

AGENDA

CITY OF HOUSTON ■ CITY COUNCIL

December 5 & 6, 2017

MAYOR
SYLVESTER TURNER

CONTROLLER
CHRIS B. BROWN

DISTRICT COUNCIL MEMBERS

Brenda Stardig
District A

Steve Le
District F

Jerry Davis
District B

Greg Travis
District G

Ellen R. Cohen
District C

Karla Cisneros
District H

Dwight A. Boykins
District D

Robert Gallegos
District I

Dave Martin
District E

Mike Laster
District J

Larry V. Green
District K

AT-LARGE COUNCIL MEMBERS

Mike Knox
Position 1

Michael Kubosh
Position 3

David W. Robinson
Position 2

Amanda K. Edwards
Position 4

Jack Christie D.C.
Position 5

Marta Crinejo Director - City Council Agenda

Anna Russell City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

The agenda may be accessed via the Internet at <http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

NOTE: If a translator is required, please advise when reserving time to speak

AGENDA - COUNCIL MEETING Tuesday, December 5, 2017 - 1:30 PM
City Hall - Second Floor - City Hall

PRESENTATIONS

2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE

Council Member Travis

ROLL CALL AND ADOPT MINUTES OF PREVIOUS MINUTES

PUBLIC SPEAKERS - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

NOTE: If a translator is required, please advise when reserving time to speak

SP120517

RECESS

RECONVENE

WEDNESDAY - December 6, 2017 - 9:00 A. M.

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY
THE
CITY SECRETARY PRIOR TO COMMENCEMENT

MAYOR'S REPORT

CONSENT AGENDA NUMBERS 1 through 31

MISCELLANEOUS - NUMBERS 1 through 4

1. REQUEST from Mayor for confirmation of the appointment of **DR. DONALD RICHARD COLLINS** to Position Three of the **HOUSTON ETHICS COMMISSION**, for a term to expire December 31, 2019
2. RECOMMENDATION from the Director of the Houston Emergency Center for approval of the **GREATER HARRIS COUNTY 9-1-1 EMERGENCY NETWORK** for Fiscal Year 2018 Budget January 1, 2018 through December 31, 2018
3. RECOMMENDATION from Acting Director Department of Public Works & Engineering for payment to **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** for Annual Consolidated Water Quality Fee for FY18 for the City's Wastewater Treatment Plants - \$1,734,793.35 - Enterprise Fund
4. RECOMMENDATION from Acting Director Department of Public Works &

Engineering for payment to **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** for 2018 Water System Fees - \$2,317,354.10 - Enterprise Fund

ACCEPT WORK - NUMBER 5

5. RECOMMENDATION from Acting Director Department of Public Works & Engineering for approval of final contract amount of \$1,447,354.42 and acceptance of work on contract with **JERDON ENTERPRISE, L. P.** for FY2013 Flood Gauge and Flood Warning System Negotiated Construction Work Orders - 3.51% under the original contract amount - **DISTRICTS C - COHEN; D - BOYKINS; H - CISNEROS and I - GALLEGOS**

PROPERTY - NUMBER 6

6. RECOMMENDATION from the City Attorney to settle the City of Houston v. St. Luke's Methodist Church Foundation, a Texas not-for-profit corporation, Cause No. 1074492, for acquisition of Parcels AY15-060, AY15-061, AY15-064 and AY15-065; for the **WEST ALABAMA STREET PAVING & DRAINAGE PROJECT - DISTRICT C - COHEN**

PURCHASING AND TABULATION OF BIDS - NUMBERS 7 through 10

7. **BROOKSIDE EQUIPMENT SALES, INC** for John Deere Agricultural Mowers and Agricultural Equipment, Replacement Parts and Repair Services for the Fleet Management Department - 3 Years with two one-year options - **\$1,803,008.20** - Fleet Management Fund
8. **LESLIE'S POOLMART, INC** for Chlorinated Chemicals for Various Departments - 3 Years with two one-year options - \$508,195.65 - Enterprise and General Funds
9. APPROVE payment to **MELANGE FINE CUISINE, INC** for purchase of prepared meals to relief workers to address disaster recovery activities due to Hurricane Harvey for the Office of Emergency Management - \$136,088.00 - Houston Emergency Center Fund
10. APPROVE payment to **BROWN & GAY ENGINEERS, INC** for Professional Services for electrical work to address disaster recovery activities due to Hurricane Harvey for the Department of Public Works & Engineering - \$88,704.91 - Disaster Recovery Fund-CUS

RESOLUTIONS - NUMBERS 11 and 12

11. RESOLUTION approving and adopting a revised Investment Policy for the City of Houston, Texas
12. RESOLUTION authorizing a grant application to the Office of the Governor of Texas for the General Victim Assistance – Direct Services Program by the City of Houston Mayor's Office; declaring the City's eligibility for such grant;

authorizing the City of Houston Mayor to act as the City's representative in the application process, with the authority to accept the grant and expend the grant funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant

ORDINANCES - NUMBERS 13 through 31

13. **ORDINANCE AMENDING SECTIONS 11-63, AND 11-68 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to burglar alarm permits and penalties; containing findings and other provisions relating to the foregoing subject; providing for severability; and declaring an emergency
14. ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of an East Richey Road 60-foot-wide stub portion to its terminus, located within the Northwood Subdivision out of the J.L. Runnels Survey, A-979, the Wilson Jones Survey, A-1542, the Richard West Survey, A-860, the W.C.R.R. Co. Survey, A-927, and the Barber Survey, A-125; vacating and abandoning the easement to **RICHEY FM 1960 INDUSTRIAL, LLC**, the abutting owner, in consideration of its payment to the City of \$15,908.00, and other consideration - **DISTRICT B - DAVIS**
15. ORDINANCE approving and authorizing fifth amendment to the Community Development Block Grant Disaster Recovery Program Rental Housing Projects Round 2 Subrecipient Grant Agreement between the City of Houston and the General Land Office of the State of Texas, to reduce the amount of the grant award by \$1,254,264.96, which is being transferred to the Round 2 Non-Rental Housing Grant, and to revise the rental housing budget - **DISTRICTS B - DAVIS; D - BOYKINS and H - CISNEROS**
16. ORDINANCE approving and authorizing sixth amendment to the Community Development Block Grant Disaster Recovery Program Non-Rental Housing Projects Round 2 Subrecipient Grant Agreement, between the City of Houston and the General Land Office of the State of Texas, to increase the amount of the grant award by \$1,254,264.96, which is being transferred from the Round 2 Rental Housing Projects Grant, to extend the term, to revise the performance statement, the benchmarks and the non-rental housing budget - **DISTRICTS B - DAVIS; D - BOYKINS and H - CISNEROS**
17. ORDINANCE amending Ordinance No. 2017-0080 (Passed on February 8, 2017) to increase the maximum contract for the contract between the City of Houston and **TETRA TECH, INC** for Disaster Public Assistance Recovery and Consulting Services - \$32,000,000.00 - Various Funds
18. ORDINANCE amending Ordinance No. 2013-0816, as amended, to increase the maximum contract amounts and approving and authorizing 1) a third amendment to the agreement for Westlaw Computer-Assisted legal research services and clear services, and 2) a third amendment to the library maintenance agreement for print products, between the City of Houston and **WEST, A Thomson Reuters Business**, for the Legal Department
19. ORDINANCE approving and authorizing Professional Services Agreement for Legal Services between the City of Houston and **SUSMAN GODFREY**,

LLP, for representation of the City in the case styled: City of Houston v. Towers Watson & Co: Civil Action No. 14-CV-02213; making certain findings as required by state law; establishing a maximum contract amount - \$450,000.00 - Property & Casualty Fund

20. ORDINANCE approving and authorizing an agreement between the City of Houston and **REVRTC, INC** for E-One fire truck OEM replacement parts and repair services for the Fleet Management Department; providing a maximum contract amount - 3 Years with two one-year options - \$1,999,000.00 – Fleet Management Fund
21. ORDINANCE amending Ordinance No. 2016-0300 (passed on April 20, 2016) to increase the maximum contract amount for a contract between the City of Houston and **STAR SERVICE, INC OF HOUSTON** for Full-Service HVAC Pool Maintenance and Repair Services for the General Services Department - \$60,190.47 - Maintenance, Renewal and Replacement Fund - **DISTRICT H - CISNEROS**
22. ORDINANCE approving and authorizing contract between the City of Houston and **PRECISION TASK GROUP, INC** through the Texas Department of Information Resources for Software, Hosting, Maintenance & Support, and Professional Services for the Houston Information Technology Services; providing a maximum contract amount - 3 Years with two one-year options - \$2,626,121.60 - Enterprise and Other Funds
23. ORDINANCE establishing the south side of the 4600 block of Rusk Street, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT I - GALLEGOS**
24. ORDINANCE establishing the north and south sides of the 4600-4800 blocks of Rusk Street, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT I - GALLEGOS**
25. ORDINANCE appropriating \$109,049.73 out of Police Consolidated Construction Fund; awarding construction contract to **DNB ENTERPRISES, INC** for Underground Storage Tank Removal, Remediation and above Ground Storage Tank Installation at Police Helicopter Maintenance Facility; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for materials testing, project management, and contingencies relating to construction of facilities financed by the Police Consolidated Construction Fund - **DISTRICT I - GALLEGOS**
26. ORDINANCE appropriating \$3,000,000.00 out of Water & Sewer System Consolidated Construction Fund and \$1,000,000.00 out of the Street & Traffic Control & Storm Drainage DDSRF for fiscal year 2018 funding for Developer Participation Contracts (approved by Ordinance No. 2008-0307, as amended)
27. ORDINANCE approving and authorizing an Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility between the City of Houston and the **CITY of**

- FRIENDSWOOD**
28. ORDINANCE approving and authorizing an Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility between the City of Houston and **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 55**
29. ORDINANCE granting to **ROYAL SERVICES COMPANY LLC, a Texas Limited Liability Company**, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **FIRST READING**
30. ORDINANCE No. 2017-918, passed first reading November 29, 2017
ORDINANCE granting to **MMG BUILDING & CONSTRUCTION SERVICES, LLC., a Texas Corporation**, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **SECOND READING**
31. ORDINANCE No. 2017-919, passed first reading November 29, 2017
ORDINANCE granting to **WASTE TRANSFER PARTNERS, LLC, a Texas Limited Liability Company**, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **SECOND READING**

END OF CONSENT AGENDA

CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA

NON CONSENT AGENDA - NUMBERS 32 and 33

NON-CONSENT - MISCELLANEOUS

32. **SET A PUBLIC HEARING DATE** to provide a Resolution of No Objection to the 4% Tax Credit application of **ANNA DUPREE TERRACE LP, 10012 Cullen Boulevard - DISTRICT D - BOYKINS**
HEARING DATE - 9:00 A.M. - WEDNESDAY - DECEMBER 13, 2017
33. **SET A PUBLIC HEARING DATE** to provide a Resolution of No Objection to the 4% Tax Credit application of **HOUSTON LEASED HOUSING ASSOCIATES VI LLLP, 500 West Airtex**
HEARING DATE - 9:00 A.M. - WEDNESDAY - DECEMBER 13, 2017

MATTERS TO BE PRESENTED BY COUNCIL MEMBERS - Council Member Davis first

ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER

NOTE WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT
THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE
PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL
WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA
ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN
THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER
CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO
ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT
THE SAME CITY COUNCIL MEETING.



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

Item Creation Date:

SP120517

Agenda Item#:

ATTACHMENTS:

Description

SP120517

Type

Signed Cover sheet

**CITY COUNCIL CHAMBER - CITY HALL 2nd FLOOR – TUESDAY
December 5, 2017 – 2:00 PM**

NON-AGENDA

1 MIN

1 MIN

1 MIN

DR. ALKEBU MOTAPA - 5022 Cosby - 77021 - 713-741-5150 – Season’s Greetings/Happy Hanukah/Merry Christmas/Joyful Kwanza/New Year

3 MIN

3 MIN

3 MIN

MR. KELVIN HEARD – 12630 Coho Ln. – 77045 – 832-515-8626 – Rules and regulation of coroner

MR. JONATHAN WEIGAND – 1648 West Alabama St., Apt. #17 – 77006 – 713-306-2352 – Utility Companies

MR. BOBBY TAYLOR - Post Office Box 202021 – 77220 – 832-870-7673 – Will appear to express opinion

MS. ROSE MOURNING – 6818 Katherine Pass – 77033 – 713-254-5574 – Street conditions

MS. ADA ANDERSON – 4705 Oats St. – 77020 – 832-894-8218 – Home Repair/No response in five years

MR. JOSEPH OMO OMUARI – 7373 North Wayside – 77028 – 832-815-7006 – Will appear to express opinion

PREVIOUS

1 MIN

1 MIN

1 MIN

MS. DEBORAH WILKERSON – No Address – 713-499-9671 – U. S. Constitution



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

Item Creation Date: 11/14/2017

MYR ~ 2017 Houston Ethics Commission Medical Society
Appt. ltr.

Agenda Item#: 1.

Summary:

REQUEST from Mayor for confirmation of the appointment of **DR. DONALD RICHARD COLLINS** to Position Three of the **HOUSTON ETHICS COMMISSION**, for a term to expire December 31, 2019

Background:

November 3, 2017

The Honorable City Council
City of Houston, Texas

Dear Council Members:

In accordance with Section 18-12, of the City of Houston Code of Ordinances, I am referring a nomination to the Houston Ethics Commission:

The Harris County Medical Society has nominated Dr. Donald Richard Collins for appointment to Position Three for a term to expire December 31, 2019.

The résumé of the nominee is attached for your review.

Sincerely,

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 11/16/2017

MYR- Greater Harris County 9-1-1 Emergency Network, FY
2018 Budget

Agenda Item#: 2.

Summary:

RECOMMENDATION from the Director of the Houston Emergency Center for approval of the **GREATER HARRIS COUNTY 9-1-1 EMERGENCY NETWORK** for Fiscal Year 2018 Budget January 1, 2018 through December 31, 2018

Background:

Approval of the Greater Harris County 9-1-1 Emergency Network Budget for Fiscal Year 2018 – January 1, 2018 through December 31, 2018

SPECIFIC EXPLANATION:

The Houston Emergency Center is requesting City Council's approval of the Greater Harris County 9-1-1 Emergency Network's annual budget of \$61,165,000 for budget year 2018 (January 1, 2018 – December 31, 2018). This is a decrease of approximately \$6.8 million from their 2017 budget.

The Greater Harris County 9-1-1 Emergency Network is the governmental agency that administers the 9-1-1 system, providing coordination and other collateral support for participating jurisdictions within Harris and Fort Bend Counties. Through the 9-1-1 system, emergency calls from citizens are referred to the appropriate emergency response agency such as police, fire and ambulance services, as well as other agencies including Crisis Hotline, Poison Control and emergency management operations.

Due to its intergovernmental functions and pursuant to State Law, the Greater Harris County 9-1-1 Emergency Network annual budget must be approved by the Greater Harris County 9-1-1 Emergency Network Board of Managers, Harris County Commissioners' Court, and the City of Houston City Council.

A copy of the budget was delivered to each Council Member during the month of November 2017.

Additionally, a copy of the budget is available for review in the City Secretary's office and copies are available from the Houston Emergency Center. In summary, Greater Harris County 9-1-1 will reimburse the City of Houston approximately \$15.7 million for 178.5 positions associated with HEC 9-1-1 call taking.

Contact Information:

David F. Cutler, HEC Director
832-393-2767

ATTACHMENTS:

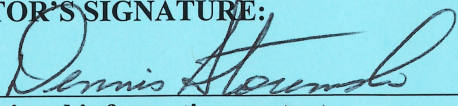
Description

RCA

Type

Signed Cover sheet

TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION

SUBJECT: Greater Harris County 9-1-1 Emergency Network, Fiscal Year 2018 Budget		Category #	Page 1 of 1	Agenda Item #
FROM (Department or other point of origin): Dennis Storemski, Director Mayor's Office of Public Safety and Homeland Security		Origination Date 11/14/2017		Agenda Date
DIRECTOR'S SIGNATURE: 		Council District affected: ALL		
For additional information contact: David F. Cutler, HEC Director Phone: 832-393-2767		Date and identification of prior authorizing Council action:		
RECOMMENDATION: (Summary) Approval of the Greater Harris County 9-1-1 Emergency Network Budget for Fiscal Year 2018 – January 1, 2018 through December 31, 2018				
Amount and Source of Funding: Not Applicable			F & A Budget:	
SPECIFIC EXPLANATION: The Houston Emergency Center is requesting City Council's approval of the Greater Harris County 9-1-1 Emergency Network's annual budget of \$61,165,000 for budget year 2018 (January 1, 2018 – December 31, 2018). This is a <u>decrease</u> of approximately \$6.8 million from their 2017 budget. The Greater Harris County 9-1-1 Emergency Network is the governmental agency that administers the 9-1-1 system, providing coordination and other collateral support for participating jurisdictions within Harris and Fort Bend Counties. Through the 9-1-1 system, emergency calls from citizens are referred to the appropriate emergency response agency such as police, fire and ambulance services, as well as other agencies including Crisis Hotline, Poison Control and emergency management operations. Due to its intergovernmental functions and pursuant to State Law, the Greater Harris County 9-1-1 Emergency Network annual budget must be approved by the Greater Harris County 9-1-1 Emergency Network Board of Managers, Harris County Commissioners' Court, and the City of Houston City Council. A copy of the budget was delivered to each Council Member during the month of November 2017. Additionally, a copy of the budget is available for review in the City Secretary's office and copies are available from the Houston Emergency Center. In summary, Greater Harris County 9-1-1 will reimburse the City of Houston approximately \$15.7 million for 178.5 positions associated with HEC 9-1-1 call taking.				
REQUIRED AUTHORIZATION				
F & A Director:		Other Authorization:		Other Authorization:



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 11/16/2017

20WWO721A-Texas Commission on Environmental Quality
(TCEQ)'s Annual Consolidated Water Quality (CWQ) fee
for FY18

Agenda Item#: 3.

Summary:

RECOMMENDATION from Acting Director Department of Public Works & Engineering for payment to **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** for Annual Consolidated Water Quality Fee for FY18 for the City's Wastewater Treatment Plants - \$1,734,793.35 - Enterprise Fund

Background:

SUBJECT: Texas Commission on Environmental Quality (TCEQ)'s Annual Consolidated Water Quality (CWQ) fee for FY18

RECOMMENDATION: Authorize payment of the TCEQ invoices totaling \$1,734,793.35 for the annual Consolidated Water Quality (CWQ) fee for the City's wastewater treatment plants.

SPECIFIC EXPLANATION:

This is a request to authorize payment of invoices received from the Texas Commission on Environmental Quality (TCEQ) for the annual Consolidated Water Quality (CWQ) fee that applies to the City of Houston's wastewater treatment plants.

The current invoice covers the period from *September 1, 2017 to August 31, 2018 corresponding to TCEQ's fiscal year 2018*. The annual assessment is based on the discharge permits for each wastewater treatment plant. The fee rate schedule is found in TCEQ's regulations, - Title 30, Texas Administrative Code (TAC), Chapter 21: Water Quality Fees, Section 21.3 Fee Assessment. This became effective July 30, 2009 and is adjusted annually based on the consumer price index.

The revenue resulting from the Consolidated Water Quality Fee pays TCEQ's expenses to inspect wastewater treatment facilities and to enforce the provisions of the Texas Water Code. It also funds comprehensive monitoring of water quality for each river basin, conducted under the Texas Clean Rivers Program.

Recommend that Council approve the Department of Public Works and Engineering's request to pay TCEQ the invoiced amount of \$1,734,793.35.

ESTIMATED FISCAL OPERATING IMPACT:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2017-1078.

Carol Ellinger Haddock, P.E.
Acting Director
Department of Public Works and Engineering

Prior Council Action:

November 16, 2016- Motion No. 2016-0546

Amount of Funding:

\$1,734,793.35
Water and Sewer System Operating Fund
Fund No.8300

Contact Information:

Shannon Dunne
Acting Senior Assistant Director
Phone: 832-395-5036

ATTACHMENTS:

Description

Cover sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/14/2017

ALL

Item Creation Date: 11/16/2017

20WWO721A-Texas Commission on Environmental Quality (TCEQ)'s Annual Consolidated Water Quality (CWQ) fee for FY18

Agenda Item#: 2.

Background:

SUBJECT: Texas Commission on Environmental Quality (TCEQ)'s Annual Consolidated Water Quality (CWQ) fee for FY18

RECOMMENDATION: Authorize payment of the TCEQ invoices totaling \$1,734,793.35 for the annual Consolidated Water Quality (CWQ) fee for the City's wastewater treatment plants.

SPECIFIC EXPLANATION:

This is a request to authorize payment of invoices received from the Texas Commission on Environmental Quality (TCEQ) for the annual Consolidated Water Quality (CWQ) fee that applies to the City of Houston's wastewater treatment plants.

The current invoice covers the period from *September 1, 2017 to August 31, 2018 corresponding to TCEQ's fiscal year 2018*. The annual assessment is based on the discharge permits for each wastewater treatment plant. The fee rate schedule is found in TCEQ's regulations, - Title 30, Texas Administrative Code (TAC), Chapter 21: Water Quality Fees, Section 21.3 Fee Assessment. This became effective July 30, 2009 and is adjusted annually based on the consumer price index.

The revenue resulting from the Consolidated Water Quality Fee pays TCEQ's expenses to inspect wastewater treatment facilities and to enforce the provisions of the Texas Water Code. It also funds comprehensive monitoring of water quality for each river basin, conducted under the Texas Clean Rivers Program.

Recommend that Council approve the Department of Public Works and Engineering's request to pay TCEQ the invoiced amount of \$1,734,793.35.

ESTIMATED FISCAL OPERATING IMPACT:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2017-1078.

Carol Ellinger Haddock, P.E.
Acting Director
Department of Public Works and Engineering

Prior Council Action:

November 16, 2016- Motion No. 2016-0546

Amount of Funding:

\$1,734,793.35 Water and Sewer System Operating Fund No.8300

Contact Information:

Shannon Dunne
Acting Senior Assistant Director
832-395-5036

ATTACHMENTS:

Description	Type
TCEQ Invoices	Backup Material
previous RCA and Motion	Backup Material
Funding Documents	Financial Information
Finance Funding Approval	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 11/3/2017

20DWO10 TCEQ's Annual Water System Fees for FY18

Agenda Item#: 4.

Summary:

RECOMMENDATION from Acting Director Department of Public Works & Engineering for payment to **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** for 2018 Water System Fees - \$2,317,354.10 - Enterprise Fund

Background:

SUBJECT:

Payment approval for the sum of \$2,317,354.10 to the Texas Commission on Environmental Quality for the 2018 Water System Fees.

RECOMMENDATION: (Summary)

That City Council Approve payment of \$2,317,354.10 to the Texas Commission on Environmental Quality for the 2018 Water System Fees.

SPECIFIC EXPLANATION:

The Department of Public Works and Engineering, Drinking Water Operations Branch request Council to approve payment of the Annual Water System Fees for the period of January 1, 2018 to December 31, 2018. These fees are paid every year to the Texas Commission on Environmental Quality (TCEQ) for regulatory activities required for this agency under the Federal Safe Drinking Water Act. These activities include coordination of chemical sample collection, system inspections, plan reviews, and other technical assistance.

The TCEQ fee schedule for service to Drinking Water Systems set forth in 30 TAC 290.51 is based on the number of service connections. The City of Houston operated 7 separate Drinking Water Systems in 2016. The fee for 2018 are based on data collected during the last inspection in 2017.

In 2017, the Drinking Water Operations Branch paid \$2,317,354.10 for Water System Fees. The fee rate in 2017 is \$2.45 per connection.

ESTIMATED FISCAL OPERATING IMPACT:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2017-1078.

Carol Ellinger Haddock, PE
Acting Director
Department of Public Works and Engineering

Prior Council Action:

Motion 2017-0003, dated 1/4/17

Amount of Funding:

\$2,317,354.10

Water and Sewer System Operating Fund
Fund 8300

Contact Information:

Drew Molly, PE
Senior Assistant Director
Phone: (832) 395-3785

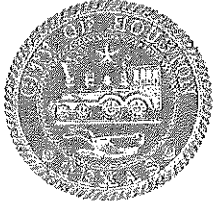
ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 11/3/2017

20DWO10 TCEQ's Annual Water System Fees for FY18

Agenda Item#:

Background:

SUBJECT:

Payment approval for the sum of \$2,317,354.10 to the Texas Commission on Environmental Quality for the 2017 Water System Fees.

RECOMMENDATION: (Summary)

That City Council Approve payment of \$2,317,354.10 to the Texas Commission on Environmental Quality for the 2017 Water System Fees.

SPECIFIC EXPLANATION:

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The TCEQ fee schedule for service to Drinking Water Systems set forth in 30 TAC 290.51 is based on the number of service connections. The City of Houston operated 7 separate Drinking Water Systems in 2016. The fee for 2018 are based on data collected during the last inspection in 2017.

In 2017, the Drinking Water Operations Branch paid \$2,317,354.10 for Water System Fees. The fee rate in 2017 is \$2.45 per connection.

ESTIMATED FISCAL OPERATING IMPACT:

"Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2017-1078."

Carol Ellinger Haddock, PE
Acting Director
Department of Public Works and Engineering

Prior Council Action:

Motion 2017-0003, dated 1/4/17

Amount of Funding:

\$2,317,354.10-Water and Sewer System Operating Fund (8300)

Contact Information:

Drew Molly, PE
Senior Assistant Director
Phone: (832) 395-3785

ATTACHMENTS:

Description	Type
Invoice # PHS0173853	Backup Material
Previous Council Action	Other
Invoice # PHS0173752	Backup Material
Invoice # PHS0173753	Backup Material
Invoice # PHS0173315	Backup Material

Invoice # PHS0173750

Backup Material

Invoice # PHS0173751

Backup Material

Invoice # PHS0173426

Backup Material

Attachment A

Contract/Exhibit



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

District C, District D, District H, District I

Item Creation Date: 10/5/2017

20RJM16 Accept Work / Jerdon Enterprise, L.P.

Agenda Item#: 5.

Summary:

RECOMMENDATION from Acting Director Department of Public Works & Engineering for approval of final contract amount of \$1,447,354.42 and acceptance of work on contract with **JERDON ENTERPRISE, L. P.** for FY2013 Flood Gauge and Flood Warning System Negotiated Construction Work Orders - 3.51% under the original contract amount - **DISTRICTS C - COHEN; D - BOYKINS; H - CISNEROS and I - GALLEGOS**

Background:

SUBJECT: Accept Work for FY2013 Flood Gauge and Flood Warning System Negotiated Construction Work Orders, WBS No. M-000241-0006-4.

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final Contract Amount of \$1,447,354.42 or 3.51% under the original Contract Amount, accept the Work and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: This project was required to install flood gauge and flood warning systems on pre-determined underpasses located throughout the City on a work order contract to enhance and improve storm water drainage safety and improve mobility to the traveling public.

DESCRIPTION/SCOPE: This project provided construction services to address underpasses storm water drainage safety and mobility issues Citywide. Othon, Inc. designed the project with 720 calendar days allowed for construction. The project was awarded to Jerdon Enterprise, L.P. with an original Contract Amount of \$1,500,000.00.

LOCATION: This project area is located Citywide at various locations:

Address	Key Map	Council District
Shepherd at Memorial	492M	C
Yale Street Underpass	493G	C
OST at RR Underpass	534F	D
Houston at		

Memorial Underpass	493L	H
Houston Street Underpass	493L	H
75th Street Underpass	495W	I
Broadway at Erath	535B	I

CONTRACT COMPLETION AND COST: The Contractor, Jerdon Enterprise, L.P. has completed the work under the subject Contract. The project was completed within the Contract time with an additional 300 days approved by Change Order Nos. 1 and 2. The final cost of the project, including overrun and underrun of estimated unit price quantities is \$1,447,354.42, a decrease of \$52,645.58, or 3.51% under the original Contract Amount. The decreased cost is a result of the difference between planned and measured quantities.

MWSBE PARTICIPATION: The advertised M/WBE contract goal for this project was 16%. The M/WBE plan established for this project was 18.33 %. According to Office of Business Opportunity, the participation was 14.58%. Contractor's M/WBE performance evaluation was rated satisfactory. The rating for MWSBE participation is based on the Contractor's good faith efforts to solicit other subs to help meet the goal and was unable to provide opportunities to some of the originally listed subs due to no work orders issued for their tasks. In addition, the prime added (3) firms by deviation and was successful in getting one firm (Hewitt Electric) to be certified.

Carol Ellinger Haddock, P.E.
Acting Director
Department of Public Works and Engineering

WBS No. M-000241-0006-4

Prior Council Action:

Ordinance 2013-0076, Dated January 30, 2013

Amount of Funding:

No additional funding required.

Original appropriation of \$1,775,000.00 from Street and Traffic Control and Storm Drainage DDSRF. Fund No. 4042.

Contact Information:

R. Jeff Masek, P.E., CCM
Acting Senior Assistant Director, Capital Projects
Phone: (832) 395-2387

ATTACHMENTS:

Description

Signed Coversheet
Maps

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District C, District D, District H, District I

Item Creation Date: 10/5/2017

20RJM16 Accept Work / Jerdon Enterprise, L.P.

Agenda Item#:

Background:

SUBJECT: Accept Work for FY2013 Flood Gauge and Flood Warning System Negotiated Construction Work Orders, WBS No. M-000241-0006-4.

RECOMMENDATION: (SUMMARY) Pass a motion to approve the final Contract Amount of \$1,447,354.42 or 3.51% under the original Contract Amount, accept the Work and authorize final payment.

PROJECT NOTICE/JUSTIFICATION: This project was required to install flood gauge and flood warning systems on pre-determined underpasses located throughout the City on a work order contract to enhance and improve storm water drainage safety and improve mobility to the traveling public.

DESCRIPTION/SCOPE: This project provided construction services to address underpasses storm water drainage safety and mobility issues Citywide. Othon, Inc. designed the project with 720 calendar days allowed for construction. The project was awarded to Jerdon Enterprise, L.P. with an original Contract Amount of \$1,500,000.00.

LOCATION: This project area is located Citywide at various locations:

Address	Key Map	Council District
Shepherd at Memorial	492M	C
Yale Street Underpass	493G	C
OST at RR Underpass	534F	D
Houston at Memorial Underpass	493L	H
Houston Street Underpass	493L	H
75th Street Underpass	495W	I
Broadway at Erath	535B	I

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Carol Ellinger Haddock, P.E.
Acting Director
Department of Public Works and Engineering

WBS No. M-000241-0006-4

Prior Council Action:

Ordinance 2013-0076, Dated January 30, 2013

Amount of Funding:

No additional funding required.

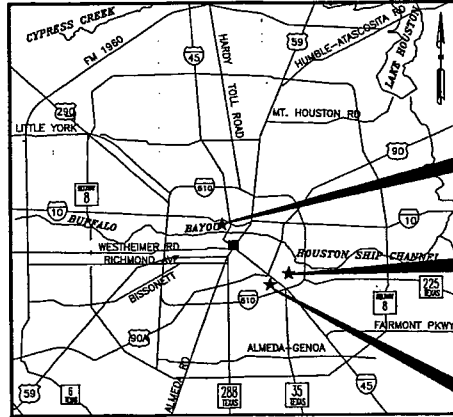
Original appropriation of \$1,775,000.00 from Street and Traffic Control and Storm Drainage DDSRF. Fund No. 4042.

Contact Information:

R. Jeff Masek, P.E., CCM
Acting Senior Assistant Director, Capital Projects
Phone: (832) 395-2387

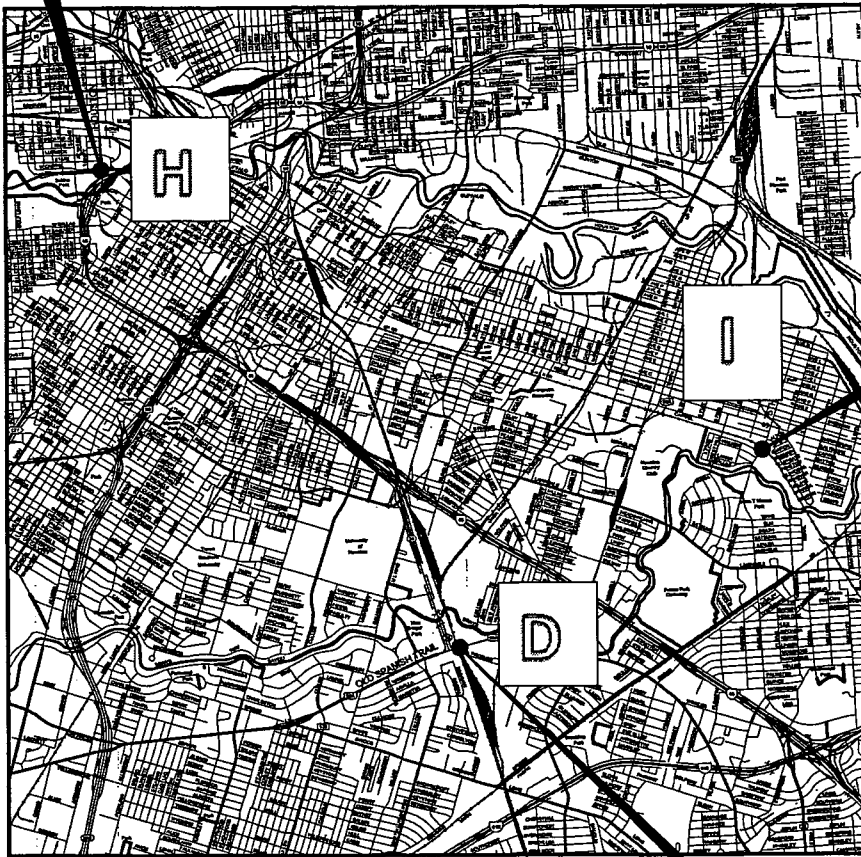
ATTACHMENTS:

Description	Type
Tax Report	Backup Material
Maps	Backup Material
RCA	Backup Material
Change Orders	Backup Material
Affidavit of Ownership	Backup Material
OBO Documents	Backup Material



HOUSTON @ MEMORIAL UNDERPASS

LOCATION MAP
N.T.S.



VICINITY MAP
N.T.S.

KEY MAP NO 493L, 495W & 534F
GIMS MAP NO. 5357B, 5455D & 5455B
ZIP CODE 77007, 77011, 77012 & 77023

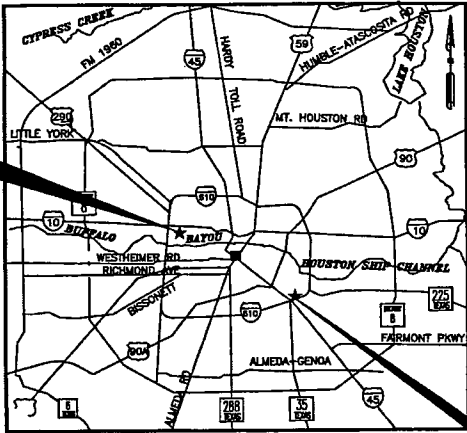
FEDERAL EMERGENCY MANAGEMENT AGENCY—
FLOOD INSURANCE RATE MAP HARRIS COUNTY, TEXAS
MAP NUMBER: 48201C0670 L, 48201C0880 L & 48201C0885 L
LOCATED IN ZONE "X" (PORTIONS IN SHADED AND UNSHADED ZONE "X")

COUNCIL DISTRICT D, H & I

SHEPHERD @
MEMORIAL

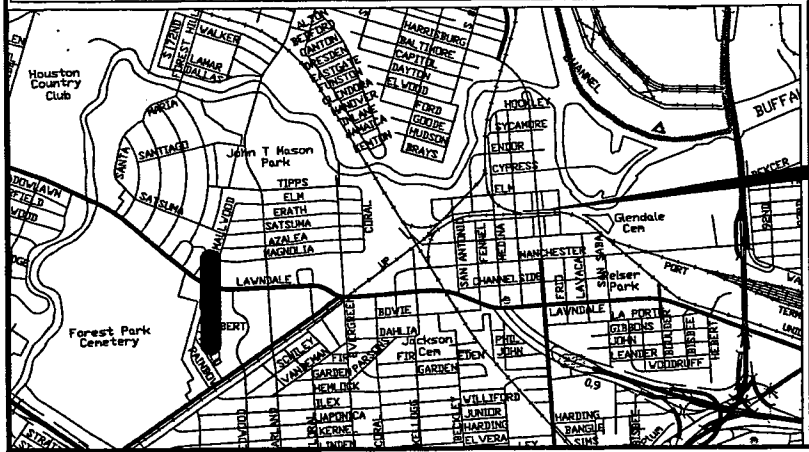
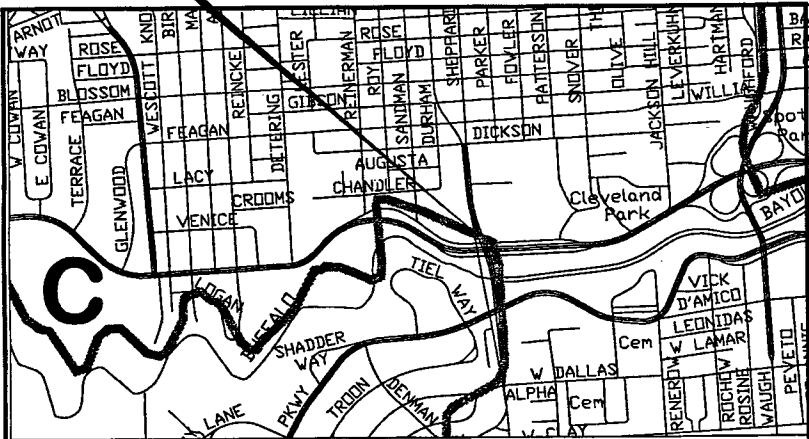
SHEPHERD @
MEMORIAL

BROADWAY
@ ERATH



LOCATION MAP
N.T.S.

FIRM MAP # 48201C0670M



BROADWAY
@ ERATH

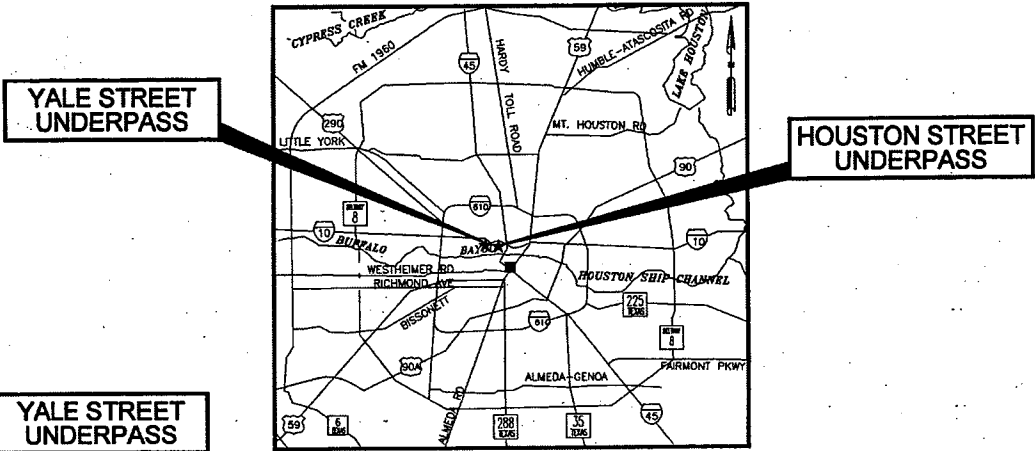
FIRM MAP # 48201C0885L

VICINITY MAP
N.T.S.

KEY MAP NO 535B & 492M
GIMS MAP NO. 5357A, 5655A & 5656C
ZIP CODE 77007 & 77012

FEDERAL EMERGENCY MANAGEMENT AGENCY—
FLOOD INSURANCE RATE MAP HARRIS COUNTY, TEXAS
FIRM MAP NUMBER: 48201C0670M & 48201C0885 L

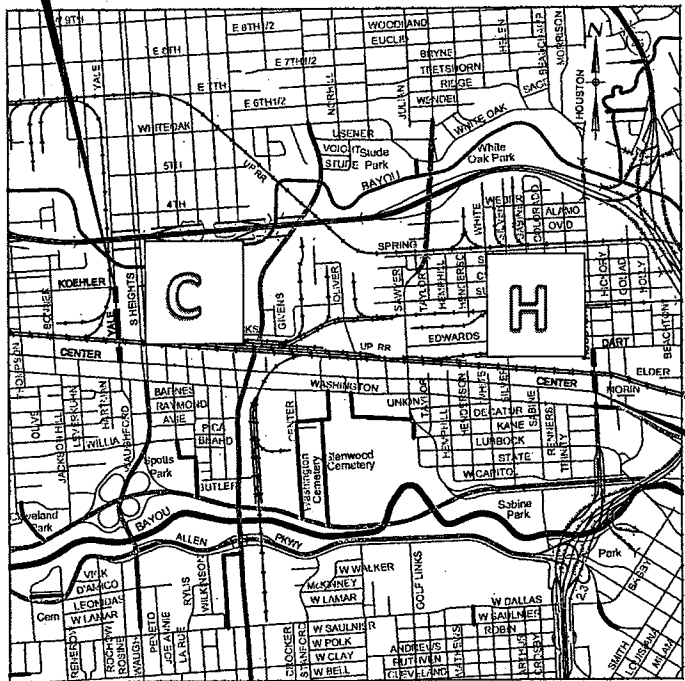
COUNCIL DISTRICTS C & I



LOCATION MAP

YALE STREET UNDERPASS

HOUSTON STREET UNDERPASS



VICINITY MAP

HOUSTON STREET UNDERPASS

KEY MAP NO 492H, 493G & 493L
 GIMS MAP NO. 5358C, 5358D & 5357B
 ZIP CODE 77007

FEDERAL EMERGENCY MANAGEMENT AGENCY—
 FLOOD INSURANCE RATE MAP HARRIS COUNTY, TEXAS
 MAP NUMBER: 48201C0670 L & 48201C0690 L
 LOCATED IN ZONE "X" (PORTIONS IN SHADED AND UNSHADED ZONE "X")

COUNCIL DISTRICT C & H



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

District C

Item Creation Date: 11/14/2017

LGL - 90RCL09 COH v. St. Luke's Methodist Church

Agenda Item#: 6.

Summary:

RECOMMENDATION from the City Attorney to settle the City of Houston v. St. Luke's Methodist Church Foundation, a Texas not-for-profit corporation, Cause No. 1074492, for acquisition of Parcels AY15-060, AY15-061, AY15-064 and AY15-065; for the **WEST ALABAMA STREET PAVING & DRAINAGE PROJECT - DISTRICT C - COHEN**

Background:

The West Alabama Street Paving and Drainage Project provides for right-of-way acquisition, design and reconstruction of an undivided concrete roadway with storm drainage, curbs, sidewalks, driveways, street lighting, traffic control and the necessary underground utilities. The project will replace a street that has deteriorated beyond economic repair and normal maintenance. It will improve traffic circulation, mobility, and drainage in the service area and upgrade the existing roadway to Major Thoroughfare and Freeway Plan standards.

These two- eminent domain proceedings involve the acquisition of permanent easements to four parcels of land containing a total of 1112 square feet of land. The properties are owned by St. Luke's Methodist Church Foundation, Inc. and St. Luke's United Methodist Church of Houston and are located at West Alabama's intersection with Edloe Street and West Alabama Court. Efforts by Public Works and Engineering to negotiate the purchase failed, and the matters were referred to the Legal Department to initiate eminent domain proceedings to acquire the needed property. The Legal Department filed the eminent domain case and served notice on the parties as required by law.

After the Special Commissioners' hearing, the parties entered settlement negotiations. The parties agreed to fully settle the condemnation proceedings for an additional increase of \$30,000.00 above the amount of the Award of Special Commissioners for a final sum of \$298,010.00. All costs of these proceedings have been previously paid by the City of Houston.

It is recommended that the City Attorney be authorized by Motion to settle this condemnation proceeding. Funding is provided by a previously approved blanket appropriation ordinance.

Prior Council Action:

Ordinance No. 2015-737, passed 08/05/15;

Ordinance No. 2014-240, passed 03/26/14;

Motion No. 2017-0211, passed 04/19/2017

Amount of Funding:

\$30,000.00

No Additional funding required.

(Fund previously appropriated under Ordinance No. 2014-240).

Contact Information:

Michelle Grossman 832.393.6216

Steven Beard 832.393.6295

ATTACHMENTS:

Description

RCA

Type

Signed Cover sheet

REQUEST FOR COUNCIL ACTION

SUBJECT: Parcels AY15-060, AY15-061, AY15-064, AY15-065; <i>City of Houston v. St. Luke’s Methodist Church Foundation, a Texas not-for-profit corporation</i> ; Cause No. 1074492; and <i>City of Houston v. St. Luke’s United Methodist Church of Houston, a Texas non-profit corporation</i> ; Cause No. 1074488; West Alabama Street Paving & Drainage Project; WBS/CIP No. N-000751-0001-2-01; Legal Department File Nos. 052-1500041-006.		Page 1 of 1	Agenda Item #
FROM (Department or other point of origin): Legal Department - General Litigation Section Ronald C. Lewis, City Attorney	Origination Date 10/24/17	Agenda Date	
DIRECTOR’S SIGNATURE:	Council District affected: “C”; Ellen R. Cohen; Key Map No. 492T		
For additional information contact: Michelle Grossman 832.393.6216 Steven Beard 832.393.6295	Date and identification of prior authorizing Council action: Ordinance No. 2015-737, passed 08/05/15; Ordinance No. 2014-240, passed 03/26/14; Motion No. 2017-0211, passed 04/19/2017		
RECOMMENDATION: (Summary) Authorize the City Attorney by Motion, to settle the condemnation matters, <i>City of Houston v. St. Luke’s Methodist Church Foundation, a Texas not-for-profit corporation</i> ; Cause No. 1074492; and <i>City of Houston v. St. Luke’s Methodist Church of Houston, a Texas non-profit corporation</i> ; Cause No. 1074488; for an additional \$30,000.00 for a global settlement of both cases. Funding is provided by a previously approved blanket Appropriation Ordinance.			
Amount and Source of Funding: \$30,000.00; No Additional funding required. (Fund previously appropriated under Ordinance No. 2014-240).			
SPECIFIC EXPLANATION: The West Alabama Street Paving and Drainage Project provides for right-of-way acquisition, design and reconstruction of an undivided concrete roadway with storm drainage, curbs, sidewalks, driveways, street lighting, traffic control and the necessary underground utilities. The project will replace a street that has deteriorated beyond economic repair and normal maintenance. It will improve traffic circulation, mobility, and drainage in the service area and upgrade the existing roadway to Major Thoroughfare and Freeway Plan standards. These two- <i>eminent domain</i> proceedings involve the acquisition of permanent easements to four parcels of land containing a total of 1112 square feet of land. The properties are owned by St. Luke’s Methodist Church Foundation, Inc. and St. Luke’s United Methodist Church of Houston and are located at West Alabama’s intersection with Edloe Street and West Alabama Court. Efforts by Public Works and Engineering to negotiate the purchase failed, and the matters were referred to the Legal Department to initiate eminent domain proceedings to acquire the needed property. The Legal Department filed the eminent domain case and served notice on the parties as required by law. After the Special Commissioners’ hearing, the parties entered settlement negotiations. The parties agreed to fully settle the condemnation proceedings for an additional increase of \$30,000.00 above the amount of the Award of Special Commissioners for a final sum of \$298,010.00. All costs of these proceedings have been previously paid by the City of Houston. It is recommended that the City Attorney be authorized by Motion to settle this condemnation proceeding. Funding is provided by a previously approved blanket appropriation ordinance.			
REQUIRED AUTHORIZATION			
Other Authorization: Department of Public Works & Engineering	Other Authorization:		



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 10/13/2017

S26239 - John Deere Agricultural Mowers & Agricultural Equipment, Replacement Parts & Repair Services - MOTION

Agenda Item#: 7.

Summary:

BROOKSIDE EQUIPMENT SALES, INC for John Deere Agricultural Mowers and Agricultural Equipment, Replacement Parts and Repair Services for the Fleet Management Department - 3 Years with two one-year options - **\$1,803,008.20** - Fleet Management Fund

Background:

Formal Bids Received June 15, 2017 for S40-S26239 - Approve an award to Brookside Equipment Sales, Inc. in an amount not to exceed \$1,803,008.20 for John Deere agricultural mowers and agricultural equipment, replacement parts and repair services for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an award to **Brookside Equipment Sales, Inc.** on its low bid meeting specifications in an amount not to exceed **\$1,803,008.20** for John Deere agricultural mowers and agricultural equipment, replacement parts and repair services for the Fleet Management Department (FMD). It is further requested that authorization be given to make purchases, as needed, for a **thirty-six month term with two one-year options**. This award is for John Deere agricultural mowers and agricultural equipment, replacement parts and repair services to be used by the department in its day to day repair operations citywide. This award also includes a **\$360,621.20** labor component for the repair of equipment that cannot be performed by City personnel

This is a price list and line item award. Relative to the price list, the best discount which determines the low bid for a price list is the best bid received for quantities of high-use items selected as sample pricing items based on the current needs of the department. The bid total for sample pricing items does not represent the total amount estimated to be purchased; rather, this recommendation is for the total estimated expenditures projected over the awarded term based on the low bid submitted for the representative samples.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Three prospective bidders downloaded the solicitation document from SPD's e-bidding website, and two bids were received as outlined below:

Brookside Equipment Sales, Inc.: Award on its low bid meeting specification for Groups 1 - 7 (John Deere Agriculture parts and equipment price lists, which includes but are not limited to valves, blades, hydraulic pumps, cables, thrust washers, hubs and clutches; and labor components).

<u>Company</u>	<u>Sample Pricing & Labor Totals</u>
1. Shoppa's Farm Supply, Inc.	\$326,359.64 (Partial Bid/Did Not Meet Specifications)
2. Brookside Equipment Sales, Inc.	\$366,982.78

This item will replace Emergency Purchase Order Item No. 21, approved by Council Motion No. 2016-0348, passed July 13, 2016.

M/WBE:

Zero-percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Brookside Equipment Sales, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:

"Funding for this item is included in the FY2018 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policy Ord. 2014-1078."

Jerry Adams, Chief Procurement Officer **Department Approval Authority Signature**
Finance/Strategic Procurement Division

Estimated Spending Authority

<u>Department</u>	<u>FY18</u>	<u>Out Years</u>	<u>Total</u>
Fleet Management	\$360,525.20	\$1,442,483.00	\$1,803,008.20

Amount of Funding:

\$1,803,008.20 - Fleet Management Fund (1005)

Contact Information:

Desiree Heath SPD (832) 393-8742
 Jeff Meekins SPD (832) 393-8743
 Jedediah Greenfield FMD (832) 393-6910

ATTACHMENTS:

<u>Description</u>	<u>Type</u>
Coversheet	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/13/2017

S26239 - John Deere Agricultural Mowers & Agricultural Equipment, Replacement Parts & Repair Services

Agenda Item#:

Background:

Formal Bids Received June 15, 2017 for S40-S26239 - Approve an award to Brookside Equipment Sales, Inc. in an amount not to exceed \$1,803,008.20 for John Deere agricultural mowers and agricultural equipment, replacement parts and repair services for the Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an award to Brookside Equipment Sales, Inc. on its low bid meeting specifications in an amount not to exceed \$1,803,008.20 for John Deere agricultural mowers and agricultural equipment, replacement parts and repair services for the Fleet Management Department (FMD). It is further requested that authorization be given to make purchases, as needed, for a **thirty-six month term with two one-year options**. This award is for John Deere agricultural mowers and agricultural equipment, replacement parts and repair services to be used by the department in its day to day repair operations citywide. This award also includes a \$360,525.00 labor component for the repair of equipment that cannot be performed by City personnel

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Company	Sample Pricing & Labor Totals
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2. Brookside Equipment Sales, Inc.	\$366,982.78

This item will replace Emergency Purchase Order Item No. 21, approved by Council Motion No. 2016-0348, passed July 13, 2016.

M/WBE:

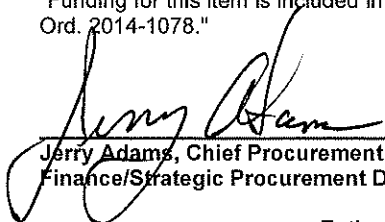
Zero-percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Brookside Equipment Sales, Inc. is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:

"Funding for this item is included in the FY2018 Adopted Budget. Therefore, no fiscal note is required as stated in the Financial Policy Ord. 2014-1078."


 Jerry Adams, Chief Procurement Officer
 Finance/Strategic Procurement Division

Department Approval Authority Signature

Estimated Spending Authority

Department	FY18	Out Years	Total
Fleet Management	\$360,525.20	\$1,442,483.00	\$1,803,008.20

Amount of Funding:

\$1,803,008.20 - Fleet Management Fund (1005)

Contact Information:

Desiree Heath	SPD	(832) 393-8742
Jeff Meekins	SPD	(832) 393-8743
Jedediah Greenfield	FMD	(832) 393-6910

ATTACHMENTS:

Description

Type

OBO Docs.

Backup Material

Fair Campaign

Backup Material

Form B

Backup Material

Delinquent Tax

Backup Material

Bid Tab

Backup Material

CM 2016-0348

Backup Material

Budget Form A

Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date:

S26265 - Chlorinated Chemicals -MOTION

Agenda Item#: 8.

Summary:

LESLIE'S POOLMART, INC for Chlorinated Chemicals for Various Departments - 3 Years with two one-year options - \$508,195.65 - Enterprise and General Funds

Background:

Formal Bids Received September 28, 2017 for S35-S26265 - Approve an award to Leslie's Poolmart, Inc. in an amount not to exceed \$508,195.65 for chlorinated chemicals for various departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve an award to **Leslie's Poolmart, Inc.** on its low bid in an amount not to exceed **\$508,195.65** for chlorinated chemicals for various departments. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two, one-year options**. This award consists of three different sizes of chlorine granulars to be used by the departments to disinfect City ponds, fountains and swimming pools.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Seventeen prospective bidders downloaded the solicitation document from SPD's e-bidding website, and two bids were received as outlined below:

Leslie's Poolmart, Inc.: Award on its low bid for Line Item Nos.1 thru 3 (chlorine granulars) in an amount not to exceed \$508,195.65.

<u>Company</u>	<u>Total Amount</u>
1. Leslie's Poolmart, Inc.	\$508,195.65
2. Chemrite, Inc.	\$600,645.55

MWBE Subcontracting:

Zero-Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Leslie's Poolmart, Inc. does not meet the requirements for HHF designation; no HHF firms

were within three percent.

Fiscal Note:

Funding for this item is included in the FY18 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority

Department	FY18	Out Years	Total
Public Works & Engineering	\$31,450.00	\$195,945.65	\$227,395.65
Parks and Recreation	\$ 2,000.00	\$278,800.00	\$280,800.00
Total	\$33,450.00	\$474,745.65	\$508,195.65

Amount of Funding:

\$280,800.00 - General Fund (1000)

\$227,395.65 - PWE - Water & Sewer System Operating Fund (8300)

\$508,195.65 - Total

Contact Information:

Desiree Heath 832-393-8742

John Dearmon 832-393-8744

John Petrie 832-395-3754

ATTACHMENTS:

Description

Coversheet
S26265 MWBE

Type

Signed Cover sheet
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:
ALL
Item Creation Date:

S26265 - Chlorinated Chemicals

Agenda Item#:

Background:

Formal Bids Received September 28, 2017 for S35-S26265 - Approve an award to Leslie's Poolmart, Inc. in an amount not to exceed \$508,195.65 for chlorinated chemicals for various departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve an award to **Leslie's Poolmart, Inc.** on its low bid in an amount not to exceed **\$508,195.65** for chlorinated chemicals for various departments. It is further requested that authorization be given to make purchases, as needed, for a **36-month period with two, one-year options**. This award consists of three different sizes of chlorine granulars to be used by the departments to disinfect City ponds, fountains and swimming pools.

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<u>Company</u>	<u>Total Amount</u>
1. Leslie's Poolmart, Inc.	\$508,195.65
2. Chemrite, Inc.	\$600,645.55

MWBE Subcontracting:

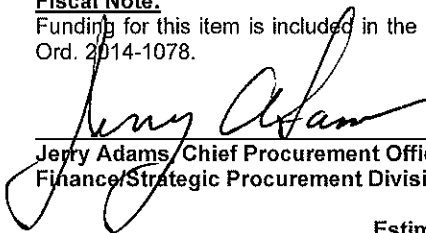
Zero-Percentage Goal document approved by the Office of Business Opportunity.

Hire Houston First:

The proposed award requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Leslie's Poolmart, Inc. does not meet the requirements for HHF designation; no HHF firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY18 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.


 Jerry Adams, Chief Procurement Officer
 Finance/Strategic Procurement Division

Department Approval Authority Signature

Estimated Spending Authority

Department	FY18	Out Years	Total
Public Works & Engineering	\$31,450.00	\$195,945.65	\$227,395.65
Parks and Recreation	\$ 2,000.00	\$278,800.00	\$280,800.00
Total	\$33,450.00	\$474,745.65	\$508,195.65

Amount of Funding:

\$280,800.00 - General Fund (1000)
 \$227,395.65 - PWE - Water & Sewer System Operating Fund (8300)
 \$508,195.65 - Total

Contact Information:

Desiree Heath 832-393-8742
 John Dearmon 832-393-8744
 John Petrie 832-395-3754

ATTACHMENTS:

Description	Type
<u>S26265 MWBE</u>	Backup Material
<u>S26265 Fair Campaigne</u>	Backup Material
<u>S26265 Form B</u>	Backup Material
<u>S26265 Bid Tabulation</u>	Backup Material
<u>S26265 Tax Statement</u>	Backup Material
<u>S26265 Affidavit of Ownership</u>	Backup Material
<u>S26265 Budget Form</u>	Financial Information



CITY OF HOUSTON
OFFICE
BUSINESS OPPORTUNITY

**Goal Modification
Request Form**

1. Date: 5/30/17 2. Requesting Department: Public Works and Engineering 3. Solicitation Number: _____

4. Solicitation Name: Chlorinated Chemicals for Various Departments 5. Estimated Dollar Amount: \$ 370,794.68

*\$508,195.65
PER FIN,
See email
WEA
11/4/17*

6. Description of Solicitation (attach specifications/supporting documents):

Purchase and delivery of Chlorinated Chemicals, such as 50-lb and 100-lb drums, and 25-lb pails of granular calcium hypochlorite, and 5-lb bottles of chlorine that will be used by various departments to disinfect city ponds, fountains and swimming pools.

PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.

A. Previous contract (if any): Yes No B. Previous contract number: 4600011936

C. Goal on last contract 0% D. Was goal met? Yes No

E. If goal was not met, what percentage did the vendor achieve? _____ %

F. Why wasn't goal achieved?

SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.

1. WAIVER

A. I am requesting a waiver of the MWSBE Goal: Yes No

B. Reason for waiver: (Check one)

- A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy
- If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)
- MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or
- Level of MWSBE availability would produce minimal MWSBE participation.
- Other:

C. Detailed explanation for Waiver Reason:

There is limited divisible opportunity regarding the work elements of this contract. Transportation/haulage services were reviewed, however the product is dropped shipped directly from the vendor.

2. COOPERATIVE OR INTER-LOCAL AGREEMENT

A. Is this a Cooperative/Inter-Local agreement? Yes No

B. If yes, please specify the name of the agreement: _____

C. Did the Department explore opportunities for using certified firms? Yes No

D. Please explain how the department explored opportunities for using certified firms:

E. Please explain why the Department did not explore opportunities for using certified firms:



CITY OF HOUSTON
OFFICE
BUSINESS OPPORTUNITY

**Goal Modification
Request Form**

3. REDUCED GOAL (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:
Construction (34%) Professional Services (24%) Purchasing (11%)

Yes No If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

4. GOAL REVISION AFTER ADVERTISEMENT

A. I am requesting a revision of the MWSBE Goal that has already been advertised: Yes No

B. Original goal: _____ C. Proposed new goal: _____ D. Advertisement date: _____

E. Will the project be re-advertised? Yes No F. Estimated dollar amount: \$ _____

G. Detailed reason for request:

Concurrence:

[Signature]
Requesting Department Initiator

6/11/17
Date

[Signature]
Department Director or Designee

6/6/17
Date

FOR OBO OFFICE USE ONLY:			
APPROVED:			
<u>[Signature]</u> OBO Assistant Director or Designee	<u>6/7/17</u> Date	<u>DropShip</u> OBO Reason	<u>W-779</u> Tracking #
DENIED:			
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #

* Change in dollar amount only not affecting MWSBE participation.



CITY OF HOUSTON

Office of Business Opportunity

Interoffice Memorandum

To: Marsha E. Murray, Deputy Director

From: Tifney M. Scott, Procurement Specialist, Department Services

Date: June 6, 2017

Subject: 0% Goal Modification Request
Dept.: Public Works and Engineering
For: Chlorinated Chemicals for Various Departments

The 0% Goal Modification Request submitted by the Public Works and Engineering Department has been reviewed and evaluated. This solicitation is for chlorinated chemicals for various departments within the City.

Department's Information:

The Public Works and Engineering Department seek to purchase chlorinated chemicals for various departments within the City of Houston. These chemicals include 25lb pails, 50lb drums and 100lb drums of granular calcium hypochlorite, and 5lb bottles of chlorine. These chemicals will be used to disinfect city ponds, fountains, and swimming pools. These chemicals will be dropped shipped directly from the vendor to the City facilities.

Department Services Findings:

Research confirms that this solicitation is non-divisible in nature. The chemicals purchased will be shipped directly to the City from the selected vendor. Thus, creating no opportunity for MWBE subcontracting participation. Therefore, it is the recommendation to **APPROVE** the 0% Goal Modification Request.

Reviewed and Accepted

Date

6/7/17

Marsha Murray
OBO Deputy Director





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date:

DR4332 OEM 002 - Melange Fine Cuisine Inc - MOTION

Agenda Item#: 9.

Summary:

APPROVE payment to **MELANGE FINE CUISINE, INC** for purchase of prepared meals to relief workers to address disaster recovery activities due to Hurricane Harvey for the Office of Emergency Management - \$136,088.00 - Houston Emergency Center Fund

Background:

SPD-NJA-10102017-001 - Approve payment to Melange Fine Cuisine Inc. to address emergency disaster recovery activities because of Hurricane Harvey for prepared meals to relief workers in an amount of \$136,088.00 for the Office of Emergency Management.

Specific Explanation:

The Director of the Office of Emergency Management and the Chief Procurement Officer recommend that City Council approve payment to **Melange Fine Cuisine Inc.** for prepared meals to relief workers in the amount of **\$136,088.00** to address emergency disaster recovery activities because of Hurricane Harvey.

Melange Fine Cuisine Inc. provided emergency food service and bottled water for the staff of the Houston Emergency Center during emergency operations for Hurricane Harvey from August 25, 2017 through September 7, 2017. Food service was required for personnel manning the City's Emergency Operations Center, Police and Fire Dispatch Centers, and Public Safety Answering Point (911) personnel.

Melange Fine Cuisine Inc. was selected based on its proximity to the Houston Emergency Center and was the only food company with the available vehicles to transport food through Hurricane Harvey flood waters. Melange Fine Cuisine Inc. was also previously used to provide food to the Houston Emergency Center during the Memorial Day flood.

This recommendation was made pursuant to Chapter 252, Section 252.022 (a) (2) "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" of the Texas Local Government Code for exempted procurements.

M/WBE Participation:

OBO approves the waiver of an M/WBE goal on this procurement because, as per Chapter 15 of the Code of Ordinance, a waiver is appropriate when a public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy.

Hire Houston First:

The proposed procurement may be funded by a federal grant; therefore, exempt from "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston Business and support job creation.

Disaster Recovery Note:

This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such

from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Amount of Funding:

\$136,088.00

Houston Emergency Center

Fund 2205

Contact Information:

Hamilton Howard **Phone:** 713-305-3789

Martin King **Phone:** 832-393-8705

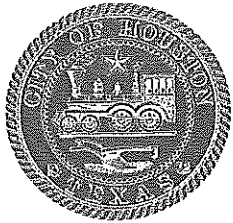
Jordan Hargrove **Phone:** 832-393-9125

ATTACHMENTS:

Description

Type

RCA#DR4332 OEM 002 Melange Fine Cuisine, Inc. Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

DR4332 OEM 002 - Melange Fine Cuisine Inc - MOTION

Agenda Item#:

Background:

SPD-NJA-10102017-001 - Approve payment to Melange Fine Cuisine Inc. to address emergency disaster recovery activities because of Hurricane Harvey for prepared meals to relief workers in an amount of \$136,088.00 for the Office of Emergency Management.

Specific Explanation:

The Director of the Office of Emergency Management and the Chief Procurement Officer recommend that City Council approve payment to **Melange Fine Cuisine Inc.** for prepared meals to relief workers in the amount of \$136,088.00 to address emergency disaster recovery activities because of Hurricane Harvey.

Melange Fine Cuisine Inc. provided emergency food service and bottled water for the staff of the Houston Emergency Center during emergency operations for Hurricane Harvey from August 25, 2017 through September 7, 2017. Food service was required for personnel manning the City's Emergency Operations Center, Police and Fire Dispatch Centers, and Public Safety Answering Point (911) personnel.

Melange Fine Cuisine Inc. was selected based on its proximity to the Houston Emergency Center and was the only food company with the available vehicles to transport food through Hurricane Harvey flood waters. Melange Fine Cuisine Inc. was also previously used to provide food to the Houston Emergency Center during the Memorial Day flood.

This recommendation was made pursuant to Chapter 252, Section 252.022 (a) (2) "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" of the Texas Local Government Code for exempted procurements.

M/WBE Participation:

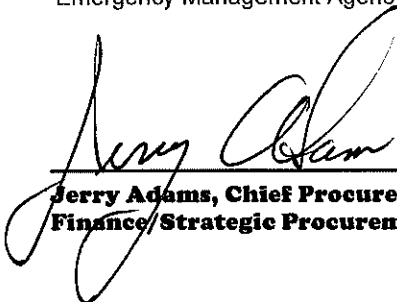
OBO approves the waiver of an M/WBE goal on this procurement because, as per Chapter 15 of the Code of Ordinance, a waiver is appropriate when a public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy.

Hire Houston First:

The proposed procurement may be funded by a federal grant; therefore, exempt from "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston Business and support job creation.

Disaster Recovery Note:

This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.


Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Amount of Funding:

\$136,088.00
Houston Emergency Center
Fund 2205

Contact Information:

Hamilton Howard Phone: 713-305-3789
Martin King Phone: 832-393-8705
Jordan Hargrove Phone: 832-393-9125

ATTACHMENTS:

Description

Affidavit of Ownership

EPO Addendum

EPO Justification

Fair Campaign Ordinance

Invoice

Purchase Requisition

Certificate of Insurance

Drug Policy

Tax report

Type

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date:

DR4332 PWE 006 - Brown & Gay Engineers, Inc. - MOTION

Agenda Item#: 10.

Summary:

APPROVE payment to **BROWN & GAY ENGINEERS, INC** for Professional Services for electrical work to address disaster recovery activities due to Hurricane Harvey for the Department of Public Works & Engineering - \$88,704.91 - Disaster Recovery Fund-CUS

Background:

SPD-MLK-09062017-003 - Approve payment to Brown & Gay Engineers, Inc. to address emergency disaster recovery activities because of Hurricane Harvey for professional services for groundwater facilities, damage assessment in an amount not to exceed \$88,704.91 for the Department of Public Works and Engineering.

Specific Explanation:

The Director of the Department of Public Works and Engineering and the Chief Procurement Officer recommend that City Council approve payment to **Brown & Gay Engineers, Inc.** for professional services for groundwater facilities, damage assessment in an amount not to exceed **\$88,704.91** to address emergency disaster recovery activities because of Hurricane Harvey.

Brown and Gay Engineers, Inc. (BGE) was recently awarded a contract through a professional services selection on August 16, 2017, to develop an Asset Management Program for our Groundwater System (GW) to facilitate more effective CIP planning for Houston Water's future infrastructure needs. Because BGE has institutional knowledge of our GW system, they could rapidly deploy local staff here in Houston to perform the initial damage assessments of our GW system in response to Hurricane Harvey.

Scope of Work:

- 1. Project Management and Coordination:** Provide project management oversight and coordination for damage assessment services. Provide daily e-mail updates to City and AECOM regarding status of damage assessment.
- 2. Field Inspection:** Conduct field inspections of 141 groundwater facility sites. Field inspections will consist of visual assessment/identification of flooding or other Hurricane Harvey-caused damages, photographic documentation of damages, and in-field, order-of magnitude estimates of costs to mitigate damage. Field inspection notes will be recorded manually in the field on forms developed in conjunction with the City and AECOM.
- 3. Damage Assessment Documentation:** Transcribe field inspection notes into electronic forms, upload transcribed field inspection notes and photos to AECOM SharePoint site. Develop and provide daily updates to groundwater facilities damage summary. Complete City- provided insurance forms for each site following field inspection. Provide completed insurance forms to City-designated contact. Retain all hand-written field notes and provide to City upon completion.

4. **Quality Control/Quality Assurance:** Review field notes and photographic documentation of field

4. Quality Control/Quality Assurance: Review field notes and photographic documentation of field inspections to confirm transcription accuracy of in-field notes. Review in-field cost estimates to confirm estimated costs.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) "a procurement necessary to preserve or protect the public health or safety of the municipality's residents" of the Texas Local Government Code for exempted procurements.

M/WEBE Participation:

OBO approves the waiver of an M/WBE goal on this procurement because, as per Chapter 15 of the Code of Ordinance, a waiver is appropriate when a public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy.

Hire Houston First:

The proposed procurement may be funded by a federal grant; therefore, exempt from "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston Business and support job creation.

Disaster Recovery Note:

This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from the Federal Emergency Management Agency ("FEMA") and other eligible sources for such expenditures.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Amount of Funding:

\$88,704.91

Disaster Recovery Fund-CUS
Fund 8386

Contact Information:

Brian Blum **Phone:** 832.395.2717
Martin King **Phone:** 832-393-8705

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 10/25/2017

CNTLS City of Houston Investment Policy

Agenda Item#: 11.

Summary:

RESOLUTION approving and adopting a revised Investment Policy for the City of Houston, Texas

Background:

The Texas Public Funds Investment Act and the City Investment Policy require that City Council review the City's Investment Policy not less than annually and shall evidence by resolution that it has conducted such review. The last action was November 30, 2016.

The Controller's Office is requesting that Council approve a Resolution adopting the Investment Policy for the City of Houston. The policy has been reviewed and approved by the City's Investment Committee. The proposal is to approved the following two changes: 1. Amend Section 19.0 (1) – add "and investment pools", investment pools do not require competitive bidding. 2. Amend Section 20.1 (c) – remove statement "and that the organization has implemented reasonable procedures and controls in an effort to preclude investment transactions conducted between the City and the organization that are not authorized by the City's Investment Policy, except to the extent that this authorization depends on an analysis of the makeup of the City's entire portfolio or requires an interpretation of subjective investment standards". Per 2017 Legislative Change HB 1701 - statement no longer a requirement as it precludes brokers from doing business with the City.

Investment Committee Members

Chris Brown	Chairperson
Charisse Mosely	Deputy City Controller
Han Au	Deputy Director
Tantri Emo	Mayor's Appointee
Melissa Dubowski	Mayor's Appointee
Drew Masterson	Private Sector Appointee, First Southwest Securities
Ron Stapleton	Private Sector Appointee, Partners Advisors
Suresh Raghavan	Private Sector Appointee, Raghavan Financial, Inc.

Prior Council Action:

12/18/12 Res 2012-44; 11/13/13 Res 2013-52; 11/12/14 Res 2014-45; 11/10/15 Res 2015-40; 11/30/16 Res 2016-45.

Amount of Funding:

N/A

Contact Information:

Charisse Mosely 832-393-3529

Han Au 832-393-3524

ATTACHMENTS:

Description

Type



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 11/20/2017

MYR - Grant Funds Issued by OOG for Direct Services to
Victims of Human Trafficking

Agenda Item#: 12.

Summary:

RESOLUTION authorizing a grant application to the Office of the Governor of Texas for the General Victim Assistance – Direct Services Program by the City of Houston Mayor's Office; declaring the City's eligibility for such grant; authorizing the City of Houston Mayor to act as the City's representative in the application process, with the authority to accept the grant and expend the grant funds, as awarded, and to apply for and accept all subsequent awards, if any, pertaining to the grant

Background:

The grant funds three case managers to establish a systems-level approach to meet the need for comprehensive, victim-centered services including emergency shelter, intensive case management services, and referrals for healthcare and legal services. Front door partners to this system will use an initial screening to identify and coordinate care for victims through the City of Houston Health Department, Ben Taub Hospital, the Harris Health System, and CHI St. Luke's. Studies support that trafficking victims often come in contact with a healthcare provider but go unidentified. Once trafficking victims are identified or trafficking indicators are confirmed via use of a coordinated screening tool, front door agencies would call one of two case managers housed at The Salvation Army (TSA), who will triage for basic needs and conduct a second and deeper Coordinated Assessment for trafficking. Once connected with a case manager at the shelter for residential or non-residential services, the case manager would provide trauma-informed, individualized case management services, which include working with a hospital-based case manager who helps victims navigate Ben Taub, the Harris Health System, and CHI St. Luke's, making referrals and appointments for needed medical and mental health assessments and services. Once immediate needs are met, victims would have access to a full spectrum of culturally- and linguistically- informed services, including those for civil legal needs.

The systems-level approach will bring Houston closer to filling the gap between victims that have been identified through traditional channels and recently published statewide estimates of victims. The exact scope and magnitude of human trafficking is unknown. Traditionally, victims of trafficking were recovered through law enforcement investigations and then referred for services to support prosecutions. There was and is no clear system of identification and referral for those victims who present in a medical setting or in interaction with community organizations. Improving victim identification and service delivery requires use of coordinated screening tools in spheres in which trafficking victims are already present but go unidentified. For example, in healthcare settings, staff often

comes across victims of trafficking for short-term treatment of, for example, a broken arm, pelvic pain, or sexually transmitted diseases. Even though such injuries in and of themselves are not proof of trafficking, the use of a screening tool will enable medical staff to assess for trafficking. Cases like these occur again and again, all without the victims being properly identified and referred for restorative services. To address this, the City of Houston has developed a systematic approach to providing direct services to victims who are identified in medical settings and by community organizations. By also ensuring all potential victims have access to shelter as part of the City's partnership with The Salvation Army, the system also addresses the existing difficulties around immediate shelter placement for victims identified by direct outreach agencies.

Minal Patel Davis
Special Advisor to the Mayor
on Human Trafficking

Amount of Funding:

\$192,480 - Office of the Governor, Criminal Justice Division grant

(Required cash match to be provided by The Salvation Army in the amount of \$48,120)

Contact Information:

Minal Patel Davis

Phone: 832.393.0977 or 832.596.9965

ATTACHMENTS:

Description

RCA

Type

Signed Cover sheet

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA #

SUBJECT: A resolution and an ordinance authorizing the Mayor's Office and Director of Human Trafficking to apply, accept and expend for the Direct Services to Victims of Human Trafficking Program

Category #

Page 1 of 1

Agenda Item#

FROM: (Department or other point of origin):
Mayor's Office - Human Trafficking

Origination Date

11/20/2017

Agenda Date

DIRECTOR'S SIGNATURE:



Council Districts affected:

All

For additional information contact: Minal Patel Davis

Phone: 832.393.0977

Phone: 832.596.9965

Date and identification of prior authorizing Council Action: N/A, first time before City Council

RECOMMENDATION: (Summary)

The Mayor's Office recommends City Council approve a resolution and an ordinance authorizing the Mayor's Office and the Director of Human Trafficking to apply, accept and expend grant funds from the Office of the Governor of Texas.

Amount of Funding:

\$192,480.00 – Fund 5030

\$48,120.00 (cash match provided by third party) – Fund 5040

FIN Budget:

\$0, no funds required from the City's general fund.

Total Project Cost: \$240,600.00

SOURCE OF FUNDING:

General Fund

Grant Fund

Enterprise Fund

Other (Specify)

SPECIFIC EXPLANATION:

The grant funds three case managers to establish a systems-level approach to meet the need for comprehensive, victim-centered services including emergency shelter, intensive case management services, and referrals for healthcare and legal services. Front door partners to this system will use an initial screening to identify and coordinate care for victims through the City of Houston Health Department, Ben Taub Hospital, the Harris Health System, and CHI St. Luke's. Studies support that trafficking victims often come in contact with a healthcare provider but go unidentified. Once trafficking victims are identified or trafficking indicators are confirmed via use of a coordinated screening tool, front door agencies would call one of two case managers housed at The Salvation Army (TSA), who will triage for basic needs and conduct a second and deeper Coordinated Assessment for trafficking. Once connected with a case manager at the shelter for residential or non-residential services, the case manager would provide trauma-informed, individualized case management services, which include working with a hospital-based case manager who helps victims navigate Ben Taub, the Harris Health System, and CHI St. Luke's, making referrals and appointments for needed medical and mental health assessments and services. Once immediate needs are met, victims would have access to a full spectrum of culturally- and linguistically- informed services, including those for civil legal needs.

The systems-level approach will bring Houston closer to filling the gap between victims that have been identified through traditional channels and recently published statewide estimates of victims. The exact scope and magnitude of human trafficking is unknown. Traditionally, victims of trafficking were recovered through law enforcement investigations and then referred for services to support prosecutions. There was and is no clear system of identification and referral for those victims who present in a medical setting or in interaction with community organizations. Improving victim identification and service delivery requires use of coordinated screening tools in spheres in which trafficking victims are already present but go unidentified. For example, in healthcare settings, staff often comes across victims of trafficking for short-term treatment of, for example, a broken arm, pelvic pain, or sexually transmitted diseases. Even though such injuries in and of themselves are not proof of trafficking, the use of a screening tool will enable medical staff to assess for trafficking. Cases like these occur again and again, all without the victims being properly identified and referred for restorative services. To address this, the City of Houston has developed a systematic approach to providing direct services to victims who are identified in medical settings and by community organizations. By also ensuring all potential victims have access to emergency shelter the system also addresses the existing difficulties around immediate shelter placement for victims identified by direct outreach agencies. The Salvation Army will provide the required cash match amount of \$48,120.00.

REQUIRED AUTHORIZATION

FIN Director:

Date:

Originator's Initials

Page 2 of 2



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 9/6/2017

ARA-Burglar Alarm Ordinance Amendment

Agenda Item#: 13.

Summary:

ORDINANCE AMENDING SECTIONS 11-63, AND 11-68 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS, relating to burglar alarm permits and penalties; containing findings and other provisions relating to the foregoing subject; providing for severability; and declaring an emergency

Background:

The Administration and Regulatory Affairs (ARA) Department recommends that City Council approve an ordinance to amend Chapter 11, Article III of the City of Houston Code of Ordinances related to burglar alarm systems to streamline the residential burglar and panic alarm permitting process and allow for permit and false alarm fees to be waived or refunded in the event of declared disasters.

During Hurricane Harvey, many residences across Houston were partially or completely flooded and are uninhabitable. Permit holders who lost their homes in the flood have contacted the City seeking to transfer their permits to new locations or be refunded for false alarm fees triggered during the storm or permits purchased days before their homes were destroyed. Under the current ordinance, alarm permits are nontransferable and ARA does not have the authority to waive fees or refund permits in the event of a declared disaster.

Under the proposed amendments, in the event of a declared disaster, the City would have the ability to:

Transfer Permits: Alarm permits could be transferred to a new or temporary location if the customer's alarm permit account with the City is in good standing at the time of the request and the alarm site became partially or completely uninhabitable because of a declared disaster.

Waive False Alarm Fees and Penalties: False alarm fees and non-permitted system penalties incurred during a declared disaster could be waived administratively; alarm permit holders would not be penalized for false alarms triggered during a declared disaster.

Refund Permit Fees: If a permitted alarm site is deemed uninhabitable due to declared disaster and the permit holder is no longer living at the alarm site, the City would have the ability to refund permit fees altogether for permits purchased 30 days before the disaster was declared.

Additionally, ARA recommends streamlining the permitting process by eliminating the Residential Burglar Alarm Only Permit category, and issuing only combined residential burglar/panic alarm permits. Currently, residential customers can purchase a Combined Burglar/Panic Alarm permit for \$50 or a Residential Burglar Alarm Only permit only for \$39.14. Historically these existed as two permits because burglar alarm systems operated in two different ways: “burglar” alarms are typically set to sound automatically and send a signal to HPD to investigate the breach of a home’s window or door. “Panic” alarms require the user to press a panic button to indicate a life-threatening emergency warranting immediate HPD response.

Today nearly all alarm systems include both the burglar and panic alarms, resulting in panic alarms being accidentally triggered. Customers are often unaware that their “burglar alarm” system includes a panic alarm until they receive a \$295 non-permitted penalty fee for a false panic alarm. Combining the two permits into a single residential permit recognizes the change in technology and eliminates the confusion and added penalties residential burglar alarm customers often face.

The cost of the combined burglar/panic permit will remain unchanged at \$50. An estimated 20,000 customers currently have the \$39.14 Residential Burglar Alarm Only permits. To allow these customers to transition to the combination permit, the Residential Burglar Alarm Only permit will be phased out over the next year and will be completely eliminated by February 2019. During this time, ARA will reach out to customers to educate them on the provisions of the new permit.

Departmental Approval Authority:

Tina Paez, Director
Administration & Regulatory
Affairs Department

Other Authorization

Contact Information:

Lara Cottingham Phone:(832) 393-8503
Kathryn Bruning Phone: (832) 394-9414

ATTACHMENTS:

Description

signed cover sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 10/6/2017

ARA-Burglar Alarm Ordinance Amendment

Background:

The Administration and Regulatory Affairs (ARA) Department recommends that City Council approve an ordinance to amend Chapter 11, Article III of the City of Houston Code of Ordinances related to burglar alarm systems to streamline the residential burglar and panic alarm permitting process and allow for permit and false alarm fees to be waived or refunded in the event of declared disasters.

During Hurricane Harvey, many residences across Houston were partially or completely flooded and are uninhabitable. Permit holders who lost their homes in the flood have contacted the City seeking to transfer their permits to new locations or be refunded for false alarm fees triggered during the storm or permits purchased days before their homes were destroyed. Under the current ordinance, alarm permits are nontransferable and ARA does not have the authority to waive fees or refund permits in the event of a declared disaster.

Under the proposed amendments, in the event of a declared disaster, the City would have the ability to:

Transfer Permits: Alarm permits could be transferred to a new or temporary location if the customer's alarm permit account with the City is in good standing at the time of the request and the alarm site became partially or completely uninhabitable because of a declared disaster.

Waive False Alarm Fees and Penalties: False alarm fees and non-permitted system penalties incurred during a declared disaster could be waived administratively; alarm permit holders would not be penalized for false alarms triggered during a declared disaster.

Refund Permit Fees: If a permitted alarm site is deemed uninhabitable due to declared disaster and the permit holder is no longer living at the alarm site, the City would have the ability to refund permit fees altogether for permits purchased 30 days before the disaster was declared.

Additionally, ARA recommends streamlining the permitting process by eliminating the Residential Burglar Alarm Only Permit category, and issuing only combined residential burglar/panic alarm permits. Currently, residential customers can purchase a Combined Burglar/Panic Alarm permit for \$50 or a Residential Burglar Alarm Only permit only for \$39.14. Historically these existed as two permits because burglar alarm systems operated in two different ways: "burglar" alarms are typically set to sound automatically and send a signal to HPD to investigate the breach of a home's window or door. "Panic" alarms require the user to press a panic button to indicate a life-threatening emergency warranting immediate HPD response.

Today nearly all alarm systems include both the burglar and panic alarms, resulting in panic alarms being accidentally triggered. Customers are often unaware that their "burglar alarm" system includes a panic alarm until they receive a \$295 non-permitted penalty fee for a false panic alarm. Combining the two permits into a single residential permit recognizes the change in technology and eliminates the confusion and added penalties residential burglar alarm customers often face.

The cost of the combined burglar/panic permit will remain unchanged at \$50. An estimated 20,000 customers currently have the \$39.14 Residential Burglar Alarm Only permits. To allow these customers to transition to the combination permit, the Residential Burglar Alarm Only permit will be phased out over

the next year and will be completely eliminated by February 2019. During this time, ARA will reach out to customers to educate them on the provisions of the new permit.

Departmental Approval Authority:



**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Lara Cottingham Phone: (832) 393-8503
Kathryn Bruning Phone: (832) 394-9414



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

District B

Item Creation Date: 10/23/2017

20BAM9720/Abandonment and sale of street
easement/SY17-033

Agenda Item#: 14.

Summary:

ORDINANCE finding and determining that public convenience and necessity no longer require the continued use of an East Richey Road 60-foot-wide stub portion to its terminus, located within the Northwood Subdivision out of the J.L. Runnels Survey, A-979, the Wilson Jones Survey, A-1542, the Richard West Survey, A-860, the W.C.R.R. Co. Survey, A-927, and the Barber Survey, A-125; vacating and abandoning the easement to **RICHEY FM 1960 INDUSTRIAL, LLC**, the abutting owner, in consideration of its payment to the City of \$15,908.00, and other consideration - **DISTRICT B - DAVIS**

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of East Richey Road 60 foot-wide stub portion to its terminus, located in Northwood Subdivision, out of the J.L. Runnels Survey, A-979, the Wilson Jones Survey, A-1542, the Richard West Survey, A-860, the W.C.R.R. Co. Survey, A-927, and the Barber Survey, A-125. **Parcel SY17-033**

RECOMMENDATION: (Summary) It is recommended City Council approve an ordinance authorizing the abandonment and sale of East Richey Road 60 foot-wide stub portion to its terminus, located in Northwood Subdivision, out of the J.L. Runnels Survey, A-979, the Wilson Jones Survey, A-1542, the Richard West Survey, A-860, the W.C.R.R. Co. Survey, A-927, and the Barber Survey, A-125, in exchange for a consideration of \$15,908.00. **Parcel SY17-033**

SPECIFIC EXPLANATION: Kathy Savell, The Pinnell Group, LLC, 26730 Interstate 45 North, Spring, Texas, 77386 on behalf of, Richey FM 1960 Industrial, LLC, (Frank Fulco Managing Member), requested the abandonment and sale of East Richey Road 60 foot-wide stub portion to its terminus, located in Northwood Subdivision, out of the J.L. Runnels Survey, A-979, the Wilson Jones Survey, A-1542, the Richard West Survey, A-860, the W.C.R.R. Co. Survey, A-927, and the Barber Survey, A-125. Richey FM 1960 Industrial, LLC plans to incorporate the abandonment area into its property and re-plat the property for commercial use. The Joint Referral Committee reviewed and approved this request.

Richey FM 1960 Industrial; LLC, has complied with the transaction requirements, has accepted the City's offer, and has rendered payment in full.

Parcel SY17-033

1,510 square-foot street easement: Valued at \$3.25 per square foot X 100%	\$ 4,908.00 (R)
Depreciated value of concrete driveway	\$11,000.00

TOTAL ABANDONMENT AND SALE

\$15,908.00

Therefore, it is recommended City Council approve an Ordinance authorizing the abandonment and sale of East Richey Road 60 foot-wide stub portion to its terminus, located in Northwood Subdivision, out of the J.L. Runnels Survey, A-979, the Wilson Jones Survey, A-1542, the Richard West Survey, A-860, the W.C.R.R. Co. Survey, A-927, and the Barber Survey, A-125.

Contact Information:

Darrin Ward
Acting Senior Assistant Director-Real Estate Services
Phone: (832) 395-3154

**Carol Ellinger Haddock, P.E., Acting Director
Department of Public Works and Engineering**

ATTACHMENTS:

Description

Signed Coversheet
Parcel Map
Aerial Map

Type

Signed Cover sheet
Backup Material
Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District B

Item Creation Date: 10/23/2017

20BAM9720/Abandonment and sale of street easement/SY17-033

Agenda Item#:

Background:

SUBJECT: Ordinance authorizing the abandonment and sale of East Richey Road 60 foot-wide stub portion to its terminus, located in Northwood Subdivision, out of the J.L. Runnels Survey, A-979, the Wilson Jones Survey, A-1542, the Richard West Survey, A-860, the W.C.R.R. Co. Survey, A-927, and the Barber Survey, A-125. **Parcel SY17-033**

RECOMMENDATION: (Summary) It is recommended City Council approve an ordinance authorizing the abandonment and sale of East Richey Road 60 foot-wide stub portion to its terminus, located in Northwood Subdivision, out of the J.L. Runnels Survey, A-979, the Wilson Jones Survey, A-1542, the Richard West Survey, A-860, the W.C.R.R. Co. Survey, A-927, and the Barber Survey, A-125, in exchange for a consideration of \$15,908.00. **Parcel SY17-033**

SPECIFIC EXPLANATION: Kathy Savell, The Pinnell Group, LLC, 26730 Interstate 45 North, Spring, Texas, 77386 on behalf of, Richey FM 1960 Industrial, LLC, (Frank Fulco Managing Member), requested the abandonment and sale of East Richey Road 60 foot-wide stub portion to its terminus, located in Northwood Subdivision, out of the J.L. Runnels Survey, A-979, the Wilson Jones Survey, A-1542, the Richard West Survey, A-860, the W.C.R.R. Co. Survey, A-927, and the Barber Survey, A-125. Richey FM 1960 Industrial, LLC plans to incorporate the abandonment area into its property and re-plat the property for commercial use. The Joint Referral Committee reviewed and approved this request.

Richey FM 1960 Industrial, LLC, has complied with the transaction requirements, has accepted the City's offer, and has rendered payment in full.

Parcel SY17-033

1,510 square-foot street easement: \$ 4,908.00 (R)
Valued at \$3.25 per square foot X 100%

Depreciated value of concrete driveway \$11,000.00

TOTAL ABANDONMENT AND SALE \$15,908.00

Therefore, it is recommended City Council approve an Ordinance authorizing the abandonment and sale of East Richey Road 60 foot-wide stub portion to its terminus, located in Northwood Subdivision, out of the J.L. Runnels Survey, A-979, the Wilson Jones Survey, A-1542, the Richard West Survey, A-860, the W.C.R.R. Co. Survey, A-927, and the Barber Survey, A-125.

Contact Information:

Darrin Ward
Acting Senior Assistant Director-Real Estate Services
(832) 395-3154

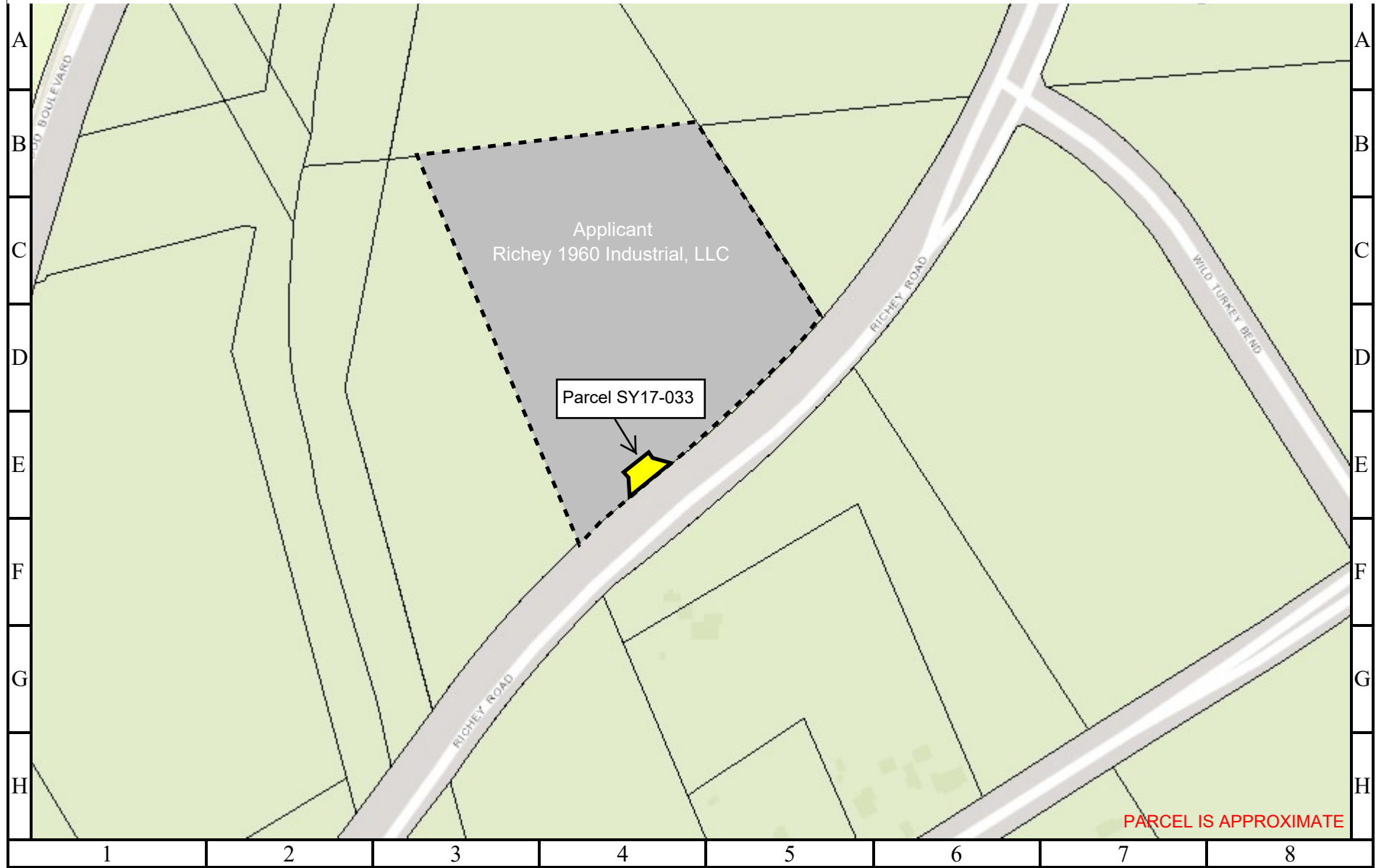
**Carol Ellinger Haddock, P.E., Acting Director
Department of Public Works and Engineering**

ATTACHMENTS:

Description	Type
Parcel Map	Backup Material
Aerial Map	Backup Material

Parcel Map

SUBJECT: Abandonment and sale of East Richey Road 60 foot-wide stub portion to its terminus, located in Northwood Subdivision, out of the J.L. Runnels Survey, A-979, the Wilson Jones Survey, A-1542, the Richard West Survey, A-860, the W.C.R.R. Co. Survey, A-927, and the Barber Survey, A-125. Parcel SY17-033



CITY OF HOUSTON
Department of Public Works and Engineering
Geographic Information & Management System (GIMS)

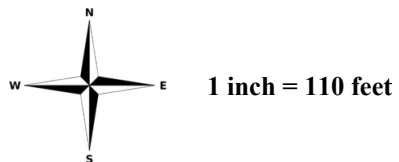
DISCLAIMER: THIS MAP REPRESENTS THE BEST INFORMATION AVAILABLE TO THE CITY.
THE CITY DOES NOT WARRANT ITS ACCURACY OR COMPLETENESS.



FIELD VERIFICATIONS SHOULD BE DONE AS NECESSARY.

Aerial Map

SUBJECT: Abandonment and sale of East Richey Road 60 foot-wide stub portion to its terminus, located in Northwood Subdivision, out of the J.L. Runnels Survey, A-979, the Wilson Jones Survey, A-1542, the Richard West Survey, A-860, the W.C.R.R. Co. Survey, A-927, and the Barber Survey, A-125. Parcel SY17-033



CITY OF HOUSTON
Department of Public Works and Engineering
Geographic Information & Management System (GIMS)

DISCLAIMER: THIS MAP REPRESENTS THE BEST INFORMATION AVAILABLE TO THE CITY.
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FIELD VERIFICATIONS SHOULD BE DONE AS NECESSARY.





CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017
District B, District D, District H
Item Creation Date: 9/11/2017

HCD17-93 CDBG-DR Hurricane Ike Round 2 Multifamily Contract
Amendment 5 MUST PASS B/4 HCD17-92

Agenda Item#: 15.

Summary:

ORDINANCE approving and authorizing fifth amendment to the Community Development Block Grant Disaster Recovery Program Rental Housing Projects Round 2 Subrecipient Grant Agreement between the City of Houston and the General Land Office of the State of Texas, to reduce the amount of the grant award by \$1,254,264.96, which is being transferred to the Round 2 Non-Rental Housing Grant, and to revise the rental housing budget - **DISTRICTS B - DAVIS; D - BOYKINS and H - CISNEROS**

Background:

The Housing and Community Development Department is proposing that City Council approve the 6th Amendment of the Community Development Block Grant Disaster Recovery Hurricane Ike Round 2 (CDBG-DR2) Program to be used for single family housing activities. The Texas General Land Office (GLO) awarded the City of Houston (City) Hurricane Ike Community Development Block Grant Disaster Recovery (CDBG-DR) Program for Hurricane Ike Round 2, Phase 2. GLO awarded a contract to the Housing and Community Development Department (HCDD) for Multifamily activity (13-181-000-7294), which has been amended four times.

HCDD proposes the movement of \$1,254,264.96 from the Multifamily Project Delivery line item to the Project Delivery line item for the Single-Family contract (13-182-000-7295). The total amount awarded to the City for housing activities is not changing. The changes can be seen in the chart below.

Categories	Activity Code	Current Funding	5th Change#	Amendment #5 Funding
Multi-Family Rental Housing Units (Formerly Rehab, Reconstruct, New Const.)	R-LMI-MULTI	\$57,020,167.00		\$57,020,167.00
Subsidized Housing Assistance	R-LMI-SUBSIDIZE	\$32,555,163.00		\$32,555,163.00
Project Delivery	4-PD	\$ 2,776,420.96	\$(1,254,264.96)	\$ 1,522,156.00
Administration	206-GA	\$ 304,431.00		\$ 304,431.00
Total Multifamily		\$92,656,181.96	\$(1,254,264.96)	\$91,401,917.00

Public Notice was published on 9/20/2017 and the public comment period ended 10/5/2017. No comments were received to date. This item went to the Housing and Community Affairs Committee at its 9/19/2017 meeting.

Tom McCasland, Director

Contract dates: 01/02/2013 – 12/31/2018

Prior Council Action:

12/7/2011, (O) 2011-1084

12/8/2016, (O) 2016-0731

Amount of Funding:

Contact Information:

Roxanne Lawson

(832)394-6307

ATTACHMENTS:

Description

RCA (revised)

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2017
District B, District D, District H
Item Creation Date: 9/11/2017

HCD17-93 CDBG-DR Hurricane Ike Round 2 Multifamily Contract Amendment 5

Agenda Item#:

Background:

The Housing and Community Development Department is proposing that City Council approve the 6th Amendment of the Community Development Block Grant Disaster Recovery Hurricane Ike Round 2 (CDBG-DR2) Program to be used for single family housing activities. The Texas General Land Office (GLO) awarded the City of Houston (City) Hurricane Ike Community Development Block Grant Disaster Recovery (CDBG-DR) Program for Hurricane Ike Round 2, Phase 2. GLO awarded a contract to the Housing and Community Development Department (HCDD) for Multifamily activity (13-181-000-7294), which has been amended four times.

HCDD proposes the movement of \$1,254,264.96 from the Multifamily Project Delivery line item to the Project Delivery line item for the Single-Family contract (13-182-000-7295). The total amount awarded to the City for housing activities is not changing. The changes can be seen in the chart below.

Categories	Activity Code	Current Funding	5th Change#	Amendment #5 Funding
Multi-Family Rental Housing Units (Formerly Rehab, Reconstruct, New Const.)	R-LMI-MULTI	\$57,020,167.00		\$57,020,167.00
Subsidized Housing Assistance	R-LMI-SUBSIDIZE	\$32,555,163.00		\$32,555,163.00
Project Delivery	4-PD	\$ 2,776,420.96	\$(1,254,264.96)	\$ 1,522,156.00
Administration	206-GA	\$ 304,431.00		\$ 304,431.00
Total Multifamily		\$92,656,181.96	\$(1,254,264.96)	\$91,401,917.00

Public Notice was published on 9/20/2017 and the public comment period ended 10/5/2017. No comments were received to date. This item went to the Housing and Community Affairs Committee at its 9/19/2017 meeting.

Keith W. Paynam
Acting Deputy Director
On Behalf of:

Tom McCasland, Director

Prior Council Action:

12/7/2011, (O) 2011-1084

12/8/2016, (O) 2016-0731

Contact Information:

Roxanne Lawson

(832)394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017
 District B, District D, District H
 Item Creation Date: 8/21/2017

HCD17-92 Single Family Amendment 6 Hurricane Ike sixth - Must appear after
 HCD17-93

Agenda Item#: 16.

Summary:

ORDINANCE approving and authorizing sixth amendment to the Community Development Block Grant Disaster Recovery Program Non-Rental Housing Projects Round 2 Subrecipient Grant Agreement, between the City of Houston and the General Land Office of the State of Texas, to increase the amount of the grant award by \$1,254,264.96, which is being transferred from the Round 2 Rental Housing Projects Grant, to extend the term, to revise the performance statement, the benchmarks and the non-rental housing budget - **DISTRICTS B - DAVIS; D - BOYKINS and H - CISNEROS**

Background:

The Housing and Community Development Department is proposing City Council approve a 6th amendment to the Community Development Block Grant Disaster Recovery Program for Hurricane Ike Round 2, Phase 2 (CDBG-DR2), and an extension to the contract until December 31, 2018. The Texas General Land Office (GLO) awarded the City of Houston (City) Hurricane Ike Community Development Block Grant (CDBG) Disaster Recovery (DR) Program for Hurricane Ike Round 2, Phase 2. GLO awarded a contract to the Housing and Community Development Department (HCDD) for Single Family activity (13-182-000-7295), which has been amended five times.

GLO has proposed changes to the budget line items for the 6th Amendment to this contract. These changes reflect the reduced funding that the consultant assigned to HCDD by GLO (Horne) used, as well as the complete movement of one line item into two other line items. In addition, \$1,254,264.96 in Project Delivery funds are being moved from the Multifamily contract (13-181-000-7294) to the Single Family contract. These changes will allow the remaining funds to be spent on the reconstruction of additional homes. The changes can be seen in the chart below.

Categories	Activity Code	Current Funding	6th Change	Amendment #6 Funding
Housing Assistance Program (Formerly Rehab, Reconstruct, New Const)	HAP LMI	\$ 946,599.04	\$ 178,360.00	\$ 1,124,959.04
(Activity Costs (HAP) Consultant (Homebuilders)	ACT-CON	\$42,990,491.31	\$ 1,605,457.28	\$44,595,948.59
Activity Costs (HAP) – Contracted Consultant (HORNE) (Formerly Activity Costs (HAP))	ACT-CON-GA	\$ 2,010,489.01	\$ (505,457.28)	\$ 1,505,031.73
Activity costs (HAP) – HCDD) (line item currently combined in other line items) *	ACT-	\$ 1,278,360.00	\$(1,278,360.00)	\$ -
Project Delivery – Contracted Consultant (HORNE) (Formerly Project Delivery – HORNE)	PD-GA-CON	\$ 3,971,493.90	\$ -	\$ 3,971,493.90
Project Delivery – Subrecipient Retainage (Formerly Project Delivery – HCDD)	PD	\$ 8,473,652.56	\$ 1,254,264.96	\$ 9,727,917.52
Administration – Contracted Consultant (HORNE) (Formerly Administration – HORNE)	ADMIN-GA-CON	\$ 1,247,798.74	\$ (125,239.22)	\$ 1,122,559.52
Administration – Subrecipient Retainage (Formerly Administration – HCDD)	206-GA	\$ 1,492,081.26	\$ 125,239.22	\$ 1,617,320.48
Total Single Family		\$62,410,965.82	\$1,254,264.96	\$63,665,230.78

*This line item is being moved to both Rehab, Reconstruct, New Const (\$178,360.00) and to Activity Costs (HAP)

Consultant (Homebuilders) (\$1,100,000.00).

The current contract dates are 01/02/2013 – 12/31/2017. This amendment will extend the contract until 12/31/2018.

Public notice comment period started 9/20/2017 and ended 10/5/2017. No comments have been received to date. This item was reviewed by the Housing and Community Affairs Committee on 9/19/2017.

Tom McCasland, Director

Prior Council Action:

12/7/2011, (O) 2011-1084

5/13/2015, (O) 2015-0421

6/29/2016, (O) 2016-0516

Amount of Funding:

Contact Information:

Roxanne Lawson

(832) 394-6307

ATTACHMENTS:

Description

RCA

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2017
 District B, District D, District H
 Item Creation Date: 8/21/2017

HCD17-92 Single Family Amendment 6 Hurricane Ike

Agenda Item#:

Background:

The Housing and Community Development Department is proposing City Council approve a 6th amendment to the Community Development Block Grant Disaster Recovery Program for Hurricane Ike Round 2, Phase 2 (CDBG-DR2), and an extension to the contract until December 31, 2018. The Texas General Land Office (GLO) awarded the City of Houston (City) Hurricane Ike Community Development Block Grant (CDBG) Disaster Recovery (DR) Program for Hurricane Ike Round 2, Phase 2. GLO awarded a contract to the Housing and Community Development Department (HCDD) for Single Family activity (13-182-000-7295), which has been amended five times.

GLO has proposed changes to the budget line items for the 6th Amendment to this contract. These changes reflect the reduced funding that the consultant assigned to HCDD by GLO (Horne) used, as well as the complete movement of one line item into two other line items. In addition, \$1,254,264.96 in Project Delivery funds are being moved from the Multifamily contract (13-181-000-7294) to the Single Family contract. These changes will allow the remaining funds to be spent on the reconstruction of additional homes. The changes can be seen in the chart below.

Categories	Activity Code	Current Funding	6th Change	Amendment #6 Funding
Housing Assistance Program (Formerly Rehab, Reconstruct, New Const)	HAP LMI	\$ 946,599.04	\$ 178,360.00	\$ 1,124,959.04
(Activity Costs (HAP) Consultant (Homebuilders)	ACT-CON	\$42,990,491.31	\$ 1,605,457.28	\$44,595,948.59
Activity Costs (HAP) – Contracted Consultant (HORNE) (Formerly Activity Costs (HAP))	ACT-CON-GA	\$ 2,010,489.01	\$ (505,457.28)	\$ 1,505,031.73
Activity costs (HAP) – HCDD) (line item currently combined in other line items) *	ACT-	\$ 1,278,360.00	\$(1,278,360.00)	\$ -
Project Delivery – Contracted Consultant (HORNE) (Formerly Project Delivery – HORNE)	PD-GA-CON	\$ 3,971,493.90	\$ -	\$ 3,971,493.90
Project Delivery – Subrecipient Retainage (Formerly Project Delivery – HCDD)	PD	\$ 8,473,652.56	\$ 1,254,264.96	\$ 9,727,917.52
Administration – Contracted Consultant (HORNE) (Formerly Administration – HORNE)	ADMIN-GA-CON	\$ 1,247,798.74	\$ (125,239.22)	\$ 1,122,559.52
Administration – Subrecipient Retainage (Formerly Administration – HCDD)	206-GA	\$ 1,492,081.26	\$ 125,239.22	\$ 1,617,320.48
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*This line item is being moved to both Rehab, Reconstruct, New Const (\$178,360.00) and to Activity Costs (HAP) Consultant (Homebuilders) (\$1,100,000.00).

The current contract dates are 01/02/2013 – 12/31/2017. This amendment will extend the contract until 12/31/2018.

Public notice comment period started 9/20/2017 and ended 10/5/2017. No comments have been received to date. This item was reviewed by the Housing and Community Affairs Committee on 9/19/2017.

Keith W. Bynam
Acting Deputy Director
On behalf of:

Tom McCasland, Director

Prior Council Action:

12/7/2011, (O) 2011-1084
5/13/2015, (O) 2015-0421
6/29/2016, (O) 2016-0516

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 11/22/2017

FIN - Tetra Tech Contract Amendment

Agenda Item#: 17.

Summary:

ORDINANCE amending Ordinance No. 2017-0080 (Passed on February 8, 2017) to increase the maximum contract for the contract between the City of Houston and **TETRA TECH, INC** for Disaster Public Assistance Recovery and Consulting Services - \$32,000,000.00 - Various Funds

Background:

SPECIFIC EXPLANATION:

On February 8, 2017, City Council approved a contract with Tetra Tech, Inc. for Disaster Public Assistance Recovery and Consulting Services, Ordinance 2017-0080 with a maximum contract amount of \$5,000,000.00. The agreement, Contract Number 4600014152, became effective on February 15, 2017 and will expire on February 14, 2020. The interim Finance Director recommends that the City Council approve an increase to the new maximum contract amount by \$32,000,000.00, for a new maximum of \$37,000,000.00.

The purpose for this increase is to continue the process of project development and submitting claims for Public Assistance to the Federal Emergency Management Agency (FEMA) and Federal Highway Administration (FHWA) for reimbursement, to manage the initial estimated 500 site inspections (technical and standard) that will be needed as a result of Hurricane Harvey, and to negotiate the reports received by FEMA in order to maximize revenue recovery to rebuild City assets and infrastructure. The initial maximum contract amount of \$5,000,000.00 will be depleted by providing \$1,500,000.00 in support of public assistance; \$1,200,000.00 in support of the Federal Highway Administration grant; \$2,200,000.00 in damage assessment/site inspection activities; and \$100,000.00 in initial data review for disaster recovery. The amount and sources of funding is based on FEMA damage estimates and will be adjusted upon confirmation.

M/WBE Participation:

The contract was awarded with a 24% M/WBE participation goal and Tetra Tech, Inc. is on track to meet its commitment of exceeding its participation goal by 6%.

Disaster Recovery Note:

This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from FEMA and other eligible sources for such expenditures.

Prior Council Action:

Ordinance 2017-0080, February 8, 2017

Amount of Funding:

\$32,000,000.00

5303 – Disaster Recovery Fund (General Government)

5304 – Disaster Recovery Fund-SW

8044 – HAS Disaster Recovery O&M Fund

8386 – Disaster Recovery Fund-CUS

Other – Applicable Local Government Corporations

Contact Information:

Arif Rasheed

832.393.9013

ATTACHMENTS:

Description

Coversheet (revised)

FAQs

Type

Signed Cover sheet

Backup Material

REQUEST FOR COUNCIL ACTION

Updated w/ Tantri's signature and amount of \$5,000,000.00

R2

TO: Mayor via City Secretary		
SUBJECT: Ordinance amending Ordinance No. 2017-0080 (Passed on February 8, 2017) to increase the maximum contract from \$5,000,000.00 to \$37,000,000.00 for the contract between the City of Houston and Tetra Tech, Inc. for Disaster Public Assistance Recovery and Consulting Services		Page 1 of 1
FROM (Department or other point of origin): Finance Department	Origination Date: November 8, 2017	Agenda Date November 29, 2017
DIRECTOR'S SIGNATURE: Tantri Emo, Interim Director 	Council District(s) affected: All	
For additional information contact: Arif Rasheed 832.393.9013	Date and Identification of prior authorizing Council Action: Ordinance 2017-0080, February 8, 2017	
RECOMMENDATION (Summary): The Interim Director of the Finance Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from \$5,000,000.00 to \$37,000,000.00 for the contract between Tetra Tech and the City of Houston for Disaster Public Assistance Recovery and Consulting Services.		
Amount and Source of Funding: \$32,000,000 5303 – General Government Disaster Recovery Fund 5304 – Storm Water Disaster Recovery Fund 8044 – Aviation Disaster Recovery Fund 8386 – Combined Utility Disaster Recovery Fund Other – Applicable Local Government Corporations		
SPECIFIC EXPLANATION: On February 8, 2017, City Council approved a contract with Tetra Tech, Inc. for Disaster Public Assistance Recovery and Consulting Services, Ordinance 2017-0080 with a maximum contract amount of \$5,000,000.00. The agreement, Contract Number 4600014152, became effective on February 15, 2017 and will expire on February 14, 2020. The interim Finance Director recommends that the City Council approve an increase to the new maximum contract amount by \$32,000,000.00, for a new maximum of \$37,000,000.00. The purpose for this increase is to continue the process of project development and submitting claims for Public Assistance to the Federal Emergency Management Agency (FEMA) and Federal Highway Administration (FHWA) for reimbursement, to manage the initial estimated 500 site inspections (technical and standard) that will be needed as a result of Hurricane Harvey, and to negotiate the reports received by FEMA in order to maximize revenue recovery to rebuild City assets and infrastructure. The initial maximum contract amount of \$5,000,000.00 will be depleted by providing \$1,500,000.00 in support of public assistance; \$1,200,000.00 in support of the Federal Highway Administration grant; \$2,200,000.00 in damage assessment/site inspection activities; and \$100,000.00 in initial data review for disaster recovery. The amount and sources of funding is based on FEMA damage estimates and will be adjusted upon confirmation.		
M/WBE Participation: The contract was awarded with a 24% M/WBE participation goal and Tetra Tech, Inc. is on track to meet its commitment of exceeding its participation goal by 6%.		
Disaster Recovery Note: This item is related to the impact of Hurricane Harvey DR4332 and it is the City's intent to seek reimbursement from FEMA and other eligible sources for such expenditures.		
Finance Director:	Other Authorization:	Other Authorization:

Tetra Tech Disaster Recovery Contract FAQs

1. What is the purpose of this contract?

- a. Several hundreds of millions of dollars is available to the City for recovery and rebuilding after Harvey from the federal government. This contract is for the City’s compliance with federal disaster grant regulations for Harvey. Tetra Tech is an expert in the full FEMA Public Assistance lifecycle process and has experience with the City since Hurricane Ike which has resulted in only \$1,800 in deobligations for debris removal. They make sure we get the money and keep the money.

2. Why did the City put this contract in place?

- a. The Finance Department saw the need for a “standby contract” in case a big disaster hit – the City would be ready. The City also has 3 other disasters that are being administered under the FEMA PA program.
- b. This is a new contract signed in February 2017. This is the first activation under this contract. Attached is the original FAQ provided in February 2017.

3. What is the past experience with contractors for Public Assistance consulting services?

During Hurricane Ike, Finance engaged two public assistance contractors. These engagements were significantly smaller in scope and damages. Due to the limitations of scope by the previous contractors, Finance procured a contract for comprehensive disaster public assistance services. Below are details for the previous engagements in comparison to the Tetra Tech contract and proposed request.

- a. *Past Financial Engagement* – Finance engaged with two separate firms for Hurricane Ike:
 - i. Witt O’Brien (formerly Global Options Inc.) - \$3,347,168
 - ii. Experis Financial Services (formerly Jefferson Wells) - \$1,667,284
\$5,014,452

To date, FEMA reimbursement for Direct Administrative Costs (DAC) for Hurricane Ike is \$1,050,155.00 with additional reimbursements expected by the close out. Hurricane Ike has not yet been closed by TDEM/FEMA.

b. *Estimated reimbursement comparison to total damages*

Disaster Event	Est. Damages	Est. Consultant Costs	Percentage of Costs/Damages
Hurricane Ike (2008)	\$180.3M	\$5.0M	2.8%
Hurricane Harvey (2017)	\$2.4B	\$67.2M*	2.8%

**FY18 Initial request is \$37M with the potential to increase up to \$67.2M in future fiscal years.*

c. Services provided by firm(s) paid by either DAC or indirect costs

Witt Associates	Experis	Tetra Tech
<ul style="list-style-type: none"> Develop Internal Controls (Indirect) Assist with financial planning and projections (Indirect) Assist with researched related to reimbursement of expenses (Indirect/Direct) Assist with development of FEMA projects (Direct) 	<ul style="list-style-type: none"> PW audits, closeouts and appeals (Direct) Training (Indirect) Assist with funding requests, monetary obligations, supporting documentation (Indirect/Direct) Financial reporting, operating reports, tracking models, analysis (Indirect) 	<ul style="list-style-type: none"> Project development and data management (Direct/Indirect) Site Inspections – standard and technical (Direct) Project audits, closeout, appeals (Direct) Training (indirect) Analysis, general meetings, LGL (Indirect) Financial modeling and analysis, dashboards, projections (Indirect)
<p><i>Note: Site inspections were not required from the previous contractors for Hurricane Ike. The level of site inspections/project development/data management for Hurricane Harvey is significantly more extensive.</i></p>		

4. What is Tetra Tech going to be doing in the first year?

- a. In Year 1, Tetra Tech is focused on:
 - i. Obtaining advanced funding from FEMA for \$163M within one month of the disaster and processing claims for \$350M in response costs through FEMA and FHWA (e.g. get money back quickly)
 - ii. Conducting over 500 site inspections and damage assessments for repairs (e.g. identifying road damage, flooded city owned community centers)
 - iii. Negotiating with FEMA on claims that may total at least \$2.4B (e.g. build it back better)
- b. Get damage assessment teams out with FEMA so that damages can be identified and repairs can begin quickly
- c. The breakout of funding for Year 1 is based on the major scoping areas.

Scope Area	Cost (M)	Breakdown (%)
Project Scoping	\$20.35	55%
Damage Assessments/site inspections	\$14.8	40%
Grant Administration	\$1.85	5%
Total	\$37	100%

5. How does this overlap with Solid Waste Department – Tetra Tech contract?

- a. It does not overlap. The contract with Solid Waste Department is specifically for monitoring of city wide debris removal. While this contract is for documenting all other types of Harvey damages/costs – FEMA groups these within 6 categories: Emergency

protective measures, Buildings, Roads & Bridges, Water control facilities, Public utilities, Parks, recreational and other facilities.

6. What is the MWBE participation for this contract and who are the vendors?

- a. The participation goal for this contract is 24%. Tetra Tech’s proposal included a commitment of 30%.
- b. MWBE vendors include:
 - i. EJES Engineers
 - ii. Elite Tax & Staffing
 - iii. Gupta & Associates
 - iv. KIT Professionals
 - v. Mpack Strategies, Inc.
 - vi. TLC Engineers
 - vii. Trilogy Engineering
 - viii. SES Engineers
 - ix. United Engineers

7. What makes disaster recovery consulting so specialized that it requires technical experts?

- a. Disaster grants are highly complicated. We need experts who understand the fine print and to ensure that the City seeks reimbursement for all eligible damages/costs. We need to protect the City against costly de-obligations or audit findings from the Office of Inspector General.
- b. The City needs a representative that is looking out for the best interest of the City as our advocate at all times.

8. Does this contract deal with disaster housing?

- a. No, it is focused on reimbursement for public infrastructure like roads & bridges, water and wastewater facilities, parks and other City facilities.
- b. The City has put a separate bid out for disaster housing related work.

9. What is the percentage of time and cost that will be spent on General Fund versus Enterprise Fund or Other funds.

Based on the estimated damages the following time and cost will be charged to general, enterprise or other funds including Local Government Corporations.

Scope Area	Breakdown (%)
General Fund	30%
Enterprise Funds	60%
Other	10%
Total	100%

10. What controls does the City have in place to provide oversight of Tetra Tech?

- a. During each damage assessment, the City has representatives from the Finance Department and the appropriate department (GSD, PWE, SWMD, etc.). Once reports are generated by Tetra Tech, they are reviewed by the City prior to submission to FEMA. Tetra Tech provides weekly status reports to Finance highlighting key performance metrics and financials.
- b. The City has implemented processes for reviewing and auditing other deliverables developed by Tetra Tech including Project Worksheets, site inspections, financials and procurement reviews. These are reviewed during weekly meetings between Finance and Tetra Tech.

PROFESSIONAL DISASTER COST RECOVERY AND CONSULTING – TETRA TECH, INC.

*Frequently Asked Questions
(Provided Council Agenda in February 2017)*

What types of consulting services are provided / required by this contract?

This contract provides specialized disaster cost recovery services that include developing and reviewing project worksheets (PW), maximizing allowable disaster cost recovery, and providing expert advice. The consultant will also assist with project applications, eligibility identification, strategic planning, financial analysis, developing and filing reports, and data management related to disaster recovery. The primary objective of this contract is to ensure that the City has the capability to effectively navigate the full life cycle of the complex and lengthy Federal Emergency Management Agency (FEMA) Public Assistance (PA) application and reimbursement process.

What are the key deliverables of such services?

Key deliverables from such services include but are not limited to as follows:

- Assist City of Houston Finance Department following a disaster, to determine the proper amount of claims to submit to the State and Federal government and other reimbursing agencies. The most important aspect of this contract is to have the expertise on hand in order to maximize reimbursement potential to the City of a disaster event with the relevant Federal agencies (primarily FEMA).
- Develop PWs appropriately, accurately, and timely to file with the relevant reimbursing agencies.
- Ensure all applicable disaster related cost reimbursements are filed with appropriate agencies in a timely and efficient manner.
- Ensure appeals are filed and engage in other efforts to retain funds or seek reimbursement.
- Coordinate and provide audit responses and supporting documents as required by funding agencies and their auditors. Respond or help the City prepare the responses to audit inquiries and to provide supporting documentation appropriately during the FEMA/State or Office of Inspector General (OIG) audits.

How is this contract paid for?

Fees for these services are paid out of the City's Disaster Fund which is written into a PW for reimbursement from FEMA passed through the State of Texas. Although the City cannot have any payment related contingency clauses in its contract with the vendor, based on previous experience with the FEMA PA Program it is expected that a portions of the expenses for the vendor will likely be reimbursable to the City. The portions that will be reimbursed are for Direct Administrative Costs (DAC) pertaining to each project worksheet.

Who manages these professional services contracts?

The Financial Reporting and Operations Division of Finance Department will manage the contract.

What procurement process was used to choose this professional disaster cost recovery consulting firm?

The Request for Proposal (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. A total of nine proposals were received from the following firms: Adjusters International, CB&I, CDR Maguire, DSI Group, GP Strategies, Hagerty Consulting, HNTB, Plexos Group, and Tetra Tech, Inc. An Evaluation Committee consisting of five (5) members from the Finance, Administration and Regulatory Affairs, General Service, and Public Works and Engineering Departments evaluated the proposals based on the following criteria: (1) Responsiveness of Proposal, (2) Technical Competence, and (3) Proposal Cost Fee. Tetra Tech, Inc. received the highest overall score and was deemed to be the best qualified contractor to perform the requirements as outlined in the RFP.

Does Tetra Tech have other contracts with the City of Houston?

Yes. Tetra Tech has two other contracts with the City:

- Tetra Tech was also contracted through Housing and Community Development to develop an infrastructure and economic development-related action plan for expending \$66M in Community Development Block Grant funds received from the U.S. Department of Housing and Urban Development (HUD). Tetra Tech’s primary scope was to define a range of related projects and programs that the City could implement under the HUD grant. The H-GAC interlocal agreement with Council motion number 2016 0374 does not expire until 10th August 2017.
- Tetra Tech has been the disaster recovery contractor for Solid Waste Management (SWM) for nearly 10 years. The primary scope of the contract is to monitor activities and management of all documentation related to the removal, processing and disposal of storm debris.

The scope of this proposed contract is vastly different from SWM’s debris monitoring contract. The Finance Department’s Disaster Cost Recovery Management contract would include management of the City’s efforts under the FEMA Public Assistance program. This will include assistance with the development of the project worksheets describing the disaster damage, monitoring the projects to repair the damage, grant accounting administration, assistance with grant closeouts, audit responses, and preparing appeals.

Previously, the Finance Department used James Lee Witt Associates (the parent company of Global Options, Incorporated as listed in the Ordinance) and Experis (a division of ManPower Group) for its citywide disaster cost recovery management services.

How has Tetra Tech performed under the MWSBE requirements?

The percentage requirement for MWSBE compliance varies depending on factors such as the category of the vendor contract. Currently Tetra Tech, for the SWMD, is achieving 21.68% compliance on a Consulting contract targeted with an 11% goal.

How often are the disaster consulting services provided by the firm?

Disaster Consulting Services are provided based upon need following a disaster event. Typically, long term services will be necessary following a Federal declaration of disaster. Both FEMA and Texas Division of Emergency Management (TDEM) encourages grantees/sub grantees to solicit pre-position contracts, not only for this type of services but other types as well so that in the event of a disaster, procurement issues

can be minimized and compliance with the FEMA guidelines are not overlooked or missed in the rush of responding to disaster recoveries.

Why are legal services being requested in this contract?

Expertise of legal services is being requested from the contractor which is specific to the FEMA PA process and not for litigation. The FEMA PA program is governed by a highly complex and specialized set of rules, regulations, and administrative requirements. Although the primary purpose of this contract is not related to legal services, the Finance Department wants to ensure that legal assistance, primarily with the filing of FEMA PW appeals, is available in the event that such services are needed. Moreover, in the event of litigation, or appeals the contractor is to coordinate with City’s Legal Department. If there is any specific need, the task order relating to such services will be issued by the Legal and Finance Departments concurrently.

Are the Disaster related cost, revenue reports and other deliverables available to the public?

Subject to the Texas Public Information Act, the information is published every quarter reporting quarter to date expenses and reimbursements, as well as year to date expenses and reimbursements.

Estimate Spending Authority

Department	FY2017	Out Years	Total
Finance	\$ 1,250,000	\$3,750,000	\$5,000,000



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

Item Creation Date: 11/13/2017

LGL- Westlaw Reuters-Third Amendment for Legal Research Services and Clear Services and Third Amendment for Library Maintenance Agreement for Print Products

Agenda Item#: 18.

Summary:

ORDINANCE amending Ordinance No. 2013-0816, as amended, to increase the maximum contract amounts and approving and authorizing 1) a third amendment to the agreement for Westlaw Computer-Assisted legal research services and clear services, and 2) a third amendment to the library maintenance agreement for print products, between the City of Houston and **WEST, A Thomson Reuters Business**, for the Legal Department

Background:

The City currently has two contracts with West for computer-assisted legal research services and library print products. The current contracts will expire on December 31, 2017. The City Attorney recommends that City Council approve an amendment to the above contracts to extend the contract term for an additional 3 months through March 31, 2018 and to increase the maximum contract amounts to fund the additional term. This extension will permit the Legal Department and the Strategic Purchasing Department to finalize the contract for computer-assisted legal research and investigative services for all City departments and a library print products agreement for the Legal Department. The current contracts contain a "termination for convenience" clause which will permit the City to terminate the contract early should the RFP process conclude before March 31, 2018.

At the conclusion of the RFP process, we will place an item on the Council agenda to award the contracts to the successful proposer.

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

Prior Council Action:

Ord. No. 2013-0816; 09/18/2013

Ord. No. 2016-0713; 09/21/2016

Ord. No. 2017-0712; 09/20/2017

Amount of Funding:

Current Maximum Contract Amounts:

LMA

Current Maximum Contract Amount: \$241,306
Additional Allocation: \$7,500 General Fund 1000
Additional Allocation: \$17,500 Property & Casualty 1004
Total Additional Allocation: \$25,000

New Maximum Contract Amount: \$266, 306

Westlaw Next

Current Maximum Contract Amount \$843,916
Additional Allocation: \$20,500 General Fund 1000
Additional Allocation: \$61,500 Property & Casualty Fund 1004
Total Additional Allocation: \$82,000

New Maximum Contract Amount: \$925,916

Ronald C. Lewis, City Attorney

Contact Information:

Randy Zamora - 832-393-6455

ATTACHMENTS:

Description

cover sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2017

Item Creation Date: 11/13/2017

LGL- Westlaw Reuters-Third Amendment for Legal Research Services and Clear Services
and Third Amendment for Library Maintenance Agreement for Print Products

Agenda Item#: 38.

Summary:

ORDINANCE amending Ordinance No. 2013-0816, as amended, to increase the maximum contract amounts and approving and authorizing 1) a third amendment to the agreement for Westlaw Computer-Assisted legal research services and clear services, and 2) a third amendment to the library maintenance agreement for print products, between the City of Houston and WEST, A Thomson Reuters Business, for the Legal Department; containing provisions relating to the subject; providing for severability; and declaring an emergency.

Background:

The City currently has two contracts with West for computer-assisted legal research services and library print products. The current contracts will expire on December 31, 2017. The City Attorney recommends that City Council approve an amendment to the above contracts to extend the contract term for an additional 3 months through March 31, 2018 and to increase the maximum contract amounts to fund the additional term. This extension will permit the Legal Department and the Strategic Purchasing Department to finalize the contract for computer-assisted legal research and investigative services for all City departments and a library print products agreement for the Legal Department. The current contracts contain a "termination for convenience" clause which will permit the City to terminate the contract early should the RFP process conclude before March 31, 2018.

At the conclusion of the RFP process, we will place an item on the Council agenda to award the contracts to the successful proposer.

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

Prior Council Action:

Ord. No. 2013-0816; 09/18/2013
Ord. No. 2016-0713; 09/21/2016
Ord. No. 2017-0712; 09/20/2017

Amount of Funding:

Current Maximum Contract Amounts:

LMA


Current Maximum Contract Amount:	\$241,306
Additional Allocation:	\$7,500 General Fund 1000
Additional Allocation:	\$17,500 Property & Casualty 1004
Total Additional Allocation:	\$25,000

New Maximum Contract Amount: \$266, 306

Westlaw Next

Current Maximum Contract Amount	\$843,916
Additional Allocation:	\$20,500 General Fund 1000
Additional Allocation:	\$61,500 Property & Casualty Fund 1004
Total Additional Allocation:	\$82,000

New Maximum Contract Amount: \$925,916



Ronald C. Lewis, City Attorney

Contact Information:

Randy Zamora - 832-393-6455

ATTACHMENTS:

Description	Type
<u>Ordinance 11.13.17</u>	Signed Cover sheet
<u>Contract - Westlaw Legal Research and Clear 3rd Amendment</u>	Signed Cover sheet
<u>Contract-Print Products and Libray Maintenance-3rd Amendment</u>	Signed Cover sheet
<u>2016-0713 Ordinance</u>	Signed Cover sheet
<u>2017-0712 Ordinance</u>	Signed Cover sheet
<u>2013-0816 Ordinance</u>	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date:

LGL - Susman Comptroller Contract

Agenda Item#: 19.

Summary:

ORDINANCE approving and authorizing Professional Services Agreement for Legal Services between the City of Houston and **SUSMAN GODFREY, LLP**, for representation of the City in the case styled: City of Houston v. Towers Watson & Co: Civil Action No. 14-CV-02213; making certain findings as required by state law; establishing a maximum contract amount - \$450,000.00 - Property & Casualty Fund

Background:

The City sued WTW Delaware Holdings LLC f/k/a Towers Watson & Co. f/k/a Towers Perrin Towers in the case styled; The City of Houston v. Towers Watson & Co.: Civil Action No. 14-cv-02213. The lawsuit is currently set for trial in Federal District Court for the Southern District of Texas on May 1, 2018. The City asserts claims for negligence, negligent misrepresentations, and professional malpractice and seeks damages in an amount in excess of the minimal jurisdictional limits of the court.

The Firm has handled this complex matter for the City of Houston since 2014. The current contract needs to be replaced by a new contract which addresses state law requirements. The new Agreement also includes payment of a \$450,000.00 fee to the Firm by December 31, 2017 in consideration for a reduction of the City's contingent fee obligation. In addition, the \$450,000.00 payment will be deducted from any recovery before the contingent fee is calculated.

This Agreement will become effective upon approval by the Texas Comptroller of Public Accounts.

Pay or Play The Firm has certified that it provides health benefits to eligible employees in compliance with the City policy.

M/WBE Subcontracting The Office of Business Opportunity has approved an MWBE waiver.

Houston First Susman Godfrey is a Houston based Firm.

FISCAL NOTE:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

Ron Lewis, City Attorney

Prior Council Action:

July 16, 2014 Ord. 2014-0725, November 16, 2016 Ord. 2016-0882

Amount of Funding:

\$450,000.00 current allocation and maximum contract amount to be paid from the Property & Casualty Fund (1004).

Contact Information:

Lisa A. Ketai, Sr. Assistant City Attorney (832) 393-6447

ATTACHMENTS:

Description

RCA

Type

Signed Cover sheet

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

SUBJECT: Approve an ordinance authorizing a Professional Services Agreement with Susman Godfrey L.L.P. and the City of Houston for legal services related to, *The City of Houston v. Towers Watson & Co.: Civil Action No. 14-cv-02213.*

Category #

Page 1 of 2

Agenda Item #

FROM: (Department or other point of origin):
Legal Department

Origination Date

Agenda Date

DIRECTOR'S SIGNATURE:

Ronald C. Lewis, City Attorney

Council Districts affected:
All

For additional information contact:

Lisa A. Ketai, Sr. Assistant City Attorney (832) 393-6447

Date and identification of prior authorizing Council Action: July 16, 2014 Ord. 2014-0725, November 16, 2016 Ord. 2016-0882

RECOMMENDATION: (Summary)

Adopt an ordinance approving a Professional Service Agreement for legal services between the City of Houston and **Susman Godfrey L.L.P.**, for representation of the City in *The City of Houston v. Towers Watson & Co.: Civil Action No. 14-cv-02213.*

AMOUNT AND SOURCE OF FUNDING:

\$450,000.00 current allocation and maximum contract amount to be paid from the Property & Casualty Fund (1004).

Budget:

SPECIFIC EXPLANATION:

The City sued WTW Delaware Holdings LLC f/k/a Towers Watson & Co. f/k/a Towers Perrin Towers in the case styled; *The City of Houston v. Towers Watson & Co.: Civil Action No. 14-cv-02213.* The lawsuit is currently set for trial in Federal District Court for the Southern District of Texas on May 1, 2018. The City asserts claims for negligence, negligent misrepresentations, and professional malpractice and seeks damages in an amount in excess of the minimal jurisdictional limits of the court.

The Firm has handled this complex matter for the City of Houston since 2014. The current contract needs to be replaced by a new contract which addresses state law requirements. The new Agreement also includes payment of a \$450,000.00 fee to the Firm by December 31, 2017 in consideration for a reduction of the City's contingent fee obligation. In addition, the \$450,000.00 payment will be deducted from any recovery before the contingent fee is calculated.

This Agreement will become effective upon approval by the Texas Comptroller of Public Accounts.

Pay or Play

The Firm has certified that it provides health benefits to eligible employees in compliance with the City policy.

M/WBE Subcontracting

The Office of Business Opportunity has approved an MWBE waiver.

Houston First

Susman Godfrey is a Houston based Firm.

REQUIRED AUTHORIZATION

Finance Director:

Other Authorization:

Other Authorization:



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 10/2/2017

L26236 E-ONE Fire Truck OEM Replacement Parts and Repair
Services - ORDINANCE

Agenda Item#: 20.

Summary:

ORDINANCE approving and authorizing an agreement between the City of Houston and **REVRTC, INC** for E-One fire truck OEM replacement parts and repair services for the Fleet Management Department; providing a maximum contract amount - 3 Years with two one-year options - \$1,999,000.00 – Fleet Management Fund

Background:

Sole Source for S23-L26236 - Approve an ordinance awarding a sole source contract for E-ONE Fire Truck OEM Replacement Parts and Repair Services in an amount not to exceed \$1,999,000.00 for Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a sole source contract for E-ONE Fire Truck OEM replacement parts and service for **three years with two one-year options**, to **REVRTC, Inc.** in the total an amount not to exceed **\$1,999,000.00**.

The scope of work requires the contractor to provide all labor, supervision, materials, supplies, tools, equipment and transportation necessary to provide turnkey repair services for E-ONE fire trucks for the Fleet Management Department. The contractor will be required to repair E-ONE fire trucks equipment to include mechanical repairs, and any other repair service or alteration that may be deemed necessary, due to vehicle accidents and/or normal wear and tear. The City currently has seventy-one (71) E-One Fire Trucks in its Fleet. This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source because of patents, copyrights, secrete processes, or natural monopolies" of the Texas Local Government Code for exempt procurements.

MWBE Participation:

Zero-percentage goal document approved by the Office of Business Opportunity.

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor REVRTC, Inc. will comply with the City's Pay or Play ordinance by providing health benefits to eligible employees in compliance with City Policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and support job creation. In this case the proposed contractor is not designated HHF company, but they are being awarded the contract without application of the HHF preference in that they are the sole source provider of the E-ONE fire truck replacement parts and turnkey repair services in Texas.

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
Fleet Management Department	\$389,000.00	\$1,610,000.00	\$1,999,000.00

Amount of Funding:

\$1,999,000.00

Fleet Management Fund (1005)

Contact Information:

Richard Morris	Division Manager/FIN/SPD	832-393-8736
Roy Breaux	Procurement Specialist FIN/SPD	832-393-8728
Jededah Greenfield	Public Information Officer	832-393-6910

ATTACHMENTS:

Description

Cover Sheet

MWBE Goal Waiver Approval

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 10/31/2017

ALL

Item Creation Date: 10/2/2017

L26236 E-ONE Fire Truck OEM Replacement Parts and Repair Services - ORDINANCE

Agenda Item#: 6.

Background:

Sole Source for S23-L26236 - Approve an ordinance awarding a sole source contract for E-ONE Fire Truck OEM Replacement Parts and Repair Services in an amount not to exceed \$1,999,000.00 for Fleet Management Department.

Specific Explanation:

The Director of the Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a sole source contract for E-ONE Fire Truck OEM replacement parts and service for three years with two one-year options, to REVRTC, Inc. in the total an amount not to exceed \$1,999,000.00.

The scope of work requires the contractor to provide all labor, supervision, materials, supplies, tools, equipment and transportation necessary to provide turnkey repair services for E-ONE fire trucks for the Fleet Management Department. The contractor will be required to repair E-ONE fire trucks equipment to include mechanical repairs, and any other repair service or alteration that may be deemed necessary, due to vehicle accidents and/or normal wear and tear. The City currently has seventy-one (71) E-One Fire Trucks in its Fleet, an approximately thirty-four million dollars investment.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source because of patents, copyrights, secrete processes, or natural monopolies" of the Texas Local Government Code for exempt procurements.

MWBE Participation:

Zero-percentage goal document approved by the Office of Business Opportunity.

Pay or Play Program:

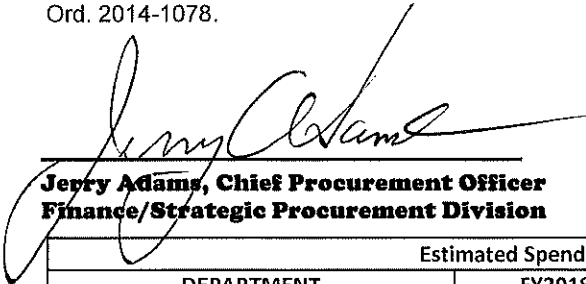
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor REVRTC, Inc. will comply with the City's Pay or Play ordinance by providing health benefits to eligible employees in compliance with City Policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and support job creation. In this case the proposed contractor is not designated HHF company, but they are being awarded the contract without application of the HHF preference in that they are the sole source provider of the E-ONE fire truck replacement parts and turnkey repair services in Texas.

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.


Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
Fleet Management Department	\$389,000.00	\$1,610,000.00	\$1,999,000.00

Amount of Funding:

\$1,999,000.00

Fleet Management Fund (1005)

Contact Information:

Richard Morris	Division Manager/FIN/SPD	832-393-8736
Roy Breaux	Procurement Specialist FIN/SPD	832-393-8728
Jededah Greenfield	Public Information Officer	832-393-6910

ATTACHMENTS:

Description	Type
<u>Award Recommendation</u>	Backup Material
<u>Clear Tax Report</u>	Backup Material
<u>MWBE Goal Waiver Approval</u>	Backup Material
<u>Sole Source Justification Approval</u>	Backup Material
<u>Unsigned Contract</u>	Backup Material
<u>POP Documents</u>	Backup Material
<u>Fair Campaign Documents A & B</u>	Backup Material
<u>Form 1295</u>	Backup Material
<u>Budget Funding Information</u>	Financial Information



CITY OF HOUSTON
OFFICE
BUSINESS OPPORTUNITY

**Goal Modification
Request Form**

1. Date: 5-17-17 2. Requesting Department: FMD 3. Solicitation Number: L26236
4. Solicitation Name: E-One Fire Truck Parts & Repair 5. Estimated Dollar Amount: \$ \$1,999,000.00

6. Description of Solicitation (attach specifications/supporting documents):
I am attaching the current contract to the email.

PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.

- A. Previous contract (if any): Yes No B. Previous contract number: 4600011640
C. Goal on last contract 0 D. Was goal met? Yes No
E. If goal was not met, what percentage did the vendor achieve? _____ %
F. Why wasn't goal achieved?

SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.

1. WAIVER

- A. I am requesting a waiver of the MWSBE Goal: Yes No
B. Reason for waiver: (Check one)
 A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy
 If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)
 MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or
 Level of MWSBE availability would produce minimal MWSBE participation.
 Other:

C. Detailed explanation for Waiver Reason:

REV is the owner of E-One manufacturing and the only known source of E- One manufactured parts. We are not putting this out for bids we will have Legal develop contract.

2. COOPERATIVE OR INTER-LOCAL AGREEMENT

- A. Is this a Cooperative/Inter-Local agreement? Yes No
B. If yes, please specify the name of the agreement: _____
C. Did the Department explore opportunities for using certified firms? Yes No
D. Please explain how the department explored opportunities for using certified firms:

E. Please explain why the Department did not explore opportunities for using certified firms:



**Goal Modification
Request Form**

3. REDUCED GOAL (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:

Construction (34%) Professional Services (24%) Purchasing (11%)

Yes No If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

4. GOAL REVISION AFTER ADVERTISEMENT

A. I am requesting a revision of the MWSBE Goal that has already been advertised: Yes No

B. Original goal: _____ C. Proposed new goal: _____ D. Advertisement date: _____

E. Will the project be re-advertised? Yes No F. Estimated dollar amount: \$ _____

G. Detailed reason for request:

Concurrence:

[Signature]
Requesting Department Initiator

5-18-17
Date

[Signature] 05-18-17
Department Director or Designee Date

FOR OBO OFFICE USE ONLY:			
APPROVED:			
<u>[Signature]</u>	<u>6/22/17</u>	<u>Sole Source</u>	
OBO Deputy Director or Designee	Date	OBO Reason	Tracking #
DENIED:			
OBO Deputy Director or Designee	Date	OBO Reason	Tracking #

COMMENTS:



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

District C, District H

Item Creation Date:

L25508-A1 HVAC Pool Maintenance and Repair Services - ORDINANCE

Agenda Item#: 21.

Summary:

ORDINANCE amending Ordinance No. 2016-0300 (passed on April 20, 2016) to increase the maximum contract amount for a contract between the City of Houston and **STAR SERVICE, INC OF HOUSTON** for Full-Service HVAC Pool Maintenance and Repair Services for the General Services Department - \$60,190.47 - Maintenance, Renewal and Replacement Fund - **DISTRICT H - CISNEROS**

Background:

S19-L25508-A1 – Approve an amending ordinance to increase the spending authority to contract No. 4600013619 from \$240,761.88 to \$300,952.35 for the contract between the City of Houston and Star Service, Inc. of Houston for full-service HVAC pool maintenance and repair services for the General Services Department.

Specific Explanation:

The Director of the General Services Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the spending authority from **\$240,761.88 to \$300,952.35** for the contract between the City of Houston and **Star Service, Inc. of Houston** for full-service HVAC pool maintenance and repair services for the General Services Department.

The contract was awarded on April 20, 2016 by Ordinance 2016-300 for a three-year term, with two one-year options in an amount not to exceed \$240,761.88. Expenditures as of October 2, 2017 totaled \$235,700.55. The contract incurred expenditures at a higher rate than anticipated due to adding of an additional facility and services to the contract. As a result of an additional facility and services, the maximum contract amount will be exhausted prior to the end of the contract term. Therefore, an increase to the maximum contract amount is needed to ensure that these services continue through the end of the contract term.

The scope of work requires the Contractor to provide all labor, management, supervision, replacement parts, equipment, materials, expendable items, supplies, transportation, licensing and training necessary to provide full-service on-going comprehensive maintenance program on the HVAC exhaust fans, Pool-Pak dehumidification system and associated equipment and components for the West Gray Adaptive Recreation Center, located at 1475 West Gray. The Contractor will also provide monthly service reports and perform quarterly testing, inspections and preventative maintenance services which will allow the City to identify units that are not cost effective to maintain and should be replaced.

M/WBE Subcontracting:

The Contract was awarded with a 11% M/WBE participation goal and Star Service, Inc. of Houston is currently achieving 3.47% of the required M/WBE goal. The Office of Business Opportunity approved the Contractor of adding an additional M/WBE Contractor in order to obtain the required M/WBE goal.

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required.

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

ESTIMATED SPENDING AUTHORITY			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
General Services Department	\$12,598.01	\$47,592.46	\$60,190.47

Prior Council Action:

Ordinance 2016-0300; Passed April 20, 2016

Amount of Funding:

\$60,190.47 - Maintenance, Renewal and Replacement Fund (2105)

Contact Information:

Richard Morris/832-393-8736

Roy Korthals/832-393-8734

Jacquelyn Nisby/832-393-8023

ATTACHMENTS:

Description

Cover sheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/8/2017
District C, District H
Item Creation Date:

L25508-A1 HVAC Pool Maintenance and Repair Services - ORDINANCE

Agenda Item#: 20.

Background:

S19-L25508-A1 – Approve an amending ordinance to increase the spending authority to contract No. 4600013619 from \$240,761.88 to \$300,952.35 for the contract between the City of Houston and Star Service, Inc. of Houston for full-service HVAC pool maintenance and repair services for the General Services Department.

Specific Explanation:

The Director of the General Service Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the spending authority from \$240,761.88 to \$300,952.35 for the contract between the City of Houston and Star Service, Inc. of Houston for full-service HVAC pool maintenance and repair services for the General Services Department.

The contract was awarded on April 20, 2016 by Ordinance 2016-300 for a three-year term, with two one-year options in an amount not to exceed \$240,761.88. Expenditures as of October 2, 2017 totaled \$235,700.55. The contract incurred expenditures at a higher rate than anticipated due to adding of an additional facility and services to the contract. As a result of an additional facility and services, the maximum contract amount will be exhausted prior to the end of the contract term. Therefore, an increase to the maximum contract amount is needed to ensure that these services continue through the end of the contract term.

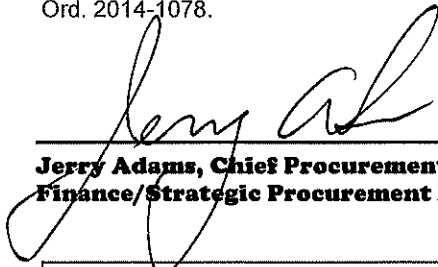
The scope of work requires the Contractor to provide all labor, management, supervision, replacement parts, equipment, materials, expendable items, supplies, transportation, licensing and training necessary to provide full-service on-going comprehensive maintenance program on the HVAC exhaust fans, Pool-Pak dehumidification system and associated equipment and components for the West Gray Adaptive Recreation Center, located at 1475 West Gray. The Contractor will also provide monthly service reports and perform quarterly testing, inspections and preventative maintenance services which will allow the City to identify units that are not cost effective to maintain and should be replaced.

M/WBE Subcontracting:

The Contract was awarded with a 11% M/WBE participation goal and Star Service, Inc. of Houston is currently achieving 3.47% of the required M/WBE goal. The Office of Business Opportunity approved the Contractor of adding an additional M/WBE Contractor in order to obtain the required M/WBE goal.

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.



Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

ESTIMATED SPENDING AUTHORITY			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
General Services Department	\$12,598.01	\$47,592.46	\$60,190.47

Prior Council Action:

Ordinance 2016-0300; Passed April 20, 2016

Amount of Funding:

\$60,190.47 - Maintenance, Renewal and Replacement Fund (2105)

Contact Information:

Richard Morris/832-393-8736
Roy Korthals/832-393-8734
Jacquelyn Nisby/832-393-8023

ATTACHMENTS:

Description	Type
<u>RCA L25508</u>	Backup Material
<u>Ordinance 2016-0300</u>	Ordinance/Resolution/Motion
<u>Contract 4600013619</u>	Contract/Exhibit
<u>Affidavit of Ownership</u>	Backup Material
<u>Tax Clearance Report</u>	Backup Material
<u>RCA Budget Funding Info</u>	Financial Information
<u>Form B (Fair Campaign Ordinance)</u>	Backup Material
<u>OBO Approved MWBE Contractor</u>	Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 11/8/2017

H26442 - Licenses and Software Maintenance for the Enterprise Service Management Portal (ServiceNow) - ORDINANCE

Agenda Item#: 22.

Summary:

ORDINANCE approving and authorizing contract between the City of Houston and **PRECISION TASK GROUP, INC** through the Texas Department of Information Resources for Software, Hosting, Maintenance & Support, and Professional Services for the Houston Information Technology Services; providing a maximum contract amount - 3 Years with two one-year options - \$2,626,121.60 - Enterprise and Other Funds

Background:

S17-H26442 - Approve an ordinance awarding a contract to Precision Task Group, Inc. through the Texas Department of Information Resources (DIR) in an amount not to exceed \$2,626,121.60 for licenses and software maintenance for the Enterprise Service Management Portal, the primary IT Service Management Tool (ITSM), Service Now, for Houston Information Technology Services.

Specific Explanation

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three-year contract with two one-year options to the Texas Department of Information Resources (DIR) Go-Direct vendor Precision Task Group, Inc. (PTG) for licenses and software maintenance for the Enterprise Service Management Portal (ServiceNow) in the total amount not to exceed \$2,626,121.60 for Houston Information Technology Services (HITS). The requested spend authority will cover the currently utilized licensing and services. HITS will return to Council for spend authority to address the forecasted additional services and licensing for pending initiatives, as addressed during TTI Committee.

This contract will consolidate all licenses and support into a single citywide agreement, and allow for expansion; to include two additional modules allowing for better oversight; Performance Analytics and Service Watch.

The Service Now ITSM solution gives end-to-end visibility into industry standard Information Technology Infrastructure Library (ITIL) processes and infrastructure through a single system of record for IT. This enables the City to consolidate and automate service management processes, increase efficiency, lower costs and devote more time to innovating and creating the consumer-like self service experience to the user departments. Currently, the City supports a wide variety of departmental helpdesks and service portals which include Public Works (PWE), Houston Public Library (HPL) and Municipal Courts (MCD), that all cater to services offered within each department. The new consolidated agreement will enable migration from current solutions to allow better visibility and increase efficiency; thereby streamlining services, lowering costs and improving customer service.

The Performance Analytics and Service Watch modules, both within ServiceNow, provide the City with better oversight of event management, orchestration of processes, service mapping and cloud management. These tools will allow HITS to maintain an inventory of systems and devices on the network; which will help in redundancy and consolidating more of the City's platforms. We will also be able to automate IT and business processes for operations management.

Background:

In 2016 HITS began a three-phase project to enhance the current service management tool. The enhancements improved the customer experience for all departments utilizing the service tool, permitting a more efficient workflow, automation capabilities and acceleration of IT service-related requests including incident and change management. The solution offers a wide variety of configurable products that enables the City to scale and adjust to meet current and future business needs.

This initiative was presented to the Transportation, Technology & Infrastructure (TTI) Committee on September 18, 2017.

M/WBE Participation:

Precision Task Group, Inc. has designated the below-named company as its certified MWBE subcontractor.

VENDOR NAME	TYPE OF WORK	PERCENT
Possible Missions, Inc.	Professional Services	24%

Pay or Play:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

	FY18	FY19	FY20	FY21	FY22	Total
Central Service Revolving Fund (1002)	\$ 343,560.00	\$ 343,560.00	\$ 343,560.00	\$ 367,609.20	\$ 369,292.64	\$ 1,767,581.84
Water and Sewer System Operating Fund (8300)	\$ 83,436.00	\$ 83,436.00	\$ 83,436.00	\$ 89,276.52	\$ 89,685.36	\$ 429,269.88
HAS - AIF Capital Outlay Fund (8012)	\$ 83,436.00	\$ 83,436.00	\$ 83,436.00	\$ 89,276.52	\$ 89,685.36	\$ 429,269.88
	\$ 510,432.00	\$ 510,432.00	\$ 510,432.00	\$ 546,162.24	\$ 548,663.36	\$ 2,626,121.60

Amount of Funding:

\$1,767,581.84 - Central Service Revolving Fund (1002) - HITS
\$ 429,269.88 - Water and Sewer System Operating Fund (8300) - PWE
\$ 429,269.88 - AIF Capital Outlay Fund (8012) - HAS

\$ 2,626,121.60 - TOTAL

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Martin King, Division Manager	FIN/SPD	(832) 393-8705
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Somayya Scott, Deputy Assistant Director	HITS	(832) 395-0082

ATTACHMENTS:

Description	Type
RCA#H26442-Precision Task Group, Inc	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 11/8/2017

S17-H26442 - Licenses and Software Maintenance for the Enterprise Service Management Portal (ServiceNow) - ORDINANCE

Agenda Item#:

Background:

S17-H26442 - Approve an ordinance awarding a contract to Precision Task Group, Inc. through the Texas Department of Information Resources (DIR) in an amount to exceed \$2,626,121.60 for licenses and software maintenance for the Enterprise Service Management Portal, the primary IT Service Management Tool (ITSM), Service Now, for Houston Information Technology Services.

Specific Explanation

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three-year contract with two one-year options to the Texas Department of Information Resources (DIR) Go-Direct vendor Precision Task Group, Inc. (PTG) for licenses and software maintenance for the Enterprise Service Management Portal (ServiceNow) in the total amount not to exceed \$2,626,121.60 for Houston Information Technology Services (HITS).

This contract will consolidate all licenses and support into a single citywide agreement, and allow for expansion; to include two additional modules allowing for better oversight; Performance Analytics and Service Watch.

The Service Now ITSM solution gives end-to-end visibility into industry standard Information Technology Instructure Library (ITIL) processes and infrastructure through a single system of record for IT. This enables the City to consolidate and automate service management processes, increase efficiency, lower costs and devote more time to innovating and creating the consumer-like self-service experience to the user departments. Currently, the City supports a wide variety of departmental helpdesks and service portals which include Public Works (PWE), Houston Public Library (HPL) and Municipal Courts (MCD), that all cater to services offered within each department. The new consolidated agreement will enable migration from current solutions to allow better visibility and increase efficiency; thereby streamlining services, lowering costs and improving customer service.

The Performance Analytics and Service Watch modules, both within ServiceNow, provide the City with better oversight of event management, orchestration of processes, service mapping and cloud management. These tools will allow HITS to maintain an inventory of systems and devices on the network; which will help in redundancy and consolidating more of the City's platforms. We will also be able to automate IT and business processes for operations management.

Background:

In 2016 HITS began a three-phase project to enhance the current service management tool. The enhancements improved the customer experience for all departments utilizing the service tool, permitting a more efficient workflow, automation capabilities and acceleration of IT service-related requests including incident and change management. The solution offers a wide variety of configurable products that enables the City to scale and adjust to meet current and future business needs.

This initiative was presented to the Transportation, Technology & Infrastructure (TTI) Committee on September 18, 2017.

M/WBE Participation:

Precision Task Group, Inc. has designated the below-named company as its certified MWBE subcontractor.

VENDOR NAME	TYPE OF WORK	PERCENT
PRECISON TASK GROUP, Inc.	Professional Services	24%

Pay or Play:

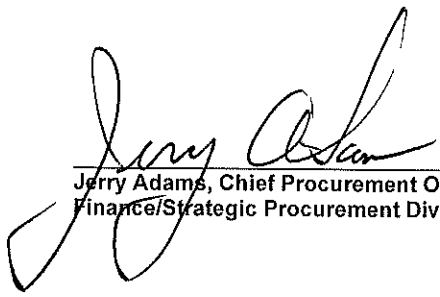
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.



Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

ESTIMATED SPENDING AUTHORITY

DEPARTMENT	FY18	OUT YEARS	TOTAL
HITS	\$274,848.00	\$1,139,217.48	\$1,414,065.48
PWE	\$83,436.00	\$345,833.88	\$429,269.88
HAS	\$83,436.00	\$345,833.88	\$429,269.88
PLANNED EXPANSION	\$68,712.00	\$284,804.37	\$353,516.36
TOTALS	\$510,432.00	\$2,115,689.60	\$2,626,121.60

Amount of Funding:

\$ 343,560.00 - FY18 Central Service Revolving Fund (1002) - HITS
 \$ 83,436.00 - FY18 Water and Sewer System Operating Fund (8300) - PWE
 \$ 83,436.00 - FY18 HAS - AIF Capital Outlay Fund (8012) - HAS
\$ 2,115,689.60 - Out Years
\$ 2,626,121.60 - TOTAL

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Martin King, Division Manager	FIN/SPD	(832) 393-8705
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725
Somayya Scott, Deputy Assistant Director	HITS	(832) 395-0082

ATTACHMENTS:

Description	Type
MWBE Letter of Intent	Backup Material
Affidavit of Ownership	Backup Material
Fair Campaign	Backup Material
Pay or Play	Backup Material
Form B	Backup Material
Statement of Residency	Backup Material
Link to DIR Contract	Backup Material
Service Agreement	Backup Material
Funding Information	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

District I

Item Creation Date: 10/2/2017

PLN - Special Minimum Lot Size Block App 676 (4600
Block of Rusk Street, south side)

Agenda Item#: 23.

Summary:

ORDINANCE establishing the south side of the 4600 block of Rusk Street, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT I - GALLEGOS**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Lot 9 and Tract 8, Block 16, of the Eastwood Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLS B). The application includes written evidence of support from the owners of 59% of the block. The Planning and Development Department mailed notifications to 7 property owners indicating that the SMLS B application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,380 square feet for the 4600 block of Rusk Street, south side.

Patrick Walsh, P.E.
Director
Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

David Welch, Planner I

Phone: 832-393-6638

ATTACHMENTS:

Description

Cover Sheet

MLS 676 Boundary Map

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 10/2/2017

PLN - Special Minimum Lot Size Block App 676 (4600 Block of Rusk Street, south side)

Agenda Item#:

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Lot 9 and Tract 8, Block 16, of the Eastwood Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSb). The application includes written evidence of support from the owners of 59% of the block. The Planning and Development Department mailed notifications to 7 property owners indicating that the SMLSb application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 6,380 square feet for the 4600 block of Rusk Street, south side.

Patrick Walsh, P.E.
Director
Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

David Welch, Planner I
Phone: 832-393-6638

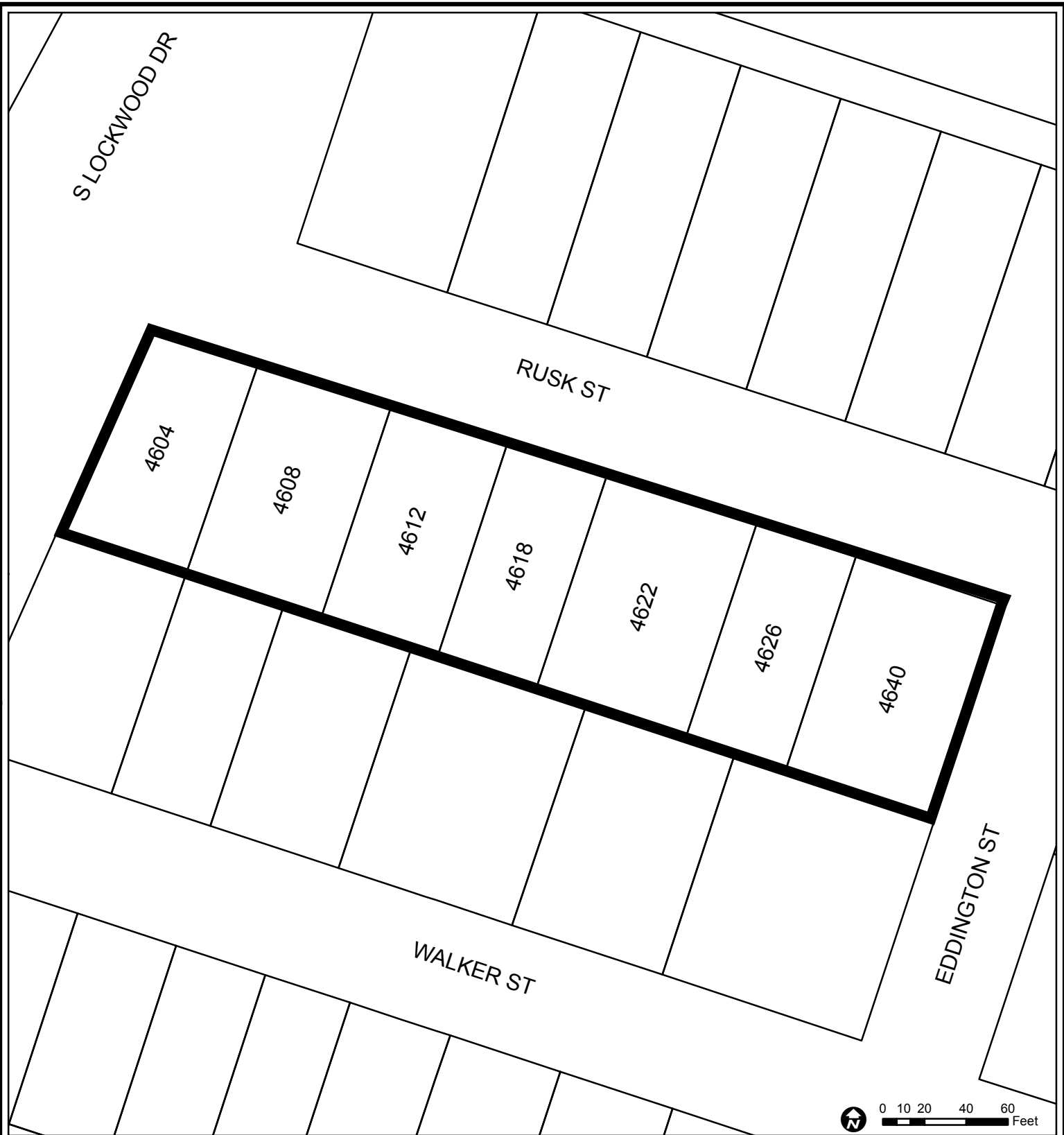
ATTACHMENTS:

Description


MLS 676 Boundary Map

Type

Backup Material



Special Minimum Lot Size
4600 block of Rusk Street
south side,
between S Lockwood Drive and Eddington Street
6,380 Square Feet

 Special Minimum Lot Size Boundary

Source: Harris County Appraisal District
 Date: August 15, 2017
 Reference: MLS 676

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &
 DEVELOPMENT
 DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

District I

Item Creation Date: 10/2/2017

PLN - Special Minimum Lot Size Block App 674 (4600-4800 Block of Rusk Street, north and south sides)

Agenda Item#: 24.

Summary:

ORDINANCE establishing the north and south sides of the 4600-4800 blocks of Rusk Street, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT I - GALLEGOS**

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Reserve E3 and Tracts 3 and 4A, Block 8, of the Eastwood Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 64% of the block. The Planning and Development Department mailed notifications to 26 property owners indicating that the SMLSB application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 7,300 square feet for the 4600-4800 block of Rusk Street, north and south sides.

Patrick Walsh, P.E.
Director
Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

David Welch, Planner I

Phone: 832-393-6638

ATTACHMENTS:

Description

Cover Sheet

MLS 674 Boundary Map

Type

Signed Cover sheet

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District I

Item Creation Date: 10/2/2017

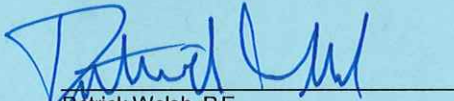
PLN - Special Minimum Lot Size Block App 674 (4600-4800 Block of Rusk Street, north and south sides)

Agenda Item#:

Background:

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Reserve E3 and Tracts 3 and 4A, Block 8, of the Eastwood Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLS B). The application includes written evidence of support from the owners of 64% of the block. The Planning and Development Department mailed notifications to 26 property owners indicating that the SMLS B application had been submitted. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. In accordance with the Code, since no protest was filed, no action was required by the Houston Planning Commission in order to submit the application to City Council.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 7,300 square feet for the 4600-4800 block of Rusk Street, north and south sides.



Patrick Walsh, P.E.
Director
Planning and Development Department

Prior Council Action:

N/A

Amount of Funding:

N/A

Contact Information:

David Welch, Planner I
Phone: 832-393-6638

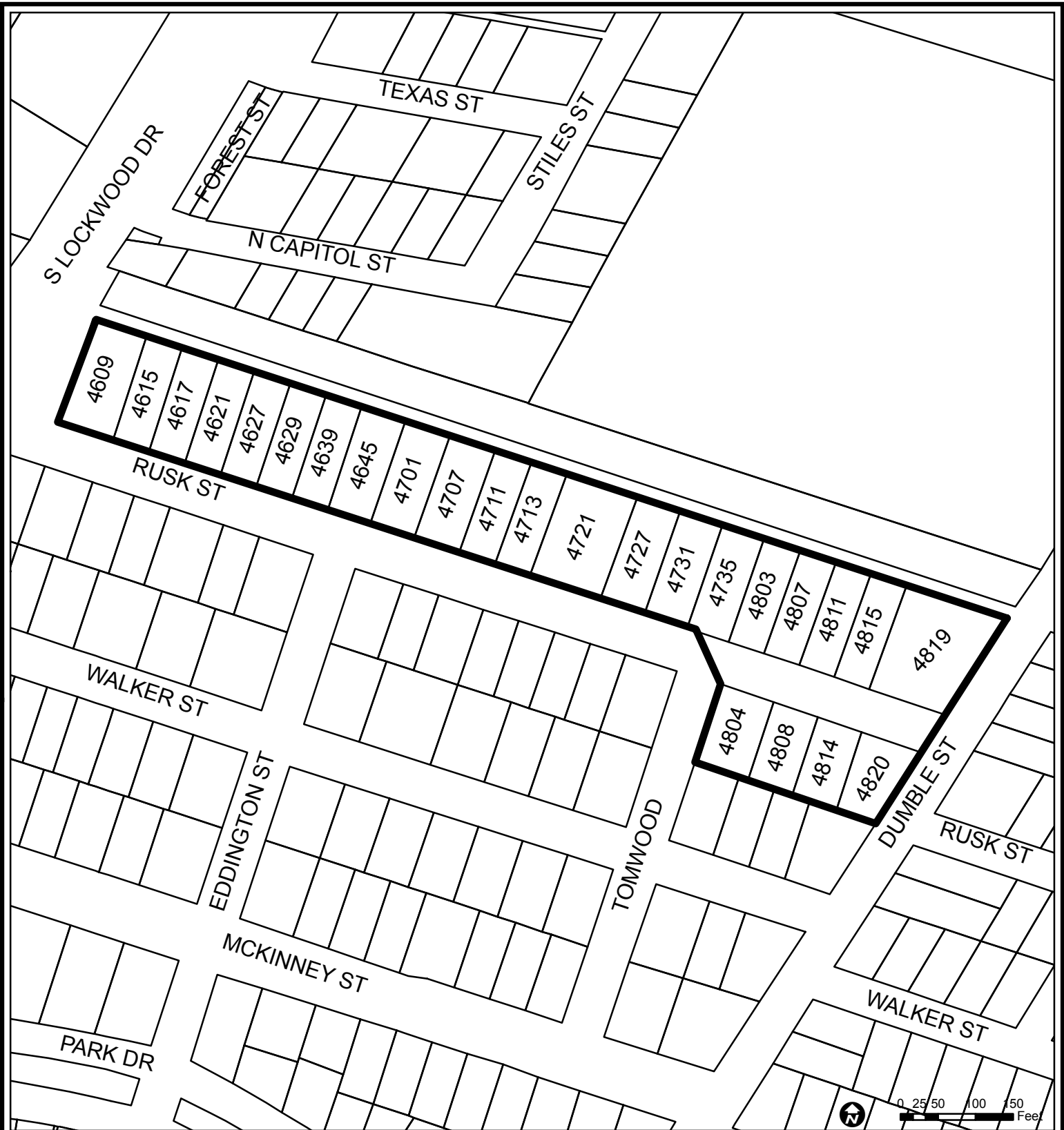
ATTACHMENTS:

Description


MLS 674 Boundary Map

Type

Backup Material



Special Minimum Lot Size
4600-4800 block of Rusk Street, north side,
between S Lockwood Drive and Dumble Street
4800 block of Rusk Street, south side,
between Tomwood and Dumble Street
7,300 Square Feet

 Special Minimum Lot Size Boundary

Source: Harris County Appraisal District
 Date: August 14, 2017
 Reference: MLS 674

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &
 DEVELOPMENT
 DEPARTMENT**



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

District I

Item Creation Date: 11/16/2017

25GM329 - Fuel System Services at Police Helicopter Facility

Agenda Item#: 25.

Summary:

ORDINANCE appropriating \$109,049.73 out of Police Consolidated Construction Fund; awarding construction contract to **DNB ENTERPRISES, INC** for Underground Storage Tank Removal, Remediation and above Ground Storage Tank Installation at Police Helicopter Maintenance Facility; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for materials testing, project management, and contingencies relating to construction of facilities financed by the Police Consolidated Construction Fund - **DISTRICT I - GALLEGOS**

Background:

SPECIFIC EXPLANATION: The General Services Department recommends that City Council award a construction contract to DNB Enterprises, Inc., on its lowest responsive bid amount of \$74,425.00 to provide construction services for Underground Storage Tank Removal, Remediation, and Above Ground Storage Tank Installation at Police Helicopter Patrol Facility for the Houston Police Department.

-

PROJECT LOCATION: 8402 Larson Street, Houston, Texas 77061 (Key Map 575-F)

PROJECT DESCRIPTION: The scope of work consists of removing one 600-gallon waste oil underground storage tank along with associated appurtenances and installing one 550-gallon, double wall, aboveground storage tank with all appurtenances. In addition, the existing 8,000-gallon AV-Gas aboveground storage tank will be emptied and contents disposed of and the manway entry will be repaired to address all corrosion issues and refinished with epoxy liner. The work also includes disposal of aqueous liquid, backfilling, compaction, waste classification, loading, hauling, and proper disposal of waste generated during site activities in accordance with all applicable federal, state and local regulations.

The contract duration for this project is 90 calendar days.

BIDS: The following four bids were received on September 14, 2017:

	Bidder	Bid Amount
1	Inland Environments, Ltd.	\$ 67,530.00* (non-responsive)
2	DNB Enterprises, Inc.	\$ 74,425.00
3	Detsco, Inc.	\$106,031.00

* Bid submittal did not include required 10% bond.

AWARD: It is recommended that City Council award the construction contract to DNB Enterprises, Inc., and appropriate funds for the project, including additional appropriations of \$4,320.23 for materials testing under the existing contract with Alpha Testing, and \$22,862.00 for project management and construction oversight services under the existing contract with CRG Texas Environmental Services, Inc., which includes but is not limited to soil and groundwater sampling and analytical testing.

FUNDING SUMMARY:		
\$	74,425.00	Construction Contract Services
\$	7,442.50	10% Contingency
\$	81,867.50	Total Contract Services

\$	81,867.50	Total Contract Services	
\$	4,320.23	Materials Testing	
\$	22,862.00	Project Management	
\$	109,049.73	TOTAL FUNDING	

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City’s “Pay or Play” Ordinance regarding health benefits for employees of City contractors. In this case, the contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City’s “Hire Houston First” Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor meets the requirements of Hire Houston First.

CIP FISCAL NOTE: There is no estimated impact to the operating and maintenance costs related to this expenditure. Therefore, no Fiscal Note is required as stated in the Financial Policy Ordinance No. 2014-1078.

Capital Project Information: See the attached Form A for a breakdown of capital costs.

Prior Council Action:

None

Amount of Funding:

\$109,049.73 Police Consolidated Construction Fund (4504)

Contact Information:

Jacquelyn L. Nisby

Phone: 832-393-8023

ATTACHMENTS:

Description

Request for Council Action (RCA)
Maps

Type

Signed Cover sheet
Backup Material

SUBJECT: Award Construction Contract DNB Enterprises, Inc. Underground Storage Tank Removal, Remediation, and Above Ground Storage Tank Installation at Police Helicopter Patrol Facility WBS No. G-000168-0001-4		Page 1 of 2	Agenda Item
FROM (Department or other point of origin): General Services Department		Origination Date	Agenda Date
DIRECTOR'S SIGNATURE: C.J. Messiah, Jr.  10.19.17		Council Districts affected: 1	
For additional information contact: Jacquelyn L. Nisby  Phone: 832-393-8023		Date and identification of prior authorizing Council action:	
RECOMMENDATION: Award construction contract and appropriate funds for the project.			
Amount and Source of Funding: \$109,049.73 Police Consolidated Construction Fund (4504)		Finance Budget:	
SPECIFIC EXPLANATION: The General Services Department recommends that City Council award a construction contract to DNB Enterprises, Inc., on its lowest responsive bid amount of \$74,425.00 to provide construction services for Underground Storage Tank Removal, Remediation, and Above Ground Storage Tank Installation at Police Helicopter Patrol Facility for the Houston Police Department.			
PROJECT LOCATION: 8402 Larson Street, Houston, Texas 77061 (Key Map 575-F)			
PROJECT DESCRIPTION: The scope of work consists of removing one 600-gallon waste oil underground storage tank along with associated appurtenances and installing one 550-gallon, double wall, aboveground storage tank with all appurtenances. In addition, the existing 8,000-gallon AV-Gas aboveground storage tank will be emptied and contents disposed of and the manway entry will be repaired to address all corrosion issues and refinished with epoxy liner. The work also includes disposal of aqueous liquid, backfilling, compaction, waste classification, loading, hauling, and proper disposal of waste generated during site activities in accordance with all applicable federal, state and local regulations.			
The contract duration for this project is 90 calendar days.			
BIDS: The following four bids were received on September 14, 2017:			
Bidder		Bid Amount	
1 Inland Environments, Ltd.		\$ 67,530.00* (non-responsive)	
2 DNB Enterprises, Inc.		\$ 74,425.00	
3 Detsco, Inc.		\$106,031.00	
* Bid submittal did not include required 10% bond.			
REQUIRED AUTHORIZATION			CUIC ID # 25GM329
General Services Department:  Tyrone Sanford Deputy Director Property Management Division	Other Authorization:	Houston Police Department:  Art Acevedo Chief of Police	

Date	SUBJECT: Award Construction Contract DNB Enterprises, Inc. Underground Storage Tank Removal, Remediation, and Aboveground Storage Tank Installation at Police Helicopter Patrol WBS No. G-000168-0001-4	Originator's Initials	Page 2 of 2
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AWARD: It is recommended that City Council award the construction contract to DNB Enterprises, Inc., and appropriate funds for the project, including additional appropriations of \$4,320.23 for materials testing under the existing contract with Alpha Testing, and \$22,862.00 for project management and construction oversight services under the existing contract with CRG Texas Environmental Services, Inc., which includes but is not limited to soil and groundwater sampling and analytical testing.

FUNDING SUMMARY:

\$ 74,425.00	Construction Contract Services
\$ 7,442.50	10% Contingency
\$ 81,867.50	Total Contract Services
\$ 4,320.23	Materials Testing
\$ 22,862.00	Project Management
\$ 109,049.73	TOTAL FUNDING

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City contractors. In this case, the contractor has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

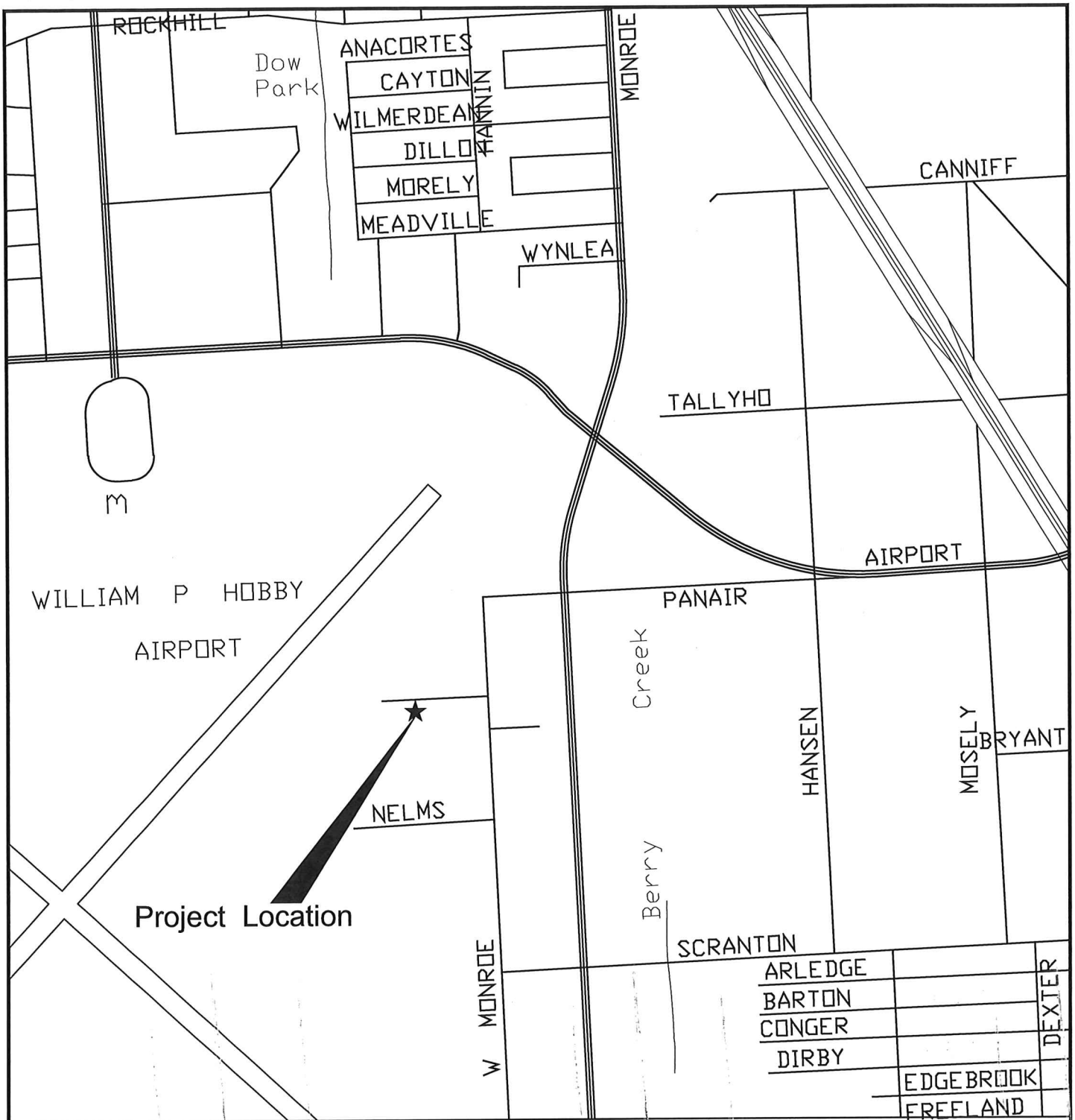
HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's "Hire Houston First" Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor meets the requirements of Hire Houston First.

CIP FISCAL NOTE: There is no estimated impact to the operating and maintenance costs related to this expenditure. Therefore, no Fiscal Note is required as stated in the Financial Policy Ordinance No. 2014-1078.

Capital Project Information: See the attached Form A for a breakdown of capital costs.

CJM:JLN:GM

c: Marta Crinejo, Jacquelyn L. Nisby, Carlecia Wright, Calvin R. Curtis, Gabriel Mussio, Felicia Williams, File

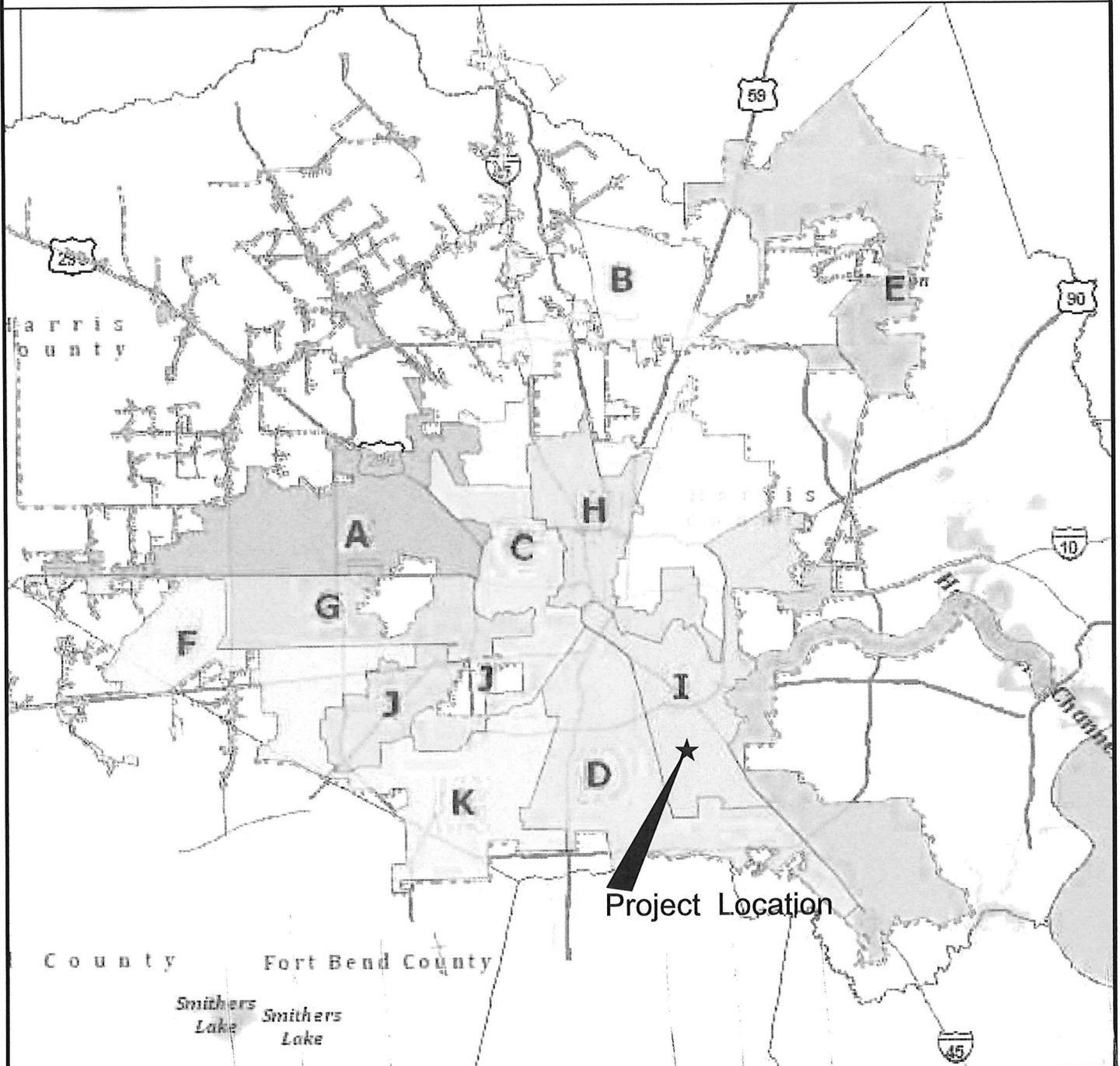


**UNDERGROUND STORAGE TANK REMOVAL, REMEDIATION, AND
 ABOVE GROUND STORAGE TANK INSTALLATION AT POLICE
 HELICOPTER PATROL FACILITY
 8402 LARSON ST. HOUSTON, TX 77061**

COUNCIL DISTRICT "I"

KEYMAP No. 575F

CITY OF HOUSTON
HARRIS COUNTY, TEXAS



UNDERGROUND STORAGE TANK REMOVAL, REMEDIATION, AND
ABOVE GROUND STORAGE TANK INSTALLATION AT POLICE
HELICOPTER PATROL FACILITY
8402 LARSON ST. HOUSTON, TX 77061

COUNCIL DISTRICT "I"

KEY MAP NO. 575F



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date:

20UPA357-Appropriating FY18 funding for Developer
Participation Contract

Agenda Item#: 26.

Summary:

ORDINANCE appropriating \$3,000,000.00 out of Water & Sewer System Consolidated Construction Fund and \$1,000,000.00 out of the Street & Traffic Control & Storm Drainage DDSRF for fiscal year 2018 funding for Developer Participation Contracts (approved by Ordinance No. 2008-0307, as amended)

Background:

RECOMMENDATION: Adopt an ordinance appropriating funds for a Developer Participation Contract for Water, Sanitary Sewer, and Storm Drainage for FY18.

SUBJECT: In accordance with Chapter 47 regarding the Developer Participation Program, City Council passed on April 9, 2008, Ordinance Number 2008-0307, amending Section 47-164 of the Code of Ordinance to facilitate and improve the administration of developer contracts.

The Director of the Department of Public Works and Engineering is requesting City Council approve the appropriations necessary to fund Developer Participation Contracts for Water, Sanitary Sewer, and Storm Drainage for FY18. When a DPC application is administratively complete, but at least 10 days prior to approval by the Director, the Department shall provide the members of the City Council notice of the scope and location of the proposed budget as well as contact information for the developer.

The funding being requested in FY18 will provide for new development in water, sanitary sewer and storm drainage projects.

ESTIMATED FISCAL OPERATING IMPACT: No significant Fiscal Operating impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E.
Acting Director

Department of Public Works and Engineering

S-000800-DPC1-7, R-000800-DPC1-7, M-430800-DPC1-7

Prior Council Action:

Ordinance No. 2008-307, dated April 9, 2008

Amount of Funding:

\$3,000,000.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction

\$1,000,000.00 from Fund No. 4042 - Street & Traffic Control & Storm Drainage DDSRF -

Supported by Drainage Fees

Contact Information:

Ann Marie Stone Sheridan, P.E.

Supervising Engineer

832-394-8997

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

20UPA357-Appropriating FY18 funding for Developer Participation Contract

Agenda Item#:

Background:

RECOMMENDATION: Adopt an ordinance appropriating funds for a Developer Participation Contract for Water, Sanitary Sewer, and Storm Drainage for FY18.

SUBJECT: In accordance with Chapter 47 regarding the Developer Participation Program, City Council passed on April 9, 2008, Ordinance Number 2008-0307, amending Section 47-164 of the Code of Ordinance to facilitate and improve the administration of developer contracts.

The Director of the Department of Public Works and Engineering is requesting City Council approve the appropriations necessary to fund Developer Participation Contracts for Water, Sanitary Sewer, and Storm Drainage for FY18. When a DPC application is administratively complete, but at least 10 days prior to approval by the Director, the Department shall provide the members of the City Council notice of the scope and location of the proposed budget as well as contact information for the developer.

The funding being requested in FY18 will provide for new development in water, sanitary sewer and storm drainage projects.

ESTIMATED FISCAL OPERATING IMPACT: No significant Fiscal Operating impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E.
Acting Director
Department of Public Works and Engineering

S-000800-DPC1-7, R-000800-DPC1-7, M-430800-DPC1-7

Prior Council Action:

Ordinance No. 2008-307, dated April 9, 2008

Amount of Funding:

\$3,000,000.00 from Fund No. 8500 - Water and Sewer System Consolidated Construction

\$1,000,000.00 from Fund No. 4042 - Street & Traffic Control & Storm Drainage DDSRF - Supported by Drainage Fees

Contact Information:

Ann Marie Stone Sheridan, P.E.
Supervising Engineer
832-394-8997

ATTACHMENTS:

Description	Type
Form A - Water	Backup Material
Form A - Wastewater	Backup Material
Form A - Storm Drainage	Backup Material
Ord 2008-307 and RCA backups	Ordinance/Resolution/Motion
DPC fund balance	Backup Material
RCA Summary	Backup Material
Funding Request Form	Backup Material
SAP Documents	Financial Information



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 10/3/2017

20WWO718-Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility between the City of Houston and the City of Friendswood

Agenda Item#: 27.

Summary:

ORDINANCE approving and authorizing an Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility between the City of Houston and the **CITY of FRIENDSWOOD**

Background:

SUBJECT: Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility.

RECOMMENDATION: (SUMMARY)

Adopt an ordinance approving the Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility Between the City of Houston and the City of Friendswood.

SCOPE OF CONTRACT AND FEE: The City of Houston ("City") participates in the Blackhawk Regional Wastewater Treatment Facility ("Blackhawk"), which is owned and operated by the Gulf Coast Waste Disposal Authority ("Authority"). Under the City's Regional Waste Disposal Facility Contract with the Authority dated April 13, 1976 ("Participation Contract"), the City has the right to discharge up to 1,497,000 gallons per day ("GPD") of wastewater to Blackhawk (referred to as "reserved capacity"), and must contribute toward capital costs based on reserved capacity.

The Department of Public Works and Engineering ("PWE") has determined that the City needs only 400,000 GPD of reserved capacity in Blackhawk over the next 40 years. PWE therefore proposes to sell up to 1,000,000 GPD of reserved capacity to two other Blackhawk participants, the City of Friendswood ("Friendswood") and Harris County Municipal Utility District No. 55 ("MUD 55"), as permitted under the Participation Contract. These sales will reduce the City's financial liability for current and future capital projects and generate income to the utility.

Under the proposed Assignment Agreement with Friendswood, the City will assign up to 910,000 GPD of treatment capacity to Friendswood over a period of six years in exchange for a sum equal to the City's then-current wastewater impact fee, which is currently \$1,199.11 per 250 GPD. The

sale is structured as follows:

1. Friendswood will purchase 250,000 GPD of capacity in 2017; and
2. Friendswood will purchase 132,000 GPD of capacity each year thereafter through 2022.

Following the sales to Friendswood and MUD 55, the City will have 497,000 GPD of wastewater treatment capacity remaining in Blackhawk – more than enough to meet the City's projected needs over the next 40 years.

ESTIMATED FISCAL OPERATING IMPACT: Revenue will be deposited into the Water and Sewer System Operating Fund (No. 8300), Therefore there is no fiscal impact anticipated as a result of this project.

LOCATION: 3902 W. Bay Area Blvd., Friendswood, TX 77546

Carol Ellinger Haddock, P.E.
Acting Director
Department of Public Works and Engineering

Contact Information:

Shannon Dunne
Acting Senior Assistant Director
Wastewater Operations Branch
Phone: (832) 395-4989

ATTACHMENTS:

Description

Signed Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/3/2017

20WWO718-Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility between the City of Houston and the City of Friendswood

Agenda Item#:

Background:

SUBJECT: Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility.

RECOMMENDATION: (SUMMARY)

Adopt an ordinance approving the Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility Between the City of Houston and the City of Friendswood.

SCOPE OF CONTRACT AND FEE: The City of Houston ("City") participates in the Blackhawk Regional Wastewater Treatment Facility ("Blackhawk"), which is owned and operated by the Gulf Coast Waste Disposal Authority ("Authority"). Under the City's Regional Waste Disposal Facility Contract with the Authority dated April 13, 1976 ("Participation Contract"), the City has the right to discharge up to 1,497,000 gallons per day ("GPD") of wastewater to Blackhawk (referred to as "reserved capacity"), and must contribute toward capital costs based on reserved capacity.

The Department of Public Works and Engineering ("PWE") has determined that the City needs only 400,000 GPD of reserved capacity in Blackhawk over the next 40 years. PWE therefore proposes to sell up to 1,000,000 GPD of reserved capacity to two other Blackhawk participants, the City of Friendswood ("Friendswood") and Harris County Municipal Utility District No. 55 ("MUD 55"), as permitted under the Participation Contract. These sales will reduce the City's financial liability for current and future capital projects and generate income to the utility.

Under the proposed Assignment Agreement with Friendswood, the City will assign up to 910,000 GPD of treatment capacity to Friendswood over a period of six years in exchange for a sum equal to the City's then-current wastewater impact fee, which is currently \$1,199.11 per 250 GPD. The sale is structured as follows:

1. Friendswood will purchase 250,000 GPD of capacity in 2017; and
2. Friendswood will purchase 132,000 GPD of capacity each year thereafter through 2022.

Following the sales to Friendswood and MUD 55, the City will have 497,000 GPD of wastewater treatment capacity remaining in Blackhawk – more than enough to meet the City's projected needs over the next 40 years.

ESTIMATED FISCAL OPERATING IMPACT: Revenue will be deposited into the Water and Sewer System Operating Fund (No. 8300), Therefore there is no fiscal impact anticipated as a result of this project.

LOCATION: 3902 W. Bay Area Blvd., Friendswood, TX 77546

A handwritten signature in cursive script, reading "Carol Ellinger Haddock".

Carol Ellinger Haddock, P.E.
Acting Director
Department of Public Works and Engineering

Contact Information:

Shannon Dunne
Acting Senior Assistant Director
Wastewater Operations Branch
Phone: (832) 395-4989

ATTACHMENTS:

Description

Assignment Agreement for Wastewater Treatment Capacity in
Blackhawk Regional Wastewater Treatment Facility

Type

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 10/5/2017

20WWO719- Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility Between the City of Houston and Harris County Municipal Utility District No. 55.

Agenda Item#: 28.

Summary:

ORDINANCE approving and authorizing an Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility between the City of Houston and **HARRIS COUNTY MUNICIPAL UTILITY DISTRICT NO. 55**

Background:

SUBJECT: Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility.

RECOMMENDATION: (SUMMARY)

Adopt an ordinance approving the Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility Between the City of Houston and Harris County Municipal Utility District No. 55.

SCOPE OF CONTRACT AND FEE: The City of Houston ("City") participates in the Blackhawk Regional Wastewater Treatment Facility ("Blackhawk"), which is owned and operated by the Gulf Coast Waste Disposal Authority ("Authority"). Under the City's Regional Waste Disposal Facility Contract with the Authority dated April 13, 1976 ("Participation Contract"), the City has the right to discharge up to 1,497,000 gallons per day ("GPD") of wastewater to Blackhawk (referred to as "reserved capacity"), and must contribute toward capital costs based on reserved capacity.

The Department of Public Works and Engineering ("PWE") has determined that the City needs only 400,000 GPD of reserved capacity in Blackhawk over the next 40 years. PWE therefore proposes to sell up to 1,000,000 GPD of reserved capacity to two other Blackhawk participants, Harris County Municipal Utility District No. 55 ("MUD 55") and the City of Friendswood ("Friendswood"), as permitted under the Participation Contract. These sales will reduce the City's financial liability for current and future capital projects and generate income to the utility.

Under the proposed Assignment Agreement with MUD 55, the City will assign 90,000 GPD of treatment capacity to MUD 55 in exchange for a sum equal to the City's then-current wastewater impact fee, which is currently \$1,199.11 per 250 GPD.

Following the sales to MUD 55 and Friendswood, the City will have 497,000 GPD of wastewater treatment capacity remaining in Blackhawk – more than enough to meet the City’s projected needs over the next 40 years.

ESTIMATED FISCAL OPERATING IMPACT: Revenue will be deposited into the Water and Sewer System Operating Fund (No. 8300), Therefore there is no fiscal impact anticipated as a result of this project.

LOCATION: 3902 W. Bay Area Blvd., Friendswood, TX 77546

Carol Ellinger Haddock, PE
Acting Director
Department of Public Works and Engineering

Contact Information:

Shannon Dunne
Acting Senior Assistant Director
Wastewater Operations Branch
Phone: (832)395-4989

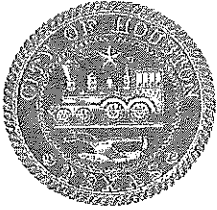
ATTACHMENTS:

Description

Signed Coversheets

Type

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/5/2017

20WWO719- Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility Between the City of Houston and Harris County Municipal Utility District No. 55.

Agenda Item#:

Background:

SUBJECT: Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility.

RECOMMENDATION: (SUMMARY)

Adopt an ordinance approving the Assignment Agreement for Wastewater Treatment Capacity in Blackhawk Regional Wastewater Treatment Facility Between the City of Houston and Harris County Municipal Utility District No. 55.

SCOPE OF CONTRACT AND FEE: The City of Houston ("City") participates in the Blackhawk Regional Wastewater Treatment Facility ("Blackhawk"), which is owned and operated by the Gulf Coast Waste Disposal Authority ("Authority"). Under the City's Regional Waste Disposal Facility Contract with the Authority dated April 13, 1976 ("Participation Contract"), the City has the right to discharge up to 1,497,000 gallons per day ("GPD") of wastewater to Blackhawk (referred to as "reserved capacity"), and must contribute toward capital costs based on reserved capacity.

The Department of Public Works and Engineering ("PWE") has determined that the City needs only 400,000 GPD of reserved capacity in Blackhawk over the next 40 years. PWE therefore proposes to sell up to 1,000,000 GPD of reserved capacity to two other Blackhawk participants, Harris County Municipal Utility District No. 55 ("MUD 55") and the City of Friendswood ("Friendswood"), as permitted under the Participation Contract. These sales will reduce the City's financial liability for current and future capital projects and generate income to the utility.

Under the proposed Assignment Agreement with MUD 55, the City will assign 90,000 GPD of treatment capacity to MUD 55 in exchange for a sum equal to the City's then-current wastewater impact fee, which is currently \$1,199.11 per 250 GPD.

Following the sales to MUD 55 and Friendswood, the City will have 497,000 GPD of wastewater treatment capacity remaining in Blackhawk – more than enough to meet the City's projected needs over the next 40 years.

ESTIMATED FISCAL OPERATING IMPACT: Revenue will be deposited into the Water and Sewer System Operating Fund (No. 8300). Therefore there is no fiscal impact anticipated as a result of this project.

LOCATION: 3902 W. Bay Area Blvd., Friendswood, TX 77546

A handwritten signature in cursive script, reading "Carol Ellinger Haddock".

Carol Ellinger Haddock, PE
Acting Director
Department of Public Works and Engineering

Contact Information:

Shannon Dunne
Acting Senior Assistant Director
Wastewater Operations Branch
Phone: (832)395-4989

ATTACHMENTS:

Description

Assignment Agreement for Wastewater Treatment Capacity in
Blackhawk Regional Wastewater Treatment Facility

Type

Backup Material



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 11/20/2017

ARA-Royal Services Company, LLC SWF

Agenda Item#: 29.

Summary:

ORDINANCE granting to **ROYAL SERVICES COMPANY LLC, a Texas Limited Liability Company**, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **FIRST READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Royal Services Company, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 229 solid waste operator franchises. For FY 2018, the total solid waste franchise revenue to the City is projected to be \$7,664,100.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

Tina Paez, Director

Other Authorization

Administration & Regulatory Affairs Department

Contact Information:

Lara Cottingham

Phone: (832) 393- 8503

Naelah Yahya

Phone: (832) 393- 8530

ATTACHMENTS:

Description

Type

11.20.2017 Royal Services Company, LLC SWF
RCA

Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2017

ALL

Item Creation Date: 11/20/2017

ARA- Royal Services Company LLC SWF

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Royal Services Company LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 230 solid waste operator franchises. For FY 2018, the total solid waste franchise revenue to the City is projected to be \$7,664,100.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Lara Cottingham Phone: (832) 393-8503
Naelah Yahya Phone: (832) 393-8530



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 11/6/2017

ARA-MMG Building & Construction Services, LLC SWF

Agenda Item#: 30.

Summary:

ORDINANCE No. 2017-918, passed first reading November 29, 2017

ORDINANCE granting to **MMG BUILDING & CONSTRUCTION SERVICES, LLC**, a **Texas Corporation**, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **SECOND READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to MMG Building & Construction Services, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 229 solid waste operator franchises. For FY 2018, the total solid waste franchise revenue to the City is projected to be \$7,664,100.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

Tina Paez, Director
Administration & Regulatory Affairs Department

Other Authorization

Contact Information:

Lara Cottingham **Phone:** (832) 393- 8503
Naelah Yahya **Phone:** (832) 393- 8530

ATTACHMENTS:

Description	Type
11.6.2017 MMG Building & Construction Services, LLC SWF RCA	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/28/2017

ALL

Item Creation Date: 11/6/2017

ARA- MMG Building & Construction Services, LLC

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to MMG Building & Construction Services, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 229 solid waste operator franchises. For FY 2018, the total solid waste franchise revenue to the City is projected to be \$7,664,100.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Lara Cottingham Phone: (832) 393-8503
Naelah Yahya Phone: (832) 393-8530



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ALL

Item Creation Date: 10/17/2017

ARA-Waste Transfer Partners, LLC SWF

Agenda Item#: 31.

Summary:

ORDINANCE No. 2017-919, passed first reading November 29, 2017

ORDINANCE granting to **WASTE TRANSFER PARTNERS, LLC, a Texas Limited Liability Company**, the right, privilege, and franchise to collect, haul, and transport solid waste and industrial waste from commercial properties located within the City of Houston, Texas, pursuant to Chapter 39, Code of Ordinances, Houston, Texas; providing for related terms and conditions - **SECOND READING**

Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Waste Transfer Partners, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 229 solid waste operator franchises. For FY 2018, the total solid waste franchise revenue to the City is projected to be \$7,664,100.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:

Tina Paez, Director
Administration & Regulatory Affairs Department

Other Authorization

Contact Information:

Lara Cottingham **Phone:** (832) 393- 8503
Naelah Yahya **Phone:** (832) 393- 8530

ATTACHMENTS:

Description	Type
11.17.2017 Waste Transfer Partners, LLC SWF RCA	Signed Cover sheet



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/6/2017

ALL

Item Creation Date: 11/17/2017

ARA-Waste Transfer Partners, LLC SWF


Background:

The Administration & Regulatory Affairs Department (ARA) recommends that City Council approve an ordinance granting a commercial solid waste operator franchise to Waste Transfer Partners, LLC. Article VII of Chapter 39 of the City Code of Ordinances makes it unlawful for any commercial solid waste operator to collect, haul or transport solid waste or industrial waste from commercial properties located within the City without first having obtained a franchise for that purpose upon the consent of the City Council.

ARA's Franchise Administration Division collects franchise fees from commercial solid waste transporters, coordinates audits and compliance reviews and actively monitors state/federal legislation and administrative proceedings that impact these fees. The City currently has 229 solid waste operator franchises. For FY 2018, the total solid waste franchise revenue to the City is projected to be \$7,664,100.

The proposed ordinance grants the franchisee the right to use the City's public ways for the purpose of collecting, hauling or transporting solid or industrial waste from commercial properties located within the City of Houston. In consideration for this grant, each franchisee agrees to pay to the City an annual franchise fee equal to four percent of their annual gross revenue, payable quarterly. To verify franchisee compliance with the franchise, the franchisee company has the duty to maintain required customer records, which the City has the right to inspect during regular business hours. The franchise agreement contains the City's standard release and indemnification, default and termination, liquidated damages and force majeure provisions. The proposed franchise term is 10 years from the effective date.

Departmental Approval Authority:



**Tina Paez, Director
Administration & Regulatory
Affairs Department**

Other Authorization

Contact Information:

Lara Cottingham Phone: (832) 393-8503
Naelah Yahya Phone: (832) 393-8530



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

District D

Item Creation Date: 11/8/2017

HCD17-108 Anna Dupree Terrace Motion to Set Date of
Public Hearing

Agenda Item#: 32.

Summary:

SET A PUBLIC HEARING DATE to provide a Resolution of No Objection to the 4% Tax Credit application of **ANNA DUPREE TERRACE LP, 10012 Cullen Boulevard - DISTRICT D - BOYKINS**

HEARING DATE - 9:00 A.M. - WEDNESDAY - DECEMBER 13, 2017

Background:

The Housing and Community Development Department (HCDD) recommends Council approve a motion establishing a date for a public hearing to provide a Resolution of No Objection for the 4% tax credit application of Anna Dupree Terrace LP.

The Texas Department of Housing and Community Affairs (TDHCA) administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306-67071, the governing body of the jurisdiction where a project is to be located must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for noncompetitive 4% tax credits.

Anna Dupree Terrace LP, intends to submit an application to the TDHCA requesting an award of 4% tax credits for the acquisition and rehabilitation of Anna Dupree Terrace, a 151-unit affordable housing community located at 10012 Cullen Boulevard. HCDD is not being asked to fund this development.

Sources		Uses	
First Mortgage (HUD Loan 223F)	\$6,700,000	Acquisition	\$10,570,000
Seller's Note	7,077,700	Hard Costs	7,641,031
Transfer of Existing Reserves	929,600	Soft Costs	2,417,307
Tax Credit Equity Partner	8,084,005	Developer Fee	1,530,000
Deferred Developer Fee	88,033	Reserves	721,000
Total	\$22,879,338	Total	\$22,879,338

HCDD requests a Motion to hold a public hearing on December 13, 2017, on the 4% tax credit Resolution of No Objection.

This item was reviewed by the Housing and Community Affairs Committee on November 28, 2017.

Contact Information:

Roxanne Lawson
(832) 394-6307

ATTACHMENTS:

Description

HCD17-108 Cover Page

Type

Signed Cover sheet



CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 12/06/2017

District

Item Creation Date: 11/08/2017

HCD17-108 Anna Dupree Terrace Motion to Hold a Public Hearing

Background:

The Housing and Community Development Department (HCDD) recommends Council approve a motion establishing a date for a public hearing to provide a Resolution of No Objection for the 4% tax credit application of Anna Dupree Terrace LP.

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HCDD requests a Motion to hold a public hearing on December 13, 2017, on the 4% tax credit Resolution of No Objection.

This item was reviewed by the Housing and Community Affairs Committee on November 28, 2017.

Keith W. Bynam
Acting Deputy Director
On Behalf of:

Tom McCasland, Director

Contact Information:

Roxanne Lawson
(832) 394-6307



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/5/2017

ETJ

Item Creation Date: 11/8/2017

HCD17-112 Quail Chase Motion to Set Date of Public Hearing

Agenda Item#: 33.

Summary:

SET A PUBLIC HEARING DATE to provide a Resolution of No Objection to the 4% Tax Credit application of **HOUSTON LEASED HOUSING ASSOCIATES VI LLLP, 500 West Airtex HEARING DATE - 9:00 A.M. - WEDNESDAY - DECEMBER 13, 2017**

Background:

The Housing and Community Development Department (HCDD) recommends Council approve a motion establishing a date for a public hearing to provide a Resolution of No Objection for the 4% tax credit application of Houston Leased Housing Associates VI LLLP for a development located in the City's extraterritorial jurisdiction.

The Texas Department of Housing and Community Affairs (TDHCA) administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

Per Texas Government Code Section 2306-67071, the governing body of the jurisdiction where a project is to be located (including the City's extraterritorial jurisdiction) must "hold a hearing ...to solicit public input concerning the Application or Development" before a developer can submit an application for noncompetitive 4% tax credits.

Houston Leased Housing Associates VI LLLP, intends to submit an application to the TDHCA requesting an award of 4% tax credits for the acquisition and rehabilitation of Quail Chase Apartments, a 248-unit affordable housing community located at 500 West Airtex. HCDD is not being asked to fund this development.

Sources		Uses	
Freddie Mac Loan	\$21,160,000	Site Acquisition Costs	\$17,250,000
Tax Credits	10,382,247	Hard Costs	6,970,000
Deferred Developer Fee	1,019,839	Developer Fee	3,807,441
		Soft Costs	2,433,992
		Reserves	2,100,653
Total	32,562,086	Total	\$32,562,086

HCDD requests a Motion to hold a public hearing on December 13, 2017, on the 4% tax credit Resolution of No Objection.

This item was reviewed by the Housing and Community Affairs Committee on November 28, 2017.

Contact Information:

Roxanne Lawson
(832) 394-6307

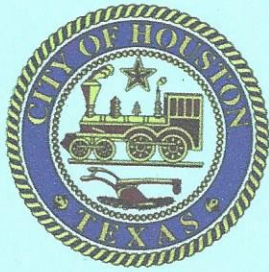
ATTACHMENTS:

Description

Coversheet

Type

Signed Cover sheet



CITY OF HOUSTON – CITY COUNCIL

Meeting Date: 12/06/2017

District ETJ

Item Creation Date: 11/08/2017

HCD17-112 Quail Chase Motion to Hold a Public Hearing

Background:

The Housing and Community Development Department (HCDD) recommends Council approve a motion establishing a date for a public hearing to provide a Resolution of No Objection for the 4% tax credit application of Houston Leased Housing Associates VI LLLP for a development located in the City's extraterritorial jurisdiction.

The Texas Department of Housing and Community Affairs (TDHCA) administers the state's housing tax credit program, which provides federal tax credits to spur the development of quality, affordable housing.

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		Soft Costs	2,433,992
		Reserves	2,100,653
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HCDD requests a Motion to hold a public hearing on December 13, 2017, on the 4% tax credit Resolution of No Objection.

This item was reviewed by the Housing and Community Affairs Committee on November 28, 2017.

Keith W. Bynan
Acting Deputy Director
On Behalf of:

Tom McCasland, Director

Contact Information:

Roxanne Lawson
(832) 394-6307