Gwendolyn Tillotson

Phone: 832-393-0937





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

District E

Item Creation Date: 2/1/2019

HPW – 20TAA206 / Lake Houston Redevelopment  
Authority and Reinvestment Zone Number Ten

Agenda Item#: 55.

### **Summary:**

ORDINANCE appropriating \$6,600,000 out of Street & Traffic Control and Storm Drainage DDSRF; approving and authorizing a Public Improvement Development Contract among the City of Houston, Texas, **LAKE HOUSTON REDEVELOPMENT AUTHORITY**, and **REINVESTMENT ZONE NUMBER TEN**, City of Houston, Texas, for the design, construction and acquisition of public improvements in the Lake Houston Zone; providing funding for CIP Cost Recovery relating to construction of public improvements financed by the Street & Traffic Control and Storm Drainage DDSRF - **DISTRICT E - MARTIN**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 20 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Public Improvement Development Contract by and between the City of Houston (City), the Lake Houston Redevelopment Authority (Authority), and Reinvestment Zone Number Ten (Lake Houston Zone), to contribute funds to the reconstruction of Northpark Drive between U.S. 59 (IH 69) and Russell Palmer Drive (the Project), and to acquire real estate to implement the plan.

**RECOMMENDATION:** Adopt an Ordinance approving and authorizing a Public Improvement Development Contract between the City of Houston, the Lake Houston Redevelopment Authority, and Reinvestment Zone Number Ten (the "Lake Houston Zone") and appropriate the funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is in part of a reinvestment zone created by the City pursuant to Chapter 311, Texas Tax Code (the "Zone") for the purposes of redevelopment in the area referred to as Lake Houston.

**DESCRIPTION:** This project consists of the design and reconstruction of Northpark Drive into a 6-lane divided roadway with a grade separation at the UPRR rail tracks and Texas State Loop 494. Additionally, two at-grade frontage roads will be constructed adjacent to the overpass with signalized intersections at Texas State Loop 494. Two 10' multi-modal pathways will be constructed on the north and south sides of the reconstructed roadway.

**LOCATION:** This project is located in Key Map Grids 296 S, T, and U.

**SCOPE OF THE AGREEMENT AND FEE:** The project is a Tri-Party agreement to design and construct infrastructure and to acquire real estate as necessary, for improvements to Northpark Drive. The City of Houston has agreed to participate in the project for the mutual public benefit within the Lake Houston area, to mitigate flooding, and to provide an evacuation route during a major storm event.

The City hereby commits \$6,000,000.00 to the Authority for use in funding the project, payable as soon as practicable following the Date of Countersignature of this agreement. The City further agrees to commit additional funds in the amount of \$9,455,000.00, upon receipt from the Authority of a "Notice of Intent" to award the project to the selected construction contractor. The additional funds will be appropriated from the City's CIP Budget, provided, that the payment to the Authority of such additional funds is subject to the Houston Approval Contingencies (as hereinafter defined), and that the Houston Public Works Director agrees to recommend that an Ordinance appropriating such additional funds be approved, which will require approval by the Mayor, and that City Council approve the appropriation (the "Houston Approval Contingencies"). The Houston Public Works Director cannot guarantee all the Houston Approval Contingencies will occur.

The total requested amount of \$6,600,000.00 is to be appropriated as follows: \$6,000,000.00 for cost of the project and \$600,000.00 CIP Cost Recovery.

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project.

**ACTION RECOMMENDED:** It is recommended that City Council adopt an ordinance approving and authorizing a Public Improvement Development Contract between the City of Houston, the Lake Houston Redevelopment Authority and Reinvestment Zone Number Ten (Lake Houston Zone) and appropriate funds.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-T10000-0001-7/ ILA TIRZ 10 (Northpark Drive)

**Amount of Funding:**

\$6,600,000.00 - Fund No. 4042 - Street & Traffic Control and Storm Drainage DDSRF -  
(Supported by Ad Valorem Tax)

**Contact Information:**

Thomas A. Artz, P.E.

Managing Engineer, Transportation and Drainage Operations

Phone: (832) 395-2222

**ATTACHMENTS:****Description**

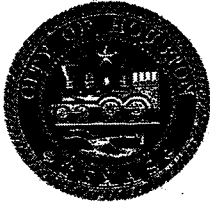
Signed Coversheet

Map

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District E

Item Creation Date: 2/1/2019

HPW – 20TAA206 / Lake Houston Redevelopment Authority and Reinvestment Zone  
Number Ten

Agenda Item#:

### **Summary:**

ORDINANCE appropriating the sum of \$6,600,000 out of the Street & Traffic Control and Storm Drainage DDSRF Fund and approving and authorizing a public improvement development contract among the City of Houston, Texas, **LAKE HOUSTON REDEVELOPMENT AUTHORITY**, and **REINVESTMENT ZONE NUMBER TEN**, City of Houston, Texas, for the design, construction and acquisition of public improvements in the Lake Houston Zone; providing funding for CIP Cost Recovery relating to construction of public improvements financed by the Street & Traffic Control and Storm Drainage DDSRF Fund containing provisions relating to the subject; and declaring an emergency.

### **Background:**

**SUBJECT:** Public Improvement Development Contract by and between the City of Houston (City), the Lake Houston Redevelopment Authority (Authority), and Reinvestment Zone Number Ten (Lake Houston Zone), to contribute funds to the reconstruction of Northpark Drive between U.S. 59 (IH 69) and Russell Palmer Drive (the Project), and to acquire real estate to implement the plan.

**RECOMMENDATION:** Adopt an Ordinance approving and authorizing a Public Improvement Development Contract between the City of Houston, the Lake Houston Redevelopment Authority, and Reinvestment Zone Number Ten (the "Lake Houston Zone") and appropriate the funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is in part of a reinvestment zone created by the City pursuant to Chapter 311, Texas Tax Code (the "Zone") for the purposes of redevelopment in the area referred to as Lake Houston.

**DESCRIPTION:** This project consists of the design and reconstruction of Northpark Drive into a 6-lane divided roadway with a grade separation at the UPRR rail tracks and Texas State Loop 494. Additionally, two at-grade frontage roads will be constructed adjacent to the overpass with signalized intersections at Texas State Loop 494. Two 10' multi-modal pathways will be constructed on the north and south sides of the reconstructed roadway.

**LOCATION:** This project is located in Key Map Grids 296 S, T, and U.


**SCOPE OF THE AGREEMENT AND FEE:** The project is a Tri-Party agreement to design and construct infrastructure and to acquire real estate as necessary, for improvements to Northpark Drive. The City of Houston has agreed to participate in the project for the mutual public benefit within the Lake Houston area, to mitigate flooding, and to provide an evacuation route during a major storm event.

The City hereby commits \$6,000,000.00 to the Authority for use in funding the project, payable as soon as practicable following the Date of Countersignature of this agreement. The City further agrees to commit additional funds in the amount of \$9,455,000.00, upon receipt from the Authority of a "Notice of Intent" to award the project to the selected construction contractor. The additional funds will be appropriated from the City's CIP Budget, provided, that the payment to the Authority of such additional funds is subject to the Houston Approval Contingencies (as hereinafter defined), and that the Houston Public Works Director agrees to recommend that an Ordinance appropriating such additional funds be approved, which will require approval by the Mayor, and that City Council approve the appropriation (the "Houston Approval Contingencies"). The Houston Public Works Director cannot guarantee all the Houston Approval Contingencies will occur.

The total requested amount of \$6,600,000.00 is to be appropriated as follows: \$6,000,000.00 for cost of the project and \$600,000.00 CIP Cost Recovery.

**FISCAL NOTE:** No significant Fiscal Operating Impact is anticipated as a result of this project.

**ACTION RECOMMENDED:** It is recommended that City Council adopt an ordinance approving and authorizing a Public Improvement Development Contract between the City of Houston, the Lake Houston Redevelopment Authority and Reinvestment Zone Number Ten (Lake Houston Zone) and appropriate funds.

  
Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. N-T10000-0001-7/ ILA TIRZ 10 (Northpark Drive)

**Amount of Funding:**

\$6,600,000.00 - Fund No. 4042 - Street & Traffic Control and Storm Drainage DDSRF - (Supported by Ad Valorem)

**Contact Information:**

Thomas A. Artz, P.E.  
Managing Engineer, Transportation and Drainage Operations  
Phone: (832) 395-2222

**ATTACHMENTS:**

**Description**

Map  
Agreement  
Ordinance  
SAP Documents

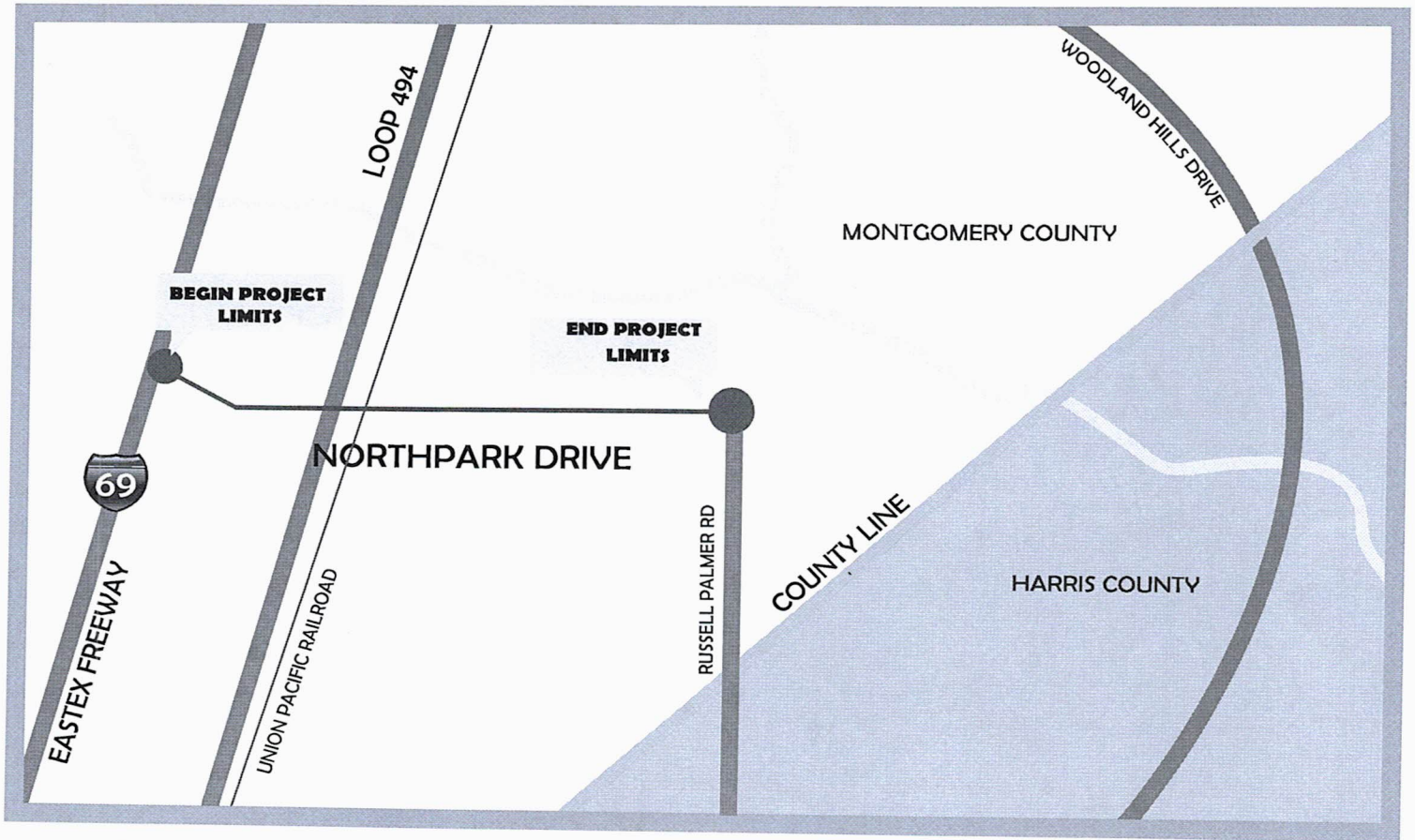
**Type**

Backup Material  
Backup Material  
Ordinance/Resolution/Motion  
Financial Information



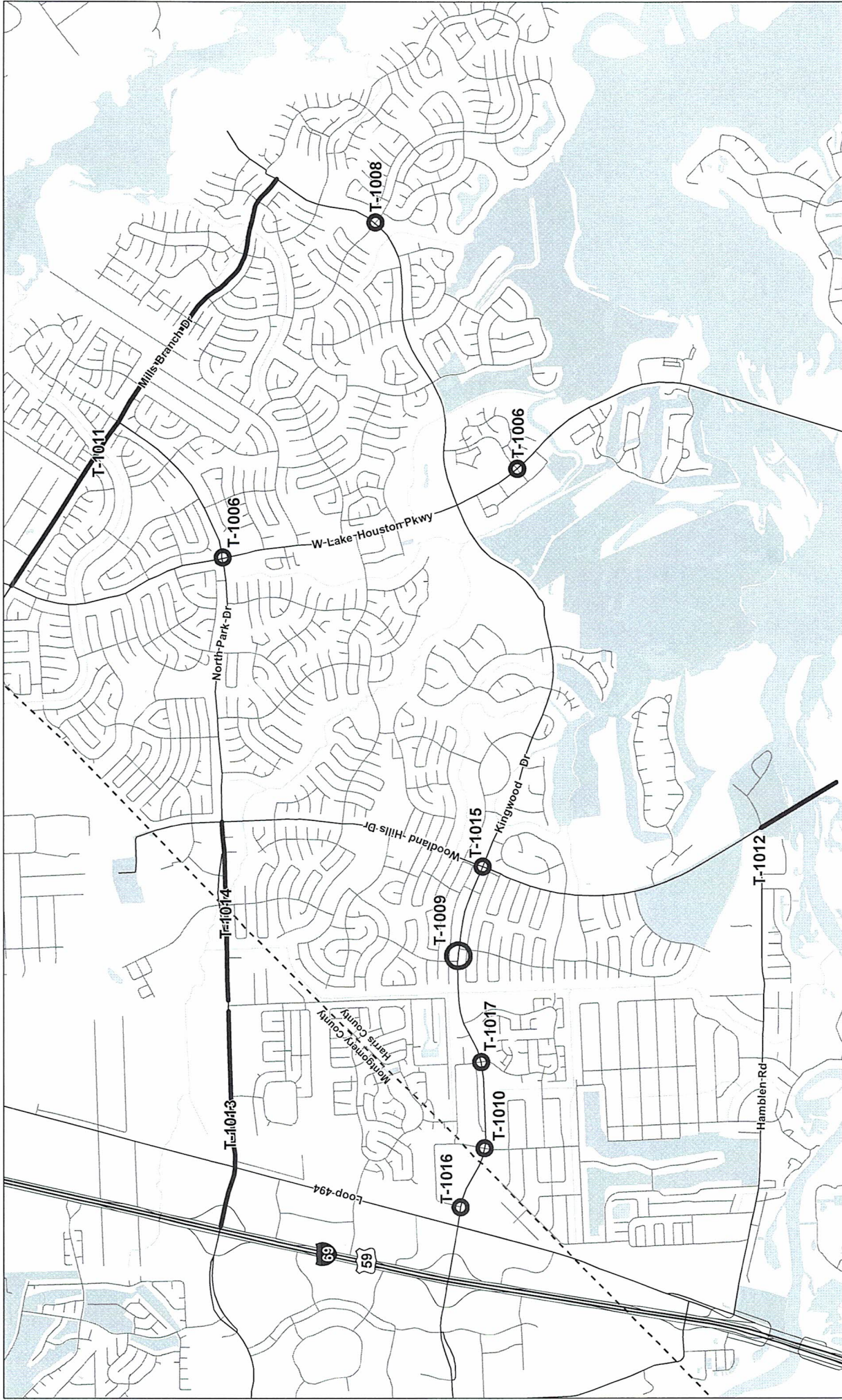
# NORTHPARK DRIVE MOBILITY IMPROVEMENT PROJECT

**Houston Public Works in conjunction with  
TIRZ No. 10 (Lake Houston Zone)  
CIP: T-1013**



The improvements will extend from I-69 (US 59) Russell Palmer Road, totaling approximately 1.09 miles.





**TIRZ 10 - Lake Houston**  
2019 - 2023 Capital Improvement Plan

WALTER P MOORE



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District D

Item Creation Date: 2/13/2019

25CONS369 – First Amendment to Design/Build Contract -  
Drymalla Construction Company, Inc. – HFD Training  
Academy Burn Building

Agenda Item#: 56.

### **Summary:**

ORDINANCE approving and authorizing first amendment to the Design Build Contract between the City of Houston and **DRYMALLA CONSTRUCTION COMPANY, INC** to increase the Director's Authority to approve change orders for the Houston Fire Department Academy Burn Building Renovation Project (Approved by Ordinance No. 2017-0470) - **DISTRICT D - BOYKINS**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 21 on Agenda of March 20, 2019

### **Background:**

**RECOMMENDATION:** Approve a First Amendment to the Design/Build Contract with Drymalla Construction Company, Inc.

**SPECIFIC EXPLANATION:** The General Services Department recommends that City Council approve a First Amendment to the design/build contract with Drymalla Construction Company, Inc., to increase the director's authority to approve change orders up to 17% of the original contract price. During construction it was discovered that the existing fire brick walls are unstable and need replacing. This First Amendment is necessary for the removal and replacement of 1,500 square feet of existing fire brick walls and the installation of a second Burn Crib, which will exceed the original 5.25% contingency.

**PROJECT LOCATION:** 8030 Braniff Street (Key Map: 575K)

**PREVIOUS HISTORY AND PROJECT SCOPE:** On June 28, 2017, Ordinance No. 2017-0470, City Council awarded a design/build contract to Drymalla Construction Company, Inc., and appropriated \$203,500.00 for pre-construction phase services for HFD Training Academy Burn Building. On March 28, 2018, Ordinance No. 2018-0245, City Council appropriated an additional \$2,035,500.00 for construction phase services. The project will renovate the existing 12,000 square foot facility, including retrofitting new fire environment technology training systems; repairing the existing shell structure; and installing concrete heat shield tiles throughout the building to protect the structure from fire damage.

**WBS No:** C-000212-0001-3-01-01

**DIRECTOR'S SIGNATURE/DATE:**

---

C. J. Messiah, Jr.

General Services Department

---

Sam Peña  
Fire Chief  
Houston Fire Department

**Prior Council Action:**

Ordinance No. 2017-0470; June 28, 2017  
Ordinance No. 2018-0245; March 28, 2018

**Amount of Funding:**

No Additional Funding Required

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/5/2019

District D

Item Creation Date: 2/13/2019

25CONS369 – First Amendment to Design/Build Contract - Drymalla Construction Company, Inc. – HFD Training Academy Burn Building

Agenda Item#: 6.

**Background:**

**RECOMMENDATION:** Approve a First Amendment to the Design/Build Contract with Drymalla Construction Company, Inc.

**SPECIFIC EXPLANATION:** The General Services Department recommends that City Council approve a First Amendment to the design/build contract with Drymalla Construction Company, Inc., to increase the director's authority to approve change orders up to 17% of the original contract price. During construction it was discovered that the existing fire brick walls are unstable and need replacing. This First Amendment is necessary for the removal and replacement of 1,500 square feet of existing fire brick walls and the installation of a second Burn Crib, which will exceed the original 5.25% contingency.

**PROJECT LOCATION:** 8030 Braniff Street (Key Map: 575K)

**PREVIOUS HISTORY AND PROJECT SCOPE:** On June 28, 2017, Ordinance No. 2017-0470, City Council awarded a design/build contract to Drymalla Construction Company, Inc., and appropriated \$203,500.00 for pre-construction phase services for HFD Training Academy Burn Building. On March 28, 2018, Ordinance No. 2018-0245, City Council appropriated an additional \$2,035,500.00 for construction phase services. The project will renovate the existing 12,000 square foot facility, including retrofitting new fire environment technology training systems; repairing the existing shell structure; and installing concrete heat shield tiles throughout the building to protect the structure from fire damage.

**WBS No:** C-000212-0001-3-01-01

**DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

*C. J. Messiah, Jr.*

2/14/2019

C. J. Messiah, Jr.

General Services Department

\_\_\_\_\_  
Sam Peña  
Fire Chief  
Houston Fire Department

**Prior Council Action:**

Ordinance No. 2017-0470; June 28, 2017

Ordinance No. 2018-0245; March 28, 2018

**Amount of Funding:**

No Additional Funding Required

DS

**Contact Information:**

Jacquelyn L. Nisby

Council Liaison

Phone: 832.393.8023

*JLN*

**ATTACHMENTS:**

**Description**

Fire Training Academy Award RCA  
Ord: 2017-470  
Fire Training Academy Appropriation RCA  
Ord: 2018-245  
MAPS

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/1/2019

HPW - 20JSW126 - Amendment TxDOT AFA

Agenda Item#: 57.

### **Summary:**

ORDINANCE approving and authorizing first amendment to an Advance Funding Agreement between the City of Houston and the **TEXAS DEPARTMENT OF TRANSPORTATION** (Approved by Ordinance No. 2017-0551) for Installation of Traffic Signal Control Software at Signalized Intersections within the City of Houston

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 22 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Amendment to the Advance Funding Agreement (AFA) between the City of Houston and Texas Department of Transportation (TxDOT) for installation of Traffic Signal Control Software at signalized intersections within the City of Houston.

**RECOMMENDATION:** Adopt an Ordinance approving an amendment for the Advance Funding Agreement with Texas Department of Transportation for the Central Traffic Management System and Traffic Signal Controller Software project.

**LOCATIONS:** The project area is generally bounded by the City Limits.

**PREVIOUS HISTORY:** On July 26, 2017, by Ordinance Number 2017-0551, City Council approved an Advance Funding Agreement with TxDOT to reimburse the City for 80% of the project costs up to \$2,400,000.00.

On February 10, 2016, by Ordinance Number 2016-0113, City Council approved an Ordinance for funding in the amount of \$3,335,404.00 and awarded a Contract to Trafficware Group, Inc. The project consisted of the controller software to be installed at approximately 2,400 signalized intersections throughout the City of Houston.

On September 10, 2014, by Ordinance Number 2014-0831, City Council approved an appropriation of \$5,000.00 and authorizing an Advance Funding Agreement for TxDOT relating to the installation of Traffic Signal Control Software at signalized intersections within the City of Houston. The Advance Funding Agreement was for 2 years which is due to expire on March 31, 2019.

**DESCRIPTION/SCOPE OF AMENDMENT:** This request is for the City Council to approve and

adopt an Ordinance for an amendment to existing AFA agreement between the City of Houston and TxDOT. The original AFA is due to expire on March 31, 2019, TxDOT has agreed to extend the deadline to December 31, 2021.

The amount of time allotted in the AFA did not include sufficient time for the City of Houston to vet and select a product for deployment. The selection process was comprised of multiple stages including a Request for Qualifications (RFQ), presentations, demonstrations, price proposals and negotiations. Considerable time was spent on this process to ensure the City of Houston made a best value selection. The selection process ended on October 2015 and City Council approved the contract with Trafficware Group, Inc.

The project is currently in progress and no additional budget is needed.

---

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No. N-310650-0076-4

**Prior Council Action:**

Ordinance 2017-0551 dated 07/26/2017  
Ordinance 2016-0113 dated 02/10/2016  
Ordinance 2014-0831 dated 09/10/2014

**Amount of Funding:**

No additional funding is required.

**Contact Information:**

Jeff Weatherford, P.E. PTOE  
Deputy Director  
832-395-2461

Mike Wahl  
Assistant Director  
832-395-2443

**ATTACHMENTS:**

**Description**

Correct Cover sheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/1/2019

HPW - 20JSW126 - Amendment TxDOT AFA

Agenda Item#:

### **Background:**

**SUBJECT:** Amendment to the Advance Funding Agreement (AFA) between the City of Houston and Texas Department of Transportation (TxDOT) for installation of Traffic Signal Control Software at signalized intersections within the City of Houston.

**RECOMMENDATION:** Adopt an Ordinance approving an amendment for the Advance Funding Agreement with Texas Department of Transportation for the Central Traffic Management System and Traffic Signal Controller Software project.

**LOCATIONS:** The project area is generally bounded by the City Limits.

**PREVIOUS HISTORY:** On July 26, 2017, by Ordinance Number 2017-0551, City Council approved an Advance Funding Agreement with TxDOT to reimburse the City for 80% of the project costs up to \$2,400,000.00.

On February 10, 2016, by Ordinance Number 2016-0113, City Council approved an Ordinance for funding in the amount of \$3,335,404.00 and awarded a Contract to Trafficware Group, Inc. The project consisted of the controller software to be installed at approximately 2,400 signalized intersections throughout the City of Houston.

On September 10, 2014, by Ordinance Number 2014-0831, City Council approved an appropriation of \$5,000.00 and authorizing an Advance Funding Agreement for TxDOT relating to the installation of Traffic Signal Control Software at signalized intersections within the City of Houston. The Advance Funding Agreement was for 2 years which is due to expire on March 31, 2019.

**DESCRIPTION/SCOPE OF AMENDMENT:** This request is for the City Council to approve and adopt an Ordinance for an amendment to existing AFA agreement between the City of Houston and TxDOT. The original AFA is due to expire on March 31, 2019, TxDOT has agreed to extend the deadline to December 31, 2021.

The amount of time allotted in the AFA did not include sufficient time for the City of Houston to vet and select a product for deployment. The selection process was comprised of multiple stages including a Request for Qualifications (RFQ), presentations, demonstrations, price proposals and negotiations. Considerable time was spent on this process to ensure the City of Houston made a best value selection. The selection process ended on October 2015 and City Council approved the contract with Trafficware Group, Inc.

The project is currently in progress and no additional budget is needed.

A handwritten signature in cursive script, reading "Carol Ellinger Haddock".

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No. N-310650-0076-4

### **Prior Council Action:**

Ordinance 2017-0551 dated 07/26/2017

Ordinance 2016-0113 dated 02/10/2016

Ordinance 2014-0831 dated 09/10/2014

### **Amount of Funding:**

No additional funding is required.

### **Contact Information:**



Jeff Weatherford, P.E. PTOE  
Deputy Director  
832-395-2461

Mike Wahl  
Assistant Director  
832-395-2443

**ATTACHMENTS:**

Description	Type
Map	Backup Material
TxDOT AFA Amendment	Contract/Exhibit
ordinance 2014-0831 plus RCA	Backup Material
Ordinance 2016-0113 plus RCA	Backup Material
Ordinance 2017-0551 plus RCA	Backup Material
Original Agreement	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District E

Item Creation Date: 2/10/2019

HPW-20PKC40 Agreement / Texas Department of  
Transportation

Agenda Item#: 58.

### **Summary:**

ORDINANCE appropriating \$130,000.00 out of Street & Traffic Control and Storm Drainage DDSRF; approving and authorizing an agreement to contribute right of way funds (fixed price) between the City of Houston, Texas, and the **STATE OF TEXAS**, for acquisition of right of way and related expenses in connection with improvements on State Highway No. 3, from FM 2351 to South Shaver Road, and CIP Cost Recovery relating to construction of facilities financed by the Street and Traffic Control and Storm Drainage DDSRF - **DISTRICT E - MARTIN**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 23 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Agreement to Contribute Right of Way Funds (Fixed Price), between the City of Houston and Texas Department of Transportation (TxDOT), for Highway No. SH 3 at FM 2351 and at South Shaver Road.

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Agreement to Contribute Right of Way Funds (Fixed Price), between the City of Houston (City) and TxDOT and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** Texas Transportation Code 201.209 authorizes the State and a Local Government to enter into agreements. TxDOT has deemed it necessary to make certain improvements on Highway No. SH 3. This section of highway improvements will necessitate the acquisition of right of way, the relocation and the adjustment of utilities.

**DESCRIPTION:** This agreement is for the acquisition of additional right of way needed for improvements to Highway No. SH 3 along with utility adjustments that include the relocation of vent pipe markers and a casing extension over an existing 20-inch line.

**LOCATION:** The project is located in Key Map Grids 576L and 617H.

**SCOPE OF THE AGREEMENT AND FEE:** TxDOT has submitted a total fixed cost estimate in the amount of \$1,000,000.00 for the acquisition of Right of Way, the relocation and the adjustment of utilities. The City is responsible for 10% of the cost in the amount of \$100,000.00. The total requested amount of \$130,000.00 is to be appropriated as follows: \$100,000.00 project cost,

\$10,000.00 CIP Cost Recovery and \$20,000.00 for contingencies.

**ESTIMATED FISCAL OPERATING IMPACT:**

No significant Fiscal Operating Impact is anticipated as a result of this project.

**ACTION RECOMMENDED:** It is recommended that City Council adopt an ordinance approving and authorizing an Agreement to Contribute Right of Way Funds (Fixed Price), between the City of Houston and TxDOT and appropriate funds.

---

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No. N-TX0003-0003-7  
CSJ 0051-02-079

**Amount of Funding:**

\$130,000.00 - Fund No. 4042-Street & Traffic Control and Storm Drainage DDSRF (Supported by Ad Valorem Tax)

**Contact Information:**

Thomas A. Artz, P.E.  
Managing Engineer  
Transportation and Drainage Operations  
Phone: 832-395-2222

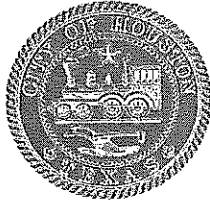
**ATTACHMENTS:**

**Description**

Signed Coversheet  
Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District E

Item Creation Date: 2/10/2019

HPW-20PKC40 Agreement / Texas Department of Transportation

Agenda Item#:

### **Background:**

**SUBJECT:** Agreement to Contribute Right of Way Funds (Fixed Price), between the City of Houston and Texas Department of Transportation (TxDOT), for Highway No. SH 3 at FM 2351 and at South Shaver Road.

**RECOMMENDATION:** Adopt an ordinance approving and authorizing an Agreement to Contribute Right of Way Funds (Fixed Price), between the City of Houston (City) and TxDOT and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** Texas Transportation Code 201.209 authorizes the State and a Local Government to enter into agreements. TxDOT has deemed it necessary to make certain improvements on Highway No. SH 3. This section of highway improvements will necessitate the acquisition of right of way, the relocation and the adjustment of utilities.

**DESCRIPTION:** This agreement is for the acquisition of additional right of way needed for improvements to Highway No. SH 3 along with utility adjustments that include the relocation of vent pipe markers and a casing extension over an existing 20-inch line.

**LOCATION:** The project is located in Key Map Grids 576L and 617H.

**SCOPE OF THE AGREEMENT AND FEE:** TxDOT has submitted a total fixed cost estimate in the amount of \$1,000,000.00 for the acquisition of Right of Way, the relocation and the adjustment of utilities. The City is responsible for 10% of the cost in the amount of \$100,000.00. The total requested amount of \$130,000.00 is to be appropriated as follows: \$100,000.00 project cost, \$10,000.00 CIP Cost Recovery and \$20,000.00 for contingencies.

### **ESTIMATED FISCAL OPERATING IMPACT:**

No significant Fiscal Operating Impact is anticipated as a result of this project.

**ACTION RECOMMENDED:** It is recommended that City Council adopt an ordinance approving and authorizing an Agreement to Contribute Right of Way Funds (Fixed Price), between the City of Houston and TxDOT and appropriate funds.

A handwritten signature in black ink, appearing to read "Carol Ellinger Haddock".

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS No. N-TX0003-0003-7  
CSJ 0051-02-079

### **Amount of Funding:**

\$130,000.00 - Fund No. 4042-Street & Traffic Control and Storm Drainage DDSRF (Supported by Ad Valorem Tax)

### **Contact Information:**

Thomas A. Artz, P.E.  
Managing Engineer  
Transportation and Drainage Operations  
Phone: 832-395-2222

**ATTACHMENTS:**

**Description**

Map

Agreement

SAP Documents

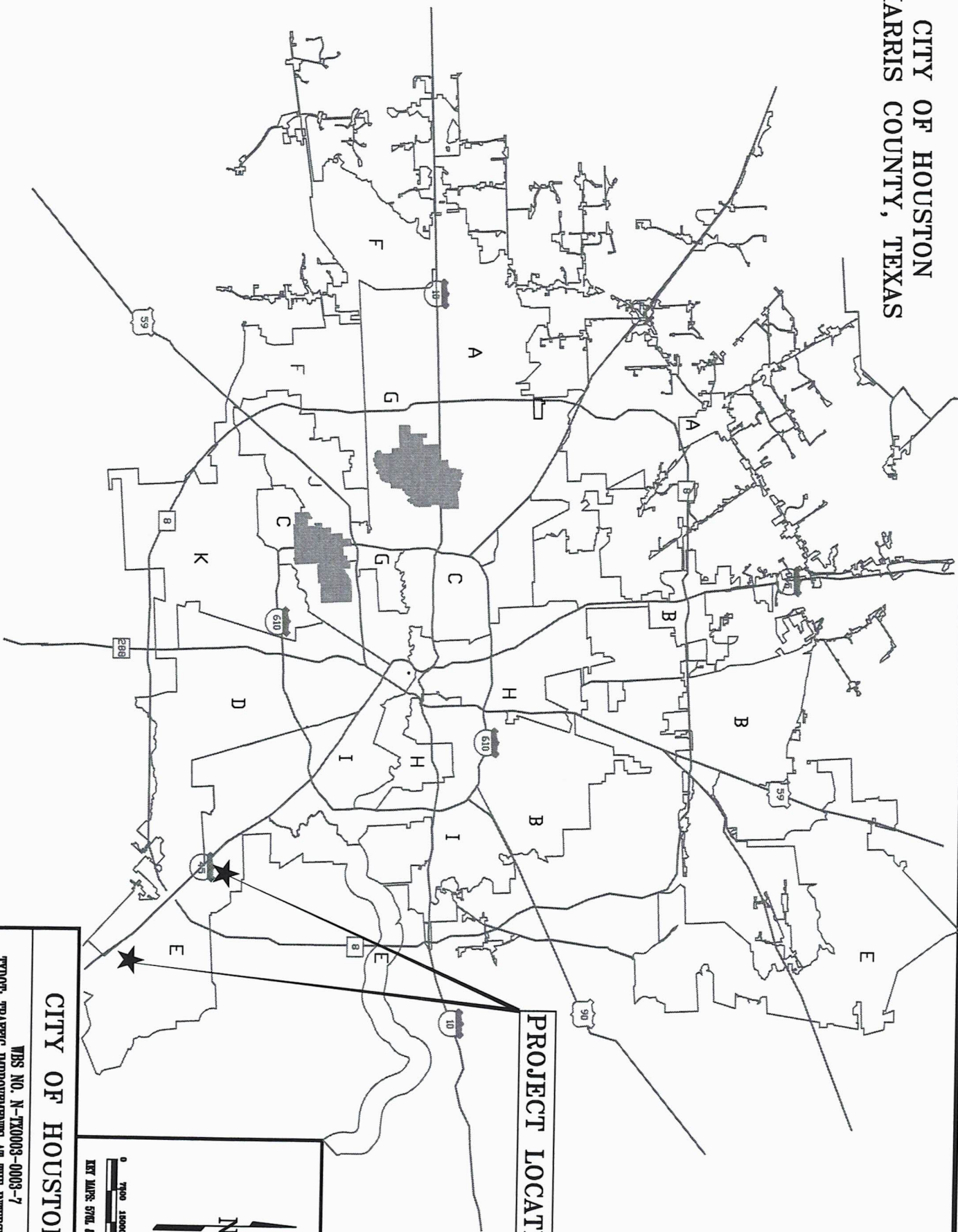
**Type**

Backup Material

Backup Material

Financial Information

# CITY OF HOUSTON HARRIS COUNTY, TEXAS



PROJECT LOCATIONS



CITY OF HOUSTON

WBS NO. N-170003-0003-7  
TDDOT: TRAFFIC IMPROVEMENTS AT THE INTERSECTIONS OF  
STATE HIGHWAY 3 AT SOUTH SHAWER ROAD AND  
STATE HIGHWAY 3 AT FM 2351 (CLEAR LAKE CITY BOULEVARD)  
COUNCIL DISTRICT "E"







**COUNCIL  
DISTRICT  
"D"**

**COUNCIL  
DISTRICT  
"E"**

**COUNCIL  
DISTRICT  
"E"**

**PROJECT  
LOCATION**

**LEGEND:**

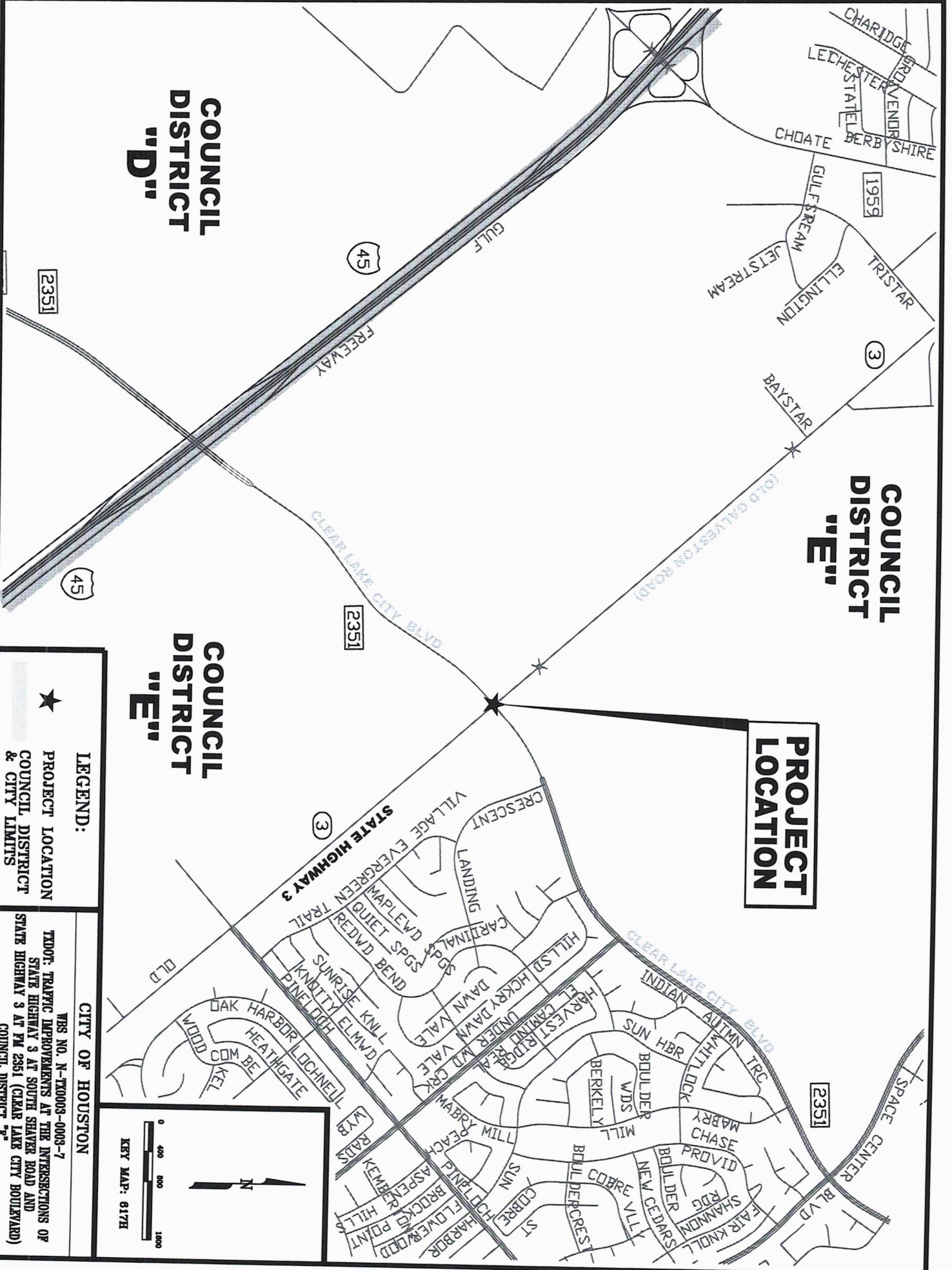
★  
PROJECT LOCATION  
COUNCIL DISTRICT  
& CITY LIMITS

**CITY OF HOUSTON**

WBS NO. N-TX0003-0003-7  
TDOF: TRAFFIC IMPROVEMENTS AT THE INTERSECTIONS OF  
STATE HIGHWAY 3 AT SOUTH SLAYER ROAD AND  
STATE HIGHWAY 3 AT FM 2351 (CLEAR LAKE CITY BOULEVARD)  
COUNCIL DISTRICT "E"

0 400 800 1600  
KEY MAP: 617H

N







## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ETJ

Item Creation Date: 2/13/2019

HPW - 20WR120 – Treated Water Supply Contract Harris  
County Municipal Utility District No. 148

Agenda Item#: 59.

### **Summary:**

ORDINANCE approving and authorizing Water Supply Contract for Treated Water between the City of Houston and **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 148**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 24 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Treated Water Supply Contract between the City of Houston and Harris County Municipal Utility District No. 148.

**RECOMMENDATION:** The Treated Water Supply Contract between the City of Houston and Harris County Municipal Utility District No. 148 be approved.

**SPECIFIC EXPLANATION:** Harris County Municipal Utility District No. 148 has been receiving City water under an existing contract that was approved by Houston City Council on December 2, 2009, by Ordinance 2009-1161. The District has requested an increase to the minimum monthly amount of water it can be supplied from Houston. This new agreement sets the initial minimum monthly contract amount at 7 million gallons per month and the maximum at 16.27 million gallons per month. Additionally, the new agreement moves the district into the new standard water supply contract form. The contract charges rates for treated water as specified in the City of Houston Code of Ordinances, Section 47-61(f)(3). The base rate is currently \$3.064 per thousand gallons and the district will also pay impact fees.

Houston Public Works recommends the Treated Water Supply Contract be approved.

---

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

### **Prior Council Action:**

Ordinance No. 2009-1161, dated 12/02/2009

**Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

**ATTACHMENTS:****Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 2/13/2019

HPW - 20WR120 – Treated Water Supply Contract Harris County Municipal Utility District  
No. 148

Agenda Item#:

### **Background:**

**SUBJECT:** Treated Water Supply Contract between the City of Houston and Harris County Municipal Utility District No. 148.

**RECOMMENDATION:** The Treated Water Supply Contract between the City of Houston and Harris County Municipal Utility District No. 148 be approved.

**SPECIFIC EXPLANATION:** Harris County Municipal Utility District No. 148 has been receiving City water under an existing contract that was approved by Houston City Council on December 2, 2009, by Ordinance 2009-1161. The District has requested an increase to the minimum monthly amount of water it can be supplied from Houston. This new agreement sets the initial minimum monthly contract amount at 7 million gallons per month and the maximum at 16.27 million gallons per month. Additionally, the new agreement moves the district into the new standard water supply contract form. The contract charges rates for treated water as specified in the City of Houston Code of Ordinances, Section 47-61(f)(3). The base rate is currently \$3.064 per thousand gallons and the district will also pay impact fees.

Houston Public Works recommends the Treated Water Supply Contract be approved.

Carol Ellinger Haddock, P. E.  
Director  
Houston Public Works

### **Prior Council Action:**

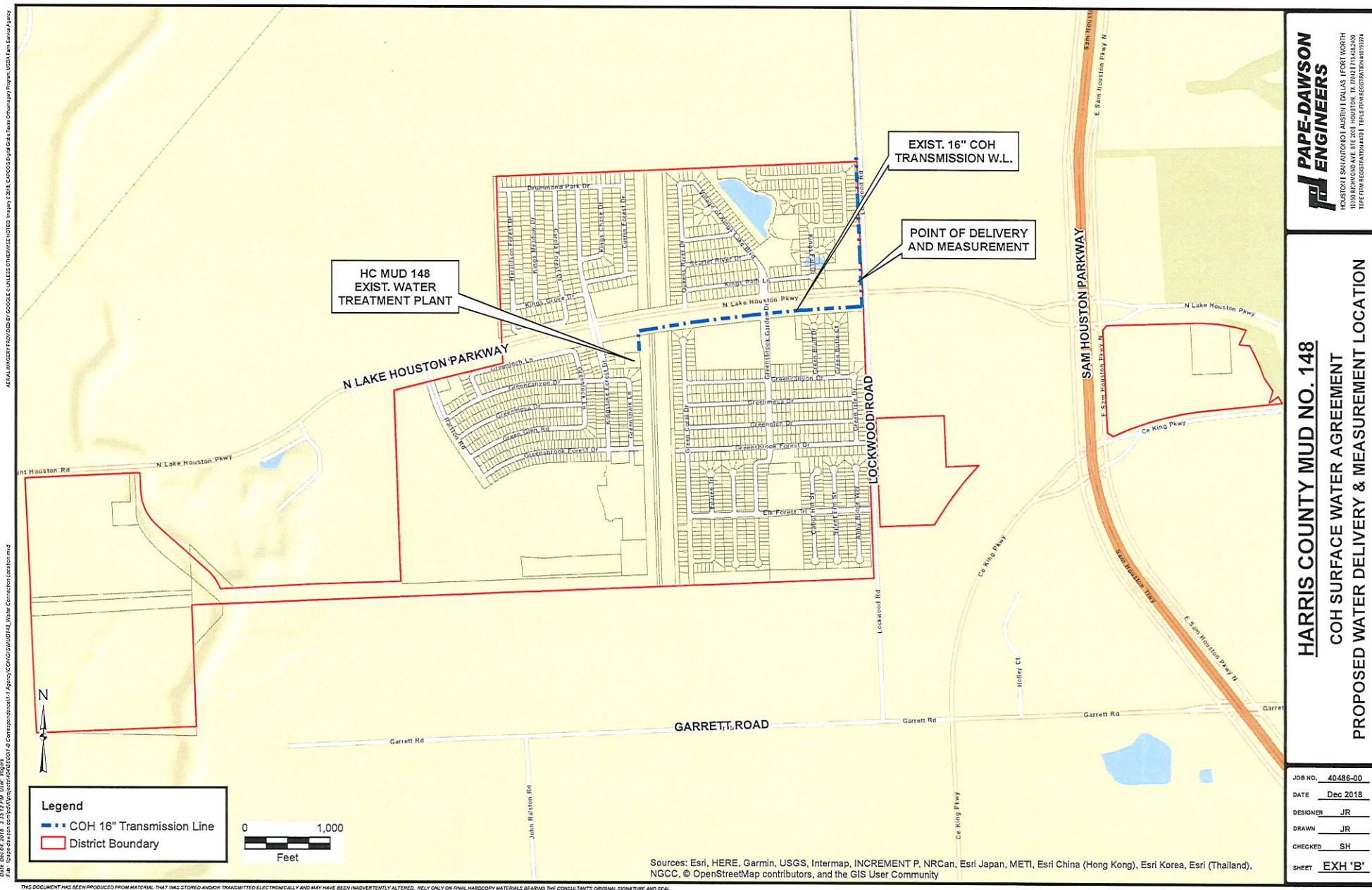
Ordinance No. 2009-1161, dated 12/02/2009

### **Contact Information:**

Sharon Citino, J.D.  
Planning Director  
Houston Water  
Phone: (832) 395-2712

### **ATTACHMENTS:**

Description	Type
Maps	Backup Material
Draft Agreement Part 1	Backup Material
Draft Agreement Part 2	Backup Material
Prior Council Action	Backup Material



**PAPE-DAWSON  
ENGINEERS**

HOUSTON | SAN ANTONIO | AUSTIN | DALLAS | FORT WORTH  
10350 RICHMOND AVE. STE. 200 | HOUSTON, TX 77042 | 713.438.2600  
TSPE FILM REGISTRATION #A70 | TEPFL FILM REGISTRATION 10191974

**HARRIS COUNTY MUD NO. 148**  
COH SURFACE WATER AGREEMENT  
PROPOSED WATER DELIVERY & MEASUREMENT LOCATION

JOB NO. 40486-00  
DATE Dec 2018  
DESIGNER JR  
DRAWN JR  
CHECKED SH  
SHEET EXH 'B'



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District C

Item Creation Date: 2/8/2019

HPW - 20UPA379 3120 Buffalo Speedway Associates -  
MSD

Agenda Item#: 60.

### **Summary:**

MUNICIPAL Setting Designation Ordinance prohibiting the use of designated groundwater beneath a tract of land containing 10.71 acres commonly known as 3120 Buffalo Speedway, Houston, Harris County, Texas; supporting issuance of a Municipal Setting Designation by the Texas Commission on Environmental Quality at the request of 3120 Buffalo Speedway Associates, LP - **DISTRICT C - COHEN**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 25 on Agenda of March 20, 2019

### **Background:**

In 2003, the Texas Legislature authorized the creation of Municipal Setting Designations (MSD), which designate an area in which the use of contaminated groundwater is prohibited for use as potable water. The law is administered by the Texas Commission on Environmental Quality (TCEQ) and requires local City support to designate an MSD. The intent of the legislation is to encourage redevelopment of vacant or abandoned properties while protecting public health. On August 22, 2007, City Council approved an ordinance amending Chapter 47 of the Code of Ordinances by adding Article XIII relating to groundwater, which provides a process to support or not support an MSD application to the State (ordinance amended 7/14/2010).

**3120 Buffalo Speedway Associates, LP Application:** 3120 Buffalo Speedway Associates, LP is seeking a Municipal Setting Designation (MSD) for 10.71 acres of land located at 3120 Buffalo Speedway, Houston, TX 77098. The contamination consists of tetrachloroethene and trichloroethene. The site was formerly occupied by the Exxon Upstream Research Center from the 1950s to 2015. The Exxon facility was decommissioned in 2015 and has been vacant since. All above ground structures were demolished in 2017. A licensed Professional Geologist has certified that the area of contamination has been thoroughly investigated, is fully delineated and is stable.

3120 Buffalo Speedway Associates, LP is seeking an MSD for this property to restrict access to groundwater to protect the public against possible exposure to the contaminants. There is a public drinking water supply system that meets state requirements that supplies or is capable of supplying drinking water to the MSD property and all properties within one-half mile of the MSD property. A public meeting was held on December 6, 2018 at the Houston Permitting Center, and a public hearing was held on January 17, 2019 during the Regulation and Neighborhood Affairs Council

Committee. Both meetings are necessary steps prior to City Council's consideration of support.

**Recommendations:** It is recommended that City Council adopt a Municipal Setting Designation (MSD) ordinance prohibiting the use of designated groundwater at the 3120 Buffalo Speedway Associates, LP site located at 3120 Buffalo Speedway, Houston, TX 77098, and support issuance of an MSD by the Texas Commission on Environmental Quality.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 2/8/2019

HPW - 20UPA379 3120 Buffalo Speedway Associates

Agenda Item#:

### **Background:**

In 2003, the Texas Legislature authorized the creation of Municipal Setting Designations (MSD), which designate an area in which the use of contaminated groundwater is prohibited for use as potable water. The law is administered by the Texas Commission on Environmental Quality (TCEQ) and requires local City support to designate an MSD. The intent of the legislation is to encourage redevelopment of vacant or abandoned properties while protecting public health. On August 22, 2007, City Council approved an ordinance amending Chapter 47 of the Code of Ordinances by adding Article XIII relating to groundwater, which provides a process to support or not support an MSD application to the State (ordinance amended 7/14/2010).

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3120 Buffalo Speedway Associates, LP is seeking an MSD for this property to restrict access to groundwater to protect the public against possible exposure to the contaminants. There is a public drinking water supply system that meets state requirements that supplies or is capable of supplying drinking water to the MSD property and all properties within one-half mile of the MSD property. A public meeting was held on December 6, 2018 at the Houston Permitting Center, and a public hearing was held on January 17, 2019 during the Regulation and Neighborhood Affairs Council Committee. Both meetings are necessary steps prior to City Council's consideration of support.

**Recommendations:** It is recommended that City Council adopt a Municipal Setting Designation (MSD) ordinance prohibiting the use of designated groundwater at the 3120 Buffalo Speedway Associates, LP site located at 3120 Buffalo Speedway, Houston, TX 77098, and support issuance of an MSD by the Texas Commission on Environmental Quality.

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

### **Contact Information:**

Yvonne Forrest Deputy Director 832-395-2847

### **ATTACHMENTS:**

Description	Type
RCA Attachments #2018-117-BSA	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District A

Item Creation Date: 2/13/2019

HPW 20PDP12 2016 FMA Elevation grant 5441 Judalon  
Lane

Agenda Item#: 61.

### **Summary:**

ORDINANCE approving and authorizing contract between the City and the Property Owner(s) at 5441 Judalon Lane, Houston, Texas 77056 for Flood Mitigation Assistance Home Elevation Project to be performed by **ARKITEKTURA DEVELOPMENT INC**; providing a maximum contract amount - \$257,308.58 - Grant Fund - **DISTRICT A - STARDIG**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 26 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5441 Judalon Lane, Houston, Texas 77056 for the disbursement of funds from the Texas Water Development Board under the FEMA Flood Mitigation Assistance Grant.

**RECOMMENDATION: (SUMMARY)** Adopt an ordinance approving and authorizing a Homeowner Agreement for the 2016 Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5441 Judalon Lane, Houston, Texas 77056 and disburse funds.

**PROJECT NOTICE/JUSTIFICATION:** The 2016 Flood Mitigation Assistance Grant for 40 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners.

On September 28, 2016, City Council passed Ordinance No. 2016-0735 approving an agreement between the City of Houston and Texas Water Development Board for administering the Grant and to receive funds as sub-applicant from the Texas Water Development Board for reimbursement of the cost to complete the elevation of the flood-prone homes up to \$12,364,111.50 for 40 approved homes.

**DESCRIPTION:** This project consists of elevating the home at least 12-inches above the base flood elevation.

**LOCATION: The Property is located in Key Map Grid 531 R**

**SCOPE OF THIS AGREEMENT:** The City entered into an Agreement with Texas Water Development Board to administer the Grant to complete the elevation of 40 flood-prone homes.



The City is to enter into an Agreement with the Homeowner for the performance of the elevation work.

The pre-qualified elevation contractor Arkitektura Development Inc. was selected by the homeowner and has entered an Agreement for Flood Mitigation Assistance Home Elevation Project with the Contractor for a bid amount of \$232,730.63. The Contractor is responsible for the elevation services required to perform and complete the project per the approved scope of work, as outlined in Exhibit A of the Agreement. The homeowner is responsible for the work performed by the Contractor however the City of Houston will provide inspection construction management, administrative oversight and Invoice approval and fund disbursements directly to the Contractor on behalf of the property owner.

The total construction cost includes the bid amount (\$232,730.63), inspection and survey fee (\$5,000.00), and lodging (\$7,392.00) totaling \$245,122.63. Per the terms of the Agreement, the Grant will be responsible for 100% of the construction cost.

The City's administrative and construction management costs were calculated and assessed for the approved 40 homes. The City's Administrative contribution is \$551.30 and the Grant and Project Management contribution is \$11,634.65.

The residence is being elevated 3 feet above its current level to conform with the current City of Houston Floodplain Ordinance requiring structures to be 2 foot above the 500 year flood level.

**M/WBE:** The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

**PROJECT COSTS:** The total project cost is \$257,308.58 to be allocated as follows:

	Cost	Grant Share	Homeowner Share	City of Houston
Bid Amount	\$232,730.63	\$232,730.63	\$0.00	\$ 0.00
Subcontractor/Inspector	\$ 5,000.00	\$ 5,000.00	\$0.00	\$ 0.00
Temporary Lodging maximum 56 nights	\$ 7,392.00	\$ 7,392.00	\$0.00	\$ 0.00
Administration/Project Management	\$ 12,185.95	\$ 11,634.65	\$0.00	\$ 551.30
Total Project Cost	\$257,308.58	\$256,757.28	\$0.00	\$ 551.30

City will invoice for reimbursement of actual costs up to the not-to-exceed maximum Grant approved budget amount of \$285,381.50. Funding does not include the City's Administrative Contribution.

**ACTION RECOMMENDED:** It is recommended that the City Council adopt an ordinance approving and authorizing the Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5441 Judalon Lane, Houston, Texas 77056 and allocate a not-to-exceed maximum Grant approved budget amount of \$285,381.50 for this property.

**FISCAL NOTE:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2016-0735, Date 09-28-2016

**Amount of Funding:**

Total amount: \$257,308.58

\$256,757.28 Fund 5030 – Federal State Local -Pass Through Fund

\$ 551.30 Fund 8300 – Water & Sewer System Operating Fund

**Contact Information:**

Jedediah Greenfield  
Deputy Assistant Director, Grant Management  
(832)395-3218

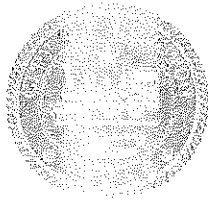
**ATTACHMENTS:**

**Description**

Signed Coversheet  
Map

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District A

Item Creation Date: 2/13/2019

HPW20PDP12 2016 FMA Elevation grant 5441 Judalon Lane

Agenda Item#:

### **Background:**

**SUBJECT:** Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5441 Judalon Lane, Houston, Texas 77056 for the disbursement of funds from the Texas Water Development Board under the FEMA Flood Mitigation Assistance Grant.

**RECOMMENDATION: (SUMMARY)** Adopt an ordinance approving and authorizing a Homeowner Agreement for the 2016 Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5441 Judalon Lane, Houston, Texas 77056 and disburse funds.

**PROJECT NOTICE/JUSTIFICATION:** The 2016 Flood Mitigation Assistance Grant for 40 flood-prone homes was awarded to the City of Houston on the behalf of the homeowners. On September 28, 2016, City Council passed Ordinance No. 2016-0735 approving an agreement between the City of Houston and Texas Water Development Board for administering the Grant and to receive funds as sub-applicant from the Texas Water Development Board for reimbursement of the cost to complete the elevation of the flood-prone homes up to \$12,364,111.50 for 40 approved homes.

**DESCRIPTION:** This project consists of elevating the home at least 12-inches above the base flood elevation.

**LOCATION: The Property is located in Key Map Grid 531 R.**

**SCOPE OF THIS AGREEMENT:** The City entered into an Agreement with Texas Water Development Board to administer the Grant to complete the elevation of 40 flood-prone homes. The City is to enter into an Agreement with the Homeowner for the performance of the elevation work.

The pre-qualified elevation contractor Arkitektura Development Inc. was selected by the homeowner and has entered an Agreement for Flood Mitigation Assistance Home Elevation Project with the Contractor for a bid amount of \$232,730.63. The Contractor is responsible for the elevation services required to perform and complete the project per the approved scope of work, as outlined in Exhibit A of the Agreement. The homeowner is responsible for the work performed by the Contractor however the City of Houston will provide inspection construction management, administrative oversight and Invoice approval and fund disbursements directly to the Contractor on behalf of the property owner.

The total construction cost includes the bid amount (\$232,730.63), inspection and survey fee (\$5,000.00), and lodging (\$7,392.00) totaling \$245,122.63. Per the terms of the Agreement, the Grant will be responsible for 100% of the construction cost.

The City's administrative and construction management costs were calculated and assessed for the approved 40 homes. The City's Administrative contribution is \$551.30 and the Grant and Project Management contribution is \$11,634.65.

The residence is being elevated 3 feet above its current level to conform with the current City of Houston Floodplain Ordinance requiring structures to be 2 foot above the 500 year flood level.

**M/WBE:** The Contractor under this Agreement was encouraged but not required to participate in the City's M/WBE Program, because it involves the use of federal funds and is subject to specific contract rules of the federal government for this Grant.

**PROJECT COSTS:** The total project cost is \$257,308.58 to be allocated as follows:

	Cost	Grant Share	Homeowner Share	City of Houston
Bid Amount	\$232,730.63	\$232,730.63	\$0.00	\$ 0.00
Subcontractor/Inspector	\$ 5,000.00	\$ 5,000.00	\$0.00	\$ 0.00
Temporary Lodging maximum 56 nights	\$ 7,392.00	\$ 7,392.00	\$0.00	\$ 0.00
Administration/Project Management	\$ 12,185.95	\$ 11,634.65	\$0.00	\$ 551.30
Total Project Cost	\$257,308.58	\$256,757.28	\$0.00	\$ 551.30

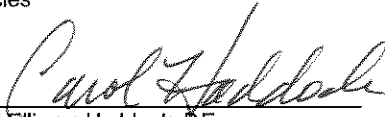
City will invoice for reimbursement of actual costs up to the not-to-exceed maximum Grant approved budget amount of \$285,381.50. Funding does not include the City's Administrative Contribution.

**ACTION RECOMMENDED:** It is recommended that the City Council adopt an ordinance approving and authorizing the Homeowner Agreement for Flood Mitigation Assistance Home Elevation Project between the City of Houston and the property owner at 5441 Judalon Lane, Houston, Texas 77056 and allocate a not-to-exceed maximum Grant approved budget amount of \$285,381.50 for this property.

**FISCAL NOTE:**

No Fiscal Note is required on grant items.

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies



Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

**Prior Council Action:**

Ordinance 2016-0735, Date 09-28-2016

**Amount of Funding:**

Total amount: \$257,308.58

\$256,757.28 Fund 5030 – Federal State Local -Pass Through Fund

\$ 551.30 Fund 8300 – Water & Sewer System Operating Fund

**Contact Information:**

Jedediah Greenfield  
Deputy Assistant Director, Grant Management  
(832)395-3218

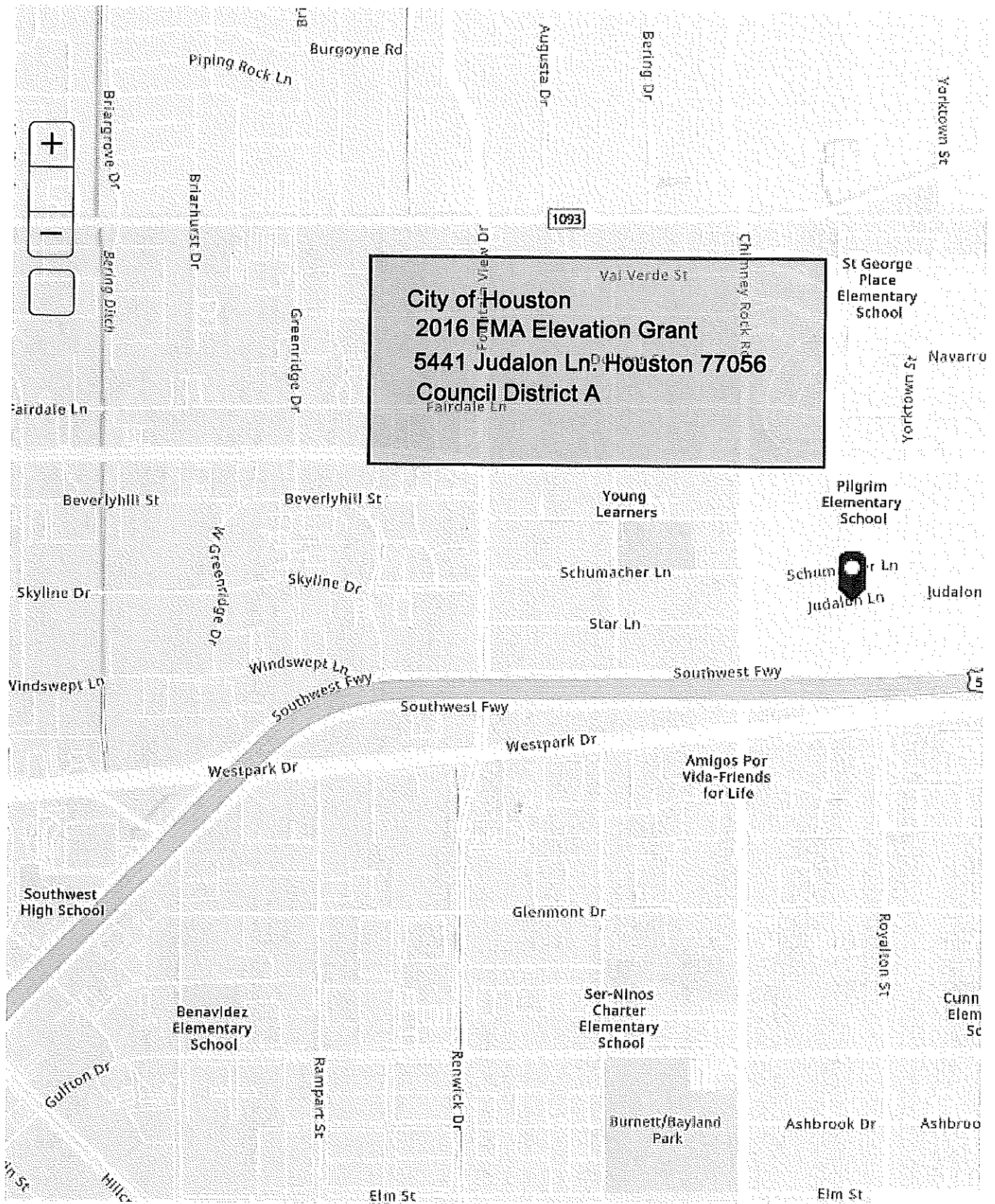
**ATTACHMENTS:**

**Description**

Map  
Affidavit of Ownership  
Tax Report  
Prior council action  
Funding Docs

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/12/2019

H28688 - Journey and Wait Time Services - ORDINANCE

Agenda Item#: 62.

### **Summary:**

ORDINANCE approving and authorizing sole source contract between the City of Houston and **NEC CORPORATION OF AMERICA** for Journey and Wait Time Services for the Houston Airport System; providing a maximum contract amount - 3 Years - \$450,000.00 - Enterprise Fund

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 27 on Agenda of March 20, 2019

### **Background:**

**Sole Source for S78 - H28688 – Approve an ordinance awarding a sole source contract to NEC Corporation of America in the amount not to exceed \$450,000.00 for Journey and Wait Time Services for Houston Airport System.**

### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that the City Council approve an ordinance awarding a **three-year** sole source contract to **NEC Corporation of America** in the amount not to exceed **\$450,000.00** for Journey and Wait Time Services for the Houston Airport System.

This is a managed services expansion of the NEC's current installed NeoFace watch solution at George Bush Intercontinental (IAH) Federal Inspection Services (FIS) facility. The current system is utilized to monitor processing times for passengers arriving from international originations through Passport Control, Customs, and the Re-Check Passenger Checkpoint and traveling on to domestic locations.

The scope of work requires the contractor to provide all labor, materials, and supervision of all licensing, processing hardware and software, configuration, monitoring, support and management of the solution for all domestic passenger screening checkpoints at George Bush Intercontinental Airport/Houston (IAH), William P. Hobby (HOU) as well as the Houston Federal Inspection Services Facility (HOU FIS). Houston Airport System will provide the cameras and leverage existing conduit, cable, and network infrastructure already installed. The current base of 10 cameras will be expanded by an estimated additional 32-34 cameras. All tasks will be performed by the system manufacturer and developer at NEC Corporation of America.

NEC Corporation of America is the sole manufacture/developer of the software application and the only authorized vendor capable of supporting the expansion of the installed system base.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source because of patents, copyrights, secrete processes, or natural monopolies" of the Texas Local Government Code for exempt procurements.

**M/WBE Participation:**

M/WBE Zero Percentage Goal approved by Houston Airport System Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. The bid was not solicited because the department is utilizing a sole source contractor for the purchase.

**Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Airport System	\$150,000.00	\$300,000.00	\$450,000.00

**Amount of Funding:**

**\$450,000.00**

HAS-Revenue Fund

Fund No.: 8001

**Contact Information:**

NAME:	DEPARTMENT/ DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Katie Moore, Sr. Procurement Specialist	FIN/SPD	(832) 393-8710
Todd Curry, Chief Municipal Affairs Officer	HAS	(281) 233-1896

**ATTACHMENTS:**

Description	Type
H28688-_Journey_and_Wait_Time_Services	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/12/2019

H28688 - Journey and Wait Time Services - ORDINANCE

Agenda Item#:

### **Background:**

**Sole Source for S78 - H28688 – Approve an ordinance awarding a sole source contract to NEC Corporation of America in the amount not to exceed \$450,000.00 for Journey and Wait Time Services for Houston Airport System.**

### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that the City Council approve an ordinance awarding a **three-year** sole source contract to NEC **Corporation of America** in the amount not to exceed **\$450,000.00** for Journey and Wait Time Services for the Houston Airport System.

This is a managed services expansion of the NEC's current installed NeoFace watch solution at George Bush Intercontinental (IAH) Federal Inspection Services (FIS) facility. The current system is utilized to monitor processing times for passengers arriving from international originations through Passport Control, Customs, and the Re-Check Passenger Checkpoint and traveling on to domestic locations.

The scope of work requires the contractor to provide all labor, materials, and supervision of all licensing, processing hardware and software, configuration, monitoring, support and management of the solution for all domestic passenger screening checkpoints at George Bush Intercontinental Airport/Houston (IAH), William P. Hobby (HOU) as well as the Houston Federal Inspection Services Facility (HOU FIS). Houston Airport System will provide the cameras and leverage existing conduit, cable, and network infrastructure already installed. The current base of 10 cameras will be expanded by an estimated additional 32-34 cameras. All tasks will be performed by the system manufacturer and developer at NEC Corporation of America.

NEC Corporation of America is the sole manufacture/developer of the software application and the only authorized vendor capable of supporting the expansion of the installed system base.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source because of patents, copyrights, secrete processes, or natural monopolies" of the Texas Local Government Code for exempt procurements.

### **M/WBE Participation:**

M/WBE Zero Percentage Goal approved by Houston Airport System Office of Business Opportunity.

### **Pay or Play Program:**

The proposed contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City Contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. The bid was not solicited because the department is utilizing a sole source contractor for the purchase.

### **Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

*Jerry Adams*

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Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Airport System	\$150,000.00	\$300,000.00	\$450,000.00



**Amount of Funding:**

**\$450,000.00**  
HAS-Revenue Fund  
Fund No.: 8001

**Contact Information:**

NAME:	DEPARTMENT/ DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Katie Moore, Sr. Procurement Specialist	FIN/SPD	(832) 393-8710
Todd Curry, Chief Municipal Affairs Officer	HAS	(281) 233-1896

**ATTACHMENTS:**

Description	Type
OBO Waiver	Backup Material
Sole Source Justification	Backup Material
Delinquent Tax Report	Backup Material
Form B - Fair Campaign Ordinance	Backup Material
Certificate of Fund	Backup Material
Form A - Fair Campaign Ordinance	Backup Material
Affidavit of ownership	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 8/9/2018

### T26470 - Incident Management System (GCR, INC.) - ORDINANCE

Agenda Item#: 63.

#### **Summary:**

ORDINANCE approving and authorizing Professional Services Contract between the City of Houston and **GCR, INC** for an Incident Management System for the Houston Airport System; establishing a maximum contract amount - 3 Years with two one-year options - \$534,407.00 - Enterprise Fund

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 28 on Agenda of March 20, 2019

#### **Background:**

**Request for Proposal received March 27, 2018 for S33-T26470 - Approve an ordinance awarding a professional services contract to GCR, Inc. in the amount not to exceed \$534,407.00 for an Incident Management System for the Houston Airport System.**

#### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract, with two one-year options** to **GCR, Inc.** in the amount not to exceed **\$534,407.00** for an Incident Management System for the Houston Airport System. The Director of the Houston Airport System and/or The Chief Procurement Officer may terminate this contract at any time upon thirty (30) days written notice to the contractor.

The scope of work requires the contractor to develop and implement a system that can provide (but not limited to) the following:

- A centralized dispatch tool in response to events occurring at Bush Intercontinental, Hobby and Ellington Field airports;
- Mobile capabilities, including ability to share images and videos, for purposes of communicating with field responders;
- Geographic interface for purposes of identifying locations and sharing incident or responder locations;
- An incident dashboard to view and track incidents at all three airports;
- Reporting, including the ability to generate ad hoc reports along with a mechanism for exporting incident metrics and details for further analysis.

The Request for Proposal (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. As a result, proposals were received from: Application Software Technology, LLC (AST), GCR, Inc., Girikon, Veoci (Grey Wall Software), Precision Task Group, SAAB Sensis

Corporation, Service9 Solutions, LLC., SoftHQ, Inc., UR International, Inc., Vertiba, LLC, and Virtual Intelligence Providers, LLC (VIP). The evaluation committee consisted of members from the Houston Airport System and Houston Police Department.

The proposals were evaluated based upon the following criteria:

1. Responsiveness
2. Technical Competence
3. Price Proposal

GCR, Inc. received the highest overall score and is well qualified to provide the required services as outlined in the RFP.

**M/WBE Subcontracting:**

Zero-Percentage Goal document approved by the HAS Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First (HHF):**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, GCR, Inc. is not a designated HHF company, but they were the successful awardee without application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY 2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Airport System	\$199,219.00	\$335,188.00	\$534,407.00

**Amount of Funding:**

\$534,407.00

HAS- Revenue Fund

Fund No.: 8001

**Contact Information:**

NAME:

DEPARTMENT/  
DIVISION

PHONE

Brenda Chagoya, Division Manager

HITS

(832) 393-8723

Conley Jackson, Sr. Procurement Specialist

FIN/SPD

(832) 393-8733

Todd Curry, Chief Municipal Affairs Officer

HAS

(281) 233-1896

**ATTACHMENTS:**

**Description**

T26470\_-\_Incident\_Management System

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date: 8/9/2018

T26470 - Incident Management System -ORDINANCE

Agenda Item#: 42.

### **Summary:**

### **Background:**

**Request for Proposal received March 27, 2018 for S33-T26470 - Approve an ordinance awarding a professional services contract to GCR, Inc. in the amount not to exceed \$534,407.00 for an Incident Management System for the Houston Airport System.**

### **Specific Explanation:**

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract, with two one-year options to GCR, Inc.** in the amount not to exceed **\$534,407.00** for an Incident Management System for the Houston Airport System. The Director of the Houston Airport System and/or The Chief Procurement Officer may terminate this contract at any time upon thirty (30) days written notice to the contractor.

The scope of work requires the contractor to develop and implement a system that can provide (but not limited to) the following:

- A centralized dispatch tool in response to events occurring at Bush Intercontinental, Hobby and Ellington Field airports;
- Mobile capabilities, including ability to share images and videos, for purposes of communicating with field responders;
- Geographic interface for purposes of identifying locations and sharing incident or responder locations;
- An incident dashboard to view and track incidents at all three airports;
- Reporting, including the ability to generate ad hoc reports along with a mechanism for exporting incident metrics and details for further analysis.

The Request for Proposal (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. As a result, proposals were received from: Application Software Technology, LLC (AST), GCR, Inc., Girikon, Veoci (Grey Wall Software), Precision Task Group, SAAB Sensis Corporation, Service9 Solutions, LLC., SoftHQ, Inc., UR International, Inc., Vertiba, LLC, and Virtual Intelligence Providers, LLC (VIP). The evaluation committee consisted of members from the Houston Airport System and Houston Police Department.

The proposals were evaluated based upon the following criteria:

1. Responsiveness
2. Technical Competence
3. Price Proposal

GCR, Inc. received the highest overall score and is well qualified to provide the required services as outlined in the RFP.

### **M/WBE Subcontracting:**

Zero-Percentage Goal document approved by the HAS Office of Business Opportunity.

### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

### **Hire Houston First (HHF):**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, GCR, Inc. is not a designated HHF company, but they were the successful awardee without application of the HHF preference.

### **Fiscal Note:**

Funding for this item is included in the FY 2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:  
*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

DS  
*tl*

DocuSigned by:  
*Mario Diaz*  
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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Airport System	\$199,219.00	\$335,188.00	\$534,407.00

**Amount of Funding:**  
**\$534,407.00**  
HAS- Revenue Fund  
Fund No.: 8001

**Contact Information:**

NAME:	DEPARTMENT/ DIVISION	PHONE
Brenda Chagoya, Division Manager	HITS	(832) 393-8723
Conley Jackson, Sr. Procurement Specialist	FIN/SPD	(832) 393-8733
Todd Curry, Chief Municipal Affairs Officer	HAS	(281) 233-1896

**ATTACHMENTS:**

Description	Type
Form B	Backup Material
Fair Campaign	Backup Material
MWBE	Backup Material
Rev funding for Incident Management System - 03-04-19	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 11/1/2018

### T26500 - Vital Electronic Statistics Queuing Solution (QLESS, INC.)- ORDINANCE

Agenda Item#: 64.

#### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **QLESS, INC** for Vital Statistics Electronic Queuing Solution for the Houston Health Department; providing a maximum contract amount - 3 Years with two one-year options - \$150,000.00 - Health Special Revenue Fund

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 29 on Agenda of March 20, 2019

#### **Background:**

**Request for Proposals Received May 24, 2018 for S36-T26500 – Approve an ordinance awarding a Professional Services contract to QLess, Inc. in the amount not to exceed \$150,000.00 for a Vital Statistics Electronic Queuing Solution for the Houston Health Department.**

#### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract, with two one-year options**, to **QLess, Inc.** in the total amount not to exceed **\$150,000.00** for a vital statistics electronic queuing solution for the Houston Health Department. The Chief Procurement Officer or the Director of the Houston Health Department may terminate this contract at any time upon 30-days written notice to the contractor.

The scope of work requires the contractor to provide all labor, materials, equipment, and supervision required to provide the vital statistics electronic queuing solution, which provides a numbering system, both in person and via remote issuance, for customers waiting to purchase a birth or death certificate, and monitors wait time and service flow of customers.

The Request for Proposals (RFP) was advertised in accordance with the State of Texas bid laws, and as a result, proposals were received from four firms: ACF Technologies, Inc., QLess, Inc., Q-Matic Corporation, and Lavi Industries. The Evaluation Committee consisted of evaluators from the Houston Public Works and Houston Health Departments. The evaluation was based on the following criteria.

1. Responsiveness of Proposal
2. Technical Competence
3. Price

QLess, Inc. received the highest overall score and was deemed the best qualified to perform the required services as outlined in the RFP.

#### **MWBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

Document ID: 2018-05-24-001

**Pay or Play Program:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes opportunity for Houston businesses and supports job creation. In this case, QLess, Inc. does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division

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**Department Approval Authority**

**Estimated Spending Authority**

DEPARTMENT	FY2019	OUT-YEARS	TOTAL
Houston Health	\$50,000.00	\$100,000.00	\$150,000.00

**Amount of Funding:**

**\$150,000.00**

Health Special Revenue

Fund No.: 2002

**Contact Information:**

NAME:	DEPT./DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Valerie Player-Kaufman, Sr. Procurement Specialist	FIN/SPD	(832) 393-8749
Kellen Sweny, Registrar	HHD	(832) 393-4286

**ATTACHMENTS:****Description**

Coversheet signed by CPO for T26500

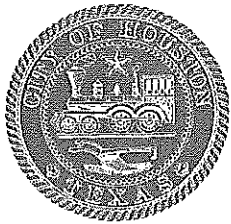
OBO Document - 0% Waiver

**Type**

Signed Cover sheet

Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 11/1/2018

T26500 - Vital Electronic Statistics Queuing Solution - ORDINANCE

Agenda Item#:

### **Background:**

Request for Proposals Received May 24, 2018 for S36-T26500 – Approve an ordinance awarding a Professional Services contract to QLess, Inc. in the amount not to exceed \$150,000.00 for a Vital Statistics Electronic Queuing Solution for the Houston Health Department.

### **Specific Explanation:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract, with two one-year options**, to QLess, Inc. in the total amount not to exceed \$150,000.00 for a vital statistics electronic queuing solution for the Houston Health Department. The Chief Procurement Officer or the Director of the Houston Health Department may terminate this contract at any time upon 30-days written notice to the contractor.

The scope of work requires the contractor to provide all labor, materials, equipment, and supervision required to provide the vital statistics electronic queuing solution, which provides a numbering system, both in person and via remote issuance, for customers waiting to purchase a birth or death certificate, and monitors wait time and service flow of customers.

The Request for Proposals (RFP) was advertised in accordance with the State of Texas bid laws, and as a result, proposals were received from four firms: ACF Technologies, Inc., QLess, Inc., Q-Matic Corporation, and Lavi Industries. The Evaluation Committee consisted of evaluators from the Houston Public Works and Houston Health Departments. The evaluation was based on the following criteria.

1. Responsiveness of Proposal
2. Technical Competence
3. Price

QLess, Inc. received the highest overall score and was deemed the best qualified to perform the required services as outlined in the RFP.

### **MWBE Participation:**

Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes opportunity for Houston businesses and supports job creation. In this case, QLess, Inc. does not meet the requirements for HHF designation; no HHF firms were within three percent.

### **Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

\_\_\_\_\_  
**Department Approval Authority**

**Estimated Spending Authority**

DEPARTMENT	FY2019	OUT-YEARS	TOTAL
Houston Health	\$50,000.00	\$100,000.00	\$150,000.00

**Amount of Funding:****\$150,000.00**

Health Special Revenue

Fund No.: 2002

**Contact Information:**

NAME:	DEPT./DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Valerie Player-Kaufman, Sr. Procurement Specialist	FIN/SPD	(832) 393-8749
Kellen Sweny, Registrar	HHD	(832) 393-4286

**ATTACHMENTS:****Description**Form A - Fair Campaign OrdinanceForm B - Fair Campaign OrdinanceDelinquent Tax ReportCertification FundsAffidavit of Ownership or ControlDepartment Award RecommendationPay or Play Acknowledgement / CertificationDurg Policy Compliance DeclarationCOI EndorsementsCertificate of Insurance1Certificate of Insurance2Form 1295**Type**

Backup Material

Backup Material

Backup Material

Financial Information

Backup Material

Backup Material

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**CITY OF HOUSTON**  
OFFICE  
BUSINESS OPPORTUNITY

**Goal Modification  
Request Form**

1. Date: 3/292018 2. Requesting Department: HHD 3. Solicitation Number: \_\_\_\_\_  
4. Solicitation Name: Vital Statistics Queuing System 5. Estimated Dollar Amount: \$ 150,000.00

6. Description of Solicitation (attach specifications/supporting documents):

Vital Statistics is seeking a queuing system to replace the one currently being used. The system will help manage the work flow in the area where residents purchase birth and death certificates.

**PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.**

- A. Previous contract (if any): Yes ☐ No ☐ B. Previous contract number: \_\_\_\_\_  
C. Goal on last contract \_\_\_\_\_ D. Was goal met? Yes ☐ No ☐  
E. If goal was not met, what percentage did the vendor achieve? \_\_\_\_\_ %  
F. Why wasn't goal achieved?

**SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.**

**1. WAIVER**

A. I am requesting a waiver of the MWSBE Goal: Yes ☒ No ☐

B. Reason for waiver: (Check one)

- ☐ A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy  
☐ If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)  
☐ MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or  
☒ Level of MWSBE availability would produce minimal MWSBE participation.  
☐ Other: \_\_\_\_\_

C. Detailed explanation for Waiver Reason: \_\_\_\_\_

The calculations submitted determined there is less than 1% MWBE participation. The only divisible portion of this project is the possibility of delivering the kiosks.

**2. COOPERATIVE OR INTER-LOCAL AGREEMENT**

A. Is this a Cooperative/Inter-Local agreement? Yes ☐ No ☐

B. If yes, please specify the name of the agreement: \_\_\_\_\_

C. Did the Department explore opportunities for using certified firms? Yes ☐ No ☐

D. Please explain how the department explored opportunities for using certified firms: \_\_\_\_\_

E. Please explain why the Department did not explore opportunities for using certified firms: \_\_\_\_\_



**CITY OF HOUSTON**  
OFFICE  
BUSINESS OPPORTUNITY

**Goal Modification  
Request Form**

**3. REDUCED GOAL** (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:  
Construction (34%) Professional Services (24%) Purchasing (11%)

Yes ☐ No ☒ If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

**4. GOAL REVISION AFTER ADVERTISEMENT**

A. I am requesting a revision of the MWSBE Goal that has already been advertised: Yes ☐ No ☐

B. Original goal: \_\_\_\_\_ C. Proposed new goal: \_\_\_\_\_ D. Advertisement date: \_\_\_\_\_

E. Will the project be re-advertised? Yes ☐ No ☐ F. Estimated dollar amount: \$ \_\_\_\_\_

G. Detailed reason for request: \_\_\_\_\_

Concurrence:

Wayne Kelley  
Requesting Department Initiator

4/12/2018  
Date

Michael Austin  
Department Director or Designee

4/12/2018  
Date

**FOR OBO OFFICE USE ONLY:**

**APPROVED:**

<u>Walter Henry</u>	<u>4/23/18</u>	<u>Non-Divisible</u>	<u>W-903</u>
OBO Deputy Director or Designee	Date	OBO Reason	Tracking #

**DENIED:**

OBO Deputy Director or Designee	Date	OBO Reason	Tracking #

**COMMENTS:**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 1/30/2019

E28908 - Integrated Land Management System -  
ORDINANCE (ROBUST SYSTEMS, INC.)

Agenda Item#: 65.

### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and **ROBUST SYSTEMS, INC.** for Maintenance, Support, Development, and Professional Services in connection with the Integrated Land Management System for Houston Public Works; providing a maximum contract amount - 3 Years with two one-year options - \$4,048,769.70 - Building Inspection Fund

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 30 on Agenda of March 20, 2019

### **Background:**

**Sole Source for S17- E28908 – Approve an ordinance awarding a sole source contract to Robust Systems, Inc. in the amount not to exceed \$4,048,769.70 for an integrated land management system for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year sole source contract with two one-year options** to **Robust Systems, Inc.** in the amount not to exceed **\$4,048,769.70** for the maintenance, support, and professional service for the Integrated Land Management System (ILMS) for the Houston Public Works (HPW). The Chief Procurement Officer may terminate this contract at any time upon 30 day written notice to the contractor.

The support of services requires the contractor to provide all supervision, professional services, labor, tools, equipment, permits, parts, expendable items, material, and supplies, necessary to maintain all support services to maintain the ILMS. The ILMS maintains the detail records of all inspections, certificates of occupancy and permits issued for all private construction projects in the City. Furthermore, the ILMS provides the ability for the respective HPW systems to interface with each other and with the systems outside the City through the internet. Access to the ILMS is also provided to the Neighborhoods Department, Legal Department, Fire Department, Police Department, Houston Health Department, and the Solid Waste Management Department. The various departments use the ILMS to review enforcement activities and the status of properties throughout the City. The contract allows for continued timely and responsive support from the contractor during the transition period to the City's new Permitting and Inspections system. Required changes will be limited to support continued integration with Electronic Plan Review (EPR) and Mobile Client applications, changes required to support ordinance or other legal changes, and changes required to support the migration of ILMS to

Infor CDR.

Under the terms of the contract, the contractor shall be required to provide the following services:

- Perform a technical review of the ILMS platform as needed to maintain current standards
- Design the security for web permit issuing interface
- Continue and extend to the City a non-exclusive, non-transferable, irrevocable, perpetual license to all software programs developed and installed on the ILMS system
- Provide support services during the operation hours of 5:30 A.M. – 8:30 P.M., Central Standard Time, Monday – Friday, excluding weekends and City Holidays
- Perform five (5) business days of on-site application review service and two (2) after-hours service calls for each annual maintenance cycle during the term of the contract.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) “a procurement of items that are available from only one source, including items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies” of the Texas Local Government Code for exempted procurements.

**M/WBE Participation:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

**Pay or Play:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

\_\_\_\_\_  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

\_\_\_\_\_  
**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Public Works	\$432,490.00	\$3,616,279.70	\$4,048,769.70

**Amount of Funding:**

**\$4,048,769.70**

Building Inspection Fund

Fund No.: 2301

**Contact Information:**

NAME:

DEPARTMENT/DIVISION

PHONE

Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3218
Brian Thornton, Information Coordinator	HPW	(832) 395-2032

# **ATTACHMENTS:**

## **Description**

Coversheet signed by CPO for E28908

## **Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 1/30/2019

E28908 - Integrated Land Management System - ORDINANCE

Agenda Item#:

### **Background:**

**Sole Source for S17- E28908 – Approve an ordinance awarding a sole source contract to Robust Systems, Inc. in the amount not to exceed \$4,048,769.70 for an integrated land management system for Houston Public Works.**

### **Specific Explanation:**

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year sole source contract with two one-year options to Robust Systems, Inc.** in the amount not to exceed **\$4,048,769.70** for the maintenance, support, and professional service for the Integrated Land Management System (ILMS) for the Houston Public Works (HPW). The Chief Procurement Officer may terminate this contract at any time upon 30 day written notice to the contractor.

The support of services requires the contractor to provide all supervision, professional services, labor, tools, equipment, permits, parts, expendable items, material, and supplies, necessary to maintain all support services to maintain the ILMS. The ILMS maintains the detail records of all inspections, certificates of occupancy and permits issued for all private construction projects in the City. Furthermore, the ILMS provides the ability for the respective HPW systems to interface with each other and with the systems outside the City through the internet. Access to the ILMS is also provided to the Neighborhoods Department, Legal Department, Fire Department, Police Department, Houston Health Department, and the Solid Waste Management Department. The various departments use the ILMS to review enforcement activities and the status of properties throughout the City. The contract allows for continued timely and responsive support from the contractor during the transition period to the City's new Permitting and Inspections system. Required changes will be limited to support continued integration with Electronic Plan Review (EPR) and Mobile Client applications, changes required to support ordinance or other legal changes, and changes required to support the migration of ILMS to Infor CDR.

Under the terms of the contract, the contractor shall be required to provide the following services:

- Perform a technical review of the ILMS platform as needed to maintain current standards
- Design the security for web permit issuing interface
- Continue and extend to the City a non-exclusive, non-transferable, irrevocable, perpetual license to all software programs developed and installed on the ILMS system
- Provide support services during the operation hours of 5:30 A.M. – 8:30 P.M., Central Standard Time, Monday – Friday, excluding weekends and City Holidays
- Perform five (5) business days of on-site application review service and two (2) after-hours service calls for each annual maintenance cycle during the term of the contract.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source, including items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempted procurements.

### **M/WBE Participation:**

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

### **Pay or Play:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

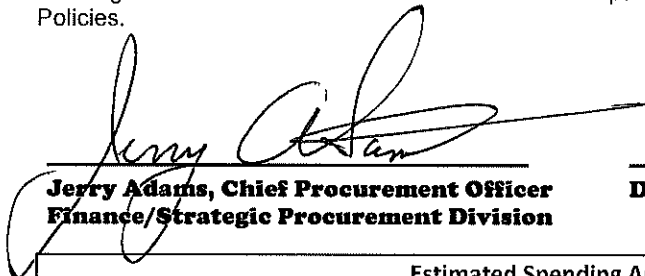


**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.



**Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division**

**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Public Works	\$432,490.00	\$3,616,279.70	\$4,048,769.70

**Amount of Funding:**

\$4,048,769.70

Building Inspection Fund

Fund No.: 2301

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Jedediah Greenfield, Assistant Director	HPW	(832) 395-3218
Brian Thornton, Information Coordinator	HPW	(832) 395-2032

**ATTACHMENTS:****Description**

Affidavit of Ownership

Fair Campaign

Clear Tax Report

Approved MWBE Document

Sole Source Justification

Financial Informaiton

Pay or Play

Form B

1295 Form

Coversheet signed by CPO for E28908

ILMS Contract

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Financial Information

Backup Material

Backup Material

Backup Material

Signed Cover sheet

Contract/Exhibit



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 9/5/2018

Q26450. 5 of 5 - Weed Mowing & Debris Removal (JUAREZ MOWING) - ORDINANCE

Agenda Item#: 66.

### **Summary:**

ORDINANCE awarding contract to **JUAREZ MOWING** for Weed Mowing & Debris Removal Services for the Department of Neighborhoods; providing a maximum contract amount - 3 Years with two one-year options - \$1,000,000.00 - General Fund

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 32 on Agenda of March 20, 2019

### **Background:**

**Formal Bids Received January 25, 2018 for S23-Q26450 - Approve an ordinance awarding a contract to Juarez Mowing in the total amount not to exceed \$1,000,000.00 for weed mowing and debris removal services for the Department of Neighborhoods.**

### **Specific Explanation**

The Director of the Department of Neighborhoods and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options** to **Juarez Mowing** in the total amount not to exceed **\$1,000,000.00** for weed mowing and debris removal services for Department of Neighborhoods (DON).

The scope of work requires the contractor to furnish all labor, materials, supplies, equipment, transportation and supervision necessary to mow grass, weeds, and underbrush. The contractor will also be required to remove all trash, debris, rubbish and municipal solid and special wastes, including bottles, cans, paper, tires, discarded appliances etc.

The Request for Qualifications (RFQ) was advertised in accordance with the requirements of the State of Texas bid laws. One hundred and twenty-four proposers downloaded the solicitation document from SPD's e-bidding website and as a result, qualification proposals were received from Cornerstone Maintenance and Landscaping, LLC, Jefferson Mowing, LLC, FAS Industries, LLC, THR Enterprises, Inc. and Juarez Mowing. The evaluation committee consisted of three evaluators from DON. The RFQ's were evaluated based upon the following criteria.

- Experience of Firm
- Licensed & Technical Competence
- Qualifications & Demonstrated Experience
- Evidence of Equipment

### **M/WDBE Subcontracting:**

The Request for Qualification was issued as a goal-oriented contract with a 20 % M/WBE participation level. Juarez Mowing has designated the below-named company as its certified M/WBE subcontractor.

SUBCONTRACTOR	TYPE OF WORK	AMOUNT	%
FAS Industries, Inc.	Mowing & debris removal	\$200,000.00	20%

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Juarez Mowing will pay into the contractor Responsibility Fund for their employees in compliance with City Policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and support job creation. In this case Juarez Mowing is a designated HHF company.

**Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore no Fiscal Note is required in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Department of Neighborhoods	\$140,000.00	\$860,000.00	\$1,000,000.00

**Amount of Funding:**

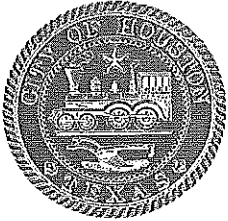
**\$1,000,000.00** - General Fund (1000)

**Contact Information:**

Name	Department/ Division	Phone
Richard Morris	FIN/SPD	(832) 393-8736
Roy Breaux	FIN/SPD	(832) 393-8728
Reggie Harris	DON	(832) 394-8918

**ATTACHMENTS:**

Description	Type
Coversheet signed by CPO for JUAREZ MOWING	Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/5/2018

Q26450. 5 of 5 - Weed Mowing & Debris Removal (JUAREZ MOWING) - ORDINANCE

Agenda Item#:

## **Background:**

Formal Bids Received January 25, 2018 for S23-Q26450 - Approve an ordinance awarding a contract to Juarez Mowing in the total amount not to exceed \$1,000,000.00 for weed mowing and debris removal services for the Department of Neighborhoods.

## **Specific Explanation**

The Director of the Department of Neighborhoods and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options** to Juarez Mowing in the total amount not to exceed \$1,000,000.00 for weed mowing and debris removal services for Department of Neighborhoods (DON).

The scope of work requires the contractor to furnish all labor, materials, supplies, equipment, transportation and supervision necessary to mow grass, weeds, and underbrush. The contractor will also be required to remove all trash, debris, rubbish and municipal solid and special wastes, including bottles, cans, paper, tires, discarded appliances etc.

The Request for Qualifications (RFQ) was advertised in accordance with the requirements of the State of Texas bid laws. One hundred and twenty-four proposers downloaded the solicitation document from SPD's e-bidding website and as a result, qualification proposals were received from Cornerstone Maintenance and Landscaping, LLC, Jefferson Mowing, LLC, FAS Industries, LLC, THR Enterprises, Inc. and Juarez Mowing. The evaluation committee consisted of three evaluators from DON. The RFQ's were evaluated based upon the following criteria.

- Experience of Firm
- Licensed & Technical Competence
- Qualifications & Demonstrated Experience
- Evidence of Equipment

## **M/WDBE Subcontracting:**

The Request for Qualification was issued as a goal-oriented contract with a 20 % M/WBE participation level. Juarez Mowing has designated the below-named company as its certified M/WBE subcontractor.

SUBCONTRACTOR	TYPE OF WORK	AMOUNT	%
FAS Industries, Inc.	Mowing & debris removal	\$200,000.00	20%

## **Pay or Play Program:**

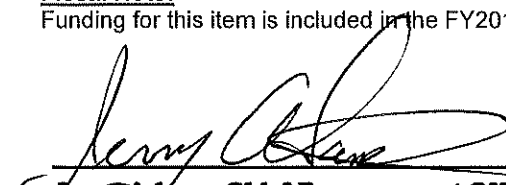
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Juarez Mowing will pay into the contractor Responsibility Fund for their employees in compliance with City Policy.

## **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and support job creation. In this case Juarez Mowing is a designated HHF company.

## **Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore no Fiscal Note is required in the Financial Policies.

  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**  
 Strategic Procurement Division

\_\_\_\_\_  
**Department Approval Authority**

10/26/2018

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Department of Neighborhoods	\$140,000.00	\$860,000.00	\$1,000,000.00

**Amount of Funding:**

\$1,000,000.00 - General Fund (1000)

**Contact Information:**

Name	Department/ Division	Phone
Richard Morris	FIN/SPD	(832) 393-8736
Roy Breaux	FIN/SPD	(832) 393-8728
Reggie Harris	DON	(832) 394-8918

**ATTACHMENTS:**

Description	Type
<u>Juarez Mowing Contract</u>	Signed Cover sheet
<u>Pay or Play Documents</u>	Signed Cover sheet
<u>Fair Campaign Documents</u>	Signed Cover sheet
<u>MWBE Letter of Intent</u>	Signed Cover sheet
<u>Hire Houston First Certification</u>	Signed Cover sheet
<u>Funding Information</u>	Signed Cover sheet
<u>Clear Tax Report</u>	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/5/2019

Q28805 - Combined Utility System for Water and Wastewater  
Rate Study (CAROLLO ENGINEERS, INC.) - ORDINANCE

Agenda Item#: 67.

### **Summary:**

ORDINANCE awarding contract to **CAROLLO ENGINEERS, INC** for the Water and Wastewater Rate Study for Houston Public Works; providing a maximum contract amount - 1 Year with two one-year options - \$439,926.00 - Enterprise Fund

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 33 on Agenda of March 20, 2019

### **Background:**

**Request for Qualification received November 26, 2018 for S67-Q28805 - Approve an ordinance awarding a contract to Carollo Engineers, Inc. for a total not to exceed \$439,926.00 for the Combined Utility System for the Water and Wastewater Rate Study for Houston Public Works.**

### **Specific Explanation**

The Director of the Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **one-year contract with two-one year options**, to **Carollo Engineers, Inc.** in an amount not to exceed **\$439,926.00** for the Combined Utility System for the Water and Wastewater Rate Study for the Houston Public Works. The Director of Houston Public Works and/or the Chief Procurement Officer may terminate the contract at any time upon 30-days written notice to the contractor.

The scope of work requires the contractor to conduct a cost of service rate design and impact fee study to:

1. Calculate water and wastewater rates that are designed to fully fund the annual cost of services and meet debt service requirements and equitable among customer rate classes for water and wastewater.
2. Calculate maximum water and wastewater impact fees that are compliant with Texas Local Government Code (TLGC) Chapter 395 and sufficient to recover growth-related infrastructure costs from new development.
3. Update miscellaneous fees charged by HPW based on the cost to provide the associated service.

The Request for Qualification (RFQ) was advertised in accordance with the requirements of the State of Texas bid laws. The solicitation document was posted on the Strategic Procurement Division's e-bidding website and, as a result submissions were received from: Arcadis, Carollo Engineers, Inc., Raftelis, and Stantec. The Evaluation Committee consisted of members from the Houston Public

Works, Finance, and Solid Wastewater Department.

The submissions were evaluated based on the following criteria:

1. Responsiveness of Proposal
2. Technical Competence

Carollo Engineers, Inc. received the highest overall score and was deemed to be the best qualified consultant to perform the requirements as outlined in the RFQ.

This item will be presented to Budget and Fiscal Affairs (BFA) March 5, 2019.

**MWBE Subcontracting:**

The solicitation was advertised with a 24% goal for MWBE participation. Carollo Engineers, Inc. has designated the below named companies as its certified MWBE subcontractors.

NAME	TYPE OF SERVICE	AMOUNT	PERCENTAGE
KIT Professional Services	Water and Wastewater Planning & GIS Services	\$105,582.00	24%

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Carollo Engineers, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**Pay or Play Program:**

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

**Fiscal Note:**

Funding for this item is included in the FY 2019 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

---

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

---

**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Public Works	\$100,000.00	\$339,926.00	\$439,926.00

**Prior Council Action:**

**Amount of Funding:****\$439,926.00**

Water &amp; Sewer System Operating Fund

Fund No.: 8300

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Jedediah Greenfield, Deputy Assistant Director	HPW	(832) 395-3218

**ATTACHMENTS:**

Description	Type
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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date:

### L26629 - Heating, Ventilation, and Air Conditioning Services - ORDINANCE

Agenda Item#: 68.

#### **Summary:**

ORDINANCE awarding contract to **STAR SERVICE, INC DBA STAR SERVICE, INC OF HOUSTON** for Heating, Ventilation, and Air Conditioning Services for Houston Public Works; providing a maximum contract amount - 3 Years with two one-year options - \$5,484,719.68 - Enterprise and Other Funds

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 34 on Agenda of March 20, 2019

#### **Background:**

**Best Value Bid Received August 16, 2018 for S19-L26629 - Approve an ordinance awarding a contract to Star Service, Inc. dba Star Service, Inc. of Houston in the amount not to exceed \$5,484,719.68 for heating, ventilation, and air conditioning services for Houston Public Works.**

#### **Specific Explanation:**

The Director of the Houston Public Works and the Chief Procurement Officer recommends that City Council approved an ordinance awarding a **three-year contract, with two one-year options to Star Service, Inc. dba Star Service, Inc. of Houston** on its Best Value Bid (BVB) in the amount not to exceed **\$5,484,719.68** for heating, ventilation, and air conditioning services for Houston Public Works.

The scope of work requires the contractor to provide all labor, supervision, parts, tools, materials, equipment, supplies, test equipment, personal protective equipment and facilities necessary to provide maintenance and repairs on Heating Ventilation and Air Conditioning (HVAC) systems. HVAC systems includes window units, fan coil units, split systems, roof-top units, chillers (air and water), boilers, and auxiliary equipment (controls, thermostats, ducts etc.).

This project was advertised in accordance with the requirements of the State of Texas bid laws. Forty prospective bidders downloaded the solicitation document from the Strategic Procurement Division's (SPD's) e-bidding website and as a result, BVB's were received from Star Service, Inc. dba Star Service, Inc. of Houston, Gowan, Inc., TDIndustries, Inc., and Kilgore Industries, Inc. The Evaluation Committee (EC) was comprised of five evaluators from Houston Public Works, General Services, and Parks Departments. The bids were evaluated based upon the following criteria.

- Experience/Expertise
- Past Performance
- Cost
- Conformance with BVB Requirements

Star Service, Inc. dba Star Service, Inc. of Houston was deemed the best respondent.

**M/WBE Subcontracting:**

This best value bid was issued as a goal oriented contract with an 11% M/WBE participation level. Star Service, Inc. dba Star Service, Inc. of Houston has designated the below-named company as its certified M/WBE subcontractor.

<b><u>Name</u></b>	<b><u>Type of Work</u></b>	<b><u>Dollar Amount</u></b>	<b><u>Percentage</u></b>
All-N-One Services, LLC.	Employment Placement Services	\$603,319.69	11%

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Star Service, Inc. dba Star Service, Inc. of Houston provides health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Star Service, Inc. dba Star Service, Inc. of Houston is a designated HHF, but they were the successful awardee without application of the HHF designation preference.

**Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

---

**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Public Works	\$548,471.97	\$4,936,247.71	\$5,484,719.68

**Amount of Funding:**

\$4,318,998.18 - Water & Sewer System Operating Fund (8300)

\$ 153,384.41 - Storm Water Fund (2302)

\$ 552,183.87 - Dedicated Drainage and Street Renewal Fund (2310) -

**Supported by Metro Funds (\$369,963.19) and Ad Valorem Taxes (\$182,220.68)**

\$ 460,153.22 - Houston Transtar Fund (2402)

**\$5,484,719.68 - TOTAL**

**Contact Information:**

Richard Morris/832-393-8736

Roy Korthals/832-393-8734

Jedediah Greenfield/832-395-3218

**ATTACHMENTS:**

**Description**

revised Cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

ALL

Item Creation Date:

L26629 - Heating, Ventilation, and Air Conditioning Services - ORDINANCE

Agenda Item#: 34.

### **Summary:**

ORDINANCE awarding contract to **STAR SERVICE, INC DBA STAR SERVICE, INC OF HOUSTON** for Heating, Ventilation, and Air Conditioning Services for Houston Public Works; providing a maximum contract amount - 3 Years with two one-year options - \$5,484,719.68 - Enterprise and Other Funds

### **Background:**

**Best Value Bid Received August 16, 2018 for S19-L26629 - Approve an ordinance awarding a contract to Star Service, Inc. dba Star Service, Inc. of Houston in the amount not to exceed \$5,484,719.68 for heating, ventilation, and air conditioning services for Houston Public Works.**

### **Specific Explanation:**

The Director of the Houston Public Works and the Chief Procurement Officer recommends that City Council approved an ordinance awarding a **three-year contract, with two one-year options** to **Star Service, Inc. dba Star Service, Inc. of Houston** on its Best Value Bid (BVB) in the amount not to exceed **\$5,484,719.68** for heating, ventilation, and air conditioning services for Houston Public Works.

The scope of work requires the contractor to provide all labor, supervision, parts, tools, materials, equipment, supplies, test equipment, personal protective equipment and facilities necessary to provide maintenance and repairs on Heating Ventilation and Air Conditioning (HVAC) systems. HVAC systems includes window units, fan coil units, split systems, roof-top units, chillers (air and water), boilers, and auxiliary equipment (controls, thermostats, ducts etc.).

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- Conformance with BVB Requirements

Star Service, Inc. dba Star Service, Inc. of Houston was deemed the best respondent.

### **M/WBE Subcontracting:**

This best value bid was issued as a goal oriented contract with an 11% M/WBE participation level. Star Service, Inc. dba Star Service, Inc. of Houston has designated the below-named company as its certified M/WBE subcontractor.

<b><u>Name</u></b>	<b><u>Type of Work</u></b>	<b><u>Dollar Amount</u></b>	<b><u>Percentage</u></b>
All-N-One Services, LLC.	Employment Placement Services	\$603,319.69	11%

### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Star Service, Inc. dba Star Service, Inc. of Houston provides health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

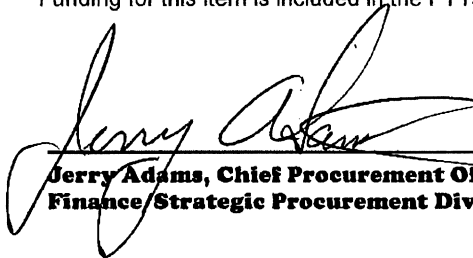
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### **Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

**Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.



**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Public Works	\$548,471.97	\$4,936,247.71	\$5,484,719.68

**Amount of Funding:**

\$4,318,998.18 - Water & Sewer System Operating Fund (8300)

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**Supported by Metro Funds (\$369,963.19) and Ad Valorem Taxes (\$182,220.68)**

\$ 460,153.22 - Houston Transtar Fund (2402)

**\$5,484,719.68 - TOTAL**

**Contact Information:**

Richard Morris/832-393-8736

Roy Korthals/832-393-8734

Jedediah Greenfield/832-395-3218

**ATTACHMENTS:****Description**

Affidavit

Campaign Finance Ordinance (Form A)

Campaign Finance Ordinance (Form B)

Certificate of Interested Parties (Form 1295)

Conflict of Interest Questionnaire

POP 1

POP 2

Statement of Residency

Signature Authority

M/WBE Letter of Intent

COI and Endorsements

Drug Policy Compliance Documents

Texas Secretary of State (SOS)

Bid Tab

Budget Funding

Tax Clearance Report

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Financial Information

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District D, District H, District I, District J

Item Creation Date: 2/1/2019

HPW – 20WWO759 Hurricane Harvey Disaster Cost  
Recovery for Wastewater Lift Stations - FivEngineering LLC

Agenda Item#: 69.

### **Summary:**

ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **FIVENGINEERING, LLC** for Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations; providing a maximum contract amount - \$400,000.00 - Enterprise Fund (WBS No. R-992017-HS03-3) - **DISTRICTS D - BOYKINS; H - CISNEROS; I - GALLEGOS and J - LASTER**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 35 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Fivengineering LLC for Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations.

**RECOMMENDATION:** (SUMMARY) An ordinance approving a Professional Engineering Services Contract with Fivengineering LLC and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Hurricane Harvey Disaster Cost Recovery effort. On August 25<sup>th</sup>, 2017, Hurricane Harvey inundated the City of Houston with unprecedented rainfall flooding 71 lift stations. Due to the heavy damage caused by the storm, the City of Houston's Wastewater Operations Branch, part of Houston Water and the Houston Public Works, requires professional engineering services to assist the branch in determining repairs/replacements/improvements needed for damaged assets, preparing insurance and FEMA claims, and substantiating those claims. The contract duration for this project is 5 years.

**DESCRIPTION/SCOPE:** The consultant shall:

1. Conduct a detailed site assessment to inventory all assets and determine their functionality and condition post Hurricane Harvey.
2. Conduct a desktop analysis to determine the pre-condition of assets damaged by Hurricane Harvey and calculate the value lost due to the damage.
3. Determine solutions for bringing assets to pre-Hurricane Harvey condition, optimal operating condition, and optimal with hardening/mitigation improvements and determine the associated costs.
4. Prepare a technical memorandum to include all the information gathered and calculations made as well as recommendations for which solution should be implemented along with

documentation to support the recommended solution.

5. Assist Wastewater Operations in submitting Insurance and FEMA claims.

**LOCATION:** This Project are in council districts D,H,I,J

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Single-phase Professional Engineering Services. Basic Services Fee for Single Phase is based on a lump sum with a not-to-exceed agreed upon amount. The total Basic Services allocation is \$400,000.00 .

The total cost of this project is \$400,000.00 to be allocated.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**MWBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Kalluri Group Inc.	Electrical	\$20,000.00	5.00%
2. Kuo & Associates, Inc	Survey	\$16,000.00	4.00%
3. Stuart Consulting Group, Inc.	Survey	\$8,000.00	2.00%
4. KIT Professional, Inc	Civil and Mechanical engineering sub-consultant services	\$32,000.00	8.00%
5. Trigon Associates, LLC	Civil and Mechanical Engineering Sub-consultant services	<u>\$40,000.00</u>	<u>10.00%</u>
<b>TOTAL</b>		\$116,000.00	29.00%

***This project was presented to the Transportation Technology and Infrastructure***

***Committee (TTI) on November 26th, 2018.***

**FISCAL NOTE:** No Fiscal Note is required on grant items.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No(s). R-992017-HS03-3

**Prior Council Action:**

**Amount of Funding:**

\$400,000.00 - Fund No. 8386 – 2015 Flood Disaster CUS

**Contact Information:**

Shannon Dunne  
Senior Assistant Director, Wastewater Operations  
Phone: (832)395-4989

**ATTACHMENTS:**

**Description**

revised cover sheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

District D, District H, District I, District J

Item Creation Date: 2/1/2019

HPW – 20WWO759 Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations - FivEngineering LLC

Agenda Item#: 35.

### **Summary:**

ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **FIVENGINEERING, LLC** for Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations; providing a maximum contract amount - \$400,000.00 - Enterprise Fund (WBS No. R-992017-HS03-3) - **DISTRICTS D - BOYKINS; H - CISNEROS; I - GALLEGOS and J - LASTER**

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Fivengineering LLC for Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations.

**RECOMMENDATION:** (SUMMARY) An ordinance approving a Professional Engineering Services Contract with Fivengineering LLC and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Hurricane Harvey Disaster Cost Recovery effort. On August 25<sup>th</sup>, 2017, Hurricane Harvey inundated the City of Houston with unprecedented rainfall flooding 71 lift stations. Due to the heavy damage caused by the storm, the City of Houston's Wastewater Operations Branch, part of Houston Water and the Houston Public Works, requires professional engineering services to assist the branch in determining repairs/replacements/improvements needed for damaged assets, preparing insurance and FEMA claims, and substantiating those claims. The contract duration for this project is 5 years.

**DESCRIPTION/SCOPE:** The consultant shall:

1. Conduct a detailed site assessment to inventory all assets and determine their functionality and condition post Hurricane Harvey.
2. Conduct a desktop analysis to determine the pre-condition of assets damaged by Hurricane Harvey and calculate the value lost due to the damage.
3. Determine solutions for bringing assets to pre-Hurricane Harvey condition, optimal operating condition, and optimal with hardening/mitigation improvements and determine the associated costs.
4. Prepare a technical memorandum to include all the information gathered and calculations made as well as recommendations for which solution should be implemented along with documentation to support the recommended solution.
5. Assist Wastewater Operations in submitting Insurance and FEMA claims.

**LOCATION:** This Project are in council districts D,H,I,J

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Single-phase Professional Engineering Services. Basic Services Fee for Single Phase is based on a lump sum with a not-to-exceed agreed upon amount. The total Basic Services allocation is \$400,000.00 .

The total cost of this project is \$400,000.00 to be allocated.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

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5. Trigon Associates, LLC	Civil and Mechanical Engineering Sub-consultant services	<u>\$40,000.00</u>	<u>10.00%</u>
<b>TOTAL</b>		\$116,000.00	29.00%

***This project was presented to the Transportation Technology and Infrastructure Committee (TTI) on November 26th, 2018.***

**FISCAL NOTE:** No Fiscal Note is required on grant items.



Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No(s). R-992017-HS03-3

**Prior Council Action:**

**Amount of Funding:**

\$400,000.00 - Fund No. 8386 – 2015 Flood Disaster CUS

**Contact Information:**

Shannon Dunne  
Senior Assistant Director, Wastewater Operations  
Phone: (832)395-4989

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Council District Map	Backup Material
Project Location	Backup Material
Form B	Backup Material
Affidavit of Ownership	Backup Material
Tax Report	Backup Material
DOC 00452	Backup Material
POP	Backup Material
Form 1295	Backup Material
MWBE info	Backup Material
TTI Agenda	Backup Material
Draft Contract	Contract/Exhibit
Summary and Map for Hurricane Harvey Disaster Coversheets	Backup Material

Summary and map for Hurricane Harvey Disaster Coverage  
Funding and Finance approval  
Grant Funding Verification-CN  
Contract  
Ordinance (revised)

Backup material  
Financial Information  
Backup Material  
Contract/Exhibit  
Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District D, District E, District I, District J

Item Creation Date: 2/1/2019

HPW – 20WWO760 Hurricane Harvey Disaster Cost  
Recovery for Wastewater Lift Stations - FivEngineering LLC

Agenda Item#: 70.

### **Summary:**

ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **FIVENGINEERING, LLC** for Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations; providing a maximum contract amount - \$400,000.00 - Enterprise Fund (WBS No. R-992017-HS04-3) - **DISTRICTS D - BOYKINS; E - MARTIN; I - GALLEGOS and J - LASTER**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 36 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Fivengineering LLC for Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations.

**RECOMMENDATION:** (SUMMARY) An ordinance approving a Professional Engineering Services Contract with Fivengineering LLC and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Hurricane Harvey Disaster Cost Recovery effort. On August 25<sup>th</sup>, 2017, Hurricane Harvey inundated the City of Houston with unprecedented rainfall flooding 71 lift stations. Due to the heavy damage caused by the storm, the City of Houston's Wastewater Operations Branch, part of Houston Water and the Houston Public Works, requires professional engineering services to assist the branch in determining repairs/replacements/improvements needed for damaged assets, preparing insurance and FEMA claims, and substantiating those claims. The contract duration for this project is 5 years.

**DESCRIPTION/SCOPE:** The consultant shall:

1. Conduct a detailed site assessment to inventory all assets and determine their functionality and condition post Hurricane Harvey.
2. Conduct a desktop analysis to determine the pre-condition of assets damaged by Hurricane Harvey and calculate the value lost due to the damage.
3. Determine solutions for bringing assets to pre-Hurricane Harvey condition, optimal operating condition, and optimal with hardening/mitigation improvements and determine the associated costs.
4. Prepare a technical memorandum to include all the information gathered and calculations

made as well as recommendations for which solution should be implemented along with documentation to support the recommended solution.  
Assist Wastewater Operations in submitting Insurance and FEMA claims.

**LOCATION:** This Project are in council districts D,E,I,G,J

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Single-phase Professional Engineering Services. Basic Services Fee for Single Phase is based on a lump sum with a not-to-exceed agreed upon amount. The total Basic Services allocation is \$400,000.00

The total cost of this project is \$400,000.00 to be allocated.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
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<b>TOTAL</b>		\$116,000.00	29.00%

**This project was presented to the Transportation Technology and Infrastructure**

**Committee (TTI) on *November 26th, 2018.***

**FISCAL NOTE:** No Fiscal Note is required on grant items.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No(s). R-992017-HS04-3

**Amount of Funding:**

\$400,000.00 - Fund No. 8386 – 2015 Flood Disaster CUS

**Contact Information:**

Shannon Dunne  
Senior Assistant Director, Wastewater Operations  
Phone: (832)395-4989

**ATTACHMENTS:**

**Description**

revised cover sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/19/2019

District D, District E, District I, District J

Item Creation Date: 2/1/2019

HPW – 20WWO760 Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations - FivEngineering LLC

Agenda Item#: 36.

### **Summary:**

ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **FIVENGINEERING, LLC** for Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations; providing a maximum contract amount - \$400,000.00 - Enterprise Fund (WBS No. R-992017-HS04-3) - **DISTRICTS D - BOYKINS; E - MARTIN; I - GALLEGOS and J - LASTER**

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Fivengineering LLC for Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations.

**RECOMMENDATION:**(SUMMARY) An ordinance approving a Professional Engineering Services Contract with Fivengineering LLC and allocate funds.

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4. Prepare a technical memorandum to include all the information gathered and calculations made as well as recommendations for which solution should be implemented along with documentation to support the recommended solution.

Assist Wastewater Operations in submitting Insurance and FEMA claims.

**LOCATION:** This Project are in council districts D,E,I,G,J

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Single-phase Professional Engineering Services. Basic Services Fee for Single Phase is based on a lump sum with a not-to-exceed agreed upon amount. The total Basic Services allocation is \$400,000.00

The total cost of this project is \$400,000.00 to be allocated.

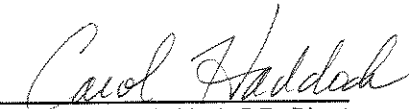
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<b>TOTAL</b>		\$116,000.00	29.00%

This project was presented to the Transportation Technology and Infrastructure Committee (TTI) on *November 26th, 2018*.

**FISCAL NOTE:** No Fiscal Note is required on grant items.



Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No(s). R-992017-HS04-3

**Amount of Funding:**

\$400,000.00 - Fund No. 8386 – 2015 Flood Disaster CUS

**Contact Information:**

Shannon Dunne  
Senior Assistant Director, Wastewater Operations  
Phone: (832)395-4989

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Council District Map	Backup Material
Project Location	Backup Material
Form B	Backup Material
Affidavit of Ownership	Backup Material
Tax Report	Backup Material
Doc 00452	Backup Material
POP	Backup Material
Form 1295	Backup Material
MWBE info	Backup Material
TTI Agenda	Backup Material
Draft Contract	Contract/Exhibit
Summary and Map for Hurricane Harvey Disaster Coversheets	Backup Material



funding docs  
Grant Funding Verification-CN  
Contract (part 1 of 2)  
Contract (part 2 of 2)  
Ordinance (revised)

Financial Information  
Backup Material  
Contract/Exhibit  
Contract/Exhibit  
Ordinance/Resolution/Motion



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District E, District F

Item Creation Date: 2/1/2019

HPW – 20WWO763 Hurricane Harvey Disaster Cost  
Recovery for Wastewater Lift Stations - Trilogy Engineering  
Services LLC

Agenda Item#: 71.

### **Summary:**

ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **TRILOGY ENGINEERING SERVICES, LLC** for Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations; providing a maximum contract amount - \$400,000.00 - Enterprise Fund (WBS No. R-992017-HS07-3) - **DISTRICTS E - MARTIN and F - LE**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 37 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Trilogy Engineering Services LLC for Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations.

**RECOMMENDATION:** (SUMMARY) An ordinance approving a Professional Engineering Services Contract with Trilogy Engineering Services LLC and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Hurricane Harvey Disaster Cost Recovery effort. On August 25<sup>th</sup>, 2017, Hurricane Harvey inundated the City of Houston with unprecedented rainfall flooding 71 lift stations. Due to the heavy damage caused by the storm, the City of Houston's Wastewater Operations Branch, part of Houston Water and the Houston Public Works, requires professional engineering services to assist the branch in determining repairs/replacements/improvements needed for damaged assets, preparing insurance and FEMA claims, and substantiating those claims. The contract duration for this project is 5 years.

**DESCRIPTION/SCOPE:** The consultant shall:

1. Conduct a detailed site assessment to inventory all assets and determine their functionality and condition post Hurricane Harvey.
2. Conduct a desktop analysis to determine the pre-condition of assets damaged by Hurricane Harvey and calculate the value lost due to the damage.
3. Determine solutions for bringing assets to pre-Hurricane Harvey condition, optimal operating condition, and optimal with hardening/mitigation improvements and determine the associated costs.
4. Prepare a technical memorandum to include all the information gathered and calculations

made as well as recommendations for which solution should be implemented along with documentation to support the recommended solution.

5. Assist Wastewater Operations in submitting Insurance and FEMA claims.

**LOCATION:** This Project are in council districts E,F.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Single-phase Professional Engineering Services. Basic Services Fee for Single Phase is based on a lump sum with a not-to-exceed agreed upon amount. The total Basic Services allocation is \$400,000.00

The total cost of this project is \$400,000.00 to be allocated.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, The Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City Policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Brian Smith Construction		\$40,000	10.00%
2. IMS Engineers		\$100,000	25.00%
	<b>TOTAL</b>	<b>\$140,000</b>	<b>35.00%</b>

**This project was presented to the Transportation Technology and Infrastructure Committee (TTI) on *November 26th, 2018.***

**FISCAL NOTE:** No Fiscal Note is required on grant items.

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-992017-HS07-3

**Amount of Funding:**

\$400,000.00 - Fund No. 8386 – 2015 Flood Disaster CUS

**Contact Information:**

Shannon Dunne

Senior Assistant Director, Wastewater Operations

Phone: (832)395-4989

**ATTACHMENTS:****Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:  
District E, District F  
Item Creation Date: 2/1/2019

### HPW – 20WWO763 Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations

Agenda Item#:

#### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Trilogy Engineering Services LLC for Hurricane Harvey Disaster Cost Recovery for Wastewater Lift Stations.

**RECOMMENDATION:** (SUMMARY) An ordinance approving a Professional Engineering Services Contract with Trilogy Engineering Services LLC and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Hurricane Harvey Disaster Cost Recovery effort. On August 25<sup>th</sup>, 2017, Hurricane Harvey inundated the City of Houston with unprecedented rainfall flooding 71 lift stations. Due to the heavy damage caused by the storm, the City of Houston's Wastewater Operations Branch, part of Houston Water and the Houston Public Works, requires professional engineering services to assist the branch in determining repairs/replacements/improvements needed for damaged assets, preparing insurance and FEMA claims, and substantiating those claims. The contract duration for this project is 5 years.

**DESCRIPTION/SCOPE:** The consultant shall:

1. Conduct a detailed site assessment to inventory all assets and determine their functionality and condition post Hurricane Harvey.
2. Conduct a desktop analysis to determine the pre-condition of assets damaged by Hurricane Harvey and calculate the value lost due to the damage.
3. Determine solutions for bringing assets to pre-Hurricane Harvey condition, optimal operating condition, and optimal with hardening/mitigation improvements and determine the associated costs.
4. Prepare a technical memorandum to include all the information gathered and calculations made as well as recommendations for which solution should be implemented along with documentation to support the recommended solution.
5. Assist Wastewater Operations in submitting Insurance and FEMA claims.

**LOCATION:** This Project are in council districts E,F.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Single-phase Professional Engineering Services. Basic Services Fee for Single Phase is based on a lump sum with a not-to-exceed agreed upon amount. The total Basic Services allocation is \$400,000.00

The total cost of this project is \$400,000.00 to be allocated.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, The Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City Policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Brian Smith Construction		\$40,000	10.00%
2. IMS Engineers		\$100,000	25.00%
	<b>TOTAL</b>	<b>\$140,000</b>	<b>35.00%</b>

This project was presented to the Transportation Technology and Infrastructure Committee (TTI) on *November 26th, 2018*.

**FISCAL NOTE:** No Fiscal Note is required on grant items.



Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-992017-HS07-3

**Amount of Funding:**

\$400,000.00 - Fund No. 8386 – 2015 Flood Disaster CUS

**Contact Information:**

Shannon Dunne  
Senior Assistant Director, Wastewater Operations  
Phone: (832)395-4989

**ATTACHMENTS:**

**Description**

Council District Map  
Project Location  
From B  
Affidavit of Ownership  
Tax Report  
Doc 00452  
POP  
Form 1295  
MWBE Info  
TTI Agenda  
Draft Contract  
Summary and Map for Hurricane Harvey Disaster Coversheets  
funding docs

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Contract/Exhibit  
Backup Material  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District F, District G, District H

Item Creation Date: 12/19/2018

HPW – 20WWO778 Hurricane Harvey Disaster Cost  
Recovery for Wastewater Treatment Plants - GUPTA &  
ASSOCIATES, INC.

Agenda Item#: 72.

### **Summary:**

ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **GUPTA & ASSOCIATES, INC** for Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment Plants; providing a maximum contract amount - \$400,000.00 - Enterprise Fund (WBS No. R-992017-HS22-3) - **DISTRICTS F - LE; G - TRAVIS; and H - CISNEROS** - **TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 38 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Gupta & Associates, Inc. for Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment Plants.

**RECOMMENDATION:** (SUMMARY) An ordinance approving a Professional Engineering Services Contract with Gupta & Associates, Inc. and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Hurricane Harvey Disaster Cost Recovery effort. On August 25<sup>th</sup>, 2017, Hurricane Harvey inundated the City of Houston with unprecedented rainfall flooding 18 Wastewater Treatment Plants. Due to the heavy damage caused by the storm, the City of Houston's Wastewater Operations Branch, part of Houston Water and Houston Public Works, requires professional engineering services to assist the branch in determining repairs/replacements/improvements needed for damaged assets, preparing insurance and FEMA claims, and substantiating those claims. The contract duration for this project is 5 years.

**DESCRIPTION/SCOPE:** The consultant shall:

1. Conduct a detailed site assessment to inventory all assets and determine their functionality and condition post Hurricane Harvey.
2. Conduct a desktop analysis to determine the pre-condition of assets damaged by Hurricane Harvey and calculate the value lost due to the damage.
3. Determine solutions for bringing assets to pre-Hurricane Harvey condition, optimal operating condition, and optimal with hardening/mitigation improvements and determine the associated costs.
4. Prepare a technical memorandum to include all the information gathered and calculations

made as well as recommendations for which solution should be implemented along with documentation to support the recommended solution.

5. Assist Wastewater Operations in submitting Insurance and FEMA claims.

**LOCATION:** The projects are located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Single-phase Professional Engineering Services. Basic Services Fee for Single Phase is based on a lump sum with a not-to-exceed agreed upon amount. The total Basic Services allocation is \$400,000.00

The total cost of this project is \$400,000.00 to be allocated.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Amani Engineering	Survey Assessment	\$10,000	2.50%
2. Trigon Associates	Survey Assessment	\$30,000	7.50%
3. KIT Professionals	Mechanical Assessment	\$40,000	10.00%
4. WJIES	Structural Assessment	\$30,000	7.50%
<b>TOTAL</b>		<b>\$110,000</b>	<b>27.50%</b>

***This project was presented to the Transportation Technology and Infrastructure Committee (TTI) on November 26, 2018.***

**FISCAL NOTE:** No Fiscal Note is required on grant items.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-992017-HS22-3



**Prior Council Action:**

**Amount of Funding:**

\$400,000.00 - Fund No. 8386 – 2015 Flood Disaster CUS

**Contact Information:**

Shannon Dunne

Senior Assistant Director, Wastewater Operations

Phone: (832)395-4989

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:  
District F, District G, District H  
Item Creation Date: 12/19/2018

HPW – 20WWO778 Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment Plants

Agenda Item#:

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Gupta & Associates, Inc. for Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment Plants.

**RECOMMENDATION:** (SUMMARY) An ordinance approving a Professional Engineering Services Contract with Gupta & Associates, Inc. and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Hurricane Harvey Disaster Cost Recovery effort. On August 25<sup>th</sup>, 2017, Hurricane Harvey inundated the City of Houston with unprecedented rainfall flooding 18 Wastewater Treatment Plants. Due to the heavy damage caused by the storm, the City of Houston's Wastewater Operations Branch, part of Houston Water and Houston Public Works, requires professional engineering services to assist the branch in determining repairs/replacements/improvements needed for damaged assets, preparing insurance and FEMA claims, and substantiating those claims. The contract duration for this project is 5 years.

**DESCRIPTION/SCOPE:** The consultant shall:

1. Conduct a detailed site assessment to inventory all assets and determine their functionality and condition post Hurricane Harvey.
2. Conduct a desktop analysis to determine the pre-condition of assets damaged by Hurricane Harvey and calculate the value lost due to the damage.
3. Determine solutions for bringing assets to pre-Hurricane Harvey condition, optimal operating condition, and optimal with hardening/mitigation improvements and determine the associated costs.
4. Prepare a technical memorandum to include all the information gathered and calculations made as well as recommendations for which solution should be implemented along with documentation to support the recommended solution.
5. Assist Wastewater Operations in submitting Insurance and FEMA claims.

**LOCATION:** The projects are located throughout the City of Houston.

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Single-phase Professional Engineering Services. Basic Services Fee for Single Phase is based on a lump sum with a not-to-exceed agreed upon amount. The total Basic Services allocation is \$400,000.00

The total cost of this project is \$400,000.00 to be allocated.

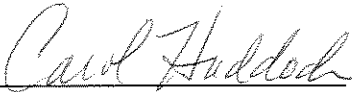
**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy

**MWBE PARTICIPATION:** The MWBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Amani Engineering	Survey Assessment	\$10,000	2.50%
2. Trigon Associates	Survey Assessment	\$30,000	7.50%
3. KIT Professionals	Mechanical Assessment	\$40,000	10.00%
4. WJIES	Structural Assessment	\$30,000	7.50%
	<b>TOTAL</b>	<b>\$110,000</b>	<b>27.50%</b>

*This project was presented to the Transportation Technology and Infrastructure Committee (TTI) on November 26, 2018.*

**FISCAL NOTE:** No Fiscal Note is required on grant items.



Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-992017-HS22-3

**Prior Council Action:**

**Amount of Funding:**

\$400,000.00 - Fund No. 8386 – 2015 Flood Disaster CUS

**Contact Information:**

Shannon Dunne  
Senior Assistant Director, Wastewater Operations  
Phone: (832)395-4989

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Council District Map	Backup Material
Form B	Backup Material
Affidavit of Ownership	Backup Material
Tax Report	Backup Material
Doc 00452	Backup Material
POP	Backup Material
Form 1295	Backup Material
MWBE Info	Backup Material
TTI Agenda	Backup Material
Draft Contract	Contract/Exhibit
Summary and Map for Hurricane Harvey Disaster Coversheets	Backup Material
funding docs	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District H

Item Creation Date: 1/16/2019

HPW - 20WWO788 Hurricane Harvey Disaster Cost  
Recovery for Wastewater Treatment Plants - Binkley &  
Barfield, Inc.

Agenda Item#: 73.

### **Summary:**

ORDINANCE approving and authorizing Professional Engineering Services Contract between the City of Houston and **BINKLEY & BARFIELD, INC** for Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment Plants; providing a maximum contract amount - \$400,000.00 - Enterprise Fund (WBS No. R-992017-HS32-3) - **DISTRICT H - CISNEROS**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 39 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Binkley & Barfield, Inc. for Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment Plants.

**RECOMMENDATION:** (SUMMARY) An ordinance approving a Professional Engineering Services Contract with Binkley & Barfield, Inc. and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Hurricane Harvey Disaster Cost Recovery effort. On August 25<sup>th</sup>, 2017, Hurricane Harvey inundated the City of Houston with unprecedented rainfall flooding 18 Wastewater Treatment Plants. Due to the heavy damage caused by the storm, the City of Houston's Wastewater Operations Branch, part of Houston Water and Houston Public Works, requires professional engineering services to assist the branch in determining repairs/replacements/improvements needed for damaged assets, preparing insurance and FEMA claims, and substantiating those claims. The contact duration for this project is 5 years.

**DESCRIPTION/SCOPE:** The consultant shall:

1. Conduct a detailed site assessment to inventory all assets and determine their functionality and condition post Hurricane Harvey.
2. Conduct a desktop analysis to determine the pre-condition of assets damaged by Hurricane Harvey and calculate the value lost due to the damage.
3. Determine solutions for bringing assets to pre-Hurricane Harvey condition, optimal operating condition, and optimal with hardening/mitigation improvements and determine the associated costs.
4. Prepare a technical memorandum to include all the information gathered and calculations

made as well as recommendations for which solution should be implemented along with documentation to support the recommended solution.

5. Assist Wastewater Operations in submitting Insurance and FEMA claims.

**LOCATION:**

Wastewater Treatment Plant	Street	Council District
69TH STREET WWTP	2525 S/STG MACARIO GARCIA	H

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Single-phase Professional Engineering Services. Basic Services Fee for Single Phase is based on a lump sum with a not-to-exceed agreed upon amount. The total Basic Services allocation is \$400,000.00

The total cost of this project is \$400,000.00.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WBE PARTICIPATION:** The M/WBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Kalluri Group	Electrical Assessment	\$80,000	20.00%
2. Trigon Associates	Damage Assessment	\$20,000	5.00%
3. Wendorf Beward	Damage Assessment	\$8,000	2.00%
<b>TOTAL</b>		<b>\$108,000</b>	<b>27.00%</b>

**This project was presented to the Transportation Technology and Infrastructure Committee (TTI) on *November 26<sup>th</sup>, 2018.***

**FISCAL NOTE:** No Fiscal Note is required on grant items.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-992017-HS32-3

**Amount of Funding:**

\$400,000.00 - Fund No. 8386 – 2015 Flood Disaster CUS

**Contact Information:**

Shannon Dunne  
Senior Assistant Director, Wastewater Operations  
Phone: (832)395-4989

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date: 1/16/2019

HPW - 20WWO788 Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment Plants

Agenda Item#:

### **Summary:**

### **Background:**

**SUBJECT:** Professional Engineering Services Contract between the City and Binkley & Barfield, Inc. for Hurricane Harvey Disaster Cost Recovery for Wastewater Treatment Plants.

**RECOMMENDATION:** (SUMMARY) An ordinance approving a Professional Engineering Services Contract with Binkley & Barfield, Inc. and allocate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Hurricane Harvey Disaster Cost Recovery effort. On August 25<sup>th</sup>, 2017, Hurricane Harvey inundated the City of Houston with unprecedented rainfall flooding 18 Wastewater Treatment Plants. Due to the heavy damage caused by the storm, the City of Houston's Wastewater Operations Branch, part of Houston Water and Houston Public Works, requires professional engineering services to assist the branch in determining repairs/replacements/improvements needed for damaged assets, preparing insurance and FEMA claims, and substantiating those claims. The contract duration for this project is 5 years.

**DESCRIPTION/SCOPE:** The consultant shall:

1. Conduct a detailed site assessment to inventory all assets and determine their functionality and condition post Hurricane Harvey.
2. Conduct a desktop analysis to determine the pre-condition of assets damaged by Hurricane Harvey and calculate the value lost due to the damage.
3. Determine solutions for bringing assets to pre-Hurricane Harvey condition, optimal operating condition, and optimal with hardening/mitigation improvements and determine the associated costs.
4. Prepare a technical memorandum to include all the information gathered and calculations made as well as recommendations for which solution should be implemented along with documentation to support the recommended solution.
5. Assist Wastewater Operations in submitting Insurance and FEMA claims.

### **LOCATION:**

Wastewater Treatment Plant	Street	Council District
69TH STREET WWTP	2525 S/STG MACARIO GARCIA	H

**SCOPE OF CONTRACT AND FEE:** Under the scope of the Contract, the Consultant will perform Single-phase Professional Engineering Services. Basic Services Fee for Single Phase is based on a lump sum with a not-to-exceed agreed upon amount. The total Basic Services allocation is \$400,000.00

The total cost of this project is \$400,000.00.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**MWBE PARTICIPATION:** The MWBE goal for the project is set at 24%. The Consultant has proposed the following firms to achieve this goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
1. Kalluri Group	Electrical Assessment	\$80,000	20.00%
2. Trigon Associates	Damage Assessment	\$20,000	5.00%
3. Wendorf Beward	Damage Assessment	\$8,000	2.00%
<b>TOTAL</b>		<b>\$108,000</b>	<b>27.00%</b>

This project was presented to the Transportation Technology and Infrastructure Committee (TTI) on November 26<sup>th</sup>, 2018.

**FISCAL NOTE:** No Fiscal Note is required on grant items.



Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. R-992017-HS32-3

**Amount of Funding:**

\$400,000.00 - Fund No. 8386 – 2015 Flood Disaster CUS

**Contact Information:**

Shannon Dunne  
Senior Assistant Director, Wastewater Operations  
Phone: (832)395-4989

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Council District Map	Backup Material
Form B	Backup Material
Affidavit of Ownership	Backup Material
Tax Report	Backup Material
Doc 00452	Backup Material
POP	Backup Material
Form 1295	Backup Material
MWBE Info	Backup Material
TTI Agenda	Backup Material
Draft Contract	Contract/Exhibit
Summary and Map for Hurricane Harvey Disaster Coversheets	Backup Material
funding docs	Financial Information





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District H

Item Creation Date: 2/7/2019

HPW – 20SS07 Contract Award / Vaca Underground Utilities,  
Inc.

Agenda Item#: 74.

### **Summary:**

ORDINANCE appropriating \$4,364,213.00 out of Street & Traffic Control and Storm Drainage - DDSRF and \$184,387.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **VACA UNDERGROUND UTILITIES, INC** for Kress Street Drainage and Paving Improvements from Larimer to Clinton; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, CIP Cost Recovery, construction management and contingencies relating to construction of facilities financed by the Street & Traffic Control and Storm Drainage - DDSRF and Water & Sewer System Consolidated Construction Fund - **DISTRICT H - CISNEROS - TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 40 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Contract Award for Kress Street Drainage and Paving Improvements from Larimer to Clinton

**RECOMMENDATION:** (SUMMARY) Accept low bid, award Construction Contract and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Storm Drainage Capital Improvement Plan (CIP) and is required to construct Storm Water Drainage and Paving Improvements to reduce the risk of structural flooding.

**DESCRIPTION/SCOPE:** This project involves construction of 24-inch through 72-inch storm sewers, inlets, manholes, 11-inch reinforced concrete pavement, 6-inch concrete curbs, and 5-foot wide sidewalks with wheel chair ramps. The construction also involves water lines and wastewater lines adjustments to accommodate proposed improvements. The Contract duration for this project is 370 calendar days. This project was designed by Halff Associates, Inc.

**LOCATION:** The project is located along Kress Street between Larimer Street and Clinton Drive. The project is located in Key Map Grid 494M.

**BIDS:** This project was advertised for bidding on September 7, 2018. Bids were received on October 4, 2018. The seven (7) bids are as follows:

Bidder

Bid Amount

1.	Vaca Underground Utilities, Inc.	\$3,463,062.65
2.	JFT Construction, Inc.	\$3,795,650.34
3.	Total Contracting Limited	\$3,947,915.00
4.	Triple B Services, LLP	\$4,009,944.55
5.	Main Lane Industries, Ltd.	\$4,191,367.69
6.	T Construction, LLC	\$4,727,888.59
7.	Conrad Construction Co.	\$4,745,678.58

**AWARD:** It is recommended that this construction contract be awarded to Vaca Underground Utilities, Inc. with a low bid of \$3,463,062.65.

**PROJECT COST:** The total cost of this project is \$4,548,600.00 to be appropriated as follows:

· Bid Amount	\$3,463,062.65
· Contingencies	\$173,154.00
· Testing Services	\$160,000.00
· CIP Cost Recovery	\$346,383.35
· Construction Management	\$406,000.00

Testing Services will be provided by Associated Testing Laboratories, Inc. under a previously approved contract.

Construction Management Services will be provided by FCM Engineers, P.C. under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case Vaca Underground Utilities, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 11% MBE goal and 7% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	R. Miranda Trucking & Construction LLC, DBA R. Miranda Trucking	Pour Concrete	\$ 192,000.00	5.54%
2.	Reyes Pineda Construction Inc, DBA R P Construction	Wet connections and fire hydrants	\$ 195,000.00	5.63%
		<b>TOTAL</b>	<b>\$ 387,000.00</b>	<b>11.17%</b>
	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	J.A. Gamez Trucking Services	Trucking	\$ 242,415.00	7.00%

SERVICES

**TOTAL      \$ 242,415.00      7.00%**

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

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Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS Nos. M-000700-0001-4, R-000500-0294-4, and S-000500-0294-4

**Amount of Funding:**

\$ 4,364,213.00 - Fund No. 4042 - Street & Traffic Control and Storm Drainage DDSRF (Supported by  
Drainage Utility Charge)

\$ 184,387.00 - Fund No. 8500 – Water and Sewer System Consolidated Construction

**\$4,548,600.00** - Total

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
**Phone:** (832) 395-2441

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date: 2/7/2019

HPW – 20SS07 Contract Award / Vaca Underground Utilities, Inc.

Agenda Item#:

**Background:**

**SUBJECT:** Contract Award for Kress Street Drainage and Paving Improvements from Larimer to Clinton

**RECOMMENDATION:** (SUMMARY) Accept low bid, award Construction Contract and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the Storm Drainage Capital Improvement Plan (CIP) and is required to construct Storm Water Drainage and Paving Improvements to reduce the risk of structural flooding.

**DESCRIPTION/SCOPE:** This project involves construction of 24-inch through 72-inch storm sewers, inlets, manholes, 11-inch reinforced concrete pavement, 6-inch concrete curbs, and 5-foot wide sidewalks with wheel chair ramps. The construction also involves water lines and wastewater lines adjustments to accommodate proposed improvements. The Contract duration for this project is 370 calendar days. This project was designed by Half Associates, Inc.

**LOCATION:** The project is located along Kress Street between Larimer Street and Clinton Drive. The project is located in Key Map Grid 494M.

**BIDS:** This project was advertised for bidding on September 7, 2018. Bids were received on October 4, 2018. The seven (7) bids are as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	Vaca Underground Utilities, Inc.	\$3,463,062.65
2.	JFT Construction, Inc.	\$3,795,650.34
3.	Total Contracting Limited	\$3,947,915.00
4.	Triple B Services, LLP	\$4,009,944.55
5.	Main Lane Industries, Ltd.	\$4,191,367.69
6.	T Construction, LLC	\$4,727,888.59
7.	Conrad Construction Co.	\$4,745,678.58

**AWARD:** It is recommended that this construction contract be awarded to Vaca Underground Utilities, Inc. with a low bid of \$3,463,062.65.

**PROJECT COST:** The total cost of this project is \$4,548,600.00 to be appropriated as follows:

· Bid Amount	\$3,463,062.65
· Contingencies	\$173,154.00
· Testing Services	\$160,000.00
· CIP Cost Recovery	\$346,383.35
· Construction Management	\$406,000.00

Testing Services will be provided by Associated Testing Laboratories, Inc. under a previously approved contract.

Construction Management Services will be provided by FCM Engineers, P.C. under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case Vaca Underground Utilities, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

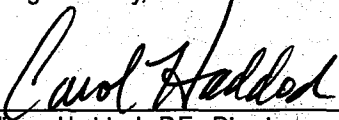
**MWSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 11% MBE goal and 7% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	R. Miranda Trucking & Construction LLC, DBA R. Miranda Trucking	Pour Concrete	\$ 192,000.00	5.54%
2.	Reyes Pineda Construction Inc, DBA R P Construction	Wet connections and fire hydrants	\$ 195,000.00	5.63%
	<b>TOTAL</b>		<b>\$ 387,000.00</b>	<b>11.17%</b>

	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	J.A. Garnez Trucking Services	Trucking	\$ 242,415.00	7.00%
	<b>TOTAL</b>		<b>\$ 242,415.00</b>	<b>7.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.



Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS Nos. M-000700-0001-4, R-000500-0294-4, and S-000500-0294-4

**Amount of Funding:**

Total: \$4,548,600.00

\$4,364,213.00 - Fund No. 4042 - Street & Traffic Control and Storm Drainage DDSRF (Supported by Drainage Utility Charge)

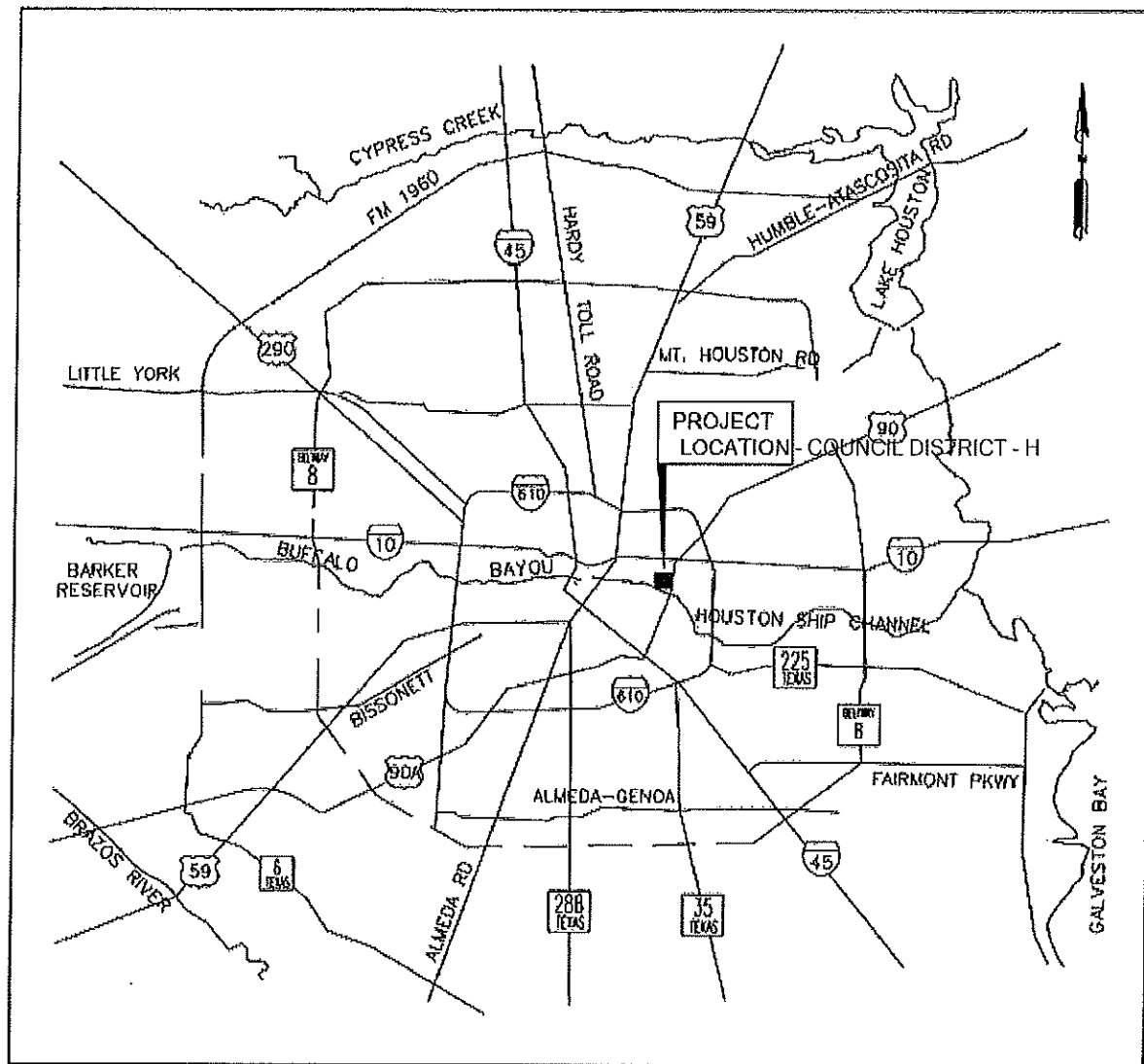
\$184,387.00 - Fund No. 8500 - Water and Sewer System Consolidated Construction

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects  
Phone: (832) 395-2441

**ATTACHMENTS:**

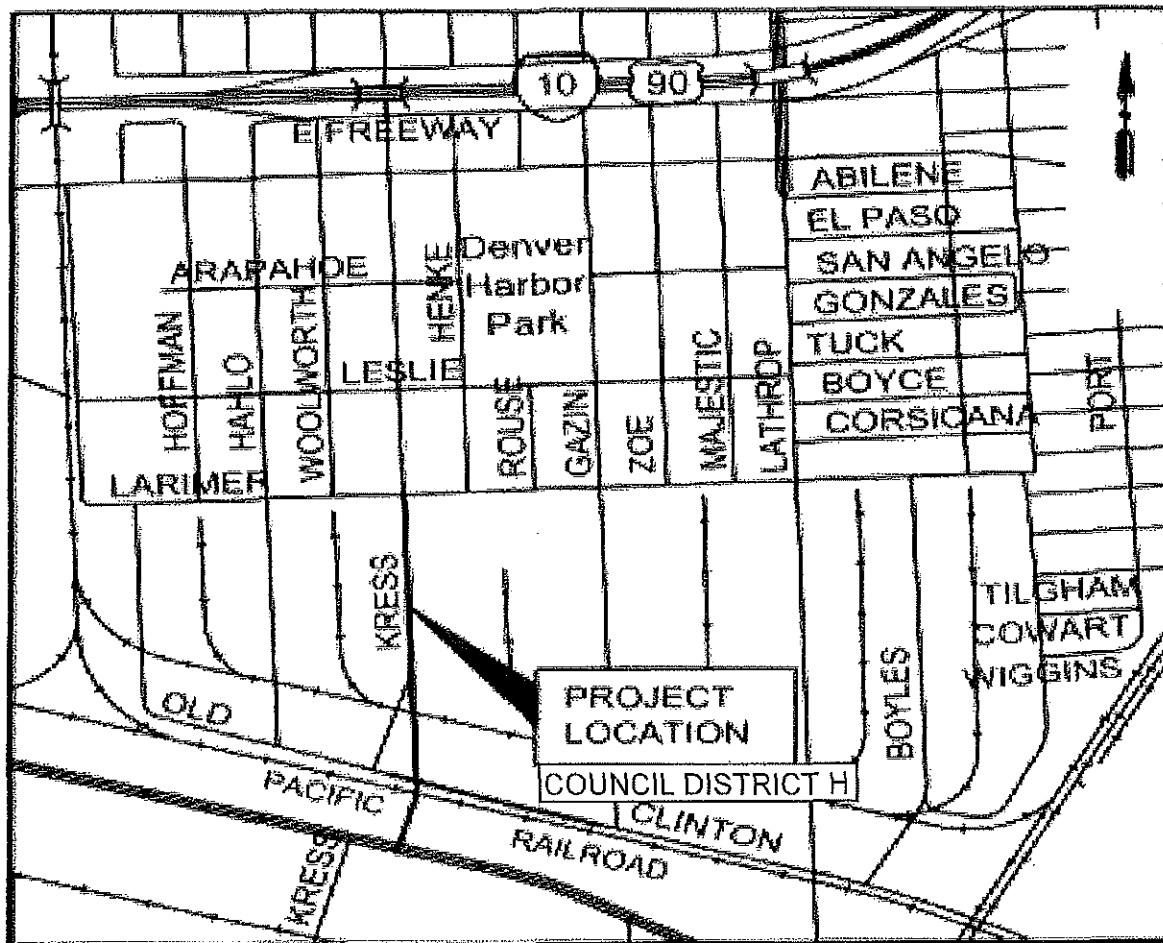
<b>Description</b>	<b>Type</b>
Maps	Backup Material
OBO Docs (HHF, Vendor Info Sheets, & Letters of Intent)	Backup Material
Form A - Contractor's Submission List (doc 00452)	Backup Material
Affidavit of Ownership	Backup Material
Form B - Fair Campaign Ord.	Backup Material
Tax Report	Backup Material
Pay or Play (POP 1-3)	Backup Material
Bid Extension Letter	Backup Material
Form 1295	Backup Material
Bid Tabulations	Backup Material
SAP Documents	Financial Information



LOCATION MAP

PROJECT: KRESS STREET DRAINAGE AND PAVING IMPROVEMENTS  
FROM LARIMER TO CLINTON

WBS No. M-000700-0001-4



VICINITY MAP

N.T.S.

KEY MAP NO. 484-M  
GINS MAP NO. 5557-A  
ZIP CODE : 77020

PROJECT: KRESS STREET DRAINAGE AND PAVING IMPROVEMENTS  
FROM LARIMER TO CLINTON  
WBS No. M-000700-0001-4



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 12/12/2018

HPW - 20WWO813 Contract Award/ Specialized  
Maintenance Services, Inc.

Agenda Item#: 75.

### **Summary:**

ORDINANCE appropriating \$866,596.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **SPECIALIZED MAINTENANCE SERVICES, INC** for Sanitary Sewer Cleaning and Television Inspection In Support of Rehabilitation; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for contingencies relating to construction of facilities financed by the Water and Sewer System Consolidated Construction Fund

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 41 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

**RECOMMENDATION:** (Summary) Accept low bid, award construction contract, and appropriate funds.

**SPECIFIC EXPLANATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The project involves sanitary sewer cleaning and television inspection in support of rehabilitation. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning of the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

**DESCRIPTION/SCOPE:** This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. The contract duration for this project is 730 calendar days.

**LOCATION:** The work order project area is generally bounded by the City Limits.

**BIDS:** Three (3) bids were received on September 20, 2018 for this project as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	Specialized Maintenance Services, Inc.	\$825,329.50



2.	Sewer And Storm Maintenance, LLC	\$853,417.50
3.	CSI Consolidated, LLC dba AIMS Companies	\$866,583.75

**AWARD:** AWARD: It is recommended that this construction contract be awarded to Specialized Maintenance Services, Inc., with a low bid of \$825,329.50.

**PROJECT COST:** The total cost of this project is \$866,596.00 to be appropriated as follows:

Bid Amount	\$825,329.50
Contingencies	\$41,266.50

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** No City M/WBE participation goal is established for this project as the contract amount does not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.

**FISCAL NOTE:**

No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0281-4  
File No. 4277-103

**Prior Council Action:**

N/A

**Amount of Funding:**

\$866,596.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 12/12/2018

HPW - 20WWO813 Contract Award/ Specialized Maintenance Services, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

**RECOMMENDATION:** (Summary) Accept low bid, award construction contract, and appropriate funds.

**SPECIFIC EXPLANATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The project involves sanitary sewer cleaning and television inspection in support of rehabilitation. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning of the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

**DESCRIPTION/SCOPE:** This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. The contract duration for this project is 730 calendar days.

**LOCATION:** The work order project area is generally bounded by the City Limits.

**BIDS:** Three (3) bids were received on September 20, 2018 for this project as follows:

	Bidder	Bid Amount
1.	Specialized Maintenance Services, Inc.	\$825,329.50
2.	Sewer And Storm Maintenance, LLC	\$853,417.50
3.	CSI Consolidated, LLC dba AIMS Companies	\$866,583.75

**AWARD:** **AWARD:** It is recommended that this construction contract be awarded to Specialized Maintenance Services, Inc., with a low bid of \$825,329.50.

**PROJECT COST:** The total cost of this project is \$866,596.00 to be appropriated as follows:

Bid Amount	\$825,329.50
Contingencies	\$41,266.50

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** No City M/WSBE participation goal is established for this project as the contract amount does not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.

### **FISCAL NOTE:**

No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0281-4  
File No. 4277-103

**Prior Council Action:**

N/A

**Amount of Funding:**

\$866,596.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Form A	Backup Material
Tax Report	Backup Material
00455 - Ownership Information Form	Backup Material
Bid Tabulation	Backup Material
00600 - List of Proposed Subcontractors and Suppliers	Backup Material
00452 - Contractor Submission List Campaign Finance Ordinance	Backup Material
Form B	Backup Material
00251 - Pre-bid Meeting Agenda	Backup Material
Bid Extension Letter	Backup Material
00410B - Bid Form	Backup Material
00460 (POP-1) - Pay or Play Acknowledgement Form	Backup Material
00630 (POP-2) - Certification of Compliance with Pay or Play Program	Backup Material
00631 (POP-3) Pay or Play Program List of Subcontractors	Backup Material
Map	Backup Material
Form 1295 - Certificate of Interested Parties	Backup Material
HHF Designation	Backup Material
SAP Documents	Financial Information
Draft Ordinance	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 12/12/2018

HPW 20WWO814 Contract Award/ BCAC Underground,  
LLC

Agenda Item#: 76.

### **Summary:**

ORDINANCE appropriating \$840,790.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **BCAC UNDERGROUND, LLC** for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund (4277-104)

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 42 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

**RECOMMENDATION:** (Summary) Accept low bid, award construction contract, and appropriate funds.

**SPECIFIC EXPLANATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The project involves sanitary sewer cleaning and television inspection in support of rehabilitation. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning of the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

**DESCRIPTION/SCOPE:** This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. The contract duration for this project is 730 calendar days.

**LOCATION:** The work order project area is generally bounded by the City Limits.

**BIDS:** Five (5) bids were received on September 27, 2018 for this project as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	BCAC Underground, LLC	\$800,752.50

2.	Sewer And Storm Maintenance, LLC	\$853,417.50
3.	Specialized Maintenance Services, Inc.	\$857,806.25
4.	CSI Consolidated, LLC dba Aims Companies	\$866,583.75
5.	Grava LLC	\$990,258.73

**AWARD:** **AWARD:** It is recommended that this construction contract be awarded to BCAC Underground, LLC, with a low bid of \$800,752.50.

**PROJECT COST:** The total cost of this project is \$840,790.00 to be appropriated as follows:

Bid Amount	\$800,752.50
Contingencies	\$40,037.50

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor does not meet the requirements for HHF designation; no HHF firms were within three percent.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** No City M/WBE participation goal is established for this project as the contract amount does not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.

**FISCAL NOTE:**

No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

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Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works

WBS# R-000266-0282-4  
File No. 4277-104

**Prior Council Action:**

N/A

**Amount of Funding:**

\$840,790.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 12/12/2018

HPW 20WWO814 Contract Award/ BCAC Underground, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

**RECOMMENDATION:** (Summary) Accept low bid, award construction contract, and appropriate funds.

**SPECIFIC EXPLANATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The project involves sanitary sewer cleaning and television inspection in support of rehabilitation. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning of the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

**DESCRIPTION/SCOPE:** This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. The contract duration for this project is 730 calendar days.

**LOCATION:** The work order project area is generally bounded by the City Limits.

**BIDS:** Five (5) bids were received on September 27, 2018 for this project as follows:

	Bidder	Bid Amount
1.	BCAC Underground, LLC	\$800,752.50
2.	Sewer And Storm Maintenance, LLC	\$853,417.50
3.	Specialized Maintenance Services, Inc.	\$857,806.25
4.	CSI Consolidated, LLC dba Aims Companies	\$866,583.75
5.	Grava LLC	\$990,258.73

**AWARD:** **AWARD:** It is recommended that this construction contract be awarded to BCAC Underground, LLC, with a low bid of \$800,752.50.

**PROJECT COST:** The total cost of this project is \$840,790.00 to be appropriated as follows:

Bid Amount	\$800,752.50
Contingencies	\$40,037.50

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor does not meet the requirements for HHF designation; no HHF firms were within three percent.

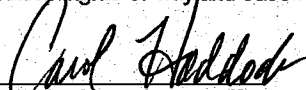
**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**M/W/SBE PARTICIPATION:** No City M/WBE participation goal is established for this project as the contract amount does not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.

### **FISCAL NOTE:**

No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

  
Carol Ellinger Haddock, P.E.  
Director



Houston Public Works

WBS# R-000266-0282-4

File No. 4277-104

**Prior Council Action:**

N/A

**Amount of Funding:**

\$840,790.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Shannon Dunne

Senior Assistant Director

Phone: (832) 395-5036

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Form A	Backup Material
Tax Report	Backup Material
00455 - Ownership Information Form	Backup Material
Bid Tabulation	Backup Material
00600 - List of Proposed Subcontractors and Suppliers	Backup Material
00452 - Contractor Submission List Campaign Finance Ordinance	Backup Material
Form B	Backup Material
00251 - Pre-bid Meeting Agenda	Backup Material
Bid Extension Letter	Backup Material
00410B - Bid Form	Backup Material
00460 (POP-1) - Pay or Play Acknowledgement Form	Backup Material
00630 (POP-2) - Certification of Compliance with Pay or Play Program	Backup Material
00631 (POP-3) Pay or Play Program List of Subcontractors	Backup Material
Map	Backup Material
Form 1295 - Certificate of Interested Parties	Backup Material
Draft Ordinance	Backup Material
SAP Documents	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

ALL

Item Creation Date: 2/6/2019

HPW 20WWO815 Contract Award/ BCAC Underground,  
LLC

Agenda Item#: 77.

### **Summary:**

ORDINANCE appropriating \$871,204.00 out of Water & Sewer System Consolidated Construction Fund; awarding contract to **BCAC UNDERGROUND, LLC** for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund (4277-105)

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 43 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

**RECOMMENDATION:** (Summary) Accept low bid, award construction contract, and appropriate funds.

**SPECIFIC EXPLANATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The project involves sanitary sewer cleaning and television inspection in support of rehabilitation. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning of the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

**DESCRIPTION/SCOPE:** This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. The contract duration for this project is 730 calendar days.

**LOCATION:** The work order project area is generally bounded by the City Limits.

**BIDS:** Five (5) bids were received on November 01, 2018 for this project as follows:

	<u>Bidder</u>	<u>Bid Amount</u>
1.	BCAC Underground, LLC	\$829,718.25

2.	Sewer And Storm Maintenance, LLC	\$853,417.50
3.	Specialized Maintenance Services, Inc.	\$857,806.25
4.	CSI Consolidated, LLC dba Aims Companies	\$866,583.75
5.	Grava LLC	\$963,926.23

**AWARD:** It is recommended that this construction contract be awarded to BCAC Underground, LLC, with a low bid of \$829,718.25.

**PROJECT COST:** The total cost of this project is \$871,204.00 to be appropriated as follows:

Bid Amount	\$829,718.25
Contingencies	\$41,485.75

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor does not meet the requirements for HHF designation; no HHF firms were within three percent.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** No City M/WBE participation goal is established for this project as the contract amount does not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.

**FISCAL NOTE:**

No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

\_\_\_\_\_  
Carol Ellinger Haddock, P.E.  
Director  
Houston Public Works  
WBS# R-000266-0283-4  
File No. 4277-105

**Prior Council Action:**

**Amount of Funding:**

\$871,204.00  
Water and Sewer System Consolidated Construction Fund  
Fund No. 8500.

**Contact Information:**

Shannon Dunne

Senior Assistant Director

**Phone:** (832) 395-5036

**ATTACHMENTS:****Description**

Signed Coversheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 2/6/2019

HPW 20WWO815 Contract Award/ BCAC Underground, LLC

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for Sanitary Sewer Cleaning and Television Inspection in Support of Rehabilitation.

**RECOMMENDATION:** (Summary) Accept low bid, award construction contract, and appropriate funds.

**SPECIFIC EXPLANATION:** This project is part of the Neighborhood Sewer Rehabilitation Program and is required to renew/replace various deteriorated neighborhood collection systems throughout the City. The project involves sanitary sewer cleaning and television inspection in support of rehabilitation. The purpose is to reduce sanitary sewer overflows, which is accomplished by cleaning of the sewer lines and television inspection to identify sewer lines in need of rehabilitation/renewal.

**DESCRIPTION/SCOPE:** This project consists of sanitary sewer cleaning and television inspection in support of rehabilitation. The contract duration for this project is 730 calendar days.

**LOCATION:** The work order project area is generally bounded by the City Limits.

**BIDS:** Five (5) bids were received on November 01, 2018 for this project as follows:

	Bidder	Bid Amount
1.	BCAC Underground, LLC	\$829,718.25
2.	Sewer And Storm Maintenance, LLC	\$853,417.50
3.	Specialized Maintenance Services, Inc.	\$857,806.25
4.	CSI Consolidated, LLC dba Aims Companies	\$866,583.75
5.	Grava LLC	\$963,926.23

**AWARD:** It is recommended that this construction contract be awarded to BCAC Underground, LLC, with a low bid of \$829,718.25.

**PROJECT COST:** The total cost of this project is \$871,204.00 to be appropriated as follows:

Bid Amount	\$829,718.25
Contingencies	\$41,485.75

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor does not meet the requirements for HHF designation; no HHF firms were within three percent.

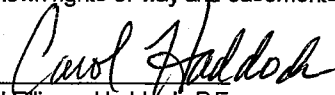
**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**MWSBE PARTICIPATION:** No City M/WBE participation goal is established for this project as the contract amount does not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.

### **FISCAL NOTE:**

No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way and easements required for this project have been acquired.

  
Carol Ellinger Haddock, P.E.  
Director

Houston Public Works  
WBS# R-000266-0283-4  
File No. 4277-105

**Prior Council Action:**

N/A

**Amount of Funding:**

\$871,204.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Shannon Dunne  
Senior Assistant Director  
Phone: (832) 395-5036

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
Form A	Backup Material
Tax Report	Backup Material
00455 - Ownership Information Form	Backup Material
Bid Tabulation	Backup Material
00600 - List of Proposed Subcontractors and Suppliers	Backup Material
00452 - Contractor Submission List Campaign Finance Ordinance	Backup Material
Form B	Backup Material
00251 - Pre-bid Meeting Agenda	Backup Material
Bid Extension Letter	Backup Material
00410B - Bid Form	Backup Material
00460 (POP-1) - Pay or Play Acknowledgement Form	Backup Material
00630 (POP-2) - Certification of Compliance with Pay or Play Program	Backup Material
00631 (POP-3) Pay or Play Program List of Subcontractors	Backup Material
Map	Backup Material
Form 1295 - Certificate of Interested Parties	Backup Material
SAP Documents	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District B

Item Creation Date: 1/9/2019

HPW - 20MEM07 Contract Award / Boyer, Inc.

Agenda Item#: 78.

### **Summary:**

ORDINANCE appropriating \$10,764,600.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **BOYER, INC** for North Corridor Consolidation Package 1B Trunk Sewer from Hardy Airport Connector at HCFCD P155-00-00 to Greens Road; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, construction management and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund -

### **DISTRICT B - DAVIS**

### **TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 44 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Contract Award for North Corridor Consolidation Package 1B; Trunk Sewer from Hardy Airport Connector at HCFCD P155-00-00 to Greens Road.

**RECOMMENDATION:** Reject low bid, return bid bond, award Construction Contract to the second low bidder and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City's program to implement a consolidation plan for the wastewater treatment plant facilities located in the north central area.

**DESCRIPTION/SCOPE:** This project consists of the installation of a 54-inch sewer tunnel. The Contract duration for this project is 450 calendar days. This project was designed by Halff Associates, Inc.

**LOCATION:** The project area is generally bound by Rankin Road on the north, North Sam Houston Parkway East on the south, Aldine Westfield Road on the east and Hardy toll Road on the west. The project is located in Key Map Grids 373 L, P and Q.

**BIDS:** This project was advertised for bidding on 6/29/18. Bids were received on 8/9/2018. The four (4) bids are as follows:

	<u>Bidder</u>	<u>Bid Amount</u>	
1.	Vadnais Trenchless Services, Inc.	\$7,931,072.00	Non-responsible
2.	Boyer, Inc.	\$9,206,488.00	
3.	T-Construction, LLC	\$9,233,321.00	
4.	BRH Garver Construction, L.P.	\$9,814,108.00	

**AWARD:** The apparent low bidder, Vadnais Trenchless Services, Inc. was considered non-responsive, as per the City of Houston Code of Ordinance, Sec. 15.85 due to not submitting an acceptable MWBE plan. Therefore, it is recommended that this construction contract be awarded to the second low bidder Boyer, Inc. with a bid of \$9,206,488.00.

**PROJECT COST:** The total cost of this project is \$10,764,600.00 to be appropriated as follows:

• Bid Amount	\$9,206,488.00
• Contingencies	\$460,325.00
• Testing Services	\$275,000.00
• CIP Cost Recovery	\$368,287.00
• Construction Management	\$454,500.00

Testing Services will be provided by Ninyo & Moore Geotechnical & Environmental Sciences Consultants, under a previously approved contract.

Construction Management Services will be provided by Briones Consulting & Engineering, Ltd., under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Boyer, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

**MWSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 13% MBE goal and 7% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Blazey Construction, Services, LLC	Water & Sewer Line Construction	\$ 828,584.00	9.00%
		<b>TOTAL</b>	<b>\$ 828,584.00</b>	<b>9.00%</b>
	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	LD2 Services, Inc.	Distribution of Civil Materials	\$ 644,454.00	7.00%
		<b>TOTAL</b>	<b>\$ 644,454.00</b>	<b>7.00%</b>
	<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	E. P. Brady, Ltd.	Water & Sewer Line Construction	\$ 368,260.00	4.00%
		<b>TOTAL</b>	<b>\$ 368,260.00</b>	<b>4.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.



WBS No. R-000536-0018-4

---

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Amount of Funding:**

\$10,764,600.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction Fund.

**Contact Information:**

R. Jeff Masek, P.E. CCM  
Assistant Director, Capital Projects  
Phone: (832) 395-2387

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 1/9/2019

HPW - 20MEM07 Contract Award / Boyer, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for North Corridor Consolidation Package 1B; Trunk Sewer from Hardy Airport Connector at HCFCD P155-00-00 to Greens Road.

**RECOMMENDATION:** Reject low bid, return bid bond, award Construction Contract to the second low bidder and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City's program to implement a consolidation plan for the wastewater treatment plant facilities located in the north central area.

**DESCRIPTION/SCOPE:** This project consists of the installation of a 54-inch sewer tunnel. The Contract duration for this project is 450 calendar days. This project was designed by Half Associates, Inc.

**LOCATION:** The project area is generally bound by Rankin Road on the north, North Sam Houston Parkway East on the south, Aldine Westfield Road on the east and Hardy toll Road on the west. The project is located in Key Map Grids 373 L, P and Q.

**BIDS:** This project was advertised for bidding on 6/29/18. Bids were received on 8/9/2018. The four (4) bids are as follows:

	<b><u>Bidder</u></b>	<b><u>Bid Amount</u></b>	
1.	Vadnais Trenchless Services, Inc.	\$7,931,072.00	Non-responsive
2.	Boyer, Inc.	\$9,206,488.00	
3.	T-Construction, LLC	\$9,233,321.00	
4.	BRH Garver Construction, L.P.	\$9,814,108.00	

**AWARD:** The apparent low bidder, Vadnais Trenchless Services, Inc. was considered non-responsive, as per the City of Houston Code of Ordinance, Sec. 15.85 due to not submitting an acceptable MWBE plan. Therefore, it is recommended that this construction contract be awarded to the second low bidder Boyer, Inc. with a bid of \$9,206,488.00.

**PROJECT COST:** The total cost of this project is \$10,764,600.00 to be appropriated as follows:

• Bid Amount	\$9,206,488.00
• Contingencies	\$460,325.00
• Testing Services	\$275,000.00
• CIP Cost Recovery	\$368,287.00
• Construction Management	\$454,500.00

Testing Services will be provided by Ninyo & Moore Geotechnical & Environmental Sciences Consultants, under a previously approved contract.

Construction Management Services will be provided by Briones Consulting & Engineering, Ltd., under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Boyer, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

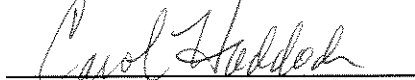
**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

**MWBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 13% MBE goal and 7% WBE goal for this project.

<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Blazey Construction, Services, LLC	Water & Sewer Line Construction	\$ 828,584.00	9.00%
<b>TOTAL</b>		<b>\$ 828,584.00</b>	<b>9.00%</b>
<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. LD2 Services, Inc.	Distribution of Civil Materials	\$ 644,454.00	7.00%
<b>TOTAL</b>		<b>\$ 644,454.00</b>	<b>7.00%</b>
<u>SBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. E. P. Brady, Ltd.	Water & Sewer Line Construction	\$ 368,260.00	4.00%
<b>TOTAL</b>		<b>\$ 368,260.00</b>	<b>4.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.  
All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

WBS No. R-000536-0018-4



Carol Ellinger Haddock, P.E., Director  
Houston Public Works

**Amount of Funding:**

\$10,764,600.00 from Fund No. 8500 – Water and Sewer System Consolidated Construction Fund.

**Contact Information:**

R. Jeff Masek, P.E. CCM  
Assistant Director, Capital Projects

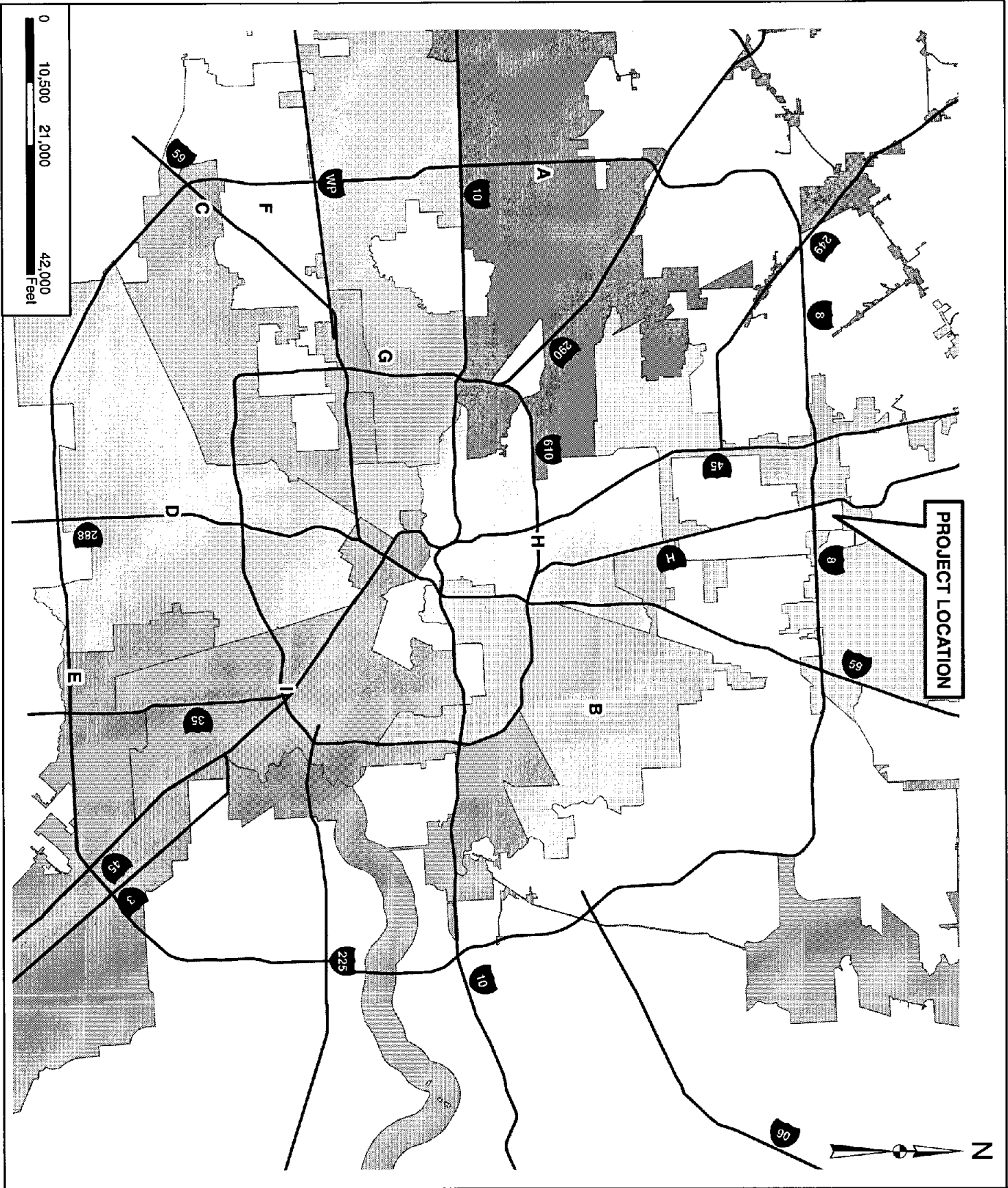
Phone: (832) 395-2387

**ATTACHMENTS:**

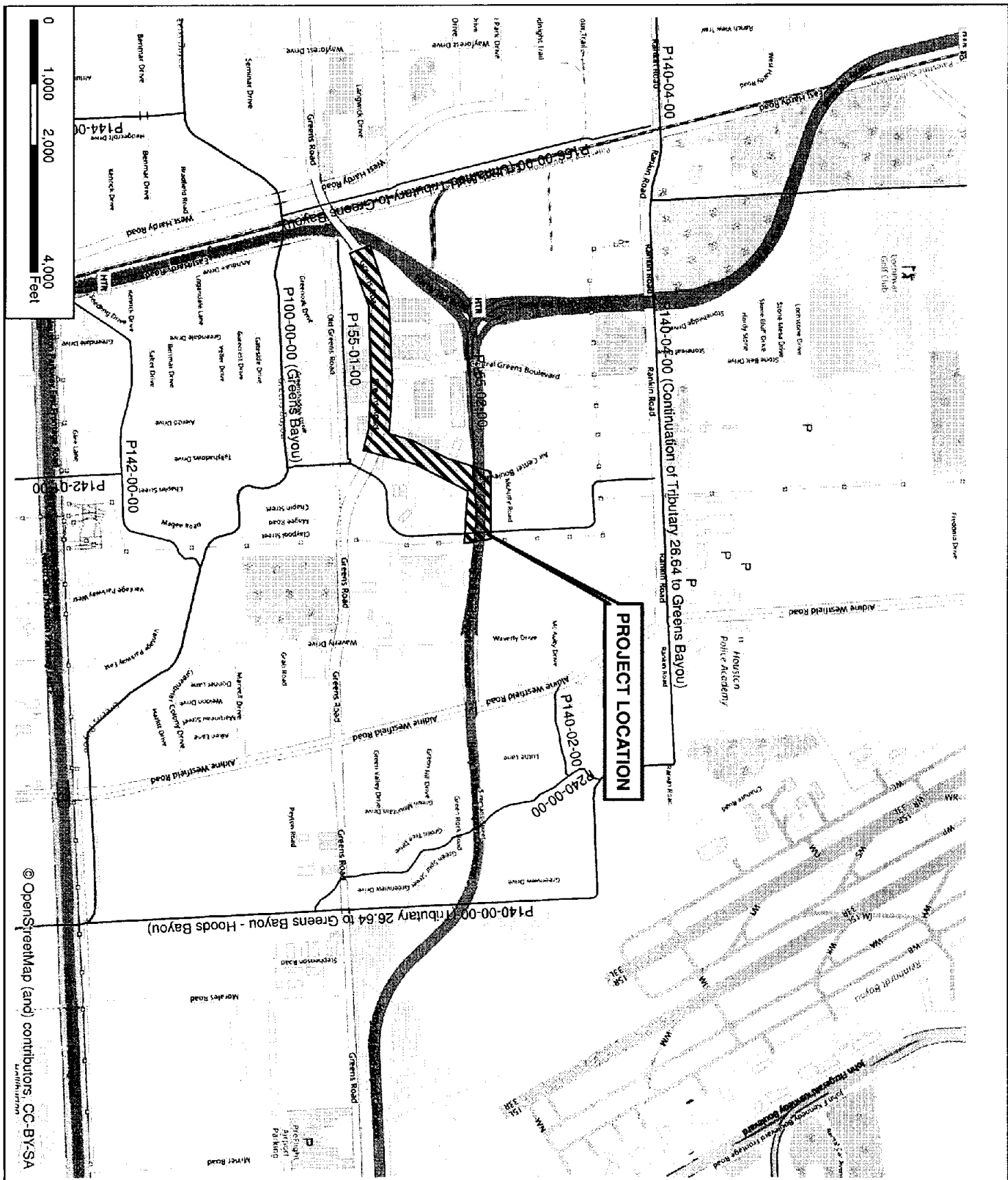
**Description**

**Type**

Maps	Backup Material
OBO Docs (HHF Vendor Info Sheets & Letters of Intent	Backup Material
Form A - Contractor's Submission List (doc 00452)	Backup Material
Form B - Fair Campaigning Ord.	Backup Material
Affidavit of Ownership (doc 0455)	Backup Material
Tax Report	Backup Material
Pay or Play (POP 1-3)	Backup Material
Bid Extension Letter	Backup Material
Form 1295	Backup Material
Bid Tabulations	Backup Material
SAP Documents	Financial Information



<div data-bbox="138 1848 211 1974" data-label="Text"> <p><b>EXHIBIT</b> <b>1</b></p> </div>	<div data-bbox="276 1837 422 1984" data-label="Text"> <p><b>HALFF</b> HALFF ASSOCIATES, INC. 1001 45th North, Suite 200 Cerrito, Texas 77301-2701 www.halff.com TTBPE Firm No. F-312</p> </div>	<div data-bbox="560 1848 1071 1921" data-label="Text"> <p>WBS No. R-000536-0018-4 <b>North Corridor Consolidation Package 1B</b></p> </div>	<div data-bbox="1185 1827 1485 1921" data-label="Text"> <p>PROJECT AVO 29328 KEY MAP NUMBERS: 373 L, P, &amp; Q COUNCIL DISTRICT: B</p> </div>
		<div data-bbox="706 1942 917 1984" data-label="Section-Header"> <p><b>Vicinity Map</b></p> </div>	<div data-bbox="1185 1942 1526 1984" data-label="Text"> <p>DATUM &amp; COORDINATE SYSTEM NAD 1983 StatePlane Texas South Central FIPS 4204 Feet</p> </div>



© OpenStreetMap (and) contributors, CC-BY-SA  
 Contribution

COUNCIL DISTRICT: B  
 WBS No. R-000536-0018-4  
**North Corridor Consolidation Package 1B**

## Location Map

PROJECT AVO 29328  
 KEY MAP NUMBERS: 373 L, P, & Q



DATUM & COORDINATE SYSTEM  
 NAD 1983 StatePlane Texas South Central FIPS 4204 Feet



HALFF ASSOCIATES, INC.  
 1001-45 North, Suite 280  
 Carroll, Texas 77301-2701  
 www.halff.com  
 TTBE Firm No. F-312

**EXHIBIT**  
**2**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District C, District D, District E, District F, District G, District H, District I, District J, District K

Item Creation Date: 12/13/2018

HPW - 20MB160 Contract Award / Reytec Construction Resources, Inc.

Agenda Item#: 79.

### **Summary:**

ORDINANCE appropriating \$11,001,407.00 out of Water & Sewer System Consolidated Construction Fund, awarding contract to **REYTEC CONSTRUCTION RESOURCES, INC** for Small Diameter Water Lines-Above Grade Crossing-South Sector; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for testing services, CIP Cost Recovery, construction management and contingencies relating to construction of facilities financed by the Water & Sewer System Consolidated Construction Fund - **DISTRICTS C - COHEN; D - BOYKINS; E - MARTIN; F - LE; G - TRAVIS; H - CISNEROS; I - GALLEGOS; J - LASTER; K - CASTEX-TATUM**

**TAGGED BY COUNCIL MEMBER BOYKINS**

This was Item 45 on Agenda of March 20, 2019

### **Background:**

**SUBJECT:** Contract Award for Small Diameter Water Lines Above Grade Crossings South Sector.

**RECOMMENDATION:** (SUMMARY) Accept low bid, award Construction Contract and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City's Water Line Replacement Program and is required to replace and upgrade water lines within the City to increase availability of water, improve circulation and fire protection.

**DESCRIPTION/SCOPE:** The project consists of rehabilitation of one hundred fourteen (114) existing small diameter water line aerial crossings at various locations within the City of Houston. Work also includes replacement of existing 16-inch diameter water line located along Bellfort Street at HCFCD Unit C132-00-00 in Key Map Grid 533X and another 12-inch diameter water line located along Shepherd Drive at Buffalo Bayou in Key Map Grid 492M. The Contract duration for this project is 730 calendar days. This project was designed by Amani Engineering, Inc.

**LOCATION:** This project is located throughout the City of Houston.

**BIDS:** This project was advertised for bidding on July 27, 2018. Bids were received on August 23, 2018. The two (2) bids received are as follows:

Bidder

Bid Amount

1.	Reytec Construction Resources, Inc.	\$8,768,180.00
2.	Persons Service Company, LLC	\$11,284,140.21

**AWARD:** It is recommended that this construction contract be awarded to Reytec Construction Resources, Inc. with a low bid of \$8,768,180.00 and that Addendum Number 1 be made a part of this Contract.

**PROJECT COST:** The total cost of this project is \$11,001,407.00 to be appropriated as follows:

•	Bid Amount	\$8,768,180.00
•	Contingencies	\$438,409.00
•	Testing Services	\$450,000.00
•	CIP Cost Recovery	\$876,818.00
•	Construction Management	\$468,000.00

Testing Services will be provided Paradigm Consultants, Inc. under a previously approved contract.

Construction Management Services will be provided by Sowell's Construction Management & Inspection under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Reytec Construction Resources, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 12% MBE goal and 8% WBE goal for this project.

	<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Basic Environmental Group, LLC	Asbestos Abatement	\$1,052,181.60	12.00%
	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Access Data Supply, Inc.	Construction Material Supplier	\$701,454.40	8.00%
	<b>TOTAL</b>		<b>\$1,753,636.00</b>	<b>20.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

Carol Ellinger Haddock, P.E., Director  
Houston Public Works

WBS No. S-000700-A029-4

**Amount of Funding:**

\$11,001,407.00

Water and Sewer System Consolidated Construction Fund  
Fund No. 8500

**Contact Information:**

Juan Chavira, PE, PMP, CEM  
Assistant Director, Capital Projects

**Phone:** (832) 395-2441

**ATTACHMENTS:**

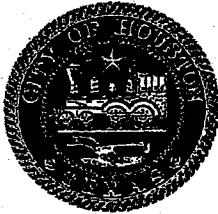
**Description**

Signed Coversheet  
MAPS

**Type**

Signed Cover sheet  
Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C, District D, District E, District F, District G, District H, District I, District J, District K

Item Creation Date: 12/13/2018

HPW - 20MB160 Contract Award / Reytec Construction Resources, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Contract Award for Small Diameter Water Lines Above Grade Crossings South Sector.

**RECOMMENDATION:** (SUMMARY) Accept low bid, award Construction Contract and appropriate funds.

**PROJECT NOTICE/JUSTIFICATION:** This project is part of the City's Water Line Replacement Program and is required to replace and upgrade water lines within the City to increase availability of water, improve circulation and fire protection.

**DESCRIPTION/SCOPE:** The project consists of rehabilitation of one hundred fourteen (114) existing small diameter water line aerial crossings at various locations within the City of Houston. Work also includes replacement of existing 16-inch diameter water line located along Bellfort Street at HCFCD Unit C132-00-00 in Key Map Grid 533X and another 12-inch diameter water line located along Shepherd Drive at Buffalo Bayou in Key Map Grid 492M. The Contract duration for this project is 730 calendar days. This project was designed by Amani Engineering, Inc.

**LOCATION:** This project is located throughout the City of Houston.

**BIDS:** This project was advertised for bidding on July 27, 2018. Bids were received on August 23, 2018. The two (2) bids received are as follows:

<u>Bidder</u>	<u>Bid Amount</u>
1. Reytec Construction Resources, Inc.	\$8,768,180.00
2. Persons Service Company, LLC	\$11,284,140.21

**AWARD:** It is recommended that this construction contract be awarded to Reytec Construction Resources, Inc. with a low bid of \$8,768,180.00 and that Addendum Number 1 be made a part of this Contract.

**PROJECT COST:** The total cost of this project is \$11,001,407.00 to be appropriated as follows:

• Bid Amount	\$8,768,180.00
• Contingencies	\$438,409.00
• Testing Services	\$450,000.00
• CIP Cost Recovery	\$876,818.00
• Construction Management	\$468,000.00

Testing Services will be provided Paradigm Consultants, Inc. under a previously approved contract.

Construction Management Services will be provided by Sowell's Construction Management & Inspection under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Reytec Construction Resources, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

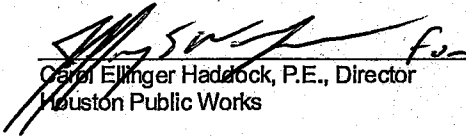
**M/WSBE PARTICIPATION:** The contractor has submitted the following proposed program to satisfy the 12% MBE goal and 8% WBE goal for this project.

<u>MBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1. Basic Environmental Group, LLC	Asbestos Abatement	\$1,052,181.60	12.00%

	<u>WBE - Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Contract</u>
1.	Access Data Supply, Inc.	Construction Material Supplier	\$701,454.40	8.00%
		<b>TOTAL</b>	<b>\$1,753,636.00</b>	<b>20.00%</b>

**FISCAL NOTE:** No significant Fiscal Operating impact is anticipated as a result of this project.

All known rights-of-way, easements and/or right-of-entry required for the project have been acquired.

  
 Carol Ellinger Haddock, P.E., Director  
 Houston Public Works

WBS No. S-000700-A029-4

**Amount of Funding:**

\$11,001,407.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction Fund

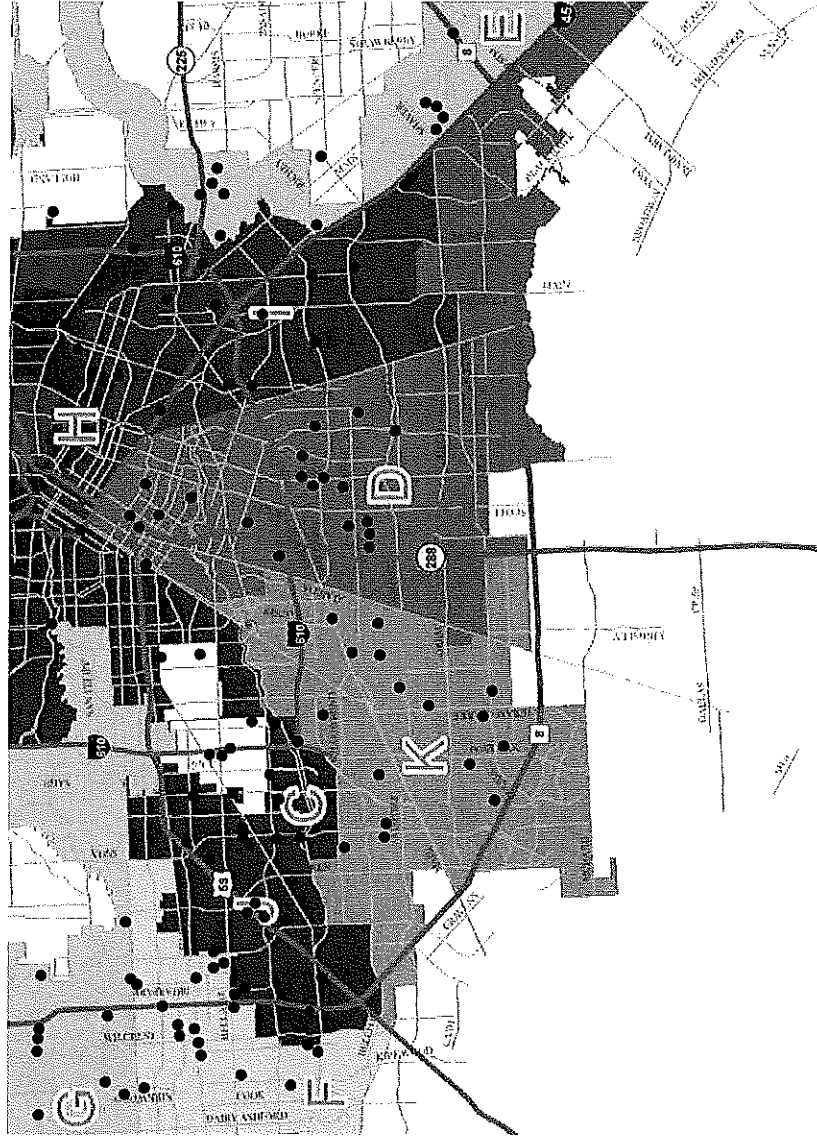
**Contact Information:**

Juan Chavira, PE, PMP, CEM  
 Assistant Director, Capital Projects  
 Phone: (832) 395-2441

**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
OBO Docs (HHF Vendor Info Sheets & Letters of Intent	Backup Material
Form A - (doc 00452)	Backup Material
Form B - Fair Campaigning Ord.	Backup Material
Affidavit of Ownership (doc 0455)	Backup Material
Tax Report	Backup Material
Pay or Play (POP 1-3)	Backup Material
Bid Extension Letter	Backup Material
Form 1295	Backup Material
Bid Tabulations	Backup Material
SAP Documents	Financial Information

# ALL COUNCIL DISTRICTS



COUNCIL DISTRICT MAP  
NOT TO SCALE

## LEGEND:

- ABOVE GRADE CROSSING LOCATION

SUMMARY OF LOCATIONS	
COUNCIL DISTRICT	NO. OF LOCATIONS
C	9
D	21
E	12
F	15
G	10
H	2
I	12
J	17
K	16



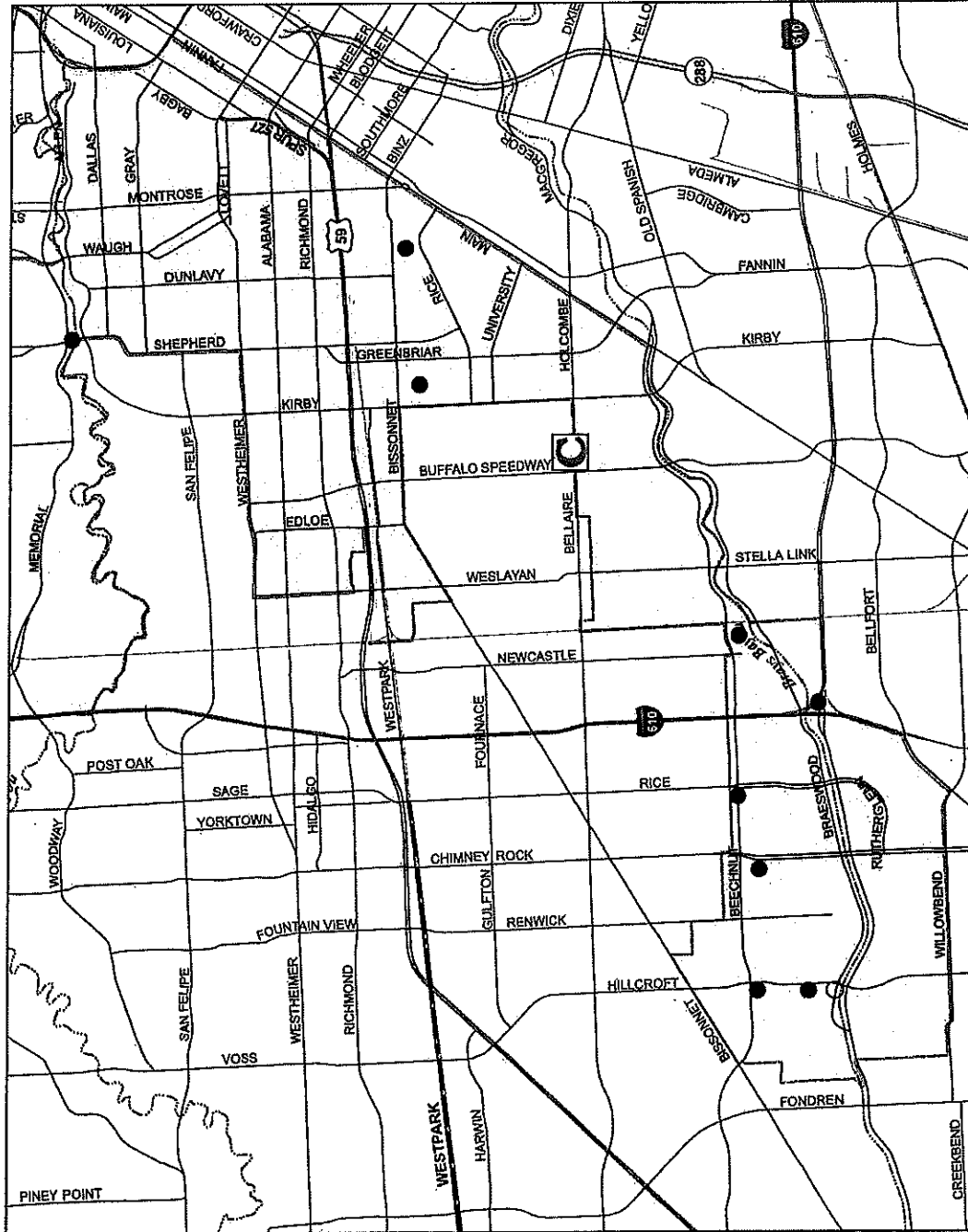
**Amani Engineering, Inc.**

• Engineers • Surveyors • Construction Managers  
8303 SOUTHWEST FREEWAY SUITE 800 HOUSTON, TX,  
77074 Tel (713) 270-5700 Fax (713) 271-3487  
TBPPE Firm Reg. No.: F-4528  
TBPPLS Firm Reg. No.: 100282-00



CITY OF HOUSTON-  
SMALL DIAMETER WATER LINE  
ABOVE GRADE CROSSINGS-SOUTH SECTOR  
WBS NO. S-000700-A029-4

COUNCIL DISTRICT MAP



**LEGEND:**

- ABOVE GRADE CROSSING LOCATION

**COUNCIL DISTRICT MAP  
NOT TO SCALE**

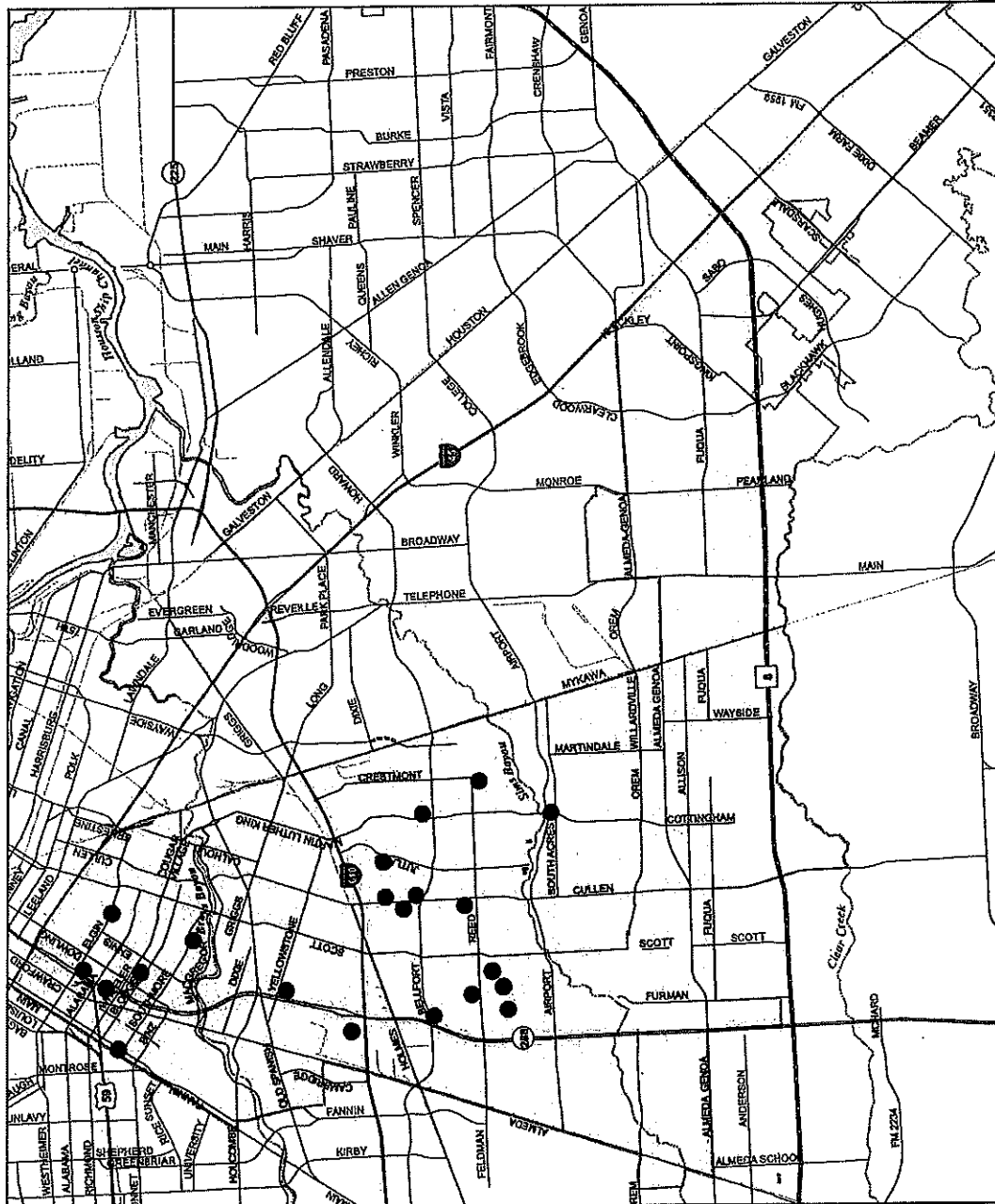
SUMMARY OF LOCATIONS	
COUNCIL DISTRICT	NO. OF LOCATIONS
C	9



CITY OF HOUSTON-  
SMALL DIAMETER WATER LINE  
ABOVE GRADE CROSSINGS-SOUTH SECTOR  
WBS NO. S-000700-A029-4

COUNCIL DISTRICT C

**Amani Engineering, Inc.**  
• Engineers • Surveyors • Construction Managers  
6303 SOUTHWEST FREEWAY SUITE 600 HOUSTON, TX  
77074 Tel: (713) 270-5700 Fax: (713) 271-5467  
TXBES Firm Reg. No.: 7-4528  
TXBES Firm Reg. No.: 700222-00



# SUMMARY OF LOCATIONS

COUNCIL DISTRICT	NO. OF LOCATIONS
D	21

## COUNCIL DISTRICT MAP NOT TO SCALE

### LEGEND:

- ABOVE GRADE CROSSING LOCATION

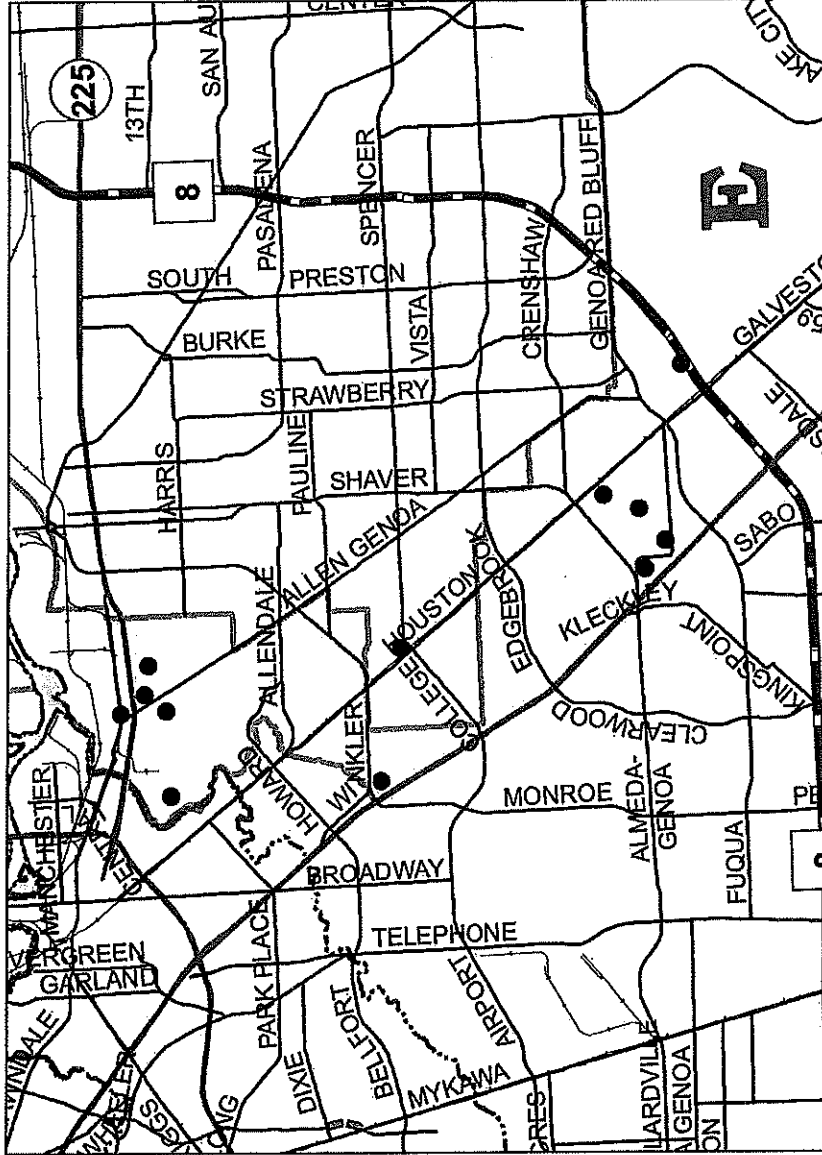


**Amari Engineering, Inc.**  
 • Engineers • Surveyors • Construction Managers  
 8303 SOUTHWEST FREEWAY SUITE 600 HOUSTON, TX  
 77074 Tel: (713) 270-5700 Fax: (713) 271-3487  
 TBPES Firm Reg. No.: F-4528  
 TBPES Firm Reg. No.: 100282-00



CITY OF HOUSTON  
 SMALL DIAMETER WATER LINE  
 ABOVE GRADE CROSSINGS-SOUTH SECTOR  
 WBS NO. S-000700-A029-4

COUNCIL DISTRICT D



**LEGEND:**

- ABOVE GRADE CROSSING LOCATION

**COUNCIL DISTRICT MAP  
NOT TO SCALE**

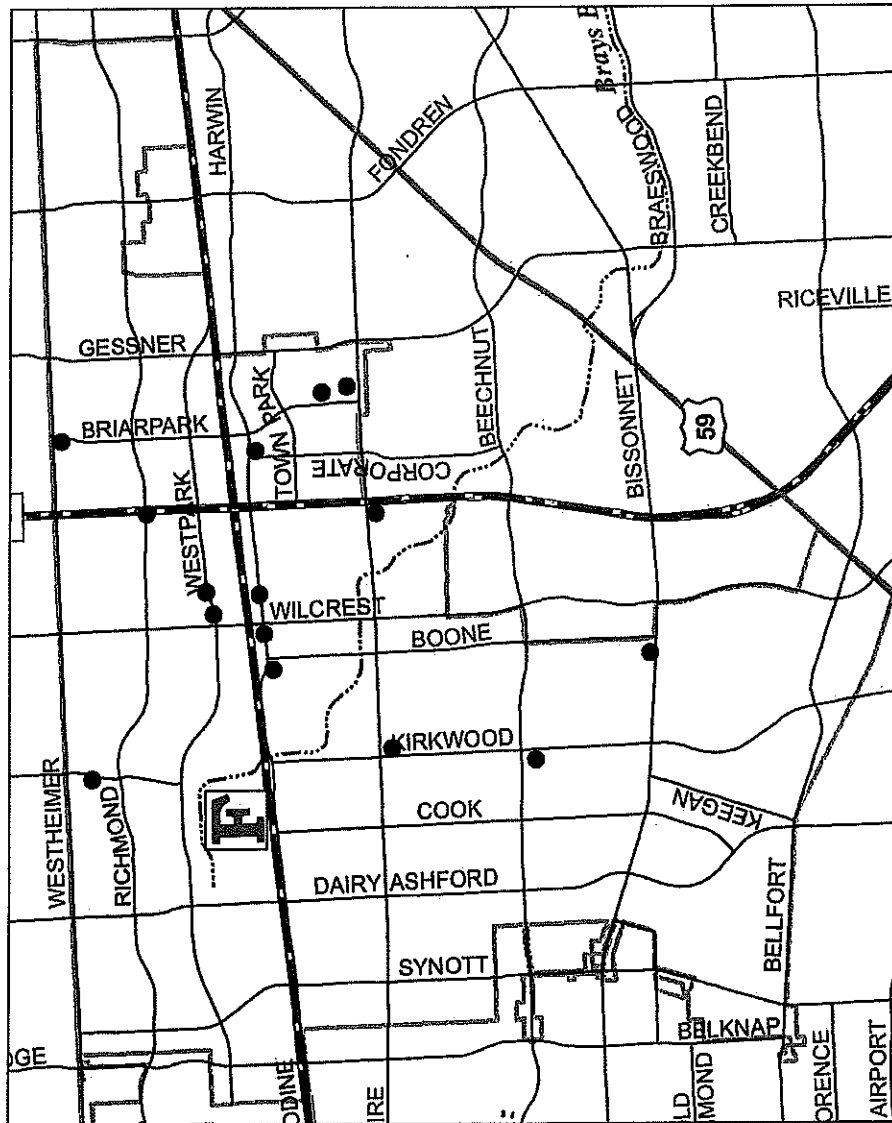
SUMMARY OF LOCATIONS	
COUNCIL DISTRICT	NO. OF LOCATIONS
E	12



CITY OF HOUSTON-  
SMALL DIAMETER WATER LINE  
ABOVE GRADE CROSSINGS-SOUTH SECTOR  
WBS NO. S-000700-A02B-4

COUNCIL DISTRICT E

**Amani Engineering, Inc.**  
• Engineers • Surveyors • Construction Managers  
8303 SOUTHWEST FREEWAY SUITE 600 HOUSTON, TX  
77074 Tel: (713) 270-5700 Fax: (713) 271-3487  
TBPES Firm Reg. No. F-4528  
TBPES Firm Reg. No.: 100282-00



LEGEND:

- ABOVE GRADE CROSSING LOCATION


COUNCIL DISTRICT MAP  
NOT TO SCALE

SUMMARY OF LOCATIONS	
COUNCIL DISTRICT	NO. OF LOCATIONS
F	15



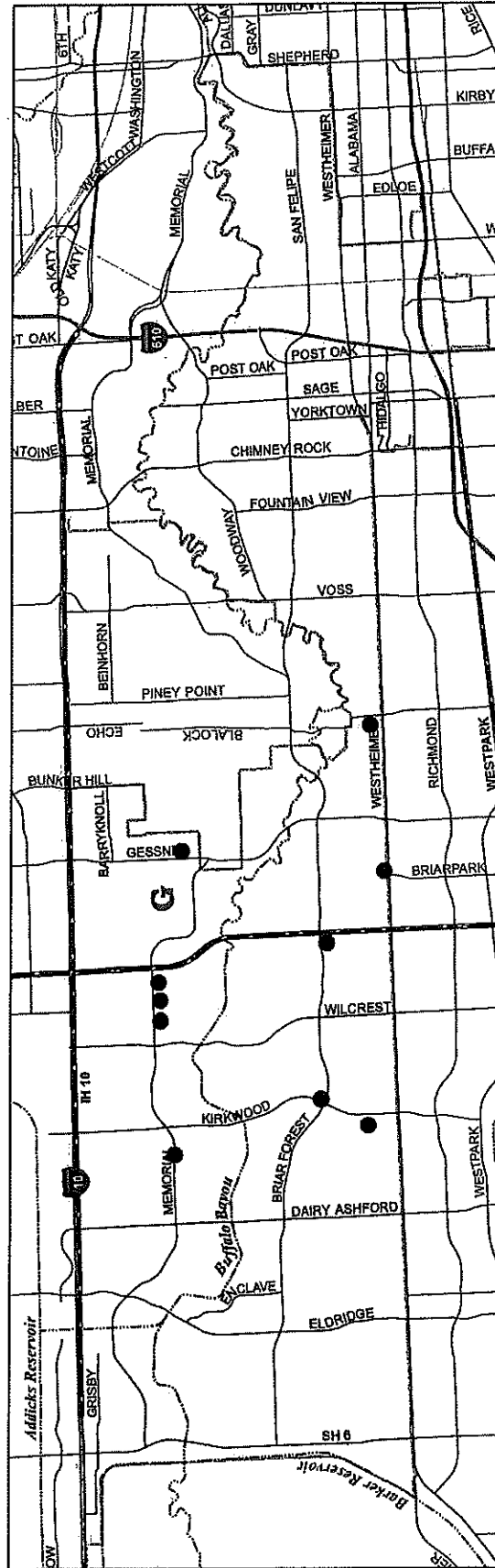
CITY OF HOUSTON-  
SMALL DIAMETER WATER LINE  
ABOVE GRADE CROSSINGS-SOUTH SECTOR  
WBS NO. S-000700-A029-4

COUNCIL DISTRICT F

**Amami Engineering, Inc.**

- Engineers
- Surveyors
- Construction Managers

8303 SOUTHWEST FREEWAY SUITE 600 HOUSTON, TX.  
77074 Tel: (713) 270-5700 Fax: (713) 271-3487  
TBPES Firm Reg. No.: F-4528  
TBPES Firm Reg. No.: 100282-00



**COUNCIL DISTRICT MAP**  
**NOT TO SCALE**

**LEGEND:**

- ABOVE GRADE  
CROSSING LOCATION

SUMMARY OF LOCATIONS	
COUNCIL DISTRICT	NO. OF LOCATIONS
G	10



CITY OF HOUSTON-  
SMALL DIAMETER WATER LINE  
ABOVE GRADE CROSSINGS-SOUTH SECTOR  
WBS NO. S-000700-A029-4



**Amani Engineering, Inc.**  
• Engineers • Surveyors • Construction Managers

8303 SOUTHWEST FREEWAY SUITE 600 HOUSTON, TX  
77074 Tel (713) 210-5700 Fax (713) 271-3487  
TBE Firm Reg. No.: F-452  
TBEPLS Firm Reg. No.: 100282-00





LEGEND:

- ABOVE GRADE CROSSING LOCATION

## COUNCIL DISTRICT MAP NOT TO SCALE

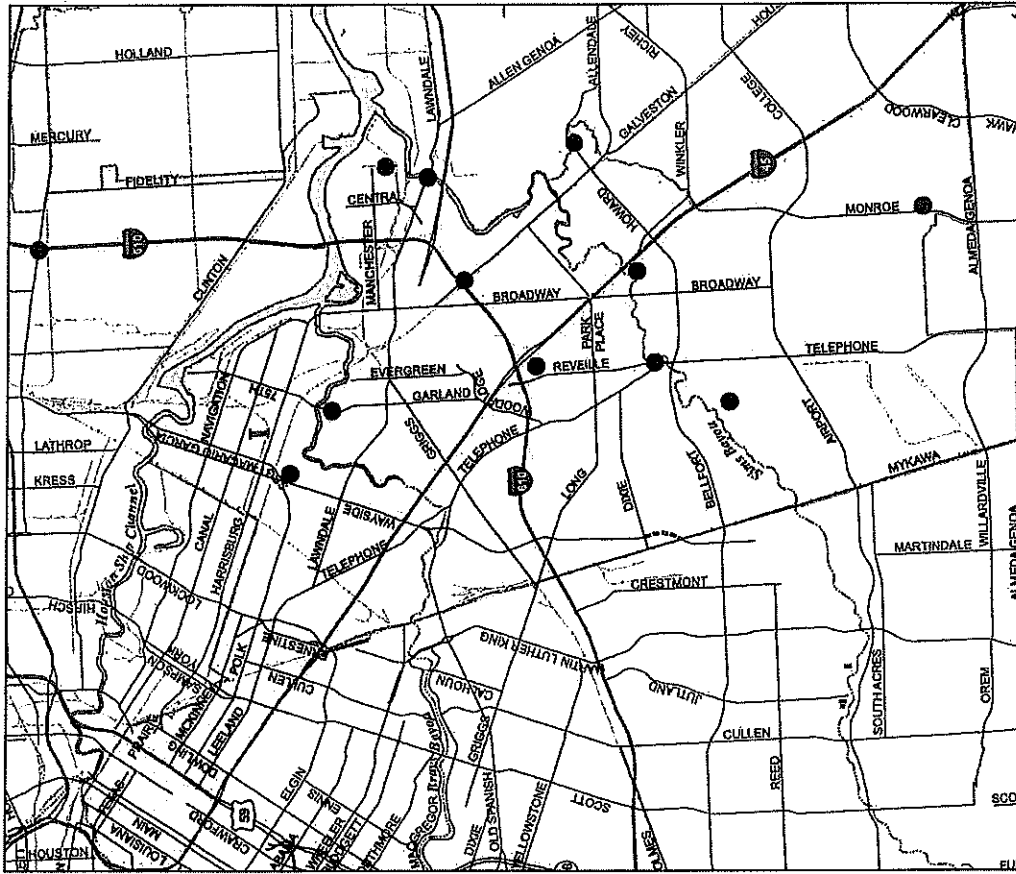
SUMMARY OF LOCATIONS	
COUNCIL DISTRICT	NO. OF LOCATIONS
H	2



CITY OF HOUSTON-  
SMALL DIAMETER WATER LINE  
ABOVE GRADE CROSSINGS-SOUTH SECTOR  
WBS NO. S-000700-A029-4

COUNCIL DISTRICT H

**Amani Engineering, Inc.**  
 • Engineers • Surveyors • Construction Managers  
 8303 SOUTHWEST FREEWAY SUITE 600 HOUSTON, TX  
 77074 Tel: (713) 270-5700 Fax: (713) 271-3487  
 TSPS Firm Reg. No.: F-4528  
 TSPS Firm Reg. No.: 100282-00



**LEGEND:**

- ABOVE GRADE CROSSING LOCATION

**COUNCIL DISTRICT MAP  
NOT TO SCALE**

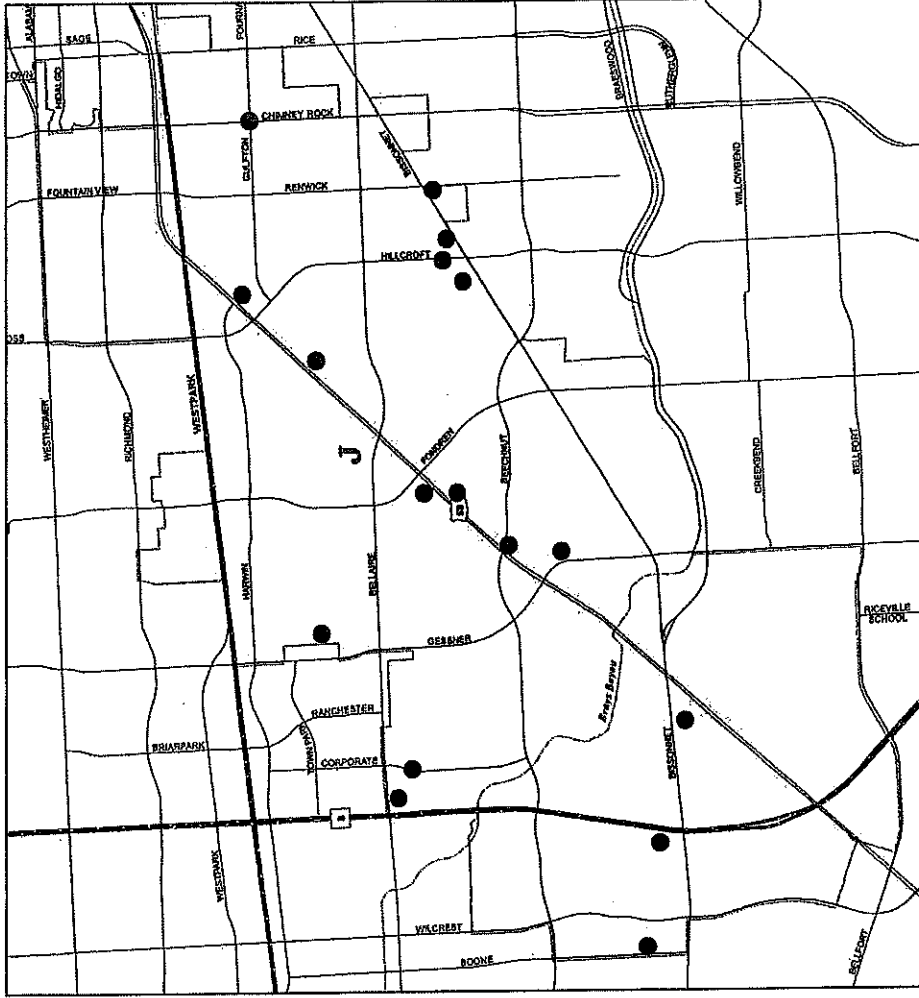
SUMMARY OF LOCATIONS	
COUNCIL DISTRICT	NO. OF LOCATIONS
I	12



CITY OF HOUSTON-  
SMALL DIAMETER WATER LINE  
ABOVE GRADE CROSSINGS-SOUTH SECTOR  
WBS NO. S-000700-A029-4

COUNCIL DISTRICT I

**Amani Engineering, Inc.**  
• Engineers • Surveyors • Construction Managers  
8303 SOUTHWEST FREEWAY SUITE 600 HOUSTON, TX  
77074 Tel: (713) 270-5700 Fax: (713) 271-5487  
TDD: (713) 270-5700  
TDD: (713) 270-5700  
TDD: (713) 270-5700



**LEGEND:**

- ABOVE GRADE CROSSING LOCATION

**COUNCIL DISTRICT MAP  
NOT TO SCALE**

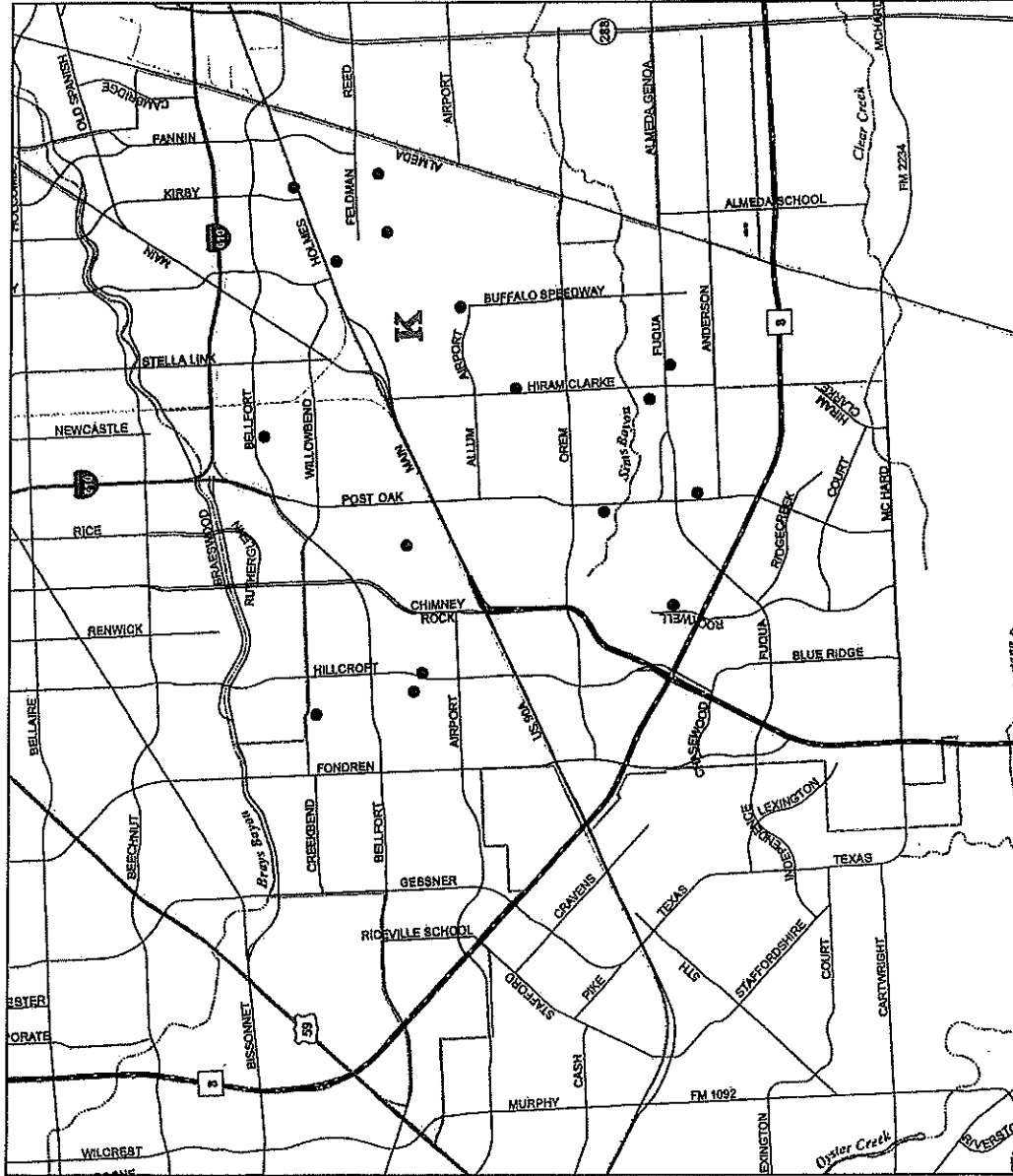
SUMMARY OF LOCATIONS	
COUNCIL DISTRICT	NO. OF LOCATIONS
J	17



CITY OF HOUSTON-  
SMALL DIAMETER WATER LINE  
ABOVE GRADE CROSSINGS-SOUTH SECTOR  
WBS NO. S-000700-A02B-4

COUNCIL DISTRICT J

**Amani Engineering, Inc.**  
 • Engineers • Surveyors • Construction Managers  
 8303 SOUTHWEST FREEWAY SUITE 600 HOUSTON, TX  
 77074 Tel: (713) 270-5700 Fax: (713) 271-3487  
 TBPB Firm Reg. No.: F-4538  
 TBPBLS Firm Reg. No.: 100282-00



**LEGEND:**  
 • ABOVE GRADE CROSSING LOCATION


# COUNCIL DISTRICT MAP NOT TO SCALE

SUMMARY OF LOCATIONS	
COUNCIL DISTRICT	NO. OF LOCATIONS
K	16



CITY OF HOUSTON-  
 SMALL DIAMETER WATER LINE  
 ABOVE GRADE CROSSINGS-SOUTH SECTOR  
 WBS NO. S-000700-A028-4

COUNCIL DISTRICT K



**Amani Engineering, Inc.**  
 • Engineers • Surveyors • Construction Managers  
 8303 SOUTHWEST FREEWAY SUITE 800 HOUSTON, TX  
 77074-1741 (713) 270-5700 Fax (713) 271-3487  
 TARP 1/17/94 Reg. No. 1-1022  
 TARP 1/5 Firm Reg. No.: 10222-00



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District D

Item Creation Date: 10/12/2018

25CF55 First Amendment 7125 Ardmore

Agenda Item#: 80.

### **Summary:**

ORDINANCE approving and authorizing the first amendment to Lease Agreement between **ARDMORE PROFESSIONAL CENTER, L.L.C.**, as landlord, and the City of Houston, Texas, as tenant, for 44,779 square feet of space at 7125 Ardmore, Houston, Harris County, Texas, for use by the Houston Police Department and the Department of Neighborhoods - **DISTRICT D -**

### **BOYKINS**

**TAGGED BY COUNCIL MEMBER DAVIS**

This was Item 59 on Agenda of March 20, 2019

### **Background:**

**RECOMMENDATION:** Approve and authorize a First Amendment to Lease Agreement between Ardmore Professional Center, L.L.C. (Landlord) and City of Houston (Tenant) to remove the West Parking Lot from the lease and amend the amount of rent for years 9 and 10, for the Department of Neighborhoods (DON) and Houston Police Department (HPD) Major Offenders Division's Environmental Investigation Unit.

**SPECIFIC EXPLANATION:** The General Services Department recommends approval of a First Amendment to Lease Agreement between Ardmore Professional Center, L.L.C. (Landlord) and City of Houston (Tenant) to remove the West Parking Lot from the lease, located west of the office building across Ardmore Street; and reduce the monthly rental amount for years 9 and 10 of the lease.

DON and HPD have utilized this property since 2009 to house inspectors and hearing officials who are responsible for enforcing various City of Houston Codes, including but not limited to open and dangerous buildings, weeded lots, junk motor vehicles, nuisances on private property, housing and environmental violations.

The original lease commenced on November 16, 2009, for a base term of ten-years with two additional five-year renewal options. The initial lease term will expire on November 15, 2019. The current monthly rental for Years 8, 9 and 10 is \$70,619.64, \$72,738.23, and \$74,920.37, respectively. The proposed First Amendment provides for a monthly rental at the 2017 monthly rate of \$70,619.64, for years 9 and 10. This represents a cost savings for the City of approximately \$70,000, or a 5.7% reduction in rent for the remaining lease term.

All other terms and conditions of the amended Lease Agreement remain the same.

**DIRECTOR'S SIGNATURE/DATE:**

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C. J. Messiah, Jr.  
General Services Department

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Art Acevedo.  
Chief  
Houston Police Department

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TaKasha L. Francis  
Department of Neighborhoods

**Prior Council Action:**

Ordinance No. 2009-657; July 8, 2009

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/5/2019

District D

Item Creation Date: 10/12/2018

25CF55 First Amendment 7125 Ardmore

Agenda Item#: 5.

**Summary:**

**Background:**

**RECOMMENDATION:** Approve and authorize a First Amendment to Lease Agreement between Ardmore Professional Center, L.L.C. (Landlord) and City of Houston (Tenant) to remove the West Parking Lot from the lease and amend the amount of rent for years 9 and 10, for the Department of Neighborhoods (DON) and Houston Police Department (HPD) Major Offenders Division's Environmental Investigation Unit.

**SPECIFIC EXPLANATION:** The General Services Department recommends approval of a First Amendment to Lease Agreement between Ardmore Professional Center, L.L.C. (Landlord) and City of Houston (Tenant) to remove the West Parking Lot from the lease, located west of the office building across Ardmore Street; and reduce the monthly rental amount for years 9 and 10 of the lease.

DON and HPD have utilized this property since 2009 to house inspectors and hearing officials who are responsible for enforcing various City of Houston Codes, including but not limited to open and dangerous buildings, weeded lots, junk motor vehicles, nuisances on private property, housing and environmental violations.

The original lease commenced on November 16, 2009, for a base term of ten-years with two additional five-year renewal options. The initial lease term will expire on November 15, 2019. The current monthly rental for Years 8, 9 and 10 is \$70,619.64, \$72,738.23, and \$74,920.37, respectively. The proposed First Amendment provides for a monthly rental at the 2017 monthly rate of \$70,619.64, for years 8 and 10. This represents a cost savings for the City of approximately \$70,000, or a 5.7% reduction in rent for the remaining lease term.

All other terms and conditions of the amended Lease Agreement remain the same.

**DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

*C. J. Messiah, Jr.* 2/19/2019

C. J. Messiah, Jr.  
General Services Department

Art Acevedo,  
Chief  
Houston Police Department

Takashia L. Francis  
Department of Neighborhoods

**Prior Council Action:**

Ordinance No. 2009-657; July 8, 2009

**Amount of Funding:**

N/A

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
Phone: 832.393.8023

DS

*JLN*

**ATTACHMENTS:**

**Description**

Lease 7-15-2009

Ordinance 2009-657 7-8-2009

RCA 7-8-2009

First Amendment to Lease 2-11-19

**Type**

Backup Material

Backup Material

Backup Material

Contract/Exhibit





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/26/2019

District D

Item Creation Date: 2/12/2019

25CF60 Parking Agreement 7125 Ardmore

Agenda Item#: 81.

### **Summary:**

ORDINANCE approving and authorizing Parking Agreement between **STAR PROPERTIES, L.L.C.**, as landlord, and the City of Houston, Texas, as tenant, covering 2.4769 acres located east of 7125 Ardmore, Houston, Harris County, Texas, for use by the Houston Police Department and the Department of Neighborhoods - **DISTRICT D - BOYKINS**

**TAGGED BY COUNCIL MEMBER DAVIS**

This was Item 60 on Agenda of March 20, 2019

### **Background:**

**RECOMMENDATION:** Approve and authorize a Parking Agreement between Star Properties, L.L.C. (Landlord) and City of Houston (Tenant) for surface parking located east of 7125 Ardmore Street, for the Department of Neighborhoods and Houston Police Department.

**SPECIFIC EXPLANATION:** On July 8, 2009, by Ordinance No. 2009-0657, Council approved a ten-year lease agreement with Ardmore Professional Center, L.L.C., for 44,779 square feet of office space at 7125 Ardmore Street, for the Department of Neighborhoods (DON) and Houston Police Department (HPD) Major Offenders Division's Environmental Investigation Unit. DON and HPD use this office space to house inspectors and hearing officials who are responsible for enforcing various City of Houston Codes including, but not limited to open and dangerous buildings, weeded lots, junk motor vehicles, nuisances on private property, housing and environmental violations.

The office space lease agreement provides for two surface parking lots, at no cost to the City. One parking area is located adjacent to the office building; the other parking area is across Ardmore Street on the west side of the office building (the West Parking Lot). The City desires to remove the West Parking Lot from the office space lease agreement and enter into a Parking Agreement with Star Properties, L.L.C., to lease a 2.4769-acre tract of land located next to the building, on the east side of Ardmore Street. Star Properties is an affiliate of Ardmore Professional Center and will provide the surface lot at no cost to the City. Council will be requested to approve a first amendment to the office space lease agreement to remove the West Parking Lot, contemporaneously with this Council action.

Therefore, the General Services Department recommends approval of a Parking Agreement between Star Properties, L.L.C. (Landlord) and City of Houston (Tenant) to lease a 2.4769-acre tract of land located east of the office building at 7125 Ardmore Street, for DON and HPD. The proposed Parking Agreement will commence on the date of countersignature by the City Controller and terminate on November 15, 2019, the expiration date of the amended office space

lease agreement. The City's right to use the parking area, at no cost, shall continue so long as the amended office lease agreement with Ardmore Professional Center, L.L.C., remains in effect.

**DIRECTOR'S SIGNATURE/DATE:**

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C. J. Messiah, Jr.  
General Services Department

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Art Acevedo  
Chief  
Houston Police Department

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TaKasha L. Francis  
Department of Neighborhoods

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
**Phone:** 832.393.8023

**ATTACHMENTS:**

**Description**

Coversheet (revised)

**Type**

Signed Cover sheet



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/5/2019

District D

Item Creation Date: 10/12/2018

25CF55 First Amendment 7125 Ardmore

Agenda Item#: 5.

**Summary:**

**Background:**

**RECOMMENDATION:** Approve and authorize a First Amendment to Lease Agreement between Ardmore Professional Center, L.L.C. (Landlord) and City of Houston (Tenant) to remove the West Parking Lot from the lease and amend the amount of rent for years 9 and 10, for the Department of Neighborhoods (DON) and Houston Police Department (HPD) Major Offenders Division's Environmental Investigation Unit.

**SPECIFIC EXPLANATION:** The General Services Department recommends approval of a First Amendment to Lease Agreement between Ardmore Professional Center, L.L.C. (Landlord) and City of Houston (Tenant) to remove the West Parking Lot from the lease, located west of the office building across Ardmore Street; and reduce the monthly rental amount for years 9 and 10 of the lease.

DON and HPD have utilized this property since 2009 to house inspectors and hearing officials who are responsible for enforcing various City of Houston Codes, including but not limited to open and dangerous buildings, weeded lots, junk motor vehicles, nuisances on private property, housing and environmental violations.

The original lease commenced on November 16, 2009, for a base term of ten-years with two additional five-year renewal options. The initial lease term will expire on November 15, 2019. The current monthly rental for Years 8, 9 and 10 is \$70,619.64, \$72,738.23, and \$74,920.37, respectively. The proposed First Amendment provides for a monthly rental at the 2017 monthly rate of \$70,619.64, for years 8 and 10. This represents a cost savings for the City of approximately \$70,000, or a 5.7% reduction in rent for the remaining lease term.

All other terms and conditions of the amended Lease Agreement remain the same.

**DIRECTOR'S SIGNATURE/DATE:**

DocuSigned by:

*C. J. Messiah, Jr.* 2/19/2019

C. J. Messiah, Jr.  
General Services Department

*Art Acevedo*  
Art Acevedo,  
Chief

Houston Police Department

TaKasha L. Francis  
Department of Neighborhoods

**Prior Council Action:**

Ordinance No. 2009-657; July 8, 2009

**Amount of Funding:**

N/A

**Contact Information:**

Jacquelyn L. Nisby  
Council Liaison  
Phone: 832.393.8023

DS

*JLN*