

AGENDA

CITY OF HOUSTON ■ CITY COUNCIL
November 7, 2018

MAYOR
SYLVESTER TURNER

CONTROLLER
CHRIS B. BROWN

DISTRICT COUNCIL MEMBERS

Brenda Stardig
District A

Steve Le
District F

Jerry Davis
District B

Greg Travis
District G

Ellen R. Cohen
District C

Karla Cisneros
District H

Dwight A. Boykins
District D

Robert Gallegos
District I

Dave Martin
District E

Mike Laster
District J

Martha Castex-Tatum
District K

AT-LARGE COUNCIL MEMBERS

Mike Knox
Position 1

Michael Kubosh
Position 3

David W. Robinson
Position 2

Amanda K. Edwards
Position 4

Jack Christie D.C.
Position 5

Marta Crinejo Director - City Council Agenda

Anna Russell City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

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Texas 77251.

To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Wednesday, November 7, 2018 - 9:00 AM
City Hall Chamber

INVOCATION AND PLEDGE OF ALLEGIANCE - Council Member Stardig

9:00 AM - ROLL CALL

ADOPT MINUTES OF PREVIOUS MEETING

9:30 AM - PUBLIC SPEAKERS

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP110718

HEARINGS - WEDNESDAY

- 1 PUBLIC HEARING** to provide a Resolution of No Objection to the 4% tax credit application of **ST. ELIZABETH PLACE LP.** for an Affordable Housing Community located near 4514 Lyons Avenue, Houston, Texas 77020 - **DISTRICT B - DAVIS**
- 2 RESOLUTION** expressing no objection to an application for non-competitive 4% federal tax credits for acquisition and adaptive reuse of Saint Elizabeth Hospital to be an affordable housing community located near 4514 Lyons Avenue in the City of Houston, Texas - **DISTRICT B - DAVIS**
This item should only be considered after passage of Item 1 above
- 3 PUBLIC HEARING** on proposals for the City of Houston to enter into separate amended and restated strategic partnership agreements with the below named districts in Harris and Fort Bend Counties on separate proposals by the City of Houston to annex for limited purposes certain territory within said districts; and on separate proposals by the City of Houston to annex for limited purposes certain territory in the vicinity of certain districts:
 1. Baybrook Municipal Utility District No. 1
 2. El Dorado Utility District
 3. Harris-Fort Bend Counties Municipal Utility District No. 5
 4. Southern Montgomery County Municipal Utility District
 5. Ft. Bend Freshwater Supply District 1

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 4 through 26

MISCELLANEOUS - NUMBERS 4 through 6

4. ORDINANCE appropriating \$220,493.60 out of the Water & Sewer System Consolidated Construction Fund as an additional appropriation to contract between the City of Houston and **S.J. LOUIS CONSTRUCTION of TEXAS, LTD.** for Abandonment of Willow Run WWTP Flow Diversion for Change Order No. 7 (Approved by Ordinance No. 2014-0673) - **DISTRICT B - DAVIS**
5. RECOMMENDATION from Director Houston Public Works for approval of Change Order No. 7 in the amount of \$220,493.60 awarded to **S.J. LOUIS CONSTRUCTION of TEXAS, LTD.** for Abandonment of Willow Run WWTP Flow Diversion - **DISTRICT B - DAVIS**
This item should only be considered after passage of Item 4 above
6. RECOMMENDATION from Fire Chief for Extension of Injury on Duty Leave for **Captain EMT/ARFF ANTONIO MESA** for the period August 26, 2018 through November 23, 2018

ACCEPT WORK - NUMBERS 7 through 10

7. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$9,295,646.44 and acceptance of work on contract with **BOYER, INC** for Upper Brays Sanitary Sewer Tunnel Liner Removal - 4.72% over the original contract amount and under the 5% contingency amount (WW5173) - **DISTRICTS F - LE and G - TRAVIS**
8. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$626,357.69 and acceptance of work on contract with **PORTLAND UTILITIES CONSTRUCTION COMPANY, LLC** for Wastewater Collection System Rehabilitation and Renewal - 0.74% under the original Contract amount (4235-45) - **DISTRICTS B - DAVIS; C - COHEN, D - BOYKINS; G - TRAVIS; H - CISNEROS and I - GALLEGOS**
9. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$1,362,559.11 and acceptance of work on contract with **PORTLAND UTILITIES CONSTRUCTION COMPANY, LLC** for Site Specific Sanitary Sewer Rehabilitation by Pipe Bursting and Cured-In-Place Pipe Methods - 0.50% over the original contract amount and under the 5% contingency amount (4235-85) - **DISTRICTS G - TRAVIS and H - CISNEROS**
10. RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$764,052.48 and acceptance of work on contract with **GRAVA LLC** for 12-inch Water Line along IH-10 from Baca to Centerwood - 8.38% under the original Contract amount - **DISTRICT I - GALLEGOS**

PURCHASING AND TABULATION OF BIDS - NUMBERS 11 and 12

11. **FIRSTSPEAR, LLC** - \$727,362.32; **CRYE PRECISION, LLC** - \$337,169.00; **SAFARILAND, LLC** - \$2,826,120.00 Rifle Resistant Plates with Carriers for the Houston Police Department - \$3,930,651.32 - Grants Funds
12. **LIFE-ASSIST, INC** - \$8,102,474.00; **EMERGENCY MEDICAL PRODUCTS** - \$1,015,268.00; **DENTAL HEALTH PRODUCTS, INC.** - \$1,402,561.00; **BOUND TREE MEDICAL, LLC** - \$4,720,600.00 for Medical, Dental, Ambulatory

Supplies, and Pharmaceuticals for Various Departments - 3 Years with two one-year options - \$15,240,903.00 - General, Enterprise and Other Funds

ORDINANCES - NUMBERS 13 through 26

13. ORDINANCE approving and authorizing Grant Agreement between the City of Houston and **FIFTH WARD COMMUNITY REDEVELOPMENT CORPORATION**, joined by **PLEASANT HILL COMMUNITY APARTMENTS LP ("Owner")**, to provide funds to assist with renovation of a 165 Unit Affordable Seniors Housing Community located at the intersection of Lyons Avenue and Pannell Street in Houston, Texas; approving and authorizing an amended and restated agreement among the City of Houston, **PLEASANT HILL COMMUNITY DEVELOPMENT CORPORATION** and owner pertaining to a prior loan for costs related to the construction of the foregoing project - **DISTRICT B - DAVIS**
14. ORDINANCE approving and authorizing Grant Agreement between the City of Houston and the **HOUSTON REDEVELOPMENT AUTHORITY**, joined by the **HOUSTON COMMUNITY LAND TRUST**, to provide funds to reimburse costs for startup of Operations, Management, Homeownership and Stewardship Activities, all of which shall be incurred to provide Affordable Housing
15. ORDINANCE adopting the fifth amended and restated guidelines for the City's Homebuyer Assistance Program
16. ORDINANCE approving and authorizing Professional Services Agreement between **NORTON ROSE FULBRIGHT US LLP** and the City of Houston; providing a maximum contract amount
17. ORDINANCE approving the issuance of additional bonds by the **OLD SPANISH TRAIL/ALMEDA CORRIDORS REDEVELOPMENT AUTHORITY** - **DISTRICT D - BOYKINS**
18. ORDINANCE approving the issuance of bonds and notes by the **SOUTH POST OAK REDEVELOPMENT AUTHORITY** - **DISTRICT K - CASTEX-TATUM**
19. ORDINANCE approving the issuance of bonds and notes by the **UPPER KIRBY REDEVELOPMENT AUTHORITY**; containing other provisions relating to the foregoing subject; providing for severability - **DISTRICTS C - COHEN and G - TRAVIS**
20. ORDINANCE establishing the east side of the 200 block of Clifton Street, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CISNEROS**
21. ORDINANCE establishing the north side of the 400-600 blocks of Merrill Street and the south side of 600 block of Merrill Street, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CISNEROS**
22. ORDINANCE appropriating \$560,000.00 out of General Improvement Consolidated Construction Fund, \$445,000.00 out of Miscellaneous Capital Projects/Acquisitions CP Series E Fund, \$3,345,000.00 out of Miscellaneous Capital Projects/Acquisitions CP Series E Fund, \$2,062,000.00 out of Police Consolidated Construction Fund, \$650,000.00 out of Equipment Acquisition Consolidated Fund, \$2,056,000.00 out of Public Health Consolidated Construction Fund, \$1,000,000.00 out of Miscellaneous Capital Projects/Acquisitions CP Series E Fund, \$550,000.00 out of Equipment

Acquisition Consolidated Fund, \$710,000.00 out of Parks & Recreation Dedication Fund, \$1,167,000.00 out of Parks Consolidated Construction Fund, and \$61,000.00 out of Public Library Consolidated Construction Fund as an additional appropriation to the FY2019 Task Order and Job Order Contracting Program for Professional and Construction Services for General Government, Health, Police, Library, Fire and Parks & Recreation Departments (Approved by Ordinance Number 2013-1093; 2013-1201; 2015-0610; 2016-0264 & 2018-0003)

23. ORDINANCE approving a second amendment to Lease Agreement between **6201 BONHOMME, L.P.**, as landlord, and the City of Houston, Texas, as tenant, for space located at 6201 Bonhomme, Houston, Harris County, Texas, for use by the City's Health Department's Women, Infants, and Children (WIC) Nutrition Program - \$82,657.05 - Grant Fund - **DISTRICT J - LASTER**
24. ORDINANCE approving and authorizing contract between the City of Houston and **BAYSIDE PRINTING, INC.**, for Prepress, Printing and Bindery Services for the Administration & Regulatory Affairs Department; providing a maximum contract amount - 3 Years with two one-year options - \$6,000,000.00 - Central Services Revolving Fund
25. ORDINANCE approving and authorizing contract between the City and **GREAT-WEST LIFE and ANNUITY INSURANCE COMPANY** for Third-Party Administration Services for the City's Section 457 Deferred Compensation Plan for the Finance Department - 5 Years with two one-year options
26. ORDINANCE awarding contract to **DECOR IQ LLC** to Furnish, Install and Remove Mini Led Holiday Tree Lights for the General Services Department; establishing a maximum contract amount - 3 Years with two one-year options - \$519,418.00 - General Fund

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

MATTERS HELD - NUMBERS 27 through 30

27. MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Fire Chief for Extension of Injury on Duty Leave for **Engineer Operator EMT JASON ANNIS** for the period March 30, 2018 through April 16, 2018
TAGGED BY COUNCIL MEMBER EDWARDS
This was Item 2 on Agenda of October 31, 2018
28. MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Director Houston Public Works for approval of final contract amount of \$1,499,013.16 and acceptance of work on contract with **T CONSTRUCTION, LLC** for FY2013 Local Drainage Project Construction Work Orders 1 - 1.00% under the original Contract amount - **DISTRICTS A - STARDIG; C - COHEN; D - BOYKINS; E - MARTIN; F - LE; G - TRAVIS; H - CISNEROS; I - GALLEGOS and K - CASTEX-TATUM**
TAGGED BY COUNCIL MEMBER STARDIG
This was Item 5 on Agenda of October 31, 2018

29. ORDINANCE amending Ordinance No. 2018-0007 (Passed on January 3, 2018) to decrease the maximum contract amount of an agreement between the City of Houston and **APTIM ENVIRONMENTAL & INFRASTRUCTURE, INC** for Master Program Management Services for Disaster Related Projects; approving and authorizing Amendment No. 1 to said agreement

TAGGED BY COUNCIL MEMBER LASTER

This was Item 9 on Agenda of October 31, 2018

30. ORDINANCE appropriating \$5,000,000.00 out of Tax Increment Reinvestment Zone (TIRZ) Affordable Housing Fund and approving award of an Outreach, Intake and Case Management Services Agreement between the City of Houston and **ICF INCORPORATED, L.L.C.**, for Hurricane Harvey Disaster Recovery Services; establishing a maximum contract amount - 1 Year with two one-year options

TAGGED BY COUNCIL MEMBERS KUBOSH and LASTER

This was Item 15 on Agenda of October 31, 2018

MATTERS TO BE PRESENTED BY COUNCIL MEMBERS - Council Member Martin first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE - WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

Item Creation Date:

SP110718

Agenda Item#:



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

Item Creation Date:

St. Elizabeth Place hearing

Agenda Item#: 1

Summary:

PUBLIC HEARING to provide a Resolution of No Objection to the 4% tax credit application of **ST. ELIZABETH PLACE LP.** for an Affordable Housing Community located near 4514 Lyons Avenue, Houston, Texas 77020 - **DISTRICT B - DAVIS**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District B

Item Creation Date: 10/23/2018

HCD18-92 St. Elizabeth Place Resolution of No Objection

Agenda Item#: 2

Summary:

RESOLUTION expressing no objection to an application for non-competitive 4% federal tax credits for acquisition and adaptive reuse of Saint Elizabeth Hospital to be an affordable housing community located near 4514 Lyons Avenue in the City of Houston, Texas - **DISTRICT B - DAVIS**

This item should only be considered after passage of Item 1 above

Background:

The Housing and Community Development Department (HCDD) recommends Council approve a Resolution of No Objection for the 4% tax credit application of St. Elizabeth Place LP.

St. Elizabeth Place LP, intends to submit an application to the Texas Department of Housing and Community Affairs (TDHCA) requesting an award of non-competitive 4% tax credits for the acquisition and adaptive reuse of the historic St. Elizabeth Hospital. St. Elizabeth Place, a 85-unit affordable housing complex, will be located at 4514 Lyons, Houston, Texas 77020 in the Fifth Ward Community.

The TDHCA administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

In order to apply for the 4% tax credits, the developer must present a Resolution of No Objection from the governing body of the jurisdiction in which the development is located.

We are evaluating this project and will be going through underwriting for City of Houston funds. Upon successful completion of the underwriting process, HCDD may provide gap financing in support of their development, and will submit a subsequent request to council for approval.

HCDD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Located in the Fifth Ward TIRZ #18
- Construction of affordable housing
- Not located in a floodway or 100-year floodplain

A public hearing on this resolution was held on November 7, 2018.

Tom McCasland, Director

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District B

Item Creation Date: 10/23/2018

HCD18-92 St. Elizabeth Place Resolution of No Objection

Agenda Item#:

Background:

The Housing and Community Development Department (HCDD) recommends Council approve a Resolution of No Objection for the 4% tax credit application of St. Elizabeth Place LP.

St. Elizabeth Place LP, intends to submit an application to the Texas Department of Housing and Community Affairs (TDHCA) requesting an award of non-competitive 4% tax credits for the acquisition and adaptive reuse of the historic St. Elizabeth Hospital. St. Elizabeth Place, a 85-unit affordable housing complex, will be located at 4514 Lyons, Houston, Texas 77020 in the Fifth Ward Community.

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HCDD has performed a threshold review and recommends a Resolution of No Objection for the following reasons:

- Located in the Fifth Ward TIRZ #18
- Construction of affordable housing
- Not located in a floodway or 100-year floodplain

A public hearing on this resolution was held on November 7, 2018.

A handwritten signature in blue ink, appearing to read "Tom McCasland", is written over a horizontal line.

Tom McCasland, Director

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

Item Creation Date:

PLN SPA/LPA hearing

Agenda Item#: 3

Summary:

PUBLIC HEARING on proposals for the City of Houston to enter into separate amended and restated strategic partnership agreements with the below named districts in Harris and Fort Bend Counties on separate proposals by the City of Houston to annex for limited purposes certain territory within said districts; and on separate proposals by the City of Houston to annex for limited purposes certain territory in the vicinity of certain districts:

1. Baybrook Municipal Utility District No. 1
2. El Dorado Utility District
3. Harris-Fort Bend Counties Municipal Utility District No. 5
4. Southern Montgomery County Municipal Utility District
5. Ft. Bend Freshwater Supply District 1



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District B

Item Creation Date: 6/29/2018

HPW - 20PSK30-A Addtn'l Approp / S.J. Louis
Construction of Texas, Ltd.

Agenda Item#: 4.

Summary:

ORDINANCE appropriating \$220,493.60 out of the Water & Sewer System Consolidated Construction Fund as an additional appropriation to contract between the City of Houston and **S.J. LOUIS CONSTRUCTION of TEXAS, LTD.** for Abandonment of Willow Run WWTP Flow Diversion for Change Order No. 7 (Approved by Ordinance No. 2014-0673) - **DISTRICT B - DAVIS**

Background:

SUBJECT: Adopt an Ordinance approving Additional Appropriation for Change Order No. 7 for Abandonment of Willow Run WWTP Flow diversion for W. Mount Houston & Rutherford Lift Stations.

RECOMMENDATION: Adopt an Ordinance approving Additional Appropriation of \$220,493.60 for Abandonment of Willow Run WWTP Flow diversion for W. Mount Houston & Rutherford Lift Stations.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's ongoing program to improve its wastewater infrastructure by consolidating wastewater facilities.

DESCRIPTION/SCOPE: The project included abandonment of two (2) lift stations and one (1) wastewater treatment plant by gravity diversion of the flow from these facilities to a regional lift station. The Project was award to S.J. Louis Construction of Texas, Ltd. with an original Contract Amount of \$9,272,292.00.

LOCATION: The project area is generally bound by W. Mount Houston Road on the north, Victory Drive on the south, Veterans Memorial Drive on the east, and Ella Boulevard and Wheatley Street on the west. The project is located in Key Map Grids 412K, P & Q.

ADDITIONAL APPROPRIATION: An Approval is requested for an additional appropriation of \$220,493.60 in excess of the original contract value and extension of 157 days of contract time for additional work described in Change Order No. 7, to incorporate design modifications, provide traffic control measures, resolve utility conflicts, and address contractor claims. This scope of work is necessary to complete the execution of this project due to the inspection results.

The requested appropriation will cover the additional work identified.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, the proposed contractor does not meet the requirements of Hire Houston First; no Hire Houston First firms were within three percent.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this contract is 20%. The original Contract approved by Ordinance No. 2014-0673 is in the amount of \$9,272,292.00. Assuming approval of the Change Order No. 7, the Contract amount will increase to \$9,492,785.60. According to Office of Business Opportunity, the Contractor's to date MWBE/SBE performance is 18.2%.

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. R-000267-0112-4

Prior Council Action:

Ordinance 2014-0673, dated 06-25-2014

Amount of Funding:

\$220,493.60 from Fund No. 8500 - Water and Sewer System Consolidated Construction.

Original (previous) appropriation of \$10,500,000.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction.

Contact Information:

Juan Chavira, PE, PMP, CEM
Assistant Director, Capital Projects
Phone: (832) 395-2441

ATTACHMENTS:

Description	Type
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Signed Coversheet
Maps

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 6/29/2018

HPW - 20PSK30-A Addn'l Approp / S.J. Louis Construction of Texas, Ltd.

Agenda Item#:

Background:

SUBJECT: Adopt an Ordinance approving Additional Appropriation for Change Order No. 7 for Abandonment of Willow Run WWTP Flow diversion for W. Mount Houston & Rutherford Lift Stations.

RECOMMENDATION: Adopt an Ordinance approving Additional Appropriation of \$220,493.60 for Abandonment of Willow Run WWTP Flow diversion for W. Mount Houston & Rutherford Lift Stations.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's ongoing program to improve its wastewater infrastructure by consolidating wastewater facilities.

DESCRIPTION/SCOPE: The project included abandonment of two (2) lift stations and one (1) wastewater treatment plant by gravity diversion of the flow from these facilities to a regional lift station. The Project was award to S.J. Louis Construction of Texas, Ltd. with an original Contract Amount of \$9,272,292.00.

LOCATION: The project area is generally bound by W. Mount Houston Road on the north, Victory Drive on the south, Veterans Memorial Drive on the east, and Ella Boulevard and Wheatley Street on the west. The project is located in Key Map Grids 412K, P & Q.

ADDITIONAL APPROPRIATION: An Approval is requested for an additional appropriation of \$220,493.60 in excess of the original contract value and extension of 157 days of contract time for additional work described in Change Order No. 7, to incorporate design modifications, provide traffic control measures, resolve utility conflicts, and address contractor claims. This scope of work is necessary to complete the execution of this project due to the inspection results.

The requested appropriation will cover the additional work identified.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, the proposed contractor does not meet the requirements of Hire Houston First; no Hire Houston First firms were within three percent.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this contract is 20%. The original Contract approved by Ordinance No. 2014-0673 is in the amount of \$9,272,292.00. Assuming approval of the Change Order No. 7, the Contract amount will increase to \$9,492,785.60. According to Office of Business Opportunity, the Contractor's to date M/WBE/SBE performance is 18.2%.

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. R-000267-0112-4

Prior Council Action:

Ordinance 2014-0673, dated 06-25-2014

Amount of Funding:

\$220,493.60 from Fund No. 8500 - Water and Sewer System Consolidated Construction.

Original (previous) appropriation of \$10,500,000.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction.

Contact Information:

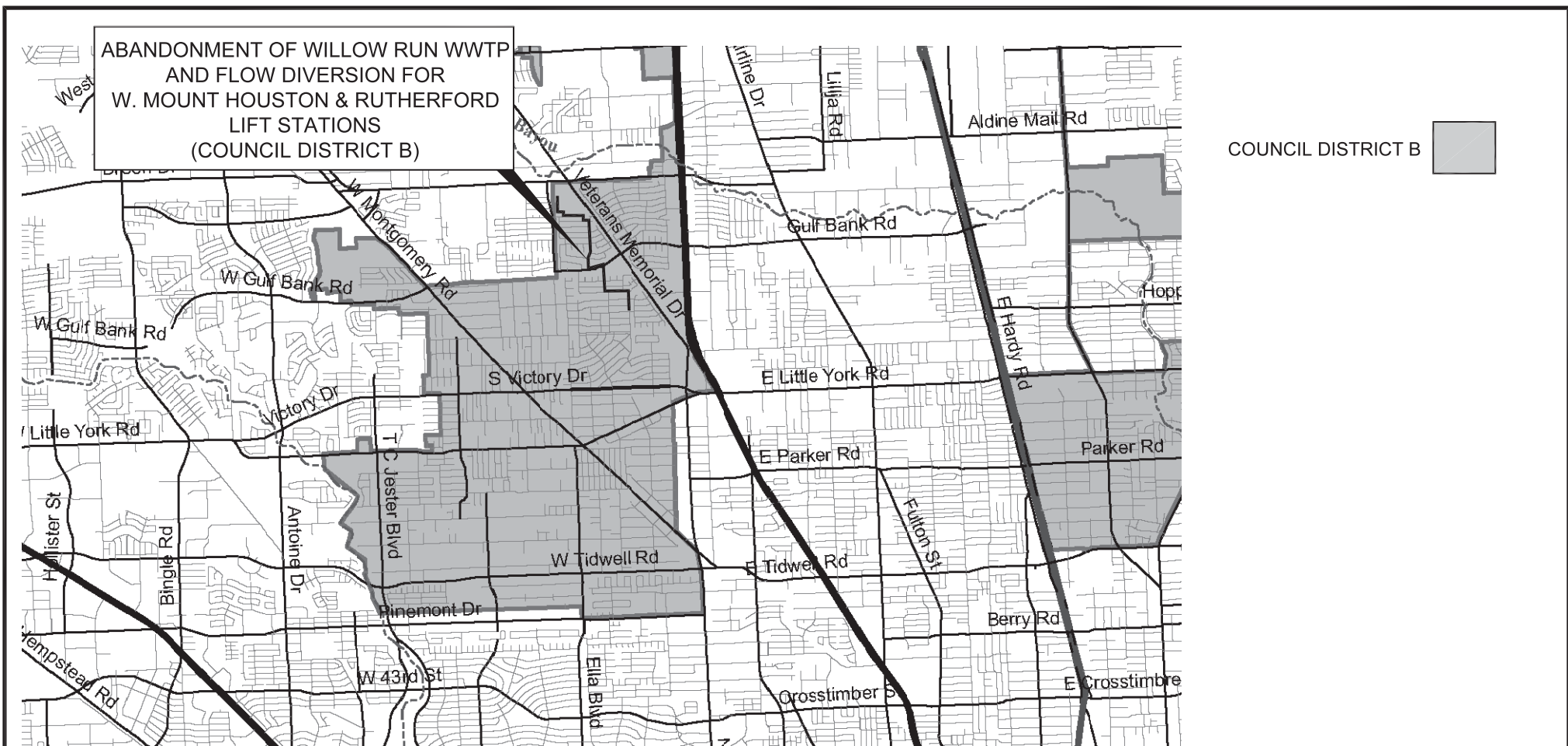
Juan Chavira, PE, PMP, CEM
Assistant Director, Capital Projects
Phone: (832) 395-2441

ATTACHMENTS:**Description**

OBO
Affidavit of Ownership
Tax Report
Prior Council Action
Change Orders 1-7
Maps
POP 1-3

Type

Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material
Backup Material



VICINITY MAP

Willow Run WWTP: 1818 ½ Mosher Lane, Houston, TX 77088

W. Mount Houston Lift Station: 1819 W. Mount Houston Road 77088

Rutherford Lift Station: 8814 Rutherford Lane 77088

KEY MAP NO.s 412K, 412L, 412P, 412Q

GIMS MAP NO.s 5263c, 5263d, 5262a, 5262b



11757 Katy Freeway, Suite 1540
Houston, TX, 77079
713-532-1730 Fax: 713-532-1734
TBPE Firm No. F-1741

CITY OF HOUSTON

DEPARTMENT OF PUBLIC WORKS AND ENGINEERING

ABANDONMENT OF WILLOW RUN WWTP
AND FLOW DIVERSION FOR
W. MOUNT HOUSTON & RUTHERFORD
LIFT STATIONS
PROJECT VICINITY MAP- COUNCIL DISTRICT B
JERRY DAVIS

WBS NO: R-000267-0112-4

CITY OF HOUSTON PM

DRAWING SCALE: NONE

TANU HIREMATH, PE

APRIL 2014

SHEET NO. 1 OF 1



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District B

Item Creation Date: 7/2/2018

HPW - 20PSK30-B Change Order / S.J. Louis Construction
of Texas, Ltd.

Agenda Item#: 5.

Summary:

RECOMMENDATION from Director Houston Public Works for approval of Change Order No. 7 in the amount of \$220,493.60 awarded to **S.J. LOUIS CONSTRUCTION of TEXAS, LTD.** for Abandonment of Willow Run WWTP Flow Diversion - **DISTRICT B - DAVIS**

This item should only be considered after passage of Item 4 above

Background:

SUBJECT: Pass a motion approving Change Order No. 7 for Abandonment of Willow Run WWTP Flow Diversion for W. Mount Houston & Rutherford Lift Stations.

RECOMMENDATION: (SUMMARY) Pass a motion approving Change Order No. 7.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's ongoing program to improve its wastewater infrastructure by consolidating wastewater facilities.

LOCATION: The project area is generally bound by W. Mount Houston Road on the north, Victory Drive on the south, Veterans Memorial Drive on the east, and Ella Boulevard and Wheatley Street on the west. The project is located in Key Map Grids 412K, P & Q.

CHANGE ORDER No. 7: This work is required for the additional work described in Change Order No. 7, to incorporate design modifications, provide traffic control measures, resolve utility conflicts and contractor claims. The requirement of the work was discovered during the performance of the contract work. This scope of work is necessary to complete the execution of this project due to the inspection results per the contract documents. The original contract duration for this project is 690 calendar days. The project was awarded to S.J. Louis Construction of Texas, Ltd. with an original Contract Amount of \$9,272,292.00.

The proposed Change Order No. 7 is in the amount of \$220,493.60 or 2.38% above the original contract amount. This will increase the original contract amount to \$9,492,785.60.

M/WBE PARTICIPATION: The M/WBE goal established for this contract is 20%. The original Contract approved by Ordinance No. 2014-0673 is in the amount of \$9,272,292.00. Assuming approval of the Change Order No. 7, the Contract amount will increase to \$9,492,785.60. According to Office of Business Opportunity, the Contractor'S to date MWBE/SBE performance

is 18.2%.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. R-000267-0112-4

Prior Council Action:

Ordinance 2014-0673, dated 06-25-2014

Amount of Funding:

No additional funding required.

Original (previous) appropriation of \$10,500,000.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction and subsequent appropriation of \$220,493.60 from Fund No. 8500 - Water and Sewer System Consolidated Construction.

Contact Information:

Juan Chavira, PE, PMP, CEM
Assistant Director, Capital Projects
Phone: (832) 395-2441

ATTACHMENTS:

Description

Signed Coversheet
Maps
Change Order 7

Type

Signed Cover sheet
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 7/2/2018

HPW - 20PSK30-B Change Order / S.J. Louis Construction of Texas, Ltd.

Agenda Item#:

Background:

SUBJECT: Pass a motion approving Change Order No. 7 for Abandonment of Willow Run WWTP Flow Diversion for W. Mount Houston & Rutherford Lift Stations.

RECOMMENDATION: (SUMMARY) Pass a motion approving Change Order No. 7.

PROJECT NOTICE/JUSTIFICATION: This project is part of the City's ongoing program to improve its wastewater infrastructure by consolidating wastewater facilities.

LOCATION: The project area is generally bound by W. Mount Houston Road on the north, Victory Drive on the south, Veterans Memorial Drive on the east, and Ella Boulevard and Wheatley Street on the west. The project is located in Key Map Grids 412K, P & Q.

CHANGE ORDER No. 7: This work is required for the additional work described in Change Order No. 7, to incorporate design modifications, provide traffic control measures, resolve utility conflicts and contractor claims. The requirement of the work was discovered during the performance of the contract work. This scope of work is necessary to complete the execution of this project due to the inspection results per the contract documents. The original contract duration for this project is 690 calendar days. The project was awarded to S.J. Louis Construction of Texas, Ltd. with an original Contract Amount of \$9,272,292.00.

The proposed Change Order No. 7 is in the amount of \$220,493.60 or 2.38% above the original contract amount. This will increase the original contract amount to \$9,492,785.60.

M/WBE PARTICIPATION: The M/WBE goal established for this contract is 20%. The original Contract approved by Ordinance No. 2014-0673 is in the amount of \$9,272,292.00. Assuming approval of the Change Order No. 7, the Contract amount will increase to \$9,492,785.60. According to Office of Business Opportunity, the Contractor's to date M/WBE/SBE performance is 18.2%.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. R-000267-0112-4

Prior Council Action:

Ordinance 2014-0673, dated 06-25-2014

Amount of Funding:

No additional funding required.

Original (previous) appropriation of \$10,500,000.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction and subsequent appropriation of \$220,493.60 from Fund No. 8500 - Water and Sewer System Consolidated Construction.

Contact Information:

Juan Chavira, PE, PMP, CEM
Assistant Director, Capital Projects
Phone: (832) 395-2441

ATTACHMENTS:

Description

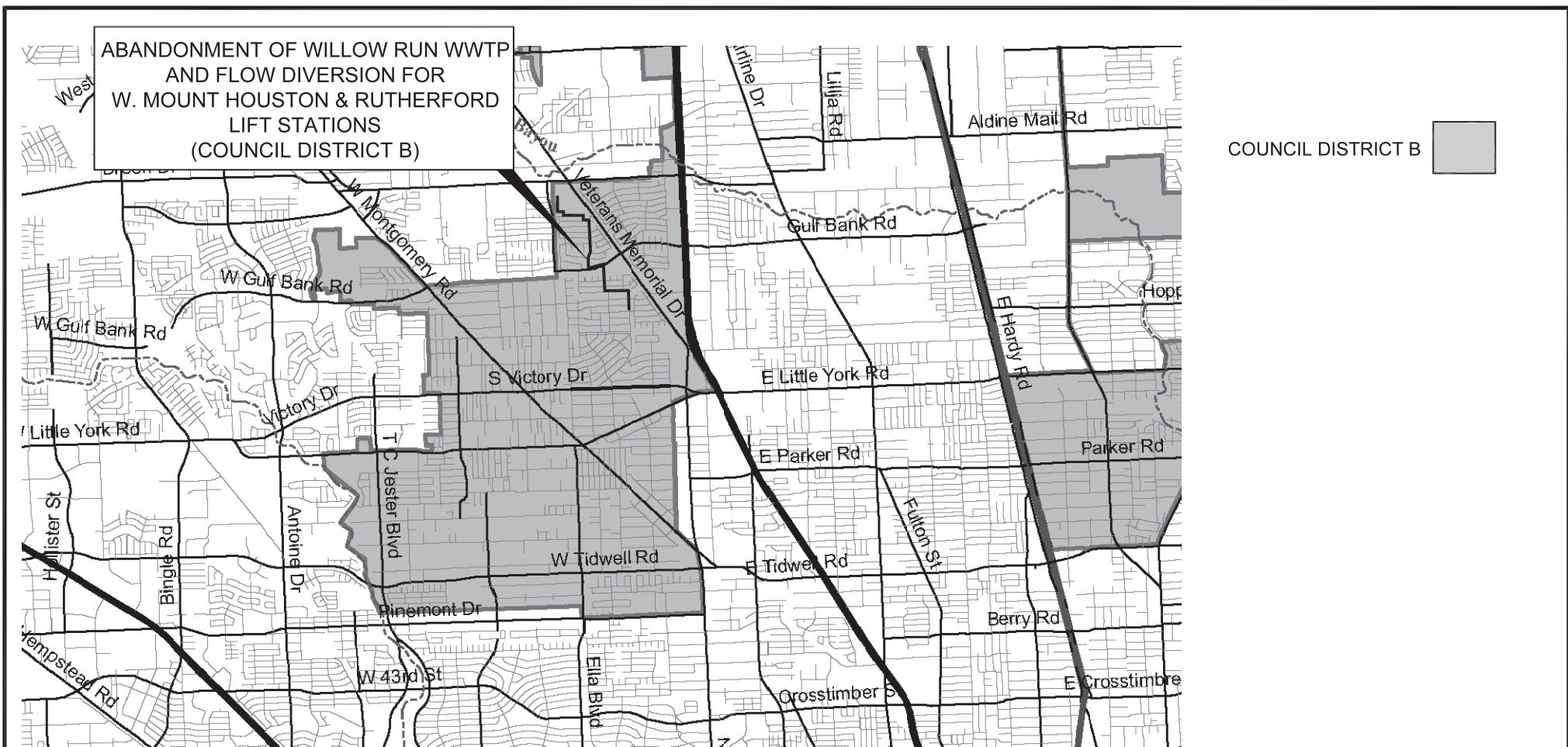
Maps
OBO
Affidavit of Ownership

Type

Backup Material
Backup Material
Backup Material

Tax Report
Prior Council Action
Change Orders 1-7
POP 1-3

Backup Material
Backup Material
Backup Material
Backup Material



VICINITY MAP

Willow Run WWTP: 1818 ½ Mosher Lane, Houston, TX 77088

W. Mount Houston Lift Station: 1819 W. Mount Houston Road 77088

Rutherford Lift Station: 8814 Rutherford Lane 77088

KEY MAP NO.s 412K, 412L, 412P, 412Q

GIMS MAP NO.s 5263c, 5263d, 5262a, 5262b



11757 Katy Freeway, Suite 1540
Houston, TX, 77079
713-532-1730 Fax: 713-532-1734
TBPE Firm No. F-1741

CITY OF HOUSTON

DEPARTMENT OF PUBLIC WORKS AND ENGINEERING

ABANDONMENT OF WILLOW RUN WWTP
AND FLOW DIVERSION FOR
W. MOUNT HOUSTON & RUTHERFORD
LIFT STATIONS
PROJECT VICINITY MAP- COUNCIL DISTRICT B
JERRY DAVIS

WBS NO: R-000267-0112-4

CITY OF HOUSTON PM

DRAWING SCALE: NONE

TANU HIREMATH, PE

APRIL 2014

SHEET NO. 1 OF 1

Document 00941

CHANGE ORDER No. 7

PROJECT: Abandonment of Willow Run WWTP flow diversion for W.Mount Houston & Rutherford LS

CONTRACT No.: 4600012775 PROJECT No.: R-000267-0112-4 (R-000267-0112)TO: S.J. Louis Construction of Texas Ltd.520 Sixth Avenue SouthContractor and
Address for Written NoticeMansfield, TX 76063

1.01 DESCRIPTION OF CHANGES

CONTRACT CHANGE

Amount

Time

ITEM 1 SCOPE: Claim No.1 - MH-A17 Storm Sewer Leak (Concealed or Unknown Condition).

\$27,829.28

16 Days

JUSTIFICATION: S.J. Louis Construction of Texas, Ltd. (S.J. Louis) submitted a request to the City of Houston (City) on January 5, 2018, requesting Engineer's Decision to resolve an outstanding claim for the project. The claim was heard by the City Engineer on March 21, 2018 and the Engineer's Decision was rendered on April 10, 2018.

S.J. Louis submitted a claim for \$195,540.29 and a 83 day time extension due to an impact caused by the leak from an existing storm sewer pipe encountered adjacent to the MH-A17 work pit excavation at station 16+67. The City Engineer reviewed the claim and concluded that the Contract Specification Section 01578 does not call for a separate payment to be made for control of surface water and that maintaining the ground water control is the Contractor's responsibility. City Engineer believes it is the contractor's responsibility to control the groundwater during the construction, and determined that the offer in the amount of \$27,829.28 from the City for repairing the City owned storm line is a fair adjustment for the additional work performed. City Engineer finds merit in Contractor's claim for \$27,829.28.

The City recommends adding this scope of work to the contract. Sixteen (16) additional calendar days are requested to be added to the contract.

Unit Item No	Unit Item Description	Unit	Add/Deduct Qty	Unit Price	Add/Deduct Amount
66	Claim #1 MH-A17 Storm Sewer Leak	LS	1.00	\$27,829.28	\$27,829.28

00941-1

[LCM]
Contractor Initial

CITY OF HOUSTON
STANDARD DOCUMENT

CHANGE ORDER

PROJECT No.: R-000267-0112-4 (R-000267-0112)

CHANGE ORDER No. 7

ITEM 2 SCOPE: Claim No. 3 - Force Main Conflict at MH-A30. \$10,567.32 1 Days

JUSTIFICATION: S.J. Louis Construction of Texas, Ltd. (S.J. Louis) submitted a request to the City of Houston (City) on January 5, 2018, requesting Engineer's Decision to resolve an outstanding claim for the project. The claim was heard by the City Engineer on March 21, 2018 and the Engineer's Decision was rendered on April 10, 2018.

S.J. Louis submitted a claim for \$16,081.89 due to an impact caused by an existing 4-inch sewer force main pipe encountered adjacent to the work pit excavation of manhole A30. S.J. Louis accepts the City's previous offer in the amount of \$10,567.32.

The City recommends adding this scope of work to the contract. One (1) additional calendar day is requested to be added to the contract.

Unit Item No	Unit Item Description	Unit	Add/Deduct Qty	Unit Price	Add/Deduct Amount
67	Claim #3 Force Main Conflict at MH-A30 Pit	LS	1.00	\$10,567.32	\$10,567.32

00941-2

Print Date: 05/24/2018

[LCM]
Contractor Initial

CITY OF HOUSTON
STANDARD DOCUMENT

CHANGE ORDER

PROJECT No.: R-000267-0112-4 (R-000267-0112)

CHANGE ORDER No. 7

ITEM 3 SCOPE:

Claim No. 5 Additional Cleaning and Disposal of Solids at Willow Run WWTP.

\$182,097.00

140 Days

JUSTIFICATION:

S.J. Louis Construction of Texas, Ltd. (S.J. Louis) submitted a request to the City of Houston (City) on January 5, 2018, requesting Engineer's Decision to resolve an outstanding claim for the project. The claim was heard by the City Engineer on March 21, 2018 and the Engineer's Decision was rendered on April 10, 2018.

S.J. Louis submitted a claim for \$305,410.39 due to an impact caused by the alleged additional cleaning and disposal of solids at Willow Run WWTP. After reviewing the details of the claim presented by the contractor in the meeting, S.J. Louis assumed a reasonable quantity of sludge when bidding the item. Had the contractor visited the site prior to the bidding, and viewed or measured the sludge level, the cost would have been bid significantly higher, as the contractor said. Even though it is the contractor's responsibility to conduct the project as per the contract documents with or without inspection, it is reasonable to expect that cost due to site conditions will be normally higher than when such conditions are known prior to bid. For that reason, City Engineer believes the contractor is due compensation for the disposal costs he suffered because of unseen conditions. The contractor will be paid an amount of \$182,097.00, towards compensation for the additional sludge disposal associated with the Willow Run WWTP abandonment.

During the course of the work, the contractor experienced time delay related to rain, and Hurricane clean-up (Harvey). The City acknowledges that the contractor did actively perform work throughout the course of the project to complete the work. The City acknowledges that this delay was out of the control of the contractor.

The City recommends adding this scope of work to the contract. One hundred and forty (140) additional calendar days are requested to be added to the contract.

Unit Item No	Unit Item Description	Unit	Add/Deduct Qty	Unit Price	Add/Deduct Amount
68	Additional Cleaning and Disposal of Solids at Willow Run WWTP.	LS	1.00	\$182,097.00	\$182,097.00

TOTALS: \$220,493.60 157 Days

00941-3

[LCM]
Contractor Initial

CITY OF HOUSTON
STANDARD DOCUMENT

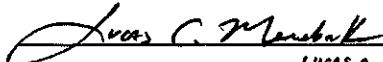
CHANGE ORDER

PROJECT No.: R-000267-0112-4 (R-000267-0112)

CHANGE ORDER No. 7

1.02 ACCEPTANCE BY CONTRACTOR

Contractor agrees to perform change(s) included in this Change Order for the price and time indicated. The prices for changes include all costs associated with this Change Order.


Contractor Signature and Title LUCAS C. MENEGRO
AREA MANAGER

5/25/18
Date

1.03 ACCEPTANCE BY THE CITY


Project Manager 5-29-18
Date

Deputy Director - Required for COs to Council Date

Managing Engineer Date

Director - Required for COs to Council Date

City Engineer Date

Mayor - Required for COs to Council Date

CITY OF HOUSTON
STANDARD DOCUMENT

CHANGE ORDER

PROJECT No.: R-000267-0112-4 (R-000267-0112)

CHANGE ORDER No. 7

EXECUTIVE SUMMARY

1.01 CONTRACT PRICE SUMMARY

	DOLLAR AMOUNT	PERCENT
A. Original Contract Price	\$9,272,292.00	100.00%
B. Previous Change Orders	\$10,528.88	0.11%
C. This Change Order	\$220,493.60	2.38%
D. Contract Price	\$9,503,314.48	102.49%

1.02 CONTRACT TIME SUMMARY

	DURATION	COMPLETION DATE
A. Original Contract Time	690 Days	Saturday, July 23, 2016
B. Previous Change Orders	157 Days	Tuesday, December 27, 2016
C. This Change Order	157 Days	Friday, June 2, 2017
D. Contract Time	1004 Days	Friday, June 2, 2017

NOTE: OVERRUNS ON THE CONTRACT UNIT PRICES ARE NOT
CAPTURED IN THE CHANGE ORDER MODULE OF THE CIPMS.
THE ACTUAL CONTRACT PRICE IS AS FOLLOW:

(a) OVERRUN FOR CONTRACT UNIT PRICES \$366,728.27 3.96%

(b) ACTUAL CONTRACT PRICES \$9,870,042.75 106.45%

For completion
6/4/18

CITY OF HOUSTON
STANDARD DOCUMENT

CHANGE ORDER

PROJECT No.: R-000267-0112-4 (R-000267-0112)

CHANGE ORDER No. 7

1.03 TOTAL VALUE OF INCREASES OUTSIDE OF GENERAL SCOPE OF WORK

- A. Including this Change Order, the following table is provided to track conditions related to Paragraph 7.1.2.3 of Document 00700 - General Conditions.

<u>CHANGE ORDER</u> <u>No.</u>	<u>AMOUNT ADDED</u>	<u>PERCENT OF ORIGINAL</u> <u>CONTRACT PRICE</u>
1	\$0.00	0.00%
2	\$0.00	0.00%
3	\$0.00	0.00%
4	\$0.00	0.00%
5	\$10,528.88	0.11%
6	\$0.00	0.00%
7	\$220,493.60	2.38%
<hr/>		
TOTALS	\$231,022.48	2.49%



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 9/27/2018

HFD-Mesa Extend Injury Leave

Agenda Item#: 6.

Summary:

RECOMMENDATION from Fire Chief for Extension of Injury on Duty Leave for **Captain EMT/ARFF ANTONIO MESA** for the period August 26, 2018 through November 23, 2018

Background:

Request approval for injury on duty leave (Salary Continuation) extension for Captain EMT / ARFF Antonio Mesa.

SPECIFIC EXPLANATION:

Antonio Mesa a Captain EMT / ARFF was first injured while on duty in July 13, 2018 when he was attending an apartment fire. While trying to open a door, he kicked it and felt a twinge in his back.

Captain EMT / ARFF Mesa was approved for injury leave beginning on July 20, 2017. He completed one year of injury leave in August 26, 2018. After the initial year, City Council approval is required. As such, this request is to approve leave beginning August 26, 2018 through November 23, 2018, which will result in the amount of \$5,877.12. It is expected that Captain Mesa will return to work on November 26, 2018.

Sam Pena
Fire Chief

Jane Cheeks
Human Resource Director

Amount of Funding:

\$5,877.12

General Fund

Fund 1000

Contact Information:

Michelle Bentley Phone: 832-394-6742

Felicia Douglas Phone: 832-394-6603

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/30/2018

ALL

Item Creation Date: 9/27/2018

HFD-Mesa Extend Injury Leave

Agenda Item#: 2.


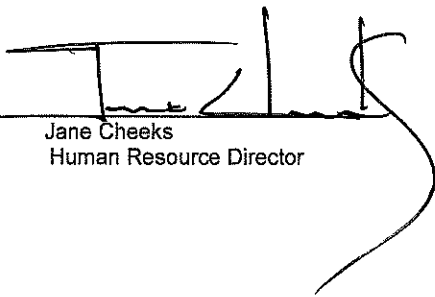
Summary:**NOT A REAL CAPTION**RECOMMENDATION from Fire Chief for Extension of Injury on Duty Leave for Captain EMT / ARFF **ANTONIO MESA****Background:**

Request approval for injury on duty leave (Salary Continuation) extension for Captain EMT / ARFF Antonio Mesa.

SPECIFIC EXPLANATION:

Antonio Mesa a Captain EMT / ARFF was first injured while on duty in July 13, 2018 when he was attending an apartment fire. While trying to open a door, he kicked it and felt a twinge in his back.

Captain EMT / ARFF Mesa was approved for injury leave beginning on July 20, 2017. He completed one year of injury leave in August 26, 2018. After the initial year, City Council approval is required. As such, this request is to approve leave beginning August 26, 2018 through November 23, 2018, which will result in the amount of \$5,877.12. It is expected that Captian Mesa will return to work on November 26, 2018.


Sam Pena
Fire Chief
Jane Cheeks
Human Resource Director**Amount of Funding:**General Fund (Fund 1000)
\$5,877.12**Contact Information:**Michelle Bentley Phone: 832-394-6742
Felicia Douglas Phone: 832-394-6603



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District F, District G

Item Creation Date: 9/21/2018

HPW - 20WWO745 Accept Work/Boyer, Inc.

Agenda Item#: 7.

Summary:

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$9,295,646.44 and acceptance of work on contract with **BOYER, INC** for Upper Brays Sanitary Sewer Tunnel Liner Removal - 4.72% over the original contract amount and under the 5% contingency amount (WW5173) - **DISTRICTS F - LE and G -TRAVIS**

Background:

SUBJECT: Accept Work for Upper Brays Sanitary Sewer Tunnel Liner Removal.

RECOMMENDATION: (Summary) Pass a motion to approve the final contract amount of \$9,295,646.44, which is 4.72% over the original contract amount and under the 5% contingency amount, accept the work, and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: Under this project, the contractor provided the removal of collapsed or dislodged existing plastic liner from a 108-inch sanitary sewer tunnel.

DESCRIPTION/SCOPE: This project consisted of removal of approximately 16,000 linear feet of collapsed or dislodged existing plastic liner from a 108-inch sanitary sewer tunnel. The project was awarded to Boyer, Inc. with an original contract amount of \$8,876,300.00 The Notice to Proceed date was 07/13/2016 and the project had 730 calendar days for completion.

LOCATION: The project was located between the Westheimer West Belt junction box (Key Map 489V) at W. Sam Houston Parkway South and Westheimer. The tunnel runs west along Westheimer and turns south at W. Houston Center Blvd (Old Westheimer Road). The tunnel ends at the bypass shaft at the Upper Brays Lift Station (Key Map 489W).

CONTRACT COMPLETION AND COST: The contractor, Boyer, Inc., has completed the work under the contract. The contract was completed within the contract time with an additional 13 days approved by Change Order No. 1 and No. 2. The final cost of the project is \$9,295,646.44, an increase of \$419,346.44 or 4.72% over the original contract amount.

The final amount of this contract was affected by Change Orders No. 1, No. 2, No. 3, No. 8 and No. 9. Installation of stilling wells, removal and replacement of internal manhole drops, sealing of leaking joints in the tunnel, installation of manhole safety nets and additional material testing were needed and not anticipated.

MWDBE PARTICIPATION: The MWDBE goal for this project was 9.00%. According to the Office of Business Opportunity, the actual participation was 9.68%. The contractor was awarded an Satisfactory rating from the Office of Business Opportunity.

-

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

WBS# R-002013-0041-4
File No. WW5173

Prior Council Action:

Ordinance No. 2016-440, dated 06/08/2016

Amount of Funding:

No additional funding required.

Original appropriation of \$9,335,115.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

Contact Information:

Shannon Dunne
Senior Assistant Director
Phone: (832) 395-5036

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District F, District G
Item Creation Date: 9/21/2018

HPW - 20WWO745 Accept Work/Boyer, Inc.

Agenda Item#:

Background:

SUBJECT: Accept Work for Upper Brays Sanitary Sewer Tunnel Liner Removal.

RECOMMENDATION: (Summary) Pass a motion to approve the final contract amount of \$9,295,646.44, which is 4.72% over the original contract amount under the 5% contingency amount, accept the work, and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: Under this project, the contractor provided the removal of collapsed or dislodged existing plastic liner from a 108-inch sanitary sewer tunnel.

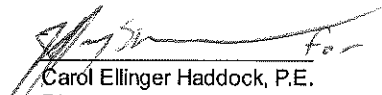
DESCRIPTION/SCOPE: This project consisted of removal of approximately 16,000 linear feet of collapsed or dislodged existing plastic liner from a 108-inch sanitary sewer tunnel. The project was awarded to Boyer, Inc. with an original contract amount of \$8,876,300.00 The Notice to Proceed date was 07/13/2016 and the project had 730 calendar days for completion.

LOCATION: The project was located between the Westheimer West Belt junction box (Key Map 489V) at W. Sam Houston Parkway South and Westheimer. The tunnel runs west along Westheimer and turns south at W. Houston Center Blvd (Old Westheimer Road). The tunnel ends at the bypass shaft at the Upper Brays Lift Station (Key Map 489W).

CONTRACT COMPLETION AND COST: The contractor, Boyer, Inc., has completed the work under the contract. The contract was completed within the contract time with an additional 13 days approved by Change Order No. 1 and No. 2. The final cost of the project is \$9,295,646.44, an increase of \$419,346.44 or 4.72% over the original contract amount.

The final amount of this contract was affected by Change Orders No. 1, No. 2, No. 3, No. 8 and No. 9. Installation of stilling wells, removal and replacement of internal manhole drops, sealing of leaking joints in the tunnel, installation of manhole safety nets and additional material testing were needed and not anticipated.

MWDBE PARTICIPATION: The MWDBE goal for this project was 9.00%. According to the Office of Business Opportunity, the actual participation was 9.68%. The contractor was awarded an Satisfactory rating from the Office of Business Opportunity.


Carol Ellinger Haddock, P.E.
Director
Houston Public Works

WBS# R-002013-0041-4
File No. WW5173

Prior Council Action:

Ordinance No. 2016-440, dated 06/08/2016

Amount of Funding:

No additional funding required.

Original appropriation of \$9,335,115.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

Contact Information:

Shannon Dunne
Senior Assistant Director

Senior Assistant Director
Phone: (832) 395-5036

ATTACHMENTS:

Description

Council District Map

Council District List

Contract Wage Rate and MWBE Compliance

Performance Evaluation

Prior Council Action

Tax Report

Affidavit of Ownership

Change Orders

Final Pay Estimate Items

Type

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District B, District C, District D, District G, District H, District

I

Item Creation Date: 9/21/2018

HPW - 20WWO799 Accept Work/Portland Utilities
Construction Company, LLC

Agenda Item#: 8.

Summary:

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$626,357.69 and acceptance of work on contract with **PORTLAND UTILITIES CONSTRUCTION COMPANY, LLC** for Wastewater Collection System Rehabilitation and Renewal - 0.74% under the original Contract amount (4235-45) - **DISTRICTS B - DAVIS; C - COHEN, D - BOYKINS; G - TRAVIS; H - CISNEROS and I - GALLEGOS**

Background:

SUBJECT: Accept Wastewater Collection System Rehabilitation and Renewal.

RECOMMENDATION: (Summary) Pass a motion to approve the final contract amount of \$626,357.69, which is 0.74% under the original contract amount, accept the work, and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: Under this project, the contractor provided wastewater collection system rehabilitation and renewal to deteriorated sewer collection systems throughout the City.

DESCRIPTION/SCOPE: This project consisted of wastewater collection system rehabilitation and renewal. The project was awarded to Portland Utilities Construction Company, LLC with an original contract amount of \$631,024.80. The Notice to Proceed date was 06/23/2010 and the project had 540 calendar days for completion.

LOCATION: This work order project was located at various locations within Council Districts B, C, D, G, H and I.

CONTRACT COMPLETION AND COST: The contractor, Portland Utilities Construction Company, LLC, has completed the work under the contract. The contract was completed within the contract time with an additional 450 days approved by Change Orders No. 3, No. 4, and No. 8. The final cost of the project is \$626,357.69, a decrease of \$4,667.11 or 0.74% under the original contract amount. Less point repairs and pipe replacement were needed than anticipated.

The final amount of this work order contract was not affected by Change Orders No. 1, No. 2, No.

3, No. 4, No. 5, No. 6, No. 7, No. 8 and No. 9.

MWDBE PARTICIPATION: No City M/WBE participation goal was established for this project as the contract amount did not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.

-
-

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

WBS# R-000266-0132-4
File No. 4235-45

Prior Council Action:

Ordinance No. 2009-1337, dated 12/16/2009

Amount of Funding:

No additional funding required.

Original appropriation of \$679,576.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

Contact Information:

Shannon Dunne
Senior Assistant Director
Phone: (832) 395-5036

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B, District C, District D, District G, District H, District I

Item Creation Date: 9/21/2018

HPW - 20WWO799 Accept Work/Portland Utilities Construction Company, LLC

Agenda Item#:

Background:

SUBJECT: Accept Wastewater Collection System Rehabilitation and Renewal.

RECOMMENDATION: (Summary) Pass a motion to approve the final contract amount of \$626,357.69, which is 0.74% under the original contract amount, accept the work, and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: Under this project, the contractor provided wastewater collection system rehabilitation and renewal to deteriorated sewer collection systems throughout the City.

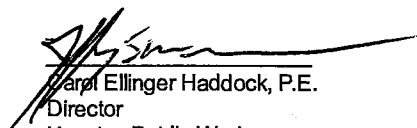
DESCRIPTION/SCOPE: This project consisted of wastewater collection system rehabilitation and renewal. The project was awarded to Portland Utilities Construction Company, LLC with an original contract amount of \$631,024.80. The Notice to Proceed date was 06/23/2010 and the project had 540 calendar days for completion.

LOCATION: This work order project was located at various locations within Council Districts B, C, D, G, H and I.

CONTRACT COMPLETION AND COST: The contractor, Portland Utilities Construction Company, LLC, has completed the work under the contract. The contract was completed within the contract time with an additional 450 days approved by Change Orders No. 3, No. 4, and No. 8. The final cost of the project is \$626,357.69, a decrease of \$4,667.11 or 0.74% under the original contract amount. Less point repairs and pipe replacement were needed than anticipated.

The final amount of this work order contract was not affected by Change Orders No. 1, No. 2, No. 3, No. 4, No. 5, No. 6, No. 7, No. 8 and No. 9.

MWDBE PARTICIPATION: No City M/WBE participation goal was established for this project as the contract amount did not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.


Carol Ellinger Haddock, P.E.
Director
Houston Public Works

WBS# R-000266-0132-4
File No. 4235-45

Prior Council Action:

Ordinance No. 2009-1337, dated 12/16/2009

Amount of Funding:

No additional funding required.

Original appropriation of \$679,576.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

Contact Information:

Shannon Dunne
Senior Assistant Director
Phone: (281) 205-5000

Phone: (852) 395-5536

ATTACHMENTS:

Description

Council District Map

Council District List

Contract Wage Rate and MWBE Compliance

Performance Evaluation

Prior Council Action

Tax Report

Affidavit of Ownership

Change Orders

Final Pay Estimate Items

Type

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District G, District H

Item Creation Date: 10/12/2018

HPW- 20WWO808 Accept Work/Portland Utilities
Construction Company, LLC

Agenda Item#: 9.

Summary:

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$1,362,559.11 and acceptance of work on contract with **PORTLAND UTILITIES CONSTRUCTION COMPANY, LLC** for Site Specific Sanitary Sewer Rehabilitation by Pipe Bursting and Cured-In-Place Pipe Methods - 0.50% over the original contract amount and under the 5% contingency amount (4235-85) - **DISTRICTS G - TRAVIS and H - CISNEROS**

Background:

SUBJECT: Accept Work for Site Specific Sanitary Sewer Rehabilitation by Pipe Bursting and Cured-In-Place Pipe Methods.

RECOMMENDATION: (Summary) Pass a motion to approve the final contract amount of \$1,362,559.11, which is 0.50% over the original contract amount and under the 5% contingency amount, accept the work, and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: Under this project, the contractor provided site specific sanitary sewer rehabilitation by pipe bursting and cured-in-place pipe methods to deteriorated sewer collection systems throughout the City.

DESCRIPTION/SCOPE: This project consisted of site specific sanitary sewer rehabilitation by pipe bursting and cured-in-place pipe methods. The project was awarded to Portland Utilities Construction Company, LLC with an original contract amount of \$1,355,728.48. The Notice to Proceed date was 05/26/2016 and the project had 365 calendar days for completion.

LOCATION: This work order project was located within Council Districts G and H.

CONTRACT COMPLETION AND COST: The contractor, Portland Utilities Construction Company, LLC, has completed the work under the contract. The contract was completed within the contract time with an additional 450 days approved by Change Orders No. 2, No. 3, and No. 4. The final cost of the project is \$1,362,559.11, an increase of \$6,830.63 or 0.50% over the original contract amount. More hand excavated service reconnections were needed than anticipated.

The final amount of this work order contract was not affected by Change Orders No. 1, No. 2, No. 3 and No. 4.

MWDBE PARTICIPATION: The MWDBE goal for this project was 21.66%. According to the Office of Business Opportunity, the actual participation was 38.74%. The contractor was awarded an “Outstanding” rating from the Office of Business Opportunity.

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-
-

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

WBS# R-000266-0247-4
File No. 4235-85

Prior Council Action:

Ordinance No. 2016-296, dated 04/13/2016

Amount of Funding:

No additional funding required.

Original appropriation of \$1,453,515.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

Contact Information:

Shannon Dunne
Senior Assistant Director
Phone: (832) 395-5036

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District G, District H
Item Creation Date: 10/12/2018

HPW- 20WWO808 Accept Work/Portland Utilities Construction Company, LLC

Agenda Item#:

Background:

SUBJECT: Accept Work for Site Specific Sanitary Sewer Rehabilitation by Pipe Bursting and Cured-In-Place Pipe Methods.

RECOMMENDATION: (Summary) Pass a motion to approve the final contract amount of \$1,362,559.11, which is 0.50% over the original contract amount and under the 5% contingency amount, accept the work, and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: Under this project, the contractor provided site specific sanitary sewer rehabilitation by pipe bursting and cured-in-place pipe methods to deteriorated sewer collection systems throughout the City.

DESCRIPTION/SCOPE: This project consisted of site specific sanitary sewer rehabilitation by pipe bursting and cured-in-place pipe methods. The project was awarded to Portland Utilities Construction Company, LLC with an original contract amount of \$1,355,728.48. The Notice to Proceed date was 05/26/2016 and the project had 365 calendar days for completion.

LOCATION: This work order project was located within Council Districts G and H.

CONTRACT COMPLETION AND COST: The contractor, Portland Utilities Construction Company, LLC, has completed the work under the contract. The contract was completed within the contract time with an additional 450 days approved by Change Orders No. 2, No. 3, and No. 4. The final cost of the project is \$1,362,559.11, an increase of \$6,830.63 or 0.50% over the original contract amount. More hand excavated service reconnections were needed than anticipated.

The final amount of this work order contract was not affected by Change Orders No. 1, No. 2, No. 3 and No. 4.

MWDBE PARTICIPATION: The MWDBE goal for this project was 21.66%. According to the Office of Business Opportunity, the actual participation was 38.74%. The contractor was awarded an "Outstanding" rating from the Office of Business Opportunity.


David Ellinger Haddock, P.E.

Director
Houston Public Works

WBS# R-000266-0247-4
File No. 4235-85

Prior Council Action:

Ordinance No. 2016-296, dated 04/13/2016

Amount of Funding:

No additional funding required.

Original appropriation of \$1,453,515.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

Contact Information:

Shannon Dunne
Senior Assistant Director
Phone: (281) 895-5000

Phone: (852) 395-5036

ATTACHMENTS:

Description

Council District Maps

Council District List

Contract Wage Rate and MWBE Compliance

Performance Evaluation

Prior Council Action

Tax Report

Affidavit of Ownership

Change Orders

Final Pay Estimate Items

Type

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District I

Item Creation Date: 9/10/2018

HPW - 20VNP25 Accept Work / Grava LLC

Agenda Item#: 10.

Summary:

RECOMMENDATION from Director Houston Public Works for approval of final contract amount of \$764,052.48 and acceptance of work on contract with **GRAVA LLC** for 12-inch Water Line along IH-10 from Baca to Centerwood - 8.38% under the original Contract amount - **DISTRICT I - GALLEGOS**

Background:

SUBJECT: Accept Work for 12-inch Water Line along IH-10 from Baca to Centerwood.

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final Contract Amount of \$764,052.48 or 8.38% under the original Contract Amount, accept the Work and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: This project was part of the City's Surface Water Transmission Program and was required to improve existing water distribution systems and to meet Harris-Galveston Coastal Subsidence District's Legislative mandate to regulate the withdrawal of groundwater.

DESCRIPTION/SCOPE: This project consisted of installation of approximately 3,800 linear feet of 12-inch water line to provide services for existing customers and to allow for future repairs to the existing 42-inch water line within the vicinity. Texas American Engineering, LLC designed the project with 210 calendar days allowed for construction. The project was awarded to Grava LLC with an original Contract Amount of \$833,917.01.

LOCATION: The project area is located along the IH-10 East Freeway west bound frontage road between Baca Street and Centerwood Drive. The project is located in Key Map Grids 496E and 496F.

CONTRACT COMPLETION AND COST: The Contractor, Grava LLC, has completed the work under the subject Contract. The project was completed within the original contract time. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order No. 1 is \$764,052.48, a decrease of \$69,864.53 or 8.38% under the original Contract Amount. The decreased cost is a result of the difference between planned and measured quantities.

M/WSBE PARTICIPATION: No City M/WBE participation goal was established for this project

as the contract did not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. S-000700-0067-3 and S-000700-0067-4

Prior Council Action:

Ordinance No. 2017-0602, dated 08-09-2017

Amount of Funding:

No additional funding required.

Total (original) appropriation of \$1,044,000.00 from Fund 8500 Water and Sewer System Consolidated Construction Fund.

Contact Information:

R. Jeff Masek, P.E., CCM
Assistant Director, Capital Projects
Phone: (832) 395-2387

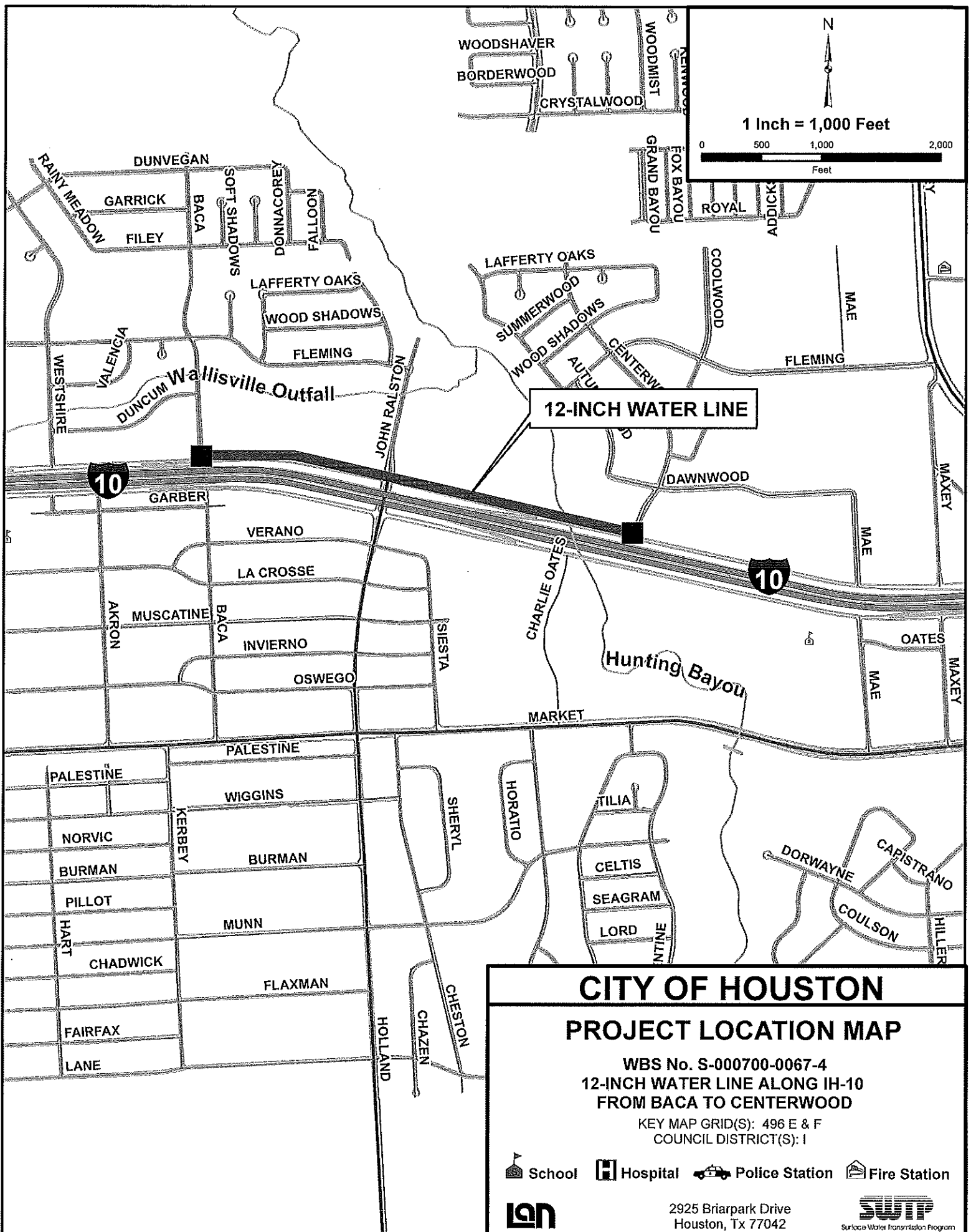
ATTACHMENTS:

Description

MAPS
Coversheet (revised)

Type

Backup Material
Signed Cover sheet





CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 9/10/2018

HPW - 20VNP25 Accept Work / Grava LLC

Agenda Item#:

Background:

SUBJECT: Accept Work for 12-inch Water Line along IH-10 from Baca to Centerwood.

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final Contract Amount of \$764,052.48 or 8.38% under the original Contract Amount, accept the Work and authorize final payment.


PROJECT NOTICE/JUSTIFICATION: This project was part of the City's Surface Water Transmission Program and was required to improve existing water distribution systems and to meet Harris-Galveston Coastal Subsidence District's Legislative mandate to regulate the withdrawal of groundwater.

DESCRIPTION/SCOPE: This project consisted of installation of approximately 3,800 linear feet of 12-inch water line to provide services for existing customers and to allow for future repairs to the existing 42-inch water line within the vicinity. Texas American Engineering, LLC designed the project with 210 calendar days allowed for construction. The project was awarded to Grava LLC with an original Contract Amount of \$833,917.01.

LOCATION: The project area is located along the IH-10 East Freeway west bound frontage road between Baca Street and Centerwood Drive. The project is located in Key Map Grids 496E and 496F.

CONTRACT COMPLETION AND COST: The Contractor, Grava LLC, has completed the work under the subject Contract. The project was completed within the original contract time. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order No. 1 is \$764,052.48, a decrease of \$69,864.53 or 8.38% under the original Contract Amount. The decreased cost is a result of the difference between planned and measured quantities.

M/WSBE PARTICIPATION: No City M/WBE participation goal was established for this project as the contract did not exceed the threshold of \$1,000,000.00 required for a goal oriented contract per Section 15-82 of the Code of Ordinances.


Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. S-000700-0067-3 and S-000700-0067-4

Prior Council Action:

Ordinance No. 2017-0602, dated 08-09-2017

Amount of Funding:

No additional funding required.

Total (original) appropriation of \$1,044,000.00 from Fund 8500 Water and Sewer System Consolidated Construction Fund.

Contact Information:

R. Jeff Masek, P.E., CCM

Assistant Director, Capital Projects

Phone: (832) 395-2387

ATTACHMENTS:**Description**

MAPS

OBO

Affidavit of Ownership

Tax Report

Prior Council Action

Change Order No. 1

Final Estimate

Type

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date:

S26647 – Rifle Resistant Plates with Carriers - MOTION

Agenda Item#: 11.

Summary:

FIRSTSPEAR, LLC - \$727,362.32; **CRYE PRECISION, LLC** - \$337,169.00; **SAFARILAND, LLC** - \$2,826,120.00 Rifle Resistant Plates with Carriers for the Houston Police Department - \$3,930,651.32 - Grants Funds

Background:

Best Value Bids Received August 2, 2018 for S65-S26647 - Approve various awards, as shown below, in the amount not to exceed \$3,930,651.32 for rifle resistant plates with carriers for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve various awards, as shown below, in the amount not to exceed **\$3,930,651.32** for the purchase of rifle resistant plates with carriers for the Houston Police Department and that authorization be given to issue one-time purchase orders.

The scope of work requires the contractor to provide all labor, materials, equipment, tools, supplies, supervision, and facilities necessary for the custom fitting, supply, and delivery of rifle resistant plates with carriers for the Houston Police Department.

The Best Value Bid (BVB) was advertised in accordance with the requirements of the State of Texas bid laws. Eleven (11) prospective bidders downloaded the solicitation document from SPD's e-bidding website, and as a result BVBs were received from the following:

- Crye Precision, LLC
- FirstSpear, LLC
- Safariland, LLC
- Galls, LLC (*Bid #1 and Bid #2*)
- Achilles Technology Solutions, LLC
- Dana Safety Supply, LLC

The Evaluation Committee (EC) was comprised of evaluators from the Houston Police Department, Houston Fire Department, and Houston Public Works. The BVBs were evaluated based upon the following published criteria:

- Conformance to BVB Requirements
- National Institute of Justice Compliance
- Comfort of Wear

- Ease of Uses
- Cost
- Coating of Rifle Plates
- Delivery within Timeline

The EC evaluated the BVBs and award recommendations are as outlined below:

FirstSpear, LLC: Award on its best value bid for Group No. 1 (Line Item Nos. 1 and 2) in the amount not to exceed \$727,362.32.

Crye Precision, LLC: Award on its best value bid for Group No. 1 (Line Item No. 3) in the amount not to exceed \$377,169.00.

Safariland, LLC: Award on its best value bid for Group No. 2 (Line Item Nos. 1, 2, and 3) in the amount not to exceed \$2,826,120.00.

M/WBE Participation:

Zero-percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, FirstSpear, LLC; Crye Precision, LLC; and Safariland, LLC do not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

No Fiscal Note is required on grant items.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Prior Council Action:

Amount of Funding:

\$3,930,651.32 – State - Grant Funded
Fund No.: 5010

Contact Information:

Desiree Heath	FIN/SPD	(832) 393-8742
Carlethya Guillory	FIN/SPD	(832) 393-8713
Frank Rodriguez	HPD	(713) 308-1717
Clifton Journett, III	HPD	(713) 308-1779

ATTACHMENTS:

Description	Type
Coversheet signed by CPO for S26647	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date:

S26647 – Rifle Resistant Plates with Carriers - MOTION

Agenda Item#: 12.

Background:

Best Value Bids Received August 2, 2018 for S65-S26647 - Approve various awards, as shown below, in the amount not to exceed \$3,930,651.32 for rifle resistant plates with carriers for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve various awards, as shown below, in the amount not to exceed \$3,930,651.32 for the purchase of rifle resistant plates with carriers for the Houston Police Department and that authorization be given to issue one-time purchase orders.

The scope of work requires the contractor to provide all labor, materials, equipment, tools, supplies, supervision, and facilities necessary for the custom fitting, supply, and delivery of rifle resistant plates with carriers for the Houston Police Department.

The Best Value Bid (BVB) was advertised in accordance with the requirements of the State of Texas bid laws. Eleven (11) prospective bidders downloaded the solicitation document from SPD's e-bidding website, and as a result BVBs were received from the following:

- Crye Precision, LLC
- FirstSpear, LLC
- Safariland, LLC
- Galls, LLC (*Bid #1 and Bid #2*)
- Achilles Technology Solutions, LLC
- Dana Safety Supply, LLC

The Evaluation Committee (EC) was comprised of evaluators from the Houston Police Department, Houston Fire Department, and Houston Public Works. The BVBs were evaluated based upon the following published criteria:

- Conformance to BVB Requirements
- National Institute of Justice Compliance
- Comfort of Wear
- Ease of Uses
- Cost
- Coating of Rifle Plates
- Delivery within Timeline

The EC evaluated the BVBs and award recommendations are as outlined below:

FirstSpear, LLC: Award on its best value bid for Group No. 1 (Line Item Nos. 1 and 2) in the amount not to exceed \$727,362.32.

Crye Precision, LLC: Award on its best value bid for Group No. 1 (Line Item No. 3) in the amount not to exceed \$377,169.00.

Safariland, LLC: Award on its best value bid for Group No. 2 (Line Item Nos. 1, 2, and 3) in the amount not to exceed \$2,826,120.00.

MWBE Participation:

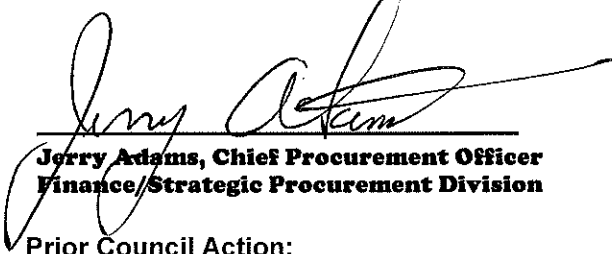
Zero-percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, FirstSpear, LLC; Crye Precision, LLC; and Safariland, LLC do not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

No Fiscal Note is required on grant items.



Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Prior Council Action:

Amount of Funding:

\$3,930,651.32 – State - Grant Funded
Fund No.: 5010

Contact Information:

Desiree Heath	FIN/SPD	(832) 393-8742
Carlethya Guillory	FIN/SPD	(832) 393-8713
Frank Rodriguez	HPD	(713) 308-1717
Clifton Journett, III	HPD	(713) 308-1779

ATTACHMENTS:

Description

Type

MWBE Waiver

Backup Material

Campaign Finance - FirstSpear, LLC

Backup Material

Campaign Finance - Safariland, LLC

Backup Material

Campaign Finance - Crye Precision, LLC

Backup Material

Form B

Backup Material

Bid Tab

Backup Material

Tax Report - FirstSpear, LLC

Backup Material

Tax Report - Safariland, LLC

Backup Material

Tax Report - Crye Precision, LLC

Backup Material

Affidavit of Ownership - Safariland, LLC

Backup Material

Affidavit of Ownership - FirstSpear, LLC

Backup Material

Affidavit of Ownership - Crye Precision, LLC

Backup Material

Funding Document

Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 10/1/2018

S26683 - Medical, Dental, Ambulatory Supplies, and Pharmaceuticals - MOTION

Agenda Item#: 12.

Summary:

LIFE-ASSIST, INC - \$8,102,474.00; **EMERGENCY MEDICAL PRODUCTS** - \$1,015,268.00; **DENTAL HEALTH PRODUCTS, INC.** - \$1,402,561.00; **BOUND TREE MEDICAL, LLC** - \$4,720,600.00 for Medical, Dental, Ambulatory Supplies, and Pharmaceuticals for Various Departments - 3 Years with two one-year options - \$15,240,903.00 - General, Enterprise and Other Funds

Background:

Formal Bids Received August 2, 2018 for S21-S26683 - Approve various awards, as shown below, in the amount not to exceed \$15,240,903.00 for medical, dental, ambulatory supplies, and pharmaceuticals for various departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve various awards, as shown below, in the amount not to exceed **\$15,240,903.00** for medical, dental, ambulatory supplies, and pharmaceuticals for various departments.

It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. These awards consist of four (4) price lists and one (1) line item for medical, dental, ambulatory supplies, and pharmaceuticals which include, but are not limited to, biohazard waste bags, resuscitators, suction canisters, laryngoscope blades, nebulizer masks, tourniquets, bandages, anesthetics, cavity lines, root canal sealers, bite impressions, dry socket paste, ear loop masks, x-ray aprons, protective procedure gowns, wound care supplies, immobilizers, splints, assorted gloves, needles/syringes, various RX pharmaceuticals and over-the-counter drugs. These items will be utilized citywide by personnel in the Houston Airport System, Houston Health, Police and Fire Departments.

These are price lists and line item awards. Relative to the price list, the best discount which determines the low bid for price lists is the best bid received for quantities of high-use items selected as sample pricing items, based on the current needs of the departments. The bid total for sample pricing items does not represent the total amount to be purchased; rather, this recommendation is for the total estimated expenditures projected over the awarded term and based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty-six (26) prospective bidders downloaded the solicitation document from SPD's e-bidding website and seven (7) bids were received as outlined below:

Life-Assist, Inc.: Award on its low bid meeting specifications for Group I (Bound Tree's Emergency Medical Product Catalog Price List) and on its low bid for Group V, Line Item No. 1 (adenosine) in the amount not to exceed **\$8,102,474.00**.

<u>Company</u>		<u>Sample Pricing & Line Item Totals</u>
1.	Dental Health Products, Inc.	\$ 153.27 (Partial Bid/Did Not Meet Specifications)
2.	Midwest Medical Supply, LLC	\$ 13,054.28 (Partial Bid/Did Not Meet Specifications)
3.	Life-Assist, Inc.	\$ 26,719.58
4.	Bound Tree Medical, LLC	\$ 37,120.83
5.	Emergency Medical Products	\$ 50,909.46

6. NAO Global Health, LLC \$ 61,164.55

Emergency Medical Products: Award on its low bid meeting specifications for Group II (Emergency Medical Products Medical Equipment and Supply Catalog Price List) in the amount not to exceed **\$1,015,268.00**.

<u>Company</u>	<u>Sample Pricing Total</u>
1. Dental Health Products, Inc.	\$ 236.39 (Partial Bid/Did Not Meet Specifications)
2. Emergency Medical Products	\$ 5,184.55
3. Midwest Medical Supply, LLC	\$ 5,218.61
4. Life-Assist, Inc.	\$ 5,490.49
5. NAO Global Health, LLC	\$ 6,143.88
6. Bound Tree Medical, LLC	\$ 8,022.49

Dental Health Products, Inc.: Award on its low bid meeting specifications for Group III (Patterson Dental Supply Catalog Price List) in the amount not to exceed **\$1,402,561.00**.

<u>Company</u>	<u>Sample Pricing Total</u>
1. Dental Health Products, Inc.	\$ 2,666.09
2. Patterson Dental	\$ 2,737.28
3. NAO Global Health, LLC	\$ 2,760.64

Bound Tree Medical, LLC: Award on its low bid meeting specifications for Group IV (McKesson Medical-Surgical Catalog Price List) in the amount not to exceed **\$4,720,600.00**.

<u>Company</u>	<u>Sample Pricing Total</u>
1. Patterson Dental	\$ 22.14 (Partial Bid/Did Not Meet Specifications)
2. Dental Health Products, Inc.	\$ 207.59 (Partial Bid/Did Not Meet Specifications)
3. Emergency Medical Products	\$ 1,518.61 (Partial Bid/Did Not Meet Specifications)
4. Bound Tree Medical, LLC	\$ 2,043.88
5. Life-Assist, Inc.	\$ 2,228.65
6. NAO Global Health, LLC	\$ 3,751.21
7. Midwest Medical Supply, LLC	\$ 3,883.49

M/WBE Participation:

Zero-percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, **Life Assist, Inc., Emergency Medical Products, Dental Health Products, Inc., and Bound Tree Medical, LLC** do not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

Department	FY19	Out Years	Total
Fire	\$2,150,000.00	\$10,297,568.00	\$12,447,568.00
Health	\$ 335,779.40	\$ 2,143,555.60	\$ 2,479,335.00

Police	\$ 50,000.00	\$ 202,000.00	\$ 252,000.00
Houston Airport System	\$ 0.00	\$ 62,000.00	\$ 62,000.00
Total Amount	\$2,535,779.40	\$12,705,123.60	\$15,240,903.00

Amount of Funding:

\$12,699,568.00 General Fund (1000)

\$ 2,479,335.00 Essential Public Health Services Fund (2010)

\$ 62,000.00 HAS - Revenue Fund (8001)

\$15,240,903.00 Total

Contact Information:

Desiree Heath 832-393-8742

Laura Guthrie 832-393-8735

Samuel Pena 832-394-6702

ATTACHMENTS:

Description

Signed coversheet

S26683 Zero-Percentage Goal

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 10/1/2018

S26683 - Medical, Dental, Ambulatory Supplies, and Pharmaceuticals - MOTION

Agenda Item#:

Background:

Formal Bids Received August 2, 2018 for S21-S26683 - Approve various awards, as shown below, in the amount not to exceed \$15,240,903.00 for medical, dental, ambulatory supplies, and pharmaceuticals for various departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve various awards, as shown below, in the amount not to exceed \$15,240,903.00 for medical, dental, ambulatory supplies, and pharmaceuticals for various departments. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two one-year options**. These awards consist of four (4) price lists and one (1) line item for medical, dental, ambulatory supplies, and pharmaceuticals which include, but are not limited to, biohazard waste bags, resuscitators, suction canisters, laryngoscope blades, nebulizer masks, tourniquets, bandages, anesthetics, cavity lines, root canal sealers, bite impressions, dry socket paste, ear loop masks, x-ray aprons, protective procedure gowns, wound care supplies, immobilizers, splints, assorted gloves, needles/syringes, various RX pharmaceuticals and over-the-counter drugs. These items will be utilized citywide by personnel in the Houston Airport System, Houston Health, Police and Fire Departments.

These are price lists and line item awards. Relative to the price list, the best discount which determines the low bid for price lists is the best bid received for quantities of high-use items selected as sample pricing items, based on the current needs of the departments. The bid total for sample pricing items does not represent the total amount to be purchased; rather, this recommendation is for the total estimated expenditures projected over the awarded term and based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty-six (26) prospective bidders downloaded the solicitation document from SPD's e-bidding website and seven (7) bids were received as outlined below:

Life-Assist, Inc.: Award on its low bid meeting specifications for Group I (Bound Tree's Emergency Medical Product Catalog Price List) and on its low bid for Group V, Line Item No. 1 (adenosine) in the amount not to exceed **\$8,102,474.00**.

<u>Company</u>	<u>Sample Pricing & Line Item Totals</u>
1. Dental Health Products, Inc.	\$ 153.27 (Partial Bid/Did Not Meet Specifications)
2. Midwest Medical Supply, LLC	\$ 13,054.28 (Partial Bid/Did Not Meet Specifications)
3. Life-Assist, Inc.	\$ 26,719.58
4. Bound Tree Medical, LLC	\$ 37,120.83
5. Emergency Medical Products	\$ 50,909.46
6. NAO Global Health, LLC	\$ 61,164.55

Emergency Medical Products: Award on its low bid meeting specifications for Group II (Emergency Medical Products Medical Equipment and Supply Catalog Price List) in the amount not to exceed **\$1,015,268.00**.

<u>Company</u>	<u>Sample Pricing Total</u>
1. Dental Health Products, Inc.	\$ 236.39 (Partial Bid/Did Not Meet Specifications)
2. Emergency Medical Products	\$ 5,184.55
3. Midwest Medical Supply, LLC	\$ 5,218.61
4. Life-Assist, Inc.	\$ 5,490.49
5. NAO Global Health, LLC	\$ 6,143.88
6. Bound Tree Medical, LLC	\$ 8,022.49

Dental Health Products, Inc.: Award on its low bid meeting specifications for Group III (Patterson Dental Supply Catalog Price List) in the amount not to exceed \$1,402,561.00.

	<u>Company</u>	<u>Sample Pricing Total</u>
1.	Dental Health Products, Inc.	\$ 2,666.09
2.	Patterson Dental	\$ 2,737.28
3.	NAO Global Health, LLC	\$ 2,760.64

Bound Tree Medical, LLC: Award on its low bid meeting specifications for Group IV (McKesson Medical-Surgical Catalog Price List) in the amount not to exceed \$4,720,600.00.

	<u>Company</u>	<u>Sample Pricing Total</u>
1.	Patterson Dental	\$ 22.14 (Partial Bid/Did Not Meet Specifications)
2.	Dental Health Products, Inc.	\$ 207.59 (Partial Bid/Did Not Meet Specifications)
3.	Emergency Medical Products	\$ 1,518.61 (Partial Bid/Did Not Meet Specifications)
4.	Bound Tree Medical, LLC	\$ 2,043.88
5.	Life-Assist, Inc.	\$ 2,228.65
6.	NAO Global Health, LLC	\$ 3,751.21
7.	Midwest Medical Supply, LLC	\$ 3,883.49

M/WBE Participation:

Zero-percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Life Assist, Inc., Emergency Medical Products, Dental Health Products, Inc., and Bound Tree Medical, LLC do not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.


Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

Department	FY19	Out Years	Total
Fire	\$2,150,000.00	\$10,297,568.00	\$12,447,568.00
Health	\$ 335,779.40	\$ 2,143,555.60	\$ 2,479,335.00
Police	\$ 50,000.00	\$ 202,000.00	\$ 252,000.00
Houston Airport System	\$ 0.00	\$ 62,000.00	\$ 62,000.00
Total Amount	\$2,535,779.40	\$12,705,123.60	\$15,240,903.00

Amount of Funding:

\$12,699,568.00 General Fund (1000)
\$ 2,479,335.00 Essential Public Health Services Fund (2010)
\$ 62,000.00 HAS - Revenue Fund (8001)
\$15,240,903.00 Total

Contact Information:

Desiree Heath 832-393-8742
Laura Guthrie 832-393-8735
Samuel Pena 832-394-6702

ATTACHMENTS:**Description**S26683 Zero-Percentage GoalS26683 Budget Form A Fund 8001S26683 Budget Form A Fund 1000S26683 Budget Form A Fund 1000 HPDS26683 Budget Form A Fund 2010 HHDS26683 Bid TabS26683 Form BS26683 Life Assist Form AS26683 Dental Health Products Form AS26683 Bound Tree Medical Form AS26683 Emergency Medical Products Form AS26683 Life Assist Cleared Tax ReportS26683 Bound Tree Medical Tax ReportS26683 Dental Health Products Cleared TaxS26683 Emergency Medical Products Clear Tax Report**Type**

Backup Material

Financial Information

Financial Information

Financial Information

Financial Information

Backup Material

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CITY OF HOUSTON
OFFICE
OF
BUSINESS OPPORTUNITY

**Goal Modification
Request Form**

1. Date: 4/19/18 2. Requesting Department: Houston Fire 3. Solicitation Number: 526683

4. Solicitation Name: Medical, Dental, Ambulatory Supplies and Pharmaceuticals 5. Estimated Dollar Amount: \$ 15,226,026.00

6. Description of Solicitation (attach specifications/supporting documents):

Solicitation is for the renewal and consolidation of several agreements which include online catalogs for medical, dental, ambulatory supplies, and pharmaceuticals used by Houston Fire, Police, Health, Administration and Regulatory Affairs, and Houston Airport System. Supplies are utilized daily to serve citizens in emergency situations, clinics, and other citywide public facilities. Renewal term is 36-months with two 1-year extension options.

PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.

- A. Previous contract (if any): Yes ☒ No ☐ B. Previous contract number: 4600011883, 4600012898, 4600012887, 4600012914, 4600013854, 4600013431
- C. Goal on last contract 0% D. Was goal met? Yes ☒ No ☐
- E. If goal was not met, what percentage did the vendor achieve? _____%
- F. Why wasn't goal achieved?

SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.

1. WAIVER

A. I am requesting a waiver of the MWSBE Goal: Yes ☒ No ☐

B. Reason for waiver: (Check one)

- ☐ A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy
- ☐ If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)
- ☐ MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or
- ☐ Level of MWSBE availability would produce minimal MWSBE participation.
- ☒ Other: Direct drop shipment to the City of Houston

C. Detailed explanation for Waiver Reason: ..

Drop shipment

2. COOPERATIVE OR INTER-LOCAL AGREEMENT

A. Is this a Cooperative/Inter-Local agreement? Yes ☐ No ☐

B. If yes, please specify the name of the agreement: _____

C. Did the Department explore opportunities for using certified firms? Yes ☐ No ☐

D. Please explain how the department explored opportunities for using certified firms:

E. Please explain why the Department did not explore opportunities for using certified firms:



CITY OF HOUSTON
OFFICE
BUSINESS OPPORTUNITY

Goal Modification
Request Form

3. REDUCED GOAL (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:
Construction (34%) Professional Services (24%) Purchasing (11%)

Yes ☐ No ☐ If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

4. GOAL REVISION AFTER ADVERTISEMENT

A. I am requesting a revision of the MWSBE Goal that has already been advertised; Yes ☐ No ☐

B. Original goal: _____ C. Proposed new goal: _____ D. Advertisement date: _____

E. Will the project be re-advertised? Yes ☐ No ☐ F. Estimated dollar amount: \$ _____

G. Detailed reason for request: _____

Concurrence:

[Signature]
Requesting Department Initiator

4-19-18
Date

[Signature]
Department Director or Designee

4-19-18
Date

FOR OBO OFFICE USE ONLY:

APPROVED:

<u>[Signature]</u>	<u>4/26/18</u>	<u>Drop Ship</u>	<u>21-921</u>
OBO Deputy Director or Designee	Date	OBO Reason	Tracking #

DENIED:

OBO Deputy Director or Designee	Date	OBO Reason	Tracking #

COMMENTS:



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District B

Item Creation Date: 4/30/2018

HCD18-50c Pleasant Hill Village Limited Scope Renovation

Agenda Item#: 13.

Summary:

ORDINANCE approving and authorizing Grant Agreement between the City of Houston and **FIFTH WARD COMMUNITY REDEVELOPMENT CORPORATION**, joined by **PLEASANT HILL COMMUNITY APARTMENTS LP ("Owner")**, to provide funds to assist with renovation of a 165 Unit Affordable Seniors Housing Community located at the intersection of Lyons Avenue and Pannell Street in Houston, Texas; approving and authorizing an amended and restated agreement among the City of Houston, **PLEASANT HILL COMMUNITY DEVELOPMENT CORPORATION** and owner pertaining to a prior loan for costs related to the construction of the foregoing project - **DISTRICT B - DAVIS**

Background:

The Housing and Community Development Department (HCDD) is requesting council approval of 1) a Fifth Amendment of an existing Loan Agreement among the City of Houston, Pleasant Hill Community Development Corporation and Pleasant Hill Community Apartments, L.P.; and 2) a Grant Agreement with Fifth Ward Community Redevelopment Corporation to replace a now-expired Loan Agreement approved by City Council in December 2015, to eliminate the entirety of the CDBG award and use TIRZ funds as the replacement funding source. Additionally, the Grant Agreement will substantially increase the total award from \$2,000,000.00 to \$3,017,201.06. The Fifth Amendment will convert a payable \$757,000.00 loan issued by the City of Houston in 1996, that is currently matured, to a forgivable grant. The City of Houston will distribute proceeds from the Grant Agreement to Fifth Ward Community Redevelopment Corporation (FWCRC), which will loan them to **the owner, Pleasant Hill Community Apartments, L.P.** The proceeds will be used towards a limited scope rehabilitation to address critical immediate repairs including HVAC replacement, roof replacement, minor interior and exterior upgrades, and electrical upgrades.

Sources & Uses			
Sources:		Uses:	
City of Houston Request (TIRZ)	\$3,017,201.06	Hard Cost	\$2,790,666.00
Owners Contribution (PHCDC)	\$214,001.00	Soft Cost	\$440,536.06
Total Source of Funds:	\$3,231,202.06	Total Project Cost:	\$3,231,202.06

Pleasant Hill Village is a 165-unit affordable housing project completed in January 1998. The 1.75-acre site is at 3814 Lyons Avenue in Houston, Texas in the Fifth Ward Community, about 2.5 miles northeast of downtown. A single "L" shaped four-story building contains apartments for seniors to include 20 efficiencies, 120 one-bedrooms and 25 two-bedrooms. An all bills paid complex, rents

range between \$600.00 to \$800.00. All units are affordable to residents at 60% of Area Median Income and below. Sponsors for the project are PHCDC led by Rev. Harvey Clemens, Jr. PHCDC procured Kathy Payton, from Fifth Ward Community Redevelopment Corporation, as a consultant.

In 1996, the Housing and Community Development Department (HCDD) partially financed the construction of Pleasant Hill Village with a repayable loan totaling \$757,000.00 that matured in September 2016. In December 2015, City Council approved an Amendment, Modification and Assumption Agreement to modify the \$757,000.00 repayable loan to a cash flow loan. The amendment, Ordinance 2015-1310, also authorized a Loan Agreement among the City of Houston and Pleasant Hill Community Development Corporation (PHCDC) providing for \$2,000,000 in CDBG funds for the renovation of Pleasant Hill Village Apartments. The agreement included a structure with \$4,300,000.00 of Housing Tax Credits (HTC) as well as \$5,200,000.00 of tax exempt bonds. After a prolonged underwriting period, the HTC investor did not close on its financing due to potential environmental site risks. HCDD's environmental review certifies the site meets its standards.

Due to the property's immediate repair needs, PHCDC requested they close on the HCDD financing without the HTC structure. PHCDC also requested an increase of the HCDD award by an additional \$1,017,201.00 and reduce the scope of the renovations to include HVAC replacement, roof replacement, minor interior and exterior upgrades, and electrical upgrades.

The property has significant deferred maintenance issues that present health and safety concerns for residents. Such issues have led to a 30% decrease in occupancy with up to 50 vacant units. To avoid complete functional obsolescence, HCDD recommends moving forward on the proposed limited scope renovation to address critical immediate repairs. Modifications to the transactions approved by the December 2015 Ordinance will include:

1. Revising the contract to permit funding for the current repairs without the HTC structure
2. Amending payment terms to an existing loan balance totaling \$757,000.00. The existing loan terms require an initial principal payment of \$150,000.00 at closing of the HTC financing, monthly installments of \$2,500.00 and balance of \$457,000.00 paid at maturity (5 years after closing). Without the HTC investment the borrower is unable to make the principal reductions. The proposed amendment will convert the existing contract to a grant with no payments as the project meets certain occupancy requirements.
3. Replacing the previously approved \$2,000,000.00 CDBG loan with a \$3,017,201.06 grant of TIRZ proceeds. No CDBG funds will be used for this project.

The request will preserve approximately 115 affordable units and house up to 50 additional senior households in the Fifth Ward Community. The property is encumbered to a 40-year Land Use Restriction Agreement with Texas Department of Housing and Community Affairs (TDHCA) to conclude in 2038. PHCDC will be required to notify HCDD of its TDHCA compliance standing on an annual basis to ensure affordability. HCDD will require a "reach back" clause that if the property falls out of compliance with the TDHCA standards, the contract will be in default and all grant proceeds will become immediately payable. New terms will ease the administrative and fiscal burden placed on Pleasant Hill Village while offering them financial self-sustainability.

Housing and Community Affairs Committee reviewed this item on May 15, 2018.

Fiscal Note: Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Tom McCasland, Director

Prior Council Action:

12/22/15, (O) 2015-1310

11/12/14, (O) 2014-0999

02/12/14, (O) 2014-0111

06/28/96, (O) 1996-0680

Amount of Funding:

\$3,017,201.06 - Tax Increment Reinvestment Zone (TIRZ) Affordable Housing Fund (2409)
previously appropriated?

Contact Information:

Roxanne Lawson

Phone: 832.394.6307

ATTACHMENTS:

Description

revised Cover sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District B

Item Creation Date: 4/30/2018

HCD18-50d Pleasant Hill Village Limited Scope Renovation

Agenda Item#:

Background:

The Housing and Community Development Department (HCDD) is requesting council approval of 1) an amended and restated agreement of an existing Loan Agreement among the City of Houston, Pleasant Hill Community Development Corporation and Pleasant Hill Community Apartments, L.P.; and 2) a Grant Agreement with Fifth Ward Community Redevelopment Corporation to replace a now-expired Loan Agreement approved by City Council in December 2015, to eliminate the entirety of the CDBG award and use previously appropriated TIRZ funds (by Ordinance 2017-759, approved 10/4/17) as the replacement funding source. Additionally, the Grant Agreement will increase the total award from \$2,000,000.00 to \$3,017,201.06. The amended and restated agreement will convert a payable \$757,000.00 loan issued by the City of Houston in 1996, that is currently matured, to a forgivable grant. The City of Houston will distribute proceeds from the Grant Agreement to Fifth Ward Community Redevelopment Corporation (FWCRC), which will loan them to the owner, Pleasant Hill Community Apartments, L.P. The proceeds will be used towards a limited scope rehabilitation to address critical immediate repairs including HVAC replacement, roof replacement, minor interior and exterior upgrades, and electrical upgrades.

Sources & Uses			
Sources:		Uses:	
City of Houston Request (TIRZ)	\$3,017,201.06	Hard Cost	\$2,790,666.00
Owners (PHCDC) Contribution	\$ 214,001.00	Soft Cost	\$ 440,536.06
Total Source of Funds:	\$3,231,202.06	Total Project Cost:	\$3,231,202.06

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In 1996, HCDD partially financed the construction of Pleasant Hill Village with a repayable loan totaling \$757,000.00 that matured in September 2016. In December 2015, City Council approved an Amendment, Modification and Assumption Agreement to modify the \$757,000.00 repayable loan to a cash flow loan. The amendment, Ordinance 2015-1310, also authorized a Loan Agreement between the City of Houston and PHCDC providing for \$2,000,000.00 in CDBG funds for the renovation of Pleasant Hill Village Apartments. The agreement included a structure with \$4,300,000.00 of Housing Tax Credits (HTC) as well as \$5,200,000.00 of tax exempt bonds. After a prolonged underwriting period, the HTC investor did not close on its financing due to potential environmental site risks. However, HCDD's environmental review has certified that the site meets environmental standards.

Due to the property's immediate repair needs, PHCDC requested to close on the HCDD financing without the HTC structure. PHCDC also requested to increase of the HCDD award by an additional \$1,017,201.00 and reduce the scope of the renovations to include HVAC replacement, roof replacement, minor interior and exterior upgrades, and electrical upgrades.

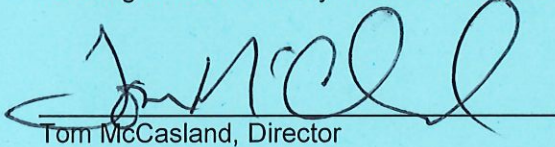
The property has significant deferred maintenance issues that present health and safety concerns for residents. Such issues have led to a 30% decrease in occupancy with up to 50 vacant units. To avoid functional obsolescence,

HCDD recommends moving forward with the proposed limited-scope renovation to address critical immediate repairs. Modifications to the transactions approved by the December 2015 ordinance will include:

1. Revising the contract to permit funding for the current repairs without the HTC structure
2. Amending payment terms to an existing loan balance totaling \$757,000.00. The existing loan terms require an initial principal payment of \$150,000.00 at closing of the HTC financing, monthly installments of \$2,500.00 and balance of \$457,000.00 paid at maturity (5 years after closing). Without the HTC investment the borrower is unable to make the principal reductions. The proposed amendment will convert the existing contract to a grant with no payments as the project meets certain occupancy requirements.
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This request will preserve approximately 115 affordable units and house up to 50 additional senior households in the Fifth Ward Community. The property is encumbered to a 40-year Land Use Restriction Agreement with the Texas Department of Housing and Community Affairs (TDHCA) to conclude in 2038. PHCDC will be required to notify HCDD of its TDHCA compliance standing on an annual basis to ensure affordability. HCDD will require a "reach back" clause that if the property falls out of compliance with TDHCA standards. If this occurs, the contract will be in default and all grant proceeds will become immediately payable. These new terms will ease the administrative and fiscal burden placed on Pleasant Hill Village while offering them a path towards financial sustainability.

Housing and Community Affairs Committee reviewed this item on May 15, 2018.



Tom McCasland, Director

Prior Council Action:

10/04/17, (O) 2017-0759
12/22/15, (O) 2015-1310
11/12/14, (O) 2014-0999
02/12/14, (O) 2014-0111
06/28/96, (O) 1996-0680

Amount of Funding:

\$3,017,201.06 - TIRZ Affordable Housing Fund 2409 (previously appropriated)

Contact Information:

Roxanne Lawson
832.394.6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 5/14/2018

HCD18-52 Houston Community Land Trust

Agenda Item#: 14.

Summary:

ORDINANCE approving and authorizing Grant Agreement between the City of Houston and the **HOUSTON REDEVELOPMENT AUTHORITY**, joined by the **HOUSTON COMMUNITY LAND TRUST**, to provide funds to reimburse costs for startup of Operations, Management, Homeownership and Stewardship Activities, all of which shall be incurred to provide Affordable Housing

Background:

The Housing and Community Development Department (HCDD) requests approval of an ordinance authorizing and approving a contract between the City of Houston and Houston Redevelopment Authority (HRA) granting \$1,000,000.00 in Tax Increment Reinvestment Zone (TIRZ) 2409 funds to support startup operation, management, homeownership, and land stewardship activities for the Houston Community Land Trust (HCLT). HRA is non-profit entity owned by the Houston Housing Finance Corporation (HHFC).

Community land trusts (CLTs) are community-based organizations with a mission of ensuring permanent stewardship of land for community benefit and the perpetual preservation of affordable homes located on that land. Many CLTs make it possible for limited-income households to own homes on land that is leased from the CLT through long-term (typically 99-year), renewable ground leases. Each CLT homeowner receives deed and title to his or her home and leases the land on which the home sits from the CLT. In exchange for financial assistance provided to enable them to purchase a home they would not otherwise have been able to afford, CLT homeowners agree to limit the price at which they can sell their homes. This restriction on resale value ensures that the home remains affordable to future limited-income households without requiring the investment of additional subsidies.

HCLT was incorporated on May 2, 2018 as a mechanism to preserve home affordability, prevent displacement, increase economic diversity and housing choice, and protect and leverage municipal housing resources within Houston. Prior to HCLT's creation, HCDD solicited feedback from city leaders and community stakeholders. Based on the recommendation of the City's legal department, HCLT was incorporated as a Texas non-profit corporation by HHFC.

This proposed funding will support the start-up operations and initial acquisitions of HCLT and is anticipated to be a one-time payment. Once established, HCLT should be a self-sustaining entity funded in part by fees from ground leases. HCLT will initially focus acquisition activities on homes constructed or repaired through HCDD programs. Participation in the trust will not be mandatory for

existing homeowners seeking repairs through a HCDD program.

Funding for this item is included in the FY 2019 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

The Housing and Community Affairs Committee reviewed this item on May 15, 2018.

Tom McCasland, Director

Prior Council Action:

11/01/2017 (O) 2017-0860

Amount of Funding:

\$1,000,000.00 - Tax Increment Reinvestment Zone (TIRZ) Affordable Housing
Fund 2409 (previously appropriated)

Contact Information:

Roxanne Lawson

Phone: 832-394-6307

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/23/2018

ALL

Item Creation Date: 5/14/2018

HCD18-52 Houston Community Land Trust

Agenda Item#:

Background:

The Housing and Community Development Department (HCDD) requests approval of an ordinance authorizing and approving a contract between the City of Houston and Houston Redevelopment Authority (HRA) granting \$1,000,000.00 in Tax Increment Reinvestment Zone (TIRZ) 2409 funds to support startup operation, management, homeownership, and land stewardship activities for the Houston Community Land Trust (HCLT). HRA is non-profit entity owned by the Houston Housing Finance Corporation (HHFC).

Community land trusts (CLTs) are community-based organizations with a mission of ensuring permanent stewardship of land for community benefit and the perpetual preservation of affordable homes located on that land. CLTs make it possible for limited-income households to own homes on land that is leased from the CLT through long-term (typically 99-year), renewable ground leases. Each CLT homeowner receives deed and title to his or her home and leases the land on which the home sits from the CLT. In exchange for financial assistance provided to enable them to purchase a home they would not otherwise have been able to afford, CLT homeowners agree to limit the price at which they can sell their homes. This restriction on resale value ensures that the home remains affordable to future limited-income households without requiring the investment of additional subsidies.

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This proposed funding will support the start-up operations and initial acquisitions of HCLT and is anticipated to be a one-time payment. Once established, HCLT should be a self-sustaining entity funded in part by fees from ground leases. HCLT will initially focus acquisition activities on homes constructed through HCDD's New Home Development Program. Participation in the trust will not be mandatory for existing homeowners seeking repairs through HCDD's program.

Funding for this item is included in the FY 2019 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

The Housing and Community Affairs Committee reviewed this item on May 15, 2018.

A handwritten signature in black ink, appearing to read "Tom McCasland", is written over a horizontal line.

Tom McCasland, Director

Prior Council Action:

11/01/2017 (O) 2017-0860

Amount of Funding:

\$1,000,000.00

TIRZ Affordable Housing Fund 2409

Contact Information:

Roxanne Lawson

(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 9/6/2018

HCD18-85 Homebuyer Assistance Program Guidelines

Agenda Item#: 15.

Summary:

ORDINANCE adopting the fifth amended and restated guidelines for the City's Homebuyer Assistance Program

Background:

The Housing and Community Development Department's (HCDD) Homebuyer Assistance Program ("HAP") is designed to increase homeownership opportunities for low-to-moderate income residents and to expand the supply of quality, safe, affordable housing within the City of Houston. Funding sources for the program includes U.S. Department of Housing and Urban Development (HUD) HOME Investment Partnership (HOME) grants, HUD Community Development Block Grants (CDBG) and City of Houston Affordable Housing Tax Increment Reinvestment Zone (TIRZ) funds. The Housing & Community Development Department respectfully requests approval of increasing the existing Ordinance No. 2016-911 of the Fourth Amended and Restated Homebuyer Assistance Program (HAP) Guidelines subsidy from \$15,000 and \$25,000 to a static amount of \$30,000 in assistance for all first-time homebuyers and decreasing the current buyer contribution from \$1,000 to \$350.00.

Since the inception of the more user-friendly model (ordinance No. 2016-911) of the HAP in 2016, the program has realized more than a 100% increase in program participation, with a total 105 applications, and a spend of \$1,005,000 in FY2017 with a total of 29 homes closed. In FY18 the HAP received 179 applications, closed 59 homes and assisted with \$1,305,000 in down payment and closing costs. With the implementation of the new home development program, our goal is to close 75 homes in FY19.

The current median home price is now above \$200,000, and with the average low-to-moderate income buyer's purchasing power only at about \$140,000 based on the HUD definition of a low-to-moderate income family of four at the 80% AMI level (earning at or below \$59,900, annually) this modification will increase the number of Houstonians eligible to attain homeownership, while increasing economic opportunities for low-to moderate- income residents in the City of Houston. Additionally, decreasing the buyer contribution from \$1,000 to \$350 will align with the Harris County down payment assistance program requirements.

Homebuyer Assistance Program (HAP)		
Activity	Delete/Decrease	Add/Increase
Increase subsidy level from \$15,000 and \$25,000		30,000
Decrease buyer contribution, currently at \$1,000	\$350.00	

--	--

Household Size	Income Limit - \$30,000
1	\$41,950
2	\$47,950
3	\$53,950
4	\$59,900
5	\$64,700
6	\$69,500
7	\$74,300
8	\$79,100

The Housing and Community Affairs Committee reviewed this item on September 18, 2018.

Tom McCasland, Director

Prior Council Action:

2016-911 (O) 11/29/16

2014-841 (O) 9/17/14

Contact Information:

Roxanne Lawson

Phone: 832.394.6307

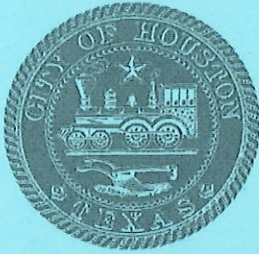
ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 9/6/2018

HCD18-85 Homebuyer Assistance Program Guidelines

Agenda Item#: 63.

Background:

The Housing and Community Development Department requests council approval of a revision to the Fourth Amended and Restated Homebuyer Assistance Program (HAP) guidelines that (1) increases the maximum subsidy amount from \$25,000.00 to \$30,000.00, (2) allows all eligible homebuyers (80% area median income or below) to receive the maximum subsidy amount, and (3) decreases the homebuyer contribution from \$1,000.00 to \$350.00.

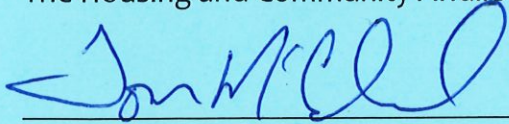
HAP seeks to increase homeownership opportunities for low-to-moderate income residents within Houston. Funding sources for the program include HOME Investment Partnership (HOME) grants, Community Development Block Grant (CDBG) funding, and City of Houston Affordable Housing Tax Increment Reinvestment Zone (TIRZ) funds.

Since 2016, participation in HAP has increased by more than 100 percent. Since that time, the program has received 284 applications, closed on 88 homes, and spent \$2,310,000.00 to help first time homebuyers with down payment and closing costs.

With home prices rising faster than incomes, the recommended increase in HAP subsidy will help keep homeownership attainable for low-to-moderate income residents in Houston. Additionally, the recommended decrease in the homebuyer contribution from \$1,000.00 to \$350.00 will align the City's program requirements with those of Harris County's down payment assistance program.

Household Size	Income Limit to be Eligible for HAP
1	\$41,950
2	\$47,950
3	\$53,950
4	\$59,900
5	\$64,700
6	\$69,500
7	\$74,300
8	\$79,100

The Housing and Community Affairs Committee reviewed this item on September 18, 2018.

A handwritten signature in blue ink, appearing to read "Tom McCasland", written over a horizontal line.

Tom McCasland, Director

Prior Council Action:

2016-911 (O) 11/29/16

2014-841 (O) 9/17/14

Contact Information:

Roxanne Lawson

832.394.6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 10/26/2018

LGL-Norton Rose Professional Services Agreement for Prop B

Agenda Item#: 16.

Summary:

ORDINANCE approving and authorizing Professional Services Agreement between **NORTON ROSE FULBRIGHT US LLP** and the City of Houston; providing a maximum contract amount

Background:

Summary:

An ordinance approving and authorizing a professional services agreement between Norton Rose Fulbright US LLP and the City of Houston; and providing a maximum contract amount.

Background:

The City is seeking a contract in an amount not to exceed **\$1,340,000.00** for professional legal services with the firm of Norton Rose Fulbright US LLP (the "Firm") to represent the City if there is litigation regarding the potential passage of the Pay Parity Charter Amendment appearing as Proposition B on the ballot in November 2018.

The Firm will also consult with and/or represent the City, as it relates to real property purchases, condemnation services, or other related services, in the following condemnation proceedings: *City of Houston v. West Lake Houston Investments, Ltd., et al.*, No. 1110028, in Harris County Civil Court at Law No. 1, and *City of Houston v. Kim A. Iglesia (as trustee of the Iglesia Family Trust), et al.*, No. 2017-46364, in the 295th Judicial District Court of Harris County, Texas. On September 19, 2018, pursuant to Ordinance No. 2018-756, the City appropriated the sum of \$20,000,000.00 out of the Water and Sewer System Consolidated Construction Fund and approved and authorized the purchase of easements and other interests in real property and the payment of costs of such purchases and/or condemnations. It is expected that \$250,000.00 of the \$1,340,000.00 maximum amount of the contract with the Firm will be used to pay for legal services related to such purchases and/or condemnations (WBS # S-000066-0019-2-01 and R-000536-0023-2-01).

The City recommends the Firm because of its litigation experience and its unique history and knowledge regarding the City's pension reform and firefighter collective bargaining agreement, as well as its experience in eminent domain matters. The Firm's attorneys are experienced and highly capable subject matter experts who have successfully defended complex, high exposure cases in state and federal court.

Hire Houston First: This procurement is exempt from the City's Hire Houston First Ordinance based on the department's determination that compliance with the ordinance would unduly interfere with contract needs.

Pay or Play: The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the Firm provides health benefits to eligible employees in compliance with City policy.

M/WBE Information: This professional services contract is being issued with a 24% goal for M/WBE

M/WBE Information: This professional services contract is being issued with a 24 % goal for M/WBE participation. The Firm has designated the below-named company as its certified M/WBE subcontractor:

<u>Name of M/WBE</u>	<u>Type of Work</u>	<u>Dollar Amount</u>	<u>Percent of total Contract</u>
Baker Wotring LLP	Legal Services	\$321,600.00	24%

Fiscal Note: Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Ronald C. Lewis, City Attorney

Prior Council Action:

Ordinance 2018-756, passed 9/19/18

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Legal Department	\$800,000.00	\$540,000.00	\$1,340,000.00

Amount of Funding:

\$1,090,000.00 - Property & Casualty Fund (1004)

\$ 250,000.00 - Water and Sewer System Consolidated Construction Fund (8500) (previously appropriated)

\$1,340,000.00 - Total

Contact Information:

Tiffany S. Bingham 832.393.6445

Judith Ramsey832.393.6468

Prior Council Action:

Ordinance 2018-756, passed 9/19/18

Amount of Funding:

\$1,090,000.00 - Property & Casualty Fund (1004)

\$ 250,000.00 - Water and Sewer System Consolidated Construction Fund (8500) (previously appropriated)

\$1,340,000.00 - Total

Contact Information:

Tiffany S. Bingham, Sr. Assistant City Attorney..... 832.393.6445

Judith Ramsey, Section Chief, Litigation832.393.6468

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District D

Item Creation Date: 10/1/2018

MYR - TIRZ 07 OST/Almeda Bond Issuance

Agenda Item#: 17.

Summary:

ORDINANCE approving the issuance of additional bonds by the **OLD SPANISH TRAIL/ALMEDA CORRIDORS REDEVELOPMENT AUTHORITY - DISTRICT D - BOYKINS**

Background:

SUBJECT: An Ordinance approving the issuance of additional bonds by the Old Spanish Trail/Almeda Corridors Redevelopment Authority (Reinvestment Zone Number Seven, City of Houston, Texas).

RECOMMENDATION: City Council adopt an Ordinance approving the issuance of bonds by the Old Spanish Trail/Almeda Corridors Redevelopment Authority to issue additional bonds up to \$60 million.

SPECIFIC EXPLANATION:

By various prior ordinances, City Council has authorized the Old Spanish Trail/Almeda Corridors Redevelopment Authority (the "Authority"), to issue bonds in an aggregate principal amount of \$34 million and notes in an aggregate principal amount of \$1 million outstanding at any one time. The Authority currently has approximately \$23 million in bonds outstanding. To implement its Fiscal Year 2019-2023 City Council-approved Budget and Capital Improvement Plan, the Authority will need to obtain financing to fund its design and construction plans and will need to issue up to an additional \$60 million in bonds. In order to issue the additional \$60 million in bonds, the Authority must obtain City Council's approval of an increase of \$50 million in the total amount of bonds the Authority is authorized to issue.

Approval of this Ordinance will allow the Authority to issue up to an additional \$60 million in bonds to provide the capital needed to support redevelopment projects in Reinvestment Zone Number Seven (the "Zone"), consisting primarily of roadway, public utility, and sidewalk improvement projects such as Emancipation Avenue reconstruction, Historic Holman Street Reconstruction, Greater Third Ward Neighborhood Project, Live Oak Street Improvements, and Scott Street Improvements; and recreational facilities improvement projects such as Emancipation Park and Community Center and MacGregor Park and Tennis Center.

The bond authorization and subsequent issuance will be made within the remaining life of Reinvestment Zone Number Seven and with increment collected by the Zone.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Ord. No. 97-478, 5/7/97; Res. No. 98-28, 7/8/98; Ord. No. 98-681, 8/19/1998; Ord. No. 2001-127, 1/31/2001; Ord. No. 2001-292, 3/28/2001; Ord. No. 2010-541, 7/7/2010; Ord. No. 2010-820, 10/27/2010

Amount of Funding:

No Funding Required

Contact Information:

Gwendolyn Tillotson

Phone: (832) 393-0937

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District D

Item Creation Date: 10/1/2018

MYR - TIRZ 07 OST/Almeda Bond Issuance

Agenda Item#: 22.

Summary:

ORDINANCE approving the issuance of additional bonds by the **OLD SPANISH TRAIL/ALMEDA CORRIDORS REDEVELOPMENT AUTHORITY**; containing findings and other provisions related to the subject; and declaring an emergency - **DISTRICT D - BOYKINS**

Background:

SUBJECT: An Ordinance approving the issuance of additional bonds by the Old Spanish Trail/Almeda Corridors Redevelopment Authority (Reinvestment Zone Number Seven, City of Houston, Texas).

RECOMMENDATION: City Council adopt an Ordinance approving the issuance of bonds by the Old Spanish Trail/Almeda Corridors Redevelopment Authority to issue additional bonds up to \$60 million.

SPECIFIC EXPLANATION:

By various prior ordinances, City Council has authorized the Old Spanish Trail/Almeda Corridors Redevelopment Authority (the "Authority"), to issue bonds in an aggregate principal amount of \$34 million and notes in an aggregate principal amount of \$1 million outstanding at any one time. The Authority currently has approximately \$23 million in bonds outstanding. To implement its Fiscal Year 2019-2023 City Council-approved Budget and Capital Improvement Plan, the Authority will need to obtain financing to fund its design and construction plans and will need to issue up to an additional \$60 million in bonds. In order to issue the additional \$60 million in bonds, the Authority must obtain City Council's approval of an increase of \$50 million in the total amount of bonds the Authority is authorized to issue.

Approval of this Ordinance will allow the Authority to issue up to an additional \$60 million in bonds to provide the capital needed to support redevelopment projects in Reinvestment Zone Number Seven (the "Zone"), consisting primarily of roadway, public utility, and sidewalk improvement projects such as Emancipation Avenue reconstruction, Historic Holman Street Reconstruction, Greater Third Ward Neighborhood Project, Live Oak Street Improvements, and Scott Street Improvements; and recreational facilities improvement projects such as Emancipation Park and Community Center and MacGregor Park and Tennis Center.

The bond authorization and subsequent issuance will be made within the remaining life of Reinvestment Zone Number Seven and with increment collected by the Zone.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Ord. No. 97-478, 5/7/97; Res. No. 98-28, 7/8/98; Ord. No. 98-681, 8/19/1998; Ord. No. 2001-127, 1/31/2001; Ord. No. 2001-292, 3/28/2001; Ord. No. 2010-541, 7/7/2010; Ord. No. 2010-820, 10/27/2010

Amount of Funding:

No Funding Required

Contact Information:

Gwendolyn Tillotson

Phone: (832) 393-0937

ATTACHMENTS:

Description

PCA 1998-28

Type

Backup Material

PCA 1998-681
PCA 1997-478
PCA 2001-127
PCA 2001-292
PCA 2010-541
PCA 2010-820
Coversheet

Backup Material
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District K

Item Creation Date: 10/9/2018

MYR - TIRZ 09 South Post Oak Bond Issuance

Agenda Item#: 18.

Summary:

ORDINANCE approving the issuance of bonds and notes by the **SOUTH POST OAK REDEVELOPMENT AUTHORITY - DISTRICT K - CASTEX-TATUM**

Background:

Subject: An Ordinance approving the issuance of bonds by the South Post Oak Redevelopment Authority for Reinvestment Zone Number Nine, City of Houston, Texas (the "Zone").

RECOMMENDATION: City Council adopt an Ordinance approving the issuance of bonds by the South Post Oak Redevelopment Authority to issue additional bonds up to \$15 million.

SPECIFIC EXPLANATION:

The tri-party agreement between the City of Houston, Reinvestment Zone Number Nine, and the South Post Oak Redevelopment Authority, City Ordinance 1999-0923, approved by City Council 8/25/1999, authorized the South Post Oak Redevelopment Authority (the "Authority"), to issue up to \$1 million in notes. To implement its Fiscal Year 2019-2023 City Council-approved Budget and Capital Improvement Plan, the Authority will need to obtain financing to fund its design and construction plans and will need to issue up to \$15 million in bonds. In order to issue \$15 million in bonds, the Authority must obtain City Council's approval of an increase of \$15 million in the total amount of bonds the Authority is authorized to issue.

Approval of this Ordinance will allow the Authority to issue up to \$15 million in bonds to provide the capital needed to support redevelopment projects in Reinvestment Zone Number Nine, consisting primarily of roadway, public utility, and cultural facilities improvement projects.

The bond authorization and subsequent issuance will be made within the remaining life of Reinvestment Zone Number Nine and with increment collected by the Zone.

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Ord. No. 1997-1570, 12/17/97; Res. No. 1999-45, 8/11/1999; Ord. No. 1999-0923, 8/25/1999

Amount of Funding:

No funding required

Contact Information:

Gwendolyn Tillotson

Phone: (832) 393-0937

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/23/2018

District K

Item Creation Date: 10/9/2018

MYR - TIRZ 09 South Post Oak Bond Issuance

Agenda Item#: 28.

Background:

Subject: An Ordinance approving the issuance of bonds by the South Post Oak Redevelopment Authority for Reinvestment Zone Number Nine, City of Houston, Texas (the "Zone").

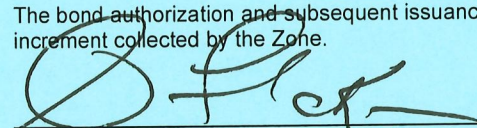
RECOMMENDATION: City Council adopt an Ordinance approving the issuance of bonds by the South Post Oak Redevelopment Authority to issue additional bonds up to \$15 million.

SPECIFIC EXPLANATION:

The tri-party agreement between the City of Houston, Reinvestment Zone Number Nine, and the South Post Oak Redevelopment Authority, City Ordinance 1999-0923, approved by City Council 8/25/1999, authorized the South Post Oak Redevelopment Authority (the "Authority"), to issue up to \$1 million in notes. To implement its Fiscal Year 2019-2023 City Council-approved Budget and Capital Improvement Plan, the Authority will need to obtain financing to fund its design and construction plans and will need to issue up to \$15 million in bonds. In order to issue \$15 million in bonds, the Authority must obtain City Council's approval of an increase of \$15 million in the total amount of bonds the Authority is authorized to issue.

Approval of this Ordinance will allow the Authority to issue up to \$15 million in bonds to provide the capital needed to support redevelopment projects in Reinvestment Zone Number Nine, consisting primarily of roadway, public utility, and cultural facilities improvement projects.

The bond authorization and subsequent issuance will be made within the remaining life of Reinvestment Zone Number Nine and with increment collected by the Zone.

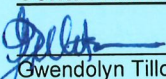


Andrew F. Icken, Chief Development Officer**Prior Council Action:**

Ord. No. 1997-1570, 12/17/97; Res. No. 1999-45, 8/11/1999; Ord. No. 1999-0923, 8/25/1999

Amount of Funding:

No funding required

Contact Information:

Gwendolyn Tillotson

Phone: (832) 393-0937

ATTACHMENTS:**Description**PCA 1997-1570PCA 1999-045PCA 1999-923**Type**

Backup Material

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District C, District G

Item Creation Date: 9/25/2018

MYR - TIRZ 19 Upper Kirby Bond Issuance

Agenda Item#: 19.

Summary:

ORDINANCE approving the issuance of bonds and notes by the **UPPER KIRBY REDEVELOPMENT AUTHORITY**; containing other provisions relating to the foregoing subject; providing for severability - **DISTRICTS C - COHEN and G - TRAVIS**

Background:

Subject: An Ordinance approving the issuance of bonds and notes by the Upper Kirby Redevelopment Authority for Reinvestment Zone Number Nineteen, City of Houston, Texas ("Upper Kirby Zone").

RECOMMENDATION: That City Council adopt an Ordinance approving and authorizing the Upper Kirby Redevelopment Authority to issue additional bonds and notes to a total aggregate principal amount not to exceed \$90 million outstanding at any one time.

SPECIFIC EXPLANATION: By various prior ordinances, City Council has authorized the Upper Kirby Redevelopment Authority (the "Authority") to issue bonds and notes in an aggregate principal amount not to exceed \$45 million outstanding at any one time. The Authority currently has approximately \$42 million in bonds and notes outstanding. To continue implementing the Project Plan and Reinvestment Zone Financing Plan for the Upper Kirby Zone and to implement its Fiscal Year 2019 Operating Budget and five-year Capital Improvement Plan Budget as approved by the City Council, the Authority will need to obtain financing to fund its design and construction plans which will require an increase of an additional \$45 million in the total amount of bonds and notes the Authority is currently authorized to issue.

Approval of this Ordinance will allow the Authority to issue up to a total aggregate principal amount not to exceed \$90 million in bonds and notes outstanding at any one time to provide the capital needed to support redevelopment projects in Reinvestment Zone Number Nineteen, consisting primarily of drainage system improvements, roadway replacement and reconstruction projects such as Westheimer Drainage System Improvements, West Alabama Reconstruction from Buffalo Speedway to Shepherd, and Greenbriar Drainage System Improvements.

The bond authorization and subsequent issuance will be made within the remaining life of the Upper Kirby Zone and with increment collected by the Zone.

Prior Council Action:

Ord. No. 1999-0767, 07/21/1999; Res. No. 2001-0047, 10/24/01; Ord. No. 2002-0709, 7/31/2002; Ord. No. 2008-0978, 11/05/08; Ord. No. 2011-0611, 07/20/11

Contact Information:

Gwendolyn Tillotson

Phone: (832) 393-0937

ATTACHMENTS:**Description****Type**

Coversheet

Signed Cover sheet

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 10/9/2018

District C, District G

Item Creation Date: 9/25/2018

MYR - TIRZ 19 Upper Kirby Bond Issuance

Agenda Item#: 39.

Background:

Subject: An Ordinance approving the issuance of bonds and notes by the Upper Kirby Redevelopment Authority for Reinvestment Zone Number Nineteen, City of Houston, Texas ("Upper Kirby Zone").

RECOMMENDATION: That City Council adopt an Ordinance approving and authorizing the Upper Kirby Redevelopment Authority to issue additional bonds and notes to a total aggregate principal amount not to exceed \$110 million outstanding at any one time.

SPECIFIC EXPLANATION: By various prior ordinances, City Council has authorized the Upper Kirby Redevelopment Authority (the "Authority") to issue bonds and notes in an aggregate principal amount not to exceed \$45 million outstanding at any one time. The Authority currently has approximately \$42 million in bonds and notes outstanding. To continue implementing the Project Plan and Reinvestment Zone Financing Plan for the Upper Kirby Zone and to implement its Fiscal Year 2019 Operating Budget and five-year Capital Improvement Plan Budget as approved by the City Council simultaneously herewith, the Authority will need to obtain financing to fund its design and construction plans and will need to issue up to \$110 million in bonds or notes. This will require an increase of an additional \$65 million in the total amount of bonds and notes the Authority is currently authorized to issue.

Approval of this Ordinance will allow the Authority to issue up to \$110 million in bonds and notes to provide the capital needed to support redevelopment projects in Reinvestment Zone Number Nineteen, consisting primarily of drainage system improvements, roadway replacement and reconstruction projects such as Westheimer Drainage System Improvements, West Alabama Reconstruction from Buffalo Speedway to Shepherd, and Greenbriar Drainage System Improvements.

A handwritten signature in black ink, appearing to read "A. Icken".

Andrew F. Icken, Chief Development Officer

Prior Council Action:

Ord. No. 1999-0767, 07/21/1999; Res. No. 2001-0047, 10/24/01; Ord. No. 2002-0709, 7/31/2002; Ord. No. 2008-0978, 11/05/08; Ord. No. 2011-0611, 07/20/11

Amount of Funding:

No funding required

Contact Information:

A handwritten signature in black ink, appearing to read "G. Tilofson".

Gwendolyn Tilofson

Phone: (832) 393-0937

ATTACHMENTS:**Description**[PCA 1999-767](#)[PCA 2001-047](#)[PCA 2002-709](#)[PCA 2008-978](#)[PCA 2011-611](#)**Type**

Backup Material

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District H

Item Creation Date: 7/9/2018

PLN - Special Minimum Lot Size Block App No. 718 (200 block of Clifton Street, east side)

Agenda Item#: 20.

Summary:

ORDINANCE establishing the east side of the 200 block of Clifton Street, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CISNEROS**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 209 Clifton Street, Lot 9, Block 17, of the Fullerton Place Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 17% of the block. The Planning and Development Department mailed notifications to twenty-five (25) property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. No protest was filed. This application had less than 51% support and was referred to the Houston Planning Commission for review and consideration. The Houston Planning Commission considered the application on July 5, 2018 and voted to recommend that the City Council establish the SMLSB with a modified boundary with evidence of support from the owners of 48% of the block.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,250 square feet for the 200 block of Clifton Street, east side.

Patrick Walsh, P.E.
Director
Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

David Welch

Phone: 832-393-6638

ATTACHMENTS:**Description**

cover sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date: 7/9/2018

PLN - Special Minimum Lot Size Block App No. 718 (200 block of Clifton Street, east side)

Agenda Item#:

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 209 Clifton Street, Lot 9, Block 17, of the Fullerton Place Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 17% of the block. The Planning and Development Department mailed notifications to twenty-five (25) property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. No protest was filed. This application had less than 51% support and was referred to the Houston Planning Commission for review and consideration. The Houston Planning Commission considered the application on July 5, 2018 and voted to recommend that the City Council establish the SMLSB with a modified boundary with evidence of support from the owners of 48% of the block.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,250 square feet for the 200 block of Clifton Street, east side.

Patrick Walsh, P.E.
Director
Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

David Welch
Phone: 832-393-6638

ATTACHMENTS:

Description	Type
Map	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District H

Item Creation Date: 7/3/2018

PLN - Special Minimum Lot Size Block App No. 716 (400-600 block of Merrill Street, north side, 600 block of Merrill Street, south side)

Agenda Item#: 21.

Summary:

ORDINANCE establishing the north side of the 400-600 blocks of Merrill Street and the south side of 600 block of Merrill Street, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CISNEROS**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 625 Merrill Street, Lot 14 and Tract 15A, of the Willborg Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 68% of the block. The Planning and Development Department mailed notifications to thirty (30) property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. One written protest was filed. The Houston Planning Commission considered the protested application on June 21, 2018 and voted to recommend that the City Council establish the SMLSB.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,796 square feet for the 400-600 block of Merrill Street, north side, and the 600 block of Merrill Street, south side.

Patrick Walsh, P.E.
Director
Planning and Development Department

Contact Information:

David Welch

Phone: 832-393-6638

ATTACHMENTS:

Description

cover sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date: 7/3/2018

PLN - Special Minimum Lot Size Block App No. 716 (400-600 block of Merrill Street, north side, 600 block of Merrill Street, south side)

Agenda Item#:

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of 625 Merrill Street, Lot 14 and Tract 15A, of the Willborg Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 68% of the block. The Planning and Development Department mailed notifications to thirty (30) property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. One written protest was filed. The Houston Planning Commission considered the protested application on June 21, 2018 and voted to recommend that the City Council establish the SMLSB.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,796 square feet for the 400-600 block of Merrill Street, north side, and the 600 block of Merrill Street, south side.

Patrick Walsh, P.E.
Director
Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

David Welch
Phone: 832-393-6638

ATTACHMENTS:

Description	Type
Map	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 9/10/2018

25CONS361 - Appropriation for the Task Order and Job
Order (TOC/JOC) Contracting Program for FY2019

Agenda Item#: 22.

Summary:

ORDINANCE appropriating \$560,000.00 out of General Improvement Consolidated Construction Fund, \$445,000.00 out of Miscellaneous Capital Projects/Acquisitions CP Series E Fund, \$3,345,000.00 out of Miscellaneous Capital Projects/Acquisitions CP Series E Fund, \$2,062,000.00 out of Police Consolidated Construction Fund, \$650,000.00 out of Equipment Acquisition Consolidated Fund, \$2,056,000.00 out of Public Health Consolidated Construction Fund, \$1,000,000.00 out of Miscellaneous Capital Projects/Acquisitions CP Series E Fund, \$550,000.00 out of Equipment Acquisition Consolidated Fund, \$710,000.00 out of Parks & Recreation Dedication Fund, \$1,167,000.00 out of Parks Consolidated Construction Fund, and \$61,000.00 out of Public Library Consolidated Construction Fund as an additional appropriation to the FY2019 Task Order and Job Order Contracting Program for Professional and Construction Services for General Government, Health, Police, Library, Fire and Parks & Recreation Departments (Approved by Ordinance Number 2013-1093; 2013-1201; 2015-0610; 2016-0264 & 2018-0003)

Background:

RECOMMENDATION: Appropriate funds for the TOC/JOC Contracting Program for FY2019.

SPECIFIC EXPLANATION: The General Services Department (GSD) utilizes task order and job order contracts to facilitate minor architectural and engineering design services, mechanical, electrical and plumbing services, roof consulting services, construction, repairs, rehabilitations, or alterations of facilities for its client departments. Having these contracts in place allows the City to expedite smaller facility construction projects and can help the City respond quickly to emergency situations. Funds are allocated to design task order contracts or construction job order contracts as work orders are issued. Accordingly, GSD recommends that City Council appropriate \$12,606,000.00 to the TOC/JOC Contracting Program for professional and construction services for General Government, Police, Health, Fire, Library and Parks Departments for FY 2019.

BACKGROUND: The TOC/JOC Program is funded through supplemental allocations from various departmental budgets or appropriations from various bond funds, up to the maximum contract amount, as departments identify projects and specific funding for each project. Fees for each TOC project is negotiated based upon the size and complexity of the tasks involved. JOC work orders are issued and approved in accordance with pre-described and pre-priced tasks as established by the *R.S. Means Facilities Construction Cost Data* book.

PROJECT LOCATIONS: Citywide.

PROJECT DESCRIPTION: See attached list.

PREVIOUS HISTORY AND PROJECT SCOPE:

TOC CONTRACTORS: Currently, GSD utilizes nine TOC contractors: Building Envelope Consultants, LLC (BEC); Collaborate Arch, LLC (Collaborate); English & Associates Architects, Inc. (English); Prozign, Inc. (Prozign); CSF Consulting, L.P. (CSF); Jaymark Engineering Corporation (Jaymark); Walter P. Moore and Associates, Inc. (WPM); Hunt & Hunt Engineering Corporation (Hunt&Hunt); and Infrastructure Associates, Inc. (Infrastructure).

On December 4, 2013, Ordinance No. 2013-1093, Council approved a professional roofing consultant services task order contract with BEC and ZeroSix, for a term of three years with two one-year renewal options. Each contract has a maximum contract amount of \$1,500,000. As per the request of ZeroSix, their contract was not renewed after the first-year term. On December 18, 2013, Ordinance No. 2013-1201, Council approved an architectural services task order contract with Collaborate, English, and Prozign, for a term of three years with two one-year renewal options. Each contract has a maximum contract amount of \$1,500,000 except for Collaborate, which is set at \$2,000,000, and was authorized by Council on September 23, 2015, by Ordinance No. 2015-0901, and BEC, which is set at \$2,000,000, and was authorized by Council on March 22, 2017, by Ordinance No. 2017-0207. On April 6, 2016, Ordinance No. 2016-0264, Council approved a professional engineering services task order contract with CSF, Jaymark, WPM, Hunt & Hunt, and Infrastructure, for a term of three years with two one-year renewal options. Each contract has a maximum contract amount of \$1,000,000.

JOC CONTRACTORS: Currently, GSD utilizes four JOC contractors. On June 17, 2015, Ordinance No. 2015-0610, Council awarded a job order contract to Jamail & Smith Construction, LP (Jamail); Kellogg Brown & Root LLC (KBR); Horizon International Group (Horizon); and P²MG, LLC (P2MG) for a term of two-years with three one-year renewal options. Each contract has a maximum contract amount of \$10,000,000 except for Horizon and KBR, which are set at \$12,500,000, and were authorized by Council on May 3, 2017 by Ordinance No. 2017-310, and on July 25, 2018 by Ordinance 2018-581, respectively.

M/WBE/SBE PARTICIPATION:

TOC CONTRACTORS: A 5.0% M/WBE goal has been established for BEC. Currently, BEC has achieved 16.33% participation.

An 8.0% M/WBE goal has been established for Collaborate; English; Prozign; CSF; Jaymark; WPM; Hunt&Hunt; and Infrastructure contracts. To date, Collaborate has achieved 40.13% participation; English has achieved 25.95% participation; Prozign has achieved 8.66% participation; CSF has achieved 26.04% participation; Jaymark has achieved 20.63% participation; Hunt&Hunt has achieved 30.52% participation; WPM has achieved 8.41% participation; and Infrastructure has achieved 4.54% participation. Infrastructure has made a good faith effort to meet the M/WBE goal and has projects underway that are utilizing the services of its M/WBE firms. With this plan, it is anticipated that Infrastructure will achieve the goal by the completion of the contract.

JOC CONTRACTORS: A 20% M/WBE/SBE goal has been established for each JOC

contract. To date, Jamail has achieved 25.51% participation; KBR has achieved 33.44% participation; Horizon has achieved 26.04% participation; and P2MG has achieved 26.42% participation.

CIP FISCAL NOTE: No significant Fiscal Operating Impact is anticipated for these projects.

Capital Project Information: See each attached Form A for a breakdown of capital costs.

WBS Nos: D-160003-0001-4-01; G-000181-0001-4-01; G-000188-0001-4-01; G-000128-0001-4-01; G-000186-0001-4-01; G-000190-0001-4-01; G-000164-0001-4-01; G-000176-0001-4-01; H-000086-0001-4-01; C-000220-0001-4-01; C-000217-0001-4-01; F-000742-0001-4-01; F-000514-0001-4-01; F-000713-0001-4-01; F-000708-0001-4-01; F-000710-0001-4-01; F-000703-0001-4-01; D-000116-0001-4-01; G-000192-0001-4-01; D-000101-0001-4-01; E-000207-0002-4-01

DIRECTOR'S SIGNATURE/DATE:

C. J. Messiah, Jr.
General Services Department

Stephen L. Williams, M.Ed., MPA
Houston Health Department

Samuel Peña, Chief
Houston Fire Department

Art Acevedo, Chief of Police
Houston Police Department

Stephen Wright
Houston Parks and Recreation

Rhea Brown Lawson, Ph.D.
Department Houston Public Library

Prior Council Action:

Ordinance No. 2013-1093; December 4, 2013
Ordinance No. 2013-1201; December 18, 2013
Ordinance No. 2015-0610; June 17, 2015
Ordinance No. 2016-0264; April 6, 2016

Amount of Funding:

\$ 560,000.00 - General Improvement Consolidated Construction Fund (4509)
\$ 445,000.00 - Misc. Capital Projects/Acquisitions CP Series E (4039) - General Services

\$ 3,345,000.00 - Miscellaneous Capital Projects/Acquisitions CP Series E (4039) - Police
\$ 2,062,000.00 - Police Consolidated Construction Fund (4504)
\$ 650,000.00 - Equipment Acquisition Consolidated Fund (1800) – Police
\$ 2,056,000.00 - Public Health Consolidated Construction Fund (4508)
\$ 1,000,000.00 - Misc. Capital Projects/Acquisitions CP Series E (4039) – Fire
\$ 550,000.00 - Equipment Acquisition Consolidated Fund (1800) – Fire
\$ 710,000.00 - Parks & Recreation Dedication Fund (4035) – Parks
\$ 1,167,000.00 - Parks Consolidated Construction Fund (4502)
\$ 61,000.00 - Public Library Consolidated Construction Fund (4507)
\$12,606,000.00 - Total Appropriation

Contact Information:

Jacquelyn L. Nisby
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description

Signed Coversheet (Revised)
Project List

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/30/2018

ALL

Item Creation Date: 9/10/2018

25CONS361 - Appropriation for the Task Order and Job Order (TOC/JOC) Contracting Program for FY2019

Agenda Item#: 13.

Summary:

Not Real Caption

GSD recommends that City Council appropriate \$12,606,000.00 to the TOC/JOC Contracting Program for professional and construction services for General Government, Police, Health, Fire, Library and Parks Departments for FY 2019

Background:

RECOMMENDATION: Appropriate funds for the TOC/JOC Contracting Program for FY2019.

SPECIFIC EXPLANATION: The General Services Department (GSD) utilizes task order and job order contracts to facilitate minor architectural and engineering design services, mechanical, electrical and plumbing services, roof consulting services, construction, repairs, rehabilitations, or alterations of facilities for its client departments. Having these contracts in place allows the City to expedite smaller facility construction projects and can help the City respond quickly to emergency situations. Funds are allocated to design task order contracts or construction job order contracts as work orders are issued. Accordingly, GSD recommends that City Council appropriate \$12,606,000.00 to the TOC/JOC Contracting Program for professional and construction services for General Government, Police, Health, Fire, Library and Parks Departments for FY 2019.

BACKGROUND: The TOC/JOC Program is funded through supplemental allocations from various departmental budgets or appropriations from various bond funds, up to the maximum contract amount, as departments identify projects and specific funding for each project. Fees for each TOC project is negotiated based upon the size and complexity of the tasks involved. JOC work orders are issued and approved in accordance with pre-described and pre-priced tasks as established by the *R.S. Means Facilities Construction Cost Data* book.

PROJECT LOCATIONS: Citywide.

PROJECT DESCRIPTION: See attached list.

PREVIOUS HISTORY AND PROJECT SCOPE:

TOC CONTRACTORS: Currently, GSD utilizes nine TOC contractors: Building Envelope Consultants, LLC (BEC); Collaborate Arch, LLC (Collaborate); English & Associates Architects, Inc. (English); Prosign, Inc. (Prosign); CSF Consulting, L.P. (CSF); Jaymark Engineering Corporation (Jaymark); Walter P. Moore and Associates, Inc. (WPM); Hunt & Hunt Engineering Corporation (Hunt&Hunt); and Infrastructure Associates, Inc. (Infrastructure).

On December 4, 2013, Ordinance No. 2013-1093, Council approved a professional roofing consultant services task order contract with BEC and ZeroSix, for a term of three years with two one-year renewal options. Each contract has a maximum contract amount of \$1,500,000. As per the request of ZeroSix, their contract was not renewed after the first-year term. On December 18, 2013, Ordinance No. 2013-1201, Council approved an architectural services task order contract with Collaborate, English, and Prosign, for a term of three years with two one-year renewal options. Each contract has a maximum contract amount of \$1,500,000 except for Collaborate, which is set at \$2,000,000, and was authorized by Council on September 23, 2015, by Ordinance No. 2015-0901, and BEC, which is set at \$2,000,000, and was authorized by Council on March 22, 2017, by Ordinance No. 2017-0207. On April 6, 2016, Ordinance No. 2016-0264, Council approved a professional engineering services task order contract with CSF, Jaymark, WPM, Hunt & Hunt, and Infrastructure, for a term of three years with two one-year renewal options. Each contract has a maximum contract amount of \$1,000,000.

JOC CONTRACTORS: Currently, GSD utilizes four JOC contractors. On June 17, 2015, Ordinance No. 2015-0610, Council awarded a job order contract to Jamail & Smith Construction, LP (Jamail); Kellogg Brown & Root LLC (KBR); Horizon International Group (Horizon); and P2MG, LLC (P2MG) for a term of two-years with three one-year renewal options. Each contract has a maximum contract amount of \$10,000,000 except for Horizon and KBR, which are set at \$12,500,000, and were authorized by Council on May 3, 2017 by Ordinance No. 2017-310, and on July 25, 2018 by Ordinance 2018-581, respectively.

M/WBE/SBE PARTICIPATION:

TOC CONTRACTORS: A 5.0% M/WBE goal has been established for BEC. Currently, BEC has achieved 16.33% participation.

An 8.0% M/WBE goal has been established for Collaborate; English; Prosign; CSF; Jaymark; WPM; Hunt&Hunt; and Infrastructure contracts. To date, Collaborate has achieved 40.13% participation; English has achieved 25.95% participation; Prosign has achieved 8.66% participation; CSF has achieved 26.04% participation; Jaymark has achieved 20.63% participation; Hunt&Hunt has achieved

30.52% participation; WPM has achieved 8.41% participation; and Infrastructure has achieved 4.54% participation. Infrastructure has made a good faith effort to meet the M/WBE goal and has projects underway that are utilizing the services of its M/WBE firms. With this plan, it is anticipated that Infrastructure will achieve the goal by the completion of the contract.

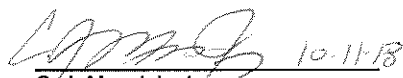
JOC CONTRACTORS: A 20% M/WBE/SBE goal has been established for each JOC contract. To date, Jamail has achieved 25.51% participation; KBR has achieved 33.44% participation; Horizon has achieved 26.04% participation; and P2MG has achieved 26.42% participation.

CIP FISCAL NOTE: No significant Fiscal Operating Impact is anticipated for these projects.

Capital Project Information: See each attached Form A for a breakdown of capital costs.

WBS Nos: D-160003-0001-4-01; G-000181-0001-4-01; G-000188-0001-4-01; G-000128-0001-4-01; G-000186-0001-4-01; G-000190-0001-4-01; G-000164-0001-4-01; G-000176-0001-4-01; H-000086-0001-4-01; C-000220-0001-4-01; C-000217-0001-4-01; F-000742-0001-4-01; F-000514-0001-4-01; F-000713-0001-4-01; F-000708-0001-4-01; F-000710-0001-4-01; F-000703-0001-4-01; D-000116-0001-4-01; G-000192-0001-4-01; D-000101-0001-4-01; E-000207-0002-4-01

DIRECTOR'S SIGNATURE/DATE:


C. J. Messiah, Jr.
General Services Department

Stephen L. Williams, M.Ed., MPA
Houston Health Department

Samuel Peña, Chief
Houston Fire Department

Art Acevedo, Chief of Police
Houston Police Department

Stephen Wright
Houston Parks and Recreation

Rhea Brown Lawson, Ph.D.
Department Houston Public Library

Prior Council Action:

Ordinance No. 2013-1093; December 4, 2013
Ordinance No. 2013-1201; December 18, 2013
Ordinance No. 2015-0610; June 17, 2015
Ordinance No. 2016-0264; April 6, 2016

Amount of Funding:

\$ 560,000.00 - General Improvement Consolidated Construction Fund (4509)
\$ 445,000.00 - Misc. Capital Projects/Acquisitions CP Series E (4039) - General Services
\$ 3,345,000.00 - Miscellaneous Capital Projects/Acquisitions CP Series E (4039) - Police
\$ 2,062,000.00 - Police Consolidated Construction Fund (4504)
\$ 650,000.00 - Equipment Acquisition Consolidated Fund (1800) - Police
\$ 2,056,000.00 - Public Health Consolidated Construction Fund (4508)
\$ 1,000,000.00 - Misc. Capital Projects/Acquisitions CP Series E (4039) - Fire
\$ 550,000.00 - Equipment Acquisition Consolidated Fund (1800) - Fire
\$ 710,000.00 - Parks & Recreation Dedication Fund (4035) - Parks
\$ 1,167,000.00 - Parks Consolidated Construction Fund (4502)
\$ 61,000.00 - Public Library Consolidated Construction Fund (4507)
\$12,606,000.00 - Total Appropriation

Contact Information:

Jacquelyn L. Nisby
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description

25CONS361 RCA Prior Council Actions
25CONS361 RCA Tax Delinquency Reports

Type

Backup Material
Backup Material

25CONS361 RCA CIP Form As

25CONS361 Projects Location & Description

Signed Coversheet

Backup Material

Backup Material

Signed Cover sheet

**25CONS361 RCA CIP FY19 1st Appropriation
TASK ORDER & JOB ORDER (TOC/JOC) CONTRACTING PROGRAM - PROJECT LIST**

PROJECT	DISTRICT	FUND	CIP	TOC	JOC	AMOUNT
GENERAL GOVERNMENT DEPARTMENT						
City Hall-Structural Repairs - 901 Bagby St.	I	4509	D-000181	\$ -	\$ 300,000	\$ 300,000
HTV Emergency Backup Generator- 901 Bagby	I	4509	D-000116	\$ 53,000	\$ 207,000	\$ 260,000
TOTAL FUND 4609				\$ 53,000	\$ 507,000	\$ 560,000
Renovation of Municipal Courts Space - 1400 Lubbock	H	4039	D-160003	\$ 75,000	\$ 370,000	\$ 445,000
TOTAL FUND 4039				\$ 75,000	\$ 370,000	\$ 445,000
TOTAL GENERAL GOVERNMENT DEPARTMENT				\$ 128,000	\$ 877,000	\$ 1,005,000
HOUSTON POLICE DEPARTMENT						
HPD HQ Parking Garage Waterproofing - 1200 Travis	I	4039	G-000188	\$ 59,000	\$ -	\$ 59,000
HPD Facilities Roof Replacement - Various Locations	A,E,I	4039	G-000128	\$ 300,000	\$ 2,986,000	\$ 3,286,000
TOTAL FUND 4039				\$ 359,000	\$ 2,986,000	\$ 3,345,000
McNair S. Central Station Roof Replacement 2202 St. Emanuel St	D	4504	G-000186	\$ -	\$ 313,000	\$ 313,000
NE Police Station Roof, Generator, HVAC Replacement - 8301 Ley Rd	B	4504	G-000190	\$ 100,000	\$ 1,350,000	\$ 1,450,000
Westside Command Stat Elevators Modernization - 3203 S. Dairy Ashford	F	4504	G-000164	\$ 48,000	\$ 251,000	\$ 299,000
TOTAL FUND 4504				\$ 148,000	\$ 1,914,000	\$ 2,062,000
HPD Facilities - HVAC Replacement - Various Locations	Various	1800	G-000176	\$ 60,000	\$ 440,000	\$ 500,000
Police Headquarters Domestic Water System- 1200 Travis	I	1800	G-000192	\$ -	\$ 150,000	\$ 150,000
TOTAL FUND 1800				\$ 60,000	\$ 590,000	\$ 650,000
TOTAL HOUSTON POLICE DEPARTMENT				\$ 567,000	\$ 5,490,000	\$ 6,057,000
HOUSTON HEALTH DEPARTMENT						
Kashmere MSC Building Renovation - 4802 Lockwood Drive	B	4508	H-000086	\$ -	\$ 896,000	\$ 896,000
Denver Harbor MSC Rehab - 6402 Market Street	H	4508	H-000101	\$ -	\$ 1,160,000	\$ 1,160,000
TOTAL FUND 4508				\$ -	\$ 2,056,000	\$ 2,056,000
TOTAL HOUSTON HEALTH DEPARTMENT				\$ -	\$ 2,056,000	\$ 2,056,000
HOUSTON PUBLIC LIBRARY						
Scenic Woods Library TechLink Room - 10677 Homestead Rd	B	4507	E-000207	\$ -	\$ 61,000	\$ 61,000
TOTAL FUND 4507				\$ -	\$ 61,000	\$ 61,000
TOTAL HOUSTON PUBLIC LIBRARY				\$ -	\$ 61,000	\$ 61,000
HOUSTON FIRE DEPARTMENT						
HFD Facilities - Roof Replacement - Various Locations	Various	4039	C-000220	\$ 100,000	\$ 900,000	\$ 1,000,000
TOTAL FUND 4039				\$ 100,000	\$ 900,000	\$ 1,000,000
HFD Facilities - HVAC Replacement - Various Locations	Various	1800	C-000217	\$ 50,000	\$ 500,000	\$ 550,000
TOTAL FUND 1800				\$ 50,000	\$ 500,000	\$ 550,000
TOTAL HOUSTON FIRE DEPARTMENT				\$ 150,000	\$ 1,400,000	\$ 1,550,000
PARKS & RECREATION DEPARTMENT						
Law Park Playground Replacement - 6100 Vasser St.	D	4035	F-000742	\$ -	\$ 300,000	\$ 300,000
Buffalo Bayou Park Skater's Alley Improvements - 103 Sabine St.	C,H	4035	F-000514	\$ -	\$ 100,000	\$ 100,000
Metropolitan MSC Gymnasium Improvements - 1475 W. Gray St.	C	4035	F-000713	\$ -	\$ 200,000	\$ 200,000
Eastwood Park - 5000 Harrisburg Blvd & Tony Marron Park - 808 N. York St. Playground Improvements	H	4035	F-000708	\$ -	\$ 110,000	\$ 110,000
TOTAL FUND 4035				\$ -	\$ 710,000	\$ 710,000
Parks Facilities Roof Replacement - Various Locations	C,K	4502	F-000710	\$ 40,000	\$ 650,000	\$ 690,000
Swimming Pool Upgrades - Various Locations	Various	4502	F-000703	\$ -	\$ 477,000	\$ 477,000
TOTAL FUND 4502				\$ 40,000	\$ 1,127,000	\$ 1,167,000
TOTAL PARKS & RECREATION DEPARTMENT				\$ 40,000	\$ 1,837,000	\$ 1,877,000
TOTAL APPROPRIATION				\$ 885,000	\$ 11,721,000	\$ 12,606,000
Summary of Appropriations						
General Improvement Consolidated Construction Fund (4509)		560,000				
Misc Cap. Projects/Acquisitions CP Ser E (4039) General Services		445,000				
Misc Cap. Projects/Acquisitions CP Ser E (4039) Police		3,345,000				
Police Consolidated Construction Fund (4504)		2,062,000				
Equipment Acquisition Consolidated Fund (1800) Police		650,000				
Public Health Consolidated Construction Fund (4508)		2,056,000				
Misc Cap. Projects/Acquisitions CP Ser E (4039) Fire		1,000,000				
Equipment Acquisition Consolidated Fund (1800) Fire		550,000				
Parks & Recreation Dedication Fund (4035) - Parks		710,000				
Parks Consolidated Construction Fund (4502)		1,167,000				
Public Library Consolidated Construction Fund (4507)		61,000				
Total Appropriation		\$ 12,606,000				

25CONS361 RCA CIP FY19 1st Appropriation
TASK ORDER & JOB ORDER (TOC/JOC) CONTRACTING PROGRAM - PROJECT LIST

PROJECT	DISTRICT	FUND	CIP	TOC	JOC	AMOUNT
GENERAL GOVERNMENT DEPARTMENT						
City Hall-Structural Repairs - 901 Bagby St.	I	4509	D-000181	\$ -	\$ 300,000	\$ 300,000
HTV Emergency Backup Generator- 901 Bagby	I	4509	D-000116	\$ 53,000	\$ 207,000	\$ 260,000
TOTAL FUND 4509				\$ 53,000	\$ 507,000	\$ 560,000
Renovation of Municipal Courts Space - 1400 Lubbock	H	4039	D-160003	\$ 75,000	\$ 370,000	\$ 445,000
TOTAL FUND 4039				\$ 75,000	\$ 370,000	\$ 445,000
TOTAL GENERAL GOVERNMENT DEPARTMENT				\$ 128,000	\$ 877,000	\$ 1,005,000
HOUSTON POLICE DEPARTMENT						
HPD HQ Parking Garage Waterproofing - 1200 Travis	I	4039	G-000188	\$ 59,000	\$ -	\$ 59,000
HPD Facilities Roof Replacement - Various Locations	A,E,I	4039	G-000128	\$ 300,000	\$ 2,986,000	\$ 3,286,000
TOTAL FUND 4039				\$ 369,000	\$ 2,986,000	\$ 3,345,000
McNair S. Central Station Roof Replacement 2202 St. Emanuel St	D	4504	G-000186	\$ -	\$ 313,000	\$ 313,000
NE Police Station Roof, Generator, HVAC Replacement - 8301 Ley Rd	B	4504	G-000190	\$ 100,000	\$ 1,350,000	\$ 1,450,000
Westside Command Stat Elevators Modernization - 3203 S. Dairy Ashford	F	4504	G-000164	\$ 48,000	\$ 251,000	\$ 299,000
TOTAL FUND 4504				\$ 148,000	\$ 1,914,000	\$ 2,062,000
HPD Facilities - HVAC Replacement - Various Locations	Various	1800	G-000176	\$ 60,000	\$ 440,000	\$ 500,000
Police Headquarters Domestic Water System- 1200 Travis	I	1800	G-000192	\$ -	\$ 150,000	\$ 150,000
TOTAL FUND 1800				\$ 60,000	\$ 590,000	\$ 650,000
TOTAL HOUSTON POLICE DEPARTMENT				\$ 567,000	\$ 5,490,000	\$ 6,057,000
HOUSTON HEALTH DEPARTMENT						
Kashmere MSC Building Renovation - 4802 Lockwood Drive	B	4508	H-000086	\$ -	\$ 896,000	\$ 896,000
Denver Harbor MSC Rehab - 6402 Market Street	H	4508	H-000101	\$ -	\$ 1,160,000	\$ 1,160,000
TOTAL FUND 4508				\$ -	\$ 2,056,000	\$ 2,056,000
TOTAL HOUSTON HEALTH DEPARTMENT				\$ -	\$ 2,056,000	\$ 2,056,000
HOUSTON PUBLIC LIBRARY						
Scenic Woods Library TechLink Room - 10677 Homestead Rd	B	4507	E-000207	\$ -	\$ 61,000	\$ 61,000
TOTAL FUND 4507				\$ -	\$ 61,000	\$ 61,000
TOTAL HOUSTON PUBLIC LIBRARY				\$ -	\$ 61,000	\$ 61,000
HOUSTON FIRE DEPARTMENT						
HFD Facilities - Roof Replacement - Various Locations	Various	4039	C-000220	\$ 100,000	\$ 900,000	\$ 1,000,000
TOTAL FUND 4039				\$ 100,000	\$ 900,000	\$ 1,000,000
HFD Facilities - HVAC Replacement - Various Locations	Various	1800	C-000217	\$ 50,000	\$ 500,000	\$ 550,000
TOTAL FUND 1800				\$ 50,000	\$ 500,000	\$ 550,000
TOTAL HOUSTON FIRE DEPARTMENT				\$ 150,000	\$ 1,400,000	\$ 1,550,000
PARKS & RECREATION DEPARTMENT						
Law Park Playground Replacement - 6100 Vasser St.	D	4035	F-000742	\$ -	\$ 300,000	\$ 300,000
Buffalo Bayou Park Skater's Alley Improvements - 103 Sabine St.	C,H	4035	F-000514	\$ -	\$ 100,000	\$ 100,000
Metropolitan MSC Gymnasium Improvements - 1475 W. Gray St.	C	4035	F-000713	\$ -	\$ 200,000	\$ 200,000
Eastwood Park - 5000 Harrisburg Blvd & Tony Marron Park - 808 N. York St. Playground Improvements	H	4035	F-000708	\$ -	\$ 110,000	\$ 110,000
TOTAL FUND 4035				\$ -	\$ 710,000	\$ 710,000
Parks Facilities Roof Replacement - Various Locations	C,K	4502	F-000710	\$ 40,000	\$ 650,000	\$ 690,000
Swimming Pool Upgrades - Various Locations	Various	4502	F-000703	\$ -	\$ 477,000	\$ 477,000
TOTAL FUND 4502				\$ 40,000	\$ 1,127,000	\$ 1,167,000
TOTAL PARKS & RECREATION DEPARTMENT				\$ 40,000	\$ 1,837,000	\$ 1,877,000
TOTAL APPROPRIATION				\$ 885,000	\$ 11,721,000	\$ 12,606,000
General Improvement Consolidated Construction Fund (4509)	560,000					
Misc Cap. Projects/Acquisitions CP Ser E (4039) General Services	445,000					
Misc Cap. Projects/Acquisitions CP Ser E (4039) Police	3,345,000					
Police Consolidated Construction Fund (4504)	2,062,000					
Equipment Acquisition Consolidated Fund (1800) Police	650,000					
Public Health Consolidated Construction Fund (4508)	2,056,000					
Misc Cap. Projects/Acquisitions CP Ser E (4039) Fire	1,000,000					
Equipment Acquisition Consolidated Fund (1800) Fire	550,000					
Parks & Recreation Dedication Fund (4035) - Parks	710,000					
Parks Consolidated Construction Fund (4502)	1,167,000					
Public Library Consolidated Construction Fund (4507)	61,000					
Total Appropriation	\$ 12,606,000					



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District J

Item Creation Date: 10/10/2018

25RS209 -Second Amendment to Lease Agreement at
6201 Bonhomme Road for Houston Health Department

Agenda Item#: 23.

Summary:

ORDINANCE approving a second amendment to Lease Agreement between **6201 BONHOMME, L.P.**, as landlord, and the City of Houston, Texas, as tenant, for space located at 6201 Bonhomme, Houston, Harris County, Texas, for use by the City's Health Department's Women, Infants, and Children (WIC) Nutrition Program - \$82,657.05 - Grant Fund - **DISTRICT J - LASTER**

Background:

RECOMMENDATION: Approve and authorize Second Amendment to Lease Agreement between 6201 BONHOMME, L.P (Landlord) and City of Houston (Tenant) for the lease space at 6201 Bonhomme Road for the Dental Clinic, Specialty Clinic (HIV/STD) and Women, Infants and Children (WIC) Nutrition Program of the Houston Health Department (HHD).

SPECIFIC EXPLANATION: The General Services Department recommends approval of a Second Amendment to Lease Agreement with 6201 BONHOMME, L.P (Landlord) for 21,253 square feet of lease space at 6201 Bonhomme Road, for HHD. HHD has operated various health programs out of this leased space since 2007.

The proposed Second Amendment will provide for tenant improvements which include remodeling and renovation to the common area hallways and the Specialty Clinic. The Landlord will perform the tenant improvements and the City shall reimburse the Landlord for the actual construction costs up to a maximum reimbursement amount of \$82,657.05. The Landlord shall be responsible for any costs in excess of the subject amount.

All other terms and conditions of the amended lease remain the same.

OPERATING BUDGET FISCAL NOTE: No Fiscal Note is required on grant items.

DIRECTOR'S SIGNATURES/DATE:

C. J. Messiah, Jr.
General Services Department

Stephen L. Williams, M. Ed., M.P.A.
Houston Health Department

Prior Council Action:

Ordinance No. 2007-495; April 18, 2007

Ordinance No. 2014-367; April 30, 2014

Amount of Funding:

\$82,657.05 Initial Base Term

Federal Government - Grant Funded (5000)

Contact Information:

Jacquelyn L. Nisby

Council Liaison

Phone: 832.393.8023

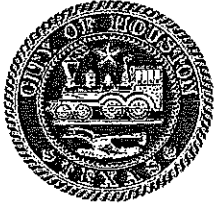
ATTACHMENTS:

Description

Signed Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District J

Item Creation Date: 10/10/2018

25RS209 -Second Amendment to Lease Agreement at 6201 Bonhomme Road for Houston Health Department

Agenda Item#: 2.

Background:

RECOMMENDATION: Approve and authorize Second Amendment to Lease Agreement between 6201 BONHOMME, L.P (Landlord) and City of Houston (Tenant) for the lease space at 6201 Bonhomme Road for the Dental Clinic, Specialty Clinic (HIV/STD) and Women, Infants and Children (WIC) Nutrition Program of the Houston Health Department (HHD).


SPECIFIC EXPLANATION: The General Services Department recommends approval of a Second Amendment to Lease Agreement with 6201 BONHOMME, L.P (Landlord) for 21,253 square feet of lease space at 6201 Bonhomme Road, for HHD. HHD has operated various health programs out of this leased space since 2007.

The proposed Second Amendment will provide for tenant improvements which include remodeling and renovation to the common area hallways and the Specialty Clinic. The Landlord will perform the tenant improvements and the City shall reimburse the Landlord for the actual construction costs up to a maximum reimbursement amount of \$82,657.05. The Landlord shall be responsible for any costs in excess of the subject amount.

All other terms and conditions of the amended lease remain the same.

OPERATING BUDGET FISCAL NOTE: No Fiscal Note is required on grant items.

DIRECTOR'S SIGNATURES/DATE:


Q. J. Messiah, Jr.
General Services Department

Stephen L. Williams, M. Ed., M.P.A.
Houston Health Department

Prior Council Action:

Ordinance No. 2007-495; April 18, 2007

Ordinance No. 2014-367; April 30, 2014

Amount of Funding:

\$82,657.05 Initial Base Term

Federal Government - Grant Funded (5000) - Integrated HIV Surveillance and Prevention

Contact Information:

Jacquelyn L. Nisby

Council Liaison

Phone: 832.393.8023

ATTACHMENTS:

Description

2nd Amendment

ORD - 2007-495

ORD 2014-367

FORM 1295

Type

Contract/Exhibit

Ordinance/Resolution/Motion

Ordinance/Resolution/Motion

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 7/17/2018

T26444 - Prepress, Printing, and Bindery Services - ORDINANCE

Agenda Item#: 24.

Summary:

ORDINANCE approving and authorizing contract between the City of Houston and **BAYSIDE PRINTING, INC.**, for Prepress, Printing and Bindery Services for the Administration & Regulatory Affairs Department; providing a maximum contract amount - 3 Years with two one-year options - \$6,000,000.00 - Central Services Revolving Fund

Background:

Request for Proposals Received March 8, 2018 for S19-T26444 - Approve an ordinance awarding a contract to Bayside Printing, Inc. in the amount not to exceed \$6,000,000.00 for city-wide prepress, printing and bindery services.

Specific Explanation:

The Director of the Administration and Regulatory Affairs Department and the City Chief Procurement Officer recommend that City Council approved an ordinance awarding a **three-year contract, with two one-year options to Bayside Printing, Inc.** in the amount not to exceed **\$6,000,000.00** for city-wide prepress, printing and bindery services.

The scope of work requires the contractor to provide all supervision, labor, equipment, materials, supplies, and transportation necessary to provide full-service prepress, printing, and bindery services, which includes copying, imaging, scanning, lithographic printing, offset printing which includes spot color and four-color process printing, and wide format printing. Typical printing jobs include business cards, letterheads, envelopes, newsletters, promotional items, invitations and brochures. The Contractor will also provide an online portal for the City to transfer files electronically and to conduct on-line proofing.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Forty-three prospective proposers downloaded the solicitation document from SPD's e-bidding website, and as a result, four proposals were received from Bayside Printing, Inc., Houston Independent School District (HISD), All Print and Office Supply, Inc., and Pel Hughes Printing, LLC. The evaluation committee was comprised of four evaluators from the Administration and Regulatory Affairs Department. The proposals were evaluated based upon the following criteria.

- Responsiveness to RFP
- Technical and Resources
- Qualifications, Experience, and Background
- Printing Samples and Services
- Project Management Plan

- Price
- Hire Houston First

Bayside Printing Company, Inc. was deemed the best respondent.

M/WBE Subcontracting:

This request for proposal was issued as a goal oriented with a 11% M/WBE participation level. Bayside Printing, Inc. has designated the below-named company as its certified M/WBE subcontractors.

<u>Name</u>	<u>Type of Work</u>	<u>Dollar Amount</u>	<u>Percentage</u>
The Document Group	Copying, Printing, & Scanning	\$240,000.00	4%
Beaed, LP	industrial Safety Signs & Tags	\$240,000.00	4%
BQR Advertising & Public Relations, Inc. dba Bishop Quintana Roy Advertising & Public Relations	Graphic Design Services	\$180,000.00	3%

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Bayside Printing, Inc. provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Bayside Printing, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF designation preference.

Fiscal Note:

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

ESTIMATED SPENDING AUTHORITY

Department	FY19	Out-Years	Total Amount
Administration and Regulatory Affairs Department	\$650,000.00	\$5,350,000.00	\$6,000,000.00

Amount of Funding:

\$6,000,000.00

Central Services Revolving Fund

FY 2019-2020

Fund No.: 1002

Contact Information:

Richard Morris/832-393-8736

Roy Korthals/832-393-8734

Lara Cottingham/832-393-8503

ATTACHMENTS:

Description

Coversheet signed by CPO for T26444

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 7/17/2018

T26444 - Prepress, Printing, and Bindery Services - ORDINANCE

Agenda Item#:

Background:

Request for Proposals Received March 8, 2018 for S19-T26444 - Approve an ordinance awarding a contract to Bayside Printing, Inc. in the amount not to exceed \$6,000,000.00 for city-wide prepress, printing and bindery services.

Specific Explanation:

The Director of the Administration and Regulatory Affairs Department and the City Chief Procurement Officer recommend that City Council approved an ordinance awarding a **three-year contract, with two one-year options to Bayside Printing, Inc.** in the amount not to exceed **\$6,000,000.00** for city-wide prepress, printing and bindery services.

The scope of work requires the contractor to provide all supervision, labor, equipment, materials, supplies, and transportation necessary to provide full-service prepress, printing, and bindery services, which includes copying, imaging, scanning, lithographic printing, offset printing which includes spot color and four-color process printing, and wide format printing. Typical printing jobs include business cards, letterheads, envelopes, newsletters, promotional items, invitations and brochures. The Contractor will also provide an online portal for the City to transfer files electronically and to conduct on-line proofing.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Forty-three prospective proposers downloaded the solicitation document from SPD's e-bidding website, and as a result, four proposals were received from Bayside Printing, Inc., Houston Independent School District (HISD), All Print and Office Supply, Inc., and Pel Hughes Printing, LLC. The evaluation committee was comprised of four evaluators from the Administration and Regulatory Affairs Department. The proposals were evaluated based upon the following criteria.

- Responsiveness to RFP
- Technical and Resources
- Qualifications, Experience, and Background
- Printing Samples and Services
- Project Management Plan
- Price
- Hire Houston First

Bayside Printing Company, Inc. was deemed the best respondent.

M/WBE Subcontracting:

This request for proposal was issued as a goal oriented with a 11% M/WBE participation level. Bayside Printing, Inc. has designated the below-named company as its certified M/WBE subcontractors.

<u>Name</u>	<u>Type of Work</u>	<u>Dollar Amount</u>	<u>Percentage</u>
The Document Group	Copying, Printing, & Scanning	\$240,000.00	4%
Bead, LP	industrial Safety Signs & Tags	\$240,000.00	4%
BQR Advertising & Public Relations, Inc. dba Bishop Quintana Roy Advertising & Public Relations	Graphic Design Services	\$180,000.00	3%

Pay or Play Program:

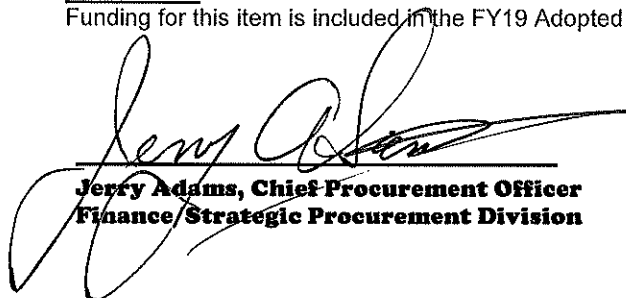
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Bayside Printing, Inc. provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Bayside Printing, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF designation preference.

Fiscal Note:

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.



Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

ESTIMATED SPENDING AUTHORITY

Department	FY19	Out-Years	Total Amount
Administration and Regulatory Affairs Department	\$650,000.00	\$5,350,000.00	\$6,000,000.00

Amount of Funding:

\$6,000,000.00

Central Services Revolving Fund

Fund No.: 1002

Contact Information:

Richard Morris/832-393-8736

Roy Korthals/832-393-8734

Lara Cottingham/832-393-8503

ATTACHMENTS:

Description	Type
<u>Campaign Finance Ordinance (Form B)</u>	Backup Material
<u>Campaign Finance Ordinance (Form A)</u>	Backup Material
<u>Texas SOS</u>	Backup Material
<u>Bid Tab</u>	Backup Material
<u>Affidavit</u>	Backup Material
<u>Certificate of Interested Parties</u>	Backup Material
<u>Conflict of Interest Questionnaire</u>	Backup Material
<u>POP 1</u>	Backup Material
<u>POP 2</u>	Backup Material
<u>MWBE Letter of Intent</u>	Backup Material
<u>Statement of Residency</u>	Backup Material
<u>Resolution of Contractor</u>	Backup Material
<u>Drug Policy Compliance Declaration</u>	Backup Material
<u>Drug Policy Compliance Agreement</u>	Backup Material
<u>Drug Policy No Safety Impact Positions</u>	Backup Material
<u>COI and Endorsements</u>	Backup Material
<u>Service Release Order 4500290781</u>	Backup Material
<u>Contract</u>	Contract/Exhibit
<u>Certification of Funds</u>	Financial Information
<u>Budget Funding Info</u>	Financial Information
<u>Coversheet signed by CPO for T26444</u>	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 10/2/2018

T26573 - 457 Deferred Compensation Third Party
Administration Services - ORDINANCE

Agenda Item#: 25.

Summary:

ORDINANCE approving and authorizing contract between the City and **GREAT-WEST LIFE and ANNUITY INSURANCE COMPANY** for Third-Party Administration Services for the City's Section 457 Deferred Compensation Plan for the Finance Department - 5 Years with two one-year options

Background:

Request for Proposal received May 3, 2018 for S76-T26573 - Approve an ordinance awarding a Professional Services contract to Great-West Life & Annuity Insurance Company for Third-Party Administration services for the City of Houston's 457 Deferred Compensation Plan for the Finance Department.

Specific Explanation:

The Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **five year professional services contract, with two one-year options to Great-West Life & Annuity Insurance Company** to provide third-party administration services for the City of Houston's 457 Deferred Compensation Plan. The Director of the Finance Department or the Chief Procurement Officer may terminate this contract at any time upon 30 days written notice to the contractor.

The Scope of Work requires the contractor to establish participant accounts and related data on its proprietary online system. Fund transfers, statements on demand, asset allocations as well as investment management, a custom participant website and interactive planning calculators will be available to plan member participants. A participant call center, voice response unit, and hearing impaired assistance will create an exceptional participant experience. Communication materials will feature a personalized web address and an enrollment kit with education highlights in English and Spanish. Great-West staff members will man local service centers in order to provide assistance to walk-in customers Monday through Friday and will offer real time data along with individual and group education meetings on and off site.

This Request for Proposal (RFP) was advertised in accordance with the State of Texas bid laws and as a result, proposals were received from four firms: Great-West Life & Annuity Insurance Company (branded as Empower Retirement), ICMA Retirement Corporation, Prudential Retirement and Insurance Company, and VOYA Institutional Plan Services, LLC. The Evaluation Committee consisted of evaluators from Housing and Community Development, Houston Public Works,

Finance, the Mayor's office, and the Houston Police Officers' Pension System. The evaluation was based upon the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Price

Great-West Life & Annuity Insurance Company received the highest overall score and was deemed the best qualified firm to perform the required services for the City of Houston member participants as outlined in the RFP.

MWBE Participation:

The RFP was advertised with a 24% MWBE participation goal. Great-West Life and Annuity Insurance Company has designated the below named companies as its certified MWBE subcontractors.

Name	Type of Work	Percentage
Bayside Printing	Communication Enrollment	16%
Tejas Office Products Inc.	Office Supplies	8%

Pay or Play Program:

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes opportunity for Houston businesses and supports job creation. In this case, Great-West Life & Annuity Insurance Company does not meet the requirements for HHF designation; no HHF firms were within five percent.

Fiscal Note:

There is no impact to the fiscal budget; therefore, no fiscal note is required.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Amount of Funding:

No Funding required.

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Bridget Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715

Sherry Mose, Division Manager

FIN

(832) 393-9061

ATTACHMENTS:

Description

Coversheet signed by CPO for T26573

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 10/2/2018

T26573 - 457 Deferred Compensation Third Party Administration Services - ORDINANCE

Agenda Item#: 46.

Summary:

AN ORDINANCE APPROVING AND AUTHORIZING A CONTRACT BETWEEN THE CITY AND GREAT-WEST LIFE AND ANNUITY INSURANCE COMPANY FOR THIRD-PARTY ADMINISTRATION SERVICES FOR THE CITY'S SECTION 457 DEFERRED COMPENSATION PLAN; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

Background:

Request for Proposal received May 3, 2018 for S76-T26573 - Approve an ordinance awarding a Professional Services contract to Great-West Life & Annuity Insurance Company for Third-Party Administration services for the City of Houston's 457 Deferred Compensation Plan for the Finance Department.

Specific Explanation:

The Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **five year professional services contract, with two one-year options to Great-West Life & Annuity Insurance Company** to provide third-party administration services for the City of Houston's 457 Deferred Compensation Plan. The Director of the Finance Department or the Chief Procurement Officer may terminate this contract at any time upon 30 days written notice to the contractor.

The Scope of Work requires the contractor to establish participant accounts and related data on its proprietary online system. Fund transfers, statements on demand, asset allocations as well as investment management, a custom participant website and interactive planning calculators will be available to plan member participants. A participant call center, voice response unit, and hearing impaired assistance will create an exceptional participant experience. Communication materials will feature a personalized web address and an enrollment kit with education highlights in English and Spanish. Great-West staff members will man local service centers in order to provide assistance to walk-in customers Monday through Friday and will offer real time data along with individual and group education meetings on and off site.

This Request for Proposal (RFP) was advertised in accordance with the State of Texas bid laws and as a result, proposals were received from four firms: Great-West Life & Annuity Insurance Company (branded as Empower Retirement), ICMA Retirement Corporation, Prudential Retirement and Insurance Company, and VOYA Institutional Plan Services, LLC. The Evaluation Committee consisted of evaluators from Housing and Community Development, Houston Public Works, Finance, the Mayor's office, and the Houston Police Officers' Pension System. The evaluation was based upon the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Price

Great-West Life & Annuity Insurance Company received the highest overall score and was deemed the best qualified firm to perform the required services for the City of Houston member participants as outlined in the RFP.

MWBE Participation:

The RFP was advertised with a 24% MWBE participation goal. Great-West Life and Annuity Insurance Company has designated the below named companies as its certified MWBE subcontractors.

Name	Type of Work	Percentage
Bayside Printing	Communication Enrollment	16%
Tejas Office Products Inc.	Office Supplies	8%

Pay or Play Program:

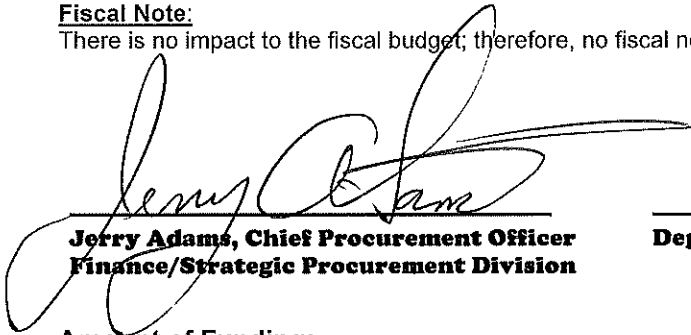
The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes opportunity for Houston businesses and supports job creation. In this case, Great-West Life & Annuity Insurance Company does not meet the requirements for HHF designation; no HHF firms were within five percent.

Fiscal Note:

There is no impact to the fiscal budget; therefore, no fiscal note is required.



**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

Department Approval Authority

Amount of Funding:

No Funding required.

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Bridget Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Sherry Mose, Division Manager	FIN	(832) 393-9061

ATTACHMENTS:

Description	Type
<u>Affidavit of Ownership or Control</u>	Backup Material
<u>Delinquent Tax Report</u>	Backup Material
<u>Department Award Recommendation</u>	Backup Material
<u>Drug Compliance Forms</u>	Backup Material
<u>Form A - Fair Campaign Ordinance</u>	Backup Material
<u>Form B - Fair Campaign Ordinance</u>	Backup Material
<u>Form 1295</u>	Backup Material
<u>POP Form 1</u>	Backup Material
<u>POP Form 2</u>	Backup Material
<u>CAPTION</u>	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 10/25/2018

L28705 - Furnish, Install and Remove Mini LED Holiday Lights- ORDINANCE

Agenda Item#: 26.

Summary:

ORDINANCE awarding contract to **DECOR IQ LLC** to Furnish, Install and Remove Mini Led Holiday Tree Lights for the General Services Department; establishing a maximum contract amount - 3 Years with two one-year options - \$519,418.00 - General Fund

Background:

Formal Bids Received October 11, 2018 for S72-L28705 – Approve an Ordinance awarding a contract to Decor IQ LLC in the amount not to exceed \$519,418.00 to furnish, install and remove mini LED holiday tree lights for the General Services Department.

Specific Explanation:

The Director of the General Services Department (GSD) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year work services contract with two (2) one-year renewal options to Decor IQ LLC** for a total contract amount not to exceed **\$519,418.00** on its low bid to Furnish, Install and Remove Mini LED Holiday Tree Lights. The Director of GSD may terminate this Agreement at any time by giving 30 (thirty) days written notice to the contractor, with a copy of the notice to the Chief Procurement Officer.

The scope requires the contractor to furnish all labor, material, tools, equipment, supplies, transportation, supervision, insurance, bonds and other services necessary to install the specified mini LED holiday tree lights as requested by the City of Houston (City). Services shall include all setup, installation, maintenance, cleaning, removal and storage of holiday lights. Completed work shall be in accordance with the highest standards prevailing in the industry, as well as applicable codes and regulations. The standards shall be achieved by continuous improvement with routine maintenance checks and through open communications with the Contractor and the City.

The displaying of lights on the trees around City Hall, Hermann Square, Julia Ideson Building & Tranquility Park, has been a main attraction area during the holidays for many years for the City. The lighting of trees is a tradition that highlights and showcases the City's contribution to the citizens and has become a strong tourist attraction.

The project was advertised in accordance with the requirements of the State of Texas bid laws. Thirty-three prospective bidders downloaded the solicitation document from SPD's e-bidding website and four bids were received as detailed below:

COMPANY

BID AMOUNT

1.Christmas Company	\$1,525,000.00
2.JVC Construction LLC	\$1,395,000.00
3.Mzar Communications Inc	\$1,275,000.00
4. Decor IQ LLC	\$ 519.418.00

MWBE Subcontracting:

The invitation to bid was issued as a goal-oriented contract with an 11 % MWBE participation level.

<u>Name</u>	<u>Type of Work</u>	<u>Dollar Amount</u>	<u>Percentage</u>
T2G Entreprises	Holiday Lights Supplier	\$57,135.98	11%

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Decor IQ LLC will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Decor IQ LLC does not meet the requirements of Hire Houston First; no Hire Houston First contractor were within three percent.

Fiscal Note:

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
General Services Department	\$106,948.00	\$412,470.00	\$519,418.00

Amount of Funding:

\$519,418.00 - General Fund (1000)

Contact Information:

NAME:	DEPT./DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Yvette Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8765
Jacquelyn Nisby, Executive Staff Analyst	GSD	(832) 393-8023

ATTACHMENTS:

Description	Type
Coversheet signed by CPO for L28705	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 10/25/2018

L28705 - Furnish, Install and Remove Mini LED Holiday Lights- ORDINANCE

Agenda Item#: 41.

Background:

Formal Bids Received October 11, 2018 for S72-L28705 – Approve an Ordinance awarding a contract to Decor IQ LLC in the amount not to exceed \$519,418.00 to furnish, install and remove mini LED holiday tree lights for the General Services Department.

Specific Explanation:

The Director of the General Services Department (GSD) and the Chief Procurement Officer recommend the City Council approve an ordinance awarding a **three-year work services contract with two (2) one-year renewal options to Decor IQ LLC** for a total contract amount not to exceed **\$519,418.00** on its low bid to Furnish, Install and Remove Mini LED Holiday Tree Lights. The Director of GSD may terminate this Agreement at any time by giving 30 (thirty) days written notice to the contractor, with a copy of the notice to the Chief Procurement Officer.

The scope requires the contractor to furnish all labor, material, tools, equipment, supplies, transportation, supervision, insurance, bonds and other services necessary to install the specified mini LED holiday tree lights as requested by the City of Houston (City). Services shall include all setup, installation, maintenance, cleaning, removal and storage of holiday lights. Completed work shall be in accordance with the highest standards prevailing in the industry, as well as applicable codes and regulations. The standards shall be achieved by continuous improvement with routine maintenance checks and through open communications with the Contractor and the City.

The displaying of lights on the trees around City Hall, Hermann Square, Julia Ideson Building & Tranquility Park, has been a main attraction area during the holidays for many years for the City. The lighting of trees is a tradition that highlights and showcases the City's contribution to the citizens and has become a strong tourist attraction.

The project was advertised in accordance with the requirements of the State of Texas bid laws. Thirty-three prospective bidders downloaded the solicitation document from SPD's e-bidding website and four bids were received as detailed below:

<u>COMPANY</u>	<u>BID AMOUNT</u>
1.Christmas Company	\$1,525,000.00
2.JVC Construction LLC	\$1,395,000.00
3.Mzar Communications Inc	\$1,275,000.00
4. Decor IQ LLC	\$ 519,418.00

MWBE Subcontracting:

The invitation to bid was issued as a goal-oriented contract with an 11 % MWBE participation level.

<u>Name</u>	<u>Type of Work</u>	<u>Dollar Amount</u>	<u>Percentage</u>
T2G Entreprises	Holiday Lights Supplier	\$57,135.98	11%

Pay or Play Program:

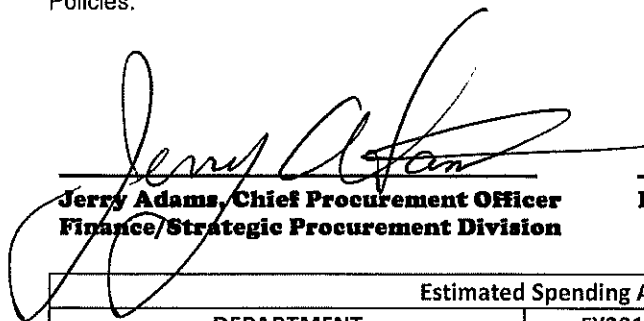
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Decor IQ LLC will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Decor IQ LLC does not meet the requirements of Hire Houston First; no Hire Houston First contractor were within three percent.

Fiscal Note:

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.



Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
General Service Department	\$106,948.00	\$412,470.00	\$519,418.00

Amount of Funding:

\$519,418.00 - General Fund (1000)

Contact Information:

NAME:	DEPT./DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	(832) 393-8736
Yvette Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8765
Jacquelyn Nisby, Executive Staff Analyst	GSD	(832) 393-8023

ATTACHMENTS:**Description**

MWBE

Bid Tab BAFO

Ebid Bid Tab

POP 1 & POP 2

1295 Form

Affidavit

Financial Information

Form B

Type

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Financial Information

Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 9/26/2018

HFD-Annis Extend Injury Leave

Agenda Item#: 27.

Summary:

MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Fire Chief for Extension of Injury on Duty Leave for **Engineer Operator EMT JASON ANNIS** for the period March 30, 2018 through April 16, 2018

TAGGED BY COUNCIL MEMBER EDWARDS

This was Item 2 on Agenda of October 31, 2018

Background:

Request approval of injury on duty leave (Salary Continuation) extension for Engineer Operator EMT Jason Annis, Employee No. 125828.

Specific Explanation:

- Jason Annis an Engineer Operator EMT (EOE) was first injured while on duty on March 29, 2017. Engineer Operator Annis was stepping out of the fire truck and stepped and rolled his right ankle.

Engineer Operator EMT Annis was approved for injury leave beginning on March 30, 2017. EOE Annis attended his initial assessment meeting on March 14, 2018 and released to full duty on April 17, 2018. After the initial year, City Council approval is required. As such, this request is to approve leave beginning March 30, 2018 through April 16, 2018 which will result in the amount of \$725.29.

Amount of Funding:

General Fund (1000)

\$725.29

Contact Information:

Michelle Bentley

Phone: 832-394-6742

Felicia Douglas

Phone: 832-394-6603

ATTACHMENTS:

Description

Signed RCA - Annis Extend Injury Leave

Type

Signed Cover sheet

REQUEST FOR COUNCIL ACTION**TO:** Mayor via City Secretary**Subject:**Request for Extension of Injury Leave for:
Jason Annis, Employee No 125828**Category
#****Page 1 of
2****Agenda
Item****From:** (Department or other point of origin):

Samuel Pena

Fire Chief

Fire Department

Origination Date**Agenda Date****DIRECTOR'S SIGNATURE****Council District(s) Affected:** All**For additional information contact:**

Michelle Bentley

Phone: 832-394-6742

Felicia Douglas

Phone: 832-394-6603

**Date and Identification of prior authorizing
Council Action:****RECOMMENDATION:** (Summary)Request approval for injury on duty leave (Salary Continuation) extension for Engineer Operator EMT
Jason Annis**Amount and Source of Funding:****Finance Budget**

General Fund (Fund1000)

\$725.29

SPECIFIC EXPLANATION:

Jason Annis an Engineer Operator EMT was first injured while on duty on March 29, 2017. Engineer Operator Annis was stepping out of the fire truck and stepped and rolled his right ankle.

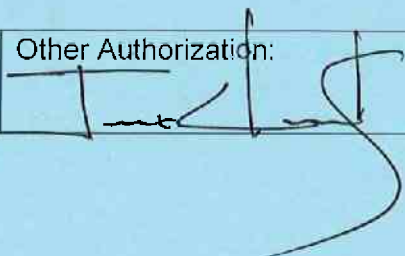
Engineer Operator EMT Annis was approved for injury leave beginning on March 30, 2017. EOE Annis attended his initial assessment meeting on March 14, 2018, and release to full duty on April 17, 2018. After the initial year, City Council approval is required. As such this request is to approve leave beginning March 30, 2018 through April 16, 2018 which will result in the amount of \$725.29

REQUIRED AUTHORIZATION

Finance Department:

Other Authorization:

Other Authorization:





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

District A, District C, District D, District E, District F, District G, District H, District I, District K

Item Creation Date: 10/3/2018

HPW-20KT03 Accept Work / T Construction LLC

Agenda Item#: 28.

Summary:

MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Director Houston Public Works for approval of final contract amount of \$1,499,013.16 and acceptance of work on contract with **T CONSTRUCTION, LLC** for FY2013 Local Drainage Project Construction Work Orders 1 - 1.00% under the original Contract amount - **DISTRICTS A - STARDIG; C - COHEN; D - BOYKINS; E - MARTIN; F - LE; G - TRAVIS; H - CISNEROS; I - GALLEGOS and K - CASTEX-TATUM**

TAGGED BY COUNCIL MEMBER STARDIG

This was Item 5 on Agenda of October 31, 2018

Background:

SUBJECT: Accept work for FY2013 Local Drainage Project Construction Work Orders 1.

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final Contract Amount of \$1,499,013.16 or 1.00% under the Original Contract Amount, accept Work and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: This project was part of the Capital Improvement Plan (CIP) and is required to meet local storm water drainage system improvements and repairs citywide.

PREVIOUS HISTORY: The original contract was approved on April 24, 2013 by Ordinance 2013-350. This project consisted of local storm water drainage system improvements citywide. It also addressed certain large-scale storm water drainage system repairs. The project was awarded to T. Construction, LLC, with an Original Contract Amount of \$1,500,000.00. The contract duration for this project was 730 calendar days.

LOCATION: The project areas are in various locations in Council Districts A, C, D, E, F, G, H, I, K.

Work Order No.	Street on the North	Street on the South	Street on the East	Street on the West	Key Map	Council District
1	Feuhs Lane	Berry Road	Fulton Street	Bauman Road	453G	H
	Buffum	Buffum				

2	Street	Street	Jipsie Lane	Jipsie Lane	573F	D
3	N Crooked Creek Drive	N Crooked Creek Drive	Timercreek Drive	Timercreek Drive	536S	E
4	Oak Bend Drive	Bramblewood Drive	Pinesap Drive	N Dairy Ashford Road	488M	G
5	Thicket Green Lane	Thicket Green Lane	Dryad Drive	Dryad Drive	570H	K
6	Pecan Grove Street	Pecan Grove Street	Coolgreen	Coolgreen	456Y	I
7	Walker Street	Mckinney Street	Walker Sabine Ramp	Bagby Street	493L	I
8	Plainwood Drive	Plainwood Drive	Last Arrow Drive	Last Arrow Drive	488B	G
9	Avenue C	Harrisburg Blvd	Wayside Drive	Wayside Drive	494V	I
10	W Tidwell Road	Village Forest Ct	Antoine Drive	Village Forest Ct	451B	C
11	Malcolm Drive	Malcolm Drive	Turner Drive	Turner Drive	453C	H
12	Indian Bayou	Indian Trail	Houston Country Club	Indian Trail	491F	G
13	Waterelm Drive	Waterelm Drive	Barker Cypress Road	Fernspray Lane	447S, W	A
14	Mesa Drive	Mesa Drive	Liberty Road	Liberty Road	455U	I
15	Skyknoll Lane	Village Gate Drive	S Briar Knoll Drive	S Briar Knoll Drive	488Y	A
16	Hannon Drive	Hannon Drive	Lumber Jack Drive	Lumber Jack Drive	410R	A
17	Shannon Valley Drive	Shannon Valley Drive	Honeywood Trail	Honeywood Trail	488M	G
18	East 8 th Street	East 8 th Street	Columbia Street	Beverly Street	493A	C
19	Mayfield Road	Timberline Road	Scenic Ridge Drive	Scenic Ridge Drive	449X	A
20	Meyerwood Drive	Woodvalley Drive	Cliffwood Drive	Cliffwood Drive	531R, V	C
21	Gallo Drive	Gallo Drive	W Bellfort Street	W Bellfort Street	570D	K

CONTRACT COMPLETION AND COST: The Contractor, T. Construction, LLC, has completed the work under the subject Contract. The project was completed on time with an additional 1349 days approved by Change Order Nos. 5, 8 and 10. The final cost of the project, including overrun and underrun of estimated unit price is \$1,499,013.16, a decrease of \$986.84 or 1.00% under the original Contract Amount.

M/WSBE PARTICIPATION: The advertised M/WBE contract goal for this project was 16.00%. The Award M/WBE goal for this project was 16.00%. The Actual M/WBE goal for this project 23.74%. According to Office of Business Opportunity, contractor's Contract Compliance performance evaluation was rated satisfactory.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. M-000126-0079-4

Prior Council Action:

Ordinance No. 2013-350, dated 04-24-2013

Amount of Funding:

No additional funding required.

Original appropriation of \$1,740,000.00 from Street & Traffic Control and Storm Drainage (DDSRF) Fund (Fund No. 4042).

Contact Information:

Rod Pinheiro, P.E., PMP, CFM
Assistant Director, Transportation & Drainage Operations
Storm Water Maintenance Branch
Phone: (832) 395-2274

ATTACHMENTS:

Description

Maps
Coversheet (revised)

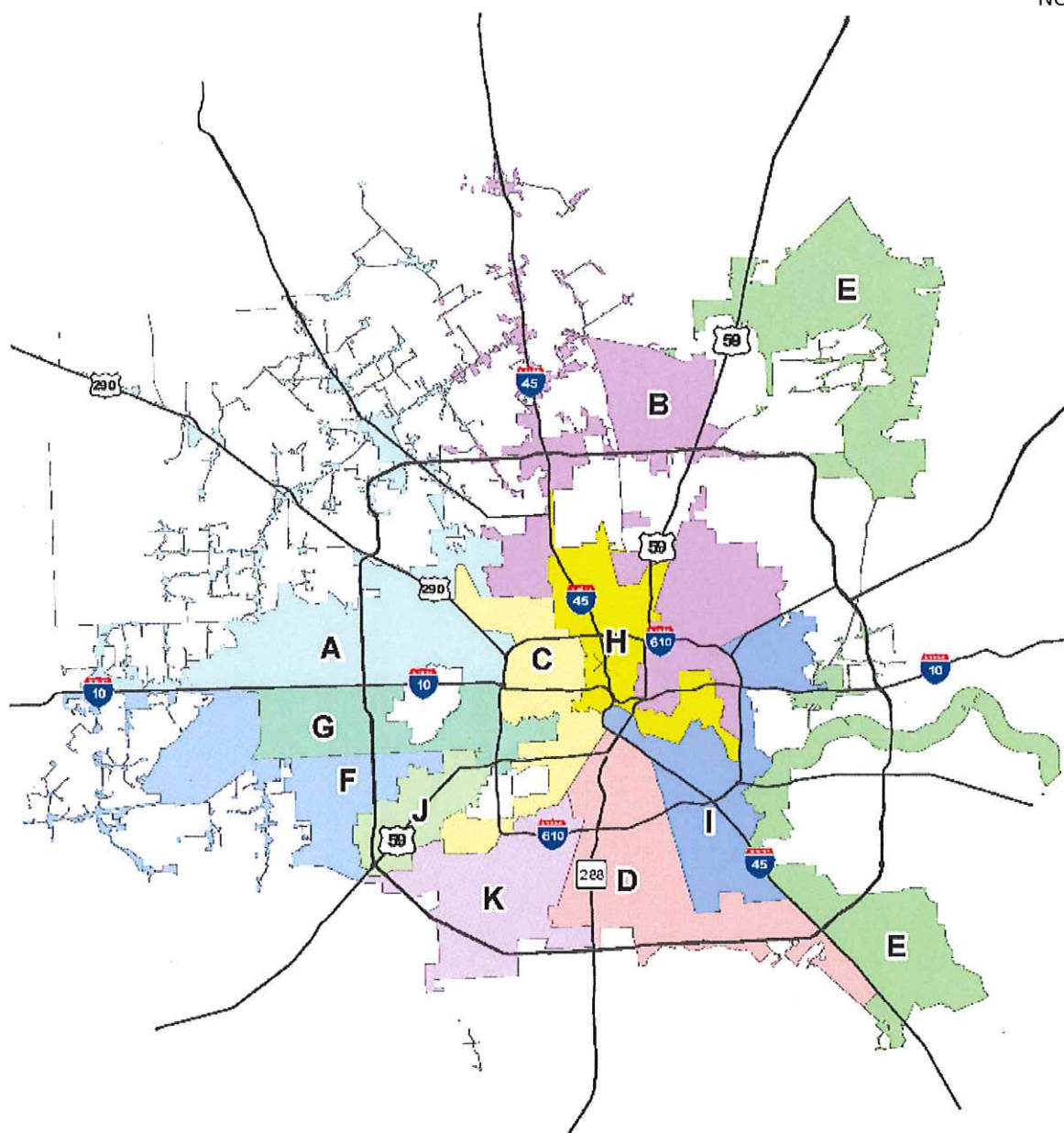
Type

Backup Material
Signed Cover sheet

DEPARTMENT OF PUBLIC WORKS AND ENGINEERING
TRANSPORTATION AND DRAINAGE OPERATIONS



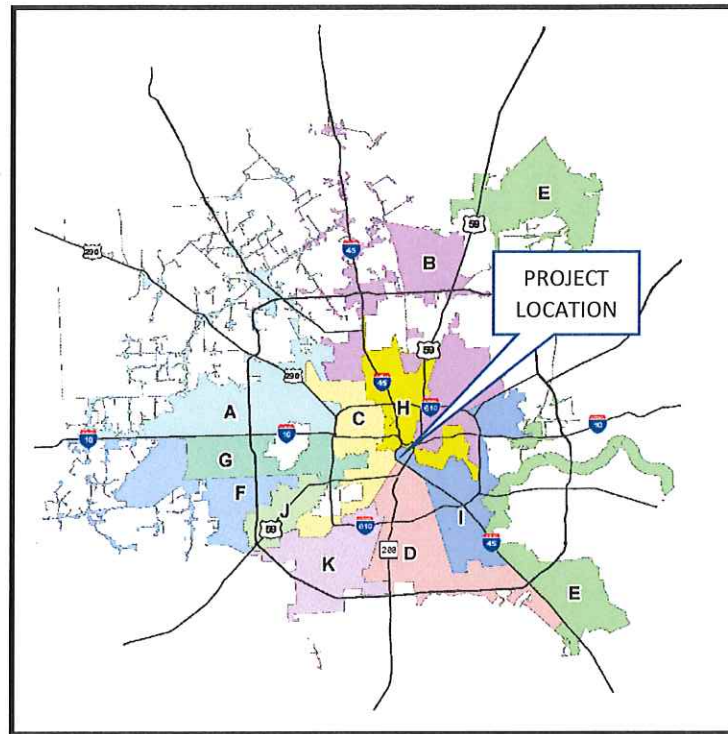
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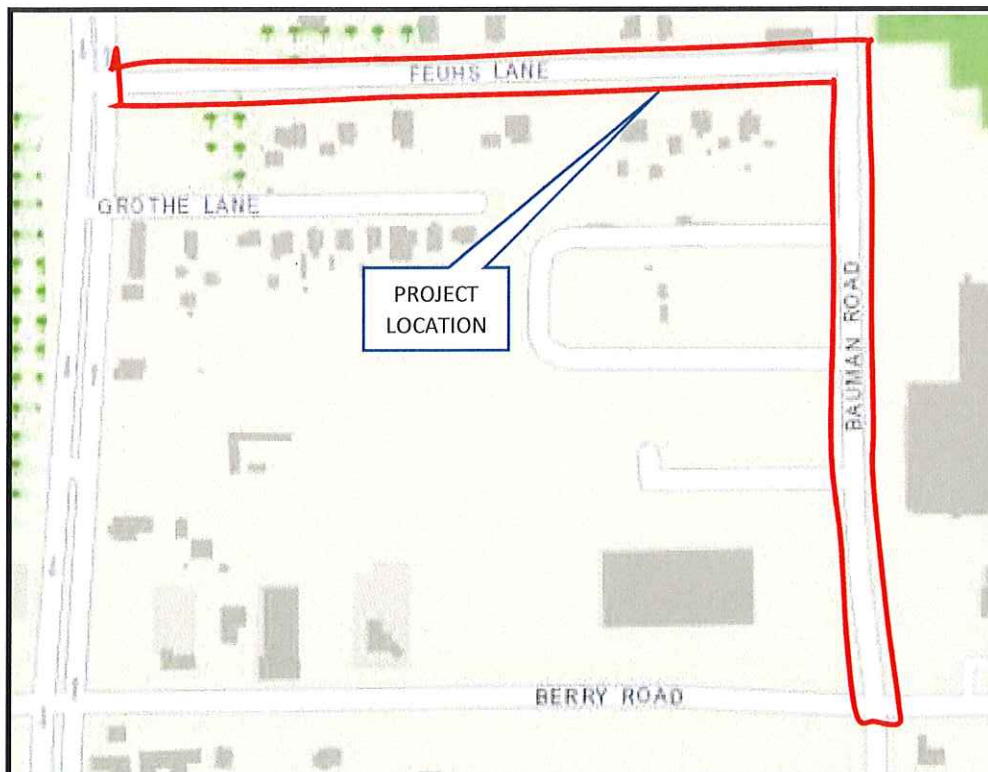
WBS NO. M-000126-0079-4

Local Drainage Project Construction
EXHIBIT 1
CITY COUNCIL DISTRICT MAP/VICINITY MAP

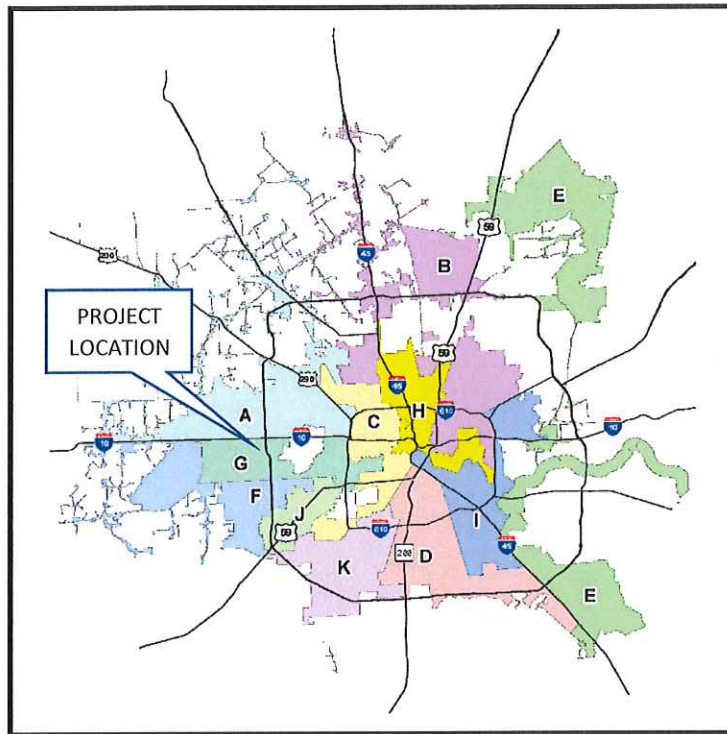
Work Authorization #1
Council District - H
Key Map – 453G



LOCATION MAP



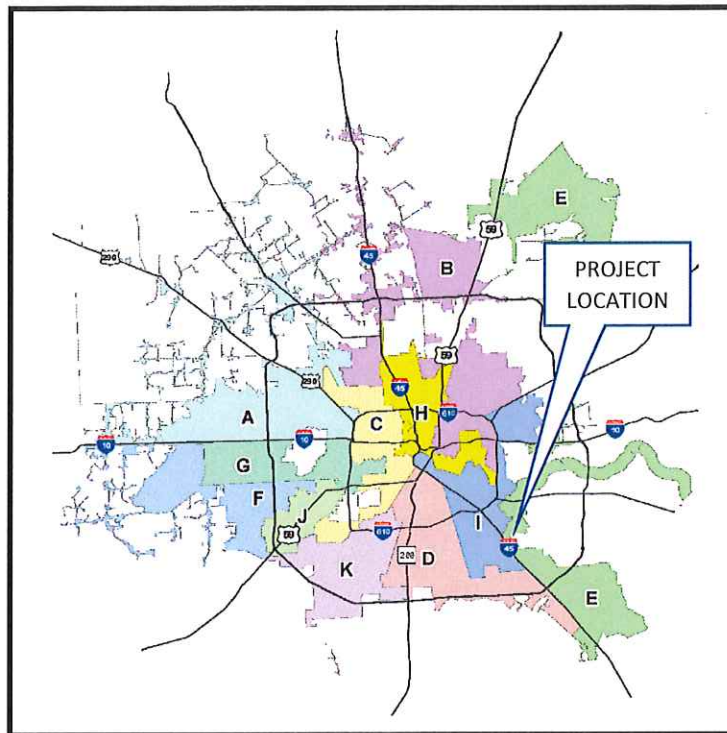
Work Authorization #2
Council District - D
Key Map – 573F



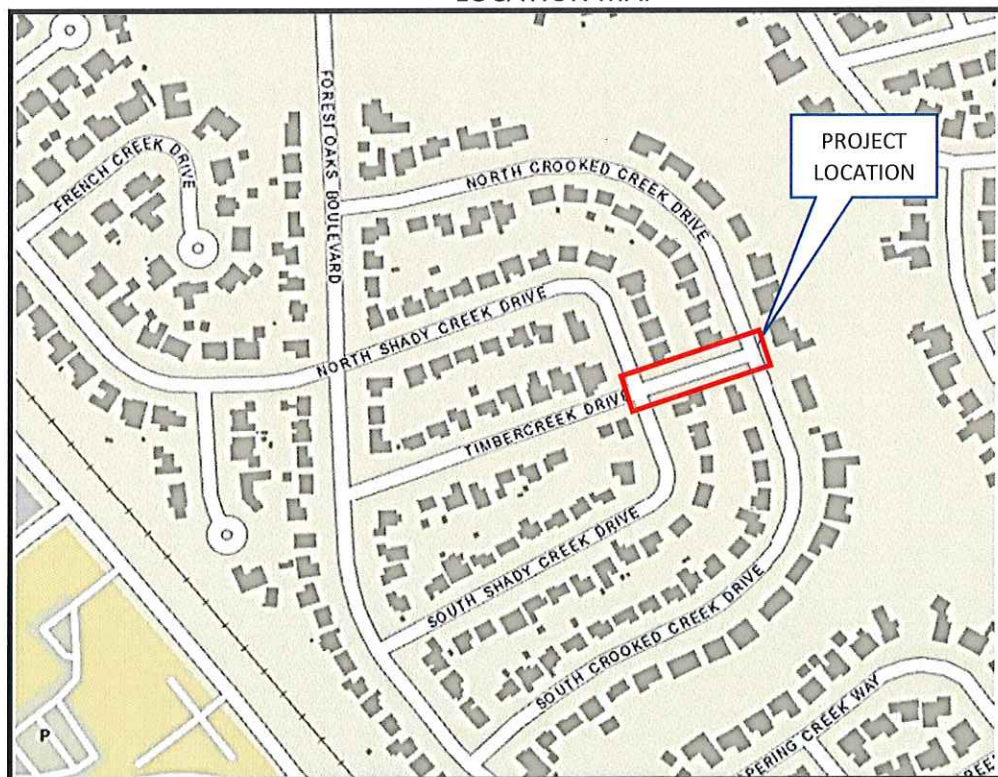
LOCATION MAP



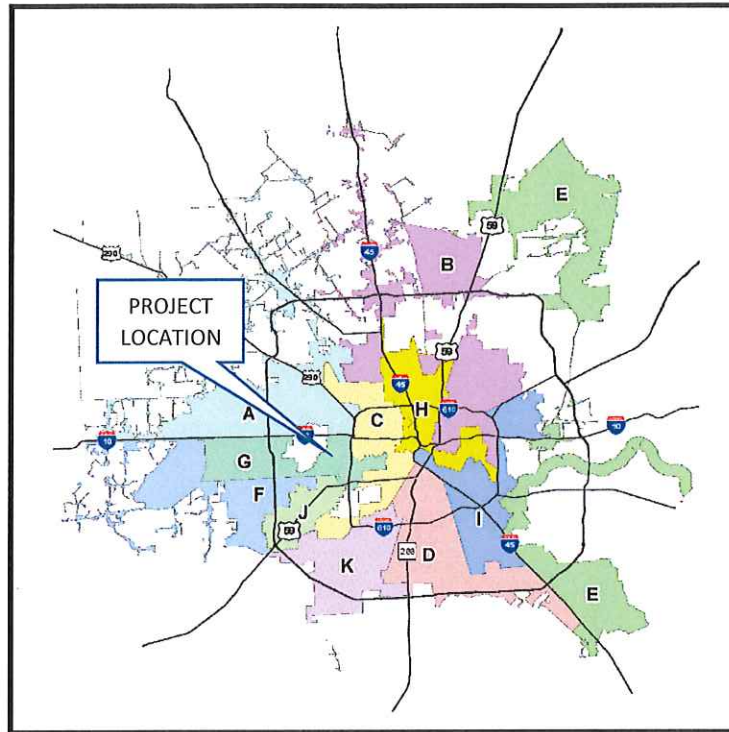
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Council District - E
Key Map – 536S



LOCATION MAP



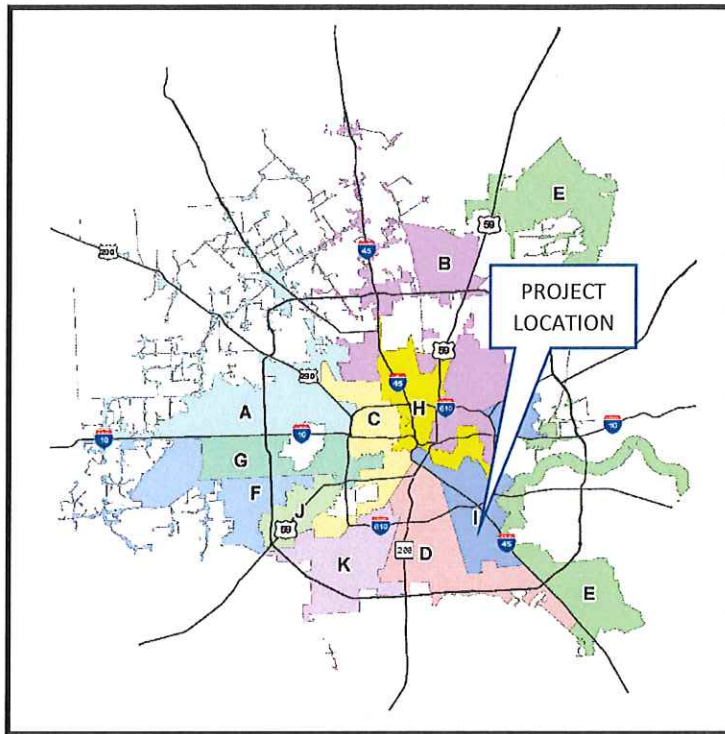
Work Authorization #4
Council District - G
Key Map – 488M



LOCATION MAP



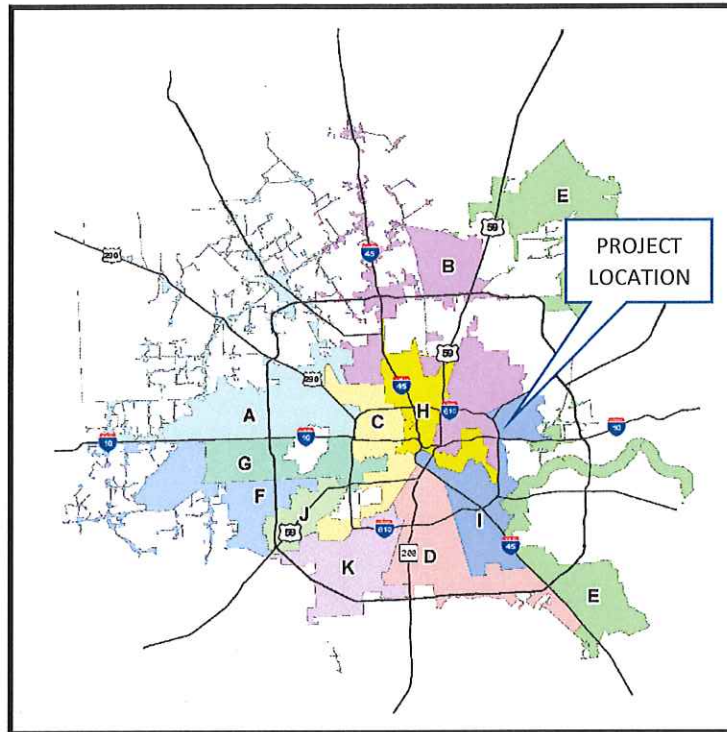
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Council District - K
Key Map – 570H



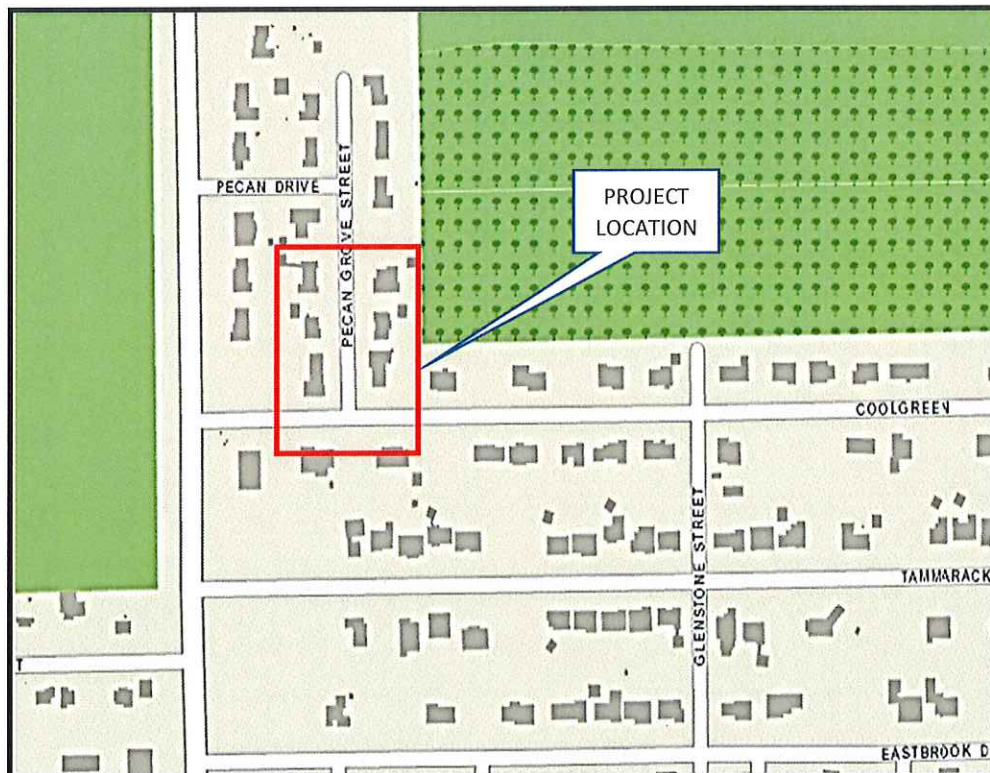
LOCATION MAP



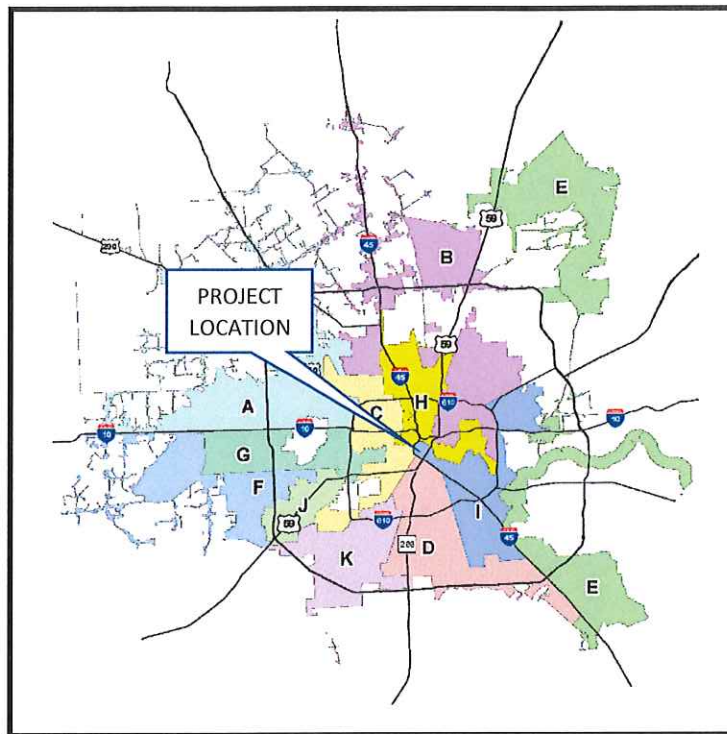
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Council District - I
Key Map – 456Y



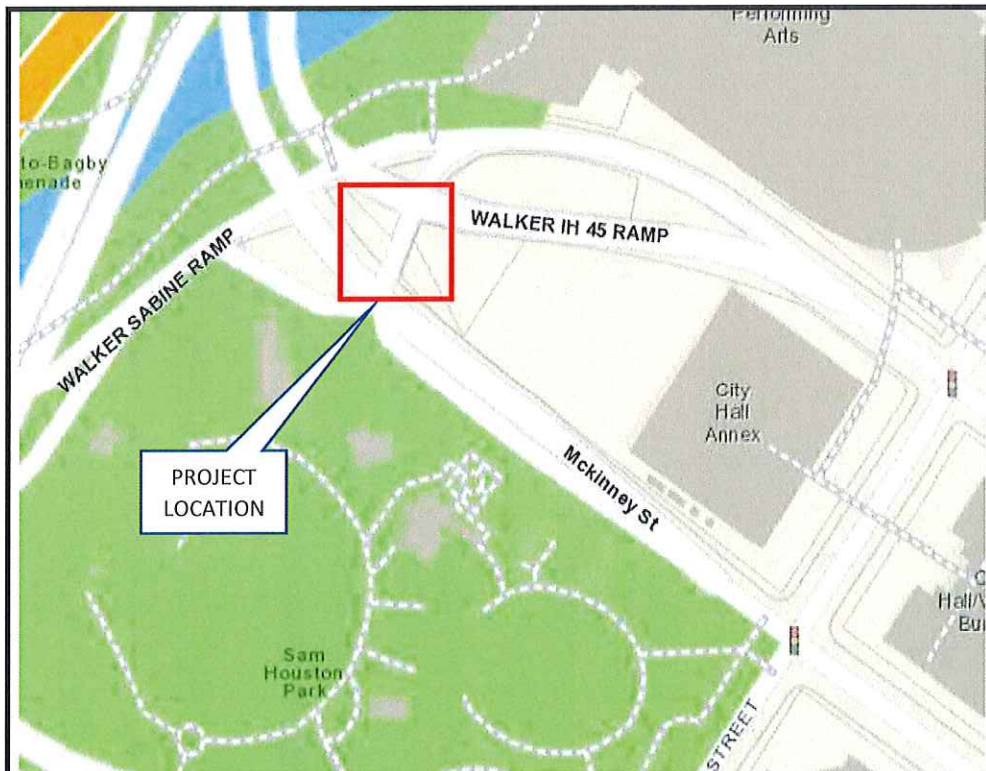
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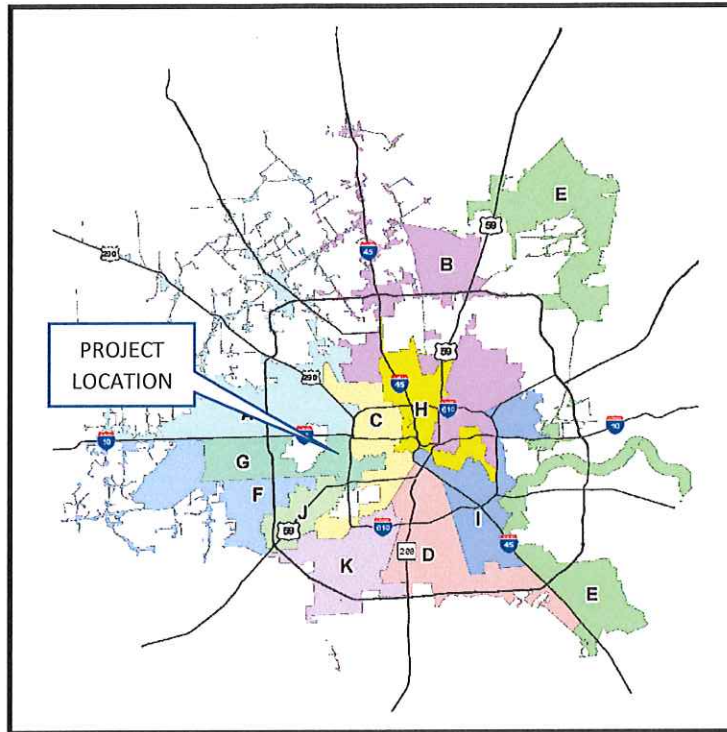
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Council District - I
Key Map – 493L



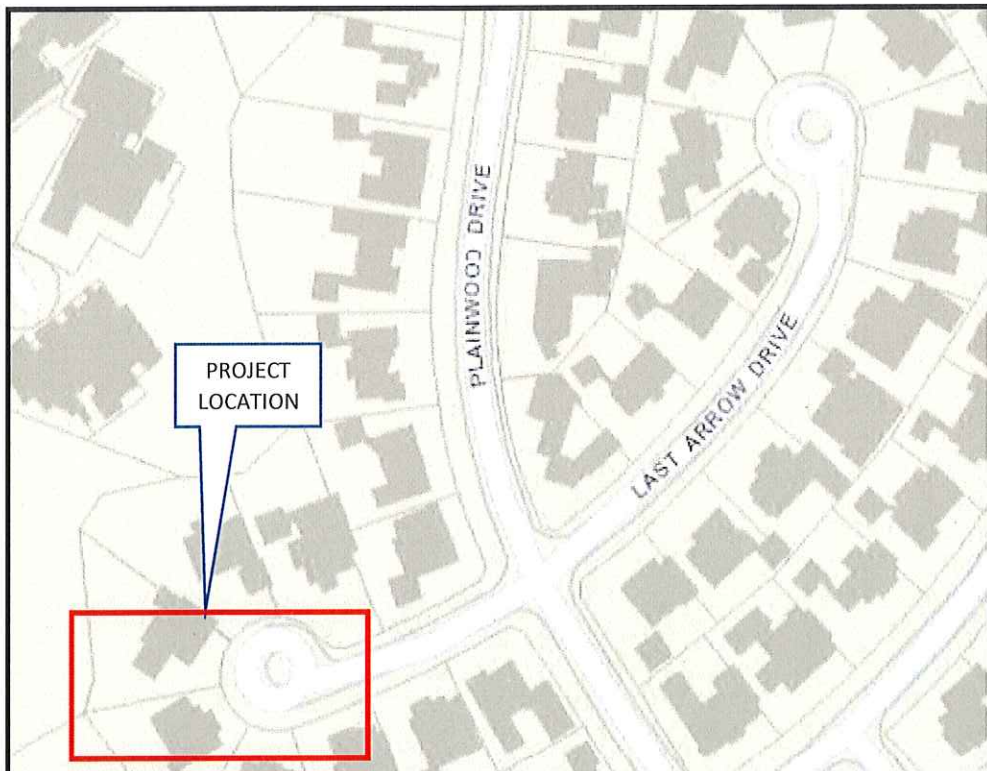
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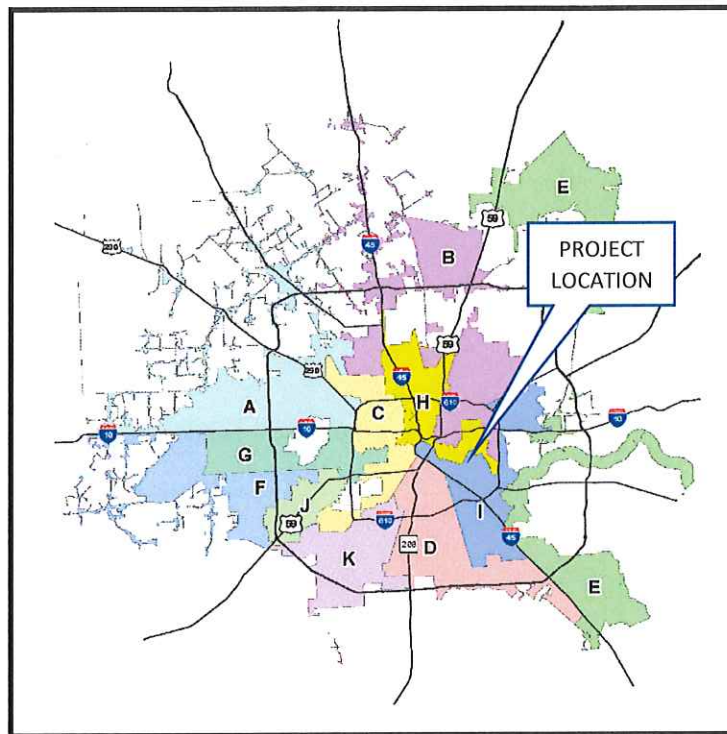
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Council District - G
Key Map – 488B



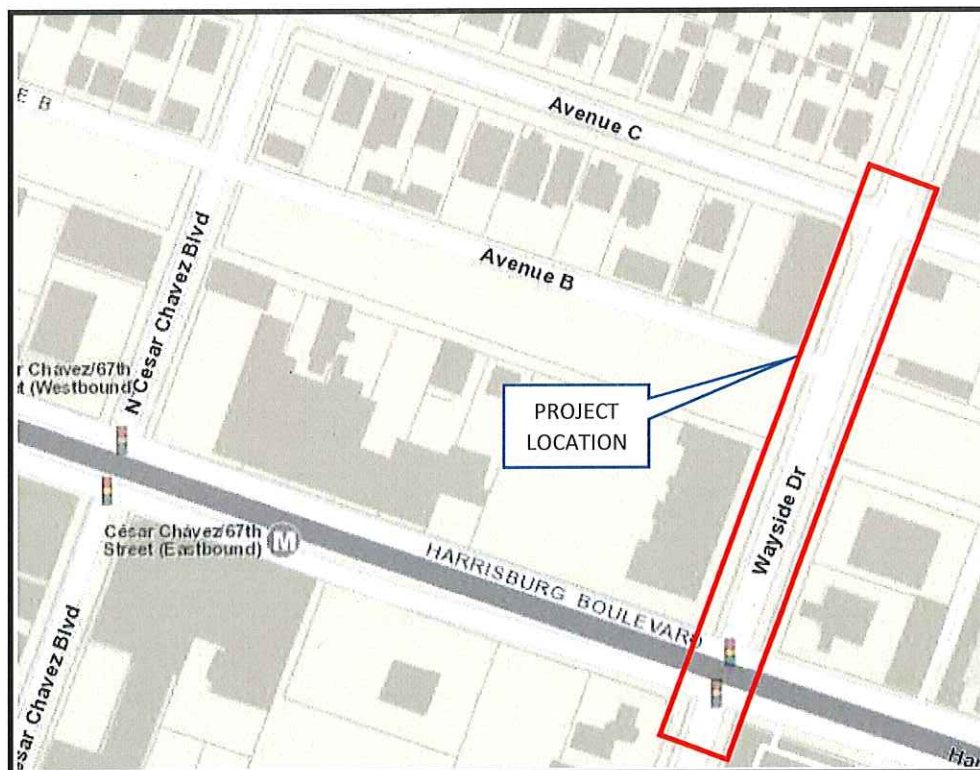
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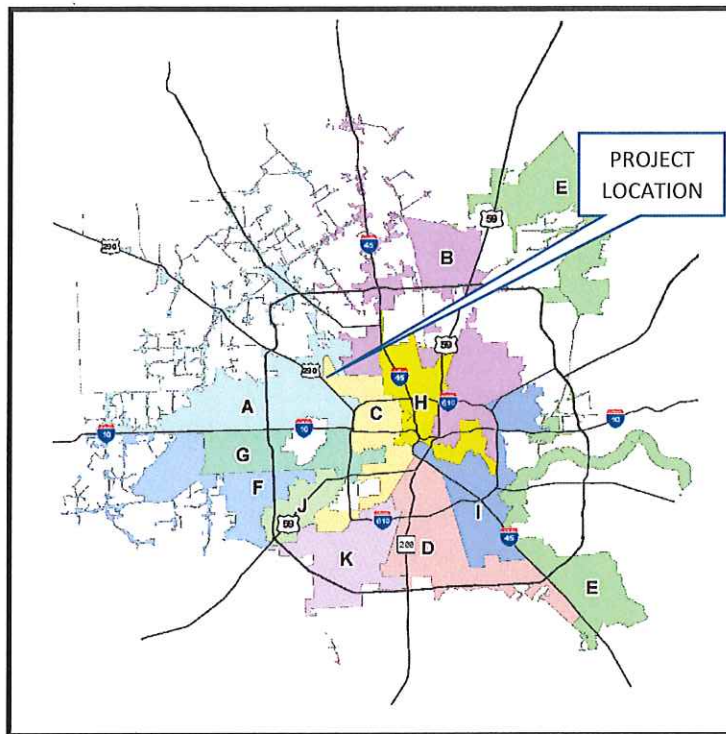
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Council District - I
Key Map – 494V



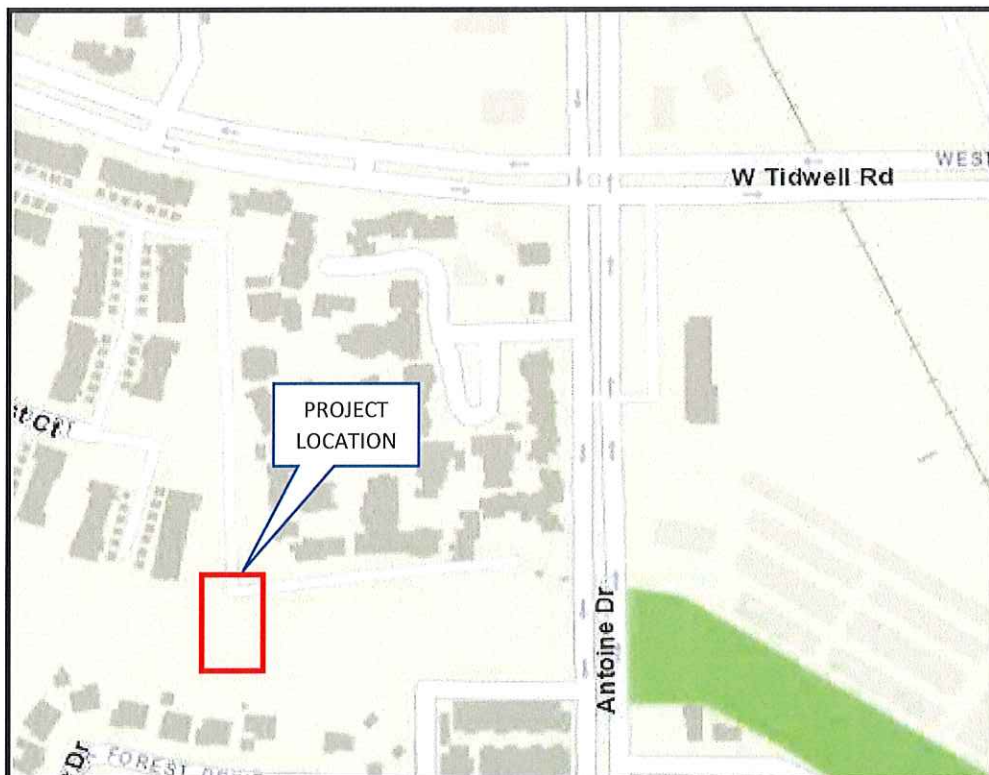
LOCATION MAP



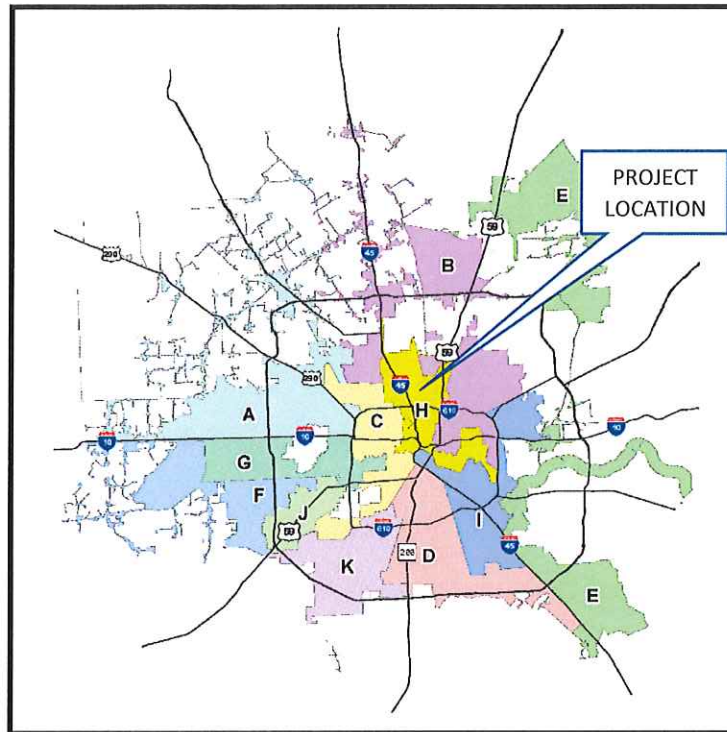
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Council District - C
Key Map – 451B



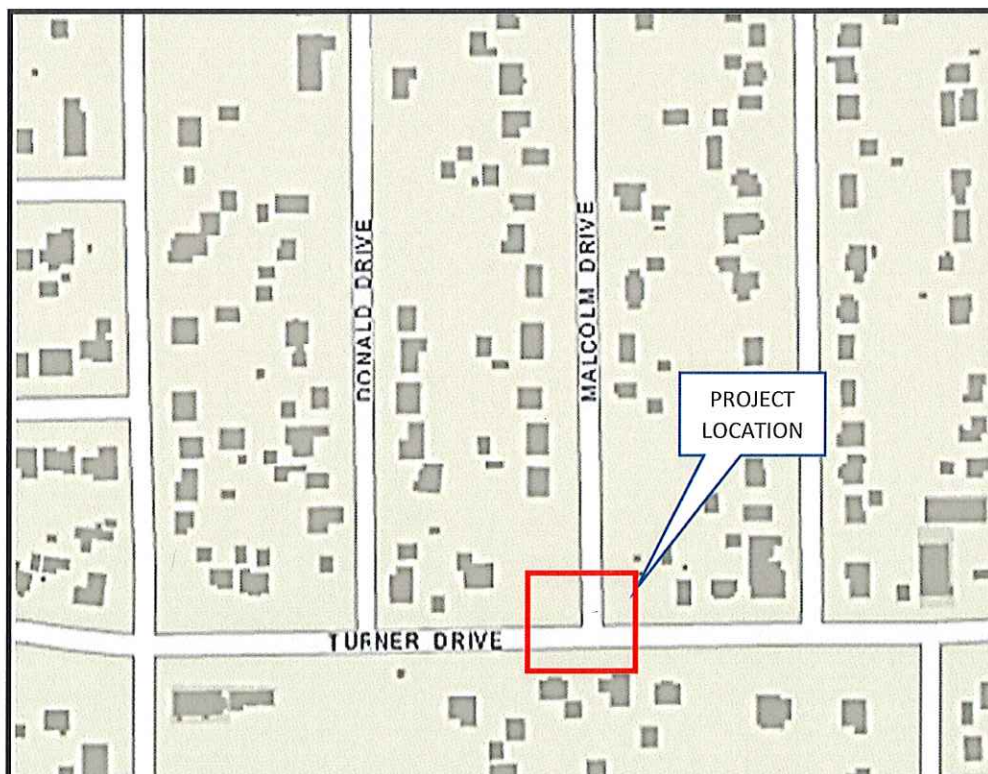
LOCATION MAP



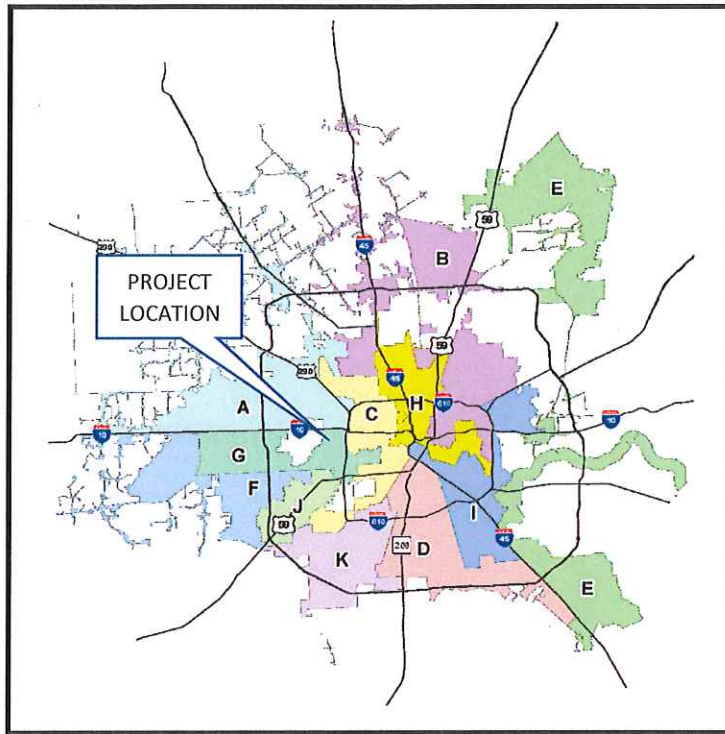
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Council District - H
Key Map – 453C



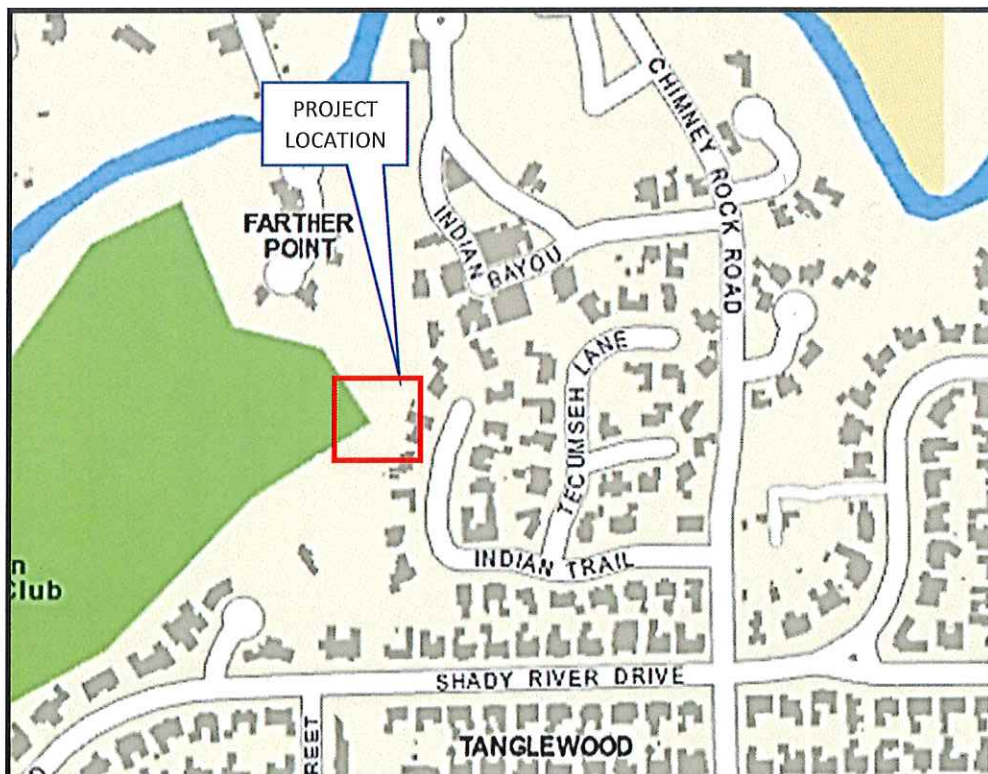
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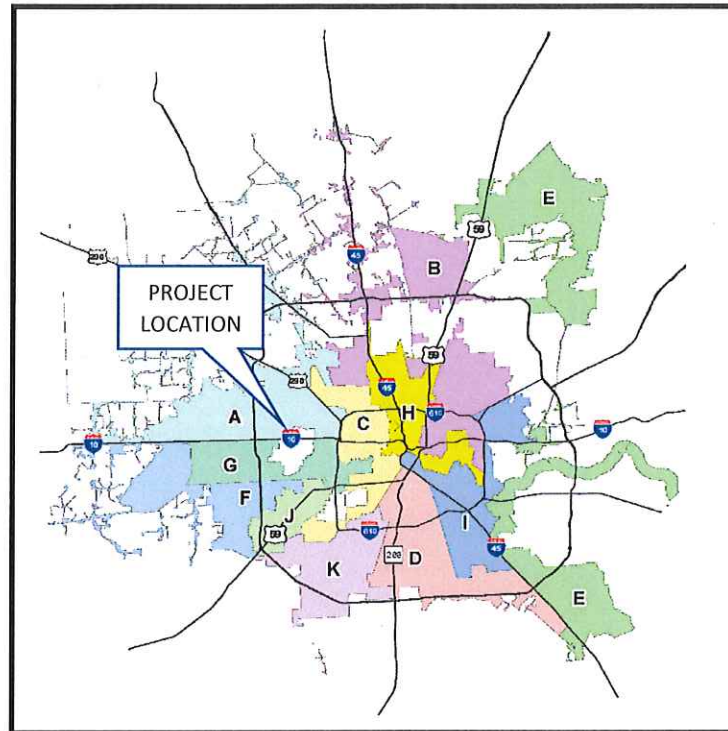
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Council District - G
Key Map – 491F



LOCATION MAP



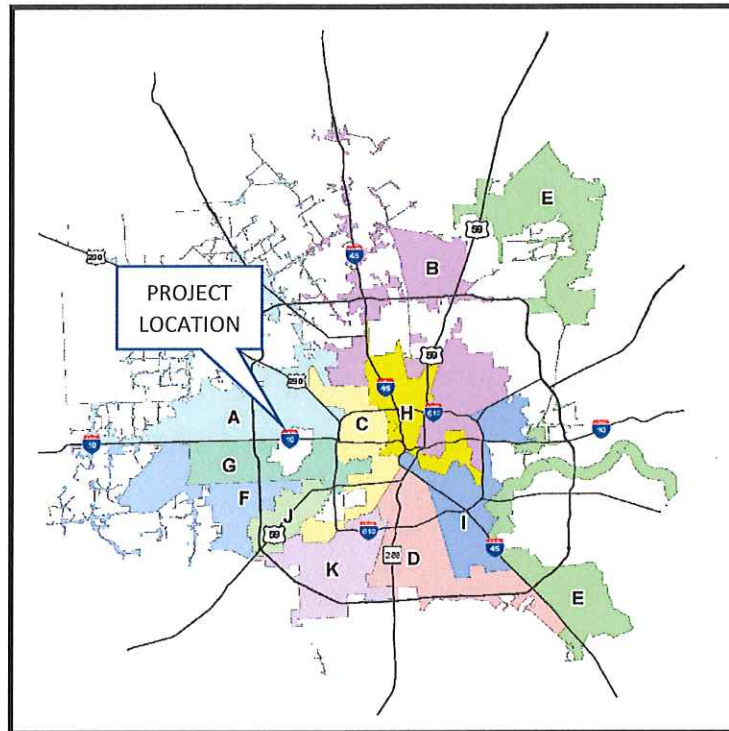
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Council District - A
Key Map – 447S, W



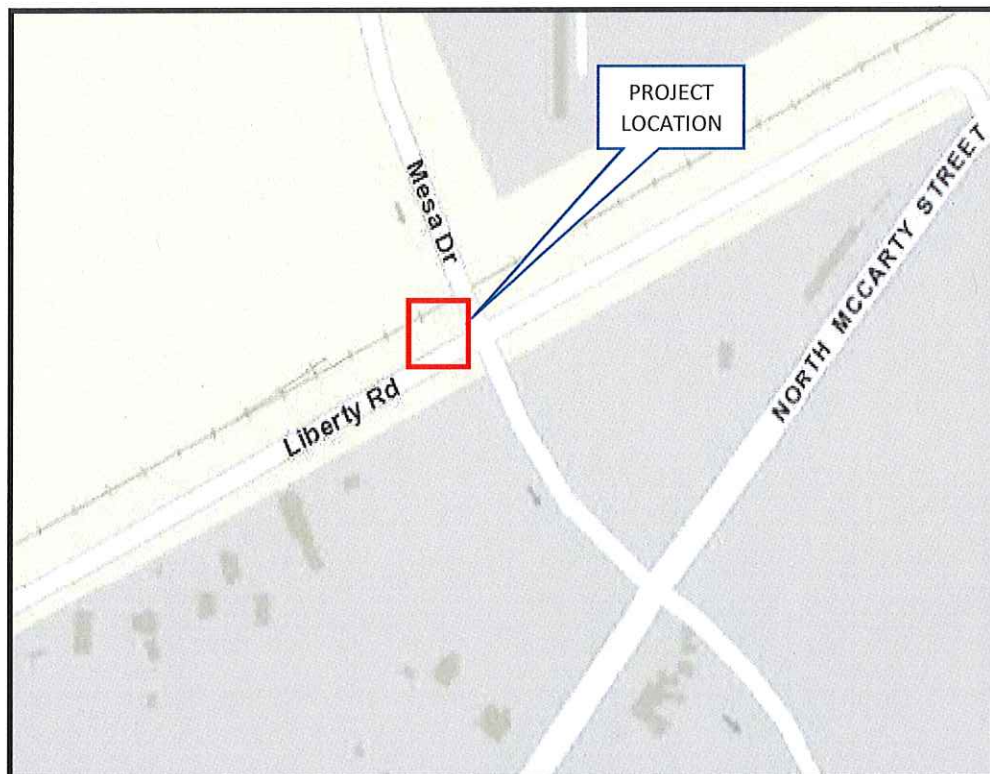
LOCATION MAP



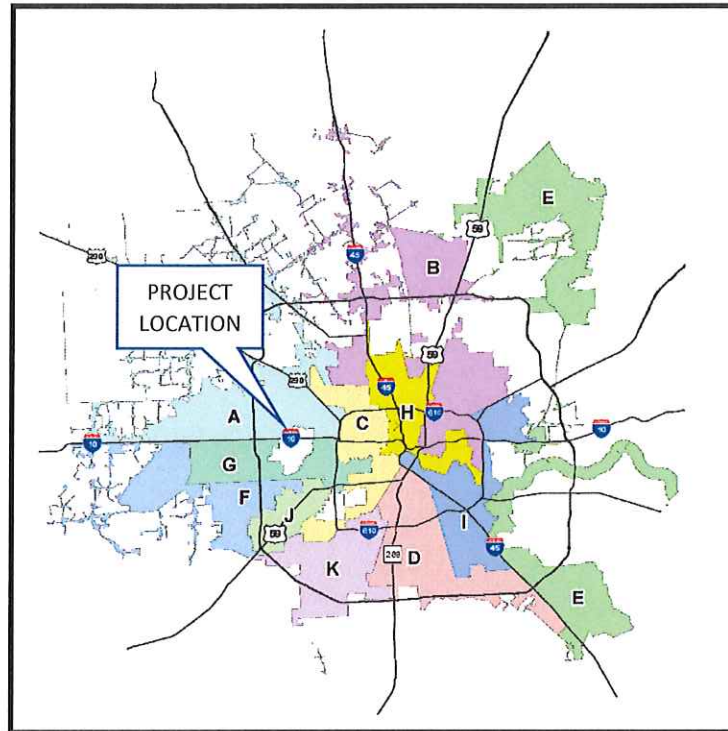
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Council District - I
Key Map – 455U



LOCATION MAP



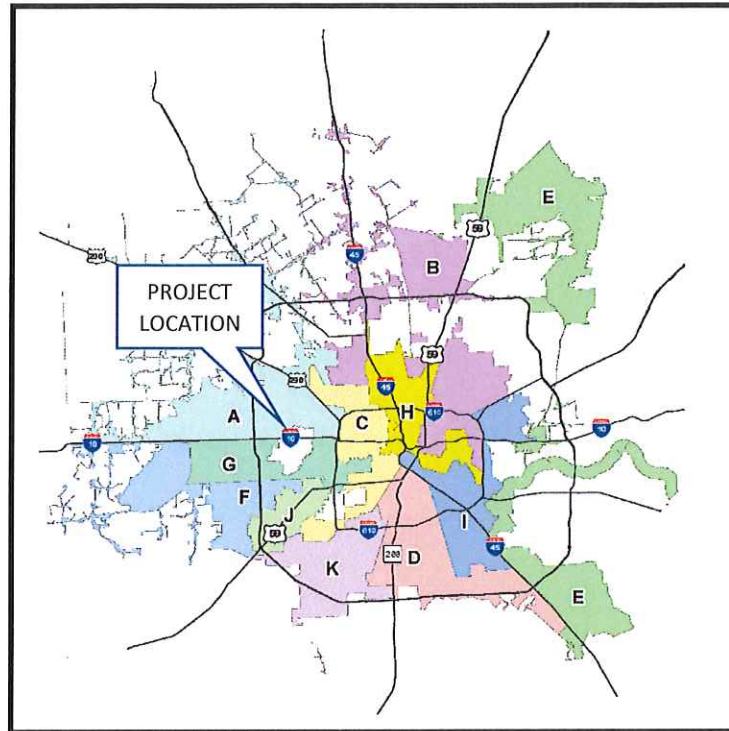
Work Authorization #15
Council District - A
Key Map – 410R



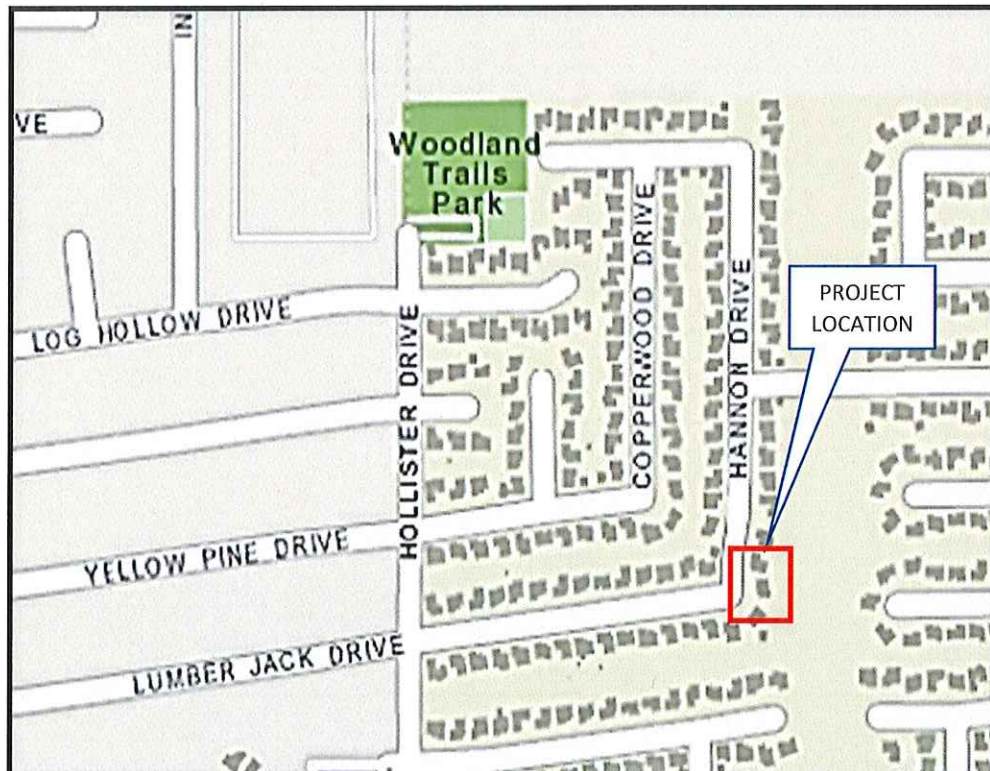
LOCATION MAP



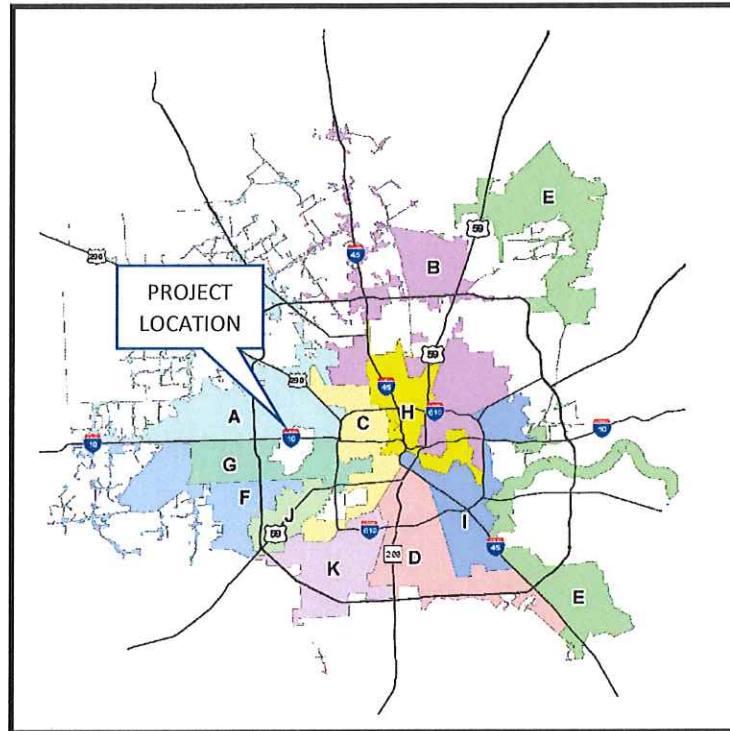
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Council District - A
Key Map – 447S, W



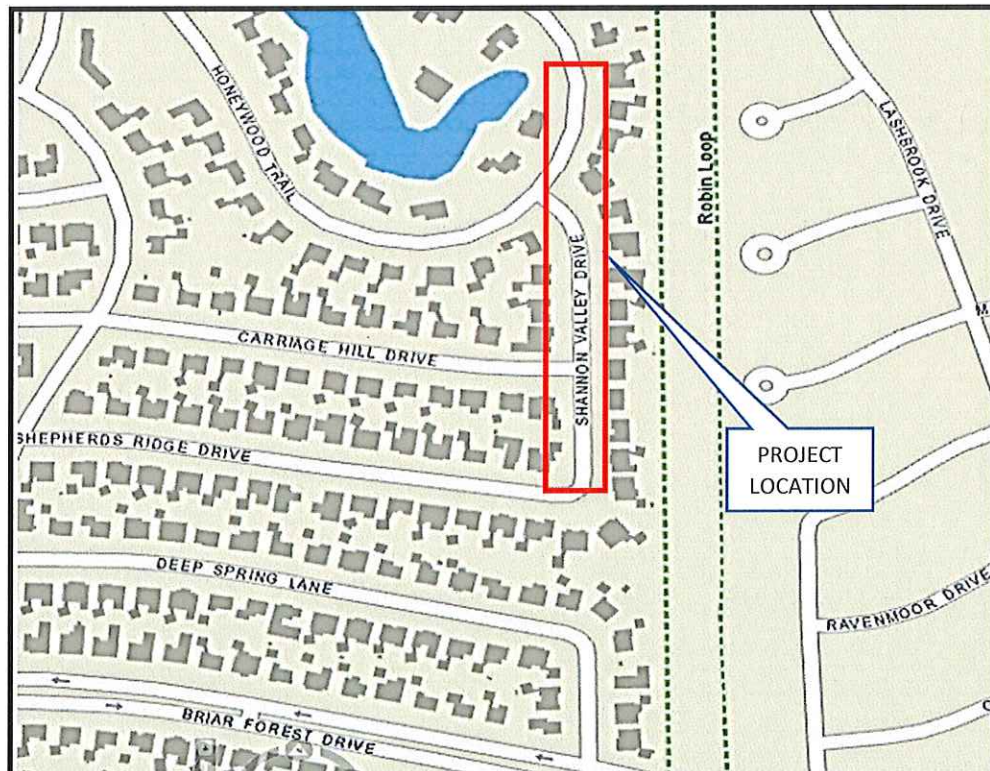
LOCATION MAP



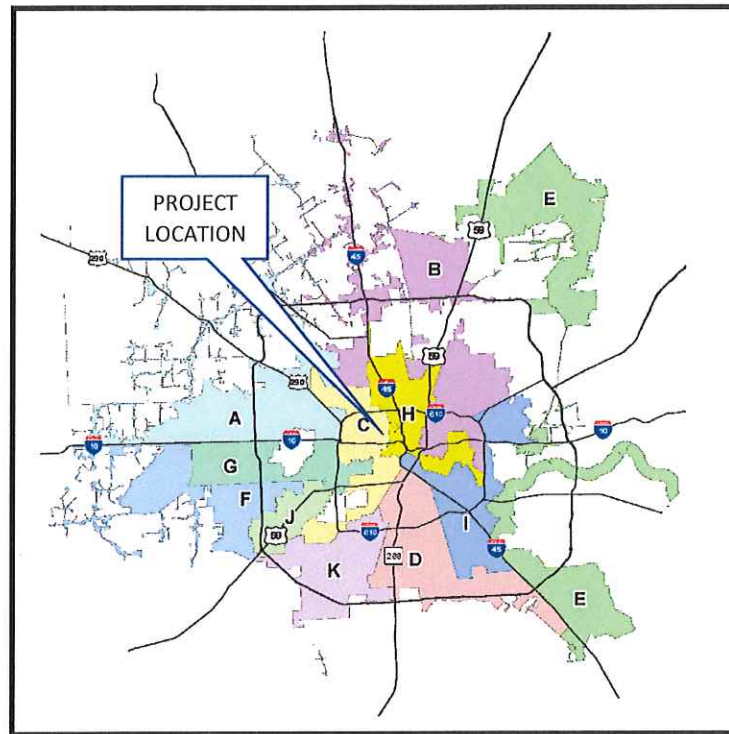
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Council District - G
Key Map – 488M



LOCATION MAP



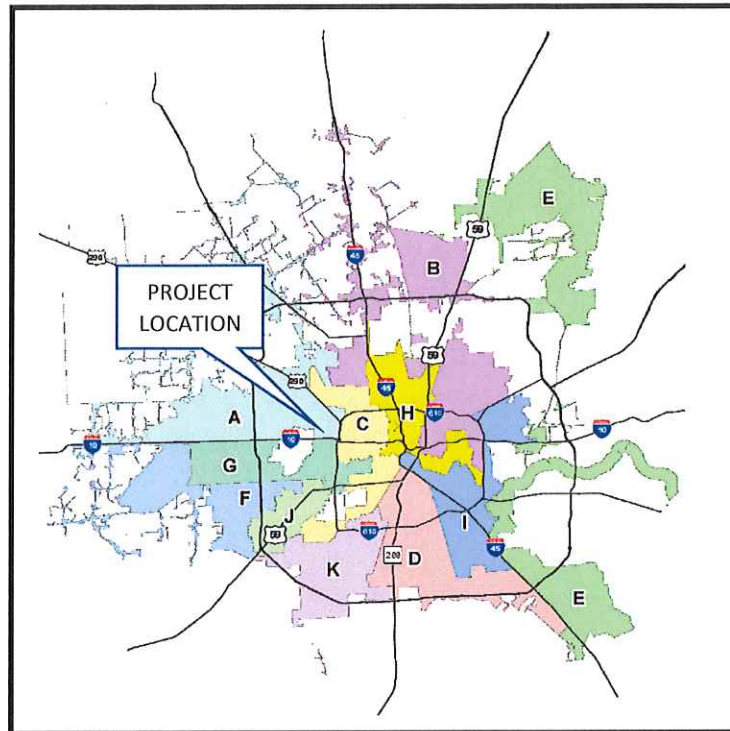
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Council District - C
Key Map – 493A



LOCATION MAP



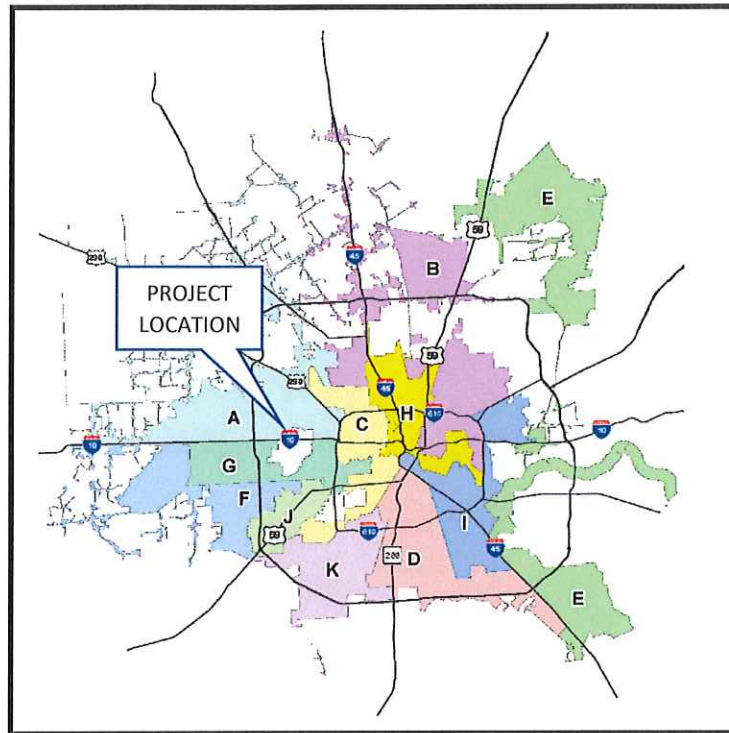
Work Authorization #19
Council District - A
Key Map – 449X



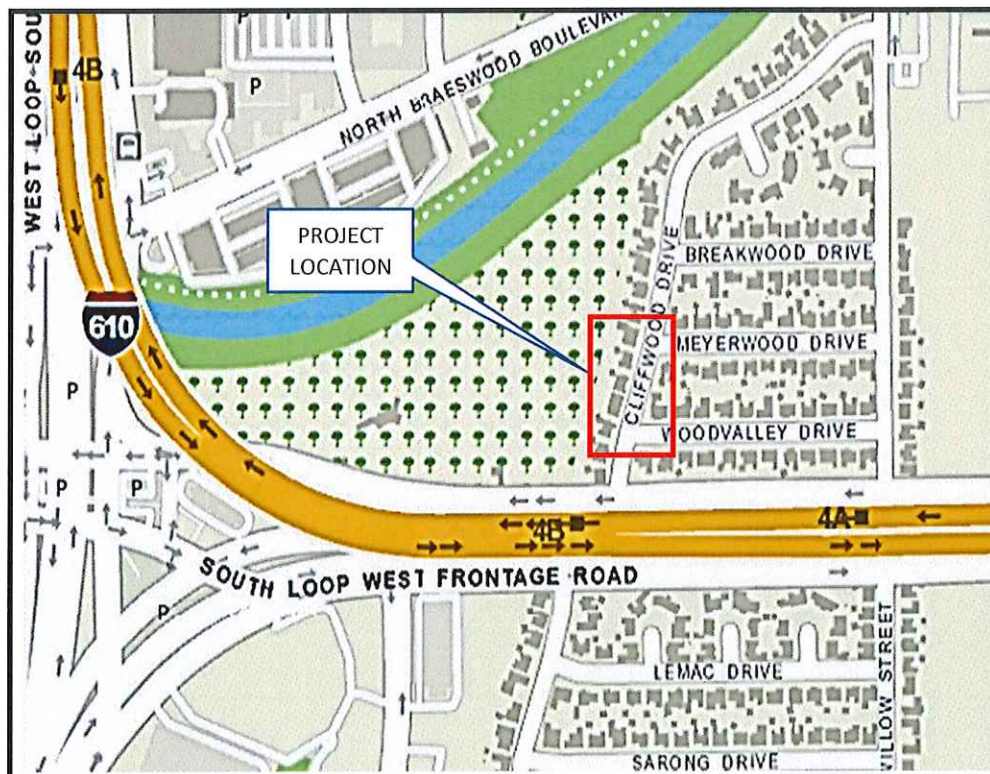
LOCATION MAP



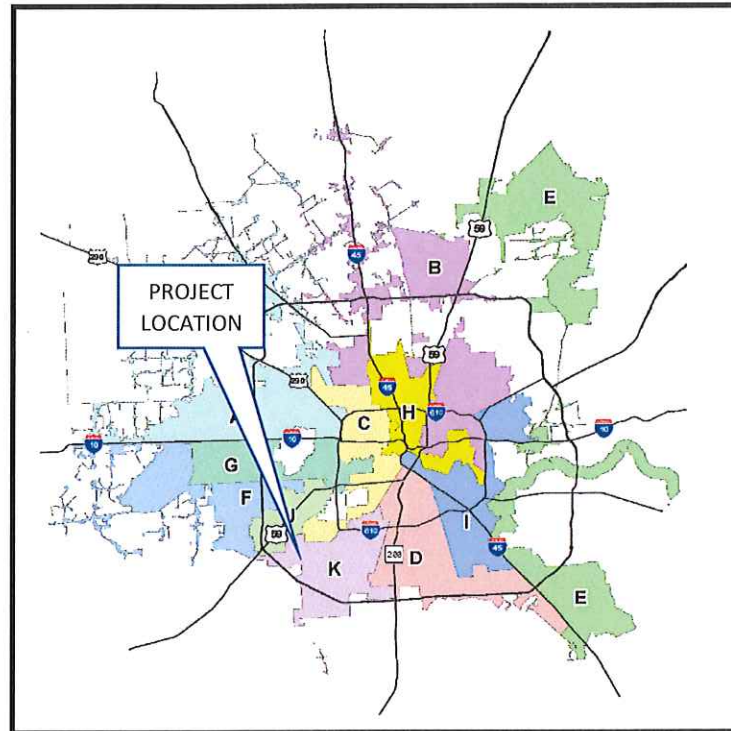
Work Authorization #20
Council District - C
Key Map – 531R, V



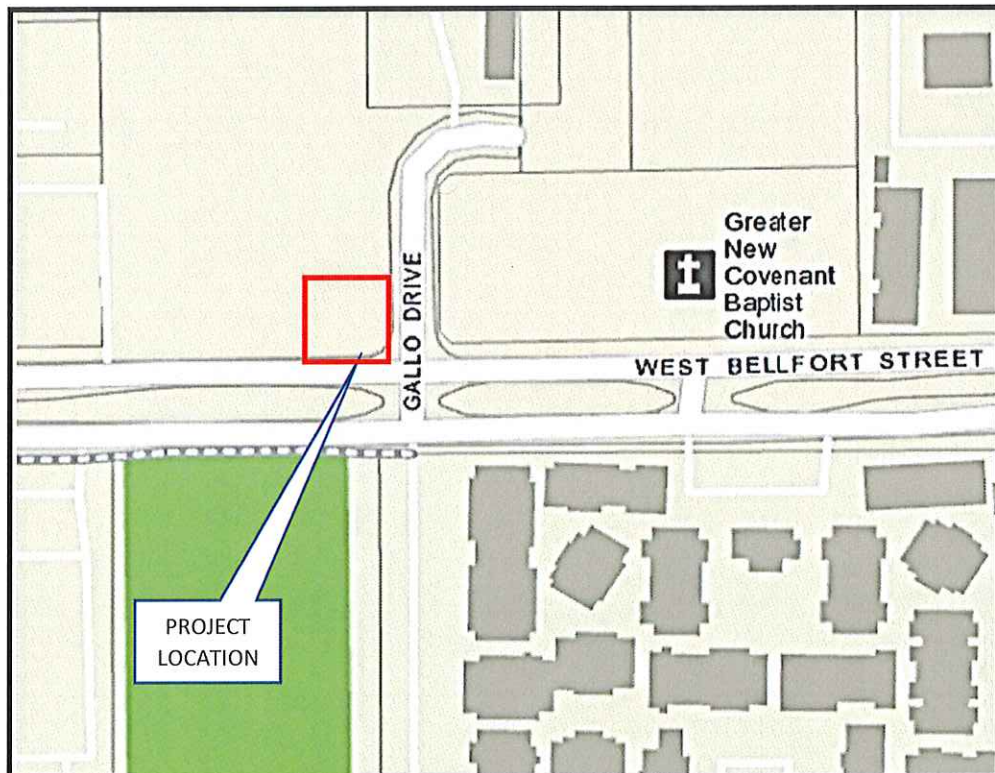
LOCATION MAP



Work Authorization #21
Council District - K
Key Map – 570D



LOCATION MAP





CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District A, District C, District D, District E, District F, District G, District H, District I, District K

Item Creation Date: 10/3/2018

HPW-20KT03 Accept Work / T Construction LLC

Agenda Item#:

Background:

SUBJECT: Accept work for FY2013 Local Drainage Project Construction Work Orders 1.

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final Contract Amount of \$1,499,013.16 or 1.00% under the Original Contract Amount, accept Work and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: This project was part of the Capital Improvement Plan (CIP) and is required to meet local storm water drainage system improvements and repairs citywide.

PREVIOUS HISTORY: The original contract was approved on April 24, 2013 by Ordinance 2013-350. This project consisted of local storm water drainage system improvements citywide. It also addressed certain large-scale storm water drainage system repairs. The project was awarded to T. Construction, LLC, with an Original Contract Amount of \$1,500,000.00. The contract duration for this project was 730 calendar days.

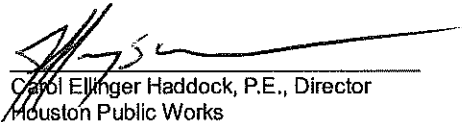
LOCATION: The project areas are in various locations in Council Districts A, C, D, E, F, G, H, I, K.

Work Order No.	Street on the North	Street on the South	Street on the East	Street on the West	Key Map	Council District
1	Feuhs Lane	Berry Road	Fulton Street	Bauman Road	453G	H
2	Buffum Street	Buffum Street	Jipsie Lane	Jipsie Lane	573F	D
3	N Crooked Creek Drive	N Crooked Creek Drive	Timercreek Drive	Timercreek Drive	536S	E
4	Oak Bend Drive	Bramblewood Drive	Pinesap Drive	N Dairy Ashford Road	488M	G
5	Thicket Green Lane	Thicket Green Lane	Dryad Drive	Dryad Drive	570H	K
6	Pecan Grove Street	Pecan Grove Street	Coolgreen	Coolgreen	456Y	I
7	Walker Street	Mckinney Street	Walker Sabine Ramp	Bagby Street	493L	I
8	Plainwood Drive	Plainwood Drive	Last Arrow Drive	Last Arrow Drive	488B	G
9	Avenue C	Harrisburg Blvd	Wayside Drive	Wayside Drive	494V	I
10	W Tidwell Road	Village Forest Ct	Antoine Drive	Village Forest Ct	451B	C
11	Malcolm Drive	Malcolm Drive	Turner Drive	Turner Drive	453C	H
12	Indian Bayou	Indian Trail	Houston Country Club	Indian Trail	491F	G
13	Waterelm Drive	Waterelm Drive	Barker Cypress Road	Fernspray Lane	447S, W	A
14	Mesa Drive	Mesa Drive	Liberty Road	Liberty Road	455U	I

15	Skyknoll Lane	Village Gate Drive	S Briar Knoll Drive	S Briar Knoll Drive	488Y	A
16	Hannon Drive	Hannon Drive	Lumber Jack Drive	Lumber Jack Drive	410R	A
17	Shannon Valley Drive	Shannon Valley Drive	Honeywood Trail	Honeywood Trail	488M	G
18	East 8 th Street	East 8 th Street	Columbia Street	Beverly Street	493A	C
19	Mayfield Road	Timberline Road	Scenic Ridge Drive	Scenic Ridge Drive	449X	A
20	Meyerwood Drive	Woodvalley Drive	Cliffwood Drive	Cliffwood Drive	531R, V	C
21	Gallo Drive	Gallo Drive	W Belfort Street	W Belfort Street	570D	K

CONTRACT COMPLETION AND COST: The Contractor, T. Construction, LLC, has completed the work under the subject Contract. The project was completed on time with an additional 1349 days approved by Change Order Nos. 5, 8 and 10. The final cost of the project, including overrun and underrun of estimated unit price is \$1,499,013.16, a decrease of \$986.84 or 1.00% under the original Contract Amount.

M/WSBE PARTICIPATION: The advertised M/WBE contract goal for this project was 16.00%. The Award M/WBE goal for this project was 16.00%. The Actual M/WBE goal for this project 23.74%. According to Office of Business Opportunity, contractor's Contract Compliance performance evaluation was rated satisfactory.


Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. M-000126-0079-4

Prior Council Action:

Ordinance No. 2013-350, dated 04-24-2013

Amount of Funding:

No additional funding required.

Original appropriation of \$1,740,000.00 from Street & Traffic Control and Storm Drainage (DDSRF) Fund (Fund No. 4042).

Contact Information:

Rod Pinheiro, P.E., PMP, CFM
Assistant Director, Transportation & Drainage Operations
Storm Water Maintenance Branch
Phone: (832) 395-2274

ATTACHMENTS:

Description	Type
Maps	Backup Material
Prior Council Action	Backup Material
Change Orders	Backup Material
OBO Docs	Backup Material
Affidavit of Ownership	Backup Material
Tax Report	Backup Material
Estimate and Certificate for Unit Price Work	Backup Material
Affidavit of Work Performed	Backup Material
Monthly Sub-Contractor payment	Backup Material
Certificate of Substantial Completion	Backup Material
Certificate of Final Completion	Backup Material
Final Surety	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 10/4/2018

HCD18-90 Aptim Master Program Management Services Amendment 1

Agenda Item#: 29.

Summary:

ORDINANCE amending Ordinance No. 2018-0007 (Passed on January 3, 2018) to decrease the maximum contract amount of an agreement between the City of Houston and **APTIM ENVIRONMENTAL & INFRASTRUCTURE, INC** for Master Program Management Services for Disaster Related Projects; approving and authorizing Amendment No. 1 to said agreement

TAGGED BY COUNCIL MEMBER LASTER

This was Item 9 on Agenda of October 31, 2018

Background:

The Housing and Community Development Department (HCDD) requests that City Council approve the attached Amendment No. 1 to the Agreement for Master Program Management Services which revises the maximum contract amount from \$25,000,000.00 to \$11,200,000.00.

Pursuant to Ordinance No. 2018-0007 approved January 3, 2018, the City entered into a three-year Agreement with two one year options for Master Program Management Services, Contract No. 4600014676, with Aptim Environmental & Infrastructure, Inc. Under the existing scope of work and task orders, Aptim provides support for the administration and implementation of housing program design and housing program management services for multiple programs. To better define the scope of work, the amendment proposes two changes:

1) The scope of work is now limited exclusively to those services for which the City receives funding from the following four sources:

- FEMA Short Term Housing Recovery;
- CDBG-Disaster Recovery 2017;
- CDBG-Single Family; and
- CDBG-Disaster Recovery 2015.

2) The cumulative value of all Task Orders issued under this Agreement must not exceed \$11,200,000.00. The City shall not be obligated to pay for any services that excess the total cumulative Task Order value of \$11,200,000.00.

As this is a federally funded program, no fiscal note is required on grant items as stated in Financial Policies.

All work is expected to be completed six years from the award of the contract to the City of Houston from the Texas General Land Office (GLO), HUD's direct recipient of Hurricane Harvey CDBG-DR funds.

This item was reviewed by the Housing and Community Affairs Committee on 10/16/2018.

Tom McCasland, Director

Prior Council Action:

1/3/2018

(O) 2018-0007

Amount of Funding:

\$0.00

Contact Information:

Roxanne Lawson

(832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/30/2018

ALL

Item Creation Date: 10/4/2018

HCD18-90 Aptim Master Program Management Services Amendment 1

Agenda Item#:

Summary:

ORDINANCE amending Ordinance No. 2018-0007 (passed on January 3, 2018) to decrease the maximum contract amount of an agreement between the City of Houston and **APTIM ENVIRONMENTAL & INFRASTRUCTURE, INC.** for master program management services for disaster related projects; approving and authorizing amendment no. 1 to said agreement; containing provisions relating to the subject; and declaring an emergency.

Background:

The Housing and Community Development Department (HCDD) requests that City Council approve the attached Amendment No. 1 to the Agreement for Master Program Management Services which revises the maximum contract amount from \$25,000,000.00 to \$11,200,000.00.

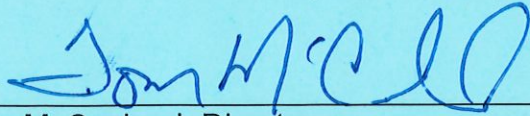
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- 1) The scope of work is now limited exclusively to those services for which the City receives funding from the following four sources:
 - FEMA Short Term Housing Recovery;
 - CDBG-Disaster Recovery 2017;
 - CDBG-Single Family; and
 - CDBG-Disaster Recovery 2015.
- 2) The cumulative value of all Task Orders issued under this Agreement must not exceed \$11,200,000.00. The City shall not be obligated to pay for any services that exceed the total cumulative Task Order value of \$11,200,000.00.

As this is a federally funded program, no fiscal note is required on grant items as stated in Financial Policies.

All work is expected to be completed six years from the award of the contract to the City of Houston from the Texas General Land Office (GLO), HUD's direct recipient of Hurricane Harvey CDBG-DR funds.

This item was reviewed by the Housing and Community Affairs Committee on 10/16/2018.

A handwritten signature in blue ink, appearing to read "Tom McCasland", is written over a horizontal line.

Tom McCasland, Director

Prior Council Action:

1/3/2018 (O) 2018-0007

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 9/10/2018

T26599 - Outreach, Intake and Case Management - ORDINANCE

Agenda Item#: 30.

Summary:

ORDINANCE appropriating \$5,000,000.00 out of Tax Increment Reinvestment Zone (TIRZ) Affordable Housing Fund and approving award of an Outreach, Intake and Case Management Services Agreement between the City of Houston and **ICF INCORPORATED, L.L.C.**, for Hurricane Harvey Disaster Recovery Services; establishing a maximum contract amount - 1 Year with two one-year options

TAGGED BY COUNCIL MEMBERS KUBOSH and LASTER

This was Item 15 on Agenda of October 31, 2018

Background:

Request for Proposal received May 29, 2018 for S67-T26599 - Approve an ordinance authorizing the appropriation of \$5,000,000.00 out of the Tax Increment Reinvestment Zone (TIRZ) Affordable Housing Fund (2409) and award a contract to ICF Incorporated, LLC. for a maximum contract amount not to exceed \$35,773,197.00 for Outreach, Intake and Case Management Services for housing programs for the Housing and Community Development Department (HCDD).

Specific Explanation

The Director of the Housing and Community Development Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing the appropriation of **\$5,000,000.00** out of the TIRZ Affordable Housing Fund (2409) and award a **one-year contract with two one-year options**, to **ICF Incorporated, LLC.** for a maximum contract amount not to exceed **\$35,773,197.00** for Outreach, Intake and Case Management Services for the Housing and Community Development Department. This sum includes \$33,800,445.00 for services including outreach and intake activities, case management and legal assistance; and \$1,972,752.00 for Other Direct Costs (ODCs) including leases, furniture, and equipment for each Housing Resource Center (HRC). The Director of the Housing and Community Development Department and/or the Chief Procurement Officer may terminate the contract at any time upon 30-days written notice to the Contractor.

HCDD also requests Council approval to use TIRZ Affordable Housing Funds as interim bridge funding for this contract until Hurricane Harvey Disaster Recovery CDBG-DR (DR17) funds arrive. DR17 funds are expected to start flowing in December 2018 or January 2019. However, in order to effectively and quickly implement programs to disperse this funding to the community, HCDD must put systems in place now. Until DR17 funding arrives, HCDD will need to use approximately

\$5,000,000.00 to execute this contract for outreach, intake and case management services. Access to these funds will be needed primarily for certification purposes only; HCDD anticipates actual cash outlay will be less and that all funding will be reimbursed by DR17 funds.

The scope of work for this contract requires the Contractor to, under direction from HCDD staff, provide comprehensive outreach, intake and case management services for housing programs developed for Hurricane Harvey recovery to maximize the number of eligible applicants to the programs and address any barriers to application. Contractor services include outreach and marketing, applicant surveys, intake services, case management during the intake process, and limited legal services for owners and renters residing within the City of Houston. ODCs include costs to establish and operate HRCs in different areas of the City to facilitate outreach and intake. The Contractor is required to procure a local non-profit firm(s) to subcontract at least 25% of the services.

The Request for Proposal (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. The solicitation document was posted on the Strategic Procurement Division's e-bidding website and, as a result proposals were received from: IEM/MPACT, ICF Incorporated, LLC., and HGI Catastrophe Services, LLC. The Evaluation Committee consisted of members from the Housing and Community Development Department and Houston Health Department.

The proposals were evaluated based on the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Price Proposal

ICF Incorporated, LLC. received the highest overall score and was deemed to be the best qualified consultant to perform the requirements as outlined in the RFP.

MWBE Subcontracting:

The RFP solicitation was advertised with 24% goal for MWBE participation, and ICF Incorporated, LLC. has exceeded this goal by proposing to award 57% of the contract to MWBE certified subcontractors as indicated below.

NAME	TYPE OF SERVICE	PERCENTAGE
Barry Barnes & Associates	Limited Legal Services	10%
Entre Strategic Partners	Government liaison	.50%
Employment & Training Centers	Temporary Staffing Services	21%
Lane Staffing	Temporary Staffing Services	21%
Outreach Strategists	Outreach and marketing	3.5%
TLC Engineering	Engineering Services	.50%
United Engineers	Engineering Services	.50%

Pay or Play Program:

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

Houston Hire First:

The proposed procurement may be funded by a federal grant; therefore, exempt from "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston Business and support job creation.

Fiscal Note:

Funding for this item is included in the FY 2019 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

The Housing and Community Affairs Committee reviewed this item on September 18, 2018.

Jerry Adams, Chief Procurement Officer
Finance, Strategic Procurement Division

Department Approval Authority

Estimate Spending Authority			
DEPARTMENT	FY 2019	OUTYEARS	TOTAL
Housing and Community Development Department	\$5,000,000.00	\$30,773,197.00	\$35,773,197.00

Amount of Funding:

\$ 5,000,000.00 – TIRZ Affordable Housing Fund (2409)

\$30,773,197.00 - Out-years Funding source TBD

\$35,773,197.00 - Total

Contact Information:

NAME:	DEPT.	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Mayra Bontemps, Assistant Director	HCDD	(832) 394-6200
Tom McCasland, Director	HCDD	(281) 233-1613

ATTACHMENTS:**Description**

Coversheet signed by CPO for T26599

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/23/2018

ALL

Item Creation Date: 9/10/2018

T26599 - Outreach, Intake and Case Management - ORDINANCE

Agenda Item#: 68.

Summary:

Background:

Request for Proposal received May 29, 2018 for S67-T26599 - Approve an ordinance authorizing the appropriation of \$5,000,000.00 out of the Tax Increment Reinvestment Zone (TIRZ) Affordable Housing Fund (2409) and award a contract to ICF Incorporated, LLC. for a maximum contract amount not to exceed \$35,773,197.00 for Outreach, Intake and Case Management Services for housing programs for the Housing and Community Development Department (HCDD).

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The scope of work for this contract requires the Contractor to, under direction from HCDD staff, provide comprehensive outreach, intake and case management services for housing programs developed for Hurricane Harvey recovery to maximize the number of eligible applicants to the programs and address any barriers to application. Contractor services include outreach and marketing, applicant surveys, intake services, case management during the intake process, and limited legal services for owners and renters residing within the City of Houston. ODCs include costs to establish and operate HRCs in different areas of the City to facilitate outreach and intake. The Contractor is required to procure a local non-profit firm(s) to subcontract at least 25% of the services.

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 Jerry Adams, Chief Procurement Officer
 Finance, Strategic Procurement Division

 Department Approval Authority

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Housing and Community Development Department	\$5,000,000.00	\$30,773,197.00	\$35,773,197.00

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Mayra Bontemps, Assistant Director	HCDD	(832) 394-6200
Tom McCasland, Director	HCDD	(281) 233-1613

ATTACHMENTS:**Description**

Form A - Fair Campaign

Form B

Certification of Funds

Pay or Play

Type

Backup Material

Backup Material

Financial Information

Backup Material