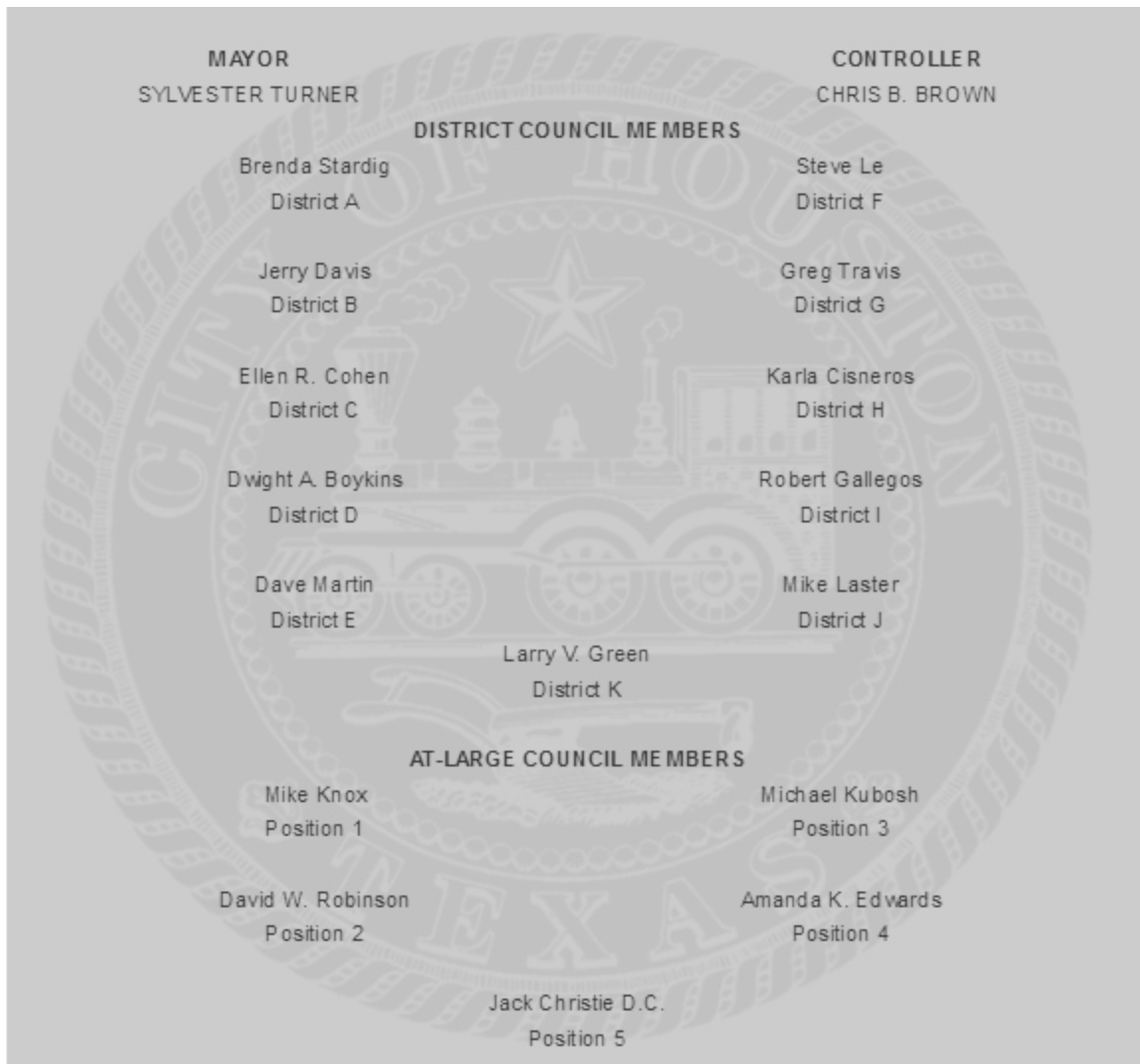


AGENDA

CITY OF HOUSTON ■ CITY COUNCIL Council Meeting of January 30 and 31, 2018



Marta Crinejo Director - City Council Agenda

Anna Russell City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, January 30, 2018 - 1:30 PM
City Hall Chamber

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Christie

ROLL CALL AND ADOPT MINUTES OF PREVIOUS MINUTES

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP013018

RECESS

RECONVENE

WEDNESDAY - January 31, 2018 - 9:00 A. M.

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

9:00 A.M. - **REPORT FROM CITY CONTROLLER AND THE CITY ADMINISTRATION REGARDING THE CURRENT FINANCIAL STATUS OF THE CITY** including but not limited to, a revenue, expenditure and encumbrance report for the General Fund, all special revenue funds and all enterprise funds, and a report on the status of bond funds and a Quarterly Investment Report by the City Controller

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 1 through 27

MISCELLANEOUS - NUMBERS 1 and 2

1. REQUEST from Mayor for confirmation of the appointment of **PHILIP HILDER** to Position Three to the **HOUSTON FORENSIC SCIENCE CENTER BOARD OF DIRECTORS**, for a three year staggered term
2. RECOMMENDATION from Director Houston Public Works for approval of the 2018 Operations and Maintenance Budget for the **LAKE HOUSTON FACILITY PROJECT** operated by the Coastal Water Authority -

\$2,749,900.00 - Enterprise Fund

PURCHASING AND TABULATION OF BIDS - NUMBERS 3 through 6

3. **NORTEX MODULAR LEASING AND CONSTRUCTION COMPANY dba BOXX MODULAR** for a Lease Purchase of a Modular Office Building through the Texas Local Government Purchasing Cooperative (BuyBoard) for the Houston Police Department's K-9 Unit Based at George Bush Intercontinental Airport - \$251,012.00 - Enterprise Fund
4. **CLEAR GLASS MOBILE SERVICE, INC** for Automotive Replacement Glass for Fleet Management Department - 3 Years with two one-year options - \$750,000.00 - Fleet Management Fund
5. APPROVE payment to **S&R OPERATIONS, INC dba SERVPRO** in an amount of \$99,081.92 to address Emergency Disaster Recovery activities for Water Restoration Services for the Houston Parks & Recreation Department - Maintenance Renewal Replacement Fund
6. Omitted

ORDINANCES - NUMBERS 7 through 27

7. ORDINANCE temporarily suspending certain requirements of **CODE OF ORDINANCES, HOUSTON, TEXAS**, to facilitate the placement of Manufactured Homes and Recreational Vehicles for victims of flooding related to Hurricane Harvey
8. ORDINANCE authorizing adjustments to Water and Wastewater Utility Customer Accounts that incurred an unusually high utility bill as a result of flooding caused by Hurricane Harvey
9. ORDINANCE adopting the City of Houston Home Repair Program Guidelines for 2015 Disasters
10. ORDINANCE approving and authorizing contract between the City of Houston and **HOUSTON HOUSING AUTHORITY** to provide up to \$230,000 in Homeless Housing and Services Program Funds for the Operation of the Rapid Rehousing Financial Assistance Intermediary Program
11. ORDINANCE allocating \$283,883.00 from the Tax Increment Reinvestment Zone ("TIRZ") Affordable Housing Fund (Fund 2409) previously appropriated under Ordinance No. 2017-759; approving and authorizing second amendment to contract between the City of Houston and **SEARCH HOMELESS SERVICES** to provide up to \$802,370.00, including \$283,883.00 in TIRZ Funds and \$518,487.00 in Homeless Housing Services Program Funds, for the continuing administration and operation of a Resource Center and Mobile Outreach Program
12. ORDINANCE approving and authorizing second amendment to contract between the City of Houston and **HEALTHCARE for the HOMELESS-HOUSTON** to provide up to an additional \$150,000.00 in Community Development Block Grant Funds for the continuing administration and

operation of the Project Access Transportation Services Program for homeless individuals and families seeking health care and other supportive services

13. ORDINANCE approving and authorizing second amendment to contract between the City of Houston and **EDUCATIONAL PROGRAMS INSPIRING COMMUNITIES, INC**, to provide up to an additional \$200,000.00 in Community Development Block Grant Funds for the continuing administration and operation of the H.E.A.R.T. Program, a Job Training Program for developmentally disabled low and moderate income adults
14. ORDINANCE approving and authorizing first amendment to grant agreements, Restrictive Covenants and Memorandum of Agreement between the City of Houston and **PRO-VISION, INC** to change the site of a multi-purpose gymnasium, whose construction is partly funded by a grant of Community Development Block Grant Funds, from newly acquired land to Pro-Vision's existing Charter School Campus at 4590 Wilmington, in Houston, Texas, to increase the permitted amount of third party debt and to provide greater flexibility in the use of the facility - **DISTRICT D - BOYKINS**
15. ORDINANCE appropriating \$500,000.00 out of Police Consolidated Construction Fund for the Citywide Elevators and Escalators Maintenance and Repair Services Contract between the City of Houston and **KONE, INC** to replace and recondition elevators at the Houston Police Department Headquarters (as approved by Ordinance No. 2016-0591 and Motion No. 2016-0376)
16. ORDINANCE approving and authorizing contract between the City of Houston and **PURE BUSINESS SOLUTIONS, LLC** for Enterprise Electronic Signature Software and Professional Services for the Houston Information Technology Services Department; providing a maximum contract amount - \$1,392,789.00 - Enterprise and Other Funds
17. ORDINANCE approving and authorizing first amendment to contract between the City and **THE HOUSTON ARTS ALLIANCE, THE HOUSTON MUSEUM DISTRICT ASSOCIATION, MILLER THEATRE ADVISORY BOARD, INC**, and **THEATER DISTRICT IMPROVEMENT, INC**, for the support, advancement and promotion of the arts; approving Calendar Year 2018 submittals by above organizations in accordance with the above-mentioned contract
18. ORDINANCE establishing the north and south sides of the **2000 block of Addison Road**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - COHEN**
19. ORDINANCE establishing the east side of the **1500 block of Elliott Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT I - GALLEGOS**
20. ORDINANCE establishing the north and south sides of the **2200 block of Goldsmith Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston,

21. ~~ORDINANCE establishing the north side of 2100 block and the south side of the 2000-2100 blocks of McClendon Street~~, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - COHEN**
22. ORDINANCE establishing the east side, between Cavalcade and Mathis Streets, and the west side, between Idylwild and Mathis Streets, of the **1200-1300 blocks of Northwood Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CISNEROS**
23. ORDINANCE establishing the north and south sides of the **2200 block of Southgate Boulevard**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - COHEN**
24. ORDINANCE establishing the north and south sides of the **2100 block of Swift Boulevard**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - COHEN**
25. ORDINANCE establishing the east and west sides of the **400 block of Tabor Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CISNEROS**
26. ORDINANCE amending Ordinance No. 2017-507 regarding the acquisition of fee simple or easement interest to nine parcels of land situated in the John Austin Survey, Abstract No. 1, in Harris County, Texas, to include the acquisition of the redesigned Parcel AY16-066 for the Houston Heights, John Brashear, and Memorial Heights Paving and Drainage Project by gift, dedication, purchase and eminent domain - **DISTRICT C - COHEN**
27. ORDINANCE approving and authorizing first amendment to the grant agreement between the City of Houston and the **FEDERAL HIGHWAY ADMINISTRATION** for the Houston Intelligent Transportation System (HITS) Project (as approved by Ordinance No. 2016-0534)

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

NON CONSENT AGENDA - NUMBERS 28 and 29

NON-CONSENT - MISCELLANEOUS

28. RECEIVE nominations for Position Two on the **PORT OF HOUSTON AUTHORITY OF HARRIS COUNTY**, for a two-year term ending on February 1 of each even numbered year
29. MOTION to set a date not less than seven (7) days from January 31, 2018, to receive nominations for Positions One and Two and Two Alternate At-Large Positions on the **HOUSTON-GALVESTON AREA COUNCIL BOARD OF DIRECTORS**, for a one-year term to expire December 31, 2018.

MATTERS HELD - NUMBERS 30 and 31

30. ORDINANCE to de-appropriate \$10,000,000 from the HAS Airports Improvement Fund and appropriate \$10,000,000 from the HAS Airports Renewal and Replacement Fund, for the Special Facilities Lease Agreement with **UNITED AIRLINES, INC**, for their Technical Operations Center to expand its Aircraft Maintenance Hangar Complex at George Bush Intercontinental Airport/Houston - **DISTRICT B - DAVIS**
TAGGED BY COUNCIL MEMBER GREEN
This was item 14 on Agenda of January 24, 2018
31. RECEIVE nominations for Positions 4, 5, 6, and 7 on the **HOUSTON ETHICS COMMISSION**, for two year staggered terms
DELAYED BY MOTION #2018-48, 1/24/2018
This was Item 25 on Agenda of January 24, 2018

MATTERS TO BE PRESENTED BY COUNCIL MEMBERS - Council Member Edwards first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT THE SAME CITY COUNCIL MEETING.

CITY COUNCIL CHAMBER - CITY HALL 2nd FLOOR – TUESDAY
January 30, 2018 – 2:00 PM

NON-AGENDA

3 MIN	3 MIN	3 MIN
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MR. DONALD THOMAS – No Address – 281-543-7649 – Shepherd Park Terrace Subdivision impacted by poor drainage systems

MR. WILLIAM BEAL – No Address – No Phone – Will appear to express personal opinion

MR. DANNY CROWLEY – 10811 Rio Rancho Ct. – 77064 – 281-435-1325 – Contract cancelled in relationship to reporting a crime

MS. YUNHEE LEE – 804 Oleander St. – Lake Jackson, TX – 77566 – 979-665-1575 – Human Norovirus disinfectant hand sanitizer donation to Houston

PREVIOUS

1 MIN	1 MIN	1 MIN
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MS. DEBORAH WILKERSON – No Address – 713-499-9671 – Stalking, harassment and intimidation



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

Item Creation Date: 1/11/2018

MYR ~ 2018 Houston Forensic Science Center, Inc. Appt.
ltr. 1-11-18

Agenda Item#: 1.

Summary:

REQUEST from Mayor for confirmation of the appointment of **PHILIP HILDER** to Position Three to the **HOUSTON FORENSIC SCIENCE CENTER BOARD OF DIRECTORS**, for a three year staggered term

Background:

December 27, 2017

The Honorable City Council
Houston, Texas

Dear Council Members:

As you know, Houston Forensic Science Center, Inc., which does business as the Houston Forensic Science Center (HFSC), is a local government corporation created by Resolution No. 2012-17 "to operate an independent center providing the City with accurate and timely analysis of forensic evidence and related services." Subject to Council confirmation, I am appointing the following individual to HFSC's Board of Directors:

Philip Hilder, appointment to Position Three.

The appointment will be effective on the date of Council's confirmation. Under HFSC's Certificate of Formation, the appointment will be three year staggered terms.

The résumé of the appointee is attached for your review. Detailed information regarding HFSC is available at www.houstonforensicscience.org.

Sincerely,

A handwritten signature in blue ink, which appears to read "Sylvester Turner".

Sylvester Turner
Mayor

ST:DB:jsk

Attachment

cc: Renee Byas, General Counsel for Houston Forensic Science Center, Inc.

ATTACHMENTS:

Description	Type
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date:

20HW03 2018 O&M Budget - Coastal Water Authority
(CWA) – Lake Houston Facilities

Agenda Item#: 2.

Summary:

RECOMMENDATION from Director Houston Public Works for approval of the 2018 Operations and Maintenance Budget for the **LAKE HOUSTON FACILITY PROJECT** operated by the Coastal Water Authority - \$2,749,900.00 - Enterprise Fund

Background:

NOTICE/JUSTIFICATION:

The Coastal Water Authority ("CWA") operates the raw surface water transportation system for the City of Houston and provides conveyance for many governmental and industrial users. CWA plays an essential role in the City's program of increased surface water use.

On November 20, 1995, the City and CWA entered into a Contract for the Operation and Maintenance of the Lake Houston Pump Station, West Canal and Related Facilities (the "Contract"), approved by City Council on October 25th, 1995 by Ordinance No. 95-1141, pursuant to which CWA agreed to operate and maintain the Lake Houston canal and pump station (the "Lake Houston Facilities") and to perform grounds maintenance along and below the dam. On December 5th, 2003, the City and CWA entered into a First Amendment to the Contract (the "First Amendment"), approved by City Council on November 25th, 2003 by Ordinance No. 2003-1137, to add the Lake Houston Dam to the list of Lake Houston Facilities to be operated and maintained by CWA. The City owns the Lake Houston Facilities and has control over all facility decisions.

Article II, Section H of the Contract requires CWA to prepare and submit to the City an annual operating budget setting forth in detail proposed expenditures during the ensuing fiscal year for operation, maintenance, administration, and repair costs associated with the facilities. CWA presented the City with the proposed 2018 operations and maintenance budget for the Lake Houston Facilities in the amount of \$2,749,900.00. This budget reflects a funding decrease of \$11,788.00 as compared to the 2017 budget, that was approved by City Council on February 8, 2017, Motion Number 2017-0082. The Department of Public Works and Engineering met with CWA officials to review the submitted budget and concluded that the budget presented by CWA is reasonable given the work proposed.

The funds are allocated in the PWE budget according to CWA's annual budget submittal during the month of October. CWA's Fiscal Year 2018 starts on January 1, 2018 and ends on December 31, 2018. Six months of CWA's budget are allocated to the COH's FY18 Budget (January 2018 to June 2018) and the remaining six months are allocated to the COH's FY19 Budget (July 2018-

December 2018). Payments made to CWA are based upon documented actual monthly O&M expenditures.

It is recommended that City Council approve the 2018 CWA operations and maintenance budget for the Lake Houston Facilities in the amount of \$2,749,900.00.

FISCAL NOTE:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2017-1078.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

Prior Council Action:

Motion No. 2017-0082, February 8, 2017

Motion No.2003-1137, November 25, 2003

Amount of Funding:

\$2,749,900.00 From Fund No. 8300 – Water and Sewer System Operating Fund

\$1,374,950.00 Allocation for FY18 (January 2018– June 2018)

\$1,374,950.00 Allocation for FY19 (July 2018 – December 2018)

Contact Information:

Yvonne Forrest, Deputy Director
Houston Water

Phone: 832-395-2847

ATTACHMENTS:

Description	Type
Cover sheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date:

20HW03 2018 O&M Budget - Coastal Water Authority (CWA) – Lake Houston Facilities

Agenda Item#: 2.

Summary:

RECOMMENDATION from Director of Houston Public Works for approval of the 2018 Operations and Maintenance Budget for the **LAKE HOUSTON FACILITY PROJECT** operated by the Coastal Water Authority - \$2,749,900.00 - Enterprise Fund

Background:

NOTICE/JUSTIFICATION:

The Coastal Water Authority ("CWA") operates the raw surface water transportation system for the City of Houston and provides conveyance for many governmental and industrial users. CWA plays an essential role in the City's program of increased surface water use.

On November 20, 1995, the City and CWA entered into a Contract for the Operation and Maintenance of the Lake Houston Pump Station, West Canal and Related Facilities (the "Contract"), approved by City Council on October 25th, 1995 by Ordinance No. 95-1141, pursuant to which CWA agreed to operate and maintain the Lake Houston canal and pump station (the "Lake Houston Facilities") and to perform grounds maintenance along and below the dam. On December 5th, 2003, the City and CWA entered into a First Amendment to the Contract (the "First Amendment"), approved by City Council on November 25th, 2003 by Ordinance No. 2003-1137, to add the Lake Houston Dam to the list of Lake Houston Facilities to be operated and maintained by CWA. The City owns the Lake Houston Facilities and has control over all facility decisions. Article II, Section H of the Contract requires CWA to prepare and submit to the City an annual operating budget setting forth in detail proposed expenditures during the ensuing fiscal year for operation, maintenance, administration, and repair costs associated with the facilities. CWA presented the City with the proposed 2018 operations and maintenance budget for the Lake Houston Facilities in the amount of \$2,749,900.00. This budget reflects a funding decrease of \$11,788.00 as compared to the 2017 budget, that was approved by City Council on February 8, 2017, Motion Number 2017-0082. The Department of Public Works and Engineering met with CWA officials to review the submitted budget and concluded that the budget presented by CWA is reasonable given the work proposed.

The funds are allocated in the PWE budget according to CWA's annual budget submittal during the month of October. CWA's Fiscal Year 2018 starts on January 1, 2018 and ends on December 31, 2018. Six months of CWA's budget are allocated to the COH's FY18 Budget (January 2018 to June 2018) and the remaining six months are allocated to the COH's FY19 Budget (July 2018-December 2018). Payments made to CWA are based upon documented actual monthly O&M expenditures.

It is recommended that City Council approve the 2018 CWA operations and maintenance budget for the Lake Houston Facilities in the amount of \$2,749,900.00.

FISCAL NOTE:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy

Ord. 2017-1078.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

Prior Council Action:

Motion No. 2017-0082, February 8, 2017

Motion No. 2003-1137, November 25, 2003

Amount of Funding:

\$2,749,900.00 From Fund No. 8300 – Water and Sewer System Operating Fund

\$1,374,950.00 Allocation for FY18 (January 2018– June 2018)

\$1,374,950.00 Allocation for FY19 (July 2018 – December 2018)

Contact Information:

Yvonne Forrest, Deputy Director

Houston Water

Phone: 832-395-2847

ATTACHMENTS:**Description**

Prior Year Council Motion

Form 3

Prior Year RCA

FY18 Budget Analysis

FY18 Annual Budget

Contract

SAP Document

Finance Funding Document

Budget Annual Permits, Renewal, Membership Fees

Cover Sheet

Type

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Contract/Exhibit

Backup Material

Financial Information

Backup Material

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date: 10/3/2017

N26382 – Modular Office Building - MOTION

Agenda Item#: 3.

Summary:

NORTEX MODULAR LEASING AND CONSTRUCTION COMPANY dba BOXX MODULAR for a Lease Purchase of a Modular Office Building through the Texas Local Government Purchasing Cooperative (BuyBoard) for the Houston Police Department's K-9 Unit Based at George Bush Intercontinental Airport - \$251,012.00 - Enterprise Fund

Background:

S63-N26382 – Lease to Purchase from Nortex Modular Leasing and Construction Company dba BOXX Modular in an amount not to exceed \$251,012.00 for a Modular Office Building through the Texas Local Government Purchasing Cooperative (BuyBoard) for the Houston Police Department's K-9 Unit Based at George Bush Intercontinental Airport.

SPECIFIC EXPLANATION:

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve the lease to purchase of a modular office building through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Government Purchasing Cooperative (BuyBoard) in an amount not to exceed **\$251,012.00** for the Houston Police Department's (HPD) K-9 Unit based at the George Bush Intercontinental Airport (IAH) and that authorization be given to issue a purchase order to the BuyBoard contractor, **Nortex Modular Leasing and Construction Company dba BOXX Modular**.

This purchase consists of a modular office building and associated equipment for HPD's K-9 Unit at IAH, located at 2452 Rankin Road, Houston, TX 77032. The modular office building will replace the existing facility which is over 37 years old, is structurally deficient, and poses a potential safety hazard. The modular building will allow HPD's K-9 Unit and assigned personnel to work efficiently and continue to provide any functions associated with the K-9 Units activities at IAH. The modular office building shall be delivered to IAH and shall be installed by BOXX Modular personnel. The modular building will come with a one-year warranty and the life expectancy is 20-30 years.

Hire Houston First:

The proposed procurement requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case this procurement is exempt from the City's Hire Houston First Ordinance. Bids were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

M/WBE Subcontracting:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is included in the FY 2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
Houston Airport System	\$142,980.00	\$108,032.00	\$251,012.00

Amount of Funding:

\$251,012.00 – HAS – AIF Capital Outlay (8012)

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Martin King, Division Manager	FIN/SPD	(832) 393-8705
Yesenia Chuca, Sr. Procurement Specialist	FIN/SPD	(832) 393-8729
Todd Curry, Chief Municipal Affairs Officer	HAS	(281) 233-1896

ATTACHMENTS:

Description

Coversheet (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date: 10/3/2017

N26382 – Modular Office Building - MOTION

Agenda Item#: 4.

Summary:

NORTEX MODULAR LEASING AND CONSTRUCTION COMPANY dba BOXX MODULAR for Modular Office Building through the Texas Local Government Purchasing Cooperative (BuyBoard) for the Houston Police Department's K-9 Unit Based at George Bush Intercontinental Airport - \$251,012.00 - Enterprise Fund

Background:

S63-N26382 – Lease to Purchase from Nortex Modular Leasing and Construction Company dba **BOXX Modular** in an amount not to exceed \$251,012.00 for a Modular Office Building through the Texas Local Government Purchasing Cooperative (BuyBoard) for the Houston Police Department's K-9 Unit Based at George Bush Intercontinental Airport.

SPECIFIC EXPLANATION:

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve the lease to purchase of a modular office building through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Government Purchasing Cooperative (BuyBoard) in an amount not to exceed **\$251,012.00** for the Houston Police Department's (HPD) K-9 Unit based at the George Bush Intercontinental Airport (IAH) and that authorization be given to issue a purchase order to the BuyBoard contractor, **Nortex Modular Leasing and Construction Company dba BOXX Modular**.

This purchase consists of a modular office building and associated equipment for HPD's K-9 Unit at IAH, located at 2452 Rankin Road, Houston, TX 77032. The modular office building will replace the existing facility which is over 37 years old, is structurally deficient, and poses a potential safety hazard. The modular building will allow HPD's K-9 Unit and assigned personnel to work efficiently and continue to provide any functions associated with the K-9 Units activities at IAH. The modular office building shall be delivered to IAH and shall be installed by BOXX Modular personnel. The modular building will come with a one-year warranty and the life expectancy is 20-30 years.

Hire Houston First:

The proposed procurement requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case this procurement is exempt from the City's Hire Houston First Ordinance. Bids were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

M/WBE Subcontracting:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

Fiscal Note:

Funding for this item is included in the FY 2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.


Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
Houston Airport System	\$142,980.00	\$108,032.00	\$251,012.00

Amount of Funding:

\$251,012.00 – HAS – AIF Capital Outlay (8012)

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Martin King, Division Manager	FIN/SPD	(832) 393-8705
Yesenia Chuca, Sr. Procurement Specialist	FIN/SPD	(832) 393-8729
Todd Curry, Chief Municipal Affairs Officer	HAS	(281) 233-1896

ATTACHMENTS:

Description	Type
<u>Cover sheet</u>	Signed Cover sheet
<u>OBO Waiver</u>	Backup Material
<u>Form A - Fair Campaign Ordinance</u>	Backup Material
<u>Form B - Fair Campaign Ordinance</u>	Backup Material
<u>Delinquent Tax Report</u>	Backup Material
<u>Affidavit of Ownership</u>	Backup Material
<u>BOXX BuyBoard Proposal Letter - HAS</u>	Backup Material
<u>Certificate of Funds</u>	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date: 12/6/2017

S25933 - Automotive Replacement Glass - MOTION

Agenda Item#: 4.

Summary:

CLEAR GLASS MOBILE SERVICE, INC for Automotive Replacement Glass for Fleet Management Department - 3 Years with two one-year options - \$750,000.00 - Fleet Management Fund

Background:

Formal Bids Received November 2, 2017 for S40-S25933 - Approve an award to Clear Glass Mobile Service, Inc. in an amount not to exceed \$750,000.00 for automotive replacement glass for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an award to **Clear Glass Mobile Service, Inc.** on its low overall bid in an amount not to exceed **\$750,000.00** for automotive replacement glass for the Fleet Management Department (FMD). It is further requested that authorization be given to make purchases, as needed, for a **thirty-six month term with two (2) one-year options**. This award consists of price lists for automotive glass replacement items; which includes, but is not limited to, foreign flat laminated, domestic curved, flat tempered and curved windshields; and windshield replacement parts. This award also includes a **\$336,825.00** labor component for items that cannot be repaired by City fleet maintenance personnel.

This is a price list and line item award. Relative to the price list, the best discount which determines the low bid for a price list is the best bid received for quantities of high-use items selected as sample pricing items based on the current needs of the department. The bid total for sample pricing items does not represent the total amount estimated to be purchased; rather, this recommendation is for the total estimated expenditures projected over the awarded term based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Four prospective bidders downloaded the solicitation document from SPD's e-bidding website, and two bids were received as outlined below.

Clear Glass Mobile Service, Inc.: Award on its low overall bid for Groups 1 - 8 in an amount not to exceed \$750,000.00.

Company

Sample Pricing & Line Item Total

1 Clear Glass Mobile Service, Inc. \$5,050.00

1. **Clear Glass Mobile Service, Inc.** **\$5,850.49**
2. Apple Glass Company, LTD \$8,572.63

This item will replace Emergency Purchase Order Item No. 16, approved by Council Motion No. 2016-0348, passed July 13, 2016.

MWBE Subcontracting: This bid was issued with an 11% goal for MWBE participation.

Clear Glass Mobile Service, Inc. has designated the below-named company as its certified MWBE subcontractor.

<u>Company</u>	<u>Type of Work</u>	<u>Dollar Amount</u>
Elite Window Films	Provide Window Tint	\$82,500.00

The Office of Business Opportunity will monitor this award.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Clear Glass Mobile Service, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:

"Funding of this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078."

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority Signature

Department	<u>Estimated Spending Authority</u>		Total
	FY18	Out Years	
Fleet Management	\$150,000.00	\$600,000.00	\$750,000.00

Amount of Funding:

\$750,000.00 - Fleet Management Fund (1005)

Contact Information:

Desiree Heath	SPD	(832) 393-8742
Jeff Meekins	SPD	(832) 393-8743
Marchelle Cain	FMD	(832) 393-6910

ATTACHMENTS:

Description	Type
Cover sheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 12/6/2017

S25933 - Automotive Replacement Glass

Agenda Item#:

Background:

Formal Bids Received November 2, 2017 for S40-S25933 - Approve an award to Clear Glass Mobile Service, Inc. in an amount not to exceed \$750,000.00 for automotive replacement glass for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an award to Clear Glass Mobile Service, Inc. on its low overall bid in an amount not to exceed \$750,000.00 for automotive replacement glass for the Fleet Management Department (FMD). It is further requested that authorization be given to make purchases, as needed, for a thirty-six month term with two (2) one-year options. This award consists of price lists for automotive glass replacement items; which includes, but is not limited to, foreign flat laminated, domestic curved, flat tempered and curved windshields; and windshield replacement parts. This award also includes a \$336,825.00 labor component for items that cannot be repaired by City fleet maintenance personnel.

This is a price list and line item award. Relative to the price list, the best discount which determines the low bid for a price list is the best bid received for quantities of high-use items selected as sample pricing items based on the current needs of the department. The bid total for sample pricing items does not represent the total amount estimated to be purchased; rather, this recommendation is for the total estimated expenditures projected over the awarded term based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Four prospective bidders downloaded the solicitation document from SPD's e-bidding website, and two bids were received as outlined below.

Clear Glass Mobile Service, Inc.: Award on its low overall bid for Groups 1 - 8 in an amount not to exceed \$750,000.00.

	<u>Company</u>	<u>Sample Pricing & Line Item Total</u>
1.	Clear Glass Mobile Service, Inc.	\$5,850.49
2.	Apple Glass Company, LTD	\$8,572.63

This item will replace Emergency Purchase Order Item No. 16, approved by Council Motion No. 2016-0348, passed July 13, 2016.

MWBE Subcontracting: This bid was issued with an 11% goal for MWBE participation.

Clear Glass Mobile Service, Inc. has designated the below-named company as its certified MWBE subcontractor.

<u>Company</u>	<u>Type of Work</u>	<u>Dollar Amount</u>
Elite Window Films	Provide Window Tint	\$82,500.00

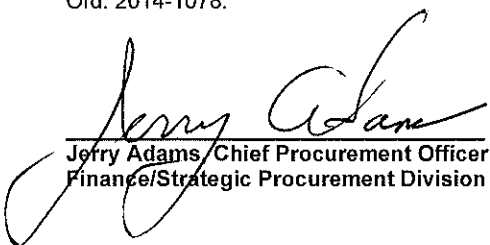
The Office of Business Opportunity will monitor this award.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Clear Glass Mobile Service, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:

"Funding of this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078."


 Jerry Adams, Chief Procurement Officer
 Finance/Strategic Procurement Division

 Department Approval Authority Signature

Estimated Spending Authority

Department	FY18	Out Years	Total
Fleet Management	\$150,000.00	\$600,000.00	\$750,000.00

Amount of Funding:

\$750,000.00 - Fleet Management Fund (1005)

Contact Information:

Desiree Heath SPD (832) 393-8742
Jeff Meekins SPD (832) 393-8743
Marchelle Cain FMD (832) 393-6910

ATTACHMENTS:**Description**

FAIR CAMPAIGN

FORM B

BID TAB

DELINQUENT TAX

BUDGET FORM A

CM2016-0348

Type

Backup Material

Backup Material

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Backup Material

Financial Information

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date:

DR4332 PRD 001- S&R Operations, Inc. DBA SERVPRO -
MOTION

Agenda Item#: 5.

Summary:

APPROVE payment to **S&R OPERATIONS, INC dba SERVPRO** in an amount of \$99,081.92 to address Emergency Disaster Recovery activities for Water Restoration Services for the Houston Parks & Recreation Department - Maintenance Renewal Replacement Fund

Background:

SPD-CJ-08312017-001 - Approve payment to S&R Operations, Inc. DBA SERVPRO to address emergency disaster recovery activities because of the Hurricane Harvey for water restoration services in an amount of \$99,081.92 for the Houston Parks and Recreational Department.

Specific Explanation

The Director of Houston Parks and Recreation Department and the Chief Procurement Officer recommend that City Council approve payment to **S&R Operations, Inc. DBA SERVPRO** for water restoration services in an amount not to exceed **\$99,081.92** to address emergency disaster recovery efforts due to Hurricane Harvey.

S&R Operations, Inc. DBA SERVPRO provided water restoration services, removal of interior walls and flooring and set-up of drying equipment i.e. fans/humidifiers. The work was completed at various locations including Lee LeClear Tennis Center, Herman Brown Maintenance Barn, Cullen Maintenance Barn, Lake Houston Wilderness Steward House, Dining Hall, Intern Cabin, and Peach Creek Restrooms.

The EPO covers provisions for water restoration services with the intended purpose of avoiding mold and mildew buildup, preventing a potential health and safety hazard. Services included removing interior walls and flooring and setting up drying equipment at various facilities affected during the Hurricane Harvey event. S&R Operations, Inc. DBA SERVPRO was selected for best quality of service as the firm could provide immediate mobilization of licensed and qualified professionals to coordinate with City personnel to restore City facilities as soon as possible. S&R Operations, Inc. DBA SERVPRO completed work on October 18, 2017.

This recommendation was made pursuant to Chapter 252, Section 252.022 (a) (2) "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" of the Texas Local Government Code for exempted procurements.

M/WBE Participation:

OBO approves the waiver of an M/WBE goal on this procurement because, as per Chapter 15 of the Code of Ordinance, a waiver is appropriate when a public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy.

Hire Houston First:

The proposed procurement may be funded by a federal grant; therefore, exempt from "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston Business and support job creation.

Disaster Recovery Note:

This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Amount of Funding:

\$99,081.92

Maintenance Renewal Replacement Fund (2105)

Contact Information:

Wayne Wilson **Phone:** 832-395-7203

Martin King **Phone:** 832-393-8705

ATTACHMENTS:

Description

Coversheet signed by CPO

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

DR4332 PRD 001- S&R Operations, Inc. DBA SERVPRO -MOTION

Agenda Item#:

Summary:

Background:

SPD-CJ-08312017-001 - Approve payment to S&R operations, Inc. DBA SERVPRO to address emergency disaster recovery activities because of the Hurricane Harvey for water restoration services in an amount of \$99,081.92 for the Houston Parks and Recreational Department.

Specific Explanation

The Director of Houston Parks and Recreation Department and the Chief Procurement Officer recommend that City Council approve payment to S&R Operations, Inc. DBA SERVPRO for water restoration services in an amount not to exceed \$99,081.92 to address emergency disaster recovery efforts due to Hurricane Harvey.

S&R Operations, Inc. DBA SERVPRO provided water restoration services, removal of interior walls and flooring and set-up of drying equipment i.e. fans/humidifiers. The work was completed at various locations including Lee LeClear Tennis Center, Herman Brown Maintenance Barn, Cullen Maintenance Barn, Lake Houston Wilderness Steward House, Dining Hall, Intern Cabin, and Peach Creek Restrooms.

The EPO covers provisions for water restoration services with the intended purpose of avoiding mold and mildew buildup, preventing a potential health and safety hazard. Services included removing interior walls and flooring and setting up drying equipment at various facilities affected during the Hurricane Harvey event. S&R Operations, Inc. DBA SERVPRO was selected for best quality of service as the firm could provide immediate mobilization of licensed and qualified professionals to coordinate with City personnel to restore City facilities as soon as possible. S&R Operations, Inc. DBA SERVPRO completed work on October 18, 2017.

This recommendation was made pursuant to Chapter 252, Section 252.022 (a) (2) "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" of the Texas Local Government Code for exempted procurements.

M/WBE Participation:

OBO approves the waiver of an M/WBE goal on this procurement because, as per Chapter 15 of the Code of Ordinance, a waiver is appropriate when a public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy.

Hire Houston First:

The proposed procurement may be funded by a federal grant; therefore, exempt from "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston Business and support job creation.

Disaster Recovery Note:

This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.


Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Amount of Funding:

\$99,081.92

Maintenance Renewal Replacement Fund (2105)

Contact Information:

Wayne Wilson Phone: 832-395-7203

Martin King Phone: 832-393-8705

ATTACHMENTS:**Description**[EPO Justification](#)[EPO Addendum](#)[Invoice Herman Brown](#)[Invoice Lake Houston Wilderness](#)[Invoice Intern Cabin, Peach Creek Restroom, Dining Hall](#)[Invoice Lee LeClear Tennis Center](#)[Invoice Cullen Maintenance Barn](#)[RCA Budget Funding Information](#)[Drug Policy](#)[Certificate of Liability Insurance](#)[Form A Fair Campaign Ord.](#)[Affidavit of Ownership](#)[Lee LeClear Tennis Center Backup Documentation](#)[Lake Houston Wilderness Park Backup](#)[Cullen Maintenance Barn Backup Documenation](#)[Herman Brown Backup Documenation](#)[Dining Hall Backup Documenation](#)[Intern Cabin Backup Documenation](#)[Peach Creek Backup Documenation](#)**Type**

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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date:

20HPW03 - Manufactured Homes and Recreational
Vehicles

Agenda Item#: 7.

Summary:

ORDINANCE temporarily suspending certain requirements of CODE OF ORDINANCES, HOUSTON, TEXAS, to facilitate the placement of Manufactured Homes and Recreational Vehicles for victims of flooding related to Hurricane Harvey

Background:

SUBJECT: An ordinance temporarily suspending certain requirements of Code of Ordinances, Houston, Texas, to facilitate the placement of manufactured homes and recreational vehicles for victims of flooding related to Hurricane Harvey; containing findings and other provisions relating to the foregoing subject; providing for severability; and declaring an emergency.

RECOMMENDATION: Approve an ordinance temporarily waiving certain requirements of the Code of Ordinances to facilitate the temporary placement of manufactured homes and recreational vehicles for victims of flooding related to Hurricane Harvey.

SPECIFIC EXPLANATION: Beginning on August 26, 2017, and continuing over the next several days, Hurricane Harvey brought record rainfall and devastation to the Houston area. Tens of thousands of homes were flooded and rendered uninhabitable. Due to the catastrophic impacts of Hurricane Harvey, the Federal Emergency Management Agency and Texas General Land Office authorized the use of manufactured home units and recreational vehicles to be used as temporary housing for flood survivors while homes are being repaired. The City has also received requests from residents to allow the temporary placement of privately owned manufactured homes or recreational vehicles upon residential property where their homes were rendered uninhabitable by Hurricane Harvey related flooding.

Chapter 29 of the Code of Ordinances, Houston, Texas, generally prohibits the use of manufactured homes and recreational vehicles as residences, except within certain dedicated places such as manufactured home parks and recreational vehicle parks, and for periods of limited duration. In addition, Chapter 29 requires compliance with Chapter 19 of the Code of Ordinances for finalization of placement permits for manufactured homes and recreational vehicles that are in flood hazard areas. The City desires to waive the placement and use requirements of Chapters 19 and 29 of the City Code to facilitate the temporary residential use of manufactured homes and recreational vehicles when they are placed within the boundaries of the same tract or parcel where the flood damaged residence is situated. In instances where it is not feasible to place a manufactured home or recreational vehicle on the same tract or parcel where the flood damaged home is situated, the City desires to temporarily allow

placement on City-owned or Land Assemblage Redevelopment Authority ("LARA") property. Such waiver shall be for a temporary period of 180 days with only one 180 day extension. All manufactured home units and recreational vehicles must be removed from private, City-owned and LARA properties by August 31, 2019.

It is recommended that City Council approve this ordinance to temporarily allow residential use of federal and state provided manufactured homes and recreational vehicles, as well as privately owned manufactured homes and recreational vehicles for victims of Hurricane Harvey while their residential homes are being repaired.

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Contact Information:

Robert (Bobby) H. Oakes
Assistant Director
Phone: (832) 394-9292

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date:

20HPW03 - Manufactured Homes and Recreational Vehicles

Agenda Item#: 10.

Summary:

ORDINANCE temporarily suspending certain requirements of Code of Ordinances, Houston, Texas, to facilitate the placement of manufactured homes and recreational vehicles for victims of flooding related to Hurricane Harvey; containing findings and other provisions relating to the foregoing subject; providing for severability; and declaring an emergency.

Background:

SUBJECT: An ordinance temporarily suspending certain requirements of Code of Ordinances, Houston, Texas, to facilitate the placement of manufactured homes and recreational vehicles for victims of flooding related to Hurricane Harvey; containing findings and other provisions relating to the foregoing subject; providing for severability; and declaring an emergency.

RECOMMENDATION: Approve an ordinance temporarily waiving certain requirements of the Code of Ordinances to facilitate the temporary placement of manufactured homes and recreational vehicles for victims of flooding related to Hurricane Harvey.

SPECIFIC EXPLANATION: Beginning on August 26, 2017, and continuing over the next several days, Hurricane Harvey brought record rainfall and devastation to the Houston area. Tens of thousands of homes were flooded and rendered uninhabitable. Due to the catastrophic impacts of Hurricane Harvey, the Federal Emergency Management Agency and Texas General Land Office authorized the use of manufactured home units and recreational vehicles to be used as temporary housing for flood survivors while homes are being repaired. The City has also received requests from residents to allow the temporary placement of privately owned manufactured homes or recreational vehicles upon residential property where their homes were rendered uninhabitable by Hurricane Harvey related flooding.

Chapter 29 of the Code of Ordinances, Houston, Texas, generally prohibits the use of manufactured homes and recreational vehicles as residences, except within certain dedicated places such as manufactured home parks and recreational vehicle parks, and for periods of limited duration. In addition, Chapter 29 requires compliance with Chapter 19 of the Code of Ordinances for finalization of placement permits for manufactured homes and recreational vehicles that are in flood hazard areas. The City desires to waive the placement and use requirements of Chapters 19 and 29 of the City Code to facilitate the temporary residential use of manufactured homes and recreational vehicles when they are placed within the boundaries of the same tract or parcel where the flood damaged residence is situated. In instances where it is not feasible to place a manufactured home or recreational vehicle on the same tract or parcel where the flood damaged home is situated, the City desires to temporarily allow placement on City-owned or Land Assemblage Redevelopment Authority ("LARA") property. Such waiver shall be for a temporary period of 180 days with only one 180 day extension. All manufactured home units and recreational vehicles must be removed from private, City-owned and LARA properties by August 31, 2019.

It is recommended that City Council approve this ordinance to temporarily allow residential use of federal and state provided manufactured homes and recreational vehicles, as well as privately owned manufactured homes and recreational vehicles for victims of Hurricane Harvey while their residential homes are being repaired.

A handwritten signature in cursive script, reading "Carol Ellinger Haddock".

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Contact Information:

Robert (Bobby) H. Oakes
Assistant Director
Phone: (832) 394-9292

ATTACHMENTS:

Description

Ordinance

Type

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date:

20HPW02 - Adjustment of Specific Provisions Chapter 47

Agenda Item#: 8.

Summary:

ORDINANCE authorizing adjustments to Water and Wastewater Utility Customer Accounts that incurred an unusually high utility bill as a result of flooding caused by Hurricane Harvey

Background:

Background:

Subject: An Ordinance authorizing adjustments to water and wastewater utility customer accounts that incurred an unusually high utility bill as a result of flooding caused by hurricane Harvey.

Recommendation: Notwithstanding current provisions in Chapter 47 that address water and wastewater billing concerns, Houston Public Works (HPW) recommends that City Council authorize HPW to make strategic, one-time adjustments and provide relief to the Affected Accounts, and to allow HPW to issue a one-time credit for wastewater charges associated with residential pool refills necessitated by Hurricane Harvey.

Specific Explanation:

Notwithstanding current provisions in Chapter 47 that address water and wastewater billing concerns, the Director of HPW recommends that City Council authorize HPW to make strategic, one-time adjustments and provide relief to the Affected Accounts, and to allow HPW to issue a one-time credit for wastewater charges associated with residential pool refills necessitated by Hurricane Harvey.

After Hurricane Harvey, Houston Public Works ("HPW") identified approximately 6,362 residential water utility customer accounts that showed an increase in charges of 200% or more during or immediately following Hurricane Harvey ("Affected Residential Account") and approximately 10 commercial or industrial wastewater utility customer accounts that registered wastewater usage in excess of their average usage during or immediately following Hurricane Harvey ("Affected Nonresidential Accounts") (referred to together as the "Affected Accounts").

The Customer Account Services section of HPW, on an interim basis, placed an administrative hold on all Affected Accounts to ensure no disconnection of service and no accrual of penalties for lack of payment. HPW, working in collaboration with the Administration and City Council, then sought to identify how this unusual increase occurred and what alternatives are available to assist these customers.

HPW determined that at least 1,882 of the Affected Residential Accounts involve service

addresses for residential properties for which a claim was filed between August 25, 2017 and November 30, 2017 with the Federal Emergency Management Agency ("FEMA") and that some of the remaining Affected Residential Accounts involve service addresses for residential properties for which a private insurance claim was filed after incurring damage because of the flooding caused by Hurricane Harvey. Furthermore, HPW recognizes that there may be other Affected Residential Accounts involving residential properties that incurred flood damage caused by Hurricane Harvey for which a FEMA claim or private insurance claim was not filed.

HPW advises that the provisions in Chapter 47 of the City Code of Ordinances that address water and wastewater billing and provide relief to water and wastewater customers for customary problems do not provide sufficient relief to the Affected Accounts. Therefore, notwithstanding those provisions, HPW recommends that City Council authorize HPW to make strategic, one-time adjustments to provide sufficient relief to the Affected Accounts, and to allow HPW to issue a one-time credit for residential pool refills necessitated by Hurricane Harvey.

HPW seeks authorization to make the following adjustments:

- 1) For Affected Residential Accounts where a FEMA claim was filed between August 25, 2017 and November 30, 2017 for damages resulting from Hurricane Harvey, the water charges for the billing cycle reflecting usage during or immediately following Hurricane Harvey shall be calculated based upon the average monthly usage over the previous 12 months. For accounts active for less than 12 months, the water charges shall be calculated based upon the average monthly usage of the active billing cycle. The sewer charge for these accounts shall be adjusted pursuant to Section 47-135(a) of the City Code. These accounts are known to HPW and will be adjusted automatically, without the need for an application.
- (2) For Affected Residential Accounts where FEMA claim was filed after November 30, 2017 for damage resulting from Hurricane Harvey, where a private insurance claim was filed for damage resulting from Hurricane Harvey, or for which documentary evidence is presented to the Director to substantiate that the unusual usage was caused by flooding as a result of Hurricane Harvey, the water charges for the billing cycle reflecting usage during or immediately following Hurricane Harvey shall be adjusted in the same manner prescribe in subsection (1) of this Section. The sewer charge for these accounts shall be adjusted pursuant to Section 47-135(a) of the City Code. Residential customers requesting an adjustment under this subsection must file an application, which shall include a copy of the FEMA claim, private insurance claim, or documentary evidence, with the City not later than 90 days after passage of this Ordinance.
- (3) For Affected Nonresidential Accounts, the wastewater charges for the billing cycle reflecting usage during or immediately following Hurricane Harvey shall be calculated based upon the average monthly usage over the previous 12 months. For accounts active for less than 12 months, the wastewater charges shall be calculated based upon the average monthly usage of the active billing cycles. These accounts are known to HPW and will be adjusted automatically, without the need for an application.
- (4) For residential customers who refilled permitted swimming pools as a result of flooding caused by Hurricane Harvey, the wastewater charges associated with the water used for the refill will be credited upon application and presentation of documentary evidence that the customer refilled a permitted swimming pool due to flooding caused by Hurricane Harvey.

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Contact Information:

Sherri Winslow
Sr. Assistant Director
Phone: (832) 395-6377

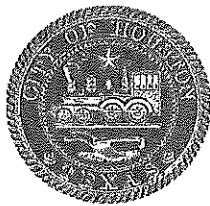
ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

20HPW02 - Suspension of Specific Provisions Chapter 47

Agenda Item#:

Background:

Subject: Ordinance Authorizing the Suspension of Specific Provisions of Chapter 47, City of Houston Code of Ordinances, in order to provide additional relief to victims of Hurricane Harvey.

Recommendation: City Council approve an ordinance authorizing the suspension of specific provisions of Chapter 47, Code of Ordinances, as applied to water and wastewater utility customer accounts that incurred an unusually high utility bill as a result of flooding caused by Hurricane Harvey.

Specific Explanation:

The Director of Houston Public Works recommends that City Council approve an ordinance authorizing the suspension of specific provisions of Chapter 47, City of Houston Code of Ordinances, as applied to water and wastewater utility customer accounts that incurred an unusually high utility bill as a result of flooding caused by Hurricane Harvey.

After Hurricane Harvey, Houston Public Works ("HPW") identified approximately 6,362 residential water utility customer accounts that showed an increase in charges of 200% or more during or immediately following Hurricane Harvey ("Affected Residential Account") and 10 commercial or industrial wastewater utility customer accounts that registered wastewater usage in excess of their average usage during or immediately following Hurricane Harvey ("Affected Nonresidential Accounts").

The Customer Account Services section of HPW, on an interim basis, placed an administrative hold on all these affected accounts to ensure no disconnection of service and no accrual of penalties for lack of payment. HPW, working in collaboration with the Administration and City Council, then sought to identify how this unusual increase occurred and what alternatives are available to assist these customers.

HPW determined that at least 1,882 of the Affected Residential Accounts involve service addresses for residential properties for which a claim was filed between August 25, 2017 and November 30, 2017 with the Federal Emergency Management Agency ("FEMA") and that some of the remaining affected residential accounts involve service addresses for residential properties for which a private insurance claim was filed after incurring damage because of the flooding caused by Hurricane Harvey. Furthermore, HPW recognizes that there may be other affected residential accounts involving residential properties that incurred flood damage caused by Hurricane Harvey for which a FEMA claim or private insurance claim was not filed.

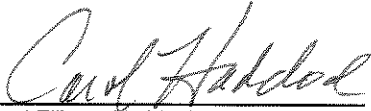
HPW advises that the provisions in Chapter 47 of the City Code of Ordinances that address water and wastewater billing and provide relief to water and wastewater customers for customary problems are insufficient to address the usage anomalies experienced by the Affected Residential Accounts. Therefore, HPW recommends City Council authorize a strategic, one-time suspension of those provisions to allow HPW to make the necessary adjustments and provide relief to the Affected Accounts and to allow HPW to issue a one-time credit for residential pool refills necessitated by Hurricane Harvey.

HPW seeks authorization to make the following adjustments:

(1) For Affected Residential Accounts where a FEMA claim was filed between August 25, 2017 and November 30, 2017 for damages resulting from Hurricane Harvey, the water charges for the billing cycle reflecting usage during or immediately following Hurricane Harvey shall be calculated based upon the average monthly usage over the previous 12 months. For accounts active for less than 12 months, the water charges shall be calculated based upon the average monthly usage of the active billing cycle. The sewer charge for these accounts shall be adjusted pursuant to Section 47-135(a) of the City Code. These accounts are known to HPW and will be adjusted automatically, without the need for an application.

(2) For Affected Residential Accounts where FEMA claim was filed after November 30, 2017 for damage resulting from Hurricane Harvey, where a private insurance claim was filed for damage resulting from Hurricane Harvey, or for which documentary evidence is presented to the Director to substantiate that the unusual usage was caused by flooding as a result of Hurricane Harvey, the water charges for the billing cycle reflecting usage during or immediately following Hurricane Harvey shall be adjusted in the same manner prescribe in subsection (1) of this Section. The sewer charge for these accounts shall be adjusted pursuant to Section 47-135(a) of the City Code. Residential customers requesting an adjustment under this subsection must file an application, which shall include a copy of the FEMA claim, private insurance claim, or documentary evidence, with the City not later than 90 days after passage of this Ordinance.

(3) For Affected Nonresidential Accounts, the wastewater charges for the billing cycle reflecting usage during or immediately following Hurricane Harvey shall be calculated based upon the average monthly usage over the previous 12 months. For accounts active for less than 12 months, the wastewater charges shall be calculated based upon the average monthly usage of the active billing cycles. These accounts are known to HPW and will be adjusted automatically, without the need for an application.

A handwritten signature in cursive script, reading "Carol Haddock", written in black ink.

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Contact Information:

Sherri Winslow
Sr. Assistant Director
Phone: (832) 395-6377



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date: 12/19/2017

HCD17-125 Guidelines - Home Repair Program for Disaster Recovery 2015 (HRP-DR15)

Agenda Item#: 9.

Summary:

ORDINANCE adopting the City of Houston Home Repair Program Guidelines for 2015 Disasters

Background:

The Housing and Community Development Department (HCDD), requests approval of an Ordinance authorizing and approving Guidelines for the Home Repair Program for Disaster Recovery 2015 (HRP-DR15), which will assist low-and moderate-income homeowners whose homes received damage in the 2015 flood disasters. The main objective of the program is to provide decent, safe and sanitary housing to homeowners affected by the 2015 flood disasters through activities designed to provide home repair assistance. Under the Houston Action Plan for Disaster Recovery – 2015 Flooding Events, \$12 million is allocated for housing (Single-Family Home Repair) activities. These guidelines will outline the governance of such activities.

The program gives priority to age-dependent (age 65 and older or age 5 and under) and disabled households. HCDD has been recognized by the U.S. Department of housing and Urban Development (HUD) for best practices under its Disaster Recovery Round 2 Program, and these guidelines will not only adopt these best practices, but will also recognize additional program resources.

A summary of the minimum criteria for assistance, as stated in these guidelines, is as follows:

1. The home damaged by the 2015 disasters must be single-family and must be the homeowner's primary residence.
2. The household income eligibility limit is 80% of the Area Median Family Income (AMFI).
3. A five-year lien will be placed on the home, requiring partial repayment if the home is sold within five years of completion of the home rehabilitation activity.
4. A twenty-year lien will be placed on the home, requiring partial repayment if the home is sold within 20 years of completion of the home reconstruction activity.
5. Homeowners are responsible for all moving and relocation costs, if necessary.

This Ordinance enables the Director of Housing and Community Development Department, at his/her discretion, to amend the guidelines to comply with HUD and other regulatory requirements or to ensure the efficient and proper administration of the program. Such administrative revisions must limit the area median income requirement for participants to no more than 80%.

Tom McCasland, Director

Contact Information:

Roxanne Lawson
832.394.6307

ATTACHMENTS:**Description**

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/9/2018

ALL

Item Creation Date: 12/19/2017

HCD17-125 Guidelines - Home Repair Program for Disaster Recovery 2015 (HRP-DR15)

Agenda Item#:

Background:

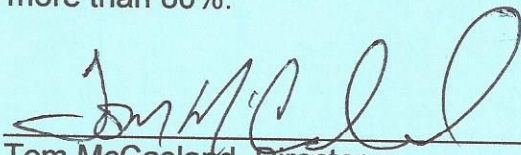
The Housing and Community Development Department (HCDD), requests approval of an Ordinance authorizing and approving Guidelines for the Home Repair Program for Disaster Recovery 2015 (HRP-DR15), which will assist low-and moderate-income homeowners whose homes received damage in the 2015 flood disasters. The main objective of the program is to provide decent, safe and sanitary housing to homeowners affected by the 2015 flood disasters through activities designed to provide home repair assistance. Under the Houston Action Plan for Disaster Recovery – 2015 Flooding Events, \$12 million is allocated for housing (Single-Family Home Repair) activities. These guidelines will outline the governance of such activities.

The program gives priority to age-dependent (age 65 and older or age 5 and under) and disabled households. HCDD has been recognized by the U.S. Department of housing and Urban Development (HUD) for best practices under its Disaster Recovery Round 2 Program, and these guidelines will not only adopt these best practices, but will also recognize additional program resources.

A summary of the minimum criteria for assistance, as stated in these guidelines, is as follows:

1. The home damaged by the 2015 disasters must be single-family and must be the homeowner's primary residence.
2. The household income eligibility limit is 80% of the Area Median Family Income (AMFI).
3. A five-year lien will be placed on the home, requiring partial repayment if the home is sold within five years of completion of the home rehabilitation activity.
4. A twenty-year lien will be placed on the home, requiring partial repayment if the home is sold within 20 years of completion of the home reconstruction activity.
5. Homeowners are responsible for all moving and relocation costs, if necessary.

This Ordinance enables the Director of Housing and Community Development Department, at his/her discretion, to amend the guidelines to comply with HUD and other regulatory requirements or to ensure the efficient and proper administration of the program. Such administrative revisions must limit the area median income requirement for participants to no more than 80%.


Tom McCasland, Director

Contact Information:

Roxanne Lawson

832.394.6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date: 11/16/2017

HCD17-115 Houston Housing Authority

Agenda Item#: 10.

Summary:

ORDINANCE approving and authorizing contract between the City of Houston and **HOUSTON HOUSING AUTHORITY** to provide up to \$230,000 in Homeless Housing and Services Program Funds for the Operation of the Rapid Rehousing Financial Assistance Intermediary Program

Background:

The Housing and Community Development Department (HCDD) recommends approval of a contract between the City of Houston and Houston Housing Authority, providing \$230,000 in HHSP funds for the operation of the Rapid Rehousing Financial Assistance Intermediary (FAI). The FAI helps homeless households achieve immediate and long-term housing stability by providing short-to medium-term rental assistance, rental and utility deposits, and utility payments, as needed.

The Houston Housing Authority will deliver the following program services: (1) management of the Houston/Harris County Continuum of Care Rapid Rehousing Collaborative financial assistance funds, and (2) administration of direct rental and utility assistance to a minimum of 200 Rapid Rehousing households. The City provides 12% of the budget for this program and the remaining 88% is from other funding sources.

HCDD conducted a Request for Proposals in September 2016 for the Rapid Rehousing Financial Assistance Intermediary utilizing HHSP funding. The Houston Housing Authority was the selected agency. This Ordinance will grant the contract period from the Countersignature Date of the City Controller through August 31, 2018.

This item was reviewed by the Housing & Community Affairs Committee on December 19, 2017.

Tom McCasland, Director

Amount of Funding:

\$230,000

Homeless Housing and Services Program (HHSP) - Fund 5010

Contact Information:

Roxanne Lawson

Phone: (832) 394-6307

ATTACHMENTS:

Description	Type
Cover Sheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date: 11/16/2017

HCD17-115 Houston Housing Authority

Agenda Item#:

Background:

The Housing and Community Development Department (HCDD) recommends approval of a contract between the City of Houston and Houston Housing Authority, providing \$230,000.00 in Homeless Housing Services Program (HHSP) funds for the operation of the Rapid Rehousing Financial Assistance Intermediary (FAI). The FAI helps homeless households achieve immediate and long-term housing stability by providing short- to medium-term rental assistance, rental and utility deposits, and utility payments, as needed.

The Houston Housing Authority will deliver the following program services: (1) management of the Houston/Harris County Continuum of Care Rapid Rehousing Collaborative financial assistance funds, and (2) administration of direct rental and utility assistance to a minimum of 200 Rapid Rehousing households. The City provides 12% of the budget for this program and the remaining 88% is from other funding sources.

HCDD conducted a Request for Proposals in September 2016 for the Rapid Rehousing Financial Assistance Intermediary utilizing HHSP funding. The Houston Housing Authority was the selected agency. This Ordinance will grant the contract period from the Countersignature Date of the City Controller through August 31, 2018.

This item was reviewed by the Housing & Community Affairs Committee on December 19, 2017.

A handwritten signature in dark ink, appearing to read "Tom McCasland", is written over a horizontal line.

Tom McCasland, Director

Amount of Funding:

\$230,000.00

Homeless Housing and Services Program (HHSP) - Fund 5010

Contact Information:

Roxanne Lawson

Phone: (832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date: 11/1/2017

HCD17-102 SEARCH Homeless Services Mobile Outreach

Agenda Item#: 11.

Summary:

ORDINANCE allocating \$283,883.00 from the Tax Increment Reinvestment Zone ("TIRZ") Affordable Housing Fund (Fund 2409) previously appropriated under Ordinance No. 2017-759; approving and authorizing second amendment to contract between the City of Houston and **SEARCH HOMELESS SERVICES** to provide up to \$802,370.00, including \$283,883.00 in TIRZ Funds and \$518,487.00 in Homeless Housing Services Program Funds, for the continuing administration and operation of a Resource Center and Mobile Outreach Program

Background:

The Housing and Community Development Department (HCDD) recommends approval of a second amendment to extend a contract with SEARCH Homeless Services (SEARCH) to January 31, 2019 and provide funding up to \$802,370.00 for the administration and operation of the Resource Center, Mobile Outreach Program, and case management for formerly homeless persons.

The City will grant SEARCH Homeless Services up to an additional \$802,370 in TIRZ and HHSP funds. SEARCH has become a leading homeless services provider in our community, serving more than 10,000 men, women, and children each year. The agency will provide services to 805 unduplicated clients through this extension. The Resource Center allows service providers and case managers to assist clients in obtaining long-term financial assistance through mainstream entitlements such as social security and veterans' benefits. The Mobile Outreach Program performs street outreach and responds to difficult situations that emerge relating to the street homeless population. Intensive Case Management Services are provided to individuals that were formerly homeless with a disabling condition. Other services include referrals for substance abuse counseling, HIV education and testing, job search assistance, and transportation to appointments.

Category	Total Contract Amount	Percentage
Administration	\$64,190.00	8%
Program Services	\$738,180.00	92%
Total	\$802,370.00	100%

HCDD conducted a Request for Proposals (RFP) for CDBG contracts for fiscal year 2016. SEARCH was one of the agencies selected. This Contract Amendment will extend the contract

period through January 31, 2019. SEARCH has received funding through the City of Houston for various contracts since 2000.

This item was reviewed by the Housing and Community Affairs Committee on September 19, 2017.

Tom McCasland, Director

Amount of Funding:

\$283,883.00 Tax Increment Reinvestment Zone (TIRZ) Affordable Housing Fund 2409

\$518,487.00 Homeless Housing Services Program (HHSP) Fund 5030

Contact Information:

Roxanne Lawson

Phone: (832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/19/2017

ALL

Item Creation Date: 11/1/2017

HCD17-102 SEARCH Homeless Services Mobile Outreach

Agenda Item#:

Background:

The Housing and Community Development Department (HCDD) recommends approval of a second amendment to extend a contract with SEARCH Homeless Services (SEARCH) to January 31, 2019 and provide funding up to \$802,370.00 for the administration and operation of the Resource Center, Mobile Outreach Program, and case management for formerly homeless persons.

The City will grant SEARCH Homeless Services up to an additional \$802,370.00 in Tax Increment Reinvestment Zone (TIRZ) and Homeless Housing Services Program (HHSP) funds. SEARCH has become a leading homeless services provider in our community, serving more than 10,000 men, women, and children each year. The agency will provide services to 805 unduplicated clients through this extension. The Resource Center allows service providers and case managers to assist clients in obtaining long-term financial assistance through mainstream entitlements such as social security and veterans' benefits. The Mobile Outreach Program performs street outreach and responds to difficult situations that emerge relating to the street homeless population. Intensive Case Management Services are provided to individuals that were formerly homeless with a disabling condition. Other services include referrals for substance abuse counseling, HIV education and testing, job search assistance, and transportation to appointments.

Category	Total Contract Amount	Percentage
Administration	\$64,190.00	8%
Program Services	\$738,180.00	92%
Total	\$802,370.00	100%

HCDD conducted a Request for Proposals (RFP) for CDBG contracts for fiscal year 2016. SEARCH was one of the agencies selected. This Contract Amendment will extend the contract period through January 31, 2019. SEARCH has received funding through the City of Houston for various contracts since 2000.

This item was reviewed by the Housing and Community Affairs Committee on September 19, 2017.

Keith W. Bynum
Acting Deputy Director
On Behalf of:

Tom McCasland, Director

Amount of Funding:

\$283,883.00 Tax Increment Reinvestment Zone (TIRZ) Affordable Housing Fund 2409

\$518,487.00 Homeless Housing Services Program (HHSP) Fund 5030

Contact Information:

Roxanne Lawson

(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date: 10/27/2017

HCD17-99 Healthcare for the Homeless

Agenda Item#: 12.

Summary:

ORDINANCE approving and authorizing second amendment to contract between the City of Houston and **HEALTHCARE for the HOMELESS-HOUSTON** to provide up to an additional \$150,000.00 in Community Development Block Grant Funds for the continuing administration and operation of the Project Access Transportation Services Program for homeless individuals and families seeking health care and other supportive services

Background:

The Housing and Community Development Department (HCDD) recommends approval of a second contract amendment between the City of Houston and Healthcare for the Homeless - Houston (HHH), providing \$150,000 to operate the Project Access homeless transportation program. Project Access provides transportation services Monday through Friday, from 7 a.m. to 5 p.m., 52 weeks a year, enabling homeless persons to access essential health and social service resources.

Through Project Access, a 40-passenger, wheelchair accessible bus travels a scheduled route with stops at 21 homeless services providers. The requested funding will provide transportation for a minimum of 2,700 unduplicated homeless persons, totaling more than 31,000 trips annually. HCDD conducted a Request for Proposals (RFP) for CDBG contracts for fiscal year 2016. Healthcare for the Homeless-Houston was one of the agencies selected.

The original contract period was from February 1, 2016-January 31, 2017. The first contract amendment period from February 1, 2017 through January 31, 2018. This second amendment extends the contract through January 31, 2019. HHH has received CDBG funding through the City of Houston for various contracts since 2003.

This item was reviewed by the Housing and Community Affairs Committee on November 28, 2017.

Tom McCasland Director

Prior Council Action:

1/11/16, (O) 2016-23

1/3/17, (O) 2017-33

Amount of Funding:

\$150,000.00

Community Development Block Grant (CDBG) - Fund 5000

Contact Information:

Roxanne Lawson

Phone: (832) 394-6307

ATTACHMENTS:

Description

Cover Sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/23/2018

ALL

Item Creation Date: 10/27/2017

HCD17-99 Healthcare for the Homeless

Agenda Item#:

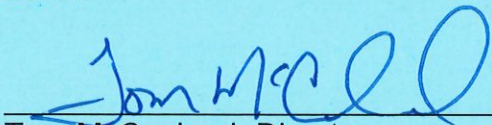
Background:

The Housing and Community Development Department (HCDD) recommends approval of a second contract amendment between the City of Houston and Healthcare for the Homeless - Houston (HHH), providing \$150,000.00 to operate the Project Access homeless transportation program. Project Access provides transportation services Monday through Friday, from 7 a.m. to 5 p.m., 52 weeks a year, enabling homeless persons to access essential health and social service resources.

Through Project Access, a 40-passenger, wheelchair accessible bus travels a scheduled route with stops at 21 homeless services providers. The requested funding will provide transportation for a minimum of 2,700 unduplicated homeless persons, totaling more than 31,000 trips annually. HCDD conducted a Request for Proposals (RFP) for CDBG contracts for fiscal year 2016. Healthcare for the Homeless-Houston was one of the agencies selected.

The original contract period was from February 1, 2016-January 31, 2017. The first contract amendment period from February 1, 2017 through January 31, 2018. This second amendment extends the contract through January 31, 2019. HHH has received CDBG funding through the City of Houston for various contracts since 2003.

This item was reviewed by the Housing and Community Affairs Committee on November 28, 2017.


Tom McCasland, Director

Prior Council Action:

1/11/16, (O) 2016-23

1/3/17, (O) 2017-33

Amount of Funding:

\$150,000.00

Community Development Block Grant (CDBG) - Fund 5000

Contact Information:

Roxanne Lawson

Phone: (832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District H

Item Creation Date: 11/7/2017

HCD17-100 Educational Programs Inspiring Communities

Agenda Item#: 13.

Summary:

ORDINANCE approving and authorizing second amendment to contract between the City of Houston and **EDUCATIONAL PROGRAMS INSPIRING COMMUNITIES, INC**, to provide up to an additional \$200,000.00 in Community Development Block Grant Funds for the continuing administration and operation of the H.E.A.R.T. Program, a Job Training Program for developmentally disabled low and moderate income adults

Background:

The Housing and Community Development Department (HCDD) is requesting a second contract amendment for Educational Programs Inspiring Communities for the Housing Entrepreneurial and Readiness Training (H.E.A.R.T.). This second contract amendment will begin January 31, 2018 and providing up to \$200,000 for the administration and operation of a job training program for developmentally disabled adults.

H.E.A.R.T. will continue to provide special education, job training, transportation, and supportive services to 42 low- to moderate-income adults diagnosed with developmental disabilities. The CDBG funds will support a special education certified teacher, job training instructors, program manager, training facility, and administration costs of the program. By participating in the H.E.A.R.T. training program, participants will receive a customized training curriculum consisting of life skills, social skills, job readiness, hands-on training, on-the-job training, classroom training, and community-based vocational instruction. H.E.A.R.T. receives funding from Federal Transit Administration (FTA) in the amount of \$100,540, and Texas Council on Developmental Disabilities (TCDD) in the amount of \$125,000 to support this program. CDBG funds are providing 46% of the program cost.

Category	Contract	Percentage
Program Administration	\$33,928.00	17.0%
Program Services	\$166,072.00	83.0%
Total	\$200,000.00	100.0%

HCDD conducted a Request for Proposals (RFP) for CDBG contracts for Fiscal Year 2016. Educational Programs Inspiring Communities was one of the agencies selected. The original contract period was from February 1, 2016-January 31, 2017. This contract amendment was from February 1, 2017-January 31, 2018. This second amendment extends the contract through January 31, 2019. The H.E.A.R.T. program has received CDBG funding through the City of Houston for various contracts since 2005.

This item was reviewed by the Housing and Community Affairs Committee on November 28, 2017.

Tom McCasland Director

Prior Council Action:

1/25/16, (O) 2016-92

1/3/17, (O) 2017-35

Amount of Funding:

\$200,000.00

Community Development Block Grant (CDBG) - Fund 5000

Contact Information:

Roxanne Lawson

(832) 394-6307

ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/23/2018

District H

Item Creation Date: 11/7/2017

HCD17-100 Educational Programs Inspiring Communities

Agenda Item#:

Background:

The Housing and Community Development Department (HCDD) is requesting a second contract amendment to exercise the renewal option for Educational Programs Inspiring Communities for the Housing Entrepreneurial and Readiness Training (H.E.A.R.T.). This second contract amendment will begin January 31, 2018 and provide up to \$200,000.00 for the administration and operation of a job training program for developmentally disabled adults.

H.E.A.R.T. will continue to provide special education, job training, transportation, and supportive services to 42 low-to moderate-income adults diagnosed with developmental disabilities. The CDBG funds will support a special education certified teacher, job training instructors, program manager, training facility, and administration costs of the program. By participating in the H.E.A.R.T. training program, participants will receive a customized training curriculum consisting of life skills, social skills, job readiness, hands-on training, on-the-job training, classroom training, and community-based vocational instruction. H.E.A.R.T. receives funding from Federal Transit Administration (FTA) in the amount of \$100,540.00, and Texas Council on Developmental Disabilities (TCDD) in the amount of \$125,000.00 to support this program. CDBG funds are providing 46% of the program cost.

Category	Contract	Percentage
Program Administration	\$33,928.00	17.0%
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Total	\$200,000.00	100.0%

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This item was reviewed by the Housing and Community Affairs Committee on November 28, 2017.

A handwritten signature in black ink, appearing to read "Tom McCasland", is written over a horizontal line.

Tom McCasland Director

Prior Council Action:

1/25/16, (O) 2016-92

1/3/17, (O) 2017-35

Amount of Funding:

\$200,000.00

Community Development Block Grant (CDBG) - Fund 5000

Contact Information:

Roxanne Lawson

(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District D

Item Creation Date: 10/2/2017

HCD17-94 Pro-Vision, Inc.

Agenda Item#: 14.

Summary:

ORDINANCE approving and authorizing first amendment to grant agreements, Restrictive Covenants and Memorandum of Agreement between the City of Houston and **PRO-VISION, INC** to change the site of a multi-purpose gymnasium, whose construction is partly funded by a grant of Community Development Block Grant Funds, from newly acquired land to Pro-Vision's existing Charter School Campus at 4590 Wilmington, in Houston, Texas, to increase the permitted amount of third party debt and to provide greater flexibility in the use of the facility - **DISTRICT D - BOYKINS**

Background:

The Housing and Community Development Department (HCDD) requests Council approve a Contract Amendment between the City and Pro-Vision Inc to increase the amount of the senior loan and revise the project site plan. HCDD provided \$2,800,000.00 in federal Community Development Block Grant (CDBG) funds to acquire three parcels of land and construct a 40,500-square-foot multi-purpose gymnasium. The land acquisition was complete in April 2016. There are no additional CDBG funds being added to this project.

The new gymnasium will be constructed on Pro-Vision's site at 4590 Wilmington Street and will provide Pro-Vision's campus with six additional classrooms, a basketball court, a stage to be utilized by the students and the community and a workout facility for student athletes. The additional classrooms will enable Pro-Vision to serve an additional 75 students annually and lower its teacher-student ratio from 1:30 to 1:25. The gymnasium will offer After School Programs, Job Enterprise Program, Manhood Development Program, classrooms for The Pro-Vision Academy High School and Middle School, and an Urban Farm. Additional elements of the expansion will create a detention pond and add parking.

The senior loan is being increased from \$3.2 million to \$4 million to cover a gap in the construction budget, and as bridge financing for their capital campaign. The site plan is being revised to reflect a change in the location of the gymnasium, which will now be located in closer proximity to the current campus. The 2011 Grant Agreement for the construction of a library and computer lab space on the current campus will be amended to provide for construction of the gymnasium.

Pro-Vision construction is anticipated to begin in December 2017.

Sources		Amount	Uses	Amount
COH- HCDD *CDBG Funds*	<i>(Previously Approved)</i>	\$ 2,800,000.00	Land Acquisition & Closing Costs	\$ 1,732,108.29
Pro- Vision (Cash on Hand)		\$ 1,400,000.00	Gymnasium	\$ 6,710,394.00
Bridge Loan		\$ 4,000,000.00		
Pledges- Y 2017		\$ 242,502.29		
Total:		\$ 8,442,502.29	Total:	\$ 8,442,502.29
			CDBG-Gym Balance	\$ 1,067,891.71

Tom McCasland, Director

Prior Council Action:

4/6/2016, (O) 2016-0254

Amount of Funding:

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

Revised cover sheet
Pro-Vision, INC- Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 1/30/2018

District D

Item Creation Date: 10/2/2017

HCD17-94 Pro-Vision, Inc.

Background:

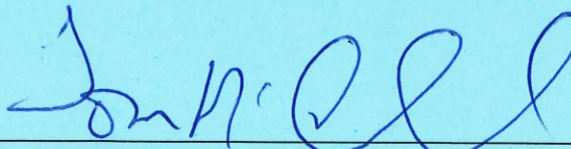
The Housing and Community Development Department (HCDD) requests Council approve a Contract Amendment between the City and Pro-Vision Inc to increase the amount of the senior loan and revise the project site plan. HCDD provided \$2,800,000 in federal Community Development Block Grant (CDBG) funds to acquire three parcels of land and construct a 40,500-square-foot multi-purpose gymnasium. The land acquisition was complete in April 2016. There are no additional CDBG funds being added to this project.

The new gymnasium will be constructed on Pro-Vision's site at 4590 Wilmington Street and will provide Pro-Vision's campus with six additional classrooms, a basketball court, a stage to be utilized by the students and the community and a workout facility for student athletes. The additional classrooms will enable Pro-Vision to serve an additional 75 students annually and lower its teacher-student ratio from 1:30 to 1:25. The gymnasium will offer After School Programs, Job Enterprise Program, Manhood Development Program, classrooms for The Pro-Vision Academy High School and Middle School, and an Urban Farm. Additional elements of the expansion will create a detention pond and add parking.

The senior loan is being increased from \$3.2 million to \$4 million to cover a gap in the construction budget, and as bridge financing for their capital campaign. The site plan is being revised to reflect a change in the location of the gymnasium, which will now be located in closer proximity to the current campus. The 2011 Grant Agreement for the construction of a library and computer lab space on the current campus will be amended to provide for construction of the gymnasium.

Sources	Amount	Uses	Amount
COH- HCDD *CDBG Funds* <i>(Previously Approved)</i>	\$ 2,800,000.00	Land Acquisition & Closing Costs	\$ 1,732,108.29
Pro- Vision (Cash on Hand)	\$ 1,400,000.00	Gymnasium	\$ 6,710,394.00
Bridge Loan	\$ 4,000,000.00		
Pledges- Y 2017	\$ 242,502.29		
Total:	\$ 8,442,502.29	Total:	\$ 8,442,502.29

CDBG-Gym Balance	\$ 1,067,891.71
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Tom McCasland, Director

Prior Council Action:

4/6/2016, (O) 2016-0254

Contact Information:

Roxanne Lawson


(832) 394-6307

Pro-Vision, Inc - Site Location



City of Houston Housing & Community Development Department

Legend

 Site Location

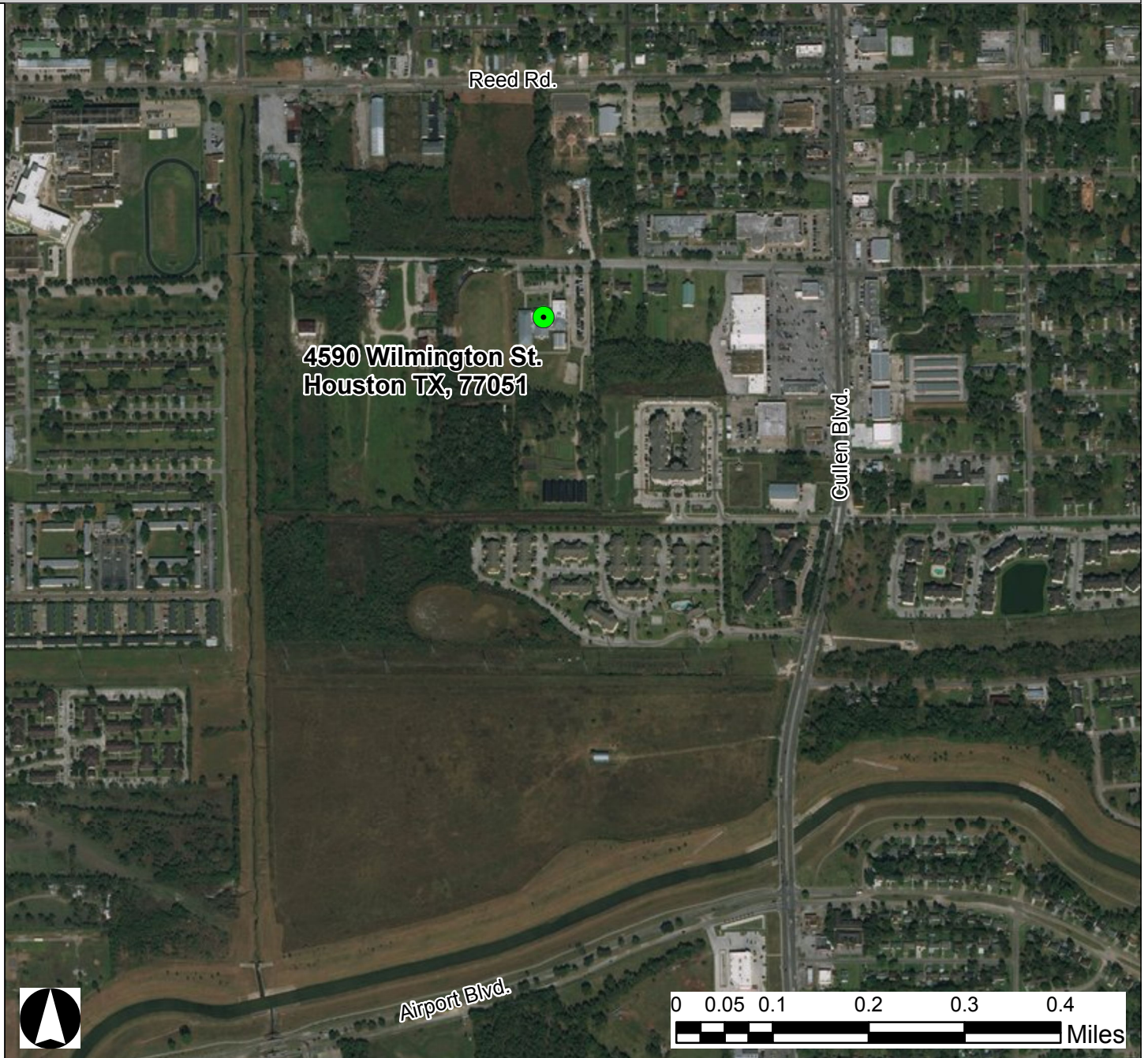
Data Sources: Housing & Community Development Department; and the City of Houston GIS

Disclaimer:

All data is prepared and made available for general reference purposes only and should not be used or relied upon for specific applications, without independent verification.

The City of Houston neither represents, nor warrants the data accuracy, or completeness, nor will the City of Houston accept liability of any kind in conjunction with its use.

Produced: November 08, 2017
Arturo Tovar





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District I

Item Creation Date:

25CONS341 Appropriate Funds to Kone Inc. for Elevator
Repair

Agenda Item#: 15.

Summary:

ORDINANCE appropriating \$500,000.00 out of Police Consolidated Construction Fund for the Citywide Elevators and Escalators Maintenance and Repair Services Contract between the City of Houston and **KONE, INC** to replace and recondition elevators at the Houston Police Department Headquarters (as approved by Ordinance No. 2016-0591 and Motion No. 2016-0376)

Background:

SPECIFIC EXPLANATION: The General Services Department recommends that City Council appropriate \$500,000.00 to the existing citywide elevators and escalators maintenance and repair services contract with Kone, Inc., to replace and recondition elevators at the Houston Police Department Headquarters.

PROJECT LOCATION: 1200 Travis, 77002

PROJECT DESCRIPTION: HPD Headquarters has 12 passenger elevators in the tower and four elevators in the garage. All 16 elevators have exceeded their useful life and are failing, which disrupts HPD operations. Many units have been taken out of operation due to their condition and parts are no longer available. The elevators need a full modernization to provide reliable operation. The requested appropriation will only replace and recondition the most critical components in order to minimize system breakdowns and return some elevators to service that are safe and operational. The full elevator modernization will be performed in phases as additional funding is identified to finalize the upgrade.

PREVIOUS HISTORY AND PROJECT SCOPE: On August 3, 2016, Motion No. 2016-0376, City Council approved spending authority, in an amount not to exceed \$5,382,824.12, for a thirty-one-month period, to Kone, Inc., for elevators and escalators maintenance and repair services for various departments. To date, \$3,088,765 has been expended on the contract.

CIP FISCAL NOTE: There is no estimated impact to the operating and maintenance costs because of this CIP project. Therefore, no Fiscal Note is required as stated in the Financial Policy Ordinance No. 2014-1078.

Capital Project Information: See the attached Form A for a breakdown of capital costs

Prior Council Action:

Motion No. 2016-0376; August 3, 2016

Amount of Funding:

\$500,000.00 – Police Consolidated Construction Fund (4504)

Contact Information:

Jacquelyn L. Nisby

Phone: 832-393-8023

ATTACHMENTS:**Description**

signed cover sheet

EXECUTED RCA

MAPS

Type

Signed Cover sheet

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District I

Item Creation Date:

25CONS341 Appropriate Funds to Kone Inc. for Elevator Repair

Agenda Item#: 12.

Summary:

ORDINANCE appropriating the sum of \$500,000.00 out of the Police Consolidated Construction Fund for the citywide elevators and escalators maintenance and repair services contract between the City of Houston and **KONE, INC.** to replace and recondition elevators at the Houston Police Department (HPD) headquarters (as approved by Ordinance No. 2016-0376); containing provisions relating to the subject; and declaring an emergency.

Background:

SPECIFIC EXPLANATION: The General Services Department recommends that City Council appropriate \$500,000.00 to the existing citywide elevators and escalators maintenance and repair services contract with Kone, Inc., to replace and recondition elevators at the Houston Police Department Headquarters.

PROJECT LOCATION: 1200 Travis, 77002

PROJECT DESCRIPTION: HPD Headquarters has 12 passenger elevators in the tower and four elevators in the garage. All 16 elevators have exceeded their useful life and are failing, which disrupts HPD operations. Many units have been taken out of operation due to their condition and parts are no longer available. The elevators need a full modernization to provide reliable operation. The requested appropriation will only replace and recondition the most critical components in order to minimize system breakdowns and return some elevators to service that are safe and operational. The full elevator modernization will be performed in phases as additional funding is identified to finalize the upgrade.

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CIP FISCAL NOTE: There is no estimated impact to the operating and maintenance costs because of this CIP project. Therefore, no Fiscal Note is required as stated in the Financial Policy Ordinance No. 2014-1078.

Capital Project Information: See the attached Form A for a breakdown of capital costs

Prior Council Action:

Motion No. 2016-0376; August 3, 2016

Amount of Funding:

\$500,000.00 – Police Consolidated Construction Fund (4504)

Contact Information:

Jacquelyn L. Nisby

Phone: 832-393-8023

ATTACHMENTS:

Description

EXECUTED RCA

MAPS

CIP FORM A

DELIQUENT TAX REPORT

PREV. RCA & ORD.

Funds Reservation

Ordinance

Type

Signed Cover sheet

Backup Material

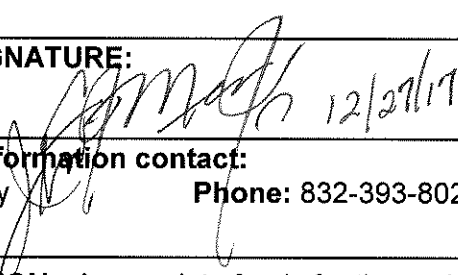


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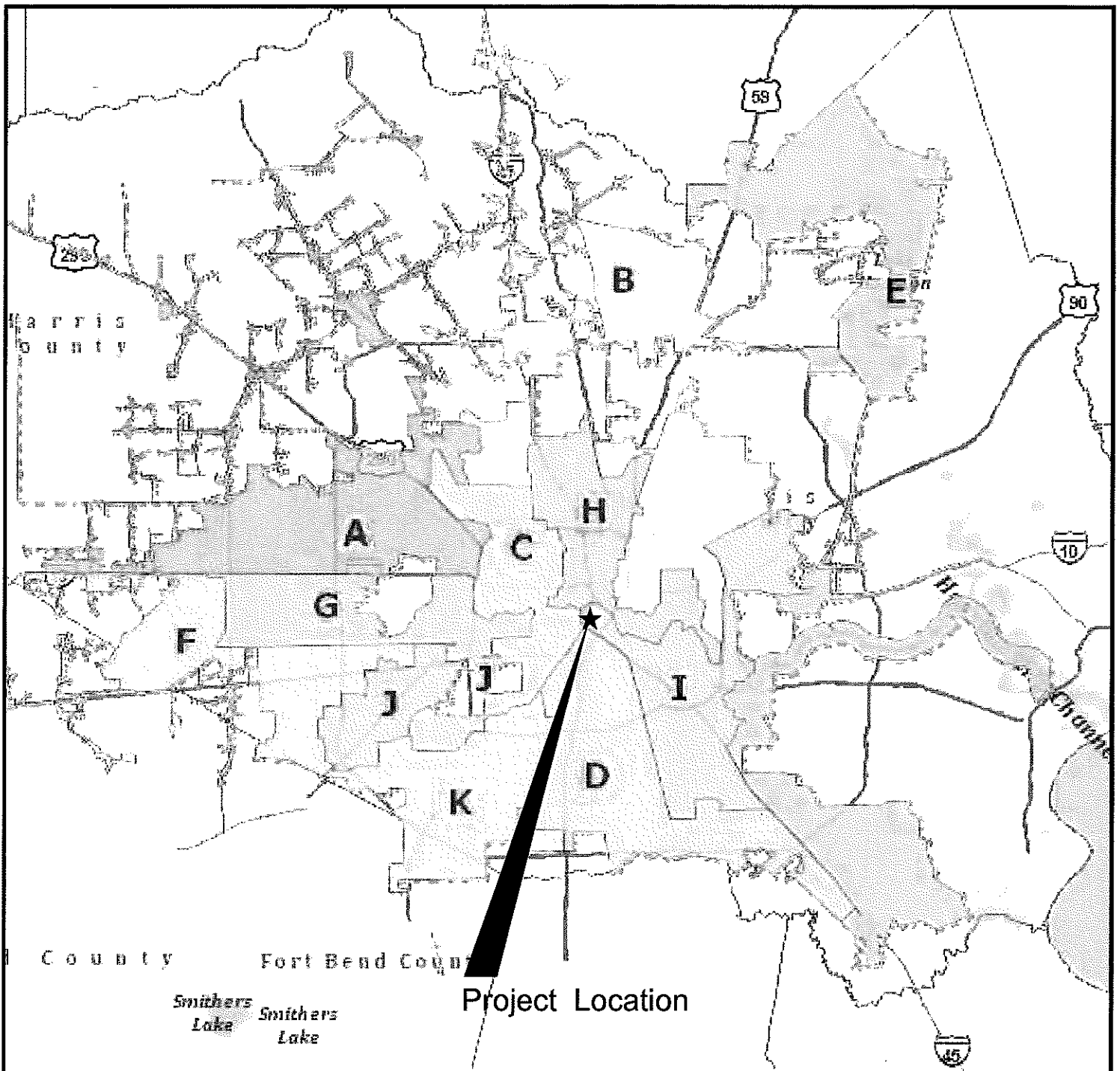
Backup Material

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Ordinance/Resolution/Motion

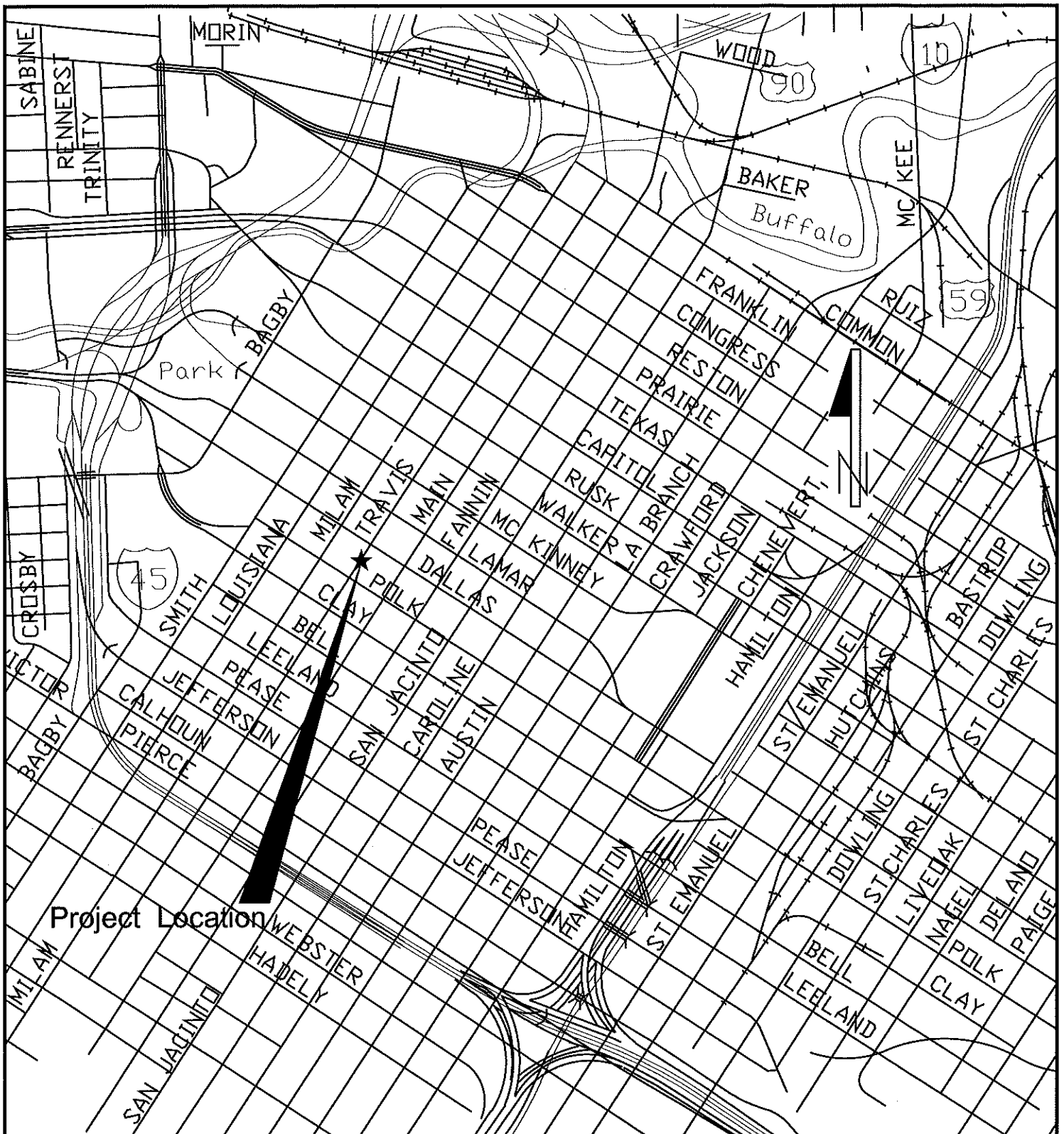
SUBJECT: Appropriate Funds Kone, Inc. Elevators and Escalators Maintenance and Repair Services for Various Departments WBS No. G-000174		Page 1 of 1	Agenda Item
FROM (Department or other point of origin): General Services Department		Origination Date	Agenda Date
DIRECTOR'S SIGNATURE: C.J. Messiah, Jr.  12/27/17		Council District(s) affected: All	
For additional information contact: Jacquelyn L. Nisby Phone: 832-393-8023		Date and identification of prior authorizing Council action: Motion No. 2016-0376; August 3, 2016	
RECOMMENDATION: Appropriate funds for the project.			
Amount and Source of Funding: \$500,000.00 – Police Consolidated Construction Fund (4504)		Finance Budget:	
SPECIFIC EXPLANATION: The General Services Department recommends that City Council appropriate \$500,000.00 to the existing citywide elevators and escalators maintenance and repair services contract with Kone, Inc., to replace and recondition elevators at the Houston Police Department (HPD) Headquarters.			
PROJECT LOCATION: 1200 Travis, 77002			
PROJECT DESCRIPTION: HPD Headquarters has 12 passenger elevators in the tower and four elevators in the garage. All 16 elevators have exceeded their useful life and are failing, which disrupts HPD operations. Many units have been taken out of operation due to their condition and parts are no longer available. The elevators need a full modernization to provide reliable operation. The requested appropriation will only replace and recondition the most critical components to minimize system breakdowns and return some elevators to service that are safe and operational. The complete elevator modernization will be performed in phases as additional funding is identified to finalize the upgrade.			
PREVIOUS HISTORY AND PROJECT SCOPE: On August 3, 2016, Motion No. 2016-0376, City Council approved spending authority, in an amount not to exceed \$5,382,824.12, for a thirty-one-month period to Kone, Inc., for elevators and escalators maintenance and repair services for various departments. To date, \$3,088,765 has been expended on the contract.			
CIP FISCAL NOTE: There is no estimated impact to the operating and maintenance costs because of this CIP project. Therefore, no Fiscal Note is required as stated in the Financial Policy Ordinance No. 2014-1078.			
Capital Project Information: See the attached Form A for a breakdown of capital costs.			
CJM:JLN:RAV:CRC:DK:cd			
c: Marta Crinejo, Jacquelyn L. Nisby, Veronica Lizama, Matt Slinkard, Jim Hudkins, Larry Jaskolka, Felicia Williams, Gabriel Mussio, File			
REQUIRED AUTHORIZATION		CUIC # 25CONS341	
General Services Department:  Richard A. Vella Assistant Director Real Estate, Design & Construction		Houston Police Department  Art Acevedo Chief of Police	



Police Headquarters Elevator Renovations
1200 Travis
Houston, TX 77002

COUNCIL DISTRICT "I"

KEY MAP NO. 493 Q



Police Headquarters Elevator Renovations
1200 Travis
Houston, TX 77002



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

Item Creation Date: 1/12/2018

T25998 - Enterprise eSignature - ORDINANCE

Agenda Item#: 16.

Summary:

ORDINANCE approving and authorizing contract between the City of Houston and **PURE BUSINESS SOLUTIONS, LLC** for Enterprise Electronic Signature Software and Professional Services for the Houston Information Technology Services Department; providing a maximum contract amount - \$1,392,789.00 - Enterprise and Other Funds

Background:

Request for Proposal S76-T25998 – Approve an ordinance awarding a contract to Pure Business Solutions, LLC in an amount not to exceed \$1,392,789 for DocuSign Enterprise eSignature software and professional services for Houston Information Technology Services.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three (3) year contract with two (2) one- year options to Pure Business Solutions, LLC. in a total amount not to exceed \$1,392,789 for an Enterprise eSignature software solution for Houston Information Technology Services. Although the contractor is a Texas Department of Information Resources (DIR) Go-Direct reseller, the City is entering into a City of Houston specific contract with Pure Business Solutions, LLC. based on the vendor's status as an authorized reseller under Carasoft Technology Corporation's DIR contract DIR-TSO-TMP-225.

It is anticipated that the migration from paper-based processes to digital workflow and approvals will reduce the requirement to print and store hard copies, thereby controlling costs associated with paper, ink, and electricity. Streamlined digital approval processes will also reduce the processing time between document generation and signature acquisition. DocuSign provides the highest level of security assurance as the only eSignature company to be both ISO 27001 certified and SSAE 16 examined and tested. The product provides multiple security controls, including document auditability, where all aspects of each transaction are fully logged (including name, email address, IP address, date/time, and user unique pin).

The Request for Proposal (RFP) was advertised in accordance with the State of Texas bid laws, and thus, proposals were received from three (3) firms: Pure Business Solutions, LLC., iBridge Group, Inc. and V3Main Technologies. The evaluation committee consisted of evaluators from Houston Information Technology Services, Human Resources, Houston Public Works and the Houston Airport Systems. The evaluation was based upon the following criteria:

1. Responsiveness of Proposal
2. Technical Competence
3. Price

Pure Business Solutions, LLC. received the highest overall score and was deemed the best qualified to perform the required services as outlined in the RFP. Pure Business Solutions is a reseller of DocuSign eSignature products.

MWBE Subcontracting:

The Office of Business Opportunity approved a waiver for this project, citing the goods and services to be of a specialized, technical, and non-divisible nature. The MWBE goal therefore, was listed on the solicitation as 0%; however, the prime vendor (Pure Business Solutions, LLC.) is a City of Houston registered WBE vendor.

Pay or Play Program:

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City Contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes opportunity for Houston businesses and supports job creation. In this case, Pure Business Solutions, LLC meets the requirements for HHF.

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ordinance No: 2014-1078.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Amount of Funding:

\$ 796,627.00- Central Service (1002)
\$ 20,047.00- Building Inspection (2301)
\$ 375,648.00- water and Sewer Systems Operating Fund (8300)
\$ 200,467.00- HAS- Revenue Fund (8001)

\$1,392,789.00 - TOTAL

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Reenie Askew, Deputy Director	HITS	(832) 393-0291

ATTACHMENTS:**Description**

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District F, ALL

Item Creation Date: 1/12/2018

T25998 - Enterprise eSignature - ORDINANCE

Agenda Item#: 28.

Summary:

ORDINANCE approving and authorizing a contract between the City of Houston and **PURE BUSINESS SOLUTIONS, LLC** for enterprise electronic signature software and professional services for the Houston Information Technology Services Department; providing a maximum contract amount; containing provisions relating to the subject; and declaring an emergency

Background:

Request for Proposal S76-T25998 – Approve an ordinance awarding a contract to Pure Business Solutions, LLC in an amount not to exceed \$1,392,789 for DocuSign Enterprise eSignature software and professional services for Houston Information Technology Services.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three (3) year contract with two (2) one- year options to Pure Business Solutions, LLC, in a total amount not to exceed \$1,392,789 for an Enterprise eSignature software solution for Houston Information Technology Services. Although the contractor is a Texas Department of Information Resources (DIR) Go-Direct reseller, the City is entering into a City of Houston specific contract with Pure Business Solutions, LLC, based on the vendor's status as an authorized reseller under Carasoft Technology Corporation's DIR contract DIR-TSO-TMP-225.

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2. Technical Competence
3. Price

Pure Business Solutions, LLC. received the highest overall score and was deemed the best qualified to perform the required services as outlined in the RFP. Pure Business Solutions is a reseller of DocuSign eSignature products.

MWBE Subcontracting:

The Office of Business Opportunity approved a waiver for this project, citing the goods and services to be of a specialized, technical, and non-divisible nature. The MWBE goal therefore, was listed on the solicitation as 0%; however, the prime vendor (Pure Business Solutions, LLC.) is a City of Houston registered WBE vendor.

Pay or Play Program:

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City Contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes opportunity for Houston businesses and supports job creation. In this case, Pure Business Solutions, LLC meets the requirements for HHF.

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ordinance No: 2014-1078.



**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

Department Approval Authority

Amount of Funding:

\$ 796,627.00- Central Service (1002)

\$ 20,047.00- Building Inspection (2301)

\$ 375,648.00- water and Sewer Systems Operating Fund (8300)

\$ 200,467.00- HAS- Revenue Fund (8001)

\$1,392,789.00 - TOTAL

Contact Information:

NAME	DEPARTMENT/DIVISION	PHONE
Brenda Chagoya, Division Manager	FIN/SPD	(832) 393-8723
Bridget W. Cormier, Sr. Procurement Specialist	FIN/SPD	(832) 393-8715
Reenie Askew, Deputy Director	HITS	(832) 393-0291

ATTACHMENTS:

Description

Form A - Fair Campaign Ordinance

Form B

Delinquent Tax Report

Department recommendation

Affidavit of Ownership

Secretary of State Filing

Office of Business Opportuntiy Goal Waiver

Ordinance

Certificate of Fuinds

Type

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Ordinance/Resolution/Motion

Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date:

MYR Hotel Occupancy Tax (HOT) Revenue - HAA budgets

Agenda Item#: 17.

Summary:

ORDINANCE approving and authorizing first amendment to contract between the City and **THE HOUSTON ARTS ALLIANCE, THE HOUSTON MUSEUM DISTRICT ASSOCIATION, MILLER THEATRE ADVISORY BOARD, INC,** and **THEATER DISTRICT IMPROVEMENT, INC**, for the support, advancement and promotion of the arts; approving Calendar Year 2018 submittals by above organizations in accordance with the above-mentioned contract

Background:

Recommendation:

Adopt an ordinance approving and authorizing a First Amendment to a contract between the City and the Houston Arts Alliance, the Houston Museum District Association, Miller Theatre Advisory Board, Inc., and Theater District Improvement, Inc. for the support, advancement and promotion of the arts; approving Calendar Year 2018 submittals by the above organizations in accordance with the above-mentioned contract.

Background:

The Mayor's Office of Cultural Affairs requests that Council adopt an ordinance approving a First Amendment to a contract for the support, advancement and promotion of the arts between the City and Houston Arts Alliance, The Houston Museum District Association, Miller Theatre Advisory Board, Inc. and Theater District Improvement, Inc., to extend the term of said contract from December 31, 2018 to December 31, 2019.

In 2013, the City entered into a five-year contract with four organizations for the support, advancement and promotion of the arts to directly enhance and promote tourism and the convention and hotel industry by providing ongoing support for the City's artists and cultural institutions and providing technical assistance and support to artists and qualified small, emerging, minority and mid-sized cultural arts organizations and to further the arts environment through the development of new initiatives. The Mayor's Office of Cultural Affairs implements the adopted Arts and Cultural Plan which has resulted in new, more accessible grants through Houston Arts Alliance, standardized data collection, improved reporting and greater transparency. A twelve-month contract extension is recommended to continue implementation efforts while the nonprofit cultural community recovers from the devastating impact of Hurricane Harvey. There have been at least 71 nonprofit cultural groups impacted with storm damage and loss of revenue.

In addition, the Mayor's Office of Cultural Affairs requests that Council approve Calendar Year 2018 submittals by each of the above four organizations, which consist of: 1) a proposed Business

Plan, 2) a proposed Budget, and 3) the 2018 list of Board of Directors, in accordance with the above-mentioned contract between the City and the above organizations for the support, advancement and promotion of the arts. Council approved such documents for years 2014-2016 as presented on the Mayor's Office of Cultural Affairs webpage for greater transparency.

Based on the contract agreement, each contract organization will receive quarterly payment of a specified percentage of the Allocated HOT Revenue for services described in the business plans. Because the annual distribution is based on actual receipts tallied at the end of the year, the dollar amount above is an estimate only. The Finance Department will disperse HOT funds received for the purpose as outlined by the contract agreement. Each contract organization continues to exceed the MWDBE goals.

Arts and culture offerings provide benefits to residents and improve quality of life through lifelong learning, student success, social and civic engagement, as well as significant economic benefits and jobs. In greater Houston, the nonprofit arts and culture sector is a \$1.2 billion industry—one that supports 25,817 full-time equivalent jobs and generates \$119.3 million in local and state government revenue—and pumps vital revenue into restaurants, hotels, retail stores, parking garages and other local businesses.

Unlike other industries, the nonprofit arts and cultural sector provides significant economic benefit, while also operating with a public service mission. In a single year, HOT-funded groups generated admittance of more than 16.5 million and over sixty percent was free for residents and visitors to enjoy. It is a well-documented fact that cities utilize arts and culture to advance and Houston's recognition as a destination for substantial arts and cultural offerings continues to grow.

The Texas Tax Code recognizes the arts as a means to promote tourism and the convention and hotel industry. The Code caps the amount of Hotel Occupancy Tax (HOT) municipalities can utilize for the arts at 19.3 percent of HOT revenues and the City of Houston has consistently utilized the maximum allowed under the cap.

The breakdown and use of funds is as follows:

Houston Arts Alliance (39.5%) - Administers a new grants program, based on a competitive peer review process, to provide responsive grants to approximately 200 non-profit arts and cultural organizations, individual artists and special art projects, including a grant program aligned with the Mayor's Complete Communities initiative. HAA will also administer a variety of outreach and support services and provide arts and culture calendar content to cultural district websites and VisitHouston.com under its new leadership. *HAA's management of City civic art projects is provided through separate contracts.*

The Houston Museum District Association (18%) – Administers payments for marketing and promotion to 11 of its 19 members - the Children's Museum of Houston, Houston Museum of Natural Science, The Jung Center, The Menil Collection, Moody Center, Contemporary Arts Museum Houston, Holocaust Museum Houston, Houston Zoo, The Health Museum, Lawndale Art Center and The Museum of Fine Arts, Houston. Eleven museums are free every day of the year and the other 8 offer dedicated free times. The Association also hosts quarterly zoned events to leverage the largest walkable cultural district in the United States and produced a 60 second video airing on seat back TVs on 28,000 American Airline domestic and international flights.

Miller Theatre Advisory Board (16%) - The only outdoor proscenium theatre in the United States that offers, totally free of charge an annual season of more than 125 artistically excellent and culturally diverse professional performances for more than 425,000 Houstonians and visitors. Already the most attended amphitheater in the country, in celebration of the 95th anniversary, Miller wants Houstonians to help set an all-time attendance record by visiting Miller with a guest in 2018.

Theater District Improvement, Inc. (24%) – Administers payments for marketing and promotion to the Houston Symphony, Houston Grand Opera, Houston Ballet, Alley Theatre, Theatre Under The Stars, Society for the Performing Arts and Da Camera of Houston. TDI also provides performing arts-based content for the Downtown magazine and DowntownHouston.org, hosts an annual Open District that converts attendees into ticket holders and creates new events to attract audience and awareness into downtown. While bearing a significant portion of the cultural facilities Harvey damage, the members of TDI hosted a Miller Outdoor Theatre free performance (all staff and artist time donated).

City's Initiative Grant Program (2.5%) - Administered by HAA with final approval from the Mayor's office, the program provides small grants, usually ranging from \$1,000 to \$10,000 to take advantage of special programmatic opportunities including temporary art, conference engagement and neighborhood tourism.

Debbie McNutty, Director
Mayor's Office of Cultural Affairs

Prior Council Action:

2013-1146 (Dec. 11, 2013)

Amount of Funding:

\$15,424,999.70 (ARA estimated)

Hotel Occupancy Tax (HOT) arts allocation for Calendar Year 2018

Contact Information:

Valerie Berry
Assistant Director Finance

Phone: :832-393-8510

Necole Irvin
Cultural Tourism Officer, Mayor's Office of Cultural Affairs
Phone: 832-393-1097

ATTACHMENTS:

Description	Type
Coversheet (revised)	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date:

MYR Hotel Occupancy Tax (HOT) Revenue - HAA budgets

Agenda Item#: 11.

Summary:

ORDINANCE approving and authorizing a first amendment to a contract between the City and **THE HOUSTON ARTS ALLIANCE, THE HOUSTON MUSEUM DISTRICT ASSOCIATION, MILLER THEATRE ADVISORY BOARD, INC., and THEATER DISTRICT IMPROVEMENT, INC.**, for the support, advancement and promotion of the arts; approving calendar year 2018 submittals by above organizations in accordance with the above-mentioned contract; providing for severability; containing provisions relating to the subject; and declaring an emergency.

Background:

Recommendation:

Adopt an ordinance approving and authorizing a First Amendment to a contract between the City and the Houston Arts Alliance, the Houston Museum District Association, Miller Theatre Advisory Board, Inc., and Theater District Improvement, Inc. for the support, advancement and promotion of the arts; approving Calendar Year 2018 submittals by the above organizations in accordance with the above-mentioned contract.

Background:

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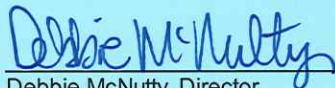
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Debbie McNulty, Director
Mayor's Office of Cultural Affairs

Prior Council Action:

2013-1146 (Dec. 11, 2013)

Amount of Funding:

\$15,424,999.70 (ARA estimated)

Hotel Occupancy Tax (HOT) arts allocation for Calendar Year 2018

Contact Information:

Valerie Berry
Assistant Director Finance
Phone: :832-393-8510

Necole Irvin
Cultural Tourism Officer, Mayor's Office of Cultural Affairs
Phone: 832-393-1097

ATTACHMENTS:

Description	Type
Miller Theatre Advisory Board_Business Plan	Backup Material
Miller Theatre Advisory Board_Budget	Backup Material
Miller Theatre Advisory Board_Board Members	Backup Material
Houston Arts Alliance_Business Plan	Backup Material
Houston Arts Alliance_Budget	Backup Material
Houston Arts Alliance_Board Members	Backup Material
Houston Museum District Association_Business Plan	Backup Material
Houston Museum District Association_Budget	Backup Material
Houston Museum District Association_Board Members	Backup Material
Theater District Improvement_Business Plan	Backup Material

Theater District Improvement_Budget
Theater District Improvement_Board Members
2017 Accomplishments
Support Letter_Miller Theatre Advisory Board
Support Letter_Houston Arts Alliance
Support Letter_Houston Museum District Association
Support Letter_Theater District Improvement
Ordinance
1st Amendment to Agreement

Backup Material
Backup Material
Other
Other
Other
Other
Other
Ordinance/Resolution/Motion
Contract/Exhibit



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District C

Item Creation Date: 11/21/2017

PLN - Special Minimum Lot Size Block App 689 (2000
Block of Addison Road, north and south sides)

Agenda Item#: 18.

Summary:

ORDINANCE establishing the north and south sides of the **2000 block of Addison Road**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - COHEN**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Lot 16, Block 12, of the Southgate Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 57% of the block. The Planning and Development Department mailed notifications to 18 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,600 square feet for the 2000 block of Addison Road, north and south sides.

Patrick Walsh, P.E.

Director

Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

Christopher Andrews (832) 393-6520

ATTACHMENTS:

Description

cover sheet
MLS 689 Map

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 11/21/2017

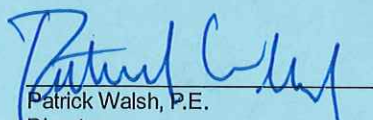
PLN - Special Minimum Lot Size Block App 689 (2000 Block of Addison Road, north and south sides)

Agenda Item#:

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Lot 16, Block 12, of the Southgate Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 57% of the block. The Planning and Development Department mailed notifications to 18 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,600 square feet for the 2000 block of Addison Road, north and south sides.


Patrick Walsh, P.E.
Director
Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

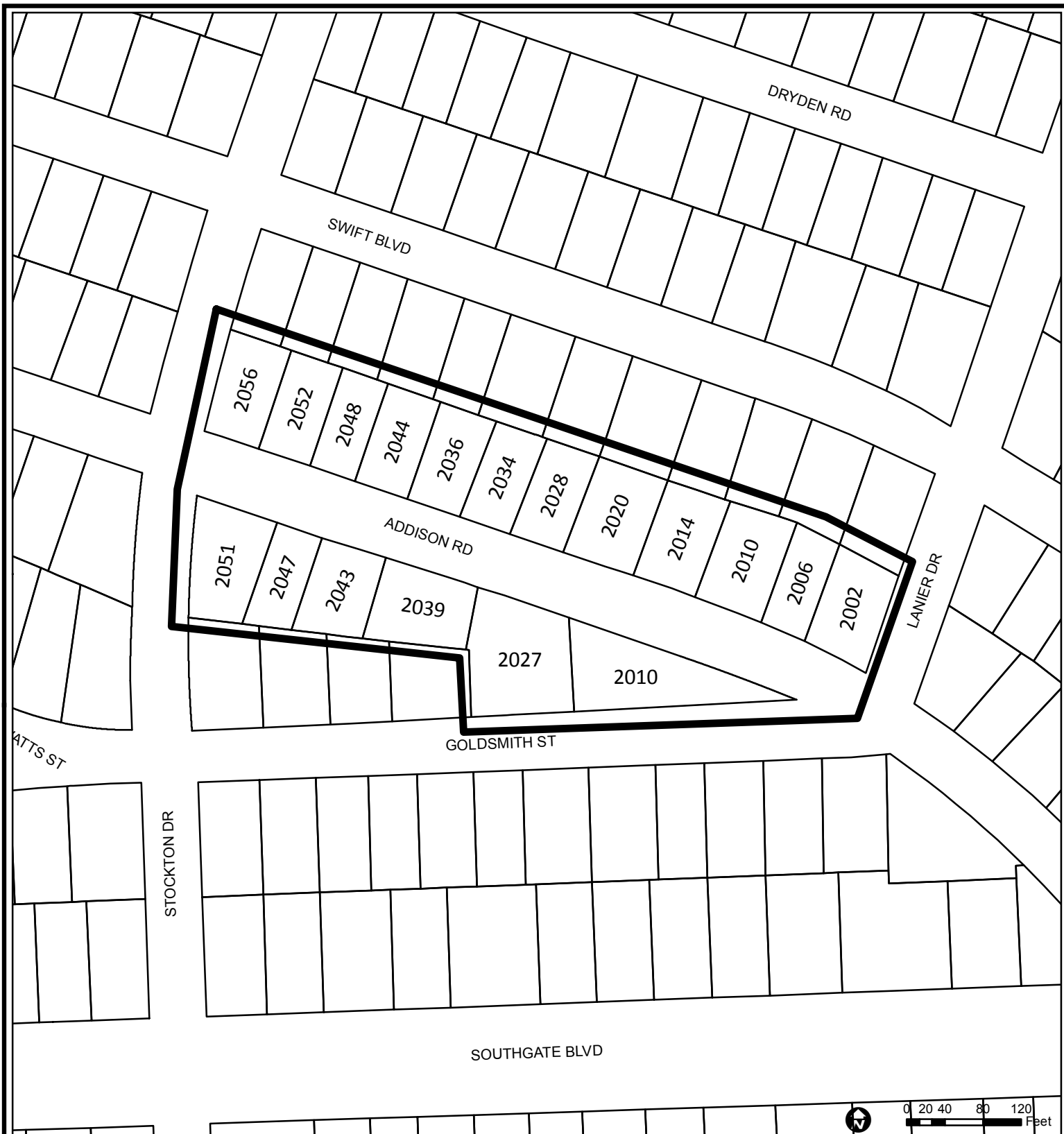
N/A

Contact Information:

Christopher Andrews (832) 393-6520


ATTACHMENTS:

Description	Type
MLS 689 Map	Backup Material



Special Minimum Lot Size
2000 block of Addison Road
North and south sides between Lanier Drive
and Stockton Drive
6,600 Square Feet

Legend

 Special Minimum Lot Size Boundary

Source: Harris County Appraisal District
 Date: September 28, 2017
 Reference: MLS 689

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &
 DEVELOPMENT
 DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District I

Item Creation Date: 11/13/2017

PLN - Special Minimum Lot Size Block App 672 (1500
Block of Elliott Street, east side)

Agenda Item#: 19.

Summary:

ORDINANCE establishing the east side of the **1500 block of Elliott Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT I - GALLEGOS**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Lot 24, Block 2, of the Broadmoor Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 66% of the block. The Planning and Development Department mailed notifications to 21 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,250 square feet for the 1500 block of Elliott Street, east side.

Patrick Walsh, P.E.
Director
Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

Christopher Andrews (832) 393-6520

ATTACHMENTS:

Description

Map
cover sheet

Type

Backup Material
Signed Cover sheet



Special Minimum Lot Size Block
1500 block of Elliott Street, east side
between Broadmoor Street and Lombardy Street
6,250 Square Foot Special Minimum Lot Size

Legend

 Special Minimum Lot Size Boundary

Source: Harris County Appraisal District
 Date: July 31, 2017
 Reference: MLS 672

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &
 DEVELOPMENT
 DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 11/13/2017

PLN - Special Minimum Lot Size Block App 672 (1500 Block of Elliott Street, east side)

Agenda Item#:

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Lot 24, Block 2, of the Broadmoor Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 66% of the block. The Planning and Development Department mailed notifications to 21 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,250 square feet for the 1500 block of Elliott Street, east side.

A handwritten signature in blue ink, appearing to read "Patrick Walsh".

Patrick Walsh, P.E.

Director

Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

Christopher Andrews (832) 393-6520

ATTACHMENTS:

Description

Map

Type

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District C

Item Creation Date: 12/5/2017

PLN - Special Minimum Lot Size Block App 692 (2200
Block of Goldsmith Street, north and south sides)

Agenda Item#: 20.

Summary:

ORDINANCE establishing the north and south sides of the **2200 block of Goldsmith Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - COHEN**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Lot 10 and Tract 9, Block 19, of the Southgate Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 82% of the block. The Planning and Development Department mailed notifications to 26 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,541 square feet for the 2200 block of Goldsmith Street, north and south sides.

Patrick Walsh, P.E.

Director

Planning and Development Department

Contact Information:

Abraham Zorrilla

Planner I

832.393.6634

ATTACHMENTS:

Description

cover sheet

MAP

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 12/5/2017

PLN - Special Minimum Lot Size Block App 692 (2200 Block of Goldsmith Street, north and south sides)

Agenda Item#:

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Lot 10 and Tract 9, Block 19, of the Southgate Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 82% of the block. The Planning and Development Department mailed notifications to 26 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,541 square feet for the 2200 block of Goldsmith Street, north and south sides.

A handwritten signature in blue ink, appearing to read "Patrick Walsh", is written over a horizontal line.

Patrick Walsh, P.E.

Director

Planning and Development Department

Contact Information:

Abraham Zorrilla

Planner I

832.393.6634

ATTACHMENTS:

Description

MAP

Type

Other



Special Minimum Lot Size
2200 block of Goldsmith Street north and south sides
between Greenbriar Drive and Montclair Drive
6,541 Square Feet

 Special Minimum Lot Size Boundary

Source: Harris County Appraisal District
 Date: October 24, 2017
 Reference: MLS 692

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**PLANNING &
 DEVELOPMENT
 DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District C

Item Creation Date: 11/8/2017

PLN - Special Minimum Lot Size Block App 687 (2100
Block of McClendon Street, north side; 2000-2100 Block of
McClendon Street, south side

Agenda Item#: 21.

Summary:

ORDINANCE establishing the north side of **2100 block and the south side of the 2000-2100 blocks of McClendon Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - COHEN**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Tracts 13 and 14A, Block 6, of the Southgate Section 3 Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 66% of the block. The Planning and Development Department mailed notifications to 28 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,862 square feet for the 2100 block of McClendon Street, north side, and the 2000-2100 block of McClendon Street, south side.

Patrick Walsh, P.E.
Director
Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

David Welch, Planner I

Phone: 832-393-6638

ATTACHMENTS:

Description

cover sheet

MLS 687 Boundary Map

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 11/8/2017

PLN - Special Minimum Lot Size Block App 687 (2100 Block of McClendon Street, north side; 2000-2100 Block of McClendon Street, south side)

Agenda Item#:

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Tracts 13 and 14A, Block 6, of the Southgate Section 3 Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 66% of the block. The Planning and Development Department mailed notifications to 28 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,862 square feet for the 2100 block of McClendon Street, north side, and the 2000-2100 block of McClendon Street, south side.

A handwritten signature in blue ink, appearing to read "Patrick Walsh", written over a horizontal line.

Patrick Walsh, P.E.

Director

Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

David Welch, Planner I

Phone: 832-393-6638

ATTACHMENTS:

Description

MLS 687 Boundary Map


Type

Backup Material



Special Minimum Lot Size

**2100 block of McClendon Street, north side,
between Montclair and Stockton Drives;
2000-2100 block of McClendon Street, south side,
between Montclair Drive and Sheridan Street
6,862 Square Feet**

 Special Minimum Lot Size Boundary

Source: Harris County Appraisal District
Date: September 15, 2017
Reference: MLS 687

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**PLANNING &
DEVELOPMENT
DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District H

Item Creation Date: 11/21/2017

PLN - Special Minimum Lot Size Block App 680 (1200-1300 block of Northwood Street, east side between Cavalcade Street and Mathis Street, and west side between Idylwild Street and Mathis Street)

Agenda Item#: 22.

Summary:

ORDINANCE establishing the east side, between Cavalcade and Mathis Streets, and the west side, between Idylwild and Mathis Streets, of the **1200-1300 blocks of Northwood Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CISNEROS**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Lots 13 and 14, Block 6, of the Lizzieton Terrace Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 53% of the block. The Planning and Development Department mailed notifications to 21 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 3,150 square feet for the 1200-1300 block of Northwood Street, east side between Cavalcade Street and Mathis Street, and west side between Idylwild Street and Mathis Street.

Patrick Walsh, P.E.
Director
Planning and Development Department

Contact Information:

Christopher Andrews
Phone: (832) 393-6520

ATTACHMENTS:

Description

cover sheet
map

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date: 11/21/2017

PLN - Special Minimum Lot Size Block App 680 (1200-1300 block of Northwood Street, east side between Cavalcade Street and Mathis Street, and west side between Idylwild Street and Mathis Street)

Agenda Item#:

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Lots 13 and 14, Block 6, of the Lizzieton Terrace Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 53% of the block. The Planning and Development Department mailed notifications to 21 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 3,150 square feet for the 1200-1300 block of Northwood Street, east side between Cavalcade Street and Mathis Street, and west side between Idylwild Street and Mathis Street.

A handwritten signature in blue ink, reading "Patrick Walsh", written over a horizontal line.

Patrick Walsh, P.E.
Director
Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

Christopher Andrews (832) 393-6520

ATTACHMENTS:

Description

MLS 680 Map

Type

Backup Material



Special Minimum Lot Size
1200-1300 block of Northwood Street
East side between Cavalcade and Mathis Street and
West side between Idylwild Street and Mathis Street
3,150 Square Feet

 Special Minimum Lot Size Boundary selection

Source: Harris County Appraisal District
 Date: August 23, 2017
 Reference: MLS 680

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**PLANNING &
 DEVELOPMENT
 DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District C

Item Creation Date: 12/4/2017

PLN - Special Minimum Lot Size Block App 693 (2200
Block of Southgate Boulevard, north and south sides)

Agenda Item#: 23.

Summary:

ORDINANCE establishing the north and south sides of the **2200 block of Southgate Boulevard**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - COHEN**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Tracts 17 and 18A, Block 19, of the Southgate Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 84% of the block. The Planning and Development Department mailed notifications to 23 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,562 square feet for the 2200 block of Southgate Boulevard, north and south sides.

Patrick Walsh, P.E.
Director
Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

David Welch, Planner I

Phone: 832-393-6638

ATTACHMENTS:

Description

cover sheet

MLS 693 Boundary Map

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 12/4/2017

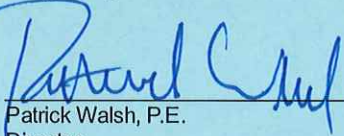
PLN - Special Minimum Lot Size Block App 693 (2200 Block of Southgate Boulevard,
north and south sides)

Agenda Item#:

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Tracts 17 and 18A, Block 19, of the Southgate Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 84% of the block. The Planning and Development Department mailed notifications to 23 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,562 square feet for the 2200 block of Southgate Boulevard, north and south sides.



Patrick Walsh, P.E.

Director

Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

David Welch, Planner I

Phone: 832-393-6638

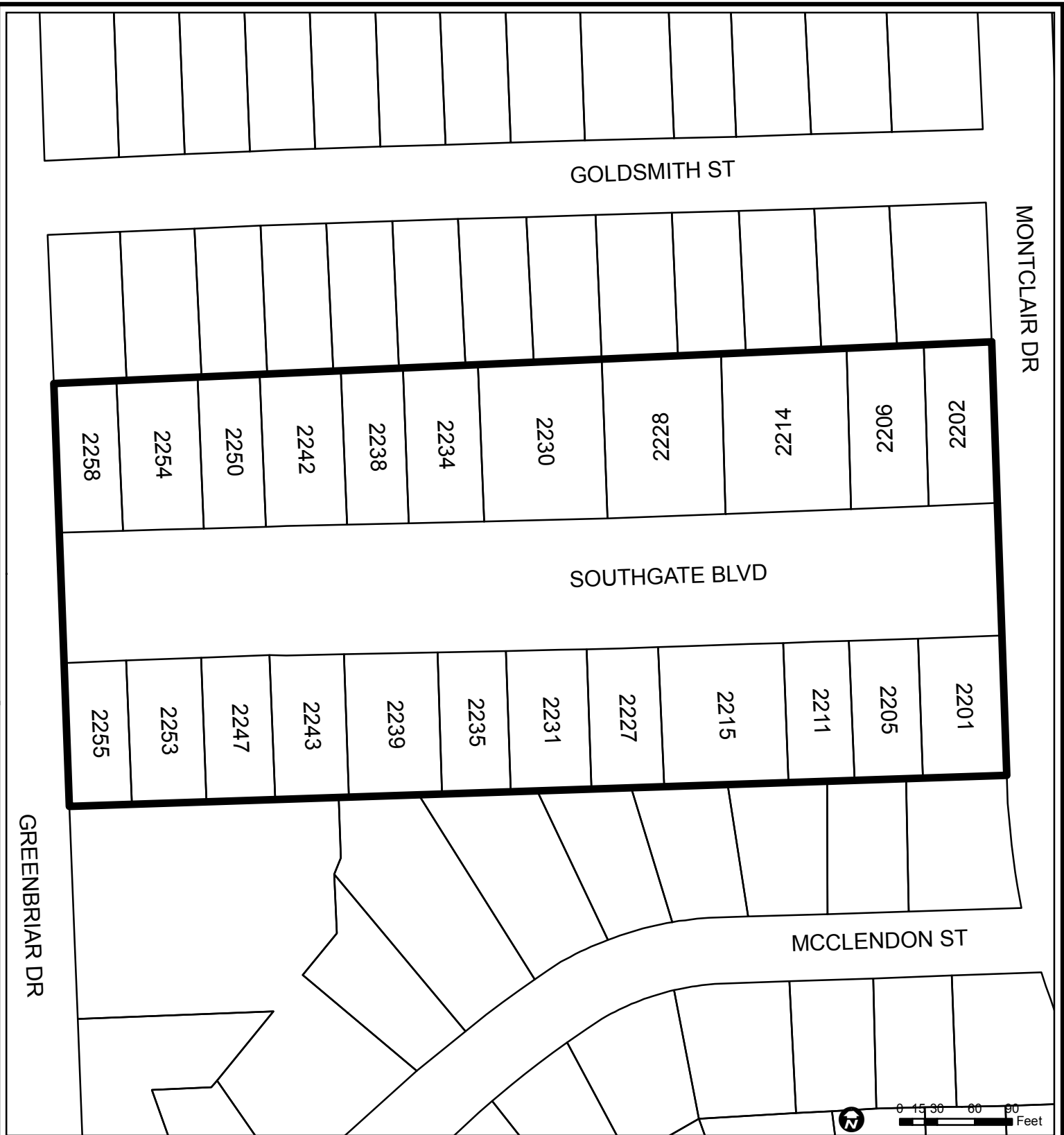
ATTACHMENTS:

Description


MLS 693 Boundary Map

Type

Backup Material



Special Minimum Lot Size
2200 block of Southgate Boulevard
North and south sides,
between Greenbriar and Montclair Drives
6,562 Square Feet

 Special Minimum Lot Size Boundary

Source: Harris County Appraisal District
 Date: October 26, 2017
 Reference: MLS 693

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**PLANNING &
 DEVELOPMENT
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CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District C

Item Creation Date: 11/21/2017

PLN - Special Minimum Lot Size Block App 679 (2100
Block of Swift Boulevard, north and south sides)

Agenda Item#: 24.

Summary:

ORDINANCE establishing the north and south sides of the **2100 block of Swift Boulevard**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - COHEN**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Lot 1, Block 11, of the Southgate Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 68% of the block. The Planning and Development Department mailed notifications to 30 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,322 square feet for the 2100 block of Swift Boulevard, north and south sides.

Patrick Walsh, P.E.
Director
Planning and Development Department

Amount of Funding:

N/A

Contact Information:

Christopher Andrews (832) 393-6520

ATTACHMENTS:

Description	Type
Coversheet	Signed Cover sheet

Map MLS 679

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C

Item Creation Date: 11/21/2017

PLN - Special Minimum Lot Size Block App 679 (2100 Block of Swift Boulevard, north and south sides)

Agenda Item#:

Prior Council Action:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Lot 1, Block 11, of the Southgate Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSb). The application includes written evidence of support from the owners of 68% of the block. The Planning and Development Department mailed notifications to 30 property owners indicating that the SMLSb application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,322 square feet for the 2100 block of Swift Boulevard, north and south sides.

A handwritten signature in blue ink, appearing to read "Patrick Walsh".

Patrick Walsh, P.E.

Director

Planning and Development Department

Amount of Funding:

N/A

Contact Information:

Christopher Andrews (832) 393-6520

ATTACHMENTS:

Description


Map MLS 679

Type

Backup Material



Special Minimum Lot Size
2100 block of Swift Boulevard
North and south sides between Montclair Drive
and Stockton Drive
6,322 Square Feet

 Special Minimum Lot Size Boundary

Source: Harris County Appraisal District
Date: August 15, 2017
Reference: MLS 679

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**PLANNING &
DEVELOPMENT
DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District H

Item Creation Date: 12/4/2017

PLN - Special Minimum Lot Size Block App 688 (400 Block of Tabor Street, east and west sides)

Agenda Item#: 25.

Summary:

ORDINANCE establishing the east and west sides of the **400 block of Tabor Street**, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT H - CISNEROS**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of lot 4, Block 12, of the Brook Smith Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 66% of the block. The Planning and Development Department mailed notifications to 12 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,000 square feet for the 400 block of Tabor Street, east and west sides.

Patrick Walsh, P.E.

Director

Planning and Development Department

Contact Information:

Abraham Zorrilla

Planner I

832.393.6634

ATTACHMENTS:

Description

cover sheet
MAP

Type

Signed Cover sheet
Other



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District H

Item Creation Date: 12/4/2017

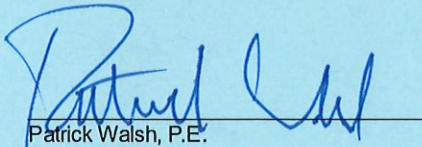
PLN - Special Minimum Lot Size Block App 688 (400 Block of Tabor Street, east and west sides)

Agenda Item#:

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of lot 4, Block 12, of the Brook Smith Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 66% of the block. The Planning and Development Department mailed notifications to 12 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,000 square feet for the 400 block of Tabor Street, east and west sides.



Patrick Walsh, P.E.
Director
Planning and Development Department

Contact Information:

Abraham Zorrilla
Planner I
832.393.6634

ATTACHMENTS:

Description

MAP

Type

Other



Special Minimum Lot Size
400 Block of Tabor Street, east and west sides,
between Fugate and Melwood Streets
5,000 square feet

 Area Under Consideration

Source: Harris County Appraisal District
 Date: September 29, 2017
 Reference: MLS 688

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**PLANNING &
 DEVELOPMENT
 DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District C

Item Creation Date:

20MRH17/ HOUSTON HEIGHTS, JOHN BRASHEAR AND MEMORIAL HEIGHTS PAVING AND DRAINAGE PROJECT

Agenda Item#: 26.

Summary:

ORDINANCE amending Ordinance No. 2017-507 regarding the acquisition of fee simple or easement interest to nine parcels of land situated in the John Austin Survey, Abstract No. 1, in Harris County, Texas, to include the acquisition of the redesigned Parcel AY16-066 for the Houston Heights, John Brashear, and Memorial Heights Paving and Drainage Project by gift, dedication, purchase and eminent domain - **DISTRICT C - COHEN**

Background:

SUBJECT: PROPERTY: AMENDING Ordinance Number 2017-507 passed on July 19, 2017, to include the acquisition of the redesigned Parcel AY16-066 for the HOUSTON HEIGHTS, JOHN BRASHEAR, and MEMORIAL HEIGHTS PAVING AND DRAINAGE PROJECT by dedication, purchase, or condemnation.

WBS N-210001-0001-2-01

RECOMMENDATION: (Summary)

It is recommended City Council Amend Ordinance Number 2017-507 passed on July 19, 2017, to authorize and approve the acquisition of the redesigned Parcel AY16-066 for the HOUSTON HEIGHTS, JOHN BRASHEAR, and MEMORIAL HEIGHTS PAVING AND DRAINAGE PROJECT by dedication, purchase, or condemnation.

SPECIFIC EXPLANATION:

This project is designed to replace existing streets and water lines in the area that have deteriorated beyond economical repair and normal maintenance. This project is required to meet City of Houston safety standards, improve traffic circulation, mobility, and drainage in the service area.

By Ordinance Number 2017-507, City Council authorized and approved the acquisition of Parcels by dedication, purchase, or condemnation for the HOUSTON HEIGHTS, JOHN BRASHEAR, and MEMORIAL HEIGHTS PAVING AND DRAINAGE PROJECT. Since that ordinance was passed, design changes were made to Parcel AY16-066.

Therefore, it is recommended that Council Ordinance Number 2017-507 be amended to reflect the redesign of Parcel AY16-066.

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Prior Council Action:

Ordinance 2017-507, passed July 19, 2017
Ordinance 2017-373, passed May 24, 2017

Amount of Funding:

No additional funding required (Funds were appropriated under Ordinance 2017-373, passed May 24, 2017)

Contact Information:

Darrin Ward
Acting Senior Assistant Director- Real Estate Services
Phone: (832) 395-3154

WBS N-210001-0001-2-01

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
District C
Item Creation Date:

20MRH17/ HOUSTON HEIGHTS, JOHN BRASHEAR AND MEMORIAL HEIGHTS PAVING AND DRAINAGE PROJECT

Agenda Item#:

Background:

SUBJECT: PROPERTY: AMENDING Ordinance Number 2017-507 passed on July 19, 2017, to include the acquisition of the redesigned Parcel AY16-066 for the HOUSTON HEIGHTS, JOHN BRASHEAR, and MEMORIAL HEIGHTS PAVING AND DRAINAGE PROJECT by dedication, purchase, or condemnation.
WBS N-210001-0001-2-01

RECOMMENDATION: (Summary)

It is recommended City Council Amend Ordinance Number 2017-507 passed on July 19, 2017, to authorize and approve the acquisition of the redesigned Parcel AY16-066 for the HOUSTON HEIGHTS, JOHN BRASHEAR, and MEMORIAL HEIGHTS PAVING AND DRAINAGE PROJECT by dedication, purchase, or condemnation.

SPECIFIC EXPLANATION:

This project is designed to replace existing streets and water lines in the area that have deteriorated beyond economical repair and normal maintenance. This project is required to meet City of Houston safety standards, improve traffic circulation, mobility, and drainage in the service area.

By Ordinance Number 2017-507, City Council authorized and approved the acquisition of Parcels by dedication, purchase, or condemnation for the HOUSTON HEIGHTS, JOHN BRASHEAR, and MEMORIAL HEIGHTS PAVING AND DRAINAGE PROJECT. Since that ordinance was passed, design changes were made to Parcel AY16-066.

Therefore, it is recommended that Council Ordinance Number 2017-507 be amended to reflect the redesign of Parcel AY16-066.

A handwritten signature in cursive script, reading "Carol Ellinger Haddock".

Carol Ellinger Haddock, P.E.
Director
Houston Public Works

Prior Council Action:

Ordinance 2017-507, passed July 19, 2017
Ordinance 2017-373, passed May 24, 2017

Amount of Funding:

No additional funding required (Funds were appropriated under Ordinance 2017-373, passed May 24, 2017)

Contact Information:

Darrin Ward
Acting Senior Assistant Director- Real Estate Services
(832) 395-3154

WBS N-210001-0001-2-01

ATTACHMENTS:

Description

Metes and Bounds
Ordinance 2017-507
Ordinance 2017-373
Location Map

Type

Backup Material
Backup Material
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date: 10/18/2017

20JSW116 - FHWA Amendment

Agenda Item#: 27.

Summary:

ORDINANCE approving and authorizing first amendment to the grant agreement between the City of Houston and the **FEDERAL HIGHWAY ADMINISTRATION** for the Houston Intelligent Transportation System (HITS) Project (as approved by Ordinance No. 2016-0534)

Background:

SUBJECT: An ordinance to approve Amendment 1 to the existing Grant Agreement between City of Houston and Federal Highway Administration (FHWA) for the Houston Intelligent Transportation System (HITS) project.

PREVIOUS HISTORY: On June 29th, 2016, the City of Houston approved an Ordinance to execute a Grant Agreement (Ord. No. 2016-0534) with FHWA for the Houston Intelligence Transportation System (HITS) project. This project deploys Intelligent Transportation Systems (ITS) devices along multiple arterial roadways to provide real-time traveler information (including travel times and incidents), reduce travel delay, and provide traffic signal maintenance and engineering staff to better manage vehicular traffic.

Since execution of the grant agreement, the City of Houston has negotiated a contract (with Transcore ITS, LLC) to perform the work of the project. This contract was approved by City Council on 6/21/2017 (Ord. No. 2017-0460).

DESCRIPTION/SCOPE:

Various changes to the Grant Agreement include:

- Date modifications;
- Modification of the total value of the agreement;
- The addition of Transcore ITS, LLC as the City's contractor.

FHWA requires approval of Amendment 1 of the Grant Agreement to continue with deployment of this project. A copy of Amendment 1 is attached.

Acting Director
Department of Public Works and Engineering

Prior Council Action:

Ordinance 2016-0534 Dated 6-29-2016

Ordinance 2017-0460 Dated 6-21-2017

Amount of Funding:

No increase in funding

Contact Information:

Jeffrey Weatherford, PE, PTOE

Deputy Director

Transportation and Drainage

Phone: (832) 395-2461

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/18/2017

20JSW116 - FHWA Amendment

Agenda Item#:

Background:

SUBJECT: An ordinance to approve Amendment 1 to the existing Grant Agreement between City of Houston and Federal Highway Administration (FHWA) for the Houston Intelligent Transportation System (HITS) project.

PREVIOUS HISTORY: On June 29th, 2016, the City of Houston approved an Ordinance to execute a Grant Agreement (Ord. No. 2016-0534) with FHWA for the Houston Intelligence Transportation System (HITS) project. This project deploys Intelligent Transportation Systems (ITS) devices along multiple arterial roadways to provide real-time traveler information (including travel times and incidents), reduce travel delay, and provide traffic signal maintenance and engineering staff to better manage vehicular traffic.

Since execution of the grant agreement, the City of Houston has negotiated a contract (with Transcore ITS, LLC) to perform the work of the project. This contract was approved by City Council on 6/21/2017 (Ord. No. 2017-0460).

DESCRIPTION/SCOPE:

Various changes to the Grant Agreement include:

- Date modifications;
- Modification of the total value of the agreement;
- The addition of Transcore ITS, LLC as the City's contractor.

FHWA requires approval of Amendment 1 of the Grant Agreement to continue with deployment of this project. A copy of Amendment 1 is attached.

Carol Ellinger Haddock, PE
Acting Director
Department of Public Works and Engineering

Prior Council Action:

Ordinance 2016-0534 Dated 6-29-2016

Ordinance 2017-0460 Dated 6-21-2017

Amount of Funding:

No increase in funding

Contact Information:

Jeffrey Weatherford, PE, PTOE
Deputy Director
Transportation and Drainage
(832) 395-2461

ATTACHMENTS:

Description

Grant Agreement with Comments
Grant Agreement - Amendment 1
Ordinance 2016-0534

Type

Backup Material
Ordinance/Resolution/Motion
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

Item Creation Date: 1/12/2018

MYR ~ 2018 Request for Council Nominations Branch for
Port 1-12-18

Agenda Item#: 28.

Summary:

RECEIVE nominations for Position Two on the **PORT OF HOUSTON AUTHORITY OF HARRIS COUNTY**, for a two-year term ending on February 1 of each even numbered year

Background:

NON-CONSENT AGENDA

MISCELLANEOUS

Motion to set a date not less than seven (7) days from January 24, 2018, to receive nominations for Position Two on the Port of Houston Authority of Harris County. Under the new state law (Special District Local Laws Code, Chapter 5007 (Added by Acts 2013, 83rd Leg., R.S., Ch. 139 (H.B. 1642), eff. September 1, 2013), the term for Position Two is a two-year term, ending on February 1 of each even-numbered year. The current term expired February 1, 2018.

Position 2 Theldon R. Branch, III nominated by Council Member Edwards

DB/jsk

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

Item Creation Date:

MSC - HGAC appointments

Agenda Item#: 29.

Summary:

MOTION to set a date not less than seven (7) days from January 31, 2018, to receive nominations for Positions One and Two and Two Alternate At-Large Positions on the **HOUSTON-GALVESTON AREA COUNCIL BOARD OF DIRECTORS**, for a one-year term to expire December 31, 2018.

Background:

Motion to set a date not less than seven (7) days from January 31, 2018, to receive nominations for Positions One and Two and Two Alternate At-Large Positions of the Houston-Galveston Area Council Board of Directors, for a one-year term to expire December 31, 2018. Current members are:

Position 1	CM Jerry Davis
Position 2	CM Greg Travis
Alternate At-Large	CM Robert Gallegos
Alternate At-Large	CM Jack Christie

ATTACHMENTS:

Description

Signed Letter

Type

Signed Cover sheet



CITY OF HOUSTON

Office of the Mayor

Interoffice

Correspondence

To: Anna Russell
City Secretary

From: Danielle Bartz 
Director of Boards and Commissions

Date: January 26, 2018

Subject: Houston-Galveston Area
Council Nominations

NON-CONSENT AGENDA

MISCELLANEOUS

Motion to set a date not less than seven (7) days from January 31, 2018, to receive nominations for Positions One and Two and Two Alternate At-Large Positions of the Houston-Galveston Area Council Board of Directors, for a one-year term to expire December 31, 2018. Current members are:

Position 1	CM Jerry Davis
Position 2	CM Greg Travis
Alternate At-Large	CM Robert Gallegos
Alternate At-Large	CM Jack Christie

DB:jsk

cc: Ms. Marta Crinejo, Agenda Director



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

District B

Item Creation Date: 1/8/2018

HAS - Fund Correction for Enabling Projects for United
Technical Operations Center (UTOC) at IAH

Agenda Item#: 30.

Summary:

ORDINANCE to de-appropriate \$10,000,000 from the HAS Airports Improvement Fund and appropriate \$10,000,000 from the HAS Airports Renewal and Replacement Fund, for the Special Facilities Lease Agreement with **UNITED AIRLINES, INC.**, for their Technical Operations Center to expand its Aircraft Maintenance Hangar Complex at George Bush Intercontinental Airport/Houston - **DISTRICT B - DAVIS**

TAGGED BY COUNCIL MEMBER GREEN

This was item 14 on Agenda of January 24, 2018

Background:

RECOMMENDATION:

Enact an ordinance to de-appropriate \$10,000,000 from the HAS Airports Improvement Fund (8011) and appropriate \$10,000,000 from the HAS Airports Renewal and Replacement Fund (8010), for the Special Facilities Lease Agreement (SFL) with United Airlines, Inc., Technical Operations Center (UTOC) to expand its aircraft maintenance hangar complex at George Bush Intercontinental Airport/Houston (IAH).

SPECIFIC EXPLANATION:

On November 15, 2017, City Council adopted Ordinance 2017-887 which accepted a Special Facilities Lease Agreement with United Airlines, Inc. for the expansion of United's aircraft maintenance facilities at IAH and appropriated \$10,000,000 from the HAS Airports Improvement Fund (8011) for costs that HAS agreed to reimburse United for with respect to certain enabling projects associated with United's project. When the public notices for the lease were posted, the incorrect fund was identified. However, in the interest of time, the fund that was incorrectly identified was used for the appropriation with the understanding that HAS would be allowed to return to Council to correct. This action will serve to de-appropriate the \$10,000,000 from the HAS Airports Improvement Fund (8011) and to re-appropriate it from the correct fund, the HAS Airports Renewal and Replacement Fund (8010).

On September 7, 2016, the City adopted Ordinance No. 2016-681 approving a Memorandum of Agreement (MOA) with United for an expansion of United's aircraft maintenance hangar complex on approximately 39 acres at IAH. The MOA provided for United and the City to enter an SFL under which United would construct its maintenance facility expansion, which is referred to as United's Technical Operations Center (the "UTOC Project").

The UTOC Project is to be constructed by United and financed by United using Special Facility Bonds and its own funds. Certain enabling projects, such as environmental work and relocation of certain existing facilities, are funded by the City. Under the MOA, the City appropriated \$12,500,000 to pay for the City's enabling projects. Subsequently, additional enabling projects were identified, which required an additional \$10 million to be appropriated under the SFL.

In connection with the SFL, the City intends to issue the City of Houston, Texas Airport System Special Facilities Bonds (United Technical Operations Center Project), Series 2017 (AMT) (the "UTOC Special Facilities Bonds"). Pursuant to the SFL, for as long as the UTOC Special Facilities Bonds remain outstanding, United will be obligated to pay the principal and interest on the bonds, and the UTOC Special Facilities Bonds will not constitute an indebtedness of the City, nor will they be a general obligation of the City.

As part of the UTOC Special Facilities Bonds transaction, this project was presented to the Budget and Fiscal Affairs Committee on October 3, 2017.

Fiscal Note:

There is no impact to the FY18 Adopted Operating Budget for this item. Therefore, no fiscal note is required as stated in the Financial Policy Ord. 2014-1078 as an Operating Budget Item.

This item is considered to be a capital project. See below for funding information and the required fiscal notes associated with a capital project. No impact to the operating budget is anticipated as the project relocates existing facilities and structures to similar facilities and structures at IAH. The existing facilities and structures will then be demolished and the site turned over to United. United will then construct its Maintenance Hangar Complex at the site and all future operating and maintenance expenses for the Complex shall be borne by United.

Capital Project Information

See attached Form A

Director's Signature:

Mario C. Diaz
Houston Airport System

Prior Council Action:

09/07/16 (O) 2016-681

11/15/17 (O) 2017-887

Amount of Funding:

\$10,000,000 – HAS Airports Renewal and Replacement Fund (8010)
\$10,000,000 – HAS Airports Improvement Fund (8011) – De-appropriate

Prior funding:

\$12,500,000 – HAS Renewal and Replacement Fund (8010) 09/07/16

\$10,000,000 – HAS Airports Improvement Fund (8011) 11/15/17

Contact Information:

Todd A. Curry 281/233-1896

Bob Merz 281/233-1610

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 1/8/2018

HAS - Fund Correction for Enabling Projects for United Technical Operations Center (UTOC) at IAH

Agenda Item#:

Background:

RECOMMENDATION:

Enact an ordinance to de-appropriate \$10,000,000 from the HAS Airports Improvement Fund (8011) and appropriate \$10,000,000 from the HAS Airports Renewal and Replacement Fund (8010), for the Special Facilities Lease Agreement (SFL) with United Airlines, Inc., Technical Operations Center (UTOC) to expand its aircraft maintenance hangar complex at George Bush Intercontinental Airport/Houston (IAH).

SPECIFIC EXPLANATION:

On November 15, 2017, City Council adopted Ordinance 2017-887 which accepted a Special Facilities Lease Agreement with United Airlines, Inc. for the expansion of United's aircraft maintenance facilities at IAH and appropriated \$10,000,000 from the HAS Airports Improvement Fund (8011) for costs that HAS agreed to reimburse United for with respect to certain enabling projects associated with United's project. When the public notices for the lease were posted, the incorrect fund was identified. However, in the interest of time, the fund that was incorrectly identified was used for the appropriation with the understanding that HAS would be allowed to return to Council to correct. This action will serve to de-appropriate the \$10,000,000 from the HAS Airports Improvement Fund (8011) and to re-appropriate it from the correct fund, the HAS Airports Renewal and Replacement Fund (8010).

On September 7, 2016, the City adopted Ordinance No. 2016-681 approving a Memorandum of Agreement (MOA) with United for an expansion of United's aircraft maintenance hangar complex on approximately 39 acres at IAH. The MOA provided for United and the City to enter an SFL under which United would construct its maintenance facility expansion, which is referred to as United's Technical Operations Center (the "UTOC Project").

The UTOC Project is to be constructed by United and financed by United using Special Facility Bonds and its own funds. Certain enabling projects, such as environmental work and relocation of certain existing facilities, are funded by the City. Under the MOA, the City appropriated \$12,500,000 to pay for the City's enabling projects. Subsequently, additional enabling projects were identified, which required an additional \$10 million to be appropriated under the SFL.

In connection with the SFL, the City intends to issue the City of Houston, Texas Airport System Special Facilities Bonds (United Technical Operations Center Project), Series 2017 (AMT) (the "UTOC Special Facilities Bonds"). Pursuant to the SFL, for as long as the UTOC Special Facilities Bonds remain outstanding, United will be obligated to pay the principal and interest on the bonds, and the UTOC Special Facilities Bonds will not constitute an indebtedness of the City, nor will they be a general obligation of the City.

As part of the UTOC Special Facilities Bonds transaction, this project was presented to the Budget and Fiscal Affairs Committee on October 3, 2017.

Fiscal Note:

There is no impact to the FY18 Adopted Operating Budget for this item. Therefore, no fiscal note is required as stated in the Financial Policy Ord. 2014-1078 as an Operating Budget Item.

This item is considered to be a capital project. See below for funding information and the required fiscal notes associated with a capital project. No impact to the operating budget is anticipated as the project relocates existing facilities and structures to similar facilities and structures at IAH. The existing facilities and structures will then be demolished and the site turned over to United. United will then construct its Maintenance Hangar Complex at the site and all future operating and maintenance expenses for the Complex shall be borne by United.

Capital Project Information

See attached Form A

Director's Signature:

T.H. Saary
Mario C. Diaz
Houston Airport System

for
M. DIAZ.

Prior Council Action:

09/07/16 (O) 2016-681

11/15/17 (O) 2017-887

Amount of Funding:

\$10,000,000 – HAS Airports Renewal and Replacement Fund (8010)

\$10,000,000 – HAS Airports Improvement Fund (8011) – De-appropriate

Prior funding:

\$12,500,000 – HAS Renewal and Replacement Fund (8010) 09/07/16

\$10,000,000 – HAS Airports Improvement Fund (8011) 11/15/17

Contact Information:

Todd A. Curry 281/233-1896

Bob Merz 281/233-1610

KHM



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

Item Creation Date: 12/29/2017

MYR ~ 2017 Houston Ethics Commission Council
Nomination Memo 12-29-17

Agenda Item#: 31.

Summary:

RECEIVE nominations for Positions 4, 5, 6, and 7 on the **HOUSTON ETHICS COMMISSION**, for two year staggered terms

DELAYED BY MOTION #2018-48, 1/24/2018

This was Item 25 on Agenda of January 24, 2018

Background:

NON-CONSENT AGENDA

MISCELLANEOUS

Motion to set a date not less than seven (7) days from January 10, 2018, to receive nominations for appointments or reappointments to Positions Four, Five, Six and Seven on the Houston Ethics Commission for two-year staggered terms:

Position 4 Member Bradford	Dr. Franklin D. Jones	Nominated by Council
Position 5 Green	Marsha Fisk	Nominated by Council Member
Position 6 Gonzalez	Nomaan K. Husain	Nominated by Council Member
Position 7 Member Pennington	John Jay Douglass	Nominated by Council

DB:jsk

ATTACHMENTS:

Description

Type