

# AGENDA

CITY OF HOUSTON ■ CITY COUNCIL  
May 9 & 10, 2017

**MAYOR**  
SYLVESTER TURNER

**CONTROLLER**  
CHRIS B. BROWN

## **DISTRICT COUNCIL MEMBERS**

Brenda Stardig  
District A

Steve Le  
District F

Jerry Davis  
District B

Greg Travis  
District G

Ellen R. Cohen  
District C

Karla Cisneros  
District H

Dwight A. Boykins  
District D

Robert Gallegos  
District I

Dave Martin  
District E

Mike Laster  
District J

Larry V. Green  
District K

## **AT-LARGE COUNCIL MEMBERS**

Mike Knox  
Position 1

Michael Kubosh  
Position 3

David W. Robinson  
Position 2

Amanda K. Edwards  
Position 4

Jack Christie D.C.  
Position 5

Marta Crinejo Director - City Council Agenda

Anna Russell City Secretary

In accordance with the Texas Open Meetings Act the agenda is posted for public information, at all times, for at least 72 hours preceding the scheduled time of the meeting on the bulletin board located on the exterior wall of the City Hall building at 901 Bagby.

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<http://houston.novusagenda.com/agendapublic/>. Copies of the agenda are available in the Office of the City Secretary in the City Hall Annex, Public Level at no charge. To receive the agenda by mail, send check or money order for \$52.00 for a one year subscription, made payable to the City of Houston to the attention of the City Secretary, P.O. Box 1562, Houston, Texas 77251.

To reserve time to appear before Council call 832-393-1100 or come to the Office of the City Secretary, City Hall Annex, Public Level at least 30 minutes prior to the scheduled public session shown on the agenda.

**NOTE: If a translator is required, please advise when reserving time to speak**

**AGENDA - COUNCIL MEETING Tuesday, May 9, 2017 - 1:30 PM**

**City Hall - Second Floor - City Hall**

**PRESENTATIONS**

**2:00 P.M. – INVOCATION AND PLEDGE OF ALLEGIANCE**

**Council Member Boykins**

**ROLL CALL AND ADOPT MINUTES OF PREVIOUS MINUTES**

**PUBLIC SPEAKERS** - Pursuant to City Council Rule 8, City Council will hear from members of the public; the names and subject matters of persons who had requested to speak at the time of posting this Agenda are attached; the names and subject matters of persons who subsequently request to speak may be obtained in the City Secretary's Office.

**NOTE: If a translator is required, please advise when reserving time to speak**

**SP050917**

**RECESS**

**RECONVENE**

**WEDNESDAY - May 10, 2017 - 9:00 A. M.**

DESCRIPTIONS OR CAPTIONS OF AGENDA ITEMS WILL BE READ BY  
THE  
CITY SECRETARY PRIOR TO COMMENCEMENT

**MAYOR'S REPORT**

**CONSENT AGENDA NUMBERS 1 through 28**

**MISCELLANEOUS - NUMBER 1**

1. RECOMMENDATION from Director Department of Public Works & Engineering for payment of \$917,400.00 to the **HARRIS-GALVESTON SUBSIDENCE DISTRICT** for 2017 groundwater withdrawal permit fees -

## Enterprise Fund

### **ACCEPT WORK - NUMBERS 2 and 3**

2. RECOMMENDATION from Director Department of Public Works & Engineering for approval of final contract amount of \$2,096,046.52 and acceptance of work on contract with **D.L. ELLIOTT ENTERPRISES, INC** for Waterline Rehab and Replacement Project - 0.71% under the original contract amount (WA11179-02)
3. RECOMMENDATION from Director Department of Public Works & Engineering for approval of final contract amount of \$2,949,621.85 and acceptance of work on contract with **PORTLAND UTILITIES CONSTRUCTION COMPANY, LLC** for Sanitary Sewer Rehabilitation by Sliplining and Pipe Bursting Methods (WW4257-119) - 0.78% under the original contract amount - Enterprise Fund - **DISTRICTS B - DAVIS; C - COHEN; H - CISNEROS and K - GREEN**

### **PURCHASING AND TABULATION OF BIDS - NUMBERS 4 through 6**

4. **THE FIBAR GROUP, LLC** - \$406,400.00 and **THE LETCO GROUP, LLC** - \$123,500.00 for Surface Materials for Playgrounds and Jogging Trails for the Houston Parks & Recreation Department - 3 Years with two one-year options - General Fund
5. **BUBBLE TECHNOLOGY INDUSTRIES, INC** to Furnish and Deliver Radiation Detection Backpacks for the Houston Police Department - \$96,300.00 - Grant Fund
6. **AMEND MOTION #2007-259, 3/7/2007, as amended, TO INCREASE** the spending authority from \$38,588,900.00 to \$44,588,900.00, for Chemical, Inorganic Metal Salt Coagulants for the Department of Public Works & Engineering, awarded to **BRENNTAG SOUTHWEST, INC (Formerly ALTIVIA CORPORATION)** - \$6,000,000.00- Enterprise Fund

### **RESOLUTIONS - NUMBER 7**

7. RESOLUTION of the City Council prescribing the date, time, and location of a Public Hearing on the City Budgets for the time period July 1, 2017 through June 30, 2018; authorizing notice of such public hearing and making other provisions related to the subject  
**HEARING DATE - 9:00 A.M. - WEDNESDAY - MAY 24, 2017**

### **ORDINANCES - NUMBERS 8 through 28**

8. ORDINANCE supplementing and amending the City of Houston, Texas Combined Utility System Ordinance 2012-483; authorizing the remarketing and purchase of the Combined Utility System First Lien Revenue Refunding Bonds, Series 2012B; authorizing the Mayor and City Controller to approve

the amounts, interest rates, mode, prices, and terms of the remarketed Series 2012B Bonds and certain other matters relating thereto; approving an investor letter; authorizing the execution and delivery of a continuing covenant agreement and other documents and instruments necessary or convenient to carry out the remarketing of the Series 2012B Bonds, and matters incident thereto; approving the engagement of certain professionals in connection with the foregoing; authorizing and ratifying other actions; making certain findings with respect thereto; containing other provisions relating to the subject; and declaring an emergency

9. **ORDINANCE AMENDING CHAPTER 44 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to Hotel Occupancy Tax; containing findings and other provisions relating to the foregoing subject; providing for severability; containing a savings clause
10. ORDINANCE approving and authorizing first amendment to contract between the City of Houston and **GOODWILL INDUSTRIES OF HOUSTON** providing up to \$175,000.00 in additional Housing Opportunities for Persons With AIDS Funds for the continuing operation of a supportive services program
11. ORDINANCE approving and authorizing grant contract between the City and the **DEPARTMENT OF STATE HEALTH SERVICES** under the Public Health Emergency Preparedness Cooperative Agreement Grant Program; approving the acceptance and disbursement of funds thereunder
12. ORDINANCE approving and authorizing contract between the City of Houston and the **FIFTH WARD ENRICHMENT PROGRAM, INC** in connection with My Brother's Keeper Houston Local Action Plan; providing a maximum contract amount - \$330,000.00 - Essential Public Health Fund
13. ORDINANCE approving and authorizing grant contract between the City and **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** for Cooperative Reimbursement Contract for State Agencies and Local Governments for Ambient Air Monitoring; approving the acceptance and disbursement of funds thereunder
14. ORDINANCE denying the application of **CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC**, for approval to amend its Distribution Cost Recovery Factor filed with Houston, Texas, on April 6, 2017
15. ORDINANCE approving and authorizing submission of an electronic application for grant assistance to the **STATE OF TEXAS THROUGH THE OFFICE OF THE GOVERNOR CRIMINAL JUSTICE DIVISION** for the FY 2018 Records Initiative Grant; declaring the City's eligibility for such grant; authorizing the Chief of the Houston Police Department to act as the City's representative in the application process, to accept such grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program
16. ORDINANCE establishing the north and south sides of the 700 Block of Bomar Street, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - COHEN**
17. ORDINANCE extending the provision of **SECTION 28-303 OF THE**



**CODE OF ORDINANCES, HOUSTON, TEXAS**, to certain improved single-family residential lots in the **CANDLELIGHT FOREST SUBDIVISION, SECTIONS 1 AND 2**, to prohibit parking vehicles in the front or side yards of such residences - **DISTRICT A - STARDIG**

18. ORDINANCE extending the provisions of **SECTION 28-303 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, to all improved single-family residential lots in the **SOUTH ACRES ESTATES SUBDIVISION, SECTION 5**, to prohibit parking vehicles in the front or side yards of such residences - **DISTRICT D - BOYKINS**
19. ORDINANCE consenting to the addition of 28.898 acres of land to **MILLS ROAD MUNICIPAL UTILITY DISTRICT**, for inclusion in its district
20. ORDINANCE approving and authorizing Interlocal Lease Agreement between **HARRIS COUNTY (Owner)** and the City of Houston (Tenant) to lease Suite 148 in the Delta Building located at 10555 Northwest Freeway - **DISTRICT A - STARDIG**
21. ORDINANCE amending Ordinance 2015-0721 to increase the maximum contract amount to the Pension Actuarial Consulting Services Agreement between the City and **RETIREMENT HORIZONS, INC** - \$450,000.00 - General Fund
22. ORDINANCE approving and authorizing sole source agreement between the City of Houston and **BIBLIOTHECA, LLC** for Book Management and Security Services for the Houston Public Library (Approved by Ordinance No. 2017-0113); providing a maximum contract amount - 5 Years - \$2,500,000.00 - General and Equipment Acquisition Consolidated Funds
23. ORDINANCE awarding contract to **COMMERCIAL CHEMICAL PRODUCTS, INC dba POOLSURE** for Water Management Maintenance Repair Services for Parks & Recreation Department; providing a maximum contract amount - 3 Years with two one-year options - \$2,883,433.08 - General Fund
24. ORDINANCE awarding contract to **PHILADELPHIA MIXING SOLUTIONS, LTD.** for Mixer Maintenance and Repair Services for Department of Public Works & Engineering; providing a maximum contract amount - 3 Years with two one-year options - \$5,312,300.00 - Enterprise Fund
25. ORDINANCE awarding contract to **ASSOCIATE LANDSCAPE SERVICES, L.C.** for Grounds Maintenance and Landscaping Services for the Department of Public Works & Engineering; providing a maximum contract amount - 3 Years with two one-year options - \$444,901.70 - Enterprise Fund
26. ORDINANCE awarding contract to **SOUTHERN TIRE MART LLC.**, for Tire Repair Services for the Fleet Management Department; providing a maximum contract amount - 3 Years with two one year options - \$1,421,820.00 - Fleet Management Fund
27. ORDINANCE approving and authorizing Professional Services Contract between the City of Houston and **UNDERGROUND PLANET ART STUDIO, LLC d/b/a UP ART STUDIO, LLC** for Traffic Signal Control Cabinet Murals for the Mayor's Office of Cultural Affairs; providing a

maximum contract amount - 3 Years - \$350,000.00 - General Fund

28. ORDINANCE awarding contract to **GRAVA, LLC.** for Concrete and Asphalt Restoration Work; setting a deadline for bidder's execution of contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for engineering testing services, and contingencies relating to the construction of facilities - \$3,262,817.90 - Enterprise Fund (WA11142-04)

### **END OF CONSENT AGENDA**

### **CONSIDERATION OF MATTERS REMOVED FROM CONSENT AGENDA**

#### **MATTERS HELD - NUMBERS 29 through 31**

29. MOTION by Council Member Cohen/Seconded by Council Member Robinson to adopt recommendation from Director Department of Public Works & Engineering for approval of final contract amount of \$2,454,772.43 and acceptance of work on contract with **DCE CONSTRUCTION, INC** for South Post Oak Paving and Drainage from Beltway 8 to FM 2234 - 2.48% over the original contract amount and under the 5% contingency amount -

#### **DISTRICT K - GREEN**

#### **TAGGED BY COUNCIL MEMBER GREEN**

This was Item 3 on Agenda of May 3, 2017

30. MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Chief Procurement Officer to award to **AVOLVE SOFTWARE CORPORATION** for approval of spending authority for sole source purchase in the total amount not to exceed \$1,498,602.61 for Named Enhanced Support for the Department of Public Works & Engineering - Building Inspection Fund

#### **TAGGED BY COUNCIL MEMBER MARTIN**

This was Item 10 on Agenda of May 3, 2017

31. ORDINANCE appropriating \$5,502,000.00 out of HAS Consolidated ITRP AMT Construction Fund; approving and authorizing Construction Manager-At-Risk Contract between the City of Houston and **AUSTIN GILBANE**, Joint Venture, for the IAH Mickey Leland International Terminal (Project No. 826) -

#### **DISTRICT B - DAVIS**

#### **TAGGED BY COUNCIL MEMBER GREEN**

This was Item 21 on Agenda of May 3, 2017

#### **MATTERS TO BE PRESENTED BY COUNCIL MEMBERS - Council Member Le first**

#### **ALL ORDINANCES ARE TO BE CONSIDERED ON AN EMERGENCY BASIS AND TO BE PASSED ON ONE READING UNLESS OTHERWISE NOTED, ARTICLE VII, SECTION 7, CITY CHARTER**

**NOTE** WHENEVER ANY AGENDA ITEM, WHETHER OR NOT ON THE  
- CONSENT AGENDA, IS NOT READY FOR COUNCIL ACTION AT  
THE TIME IT IS REACHED ON THE AGENDA, THAT ITEM SHALL BE

PLACED AT THE END OF THE AGENDA FOR ACTION BY COUNCIL  
WHEN ALL OTHER AGENDA ITEMS HAVE BEEN CONSIDERED.

CITY COUNCIL RESERVES THE RIGHT TO TAKE UP AGENDA  
ITEMS OUT OF THE ORDER IN WHICH THEY ARE POSITIONED IN  
THIS AGENDA. ALSO, AN ITEM THAT HAS BEEN TAGGED UNDER  
CITY COUNCIL RULE (HOUSTON CITY CODE 2-2) OR DELAYED TO  
ANOTHER DAY MAY BE NEVERTHELESS CONSIDERED LATER AT  
THE SAME CITY COUNCIL MEETING.



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/9/2017

Item Creation Date:

SP050917

Agenda Item#:

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
SP050917	Signed Cover sheet

**CITY COUNCIL CHAMBER - CITY HALL 2nd FLOOR – TUESDAY  
MAY 9, 2017 – 2:00 PM**

**NON-AGENDA**

<b>3 MIN</b>	<b>3 MIN</b>	<b>3 MIN</b>
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MS. DEBORAH ELAINE ALLEN – P. O. Box 263252 – 77027 – 713-264-0127 – Police brutality

MR. JOHN CIESLEWICZ – 1250 DuBarry – 77018 – 713-806-5541 – Sewage

MR. BARRY BLUMENTHAL – 1124 Fugate St. – 77009 – 281-658-4762 – Skater Alley/Jamail Skate Park dangerous gravel installation

MR. DONALD BURNS – 13021 – Donegal Way – 77047 – 713-882-0307 – Five Corner Improvement District

MS. LEVENIA BURNS – 6510 Turtlewood St. – 77049 – 832-285-2919 - Five Corner Improvement District

MS. ANNIE JOHNSON – 7015 Hopper – 77016 – 832-967-4186 – House abandoned for ten years

MR. WILLIAM BEAL - 10 Remington Ln. – 77005 – No Phone – Will appear to express personal opinion

MR. THURMAN OLDS – 3217 Marigold – 77009 – 713-224-6778 – White Oak Music Hall

MR. CRAIG BROWN – No Address – 346-779-6273 – Career Day for Wheatley High School/jobs for felons

MR. ALEX SHERWOOD – 17111 Silverthorne Ln. – Spring, TX - 77379 – 832-681-6316 – Tent ordinance

**PREVIOUS**

<b>1 MIN</b>	<b>1 MIN</b>	<b>1 MIN</b>
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MS. SYNETHIA HALL – 1515 Sydnor St. – 77020 – 832-886-7771 – White supremacy cancer

PRESIDENT JOSEPH CHARLES – P. O. Box 524373 – 77052-4373 – 832-508-8382 – I’m a National C/V- This Month/WK-of National Crime Victims Week

MS. NIKKI LUELLEN – 5802 Thrush Dr. – 77033 – 713-305-3811 – Justice for Alva



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/7/2017

20YWF99 Harris-Galveston Subsidence District Permit  
Renewal Fees

Agenda Item#: 1.

### **Summary:**

RECOMMENDATION from Director Department of Public Works & Engineering for payment of \$917,400.00 to the **HARRIS-GALVESTON SUBSIDENCE DISTRICT** for 2017 groundwater withdrawal permit fees - Enterprise Fund

### **Background:**

#### **SUBJECT:**

Payment approval for the sum of \$917,400.00 to Harris-Galveston Subsidence District for renewal of Permit Fees.

#### **RECOMMENDATION: (Summary)**

That City Council approve payment of \$917,400.00 to Harris-Galveston Subsidence District for the renewal of Permit Fees.

#### **SPECIFIC EXPLANATION:**

The Harris-Galveston Subsidence District (HGSD) is a special purpose district created by the 64th Texas Legislature in 1975. The HGSD was created to provide for the regulation of groundwater withdrawal throughout Harris and Galveston counties for the purpose of preventing land subsidence, which leads to increased flooding.

City Council approved the 2016 groundwater withdrawal permit fee in Motion 2016-0091 on March 2, 2016.

The Department of Public Works and Engineering is requesting that City Council approve a total payment of \$917,400.00 to HGSD for the 2017 permit for Area 2 and 3 for the period between 2/1/2017-1/31/2018.

#### **ESTIMATED FISCAL OPERATING IMPACT:**

**"Funding for this item is included in the FY17 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-10778".**

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Karun Sreerama, MBA, PhD, PE  
Director  
Department of Public Works and Engineering

**Prior Council Action:**

March 2, 2016 - CM 2016 0091

**Amount of Funding:**

\$917,400.00 - Water and Sewer System Operating Fund - Fund 8300

**Contact Information:**

Yvonne W. Forrest  
Senior Assistant Director  
Phone: (832) 395-2847

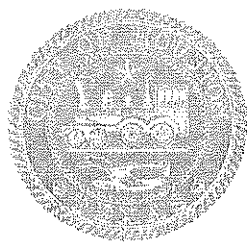
**ATTACHMENTS:**

**Description**

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**Type**

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**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date: 4/7/2017

20YWF99 Harris-Galveston Subsidence District Permit Renewal Fees

Agenda Item#:

**Background:****SUBJECT:**

Payment approval for the sum of \$917,400.00 to Harris-Galveston Subsidence District for renewal of Permit Fees.

**RECOMMENDATION: (Summary)**

That City Council approve payment of \$917,400.00 to Harris-Galveston Subsidence District for the renewal of Permit Fees.

**SPECIFIC EXPLANATION:**


The Harris-Galveston Subsidence District (HGSD) is a special purpose district created by the 64th Texas Legislature in 1975. The HGSD was created to provide for the regulation of groundwater withdrawal throughout Harris and Galveston counties for the purpose of preventing land subsidence, which leads to increased flooding.

City Council approved the 2016 groundwater withdrawal permit fee in Motion 2016-0091 on March 2, 2016.

The Department of Public Works and Engineering is requesting that City Council approve a total payment of \$917,400.00 to HGSD for the 2017 permit for Area 2 and 3 for the period between 2/1/2017-1/31/2018.

**ESTIMATED FISCAL OPERATING IMPACT:**

"Funding for this item is included in the FY17 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-10778".

  
Karun Sreerama, MBA, PhD, PE

Director

Department of Public Works and Engineering

**Prior Council Action:**

March 2, 2016 - CM 2016 0091

**Amount of Funding:**

\$917,400.00 - Water and Sewer System Operating Fund - Fund 8300

**Contact Information:**

Yvonne W. Forrest

Senior Assistant Director

Phone: (832) 395-2847

**ATTACHMENTS:****Description**[Invoice for Area 2](#)[Invoice for Area 3](#)[Funding Documents](#)[prior council action](#)**Type**

Backup Material

Backup Material

Backup Material

Backup Material





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/9/2017

District A, District B, District C, District D, District E, District F, District G, District H, District I, District J, District K, ALL

Item Creation Date:

20YWF98 - Accept Work for Waterline Rehab and Replacement Project, D. L. Elliott Enterprises, Inc.

Agenda Item#: 2.

### **Summary:**

RECOMMENDATION from Director Department of Public Works & Engineering for approval of final contract amount of \$2,096,046.52 and acceptance of work on contract with **D.L. ELLIOTT ENTERPRISES, INC** for Waterline Rehab and Replacement Project - 0.71% under the original contract amount (WA11179-02)

### **Background:**

**SUBJECT:** Accept Work for Waterline Rehab and Replacement Project  
WBS No. S-000035-0247-4, File No. WA 11179-02

### **RECOMMENDATION: (Summary)**

Pass a motion to approve the final contract amount of \$2,096,046.52 or 0.71% under the original contract amount, accept the work, and authorize final payment.

### **SPECIFIC EXPLANATION:**

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided a work order based improvement and/or new installation of main water lines and service lines throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of the repair, improvement and/or new installation of main water lines and service lines. The main lines ranged in diameter up to 16 inches and the water service line ranged in size from ¾-inch to 2-inches in diameter. The contract was awarded to D. L. Elliott Enterprises, Inc. with an original contract amount \$2,111,071.00. The Notice to Proceed date was 06/08/2015 and the contract duration for this project was 365 calendar days.

**LOCATION:** The work performed under the contract included locations within Council Districts A, B, C, D, E, F, G, H, I, J and K.

**CONTRACT COMPLETION AND COST:** The contractor D. L. Elliott Enterprises, Inc. has completed the work under the contract within the contract time. The final cost of the project, including overrun and underrun of estimated bid is \$2,096,046.52, a decrease of \$15,024.48 or 0.71% under the original contract amount.

**MWBE PARTICIPATION:** The contract MBE and WBE Goals were 12% and 8% respectively. According to Office of Business Opportunity, the actual participation was 26.60%. The contractor was awarded a “Outstanding” rating.

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Karun Sreerama, MBA, PhD, PE  
Director  
Department of Public Works and Engineering

**Prior Council Action:**

Ordinance No. 2015-0022, dated 01/07/15

**Amount of Funding:**

No additional funding is required.

Original appropriation of \$2,276,624.55 from the Water and Sewer System Operating Fund No. 8300.

**Contact Information:**

Yvonne Forrest, Senior Assistant Director  
Drinking Water Operations, PW & E  
**Phone:** (832) 395-2847

**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

District A, District B, District C, District D, District E, District F, District G, District H, District I, District J, District K

Item Creation Date:

20YWF98 - Accept Work for Waterline Rehab and Replacement Project, D. L. Elliott Enterprises, Inc.

Agenda Item#:

**Background:****SUBJECT:** Accept Work for Waterline Rehab and Replacement Project  
WBS No. S-000035-0247-4, File No. WA 11179-02**RECOMMENDATION: (Summary)**

Pass a motion to approve the final contract amount of \$2,096,046.52 or 0.71% under the original contract amount, accept the work, and authorize final payment.

**SPECIFIC EXPLANATION:****PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided a work order based improvement and/or new installation of main water lines and service lines throughout the City.**DESCRIPTION/SCOPE:** This project consisted of the repair, improvement and/or new installation of main water lines and service lines. The main lines ranged in diameter up to 16 inches and the water service line ranged in size from ¾-inch to 2-inches in diameter. The contract was awarded to D. L. Elliott Enterprises, Inc. with an original contract amount \$2,111,071.00. The Notice to Proceed date was 06/08/2015 and the contract duration for this project was 365 calendar days.**LOCATION:** The work performed under the contract included locations within Council Districts A, B, C, D, E, F, G, H, I, J and K.**CONTRACT COMPLETION AND COST:** The contractor D. L. Elliott Enterprises, Inc. has completed the work under the contract within the contract time. The final cost of the project, including overrun and underrun of estimated bid is \$2,096,046.52, a decrease of \$15,024.48 or 0.71% under the original contract amount.**MWBE PARTICIPATION:** The contract MBE and WBE Goals were 12% and 8% respectively. According to Office of Business Opportunity, the actual participation was 26.60%. The contractor was awarded a "Outstanding" rating.

A handwritten signature in black ink, appearing to read "Karun Sreerama".

Karun Sreerama, MBA, PhD, PE  
Director  
Department of Public Works and Engineering**Prior Council Action:**

Ordinance No. 2015-0022, dated 01/07/15

**Amount of Funding:**

No additional funding is required. Original appropriation of \$2,276,624.55 from the Water and Sewer System Operating Fund No. 8300.

**Contact Information:**Yvonne Forrest  
Senior Assistant Director, Drinking Water Operations, PW & E  
**Phone:** (832) 395-2847**ATTACHMENTS:****Description**RCA and OrdinancePWE Contract Performance Evaluation**Type**

Backup Material

Backup Material

4/19/2017

City Map

Doc 00455 and Tax Report

Doc 00641\_00645\_00650 Contract Certifications

Final Pay Estimate

Final Pay Item List

Work Order Report with Council Districts

OBO- docs

Item Coversheet

Backup Material

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## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

District B, District C, District H, District K

Item Creation Date: 4/11/2017

20JAI682 Accept Work/Portland Utilities Construction  
Company, LLC

Agenda Item#: 3.

### **Summary:**

RECOMMENDATION from Director Department of Public Works & Engineering for approval of final contract amount of \$2,949,621.85 and acceptance of work on contract with **PORTLAND UTILITIES CONSTRUCTION COMPANY, LLC** for Sanitary Sewer Rehabilitation by Sliplining and Pipe Bursting Methods (WW4257-119) - 0.78% under the original contract amount - Enterprise Fund - **DISTRICTS B - DAVIS; C - COHEN; H - CISNEROS and K - GREEN**

### **Background:**

**SUBJECT:** Accept Work for Sanitary Sewer Rehabilitation by Sliplining and Pipe Bursting Methods, WBS# R-000295-0031-4.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$2,949,621.85, which is 0.78% under the original contract amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sanitary sewer rehabilitation by sliplining and pipe bursting methods to deteriorated sewer collection systems throughout the City.

**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer rehabilitation by sliplining and pipe bursting methods. The project was awarded to Portland Utilities Construction Company, LLC with an original contract amount of \$2,972,695.00. The Notice to Proceed date was 04/07/2011 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council Districts B, C, H and K.

**CONTRACT COMPLETION AND COST:** The contractor, Portland Utilities Construction Company, LLC, has completed the work under the contract. The contract was completed within the contract time. The final cost of the project is \$2,949,621.85, a decrease of \$23,073.15 or 0.78% under the original contract amount. Fewer point repairs were needed than anticipated.

The final amount of this work order contract was not affected by Change Orders No. 1 and No. 2.

**MWDBE PARTICIPATION:** The MWDBE goal for this project was 21.00 %. According to the Office of Business Opportunity, the actual participation was 26.29%. The contractor was awarded an “Outstanding” rating from the Office of Business Opportunity.

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Karun Sreerama, MBA, PhD, PE  
Director  
Department of Public Works and Engineering

WBS# R-000295-0031-4  
File No. 4257-119

**Prior Council Action:**  
Ordinance No. 2011-162, dated 03/02/2011

**Amount of Funding:**  
No additional funding required.

Original appropriation of \$3,181,330.00 for construction and contingencies from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**  
Jason Iken, P.E.  
Senior Assistant Director  
Phone: (832) 395-4989

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**ATTACHMENTS:**

**Description**

Signed Coversheet

**Type**

Signed Cover sheet

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

District B, District C, District H, District K

Item Creation Date: 4/11/2017

20JA1682 Accept Work/Portland Utilities Construction Company, LLC

Agenda Item#:

**Summary:**

RECOMMENDATION from Director, Department of Public Works and Engineering, for approval of final cost of \$2,949,621.85 and acceptance of work on contract with PORTLAND UTILITIES CONSTRUCTION COMPANY, LLC for SANITARY SEWER REHABILITATION BY SLIPLINING AND PIPE BURSTING METHODS, WBS# R-000295-0031-4 (WW4257-119) – 0.78% under the original contract amount – Water & Sewer System Consolidated Construction Fund No. 8500. – **DISTRICTS; B – DAVIS; C – COHEN; H – CISNEROS; K – GREEN**

**Background:**

**SUBJECT:** Accept Work for Sanitary Sewer Rehabilitation by Sliplining and Pipe Bursting Methods, WBS# R-000295-0031-4.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final contract amount of \$2,949,621.85, which is 0.78% under the original contract amount, accept the work, and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** Under this project, the contractor provided sanitary sewer rehabilitation by sliplining and pipe bursting methods to deteriorated sewer collection systems throughout the City.

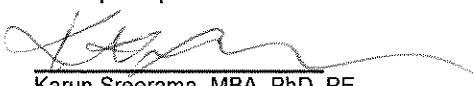
**DESCRIPTION/SCOPE:** This project consisted of sanitary sewer rehabilitation by sliplining and pipe bursting methods. The project was awarded to Portland Utilities Construction Company, LLC with an original contract amount of \$2,972,695.00. The Notice to Proceed date was 04/07/2011 and the project had 540 calendar days for completion.

**LOCATION:** This work order project was located at various locations within Council Districts B, C, H and K.

**CONTRACT COMPLETION AND COST:** The contractor, Portland Utilities Construction Company, LLC, has completed the work under the contract. The contract was completed within the contract time. The final cost of the project is \$2,949,621.85, a decrease of \$23,073.15 or 0.78% under the original contract amount. Fewer point repairs were needed than anticipated.

The final amount of this work order contract was not affected by Change Orders No. 1 and No. 2.

**MWDBE PARTICIPATION:** The MWDBE goal for this project was 21.00 %. According to the Office of Business Opportunity, the actual participation was 26.29%. The contractor was awarded an "Outstanding" rating from the Office of Business Opportunity.

  
Karun Sreerama, MBA, PhD, PE  
Director  
Department of Public Works and Engineering

WBS# R-000295-0031-4  
File No. 4257-119

**Prior Council Action:**

Ordinance No. 2011-162, dated 03/02/2011

**Amount of Funding:**

No additional funding required.

Original appropriation of \$3,181,330.00 for construction and contingencies from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Jason Iken, P.E.  
Senior Assistant Director  
Phone: (832) 395-4989

**ATTACHMENTS:****Description**CaptionCouncil District MapCouncil District ListContract Wage Rate and MWBE CompliancePerformance EvaluationPrior Council ActionTax ReportAffidavit of OwnershipChange Orders**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/17/2017

### S26063 - Surface Materials for Playgrounds and Jogging Trails - MOTION

Agenda Item#: 4.

#### **Summary:**

**THE FIBAR GROUP, LLC** - \$406,400.00 and **THE LETCO GROUP, LLC** - \$123,500.00 for Surface Materials for Playgrounds and Jogging Trails for the Houston Parks & Recreation Department - 3 Years with two one-year options - General Fund

#### **Background:**

**Formal Bids Received for S21-S26063 - Approve various awards, as shown below, in an amount not to exceed \$529,900.00 for surface materials for playgrounds fall surfaces and park trails for the Houston Parks and Recreation Department.**

#### **Specific Explanation:**

The Interim Director of the Houston Parks and Recreation Department and the Chief Procurement Officer recommend that City Council approve various awards, as shown below, in an amount not to exceed **\$529,900.00** for materials for playground fall surfaces and park trails for the Houston Parks and Recreation Department. It is further requested that authorization be given to make purchases, as needed, for a **36-month period, with two one-year options**. These awards are for engineered wood fiber chips and decomposed granite to be used by the Department to maintain and fill playground fall surfaces and park trails.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Fifteen prospective bidders downloaded the solicitation document from SPD's e-bidding website, and three bids were received as outlined below:

**The Fibar Group, LLC:** Award on its low bid for Group I (engineered wood fiber chips) in an amount not to exceed **\$406,400.00**.

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1. <b>The Fibar Group, LLC</b>	<b>\$ 406,400.00</b>
2. The LETCO Group, LLC	\$ 475,000.00
3. Times Construction, Inc.	\$1,300,000.00

**The LETCO Group, LLC:** Award on its low bid for Group II (decomposed granite) in an amount not to exceed **\$123,500.00**.

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1. <b>The LETCO Group, LLC</b>	<b>\$ 123,500.00</b>
2. Times Construction, Inc.	\$ 234,650.00

The Strategic Procurement Division (SPD) and the Houston Parks and Recreation Department evaluated the bids submitted by the suppliers to negotiate lower pricing. SPD's efforts returned an unconditional price reduction for approximately 2,470 tons of crushed granite from the The LETCO Group, LLC resulting in a \$34,580.00 savings. SPD and the Department evaluated The Fibar Group, LLC's low bid price and determined that pricing was comparable with recent awards and to current market prices.

**M/WBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

The proposed awards require compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed suppliers do not meet the requirements of HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY17 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

---

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

---

**Department Approval Authority Signature**

**Estimated Spending Authority**

<b>Department</b>	<b>FY17</b>	<b>Out Years</b>	<b>Total</b>
Houston Parks and Recreation	\$4,081.80	\$525,818.20	\$529,900.00

**Amount of Funding:**

**\$529,900.00**

General Fund (1000)

**Contact Information:**

Luci Correa	832-395-7057
Desiree Heath	832-393-8742
Laura Guthrie	832-393-8735

**ATTACHMENTS:**

**Description**

S26063 MWBE Zero-Percent  
Coversheet

**Type**

Backup Material  
Signed Cover sheet



## Goal Modification Request Form

4. Solicitation Name: Surface Materials for Playground and Jogging Trails

5. Estimated Dollar Amount: \$ 529,900.00

This renewal contract will consist of two item and are as follows: The playground surface materials is a green waste mulch product use to safe guard child in and around playground areas. The 2nd item is for jogging trails materials and is a inert material that is specifically quarried for its texture, clay and color content.

A. Previous contract (if any): Yes ☒ No ☐ B. Previous contract number: OA No. 4600011949

D. Was goal met? Yes ☒ No ☐

E. If goal was not met, what percentage did the vendor achieve? %

**F. Why wasn't goal achieved?**

## 1. WAIVER

A. I am requesting a waiver of the MWSBE Goal: Yes ☒ No ☐

B. Reason for waiver: (Check one)

- ☐ A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy
- ☐ If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)
- ☐ MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or
- ☒ Level of MWSBE availability would produce minimal MWSBE participation;
- ☐ Other:

C. Detailed explanation for Waiver Reason:

We are requesting a zero (0) goal. Due to the availability of product and the product being produced at the vendor locations. The current vendor and many other that handle this type of material generate the own product in house. Mulch is created from a stock pile on site and crushed granite is quarry on the same site. The vendor(s) have their on truck and employee to deliver material also (direct drop shipments). HPARD deems this solicitation as non-dividable.

A. Is this a Cooperative/Inter-Local agreement? Yes ☐ No ☒

B. If yes, please specify the name of the agreement:

C. Did the Department explore opportunities for using certified firms? Yes ☐ No ☐

**D. Please explain how the department explored opportunities for using certified firms:**

**E. Please explain why the Department did not explore opportunities for using certified firms:**



**CITY OF HOUSTON**  
OFFICE  
BUSINESS OPPORTUNITY

**Goal Modification  
Request Form**

**3. REDUCED GOAL** (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:  
Construction (34%) Professional Services (24%) Purchasing (11%)

Yes ☐ No ☒ If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

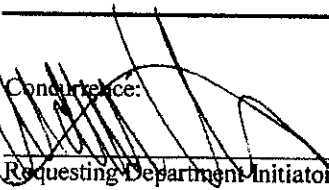
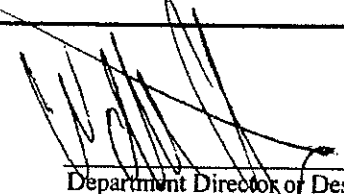
**4. GOAL REVISION AFTER ADVERTISEMENT**

A. I am requesting a revision of the MWSBE Goal that has already been advertised: Yes ☐ No ☒

B. Original goal: \_\_\_\_\_ C. Proposed new goal: \_\_\_\_\_ D. Advertisement date: \_\_\_\_\_

E. Will the project be re-advertised? Yes ☐ No ☐ F. Estimated dollar amount: \$ \_\_\_\_\_

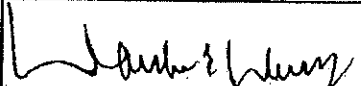
G. Detailed reason for request:

Concurrence:  12/16/16  
Requesting Department Initiator Date  
 12/16/16  
Department Director or Designee Date

*S. S. G. in absence of Maria Padilla*

**FOR OBO OFFICE USE ONLY:**

**APPROVED:**

	12/21/16	NON-DIVISIBLE - deep shopper NO MWSBE certified firms	W-700
OBO Deputy Director or Designee	Date	OBO Reason	Tracking #

**DENIED:**

OBO Deputy Director or Designee	Date	OBO Reason	Tracking #

**COMMENTS:**



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/17/2017

S26063 - Surface Materials for Playgrounds and Jogging Trails - MOTION

Agenda Item#:

## **Background:**

**Formal Bids Received for S21-S26063 - Approve various awards, as shown below, in an amount not to exceed \$529,900.00 for surface materials for playgrounds and jogging trails for the Houston Parks and Recreation Department.**

## **Specific Explanation:**

The Interim Director of the Houston Parks and Recreation Department and the Chief Procurement Officer recommend that City Council approve various awards, as shown below, in an amount not to exceed **\$529,900.00** for surface materials for playgrounds and jogging trails for the Houston Parks and Recreation Department. It is further requested that authorization be given to make purchases, as needed, for a **36-month period, with two one-year options**. These awards are for engineered wood fiber chips and decomposed crushed granite to be used by the Department to maintain and resurface the exposed concourses in playgrounds and jogging trails for neighborhood park communities citywide.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Fifteen prospective bidders downloaded the solicitation document from SPD's e-bidding website, and three bids were received as outlined below:

**The Fibar Group, LLC:** Award on its low bid for Group I (wood chips) in an amount not to exceed **\$406,400.00**.

<u>Company</u>	<u>Total Amount</u>
1. The Fibar Group, LLC	\$ 406,400.00
2. The LETCO Group, LLC	\$ 475,000.00
3. Times Construction, Inc.	\$1,300,000.00

**The LETCO Group, LLC:** Award on its low bid for Group II (decomposed crushed granite) in an amount not to exceed **\$123,500.00**.

<u>Company</u>	<u>Total Amount</u>
1. The LETCO Group, LLC	\$ 123,500.00
2. Times Construction, Inc.	\$ 234,650.00

The Strategic Procurement Division (SPD) and the Houston Parks and Recreation Department evaluated the bids submitted by the suppliers to negotiate lower pricing. SPD's efforts returned an unconditional price reduction for approximately 2,470 tons of crushed granite from the The LETCO Group, LLC resulting in a \$34,580.00 savings. SPD and the Department evaluated The Fibar Group, LLC's low bid price and determined that pricing was comparable with recent awards and to current market prices.

## **M/WBE Participation:**

Zero-percentage goal document approved by the Office of Business Opportunity.

## **Hire Houston First:**

The proposed awards require compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed suppliers do not meet the requirements of HHF designation; no HHF firms were within three percent.

## **Fiscal Note:**

Funding for this item is included in the FY17 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

  
Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

\_\_\_\_\_  
Department Approval Authority Signature

Estimated Spending Authority			
Department	FY17	Out Years	Total
Houston Parks and Recreation	\$4,081.80	\$525,818.20	\$529,900.00

## **Amount of Funding:**

**\$529,900.00**

General Fund (1000)

**Contact Information:**

Luci Correa	832-395-7057
Desiree Heath	832-393-8742
Laura Guthrie	832-393-8735

**ATTACHMENTS:****Description**

S26063 MWBE Zero-Percent  
S26063 Bid Tabulation  
S26063 Form B  
Fibar Fair Campaign Ordinance  
The Letco Group Fair Campaign Ordinance  
S26063 Cleared Tax Report Letco  
S26063 Cleared Tax Report Fibar  
S26063 Form A Budget

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 3/1/2017

### N26149 - Furnish and Deliver Radiation Detection Backpacks - MOTION

Agenda Item#: 5.

#### **Summary:**

**BUBBLE TECHNOLOGY INDUSTRIES, INC** to Furnish and Deliver Radiation Detection Backpacks for the Houston Police Department - \$96,300.00 - Grant Fund

#### **Background:**

**S78-N26149 – Approve the sole source purchase from Bubble Technology Industries, Inc. to furnish and deliver Radiation Detection Backpacks for a total amount not to exceed \$96,300.00 for the Houston Police Department.**

#### **Specific Explanation:**

The Chief Houston Police Department and the Chief Procurement Officer recommend that City Council approves this sole source purchase to furnish and deliver Radiation Detection Backpacks for the total amount not to exceed **\$96,300.00** for the Houston Police Department and the authorization is given to issue a purchase order to **Bubble Technology Industries, Inc.**

The radiation detection backpacks will be used to patrol the Houston Ship Channel in support of Port of Houston operations and the Coast Guard. The directional radiation detection backpacks detect radiation from a possible Improvised Nuclear Device. When the Improvised Nuclear Device alarms, a 'directional' tone will notify the bomb technician via an audio jack the direction to the threat, saving valuable time. Another key feature of the radiation detection backpacks is it provides automatic, immediate spectroscopic and radioisotope identification. There is no other directional radiation detection backpack on the market that provides both, spectroscopic and radioisotope identification.

Additionally, during patrol of the Houston Ship Channel, the radiation detection backpacks can be monitored via tablets that will direct a ship operator to a detected radiation alarm in another ship. This will make ship operation easier when conducting searches of 'radiation hits' in the Ship Channel. The radiation detection backpacks also include a Maritime Mount that attaches to the Police boats. In the event of a radiological hit or alarm indicating a source was from a ship, the bomb technician will be able to remove the backpack from the mount and board the ship to pinpoint the exact location and source of the radiation.

The supplier shall provide a one-year warranty on products and the supplier shall have ninety (90) calendar days to complete the delivery of radiation detection backpacks upon receipt of the purchase order. The life expectancy of this radiation detection backpack is about 15 years.

Bubble Technology Industries, Inc is the sole manufacturer and authorized supplier of the FlexSpec Backpack Radiation Detection System and has no other authorized supplier providers.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source because of patents, copyrights, secrete processes, or natural monopolies" of the Texas Local Government Code for exempt procurements.

#### **MWBE Participation:**

This Procurement is exempt from the City's MWBE Subcontracting goals as the total project expenditures do not exceed the City's \$100,000.00 threshold.

does not exceeds the City's \$100,000.00 threshold

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance that promotes economic opportunity for Houston businesses and supports job creation. The bid was not solicited because the department is utilizing a sole source contractor for the purchase.

**Fiscal Note:**

Funding for this item is included in the FY2017 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ordinance No. 2014-1078.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Amount of Funding:**

\$96,300.00 – Federal Government Grant Fund (5000)

**Contact Information:**

NAME:	DEPARTMENT/DIVISIO	PHONE NO
Winfred Arnic, Police Administrator	HPD	(713) 308-1720
Martin King, Division Manager	FIN/SPD	(832) 393-8705
Katie Moore, Procurement Specialist	FIN/SPD	(832) 393-8710

**ATTACHMENTS:**

**Description**

signed cover sheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 3/1/2017

N26149 - Furnish and Deliver Radiation Detection Backpacks - MOTION

Agenda Item#: 6.

## **Background:**

**S78-N26149 – Approve the sole source purchase from Bubble Technology Industries, Inc. to furnish and deliver Radiation Detection Backpacks for a total amount not to exceed \$96,300.00 for the Houston Police Department.**

## **Specific Explanation:**

The Chief Houston Police Department and the Chief Procurement Officer recommend that City Council approves this sole source purchase to furnish and deliver Radiation Detection Backpacks for the total amount not to exceed **\$96,300.00** for the Houston Police Department and the authorization is given to issue a purchase order to **Bubble Technology Industries, Inc.**

The radiation detection backpacks will be used to patrol the Houston Ship Channel in support of Port of Houston operations and the Coast Guard. The directional radiation detection backpacks detect radiation from a possible Improvised Nuclear Device. When the Improvised Nuclear Device alarms, a 'directional' tone will notify the bomb technician via an audio jack the direction to the threat, saving valuable time. Another key feature of the radiation detection backpacks is it provides automatic, immediate spectroscopic and radioisotope identification. There is no other directional radiation detection backpack on the market that provides both, spectroscopic and readiosotope identification.

Additionally, during patrol of the Houston Ship Channel, the radiation detection backpacks can be monitored via tablets that will direct a ship operator to a detected radiation alarm in another ship. This will make ship operation easier when conducting searches of 'radiation hits' in the Ship Channel. The radiation detection backpacks also include a Maritime Mount that attaches to the Police boats. In the event of a radiological hit or alarm indicating a source was from a ship, the bomb technician will be able to remove the backpack from the mount and board the ship to pinpoint the exact location and source of the radiation.

The supplier shall provide a one-year warranty on products and the supplier shall have ninety (90) calendar days to complete the delivery of radiation detection backpacks upon receipt of the purchase order. The life expectancy of this radiation detection backpack is about 15 years.

Bubble Technology Industries, Inc is the sole manufacturer and authorized supplier of the FlexSpec Backpack Radiation Detection System and has no other authorized supplier providers.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source because of patents, copyrights, secrete processes, or natural monopolies" of the Texas Local Government Code for exempt procurements.

## **MWBE Participation:**

This Procurement is exempt from the City's MWBE Subcontracting goals as the total project expenditures does not exceeds the City's \$100,000.00 threshold

## **Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance that promotes economic opportunity for Houston businesses and supports job creation. The bid was not solicited because the department is utilizing a sole source contractor for the purchase.

## **Fiscal Note:**

Funding for this item is included in the FY2017 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ordinance No. 2014-1078.

  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

\_\_\_\_\_  
**Department Approval Authority**

## **Amount of Funding:**

\$96,300.00 – Federal Government Grant Fund (5000)

**Contact Information:**

NAME:	DEPARTMENT/DIVISIO	PHONE NO
Winfred Arnic, Police Administrator	HPD	(713) 308-1720
Martin King, Division Manager	FIN/SPD	(832) 393-8705
Katie Moore, Procurement Specialist	FIN/SPD	(832) 393-8710

**ATTACHMENTS:****Description****Type**Affidavit of Ownership

Backup Material

Form A (Fair Campaign Ordinance)

Backup Material

Form B (Fair Campaign Ordinance)

Backup Material

Funding Information - Attachment A

Backup Material

Delinquent Tax Report

Backup Material

Email Approval for Sole Source

Backup Material

Sole Source Justification

Backup Material

Delinquent Tax Report

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/9/2017

S22149-A4 - Chemicals, Inorganic Metal Salt Coagulants - MOTION

Agenda Item#: 6.

### **Summary:**

**AMEND MOTION #2007-259, 3/7/2007, as amended, TO INCREASE** the spending authority from \$38,588,900.00 to \$44,588,900.00, for Chemical, Inorganic Metal Salt Coagulants for the Department of Public Works & Engineering, awarded to **BRENTAG SOUTHWEST, INC (Formerly ALTIVIA CORPORATION)** - \$6,000,000.00- Enterprise Fund

### **Background:**

**S12-S22149-A4- Amend Council Motion 2007-0259, passed March 7, 2007, to increase the spending authority from \$38,588,900.00 to \$44,588,900.00 for inorganic metal salt coagulant chemicals for the Department of the Public Works & Engineering.**

### **Specific Explanation:**

The Director of the Department Public Works & Engineering and the Chief Procurement Officer recommend that City Council amend Council Motion 2007-0259, passed March 7, 2007, to increase the spending authority for inorganic metal salt coagulant chemicals (aluminum sulfates and aluminum chlorohydrate) awarded to **Brenntag Southwest, Inc.** (formerly ALTIVIA Corporation) from **\$38,588,900.00 to \$44,588,900.00** inorganic metal salt coagulant chemicals are imperative to the potable drinking water purification process as promulgated by state and Federal mandates.

This award was approved by Council on March 7, 2007 by Motion No.: 2007-0259 for a 36-month period with two option years to extend for a total 60-month term, in an amount not to exceed \$27,563,500.00 and was subsequently amended by CM#2012-0183 passed March 21, 2012 to extend the awarded term to April 17, 2015. On October 31, 2012 was amended by CM#2012-0771 to increase the spending authority to \$38,588,900.00 and subsequently amended by CM#2014-0738 passed July 30, 2014 to extend the awarded term to April 16, 2018. Expenditures as of April 13, 2017 totaled \$38,348,525.88.

In fiscal year 2013, the NEWPP was forced to increase its usage of inorganic metal salts to keep up with its rigorous water treatment plan and ensure compliance with the Environmental Protection Agency, the Texas Commission on Environmental Quality (TCEQ) and the Safe Drinking Water Act mandates. TCEQ approved the City of Houston's proposal to convert the North East Water Purification Plant (NEWPP) from its primary acidified aluminum sulfate coagulant to aluminum chlorohydrate (ACH), due to the continued degradation of raw water supply from Lake Houston. This degradation resulted in raw water influent with low alkalinity, high turbidity and very high levels of organic carbon, which diminished the effectiveness of acidified aluminum sulfate. The ACH coagulant has proven to be a more sustainable coagulant as it works effectively on a larger range of Lake Houston's raw water quality scenarios. While the primary benefit of ACH is improved turbidity

removal, the secondary benefits include reduced sludge generation and less reliance on costly secondary treatment chemicals such as caustic soda and polymer that are used to adjust finished water pH and alkalinity. In addition, the ACH coagulant is compatible with the NEWPP's existing storage and piping facilities.

Though the addition of ACH has proven highly effective and reduced overall raw water treatment costs, an estimated \$2,000,000.00 annually, the remaining spending authority is insufficient for the remaining term. An

estimated \$2,000,000.00 annually, the remaining spending authority is insufficient for the remaining term. An increase in an amount not to exceed **\$6,000,000.00** will ensure there is an uninterrupted supply of this imperative chemical product. All other terms and conditions shall remain as originally approved by City Council.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) "a procurement necessary to preserve or protect the public health and safety of the municipality's residents" of the Texas Government Code for exempted procurements.

**MWBE Subcontracting:**

This contract was awarded with a 3% M/WBE participation goal and the contractor is currently achieving 2.4%. The Department's Small Business Development Section and the Office of Business Opportunity and SPD have assisted the contractor in the selection of another certified M/WBE subcontractor, EH Transport, and will continue to monitor and work with the contractor to ensure maximum M/WBE participation.

**Fiscal Note:**

Funding for this item is included in the FY2017 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2017	OUT YEARS	TOTAL
Public Works & Engineering	\$1,060,000.00	\$4,940,000.00	\$6,000,000.00

**Prior Council Action:**

Motion No.: 2007-0259 - Approved by City Council on March 7, 2007

Motion No.: 2012-0783 - Approved by City Council on March 21, 2012

Motion No.: 2012-0771 - Approved by City Council on October 31, 2012

Motion No.: 2014-0738 - Approved by City Council on July 30, 2014

**Amount of Funding:**

**\$6,000,000.00**

Water & Sewer System Operating Fund (8300)

**Contact Information:**

Name	Department	Phone
Brian Blum, Interim Assistant Director	PWE	832.395.2717
Martin L. King, Division Manger	FIN/SPD	832.393.8705

**ATTACHMENTS:**

Description	Type
revised Cover Sheet	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/9/2017

S22149-A4 - Chemicals, Inorganic Metal Salt Coagulants - MOTION

Agenda Item#: 6.

### **Summary:**

**AMEND MOTION #2007-259, 3/7/2007, TO INCREASE** the spending authority from \$38,588,900.00 to \$44,588,900.00, for Chemical, Inorganic Metal Salt Coagulants for the Department of Public Works & Engineering, awarded to **BRENNTAG SOUTHWEST, INC (Formerly ALTIVIA CORPORATION)** - \$6,000,000.00- Enterprise Fund

### **Background:**

**S12-S22149-A4- Amend Council Motion 2007-0259, passed March 7, 2007, to increase the spending authority from \$38,588,900.00 to \$44,588,900.00 for inorganic metal salt coagulant chemicals for the Department of the Public Works & Engineering.**

### **Specific Explanation:**

The Director of the Department Public Works & Engineering and the Chief Procurement Officer recommend that City Council amend Council Motion 2007-0259, passed March 7, 2007, to increase the spending authority for inorganic metal salt coagulant chemicals (aluminum sulfates and aluminum chlorohydrate) awarded to **Brenntag Southwest, Inc.** (formerly ALTIVIA Corporation) from **\$38,588,900.00 to \$44,588,900.00** inorganic metal salt coagulant chemicals are imperative to the potable drinking water purification process as promulgated by state and Federal mandates.

This award was approved by Council on March 7, 2007 by Motion No.: 2007-0259 for a 36-month period with two option years to extend for a total 60-month term, in an amount not to exceed \$27,563,500.00 and was subsequently amended by CM#2012-0183 passed March 21, 2012 to extend the awarded term to April 17, 2015. On October 31, 2012 was amended by CM#2012-0771 to increase the spending authority to \$38,588,900.00 and subsequently amended by CM#2014-0738 passed July 30, 2014 to extend the awarded term to April 16, 2018. Expenditures as of April 13, 2017 totaled \$38,348,525.88.

In fiscal year 2013, the NEWPP was forced to increase its usage of inorganic metal salts to keep up with its rigorous water treatment plan and ensure compliance with the Environmental Protection Agency, the Texas Commission on Environmental Quality (TCEQ) and the Safe Drinking Water Act mandates. TCEQ approved the City of Houston's proposal to convert the North East Water Purification Plant (NEWPP) from its primary acidified aluminum sulfate coagulant to aluminum chlorohydrate (ACH), due to the continued degradation of raw water supply from Lake Houston. This degradation resulted in raw water influent with low alkalinity, high turbidity and very high levels of organic carbon, which diminished the effectiveness of acidified aluminum sulfate. The ACH coagulant has proven to be a more sustainable coagulant as it works effectively on a larger range of Lake Houston's raw water quality scenarios. While the primary benefit of ACH is improved turbidity removal, the secondary benefits include reduced sludge generation and less reliance on costly secondary treatment chemicals such as caustic soda and polymer that are used to adjust finished water pH and alkalinity. In addition, the ACH coagulant is compatible with the NEWPP's existing storage and piping facilities.

Though the addition of ACH has proven highly effective and reduced overall raw water treatment costs, an estimated \$2,000,000.00 annually, the remaining spending authority is insufficient for the remaining term. An increase in an amount not to exceed **\$6,000,000.00** will ensure there is an uninterrupted supply of this imperative chemical product. All other terms and conditions shall remain as originally approved by City Council.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (2) "a procurement necessary to preserve or protect the public health and safety of the municipality's residents" of the Texas Government Code for exempted procurements.

### **MWBE Subcontracting:**

This contract was awarded with a 3% M/WBE participation goal and the contractor is currently achieving 2.4%. The Department's Small Business Development Section and the Office of Business Opportunity and SPD have assisted the contractor in the selection of another certified M/WBE subcontractor, EH Transport, and will continue to monitor and work with the contractor to ensure maximum M/WBE participation.

### **Fiscal Note:**

Funding for this item is included in the FY2017 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2017	OUT YEARS	TOTAL
Public Works & Engineering	\$1,060,000.00	\$4,940,000.00	\$6,000,000.00

**Prior Council Action:**

Motion No.: 2007-0259 - Approved by City Council on March 7, 2007

Motion No.: 2012-0783 - Approved by City Council on March 21, 2012

Motion No.: 2012-0771 - Approved by City Council on October 31, 2012

Motion No.: 2014-0738 - Approved by City Council on July 30, 2014

**Amount of Funding:**

**\$6,000,000.00**

Water & Sewer System Operating Fund (8300)

**Contact Information:**

Name	Department	Phone
Brian Blum, Interim Assistant Director	PWE	832.395.2717
Martin L. King, Division Manger	FIN/SPD	832.393.8705

**ATTACHMENTS:**

Description	Type
Coversheet	Signed Cover sheet
OBO doc	Backup Material
Previous Motions	Ordinance/Resolution/Motion
Affidavit	Backup Material
RCA funding sheet	Financial Information
Tax report	Backup Material
Previous RCA	Other
PWE Sign-off	Backup Material



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/7/2017

FIN - Resolution for FY 2018 Public Hearing

Agenda Item#: 7.

### **Summary:**

RESOLUTION of the City Council prescribing the date, time, and location of a Public Hearing on the City Budgets for the time period July 1, 2017 through June 30, 2018; authorizing notice of such public hearing and making other provisions related to the subject

**HEARING DATE - 9:00 A.M. - WEDNESDAY - MAY 24, 2017**

### **Background:**

**SUBJECT:** A Resolution providing for a Public Hearing on the FY2018 Proposed Operating Budget.

### **RECOMMENDATION: (Summary)**

City Council call a public hearing on the Proposed FY2018 Operating Budget for May 24, 2017 and authorize the city Secretary to publish notice.

### **SPECIFIC EXPLANATION:**

In order to allow for public input and in accordance with the state statute governing municipal budgets (Chapter 102, Section 102.006), a public hearing is required on the proposed FY2018 Operating Budget. The hearing will be held at 9:00 a.m on May 24, 2017 in the City Council Chambers.

### **Contact Information:**

Kelly Dowe  
Finance Director/Chief Business Officer  
Finance Department  
**Phone:** 832.393.9051

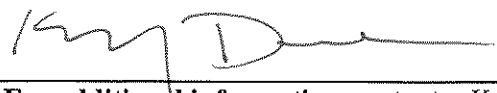
### **ATTACHMENTS:**

#### **Description**

Coversheet

#### **Type**

Signed Cover sheet

REQUEST FOR COUNCIL ACTION			
TO: Mayor via City Secretary		RCA #	
SUBJECT: A Resolution providing for a Public Hearing on the FY2018 Proposed Operating Budget.		Category #	Page 1
FROM: (Department or other point of origin): Kelly Dowe, Director Finance Department		Origination Date April 24, 2017	Agenda Item# May 10, 2017
DIRECTOR'S SIGNATURE: 		Council Districts affected: ALL	
For additional information contact: Kelly Dowe Phone: (832) 393-9051		Date and identification of prior authorizing Council Action:	
RECOMMENDATION: (Summary)  City Council call a public hearing on the Proposed FY2018 Operating Budget for May 24, 2017 and authorize the City Secretary to publish notice.			
Amount of Funding:  N/A		Finance Budget:	
SOURCE OF FUNDING: [ ] General Fund [ ] Grant Fund [ ] Enterprise Fund [ ] Other (Specify)  N/A			
SPECIFIC EXPLANATION:  In order to allow for public input and in accordance with the state statute governing municipal budgets (Chapter 102, Section 102.006), a public hearing is required on the proposed FY2018 Operating Budget. The hearing will be held at 9:00 a.m on May 24, 2017 in the City Council Chambers.			
cc: Marta Crinejo, Mayor's Office Ronald C. Lewis, City Attorney			
REQUIRED AUTHORIZATION			
Finance Director:	Other Authorization:	Other Authorization:	





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

Item Creation Date:

FIN-CUS 2012B

Agenda Item#: 8.

### **Summary:**

ORDINANCE supplementing and amending the City of Houston, Texas Combined Utility System Ordinance 2012-483; authorizing the remarketing and purchase of the Combined Utility System First Lien Revenue Refunding Bonds, Series 2012B; authorizing the Mayor and City Controller to approve the amounts, interest rates, mode, prices, and terms of the remarketed Series 2012B Bonds and certain other matters relating thereto; approving an investor letter; authorizing the execution and delivery of a continuing covenant agreement and other documents and instruments necessary or convenient to carry out the remarketing of the Series 2012B Bonds, and matters incident thereto; approving the engagement of certain professionals in connection with the foregoing; authorizing and ratifying other actions; making certain findings with respect thereto; containing other provisions relating to the subject; and declaring an emergency

### **Background:**

**SUBJECT:** An Ordinance Supplementing the City of Houston, Texas Combined Utility System Master Ordinance and Ordinance 2012-483; providing for the remarketing of Combined Utility System First Lien Revenue Refunding Bonds, Series 2012B in one or more series or subseries as may be further designated.

**RECOMMENDATION: (Summary)** An Ordinance Supplementing the City of Houston, Texas Combined Utility System Master Ordinance and Ordinance 2012-483; providing for the remarketing of Combined Utility System First Lien Revenue Refunding Bonds, Series 2012B in one or more series or subseries as may be further designated, in an aggregate amount of \$100,000,000; authorizing the Mayor and City Controller to approve the amounts, interest rates, prices, and terms thereof and certain other matters relating thereto.

### **SPECIFIC EXPLANATION:**

**The City has identified \$100 million of the Combined Utility System First Lien Revenue Refunding Bonds, Series 2012B (SIFMA Index Floating Rate Bonds) that have a**

**mandatory tender date of June 1, 2017. The Series 2012B Bonds will need to be remarketed or refunded by June 1, 2017.**

**The proposed ordinance provides for remarketing the Series 2012B Bonds as index floating rate bonds in an aggregate amount of \$100 million. Maintaining this recommended structure as an alternative to a letter of credit will continue to provide a good opportunity to continue reduced dependence on bank letters of credit.**

The Finance Working Group recommends the CUS Series 2012B Bonds be remarketed through a negotiated financing with State Street Public Lending Corporation serving as purchaser for the \$100 million. Andrews Kurth Kenyon LLP is recommended as bond counsel.

This transaction was presented to the Budget and Fiscal Affairs Committee on March 7, 2017.

**Recommendation:**

-  
The FWG recommends the approval of this item.

**Prior Council Action:**

Ordinance No. 2004-299, 2012-483

**Amount of Funding:**

**Not Applicable**

**Enterprise Fund**

**Contact Information:**

Melissa Dubowski  
Charisse Mosely

**Phone: 832-393-9101**  
**Phone: 832-393-3529**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/18/2017

FIN - Hotel Occupancy Tax updates to Ch. 44

Agenda Item#: 9.

### **Summary:**

**ORDINANCE AMENDING CHAPTER 44 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, relating to Hotel Occupancy Tax; containing findings and other provisions relating to the foregoing subject; providing for severability; containing a savings clause

### **Background:**

Approval of this item will adjust local law to enhance the City's ability to collect hotel occupancy tax based on the full price paid by consumers booking hotel rooms through online travel agencies (OTAs).

These changes seek to respond to the deficiency cited in an opinion of the 14th Court of Appeals on a suit between the City of Houston and OTAs (Travelocity, Orbitz, Expedia, etc.) The suit focused on the amount on which hotel occupancy tax (HOT) is owed. The City argued HOT is owed on the total amount paid by the consumer who uses one of these sites to book a room while the OTAs argued the HOT is only owed on the amount paid by the OTA to the hotel for the right to sell that room on their site. The Court sided with the OTAs and cited ambiguity related to the cost of occupancy in the City's ordinance as the primary reason. City Legal staff and Houston First representatives have developed new language that the City considers responsive to the Court's ruling.

These proposed changes have no effect on the rate of HOT, which is set in Sec. 351.003 of the Texas Tax Code. Additionally, these proposed changes have no effect on the disbursement of HOT funds to the various arts organizations, which are set by contract between the City and the arts organizations.

A summary of the substantive changes are as follows:

- Sec. 44-101: refines several definitions, including the definition of Consideration, which was identified as deficient by the 14<sup>th</sup> Court of Appeals
- Sec. 44-109: revised to include a reference to the Texas Tax Code, which articulates the allowable expenditures of HOT funds. The Code currently replicates the list of allowable expenditures in the Texas Tax Code, which can become obsolete upon action by future legislatures. This change will allow the code to remain accurate and up-to-date in the event the Texas Tax Code is revised during future Legislative sessions.
- Sec. 44-110: new section to reflect the simplified, online registration process for payment of

HOT for hotels (this codifies a process already established and operated by Houston First, to which the City has delegated responsibility for HOT collection and administration).

**Amount of Funding:**

No funding is required; it is expected that passage of the ordinance will yield a slight increase in collections of HOT, although a specific amount has not been determined.

**Contact Information:**

David Benson -- 832-393-9110

Jonathan Newport -- 713-853-8245


**ATTACHMENTS:**

**Description**

signed RCA

**Type**

Signed Cover sheet

<b>SUBJECT:</b> Ordinance approving amendments to Ch. 44 of the Code of Ordinance related to Hotel Occupancy Tax		<b>Category #</b>	<b>Page 1 of 2</b>	<b>Agenda Item #</b>
<b>FROM (Department or other point of origin):</b> Finance Department		<b>Origination Date:</b> April 25, 2017	<b>Agenda Date</b>	
<b>DIRECTOR'S SIGNATURE:</b> 		<b>Council District Affected:</b> All		
<b>For additional information contact:</b> David Benson <b>Phone:</b> 832-393-9110 Jonathan Newport <b>Phone:</b> 713-853-8245		<b>Date and identification of prior authorizing Council action:</b>		
<b>RECOMMENDATION:</b> Ordinance approving amendments to Ch. 44 of the Code of Ordinance related to Hotel Occupancy Tax				
<b>Amount of Funding:</b> No funding is required; it is expected that passage of the ordinance will yield a slight increase in collections of HOT, although a specific amount has not been determined.			<b>Finance Dept Budget:</b>	
<b>Source of Funding:</b> <input checked="" type="checkbox"/> General Fund <input type="checkbox"/> Grant Fund <input type="checkbox"/> Enterprise Fund <input type="checkbox"/> Other (Specify)				
<b>SPECIFIC EXPLANATION:</b> Approval of this item will adjust local law to enhance the City's ability to collect hotel occupancy tax based on the full price paid by consumers booking hotel rooms through online travel agencies (OTAs).  These changes seek to respond to the deficiency cited in an opinion of the 14th Court of Appeals on a suit between the City of Houston and OTAs (Travelocity, Orbitz, Expedia, etc.) The suit focused on the amount on which hotel occupancy tax (HOT) is owed. The City argued HOT is owed on the total amount paid by the consumer who uses one of these sites to book a room while the OTAs argued the HOT is only owed on the amount paid by the OTA to the hotel for the right to sell that room on their site. The Court sided with the OTAs and cited ambiguity related to the cost of occupancy in the City's ordinance as the primary reason. City Legal staff and Houston First representatives have developed new language that the City considers responsive to the Court's ruling.  These proposed changes have no effect on the rate of HOT, which is set in Sec. 351.003 of the Texas Tax Code. Additionally, these proposed changes have no effect on the disbursement of HOT funds to the various arts organizations, which are set by contract between the City and the arts organizations.  A summary of the substantive changes are as follows:  <ul style="list-style-type: none"> <li>• Sec. 44-101: refines several definitions, including the definition of Consideration, which was identified as deficient by the 14<sup>th</sup> Court of Appeals</li> <li>• Sec. 44-109: revised to include a reference to the Texas Tax Code, which articulates the allowable expenditures of HOT funds. The Code currently replicates the list of allowable expenditures in the Texas Tax Code, which can become obsolete upon action by future legislatures. This change will allow the code to remain accurate and up-to-date in the event the Texas Tax Code is revised during future Legislative sessions.</li> </ul>				

· Sec. 44-110: new section to reflect the simplified, online registration process for payment of HOT for hotels (this codifies a process already established and operated by Houston First, to which the City has delegated responsibility for HOT collection and administration).

**REQUIRED AUTHORIZATION**

**Finance Director:**

**Other Authorization:**

**Other Authorization:**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 3/30/2017

HCD17-42 Goodwill Industries of Houston

Agenda Item#: 10.

### **Summary:**

ORDINANCE approving and authorizing first amendment to contract between the City of Houston and **GOODWILL INDUSTRIES OF HOUSTON** providing up to \$175,000.00 in additional Housing Opportunities for Persons With AIDS Funds for the continuing operation of a supportive services program

### **Background:**

The Housing and Community Development Department (HCDD) recommends approval of a first contract amendment between the City of Houston and Goodwill Industries of Houston (Goodwill) to finance the operation of a Housing Opportunities for Persons With AIDS (HOPWA) supportive services program.

Goodwill will provide job-related services and supportive services to 175 HOPWA-eligible households. Supportive services include case management, educational services, life-skills training, job search skills training, and referral to other services. HOPWA funds are providing 63% of the cost of this program.

Category	Total Contract Amount	Percent
Administrative	\$0	0%
Supportive Services	\$175,000	100%
<b>Total</b>	<b>\$175,000</b>	<b>100%</b>

HCDD conducted a Request for Proposals (RFP) for fiscal year 2016, with a one-year extension option for fiscal year 2017. Goodwill Industries of Houston was one of the providers selected. This ordinance will approve the contract period from June 1, 2017 – May 31, 2018. Goodwill Industries of Houston began receiving HOPWA funds through the City in 2009. The Housing and Community Affairs Committee reviewed this item on April 18, 2017.

### **Prior Council Action:**

6/1/16 (O) 2016-422

### **Amount of Funding:**

\$175,000.00

Housing Opportunities for Persons With AIDS (HOPWA) - Fund 5000

### **Contact Information:**

Roxanne Lawson

832.394.6307

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 3/30/2017

HCD17-42 Goodwill Industries of Houston

Agenda Item#:

### **Background:**

The Housing and Community Development Department (HCDD) recommends approval of a first contract amendment between the City of Houston and Goodwill Industries of Houston (Goodwill) to finance the operation of a Housing Opportunities for Persons With AIDS (HOPWA) supportive services program.

Goodwill will provide job-related services and supportive services to 175 HOPWA-eligible households. Supportive services include case management, educational services, life-skills training, job search skills training, and referral to other services. HOPWA funds are providing 63% of the cost of this program.

Category	Total Contract Amount	Percent
Administrative	\$0	0%
Supportive Services	\$175,000	100%
<b>Total</b>	<b>\$175,000</b>	<b>100%</b>

HCDD conducted a Request for Proposals (RFP) for fiscal year 2016, with a one-year extension option for fiscal year 2017. Goodwill Industries of Houston was one of the providers selected. This ordinance will approve the contract period from June 1, 2017 – May 31, 2018. Goodwill Industries of Houston began receiving HOPWA funds through the City in 2009.

The Housing and Community Affairs Committee reviewed this item on April 18, 2017.

A handwritten signature in black ink, appearing to read "Tom McCasland", is written over a horizontal line.

Tom McCasland, Director

### **Prior Council Action:**

6/1/16 (O) 2016-422

### **Amount of Funding:**

\$175,000.00

Housing Opportunities for Persons With AIDS (HOPWA) - Fund 5000

### **Contact Information:**

Roxanne Lawson

832.394.6307



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/23/2017

HHD\_DSHS PHEP CDC Cooperative Agreement

Agenda Item#: 11.

### **Summary:**

ORDINANCE approving and authorizing grant contract between the City and the **DEPARTMENT OF STATE HEALTH SERVICES** under the Public Health Emergency Preparedness Cooperative Agreement Grant Program; approving the acceptance and disbursement of funds thereunder

### **Background:**

The Houston Health Department (HHD) requests City Council approval of a cooperative agreement with the Texas Department of State Health Services (DSHS) to align PHEP and Hospital Preparedness Programs (HPP) and advance public health and healthcare preparedness. The contract period is July 1, 2017 through June 30, 2018, for a total grant award of \$1,275,704.00. An in kind match of \$127,925.00.00 is required, which will be met with personnel expenses.

HHD requests City Council to authorize the Director of HHD to accept the grant funding, of the contract and expend approved funding as soon as awarded, and to apply for and accept subsequent awards, if any. Furthermore, HHD requests City Council to authorize the Mayor to sign and extend the terms offered by DSHS for the project period in connection with this grant, not to exceed five years, if applicable, with approval of the City Attorney.

Funding from this contract will support HHD the PHEP and Hospital Preparedness Programs (HPP) and advance public health and healthcare preparedness. HHD will identify the appropriate jurisdictional partners to address the emergency preparedness, response and recovery needs of older adults regarding public health, medical and mental health behavioral needs and address processes and accomplishments to meet the needs of older adults. Funded activities will be conducted in the following counties: Fort Bend County, Harris County and Montgomery County.

cc: Finance  
Legal Department  
Agenda Director

### **Prior Council Action:**

10-4-2016;  
2016-772

### **Amount of Funding:**

Total Contract grant award: \$1,275,704.00  
In Kind Match: \$127,925.00  
Federal State Local – Pass Through Fund (5030)

**Contact Information:**

Kathy Barton

**Telephone:** 832-393-5045; 713-826-5801

**ATTACHMENTS:**

**Description**


HHD\_DSHS\_PHEP RCA

**Type**

Signed Cover sheet



**TO: Mayor via City Secretary REQUEST FOR COUNCIL ACTION**

<b>SUBJECT:</b> An ordinance approving and authorizing a contract with the Texas Department of State Health Services (DSHS) for the Public Health Emergency Preparedness (PHEP) Cooperative Agreement from the Centers for Disease Control and Prevention (CDC).		<b>Category #</b> 9	<b>Page</b> 1 of 1	<b>Agenda Item #</b>
<b>FROM (Department or other point of origin):</b> Stephen L. Williams, M.Ed., M.P.A. Director-Houston Health Department		<b>Origination Date</b> 04/18/2017	<b>Agenda Date</b>	
<b>DIRECTOR'S SIGNATURE:</b> 		<b>Council District affected:</b> ALL		
<b>For additional information contact: Kathy Barton</b> <b>Telephone: 832-393-5045; 713-826-5801</b>		<b>Date and identification of prior authorizing Council action:</b> 10-4-2016; 2016-772		
<b>RECOMMENDATION: (Summary)</b> <b>An ordinance approving and authorizing a cooperative agreement between the City and the Texas Department of State Health Services (DSHS) to provide funding activities in the support of the Public Health Emergency Preparedness (PHEP)</b>				
<b>Amount of Funding:</b> Total Contract grant award: \$1,275,704.00 In Kind Match \$127,925.00 Federal State Local – Pass Through Fund (5030)			<b>Finance:</b>	
<b>SOURCE OF FUNDING:</b> [ ] General Fund [ X ] Grant Fund [ ] Enterprise Fund [ ] Other ( Specify )				
<b>SPECIFIC EXPLANATION:</b> The Houston Health Department (HHD) requests City Council approval of a contract with the Texas Department of State Health Services (DSHS). The contract period is July 1, 2017 through June 30, 2018 in the amount of \$1,275,704.00. An in kind match of \$127,925.00 is required, which will be met with personnel expenses.  HHD requests City Council to authorize the Director of HHD to accept the grant funding of the contract and expend approved funding as soon as awarded, and to apply for and accept subsequent awards, if any. Furthermore, HHD requests City Council to authorize the Mayor to sign and extend the terms offered by DSHS for the project period in connection with this grant, not to exceed five years, if applicable, with approval of the City Attorney.  Funding from this contract will support HHD the PHEP and Hospital Preparedness Programs (HPP) and advance public health and healthcare preparedness. HHD will identify the appropriate jurisdictional partners to address the emergency preparedness, response and recovery needs of older adults regarding public health, medical and mental health behavioral needs and address processes and accomplishments to meet the needs of older adults. Funded activities will be conducted in the following counties: Fort Bend County, Harris County and Montgomery County.  cc: Finance Legal Department Agenda Director				
<b>REQUIRED AUTHORIZATION</b>				
<b>Finance Director</b>	<b>Other Authorization:</b>		<b>Other Authorization:</b>	



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/19/2017

HHD - Fifth Ward Enrichment Program

Agenda Item#: 12.

### **Summary:**

ORDINANCE approving and authorizing contract between the City of Houston and the **FIFTH WARD ENRICHMENT PROGRAM, INC** in connection with My Brother's Keeper Houston Local Action Plan; providing a maximum contract amount - \$330,000.00 - Essential Public Health Fund

### **Background:**

The Houston Health Department (HHD) requests City Council approval of an ordinance approving and authorizing an agreement between the City and Fifth Ward Enrichment Program, Inc. (FWEP) in connection with My Brother's Keeper (MBK) Houston Local Action Plan. The effective date of the contract is the date of countersignature by the City Controller and will extend through June 30, 2017, with four (4) consecutive one-year renewal terms, on the same terms and conditions as the original agreement. The maximum contract amount of the agreement is \$330,000.00.

In February 2014, President Obama launched the My Brother's Keeper ("MBK") initiative nationally to address persistent opportunity gaps in employment, educational outcomes, and career skills and to eliminate barriers preventing boys and young men of color from realizing their potential. In September 2014, the City accepted the MBK Community Challenge as part of the local MBK initiative ("MBK Houston"). MBK Houston, a collaborative effort led by HHD, focuses on six milestones of achievement: (1) entering school ready to learn; (2) reading at grade level by third grade; (3) graduating from high school ready for college and career; (4) completing post-secondary education or training; (5) successfully entering the workforce; and (6) reducing crime and violence and providing a second chance.

HHD desires to build upon the 30 years of strategic work done by the FWEP, in the areas of mentoring and empowering young boys of color, by providing the organization with support in expanding their programing in collaboration with The City and in alignment with the MBK Houston initiative.

Under this agreement FWEP will:

1. Collaborate with HHD in order to expand its current mentoring program that is conducted during the school day in which project managers work with students and provide life skill empowering workshops to the boys on his caseload.
2. Collaborate and coordinate an expansion with HHD by bringing in outside "mentors" to connect with young men, not on caseload, and conduct life skill empowerment workshops.
3. Mentees are:

- boys who have expressed an interest in or been referred to the FWEP, but are not in the full program due to capacity or other constraints
  - must commit to completing a full school year and taking part in other mentoring opportunities
  - will be provided a group mentor experience bi-weekly or weekly; and
  - 20 boys in each school for a total of 100 boys.
4. Facilitate the following mentor process:
- Work with groups wishing to mentor, ensure all potential mentors are registered through HISD Volunteer in Public Schools system before they go to their campus and provide an in-service for mentors before the engaged students.
  - Identify boys who would be good mentees
  - Travel to all 5 schools to serve as a support to the mentors and their mentees and follow-up on any concerns or issues that may occur/surface with the mentees.
  - Employ an additional case manager (program manager) to manage an additional 40 boys in full-program.
5. Coordinate with the Houston Independent School District (HISD) to:
- Secure space and facilities for Summer Youth Project and a meeting room during regular school hours and from 3:30 to 6:00 p.m. for workshops and special events with secure property storage as well as an office space for individual counseling, staff record keeping documentation of files, if space is available as approved by the principal and not in conflict with district priorities.
  - Refer students to participate in the program
  - Provide ongoing consultation and coordination to maximize the effectiveness of the program.
  - Provide support for collection of appropriate and relevant data for designated youth participants.
  - Extended evening use of buildings at selected HISD sites for a limited number of special school-year events, pre-arranged and approved by the principals.
  - Provide the FWEP campus program managers with HISD e-mail login and access to the Student Information System. The FWEP has established guidelines and intake documents, which require written parental consent. These forms include a "Release of Confidential Information". This authorizes the project managers to obtain school information such as attendance, demographics and discipline records. Access to and use of student information is subject to the Family Educational Rights and Privacy Act (1974).
6. FWEP services will be available in five HISD schools that include, but may not be limited to, the following:
- Kashmere High School
  - Wheatley High School
  - Key Middle School
  - Fleming Middle School
  - McReynolds Middle School

HHD will:

1. Provide funding to support the FWEP expansion project as detailed in the agreement.
2. Ensure funds are expended in alignment with the agreement.

The Parties will:

1. Work collectively to ensure students are timely identified and are receiving agreed upon services
2. Collect and analyze data
3. Report program outcome semi-annually

4. Comply with all rules, regulations, ordinances, statutes, and other laws, whether local, state or federal, including, but not limited to, all audit and other requirements of the Single Audit Act of 1984.

The Office of Business Opportunity has waived MWSBE goal requirements for this procurement because the work is not divisible.

The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**Amount of Funding:**

Original Allocation	Maximum Contract Amount
\$ 66,000.00	\$330,000.00

Fund: 2010 Essential Public Health Fund

**Contact Information:**

Kathy Barton  
Telephone: 832-393-5045  
Cell: 713-826-5081

**ATTACHMENTS:**

**Description**


RCA  
OBO Waiver

**Type**

Signed Cover sheet  
Backup Material

TO: Mayor via City Secretary

## REQUEST FOR COUNCIL ACTION

<b>SUBJECT:</b> An ordinance approving and authorizing an agreement between the City and Fifth Ward Enrichment Program, Inc. (FWEP) in connection with My Brother's Keeper (MBK) Houston Local Action Plan.		<b>Category #</b> 9	<b>Page</b> 1 of 2	<b>Agenda Item #</b>
<b>FROM (Department or other point of origin):</b> Houston Health Department		<b>Origination Date</b> 04/17/2017	<b>Agenda Date</b>	
<b>DIRECTOR'S SIGNATURE:</b> 		<b>Council District affected:</b> ALL		
<b>For additional information contact:</b> Kathy Barton Telephone: 713-794-9998 ; 713-826-5801		<b>Date and identification of prior authorizing Council action:</b> N/A		
<b>RECOMMENDATION: (Summary)</b> An ordinance approving and authorizing an agreement between the City and Fifth Ward Enrichment Program, Inc. (FWEP) in connection with My Brother's Keeper (MBK) Houston Local Action Plan.				
<b>Amount of Funding:</b> Original Allocation \$66,000.00		<b>Maximum Contract Amount:</b> \$330,000.00		<b>Finance Department:</b>
<b>SOURCE OF FUNDING:</b> [ ] General Fund [ ] Grant Fund [ ] Enterprise Fund [X] Other (Specify) 2010 - Essential Public Health Fund				
<p><b>SPECIFIC EXPLANATION:</b> The Houston Health Department (HHD) requests City Council approval of an ordinance approving and authorizing an agreement between the City and Fifth Ward Enrichment Program, Inc. (FWEP) in connection with My Brother's Keeper (MBK) Houston Local Action Plan. The effective date of the contract is the date of countersignature by the City Controller and will extend through June 30, 2017, with four (4) consecutive one-year renewal terms, on the same terms and conditions as the original agreement. The maximum contract amount of the agreement is \$330,000.00.</p> <p>In February 2014, President Obama launched the My Brother's Keeper ("MBK") initiative nationally to address persistent opportunity gaps in employment, educational outcomes, and career skills and to eliminate barriers preventing boys and young men of color from realizing their potential. In September 2014, the City accepted the MBK Community Challenge as part of the local MBK initiative ("MBK Houston"). MBK Houston, a collaborative effort led by HHD, focuses on six milestones of achievement: (1) entering school ready to learn; (2) reading at grade level by third grade; (3) graduating from high school ready for college and career; (4) completing post-secondary education or training; (5) successfully entering the workforce; and (6) reducing crime and violence and providing a second chance.</p> <p>HHD desires to build upon the 30 years of strategic work done by the FWEP, in the areas of mentoring and empowering young boys of color, by providing the organization with support in expanding their programing in collaboration with The City and in alignment with the MBK Houston initiative.</p> <p>Under this agreement FWEP will:</p> <ol style="list-style-type: none"> <li>1. Collaborate with HHD in order to expand its current mentoring program that is conducted during the school day in which project managers work with students and provide life skill empowering workshops to the boys on his caseload.</li> <li>2. Collaborate and coordinate an expansion with HHD by bringing in outside "mentors" to connect with young men, not on caseload, and conduct life skill empowerment workshops.</li> <li>3. Mentees are: <ol style="list-style-type: none"> <li>a. boys who have expressed an interest in or been referred to the FWEP, but are not in the full program due to capacity or other constraints</li> <li>b. must commit to completing a full school year and taking part in other mentoring opportunities</li> <li>c. will be provided a group mentor experience bi-weekly or weekly; and</li> <li>d. 20 boys in each school for a total of 100 boys.</li> </ol> </li> </ol>				
<b>REQUIRED AUTHORIZATION</b>				
<b>Finance Department</b>		<b>Other Authorization:</b>		<b>Other Authorization:</b>



<b>Date</b> 04/17/2017	<b>Subject:</b> An ordinance approving and authorizing an agreement between the City and Fifth Ward Enrichment Program, Inc. (FWEP) in connection with My Brother's Keeper (MBK) Houston Local Action Plan.	<b>Originator's Initials</b>	<b>Page</b> 2 of 2
<p>FWEP will: <i>(continued)</i></p> <ol style="list-style-type: none"> <li>4. Facilitate the following mentor process: <ul style="list-style-type: none"> <li>• Work with groups wishing to mentor, ensure all potential mentors are registered through HISD Volunteer in Public Schools system before they go to their campus and provide an in-service for mentors before the engaged students.</li> <li>• Identify boys who would be good mentees</li> <li>• Travel to all 5 schools to serve as a support to the mentors and their mentees and follow-up on any concerns or issues that may occur/surface with the mentees.</li> <li>• Employ an additional case manager (program manager) to manage an additional 40 boys in full-program.</li> </ul> </li> <li>5. Coordinate with the Houston Independent School District (HISD) to: <ol style="list-style-type: none"> <li>a. Secure space and facilities for Summer Youth Project and a meeting room during regular school hours and from 3:30 to 6:00 p.m. for workshops and special events with secure property storage as well as an office space for individual counseling, staff record keeping documentation of files, if space is available as approved by the principal and not in conflict with district priorities.</li> <li>b. Refer students to participate in the program</li> <li>c. Provide ongoing consultation and coordination to maximize the effectiveness of the program.</li> <li>d. Provide support for collection of appropriate and relevant data for designated youth participants.</li> <li>e. Extended evening use of buildings at selected HISD sites for a limited number of special school-year events, pre-arranged and approved by the principals.</li> <li>f. Provide the FWEP campus program managers with HISD e-mail login and access to the Student Information System. The FWEP has established guidelines and intake documents, which require written parental consent. These forms include a "Release of Confidential Information". This authorizes the project managers to obtain school information such as attendance, demographics and discipline records. Access to and use of student information is subject to the Family Educational Rights and Privacy Act (1974).</li> </ol> </li> <li>6. FWEP services will be available in five HISD schools that include, but may not be limited to, the following: <ul style="list-style-type: none"> <li>• Kashmere High School      • Wheatley High School      • Key Middle School</li> <li>• Fleming Middle School      • McReynolds Middle School</li> </ul> </li> </ol> <p>HHD will:</p> <ol style="list-style-type: none"> <li>1. Provide funding to support the FWEP expansion project as detailed in the agreement.</li> <li>2. Ensure funds are expended in alignment with the agreement.</li> </ol> <p>The Parties will:</p> <ol style="list-style-type: none"> <li>1. Work collectively to ensure students are timely identified and are receiving agreed upon services</li> <li>2. Collect and analyze data</li> <li>3. Report program outcome semi-annually</li> <li>4. Comply with all rules, regulations, ordinances, statutes, and other laws, whether local, state or federal, including, but not limited to, all audit and other requirements of the Single Audit Act of 1984.</li> </ol> <p>The Office of Business Opportunity has waived MWSBE goal requirements for this procurement because the work is not divisible.</p> <p>The proposed contract requires compliance with the City's Pay or Play ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.</p> <p>Cc: Finance Department  Legal Department  Agenda Director</p>			



**CITY OF HOUSTON**  
**OFFICE**  
**BUSINESS OPPORTUNITY**

**Goal Modification  
Request Form**

1. Date: 04/10/2017 2. Requesting Department: Houston Health Department 3. Solicitation Number: N/A  
4. Solicitation Name: Fifth Ward Enrichment Program 5. Estimated Dollar Amount: \$ 330,000.00

6. Description of Solicitation (attach specifications/supporting documents):

HHD desires to build upon the 30 years of strategic work done by Fifth Ward Enrichment Program in the areas of mentoring and empowering young boys of color by providing the organization with support in expanding their program aligned with MBK Houston Initiative

**PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.**

- A. Previous contract (if any): Yes ☐ No ☒ B. Previous contract number: N/A  
C. Goal on last contract \_\_\_\_\_ D. Was goal met? Yes ☐ No ☐  
E. If goal was not met, what percentage did the vendor achieve? \_\_\_\_\_ %  
F. Why wasn't goal achieved?

**SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.**

**1. WAIVER**

- A. I am requesting a waiver of the MWSBE Goal: Yes ☒ No ☐  
B. Reason for waiver: (Check one)  
☐ A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy  
☐ If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)  
☐ MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or  
☐ Level of MWSBE availability would produce minimal MWSBE participation.  
☒ Other: The work under the contract is not divisible.

C. Detailed explanation for Waiver Reason:

The scope of the agreement is an expansion of an already existing program in HISD schools. The work under this contract is not divisible. This was a direct award contract and no solicitation was required. See attached contract for additional information.

**2. COOPERATIVE OR INTER-LOCAL AGREEMENT**

- A. Is this a Cooperative/Inter-Local agreement? Yes ☐ No ☒  
B. If yes, please specify the name of the agreement: \_\_\_\_\_  
C. Did the Department explore opportunities for using certified firms? Yes ☐ No ☐  
D. Please explain how the department explored opportunities for using certified firms:  
  
E. Please explain why the Department did not explore opportunities for using certified firms:



CITY OF HOUSTON  
OFFICE  
of  
BUSINESS OPPORTUNITY

Goal Modification  
Request Form

**3. REDUCED GOAL** (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:

Construction (34%) Professional Services (24%) Purchasing (11%)

Yes ☐ No ☐ If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

**4. GOAL REVISION AFTER ADVERTISEMENT**

A. I am requesting a revision of the MWSBE Goal that has already been advertised: Yes ☐ No ☐

B. Original goal: \_\_\_\_\_ C. Proposed new goal: \_\_\_\_\_ D. Advertisement date: \_\_\_\_\_

E. Will the project be re-advertised? Yes ☐ No ☐ F. Estimated dollar amount: \$ \_\_\_\_\_

G. Detailed reason for request: \_\_\_\_\_

Concurrence:

Michael Austin 4/10/17  
Requesting Department Initiator Date

[Signature] 4/10/17  
Department Director or Designee Date

**FOR OBO OFFICE USE ONLY:**

**APPROVED:**

<u>Michael Austin</u>	4/12/17	Non-Divisible	W-753
OBO Deputy Director or Designee	Date	OBO Reason	Tracking #

**DENIED:**

OBO Deputy Director or Designee	Date	OBO Reason	Tracking #

**COMMENTS:**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/24/2017

HHD - TCEQ 105

Agenda Item#: 13.

### **Summary:**

ORDINANCE approving and authorizing grant contract between the City and **TEXAS COMMISSION ON ENVIRONMENTAL QUALITY** for Cooperative Reimbursement Contract for State Agencies and Local Governments for Ambient Air Monitoring; approving the acceptance and disbursement of funds thereunder

### **Background:**

The Houston Health Department (HHD) requests City Council authorization of a grant application and contract (582-18-80076) with the Texas Commission on Environmental Quality (TCEQ) for the City's Bureau of Pollution Control and Prevention's air pollution control program. This continuation contract will allow for 105 air monitoring services for the project period of September 1, 2017 through August 31, 2019.

The total grant funding amount of the agreement is \$1, 159,484.00. The maximum amount to be reimbursed by TCEQ is \$776,854.00. The City's matching funds totals \$382,630.00 and will be matched by the salaries and fringe benefits of 2.7 general funded HHD's program employees.

HHD also requests City Council to authorized the Mayor to execute all related contracts, agreements and documents with the approval of the City Attorney in connection with the grant and to authorize the Director or his designee to act as the City's representative with the authority to apply for, accept and expend the grant funds as awarded, and to accept and expend all subsequent supplemental awards, if any, and extend the term and/or projects period not to exceed five years, if extended by TECQ during the project period and does not require matching funds. This contract requires the City to provide air pollution services performed within the jurisdiction of the City of Houston Air Pollution Control Program that includes specific requirements such as providing ambient air monitoring for criteria pollutants and particulates and providing required reports. These work reports and invoices for reimbursement are forwarded to TCEQ on a quarterly basis.

The contract revenue is intended to reimburse the City for costs incurred in operating the monitoring stations and collecting air quality data. The results of monitored data are available for public viewing at the EPA and TCEQ websites. HHD enforces TCEQ and Environmental Protection Agency (EPA) rules and regulations within Houston city limits. HHD maintains and operates an ambient air-monitoring network collecting air quality data for National Ambient Air Quality Standards' (NAAQS) criteria pollutants that meets EPA quality assurance standards.

The current network consists of eight continuous monitoring stations and five particulate samplers throughout the city. The data collected is used to determine local compliance with NAAQS, track air quality trends, provide Information when investigating industrial upset episodes and is used by TCEQ for modeling to identify needed ozone control strategies.

The data is also used to provide the public with timely ozone advisories and Air Quality Index Information.

**Prior Council Action:**

Ordinance 20130734; 08/13/2013

**Amount of Funding:**

Total Grant Funding Amount:	\$1,159,484.00
TCEQ Funds:	\$ 776,854.00
HHD's In-Kind Match:	\$ 382,630.00

**Contact Information:**

Kathy Barton  
Telephone: 832-393-5045  
Cell: 713-826-5801

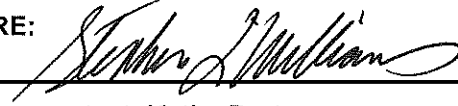
**ATTACHMENTS:**

**Description**

RCA

**Type**

Signed Cover sheet

<b>SUBJECT:</b> An ordinance approving and authorizing a grant application and contract (582-18-80076) with the Texas Commission on Environmental Quality (TCEQ) for the City's Bureau of Pollution Control and Prevention's air pollution control program.		<b>Category #</b>	<b>Page 1 of 1</b>	<b>Agenda Item #</b>
<b>FROM (Department or other point of origin):</b> Stephen L. Williams, M.Ed., M.P.A. Director-Houston Health Department		<b>Origination Date</b> 04/18/2017	<b>Agenda Date</b>	
<b>DIRECTOR'S SIGNATURE:</b> 		<b>Council District affected:</b> ALL		
<b>For additional information contact:</b> Kathy Barton Telephone: 832-393-5045 ; 713-826-5801		<b>Date and identification of prior authorizing Council action:</b> Ordinance No. 2013-734; 08/13/2013		
<b>RECOMMENDATION:</b> (Summary) An ordinance approving and authorizing a grant application and contract (582-18-80076) with the Texas Commission on Environmental Quality (TCEQ) for the City's Bureau of Pollution Control and Prevention's air pollution control program.				
<b>Amount of Funding: Total Grant Funding Amount:</b>		\$ 1,159,484.00	Finance Department:	
<b>TCEQ Funds: (Fund 5030 Federal State Local – Pass Through Fund)</b>		\$ 776,854.00		
<b>HHD's In-Kind Match:</b>		\$ 382,630.00		
<b>SOURCE OF FUNDING:</b> [ ] General Fund [X] Grant Fund [ ] Enterprise Fund [ ] Other ( Specify )				
<p><b>SPECIFIC EXPLANATION:</b> The Houston Health Department (HHD) requests City Council authorization of a grant application and contract (582-18-80076) with the Texas Commission on Environmental Quality (TCEQ) for the City's Bureau of Pollution Control and Prevention's air pollution control program. This continuation contract will allow for 105 air monitoring services for the project period of September 1, 2017 through August 31, 2019. The total grant funding amount of the agreement is \$1,159,484.00. The maximum amount to be reimbursed by TCEQ is \$776,854.00. The City's matching funds totals \$382,630.00 and will be matched by the salaries and fringe benefits of 2.7 general funded HHD's program employees.</p> <p>HHD also requests City Council to authorized the Mayor to execute all related contracts, agreements and documents with the approval of the City Attorney in connection with the grant and to authorize the Director or his designee to act as the City's representative with the authority to apply for, accept and expend the grant funds as awarded, and to accept and expend all subsequent supplemental awards, if any, and extend the term and/or projects period not to exceed five years, if extended by TECQ during the project period and does not require matching funds.</p> <p>This contract requires the City to provide air pollution services performed within the jurisdiction of the City of Houston Air Pollution Control Program that includes specific requirements such as providing ambient air monitoring for criteria pollutants and particulates and providing required reports. These work reports and invoices for reimbursement are forwarded to TCEQ on a quarterly basis. The contract revenue is intended to reimburse the City for costs incurred in operating the monitoring stations and collecting air quality data. The results of monitored data are available for public viewing at the EPA and TCEQ websites.</p> <p>HHD enforces TCEQ and Environmental Protection Agency (EPA) rules and regulations within Houston city limits. HHD maintains and operates an ambient air-monitoring network collecting air quality data for National Ambient Air Quality Standards' (NAAQS) criteria pollutants that meets EPA quality assurance standards. The current network consists of eight continuous monitoring stations and five particulate samplers throughout the city.</p> <p>The data collected is used to determine local compliance with NAAQS, track air quality trends, provide Information when investigating industrial upset episodes and is used by TCEQ for modeling to identify needed ozone control strategies. The data is also used to provide the public with timely ozone advisories and Air Quality Index Information.</p> <p>cc: Finance Department Legal Department Agenda Director</p>				
<b>REQUIRED AUTHORIZATION</b>				
<b>Finance Department Director</b>		<b>Other Authorization:</b>		<b>Other Authorization:</b>



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/24/2017

ARA-CenterPoint DCRF

Agenda Item#: 14.

### **Summary:**

ORDINANCE denying the application of **CENTERPOINT ENERGY HOUSTON ELECTRIC, LLC**, for approval to amend its Distribution Cost Recovery Factor filed with Houston, Texas, on April 6, 2017

### **Background:**

The Administration & Regulatory Affairs Department (ARA) recommends that City Council adopt an ordinance denying the application of CenterPoint Energy Houston Electric, LLC (CenterPoint or Company) for approval to amend its Distribution Cost Recovery Factor (DCRF) rate filed with the City of Houston (City or Houston). The City exercises original jurisdiction over the rates, operations and services of CenterPoint under the provisions of the Public Utility Regulatory Act (PURA) for customers inside city limits.

On April 6, 2017, CenterPoint filed an application to update its current DCRF rate within its service territory. Compared to the current rates, CenterPoint is requesting a \$44.6 million increase (inclusive of an approximate \$2.9 million refund) for the period September 1, 2017 to August 31, 2018. The \$2.9 million refund is intended to account for an over-recovery by the Company.

If CenterPoint's current request is approved, the average residential customer using 1,000 kWh per month would experience an approximate \$0.80 increase to the monthly electric bill (compared to existing rates) during the period September 1, 2017 to August 31, 2018. The proposed rate request will impact approximately 961,000 Houston customers — 836,000 residential, 124,000 commercial and 1,100 industrial customers.

The enabling statute permitting implementation of a DCRF was approved during the 82<sup>nd</sup> Legislative Session and allows an electric utility to adjust its rates for changes in certain distribution costs outside of a full base rate proceeding. Pursuant to State Law, the City has 60 days to review the filing and make a final decision approving, modifying, or rejecting the application. Therefore, the City's deadline to adopt a rate ordinance is June 5, 2017.

Unlike a full base rate proceeding, the City does not have the option to suspend a DCRF rate request and only has 60 days to review the filing to make a determination on the reasonableness of the request.

Because of the expedited nature of the filing, Counsel and the City's utility rate experts

recommend City Council adopt an ordinance denying CenterPoint's application for approval to amend its DCRF. CenterPoint's appeal of the City's final decision will be consolidated into CenterPoint's DCRF proceeding before the PUC. The City will participate in the PUC proceeding.

**Contact Information:**

Lara Cottingham **Phone:** (832) 393-8503

Alisa Talley **Phone:** (832) 393-8531

**ATTACHMENTS:**

**Description**

4.24.2017 DCRF Deny RCA

**Type**

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/17

District All

Item Creation Date: 4/24/17

ARA- CenterPoint DCRF Deny

### **Background:**

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Because of the expedited nature of the filing, Counsel and the City's utility rate experts recommend City Council adopt an ordinance denying CenterPoint's application for approval to amend its DCRF. CenterPoint's appeal of the City's final decision will be consolidated into CenterPoint's DCRF proceeding before the PUC. The City will participate in the PUC proceeding.

### **Departmental Approval Authority:**

  
Tina Paez, Director  
Administration & Regulatory  
Affairs Department

\_\_\_\_\_  
Other Authorization

**Contact Information:**

Lara Cottingham Phone: (832) 393-8503

Alisa Talley Phone: (832) 393-8643



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/9/2017

Item Creation Date:

HPD - Records Initiative Grant

Agenda Item#: 15.

### **Summary:**

ORDINANCE approving and authorizing submission of an electronic application for grant assistance to the **STATE OF TEXAS THROUGH THE OFFICE OF THE GOVERNOR CRIMINAL JUSTICE DIVISION** for the FY 2018 Records Initiative Grant; declaring the City's eligibility for such grant; authorizing the Chief of the Houston Police Department to act as the City's representative in the application process, to accept such grant funds, if awarded, and to apply for and accept all subsequent awards, if any, pertaining to the program

### **Background:**

The Houston Police Department has made an application with the Office of the Governor Criminal Justice Division seeking to obtain funding for the FY2018 Records Initiative grant in the amount of \$124,808.57. City Council approval of the grant submission is a requirement to receive funding. The grant will be used to purchase equipment and additional workstations for the Records Division to expand and prepare for the NIBRS conversion. The project period becomes effective October 1, 2017 and ends September 30, 2018 and does not require city matching funds or in-kind contribution.

### **Amount of Funding:**

\$124,808.57 - Federal State Local - Pass Through Fund (Fund 5030)

### **Contact Information:**

Sheryal Armstrong, Division Manager - (713) 308-1752

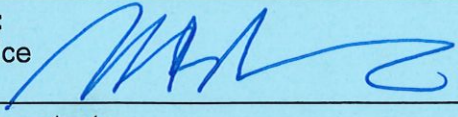
Clifton Journet III, Staff Analyst - (713) 308-1779

### **ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
RCA	Signed Cover sheet

TO: Mayor via City Secretary

## REQUEST FOR COUNCIL ACTION

SUBJECT: FY 2018 Records Initiative Grant	Category	Page	Agenda Item
	#	1 of 1	#
FROM: (Department or other point of origin):  Houston Police Department	Origination Date		Agenda Date
DIRECTOR'S SIGNATURE: Art Acevedo, Chief of Police 	Council Districts affected:  All		
For additional information contact: Sheryal Armstrong, Division Manager (713) 308-1752	Date and identification of prior authorizing Council Action:		

**RECOMMENDATION: (Summary)**

The Houston Police Department recommends City Council approve an ordinance authorizing application for and acceptance of grant funds through the Office of the Governor Criminal Justice Division to fund the FY 2018 Records Initiative grant.

<b>Amount of Funding:</b>	<b>Finance Budget:</b>
State: CJD Funding \$124,808.57	
HPD: General Fund Cash Match (1000) -----	
In-Kind Match -----	
Total Project \$124,808.57	

**SOURCE OF FUNDING:** ☐ General Fund ☒ Grant Fund ☐ Enterprise Fund ☐ Other (Specify)

Grant Fund 5030

**SPECIFIC EXPLANATION:**

The Houston Police Department has made an application with the Office of the Governor Criminal Justice Division seeking to obtain funding for the FY 2018 Records Initiative grant in the amount of \$124,808.57. City Council approval of the grant submission is a requirement to receive funding. The grant will be used to purchase equipment and additional workstations for the Records Division to expand and prepare for the NIBRS conversion. The project period becomes effective October 1, 2017 and ends September 30, 2018 and does not require city matching funds or in-kind contribution.

**REQUIRED AUTHORIZATION**

Finance Budget:	Other Authorization:	Other Authorization:
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## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/9/2017

District C

Item Creation Date: 4/5/2017

PNL-Special Minimum Lot Size Block App 645 (700 Block  
of Bomar Street, north and south sides)

Agenda Item#: 16.

### **Summary:**

ORDINANCE establishing the north and south sides of the 700 Block of Bomar Street, within the City of Houston, Texas, as a special minimum lot size block pursuant to Chapter 42 of the Code of Ordinances, Houston, Texas - **DISTRICT C - COHEN**

### **Background:**

In accordance with Section 42-197 of the Code of Ordinances, the property owner of Lot 1, Block 1, of the Lismar on Crocker Subdivision initiated an application for the designation of a Special Minimum Lot Size Block (SMLSB). The application includes written evidence of support from the owners of 48% of the block. The notification further stated that written protest must be filed with the Planning and Development Department within thirty days of mailing. One protest was filed. This application had less than 51% support and was referred to the Houston Planning Commission for review and consideration. The Houston Planning Commission considered the application on March 30, 2017 and voted to recommend that the City Council establish the SMLSB.

The Planning and Development Department recommends that City Council adopt an ordinance establishing a Special Minimum Lot Size of 5,000 square feet for the 700 block of Bomar Street, north and south sides.

---

Patrick Walsh, P.E.

Director

Planning and Development Department

### **Contact Information:**

Abraham Zorrilla

832.393.6634

**ATTACHMENTS:**

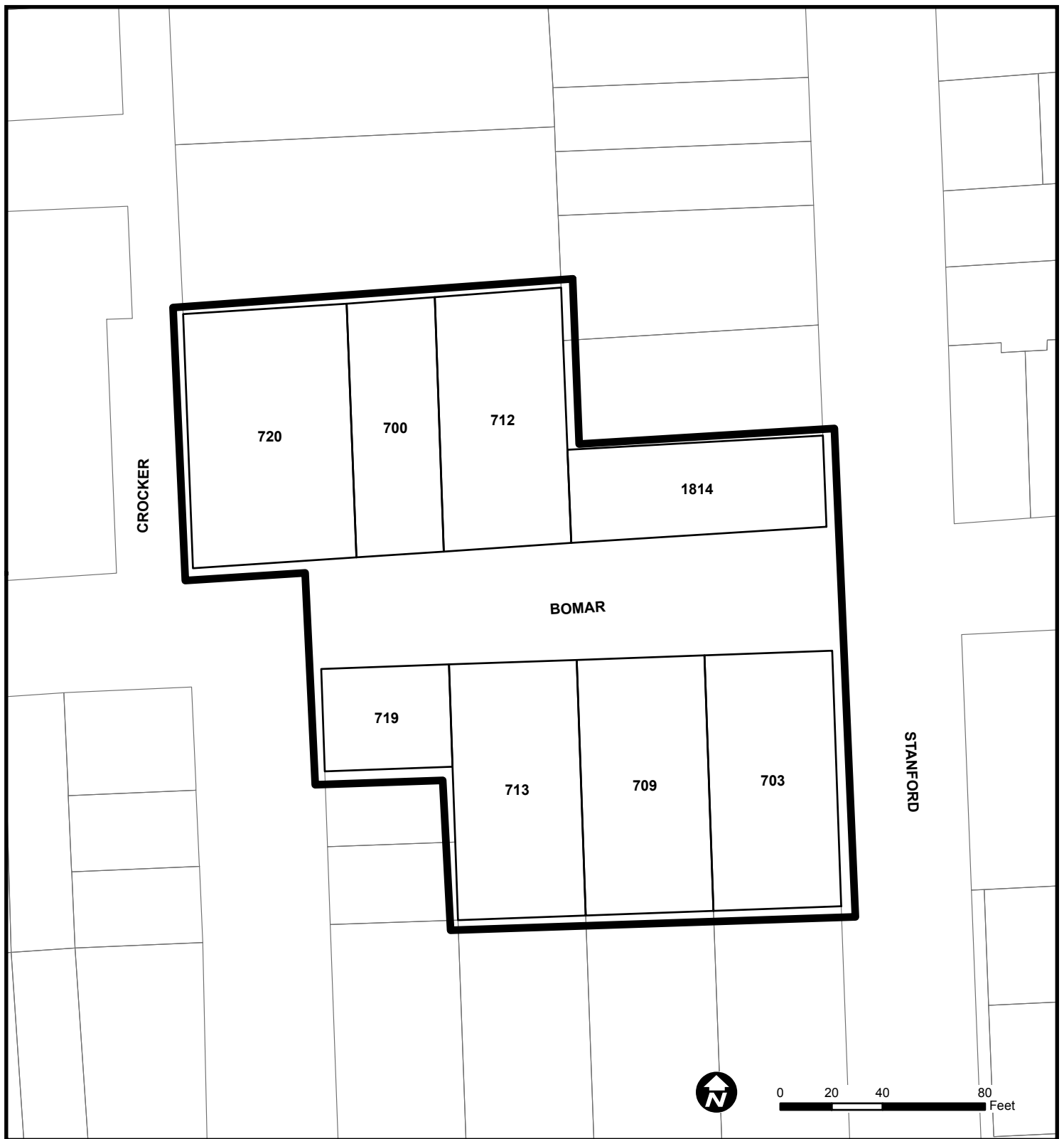
**Description**

Map


**Type**

Backup Material





**Special Minimum Lot Size**  
**700 Block of Bomar Street, north and south sides,**  
**between Crocker Street and Stanford Street**  
**5,000 square feet**

 Area Under Consideration

*Source: Harris County Appraisal District*  
*Date: February 13, 2017*  
*Reference: MLS 645*

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &  
DEVELOPMENT  
DEPARTMENT**



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/9/2017

District A

Item Creation Date: 2/28/2017

PLN-PYP Candlelight Forest Subdivision, Sections 1 and 2  
(P161201) Candlelight Forest Civic Club

Agenda Item#: 17.

### **Summary:**

ORDINANCE extending the provision of **SECTION 28-303 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, to certain improved single-family residential lots in the **CANDLELIGHT FOREST SUBDIVISION, SECTIONS 1 AND 2**, to prohibit parking vehicles in the front or side yards of such residences - **DISTRICT A - STARDIG**

### **Background:**

In accordance with Section 28-303 of the Code of Ordinances, the Candlelight Forest Civic Club initiated an application for the designation of a prohibited yard parking requirement area (PYPRA). The application includes a letter of support from the president of the Candlelight Forest Civic Club. The Planning and Development Department mailed notices on January 12, 2017 to 172 property owners advising them that the PYPRA application had been made. The notification further stated that property owners opposing the designation must file written notice with the Planning and Development Department within twenty days of the date of mailing. One (1) protest was timely filed. The Hearing Official held a public hearing on February 22, 2017. One (1) protest was heard at the hearing. Upon review, the Planning and Development Department determined that the available parking is sufficient to accommodate owners and typical parking needs for the residential area. The Planning and Development Department recommends establishing the PYPRA.

---

Patrick Walsh, P.E.

Director

Planning and Development Department

### **Contact Information:**

Abraham Zorrilla

832.393.6634

### **ATTACHMENTS:**



**Description**

Coversheet

Map

**Type**

Signed Cover sheet

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District A


Item Creation Date: 2/28/2017

PLN-PYP Candlelight Forest Subdivision, Sections 1 and 2 (P161201) Candlelight Forest  
Civic Club

Agenda Item#:

### **Background:**

In accordance with Section 28-303 of the Code of Ordinances, the Candlelight Forest Civic Club initiated an application for the designation of a prohibited yard parking requirement area (PYPRA). The application includes a letter of support from the president of the Candlelight Forest Civic Club. The Planning and Development Department mailed notices on January 12, 2017 to 172 property owners advising them that the PYPRA application had been made. The notification further stated that property owners opposing the designation must file written notice with the Planning and Development Department within twenty days of the date of mailing. One (1) protest was timely filed. The Hearing Official held a public hearing on February 22, 2017. One (1) protest was heard at the hearing. Upon review, the Planning and Development Department determined that the available parking is sufficient to accommodate owners and typical parking needs for the residential area. The Planning and Development Department recommends establishing the PYPRA.



Patrick Walsh, P.E.  
Director  
Planning and Development Department

### **Contact Information:**

Abraham Zorrilla  
832.393.6634

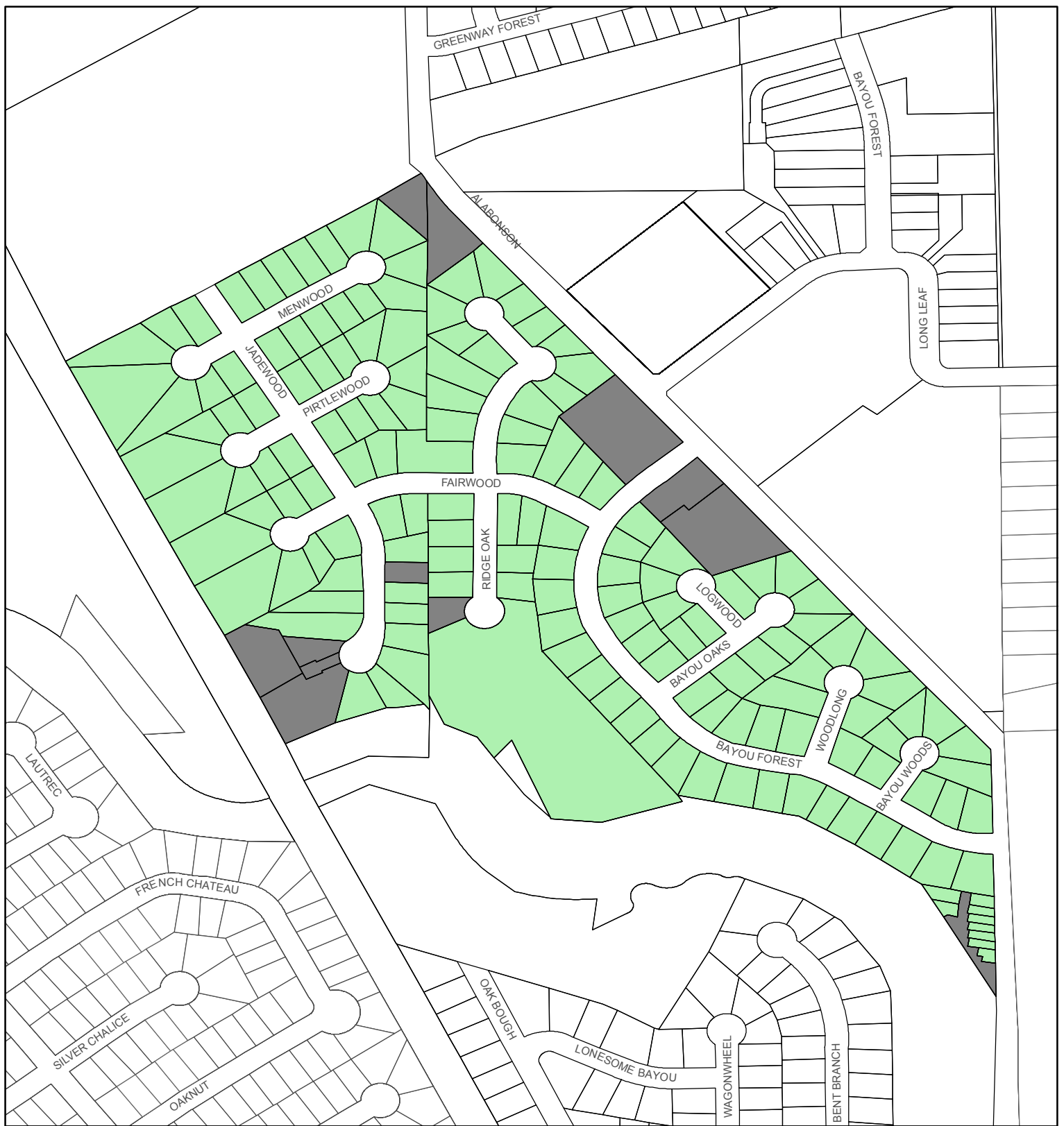
### **ATTACHMENTS:**

#### **Description**

Map  
Single Family Property List

#### **Type**

Other  
Backup Material



## P161201 Candlelight Forest Civic Club

### Legend

- Parcels
- Non-Single Family Residential
- Single Family Residential

Source: Harris County Appraisal District  
 Date: December 20, 2016  
 Reference: P161201

This map is made available for reference purposes only and should not be substituted for a survey product. The City of Houston will not accept liability of any kind in conjunction with its use.



**PLANNING &  
 DEVELOPMENT  
 DEPARTMENT**



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/9/2017

District D

Item Creation Date: 2/8/2017

PLN - PYP South Acres Estates Subdivision, Section 5  
(P161002) South Acres West Civic Club

Agenda Item#: 18.

### **Summary:**

ORDINANCE extending the provisions of **SECTION 28-303 OF THE CODE OF ORDINANCES, HOUSTON, TEXAS**, to all improved single-family residential lots in the **SOUTH ACRES ESTATES SUBDIVISION, SECTION 5**, to prohibit parking vehicles in the front or side yards of such residences - **DISTRICT D - BOYKINS**

### **Background:**

In accordance with Section 28-303 of the Code of Ordinances, the South Acres West Civic Club initiated an application for the designation of a prohibited yard parking requirement area (PYPR). The application includes a letter of support from the president of the South Acres West Civic Club. The Planning and Development Department mailed notices on November 9, 2016 to 501 property owners advising them that the PYPR application had been submitted. The notification further stated that property owners opposing the designation must file written notice with the Planning and Development Department within twenty days of the date of mailing. Two (2) protests were timely filed. The Hearing Official held a public hearing on January 25, 2017. Two (2) protests were heard at that hearing. Upon review, the Planning and Development Department determined that the available parking is sufficient to accommodate owners and typical parking needs for the residential area. The Planning and Development Department recommends establishing the PYPR.

---

Patrick Walsh, P.E.  
Director  
Planning and Development Department

### **Contact Information:**

Annette Mitchell  
Phone: (832) 393-6563

### **ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ETJ

Item Creation Date: 4/14/2017

20IPB426 - Petition Addit (28.898) Mills Road MUD

Agenda Item#: 19.

### **Summary:**

ORDINANCE consenting to the addition of 28.898 acres of land to **MILLS ROAD MUNICIPAL UTILITY DISTRICT**, for inclusion in its district

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 28.898 acres to Mills Road Municipal Utility District (Key Map No. 369L).

**RECOMMENDATION:** Petition for the City's consent to the addition of 28.898 acres to Mills Road Municipal Utility District be approved.

**SPECIFIC EXPLANATION:** Mills Road Municipal Utility District has petitioned the City of Houston for consent to add 28.898 acres, located in the extraterritorial jurisdiction of the City, to the district. The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The district is located in the vicinity of Mills Road, Jones Road, Grant Road, and Perry Road. The district desires to add 28.898 acres, thus yielding a total of 482.7703 acres. The district is served by a district plant, the Mills Road Municipal Utility District Wastewater Treatment Plant. The nearest major drainage facility to Mills Road Municipal Utility District is Greens Bayou, which flows into the Houston Ship Channel.

Potable water is provided by the district. By executing the Petition for Consent, the district has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the district must be approved by the City of Houston prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

---

Karun Sreerama, MBA, PhD, PE  
Director  
Department of Public Works and Engineering

**Contact Information:**

Mark L. Loethen, P. E., CFM  
Deputy Director  
Phone: (832) 395-2705

**ATTACHMENTS:****Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ETJ

Item Creation Date: 4/14/2017

20IPB426 - Petition Addit (28.898) Mills Road MUD

Agenda Item#:

### **Background:**

**SUBJECT:** Petition for the City's consent to the addition of 28.898 acres to Mills Road Municipal Utility District (Key Map No. 369L).

**RECOMMENDATION:** Petition for the City's consent to the addition of 28.898 acres to Mills Road Municipal Utility District be approved.

**SPECIFIC EXPLANATION:** Mills Road Municipal Utility District has petitioned the City of Houston for consent to add 28.898 acres, located in the extraterritorial jurisdiction of the City, to the district.

The Utility District Review Committee has evaluated the application with respect to wastewater collection and treatment, potable water distribution, storm water conveyance, and other public services.

The district is located in the vicinity of Mills Road, Jones Road, Grant Road, and Perry Road. The district desires to add 28.898 acres, thus yielding a total of 482.7703 acres. The district is served by a district plant, the Mills Road Municipal Utility District Wastewater Treatment Plant. The nearest major drainage facility to Mills Road Municipal Utility District is Greens Bayou, which flows into the Houston Ship Channel.

Potable water is provided by the district. By executing the Petition for Consent, the district has acknowledged that all plans for the construction of water conveyance, wastewater collection, and storm water collection systems within the district must be approved by the City of Houston prior to their construction.

The Utility District Review Committee recommends that the subject petition be approved.

A handwritten signature in black ink, appearing to read "Karun Sreerama".

Karun Sreerama, MBA, PhD, PE

Director

Department of Public Works and Engineering

### **Contact Information:**

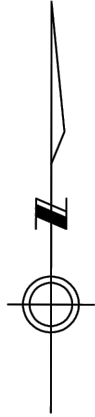
Mark L. Loethen, P. E., CFM

Deputy Director

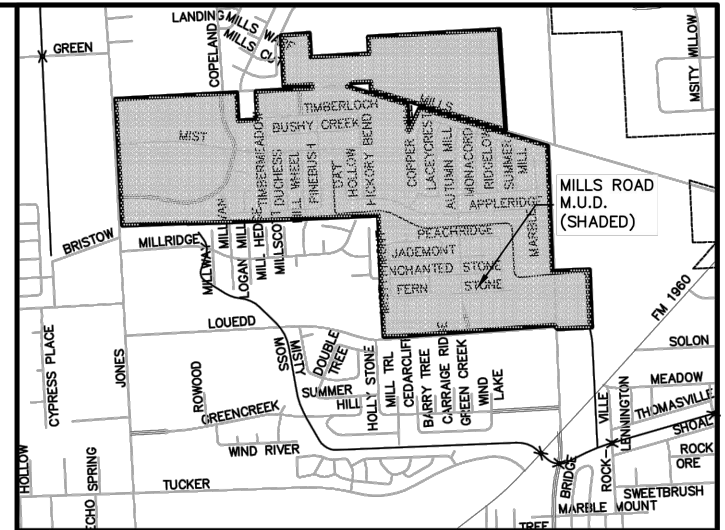
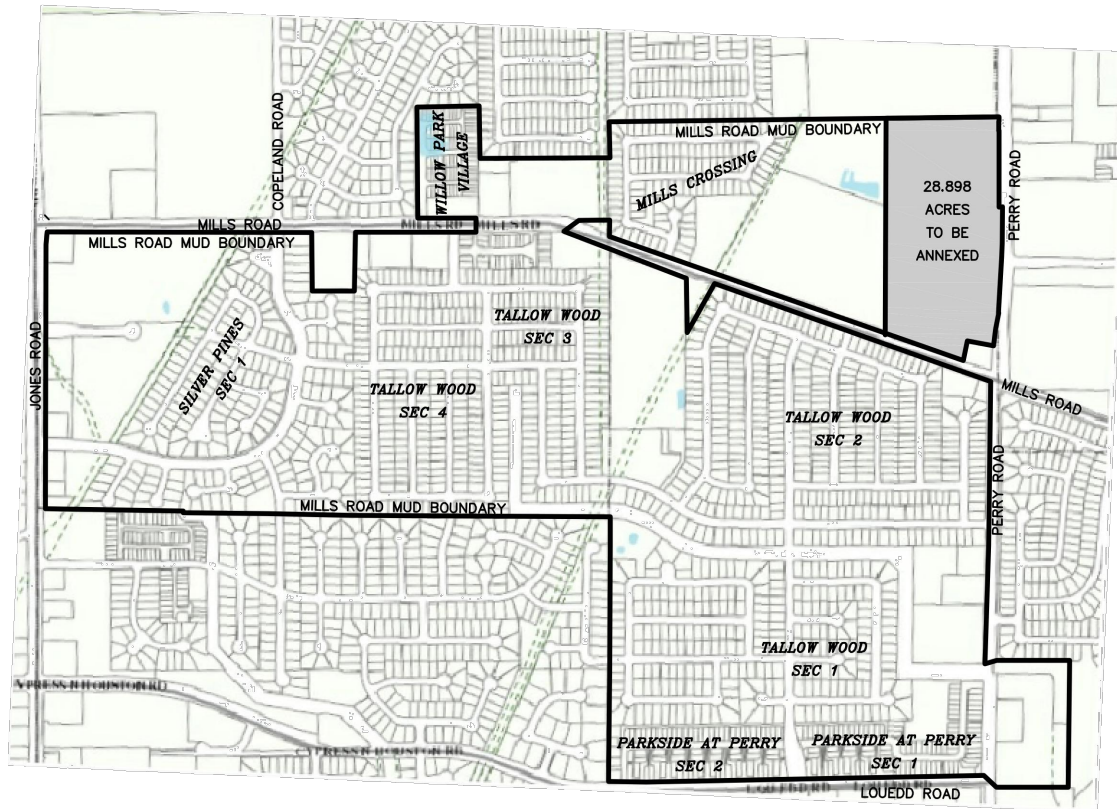
Phone: (832) 395-2705

### **ATTACHMENTS:**

Description	Type
Maps	Backup Material
Application	Backup Material
Petition	Backup Material
Backup Material	Backup Material



0 1200  
SCALE 1"=1200'



VICINITY MAP  
N.T.S.

 **A&S Engineers, Inc.**  
10377 Stella Link Road  
Houston, TX 77025  
713 / 942 / 2700  
Texas Engineering Registration No. F-000802

**EXHIBIT DRAWING  
MILLS ROAD MUNICIPAL  
UTILITY DISTRICT**



**S & V SURVEYING, INC.**  
PROFESSIONAL LAND SURVEYORS  
20111 KRAHN ROAD SPRING, TEXAS 77388  
OFFICE - (281) 353-2570 FAX - (281) 353-2407  
TBPLS Firm No. 100247-00  
www.svsurveying.com

Date:	03/16/2017	Scale:	1"=1200'
Drawn By:	DB	Checked By:	DPB
Job No.:	80023-000-0-DEV	Drawing No.:	---
Crew Chief:	----	Fieldbook No.:	----



THIS MAP WAS COMPILED FROM SURVEYS BY OTHERS AND PLATS FILED IN THE COUNTY CLERK'S OFFICE, HARRIS COUNTY, TEXAS. TO THE BEST OF MY KNOWLEDGE AND BELIEF, THIS MAP ACCURATELY REFLECTS THE CURRENT BOUNDARIES OF THE MILLS ROAD MUNICIPAL UTILITY DISTRICT.

TROY M. BORDELON, P.E. \_\_\_\_\_ DATE \_\_\_\_\_

THE UNDERSIGNED DOES HEREBY CERTIFY THAT THIS MAP CORRECTLY IDENTIFIES THE BOUNDARIES OF THE HEREIN DESCRIBED MUNICIPAL UTILITY DISTRICT. THIS DOCUMENT WAS PREPARED UNDER RULE 22 TAC 663.21, DOES NOT REFLECT THE RESULTS OF AN ON THE GROUND SURVEY, AND IS NOT TO BE USED TO CONVEY OR ESTABLISH INTEREST IN REAL PROPERTY, EXCEPT THOSE RIGHTS AND INTERESTS IMPLIED OR ESTABLISHED BY THE CREATION OR RECONFIGURATION OF THE BOUNDARY OF THE POLITICAL SUBDIVISION FOR WHICH IT WAS PREPARED.

DAVID POWELL BRISTER \_\_\_\_\_ DATE \_\_\_\_\_  
REGISTERED PROFESSIONAL  
LAND SURVEYOR  
TEXAS REGISTRATION NO. 6537

WE, THE UNDERSIGNED MEMBERS OF THE BOARD OF DIRECTORS OF THE MILLS ROAD MUNICIPAL UTILITY DISTRICT, DO HEREBY CERTIFY THAT THIS IS A COMPLETE AND ACCURATE MAP SHOWING THE BOUNDARIES OF SAID DISTRICT.

LARRY CARNEY \_\_\_\_\_  
PRESIDENT

HANK CARLTON \_\_\_\_\_  
VICE PRESIDENT

JACK E. MAYER \_\_\_\_\_  
SECRETARY/TREASURER

BARBARA A. VASEK \_\_\_\_\_  
ASST. VICE PRESIDENT & ASST. SECRETARY/TREASURER

ALFRED G. RODRIGUEZ \_\_\_\_\_  
ASST. SECRETARY

COUNTY OF HARRIS

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED LARRY CARNEY, KNOWN TO ME TO BE THE PERSON AND OFFICER WHOSE NAME IS SUBSCRIBED ABOVE AND THAT HE EXECUTED THE SAME IN THE CAPACITY THEREIN STATED. GIVEN, UNDER MY HAND AND SEAL OF OFFICE THIS, THE \_\_\_\_\_DAY OF \_\_\_\_\_, 2017.

NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS

COUNTY OF HARRIS

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED HANK CARLTON, KNOWN TO ME TO BE THE PERSON AND OFFICER WHOSE NAME IS SUBSCRIBED ABOVE AND THAT HE EXECUTED THE SAME IN THE CAPACITY THEREIN STATED. GIVEN, UNDER MY HAND AND SEAL OF OFFICE THIS, THE \_\_\_\_\_DAY OF \_\_\_\_\_, 2017.

NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS

COUNTY OF HARRIS

BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED JACK E. MAYER, KNOWN TO ME TO BE THE PERSON AND OFFICER WHOSE NAME IS SUBSCRIBED ABOVE AND THAT HE EXECUTED THE SAME IN THE CAPACITY THEREIN STATED. GIVEN, UNDER MY HAND AND SEAL OF OFFICE THIS, THE \_\_\_\_\_DAY OF \_\_\_\_\_, 2017.

NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS

COUNTY OF HARRIS

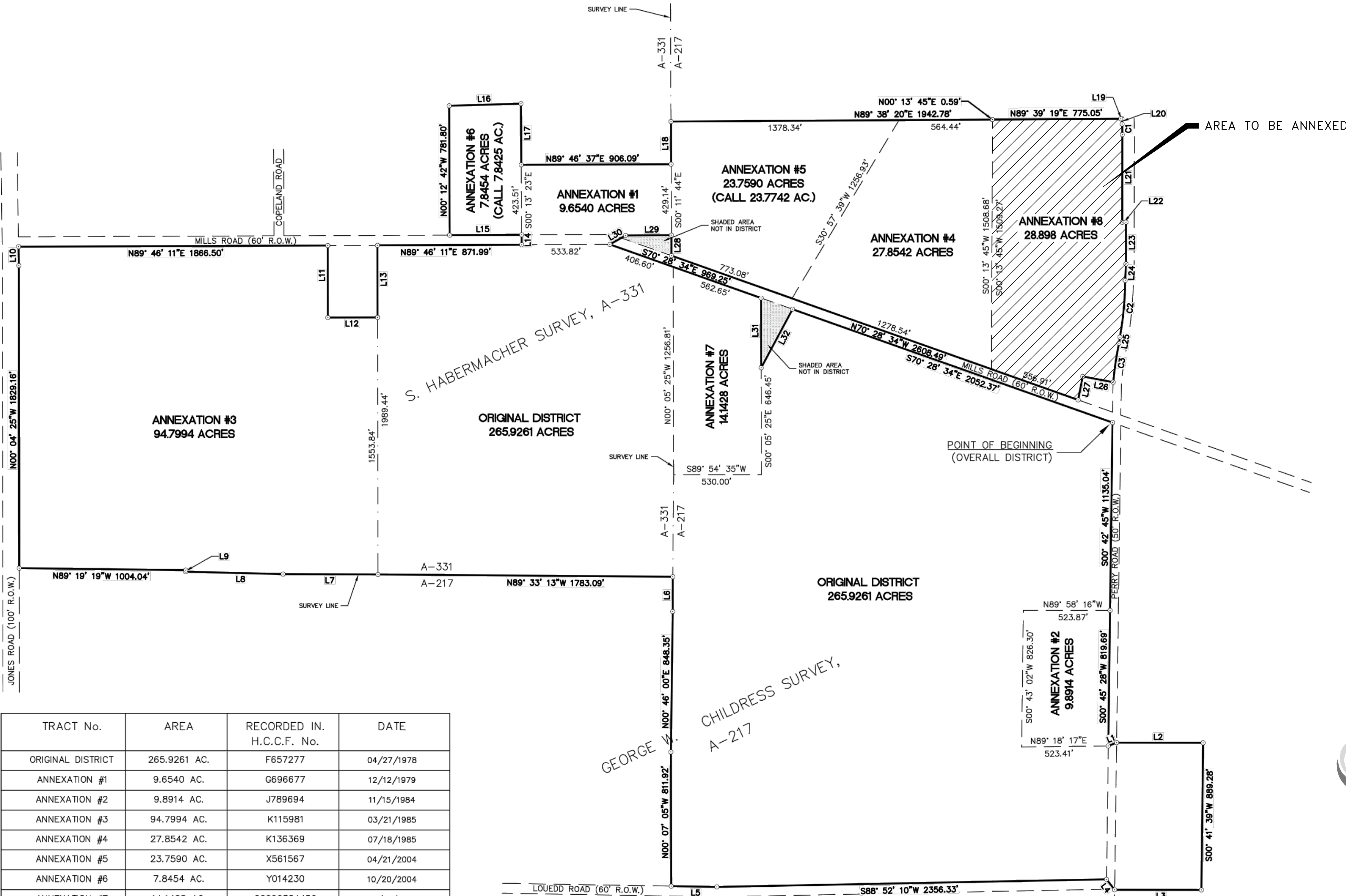
BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED BARBARA A. VASEK, KNOWN TO ME TO BE THE PERSON AND OFFICER WHOSE NAME IS SUBSCRIBED ABOVE AND THAT HE EXECUTED THE SAME IN THE CAPACITY THEREIN STATED. GIVEN, UNDER MY HAND AND SEAL OF OFFICE THIS, THE \_\_\_\_\_DAY OF \_\_\_\_\_, 2017.

NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS

COUNTY OF HARRIS

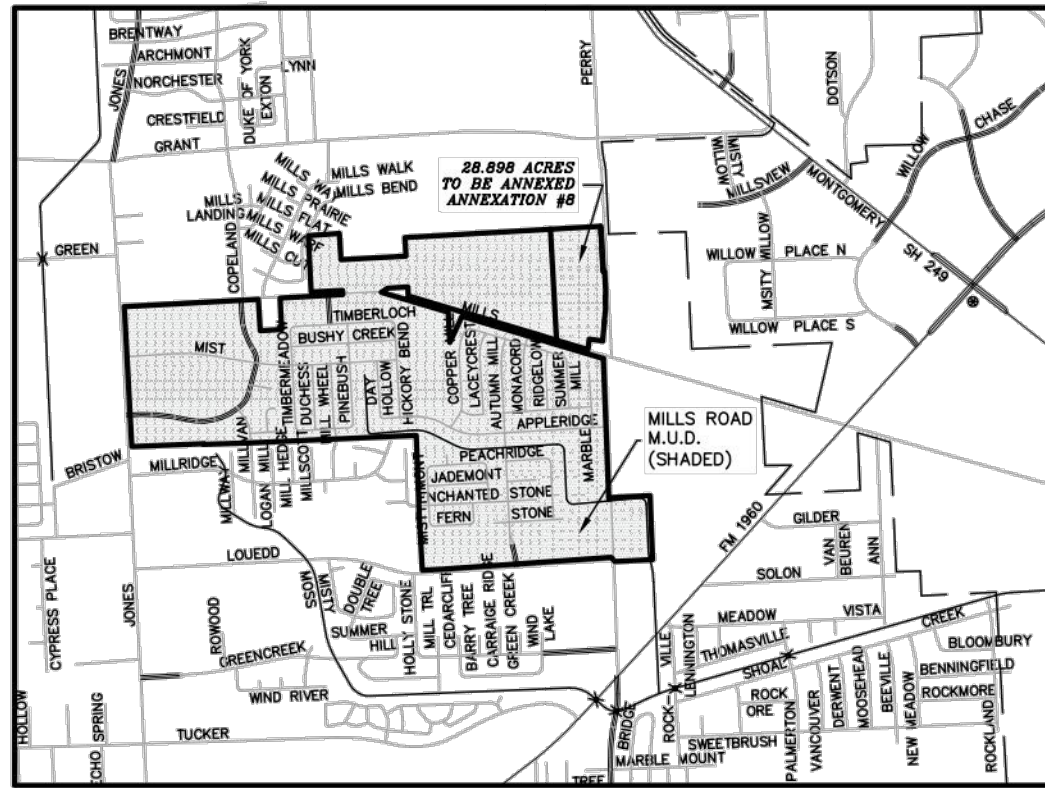
BEFORE ME, THE UNDERSIGNED, A NOTARY PUBLIC IN AND FOR SAID COUNTY AND STATE, ON THIS DAY PERSONALLY APPEARED ALFRED G. RODRIGUEZ, KNOWN TO ME TO BE THE PERSON AND OFFICER WHOSE NAME IS SUBSCRIBED ABOVE AND THAT HE EXECUTED THE SAME IN THE CAPACITY THEREIN STATED. GIVEN, UNDER MY HAND AND SEAL OF OFFICE THIS, THE \_\_\_\_\_DAY OF \_\_\_\_\_, 2017.

NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS



**SURVEY NOTES:**

- 1) THIS IS NOT A BOUNDARY SURVEY. THE PURPOSE OF THIS SURVEY IS TO PROVIDE A METES AND BOUNDS DESCRIPTION WITH EXHIBIT FOR MILLS ROAD MUNICIPAL UTILITY DISTRICT FOR THE ANNEXATION OF SHOWN TRACTS.
- 2) THE SHOWN ACREAGE IS FROM PROVIDED DOCUMENTS AND NOT BASED ON MONUMENTATION FOUND IN THE FIELD.



**VICINITY MAP  
N.T.S.**

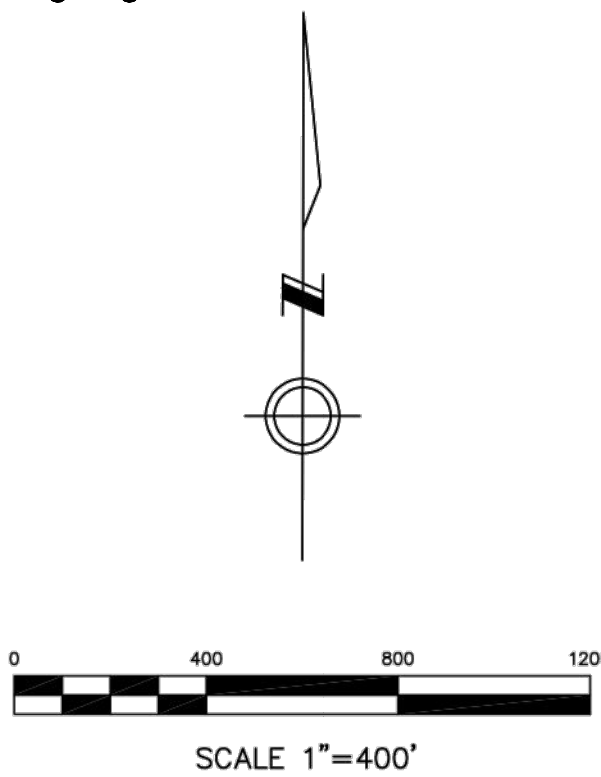
Curve Table					
Curve #	Length	Radius	Delta	Chord Direction	Chord Length
C1	65.01'	1950.00'	1°54'36"	S00° 44' 55"E	65.00'
C2	344.67'	1930.00'	10°13'56"	S05° 12' 20"W	344.21'
C3	238.60'	2030.00'	6°44'03"	S08° 21' 22"W	238.46'

Line Table		
Line #	Direction	Length
L1	N68° 19' 14"E	54.09'
L2	S89° 54' 35"E	523.61'
L3	N89° 53' 54"W	524.61'
L4	N37° 49' 16"W	80.18'
L5	N89° 00' 36"W	275.66'
L6	N00° 00' 41"W	210.11'
L7	N89° 46' 47"W	573.38'
L8	N88° 33' 17"W	588.57'
L9	N00° 01' 00"W	9.00'
L10	N00° 46' 32"W	113.65'
L11	S00° 05' 25"E	435.60'
L12	N89° 46' 11"E	300.00'
L13	N00° 05' 25"W	435.60'
L14	N00° 13' 23"W	60.00'
L15	S89° 46' 11"W	434.30'
L16	N88° 19' 35"E	433.71'

Line Table		
Line #	Direction	Length
L17	S00° 18' 43"E	369.21'
L18	N00° 14' 17"W	257.51'
L19	N89° 38' 28"E	7.95'
L20	S01° 50' 01"E	31.39'
L21	S00° 04' 40"W	529.34'
L22	N89° 36' 55"E	23.18'
L23	S00° 05' 11"W	251.48'
L24	S02° 37' 51"W	100.62'
L25	S09° 37' 22"W	37.04'
L26	N79° 11' 19"W	187.33'
L27	S10° 52' 37"W	145.06'
L28	N00° 14' 17"W	124.13'
L29	S89° 37' 49"W	276.73'
L30	S60° 25' 55"W	109.37'
L31	S00° 05' 25"E	421.49'
L32	N28° 07' 36"E	401.55'

**A&S Engineers, Inc.**

10377 Stella Link Road  
Houston, TX 77025  
713 / 942 / 2700  
Texas Engineering Registration No. F-000802



**A REVISED EXHIBIT OF OVERALL  
MAP OF MILLS ROAD  
MUNICIPAL UTILITY DISTRICT  
BEING 482.7703 ACRES OF LAND  
OUT OF THE  
S. HABERMACHER SURVEY, A-331, AND  
GEORGE W. CHILDRESS SURVEY, A-217  
HARRIS COUNTY, TEXAS**



**S & V SURVEYING, INC.**  
PROFESSIONAL LAND SURVEYORS  
20111 KRAHN ROAD SPRING, TEXAS 77388  
OFFICE - (281) 353-2570 FAX - (281) 353-2407  
TBPLS Firm No. 100247-00  
www.svsurveying.com





## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/9/2017

District A

Item Creation Date: 4/12/2017

20BCE01 Ordinance/Interlocal Lease Agreement

Agenda Item#: 20.

### **Summary:**

ORDINANCE approving and authorizing Interlocal Lease Agreement between **HARRIS COUNTY (Owner)** and the City of Houston (Tenant) to lease Suite 148 in the Delta Building located at 10555 Northwest Freeway - **DISTRICT A - STARDIG**

### **Background:**

Interlocal Lease Agreement between the City of Houston and Harris County to lease Suite 148 of the Delta Building located 10555 Northwest Freeway.

**PROJECT JUSTIFICATION/DESCRIPTION:** It is of mutual benefit to the City of Houston and Harris County to lease suite 148 of the property located at 10555 Northwest Freeway. Harris County is the owner of the property. The City of Houston (Tenant) desires to occupy Suite 148 in the Delta Building. The city has inspected the premises and the city's decision to rent the premises is based solely on such inspection and not on any representations, either expressed or implied, made by the Harris County, or Harris County's agents with respect to this premises. The Tenant shall use the Premises as office space for the operation of the City of Houston Permitting Office.

**SCOPE OF THIS AGREEMENT:** This lease agreement will allow the City's Permitting Office to occupy Suite 148 of the Harris County's Delta building located at 10555 Northwest Freeway. The County shall provide the City four access badges, network hookup, phone lines at phone jacks and transfer phone numbers, if possible. The County will provide janitorial services on the same terms it provides services to the rest of the building. The County will provide four keys to Suite 148. The county will change out hardware so that one interior office of Suite 148 can be locked. The County will provide three keys for the locked interior office and provide all utilities except phone usage.

The City of Houston will arrange and pay for all phone equipment and cost of phone service. The City agrees to accept the premises "as is" "where is" with all faults. The City understands and agrees that the thermostat for the premises is a shared thermostat subject to the control of the County. The City agrees to use the County's vendor of department for any desired signage. Signage is subject to County approval and any signage shall be at the City's expense. The City will provide the County with read only access to its GIMS data layers and shape files. The County will be permitted to download read only data for County use on County systems. No other use shall be permitted. The City will provide a point person to assist the County in obtaining

permit data, and assist in resolving permit related issues when the County elects to permit a structure inside the city limits.

At the expiration of the lease term, the City shall thoroughly clean the Premises, return the keys to County, and peaceably quit and surrender the Premises in as good a state and condition as they were in at the beginning of the term, reasonable use and wear thereof and damages by the elements excepted.

**LOCATION:** Delta Building is located at 10555 Northwest Freeway, Houston, Texas 77092. Key Map 451Q

**RECOMMENDATION:** It is recommended that City Council adopt an Ordinance authorizing an Interlocal Lease Agreement between the City of Houston and Harris County.

---

Karun Sreerama, MBA, PhD, PE  
Director  
Department of Public Works and Engineering

**Contact Information:**

Mark McAvoy   Sr. Assistant Director   (832) 394-9400

**ATTACHMENTS:**

**Description**

Signed Coversheet  
Maps

**Type**

Signed Cover sheet  
Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District A

Item Creation Date: 4/12/2017

20BCE01 Ordinance/Interlocal Lease Agreement

Agenda Item#:

### **Background:**

Interlocal Lease Agreement between the City of Houston and Harris County to lease Suite 148 of the Delta Building located 10555 Northwest Freeway.

**PROJECT JUSTIFICATION/DESCRIPTION:** It is of mutual benefit to the City of Houston and Harris County to lease suite 148 of the property located at 10555 Northwest Freeway. Harris County is the owner of the property. The City of Houston (Tenant) desires to occupy Suite 148 in the Delta Building. The city has inspected the premises and the city's decision to rent the premises is based solely on such inspection and not on any representations, either expressed or implied, made by the Harris County, or Harris County's agents with respect to this premises. The Tenant shall use the Premises as office space for the operation of the City of Houston Permitting Office.

**SCOPE OF THIS AGREEMENT:** This lease agreement will allow the City's Permitting Office to occupy Suite 148 of the Harris County's Delta building located at 10555 Northwest Freeway. The County shall provide the City four access badges, network hookup, phone lines at phone jacks and transfer phone numbers, if possible. The County will provide janitorial services on the same terms it provides services to the rest of the building. The County will provide four keys to Suite 148. The county will change out hardware so that one interior office of Suite 148 can be locked. The County will provide three keys for the locked interior office and provide all utilities except phone usage.

The City of Houston will arrange and pay for all phone equipment and cost of phone service. The City agrees to accept the premises "as is" "where is" with all faults. The City understands and agrees that the thermostat for the premises is a shared thermostat subject to the control of the County. The City agrees to use the County's vendor of department for any desired signage. Signage is subject to County approval and any signage shall be at the City's expense. The City will provide the County with read only access to its GIMS data layers and shape files. The County will be permitted to download read only data for County use on County systems. No other use shall be permitted. The City will provide a point person to assist the County in obtaining permit data, and assist in resolving permit related issues when the County elects to permit a structure inside the city limits.

At the expiration of the lease term, the City shall thoroughly clean the Premises, return the keys to County, and peaceably quit and surrender the Premises in as good a state and condition as they were in at the beginning of the term, reasonable use and wear thereof and damages by the elements excepted.

**LOCATION:** Delta Building is located at 10555 Northwest Freeway, Houston, Texas 77092. Key Map 451Q

**RECOMMENDATION:** It is recommended that City Council adopt an Ordinance authorizing an Interlocal Lease Agreement between the City of Houston and Harris County.

Karun Sreerama, MBA, PhD, PE

Director

Department of Public Works and Engineering

### **Contact Information:**

Mark McAvoy Sr. Assistant Director (832) 394-9400

### **ATTACHMENTS:**

#### **Description**

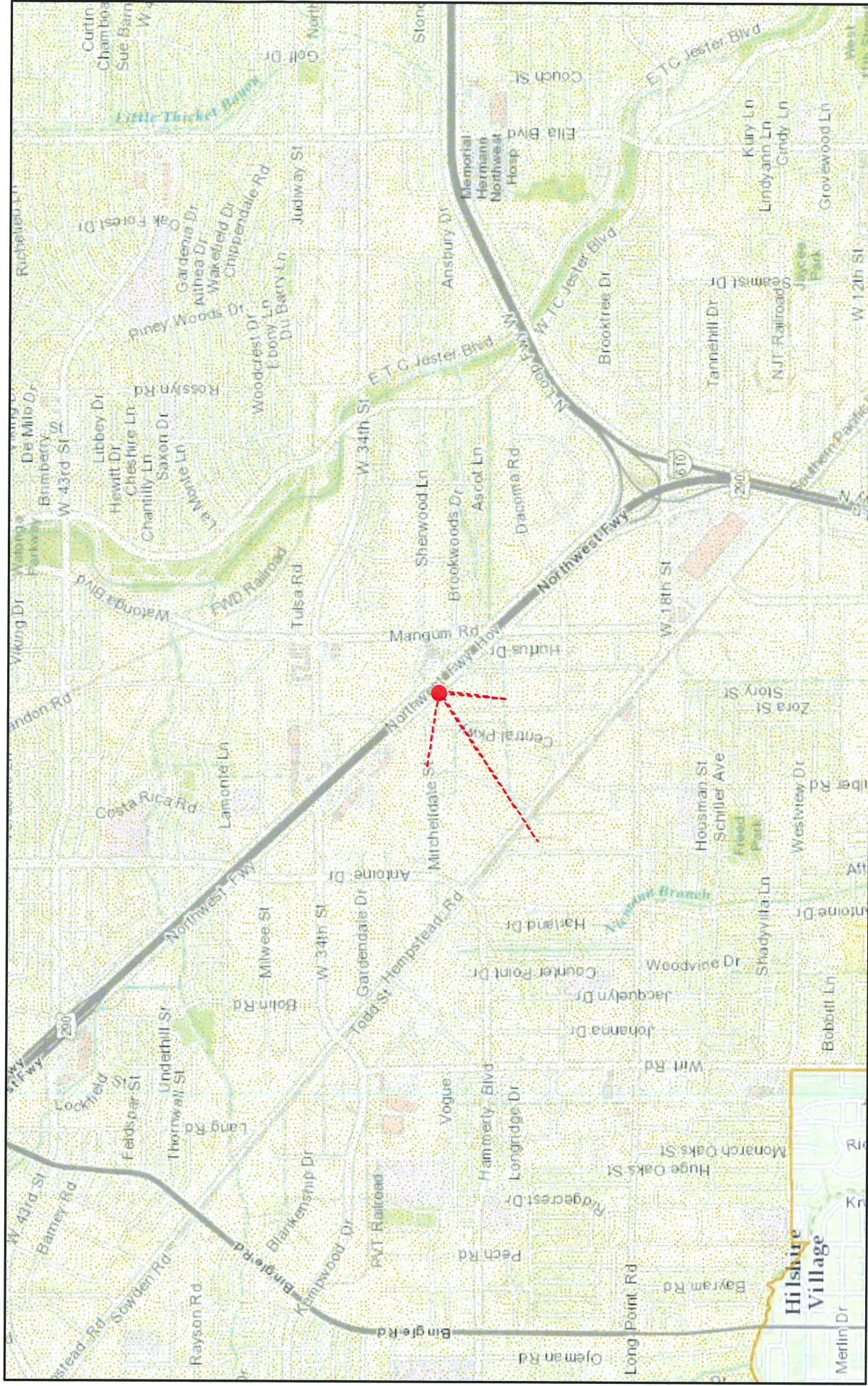
COH/HC Interlocal Agreement

#### **Type**

Backup Material

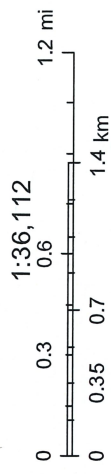


# Viewer Map



April 18, 2017

- User drawn lines
- User drawn points
- Full service
- Limited Service



Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, Geobase, IGN, Kadaster NL, Ordnance Survey,



Government Boundary Group for City of Houston MyCity application

Government Boundary Group for City of Houston MyCity application



Esri, HERE, Garmin, USGS, NGA, EPA, USDA, NP



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/17/2017

H10475-A1 - Pension Actuarial Consulting Services - ORDINANCE

Agenda Item#: 21.

### **Summary:**

ORDINANCE amending Ordinance 2015-0721 to increase the maximum contract amount to the Pension Actuarial Consulting Services Agreement between the City and **RETIREMENT HORIZONS, INC** - \$450,000.00 - General Fund

### **Background:**

**33-H10475-A1. Approve an amending ordinance to increase the maximum contract amount for a contract between the City of Houston and Retirement Horizons, Inc. from \$1,000,000.00 to \$1,450,000.00 for pension actuarial consulting services for the Finance Department.**

### **SPECIFIC EXPLANATION:**

The Finance Director and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount for a contract between the City of Houston and **Retirement Horizons, Inc.** from **\$1,000,000.00 to \$1,450,000.00** for pension actuarial consulting services for the Finance Department.

The contract was awarded on July 29, 2015 by Ordinance No. 2015-721 for a two-year term with a one-year option to renew in the amount not to exceed \$1,000,000.00. The additional spending authority is needed to cover payments for actuarial analysis related to pension reforms.

RHI has gained unique in-depth institutional knowledge of the pension challenges facing the City of Houston by performing independent actuarial audits, independent replication of actuarial valuations, and analysis of alternative actuarial assumptions and methods. In addition, RHI continues to perform actuarial analysis and consulting support for pension negotiations and reforms as the reform proposal moves through the legislative process. RHI has developed a proprietary actuarial modeling system, gathered and input the employee data necessary to complete many of the overall tasks.

### **Hire Houston First :**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

### **Fiscal Note:**

Funding for this item is included in the FY 2017 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

---

**Estimated Spending Authority:**

<b>Department</b>	<b>FY17</b>	<b>Out-years</b>	<b>Total</b>
Finance	\$50,000.00	\$400,000.00	\$450,000.00

**Prior Council Action:**

Ordinance No. 2015-721 approved by City Council on July 29, 2015

**Amount of Funding:**

Maximum Contract Amount Increased by \$450,000.00 - General Fund (1000)

**Contact Information:**

Kelly Dowe, Director Finance Department 3-9051  
Arif Rasheed, Deputy Director Finance Department 3-9101  
Brenda Chagoya - Finance/SPD 3-8723  
Conley Jackson - Finance/SPD 3-8733

**ATTACHMENTS:**

**Description**

RCA#H1047-A1 - RHI  
Sole Source Justificaton

**Type**

Signed Cover sheet  
Backup Material



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/17/2017

H10475-A1 - Pension Actuarial Consulting Services - ORDINANCE

Agenda Item#: 26.

## **Background:**

33-H10475-A1. Approve an amending ordinance to increase the maximum contract amount for a contract between the City of Houston and Retirement Horizons, Inc. from \$1,000,000.00 to \$1,450,000.00 for pension actuarial consulting services for the Finance Department.

## **SPECIFIC EXPLANATION:**

The Finance Director and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount for a contract between the City of Houston and **Retirement Horizons, Inc.** from \$1,000,000.00 to \$1,450,000.00 for pension actuarial consulting services for the Finance Department.

The contract was awarded on July 29, 2015 by Ordinance No. 2015-721 for a two-year term with a one-year option to renew in the amount not to exceed \$1,000,000.00. The additional spending authority is needed to cover payments for actuarial analysis related to pension reforms.

RHI has gained unique in-depth institutional knowledge of the pension challenges facing the City of Houston by performing independent actuarial audits, independent replication of actuarial valuations, and analysis of alternative actuarial assumptions and methods. In addition, RHI continues to perform actuarial analysis and consulting support for pension negotiations and reforms as the reform proposal moves through the legislative process. RHI has developed a proprietary actuarial modeling system, gathered and input the employee data necessary to complete many of the overall tasks.

## **Hire Houston First :**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

## **Fiscal Note:**

Funding for this item is included in the FY 2017 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

\_\_\_\_\_  
**Department Approval Authority**

## **Estimated Spending Authority:**

Department	FY17	Out-years	Total
Finance	\$50,000.00	\$400,000.00	\$450,000.00

## **Prior Council Action:**

Ordinance No. 2015-721 approved by City Council on July 29, 2015

## **Amount of Funding:**

Maximum Contract Amount Increased by \$450,000.00 - General Fund (1000)

## **Contact Information:**

Kelly Dowe, Director Finance Department 3-9051  
 Arif Rasheed, Deputy Director Finance Department 3-9101  
 Brenda Chagoya - Finance/SPD 3-8723  
 Conley Jackson - Finance/SPD 3-8733



**City of Houston**  
**Finance-Strategic Procurement Division**

**Sole Source Justification**

<b>General Information</b>	Date: July 22, 2015
Unit/Department: Finance	Phone No. 832.393.9013
Contact Name: Arif Rasheed	Email: arif.rasheed@houstontx.gov

<b>Vendor Information</b>	Requisition No.
Name: Retirement Horizons, Inc.	Purchase Order No.
Address: 2201 Timberloch Place, Suite 150 The Woodlands, TX 77380	Contract No.

**Description.** Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.

Retain RHI to perform certain pension actuarial consulting services in connection with City's role as Plan Sponsor of the retirement systems covering its employees, namely the Houston Firefighter's Relief and Retirement fund (HFRRF), Houston Police Officers' Pension System (HPOPS) and Houston Municipal Employees Pension System (HMEPS). We would like the duration of the agreement for a period of two years with one year option to renew.

**Type.** Please select one of the options and explain below.

☐ Single Source      ☐ Proprietary/Copyright Restrictions      ☐ Equipment Compatibility  
☐ Patented Product      ☐ Exclusive or Unique Capability      ☒ Only economically feasible source  
Other: \_\_\_\_\_

**Explanation:** Why is this product or service the only one that would satisfy the requirement(s)?  
Because of prior services rendered, RHI has gained unique, in-depth institutional knowledge of the pension challenges facing the City of Houston. Also RHI has not only already developed (programmed) the actuarial modeling system, but also has gathered and input the employee data necessary for the current task. It would not be economically feasible to hire another qualified service provider who would not only have a higher basic fee structure, but also would have to incur additional initialization costs for (1) gaining knowledge of the unique City of Houston pension issues and environment, (2) developing (programming) an actuarial modeling system, and (3) gathering and editing the employee data required for providing the service. In fact, RHI has also already completed a portion of the current work in progress. In summary, it makes no economic sense to hire a different service provider that would, in effect, have to "start from scratch" and incur the costs of "starting from scratch".

**Due Diligence.** Describe the due diligence performed that led to the conclusion that this is a sole source.

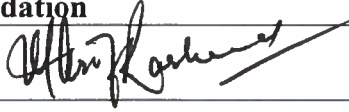
The initial selection of RHI to provide actuarial services for the City was a result of an extensive RFP process. Responses to the RFP were received from all local qualified service providers who had no conflict of interest due to relationships with any of the pension boards (Mercer, Milliman and RHI). As a result of that process, RHI was determined to be the most cost efficient and qualified provider of

**City of Houston**  
**Finance-Strategic Procurement Division**

actuarial services for the City. The best due diligence is actual experience. By that criteria, the outstanding service that RHI has provided to the City in the past, has confirmed that it is the only economically feasible source for continuing to provide the requested actuarial services to the City.

**Department Recommendation**

Requestor: Arif Rasheed



Date: 7/22/15

Department Director:



Date: 7/22/15

**Chief Procurement Officer's Approval**

Signature:

Date:



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/4/2017

E25867 – Book Management and Security Services - ORDINANCE

Agenda Item#: 22.

### **Summary:**

ORDINANCE approving and authorizing sole source agreement between the City of Houston and **BIBLIOTHECA, LLC** for Book Management and Security Services for the Houston Public Library (Approved by Ordinance No. 2017-0113); providing a maximum contract amount - 5 Years - \$2,500,000.00 - General and Equipment Acquisition Consolidated Funds

### **Background:**

**S10-E25867 - Approve an Ordinance awarding a sole source Agreement to Bibliotheca, LLC for book management and security services in an amount not to exceed \$2,500,000.00 for the Houston Public Library.**

### **Specific Explanation:**

The Director of the Houston Public Library (HPL) and Chief Procurement Officer recommend that City Council approve an Ordinance awarding a sole source agreement for a **five-year term, to Bibliotheca, LLC** for book management and security services, in an amount not to exceed **\$2,500,000.00** for the Houston Public Library.

The scope of work requires the Contractor to provide all required supervision, labor, materials, equipment for the purchase and services on 3M library security gates, staff workstations, patron RFID self-checkout machines, RFID pads and tags, onsite remedial equipment maintenance and replacement parts, and software service support throughout the Houston Library system.

Bibliotheca, LLC (formerly 3M) shall furnish over-the-phone software support and remote troubleshooting of Bibliotheca software configuration modifications and updates for a software-compliant self-serve payment system, with self-checkout machines, detection systems, RFID pads, etc., to 42 library locations within Houston. Additionally, the Contractor shall provide ongoing customer service support and maintenance services on an annual basis, and deliver onsite and remote support for proprietary hardware and software services by local technicians trained and equipped to maintain 3M equipment in peak operating condition.

Bibliotheca, LLC provides the only factory authorized service offering providing for the PCI-compliant payment system integrated into the many 3M self-checkout machines. Bibliotheca, LLC maintains patents on specific parts of the 3M library system equipment of the Houston Public Library System, and only Bibliotheca, LLC can provide onsite and remote support for their proprietary hardware and software.

### **M/WBE Participation:**

M/WBE zero-percentage goal document approved by the Office of Business Opportunity.

### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Bibliotheca, LLC shall provide health benefits to eligible employees in compliance with Ordinance.

employees in compliance with City policy.

**Hire Houston First:**

This procurement is exempt from the City's 'Hire Houston First' Ordinance. Bids/Proposals were not solicited because Houston Public Library is utilizing a sole source contractor for this purchase.

**Fiscal Note:**

Funding for this item is included in the FY17 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2017	OUT YEARS	TOTAL
Houston Public Library	\$225,000.00	\$2,275,000.00	\$2,500,000.00

**Prior Council Action:**

Ordinance 2017-0113; Passed May 1, 2017.

**Amount of Funding:**

\$2,375,000.00 General Fund (1000)

\$ 25,000.00 Equipment Acquisition Consolidated Fund (1800) - Previously appropriated by Ord. 2017-0113

**\$2,500,000.00 Total**

**Contact Information:**

Roosevelt Weeks, Deputy Director	HPL	832.393.1327
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Greg Hubbard, Sr. Procurement Specialist	FIN/SPD	832.393.8748

**ATTACHMENTS:**

**Description**

Cover sheet

MWBE Sole Source Approval

**Type**

Signed Cover sheet

Backup Material



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/25/2017

ALL

Item Creation Date: 4/4/2017

E25867 -- Book Management and Security Services - ORDINANCE

Agenda Item#: 3.

## **Background:**

**S10-E25867 - Approve an Ordinance awarding a sole source Agreement to Bibliotheca, LLC for book management and security services in an amount not to exceed \$2,500,000.00 for the Houston Public Library.**

## **Specific Explanation:**

The Director of the Houston Public Library (HPL) and Chief Procurement Officer recommend that City Council approve an Ordinance awarding a sole source agreement for a **five-year term, to Bibliotheca, LLC** for book management and security services, in an amount not to exceed **\$2,500,000.00** for the Houston Public Library.

The scope of work requires the Contractor to provide all required supervision, labor, materials, equipment for the purchase and services on 3M library security gates, staff workstations, patron RFID self-checkout machines, RFID pads and tags, onsite remedial equipment maintenance and replacement parts, and software service support throughout the Houston Library system.

Bibliotheca, LLC (formerly 3M) shall furnish over-the-phone software support and remote troubleshooting of Bibliotheca software configuration modifications and updates for a software-compliant self-serve payment system, with self-checkout machines, detection systems, RFID pads, etc., to 42 library locations within Houston. Additionally, the Contractor shall provide ongoing customer service support and maintenance services on an annual basis, and deliver onsite and remote support for proprietary hardware and software services by local technicians trained and equipped to maintain 3M equipment in peak operating condition.

Bibliotheca, LLC provides the only factory authorized service offering providing for the PCI-compliant payment system integrated into the many 3M self-checkout machines. Bibliotheca, LLC maintains patents on specific parts of the 3M library system equipment of the Houston Public Library System, and only Bibliotheca, LLC can provide onsite and remote support for their proprietary hardware and software.

## **M/WBE Participation:**

M/WBE zero-percentage goal document approved by the Office of Business Opportunity.

## **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Bibliotheca, LLC shall provide health benefits to eligible employees in compliance with City policy.

## **Hire Houston First:**

This procurement is exempt from the City's 'Hire Houston First' Ordinance. Bids/Proposals were not solicited because Houston Public Library is utilizing a sole source contractor for this purchase.

## **Fiscal Note:**

Funding for this item is included in the FY17 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

  
Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

\_\_\_\_\_  
Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2017	OUT YEARS	TOTAL
Houston Public Library	\$225,000.00	\$2,275,000.00	\$2,500,000.00

**Prior Council Action:**

Ordinance 2017-0113; Passed May 1, 2017.

**Amount of Funding:**

\$2,375,000.00 – General Fund (1000)

\$ 125,000.00 – Equipment Acquisition Consolidated Fund (1800) – Previously appropriated by Ord. 2017-0113

**\$2,500,000.00 – Total**

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Roosevelt Weeks, Deputy Director	HPL	832.393.1327
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Greg Hubbard, Sr. Procurement Specialist	FIN/SPD	832.393.8748

**ATTACHMENTS:**

Description	Type
<u>MWBE Sole Source Approval</u>	Backup Material
<u>Texas SOS</u>	Backup Material
<u>COI-Endorsements</u>	Backup Material
<u>Pay or Play Forms</u>	Backup Material
<u>Form-A</u>	Backup Material
<u>Drug Forms</u>	Backup Material
<u>Form-B</u>	Backup Material
<u>Approp. Ord. 2017-0113</u>	Ordinance/Resolution/Motion
<u>Certificate of City Controller</u>	Ordinance/Resolution/Motion
<u>Contract, E25867</u>	Contract/Exhibit
<u>Fee Schedule</u>	Contract/Exhibit
<u>E25867 Tax Log</u>	Backup Material
<u>RCA Funding Sheet</u>	Financial Information



## Sole Source Justification

<b>General Information</b>	Date: 05/18/2016
Unit/Department: Digital Strategies/Library	Phone No. 832-393-1404
Contact Name: Jeff Robin	email Jeff.Robin@HOUSTONTX.GOV

<b>Vendor Information</b>	Requisition No.
Name: Bibliotheca LLC	Purchase Order No.
Address: 3169 Holcomb Bridge Rd #3169 Norcross, GA 30071	Contract No.

<b>Description.</b> Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.
Maintenance service agreements for library security gates, staff workstations, patrons self-check system and material processing equipment.

<b>Type.</b> Please select one of the options and explain below.
<input checked="" type="checkbox"/> Single Source <input checked="" type="checkbox"/> Proprietary/Copyright Restrictions <input type="checkbox"/> Equipment Compatibility <input type="checkbox"/> Patented Product <input type="checkbox"/> Exclusive or Unique Capability <input type="checkbox"/> Only economically feasible source Other: _____
Explanation: Why is this product or service the only one that would satisfy the requirement(s)? Service Agreements can only be purchased through Bibliotheca. Only Bibliotheca can provide onsite and remote support for their proprietary hardware and software.

<b>Due Diligence.</b> Describe the due diligence performed that led to the conclusion that this is a sole source.
Bibliotheca provides the only factory authorized service offering technicians trained and equipped to maintain 3M equipment in peak operating condition.

<b>Department Recommendation</b>	
Requestor: <i>[Signature]</i>	Date: 5-18-16
Department Director: <i>[Signature]</i>	Date: 5/18/16

<b>Chief Procurement Officer's Approval</b>	
Signature: <i>[Signature]</i>	Date: 6-16-16





**CITY OF HOUSTON**  
OFFICE  
BUSINESS OPPORTUNITY

# Goal Modification Request Form

1. Date: 8/2/2016 2. Requesting Department: Library 3. Solicitation Number: \_\_\_\_\_

4. Solicitation Name: Bibliotheca (+3M) 5. Estimated Dollar Amount: \$ 500,000

6. Description of Solicitation (attach specifications/supporting documents):

Purchase of 3M equipment including security gates, self-check units, RFID pads, RFID tags.  
Purchase of maintenance and support for proprietary hardware and software.

**PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.**

A. Previous contract (if any): Yes ☐ No ☐ B. Previous contract number: \_\_\_\_\_

C. Goal on last contract \_\_\_\_\_ D. Was goal met? Yes ☐ No ☐

E. If goal was not met, what percentage did the vendor achieve? \_\_\_\_\_%

F. Why wasn't goal achieved?

**SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.**

## 1. WAIVER

A. I am requesting a waiver of the MWSBE Goal: Yes ☐ No ☐

B. Reason for waiver: (Check one)

- ☐ A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy
- ☐ If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)
- ☐ MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or
- ☐ Level of MWSBE availability would produce minimal MWSBE participation.
- ☒ Other: Sole source provider (see attached)

C. Detailed explanation for Waiver Reason:

It is recommended that the MWBE goal be waived for Bibliotheca (+3M). Bibliotheca is the only one that provides factory authorized service and support for proprietary hardware and software that includes library security gates, patron self-check units, RFID pads and material processing equipment in use throughout the Houston Library system. A zero percent (0%) MWBE goal is being sought.

## 2. COOPERATIVE OR INTER-LOCAL AGREEMENT

A. Is this a Cooperative/Inter-Local agreement? Yes ☐ No ☒

B. If yes, please specify the name of the agreement: \_\_\_\_\_

C. Did the Department explore opportunities for using certified firms? Yes ☐ No ☐

D. Please explain how the department explored opportunities for using certified firms:

E. Please explain why the Department did not explore opportunities for using certified firms:

AUG 03 2016

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**CITY OF HOUSTON**  
OFFICE  
OF  
**BUSINESS OPPORTUNITY**

**Goal Modification  
Request Form**

**3. REDUCED GOAL** (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:

Construction (34%) Professional Services (24%) Purchasing (11%)

Yes ☐ No ☐ If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

**4. GOAL REVISION AFTER ADVERTISEMENT**

A. I am requesting a revision of the MWSBE Goal that has already been advertised: Yes ☐ No ☐

B. Original goal: \_\_\_\_\_ C. Proposed new goal: \_\_\_\_\_ D. Advertisement date: \_\_\_\_\_

E. Will the project be re-advertised? Yes ☐ No ☐ F. Estimated dollar amount: \$ \_\_\_\_\_

G. Detailed reason for request:

Concurrence:

\_\_\_\_\_  
Requesting Department Initiator


\_\_\_\_\_  
Date

\_\_\_\_\_  
Department Director or Designee

\_\_\_\_\_  
Date

**FOR OBO OFFICE USE ONLY:**

**APPROVED:**

	8/3/2016	Sole Source	W-632
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #

**DENIED:**

OBO Assistant Director or Designee	Date	OBO Reason	Tracking #

May 17, 2016

AUG 0 3 2016

Jeff Robin  
Houston Public Library

Dear Mr. Robin:

We look forward to the continued partnership with the Houston Public Library. As we have previously relayed to you the former 3M Library Systems has merged with Bibliotheca, LLC. However, the quality RFID, self-checkout, collection management, AMH products and service as well as the people at 3M Library Systems are still here to meet the immediate and future needs of your library system.

The entire former 3M Library System management team have moved across to Bibliotheca. All former 3M employees who were part of the library business were offered positions in the new company. We're truly dedicated to combining the best of 3M with bibliotheca, and it's the people that are the most important part of this.

Bibliotheca requests consideration from the Houston Public Library as the sole source provider of service for the library's 3M Library System Equipment. 3M has been manufacturing and servicing 3M security, productivity and information management solutions in libraries for more than 40 years. Please let us review some of the rationale to justify our claim.

- 3M is the developer and sole manufacturer of the 3M Library System Equipment in the Houston Public Library System. These assets have now been purchased by Bibliotheca.
- Bibliotheca maintains patents and patents pending on certain parts of the 3M Library System Equipment at the Houston Public Library System
- Bibliotheca currently provides comprehensive service to the Houston Public Library System
- 3M Library System Equipment components are part of a matched component system that includes service, security gates, staff workstations, patron self-service devices, and applicators that apply the RFID tags to books and other items.
- Bibliotheca provides the only factory authorized service offering with technicians trained and equipped to maintain your 3M equipment in peak operating condition.

#### **Maintenance Purchase**

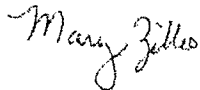
Service Agreements can only be purchased through Bibliotheca. Bibliotheca provides the only factory authorized service offering with technicians trained and equipped to maintain your 3M equipment in peak operating condition.

This service agreement for maintenance of your equipment during warranty period and after are based on the correct usage of 3M™ RFID Equipment. Bibliotheca provides the only factory authorized service offering with technicians trained and equipped to maintain your 3M equipment in peak operating condition. DecisionOne Corporation is the only Bibliotheca authorized on-site service provider in the United States. Service calls are placed by calling Bibliotheca Customer Service at 1-800-328-0067. Software support is provided by Bibliotheca and on-site support is provided by factory trained technicians from DecisionOne Corporation dispatched by Bibliotheca. Service Agreements can only be purchased through Bibliotheca.

Our sales representative for your area is Shawn Brumley and he can be contacted at 940-367-9738 or [s.brumley@bibliotheca.com](mailto:s.brumley@bibliotheca.com) should you have any questions.

Thank you for your interest in the service we provide for 3M Library Systems equipment. If there are any further questions or problems, please feel free to contact us.

Sincerely,



Mary Zilles  
**Sales Operation Manager**  
[m.zilles@bibliotheca.com](mailto:m.zilles@bibliotheca.com)



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 3/14/2017

### L25844 - Water Management and Maintenance Repair Services - ORDINANCE

Agenda Item#: 23.

#### **Summary:**

ORDINANCE awarding contract to **COMMERCIAL CHEMICAL PRODUCTS, INC dba POOLSURE** for Water Management Maintenance Repair Services for Parks & Recreation Department; providing a maximum contract amount - 3 Years with two one-year options - \$2,883,433.08 - General Fund

#### **Background:**

**Formal Sole Bid Received for S10-L25844 - Approve an ordinance awarding a contract to Commercial Chemical Products, Inc. dba Poolsure in an amount not to exceed \$2,883,433.08 for water management maintenance repair services for the Parks & Recreation Department.**

#### **Specific Explanation:**

The Interim Director of the Parks and Recreation Department and Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options** to **Commercial Chemical Products, Inc. dba Poolsure** on its sole bid for pool water management maintenance repair services in the total amount not to exceed **\$2,883,433.08** for the Parks and Recreation Department.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Seventeen prospective bidders downloaded the solicitation document from SPD's e-bidding website, and one bid was received. Subsequent to the receipt of the bid, prospective bidders were contacted to determine the reason for the limited response to this solicitation. The predominant response from bidders was that they did not have the necessary resources, personnel and/or facilities to meet the City's scope of work requirements. Moreover, since Commercial Chemical Products, Inc. dba Poolsure was the sole bidder, Strategic Procurement Division was able to negotiate a lower price from \$2,904,099.12 to \$2,883,433.08, which represents \$20,666.04 in cost savings for the City of Houston.

The scope of work requires the contractor to provide all labor, supervision, parts, materials, tools, equipment, chemicals, supplies and transportation necessary to provide chemicals and maintenance of controllers and dispensers for 38 swimming pools. The contractor shall furnish all water-testing equipment and chemicals to maintain proper chemical balance, as required in commercial pools. The contractor shall visit pools once per week to check water balance, replenish chemicals, monitor equipment, and perform year-round maintenance and repair services on the controllers, chemical feed systems, and automated monitoring equipment.

#### **M/WBE Participation:**

This invitation to bid was issued as a goal-oriented contract with an 11% goal for M/WBE participation level. Commercial Chemical Products, Inc. dba Poolsure has designated the below-named company as its certified M/WBE subcontractor.

Name	Type Work	Amount	Percentage
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Fleetcard, Inc. dba Imac Fleet	Fleet Fuel Purchase	\$317,176.63	11%
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**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Commercial Chemical Products, Inc. dba Poolsure provides health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

This proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Commercial Chemical Products, Inc. dba Poolsure is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY17 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Estimated Spending Authority:**

DEPARTMENT	FY17	OUT YEARS	TOTAL
Parks & Recreation Department	\$96,000.12	\$2,787,432.96	\$2,883,433.08

**Amount of Funding:**

**\$2,883,433.08**

General Fund (1000)

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Maria Padilla, Administrative Manager	PRD	832.395.7170
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Greg Hubbard, Sr. Procurement Specialist	FIN/SPD	832.393-8748

**ATTACHMENTS:**

**Description**

Cover Sheet

**Type**

Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/28/2017

ALL

Item Creation Date: 3/14/2017

L25844 - Water Management and Maintenance Repair Services - ORDINANCE

Agenda Item#: 40.

### **Background:**

**Formal Sole Bid Received for S10-L25844 - Approve an ordinance awarding a contract to Commercial Chemical Products, Inc. dba Poolsure in an amount not to exceed \$2,883,433.08 for water management maintenance repair services for the Parks & Recreation Department.**

### **Specific Explanation:**

The Director of the Parks & Recreation Department and Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options** to **Commercial Chemical Products, Inc. dba Poolsure** on its sole bid for water management maintenance repair services in the total amount not to exceed **\$2,883,433.08** for the Parks & Recreation Department.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Seventeen prospective bidders downloaded the solicitation document from SPD's e-bidding website, and one bid was received. Subsequent to the receipt of the bid, prospective bidders were contacted to determine the reason for the limited response to this solicitation. The predominant response from bidders was that they did not have the necessary resources, personnel and/or facilities to meet the City's scope of work requirements. Moreover, since Commercial Chemical Products, Inc. dba Poolsure was the sole bidder, Strategic Procurement Division was able to negotiate a lower price from \$2,904,099.12 to \$2,883,433.08, which represents \$20,666.04 in cost savings for the City of Houston.

The scope of work requires the contractor to provide all labor, supervision, parts, materials, tools, equipment, chemicals, supplies and transportation necessary to provide chemicals and maintenance of controllers and dispensers for City swimming pools. The contractor shall furnish all water-testing equipment and chemicals to maintain proper chemical balance, as required in commercial pools. The contractor shall visit pools once per week to check water balance, replenish chemicals, monitor equipment, and perform year-round maintenance and repair services on the controllers, chemical feed systems, and automated monitoring equipment.

### **M/WBE Participation:**

This invitation to bid was issued as a goal-oriented contract with an 11% goal for M/WBE participation level. Commercial Chemical Products, Inc. dba Poolsure has designated the below-named company as its certified M/WBE subcontractor.

Name	Type Work	Amount	Percentage
Fleetcard, Inc. dba Imac Fleet	Fleet Fuel Purchase	\$317,176.63	11%

### **Pay or Play Program:**

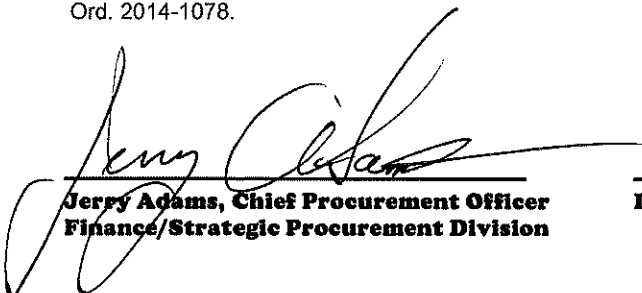
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Commercial Chemical Products, Inc. dba Poolsure provides health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

This proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Commercial Chemical Products, Inc. dba Poolsure is a designated HHF company, but they were the successful awardee without application of the HHF preference.

### **Fiscal Note:**

Funding for this item is included in the FY17 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

\_\_\_\_\_  
**Department Approval Authority**

<b>Estimated Spending Authority:</b>			
DEPARTMENT	FY17	OUT YEARS	TOTAL
Parks & Recreation Department	\$96,000.12	\$2,787,432.96	\$2,883,433.08
<b>Amount of Funding:</b>			
General Fund (1000)			\$2,883,433.08
<b>Contact Information:</b>			
NAME:			
Maria Padilla, Administrative Manager			
Richard Morris, Division Manager			
Greg Hubbard, Sr. Procurement Specialist			
DEPARTMENT/DIVISION		PHONE	
PRD		832.395.7170	
FIN/SPD		832.393.8736	
FIN/SPD		832.393.8748	
<b>ATTACHMENTS:</b>			
Description			
Form-A			
Form-B			
Drug Forms			
Tax Log			
POP 1 & 2			
Hire Houston First			
Texas SOS			
Ethics Form-1295			
Parks-Rec Dept signed RCA			
RCA Funding Info.			
Conformance Contract, Unsigned			
Tax Log			
Type			
Backup Material			
Backup Material			
Backup Material			
Backup Material			
Backup Material			
Backup Material			
Backup Material			
Backup Material			
Backup Material			
Public Notice			
Financial Information			
Contract/Exhibit			
Backup Material			





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/5/2017

L25845 - Mixer Maintenance and Repair Services - ORDINANCE

Agenda Item#: 24.

### **Summary:**

ORDINANCE awarding contract to **PHILADELPHIA MIXING SOLUTIONS, LTD.** for Mixer Maintenance and Repair Services for Department of Public Works & Engineering; providing a maximum contract amount - 3 Years with two one-year options - \$5,312,300.00 - Enterprise Fund

### **Background:**

**Formal Bids Received for S10-L25845 – Approve an ordinance awarding a contract to Philadelphia Mixing Solutions, Ltd. in an amount not to exceed \$5,312,300.00 for mixer maintenance and repair services for the Department of Public Works and Engineering.**

### **Specific Explanation:**

The Director of Department of Public Works and Engineering (PWE) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options** to **Philadelphia Mixing Solutions, Ltd.** on its low bid meeting specifications for mixer maintenance and repair services in the total amount not to exceed **\$5,312,300.00** for the Department of Public Works and Engineering.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Fifty-three prospective bidders downloaded the solicitation document from SPD's e-bidding website, and two bids were received as outlined below:

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1. Northstar Industries	\$4,284,425.00 (Partial Bid/Did Not Meet Specifications)
2. <b>Philadelphia Mixing Solutions, Ltd.</b>	<b>\$5,312,300.00</b>

The scope of work requires the Contractor to provide all supervision, labor, parts, tools, materials, equipment, supplies, engineering and facilities necessary to perform precise repair services for mixers and drive motors at various City wastewater operation locations. Contractor shall also provide routine preventative and predictive maintenance services and repairs on Philadelphia, Elmco, SPX, Jeta, Lightin', Bifdagrit, Mayno, Cleveland and EURO mixers and associated systems.

### **M/WBE Participation:**

This invitation to bid was issued as a goal-oriented contract with an 11% goal for M/WBE participation level. Philadelphia Mixing Solutions, Ltd. has designated the below-named companies as its certified M/WBE subcontractor:

<b>Name</b>	<b>Type Work</b>	<b>Amount</b>	<b>%</b>
JTR Constructors, Inc.	Crane Rigging and Equipment Install/Remove	\$584,353.00	11%

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Philadelphia Mixing Solutions, Ltd. shall provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Philadelphia Mixing Solutions, Ltd does not meet requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY17 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

**Estimated Spending Authority:**

DEPARTMENT	FY17	OUT YEARS	TOTAL
Department of Public Works and Engineering	\$200,000.00	5,112,300.00	\$5,312,300.00

**Amount of Funding:**

**\$5,312,300.00**

Water & Sewer System Operating Fund (8300)

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Brian Blum, Division Manager	PWE	832.395.2717
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Greg Hubbard, Sr. Procurement Specialist	FIN/SPD	832.393-8748

**ATTACHMENTS:****Description**

Cover sheet

**Type**

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2017

ALL

Item Creation Date: 4/5/2017

L25845 - Mixer Maintenance and Repair Services - ORDINANCE

Agenda Item#: 3.

## Summary:

### Background:

Formal Bids Received for S10-L25845 – Approve an ordinance awarding a contract to Philadelphia Mixing Solutions, Ltd. in an amount not to exceed \$5,312,300.00 for mixer maintenance and repair services for the Department of Public Works and Engineering.

### Specific Explanation:

The Director of Department of Public Works and Engineering (PWE) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options** to **Philadelphia Mixing Solutions, Ltd.** on its low bid meeting specifications for mixer maintenance and repair services in the total amount not to exceed **\$5,312,300.00** for the Department of Public Works and Engineering.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Fifty-three prospective bidders downloaded the solicitation document from SPD's e-bidding website, and two bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Northstar Industries	\$4,284,425.00 (Partial Bid/Did Not Meet Specifications)
2. Philadelphia Mixing Solutions, Ltd.	\$5,312,300.00

The scope of work requires the Contractor to provide all supervision, labor, parts, tools, materials, equipment, supplies, engineering and facilities necessary to perform precise repair services for mixers and drive motors at various City wastewater operation locations. Contractor shall also provide routine preventative and predictive maintenance services and repairs on Philadelphia, Elmco, SPX, Jeta, Lightin', Bifdagrit, Mayno, Cleveland and EURO mixers and associated systems.

### M/WBE Participation:

This invitation to bid was issued as a goal-oriented contract with an 11% goal for M/WBE participation level. Philadelphia Mixing Solutions, Ltd. has designated the below-named companies as its certified M/WBE subcontractor:

Name	Type Work	Amount	%
JTR Constructors, Inc.	Crane Rigging and Equipment Install/Remove	\$584,353.00	11%

### Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Philadelphia Mixing Solutions, Ltd. shall provide health benefits to eligible employees in compliance with City policy.

### Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, Philadelphia Mixing Solutions, Ltd does not meet requirements for HHF designation; no HHF firms were within three percent.

### Fiscal Note:

Funding for this item is included in the FY17 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

\_\_\_\_\_  
**Department Approval Authority**

**Estimated Spending Authority:**

DEPARTMENT	FY17	OUT YEARS	TOTAL
Department of Public Works and Engineering	\$200,000.00	5,112,300.00	\$5,312,300.00

**Amount of Funding:****\$5,312,300.00**

Water &amp; Sewer System Operating Fund (8300)

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Brian Blum, Division Manager	PWE	832.395.2717
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Greg Hubbard, Sr. Procurement Specialist	FIN/SPD	832.393-8748

**ATTACHMENTS:**

Description	Type
<u>MWBE LOI</u>	Backup Material
<u>Form-A</u>	Backup Material
<u>Form-B</u>	Backup Material
<u>Award Recommendation</u>	Backup Material
<u>Hire Houston First</u>	Backup Material
<u>Pay or Play Forms</u>	Backup Material
<u>RCA Funding Form</u>	Financial Information
<u>Drug Forms-Policy</u>	Backup Material
<u>Ethics Form - HB-1295</u>	Backup Material
<u>POP Forms</u>	Backup Material
<u>Vendor-signed Contract</u>	Contract/Exhibit
<u>A.M. Bests Ratings</u>	Backup Material
<u>COI</u>	Backup Material
<u>Texas Secretary of State</u>	Backup Material
<u>L25845 Tax Log</u>	Backup Material
<u>COI Endorsements</u>	Signed Cover sheet



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 11/28/2016

### L25667 Grounds Maintenance and Landscaping Services - ORDINANCE

Agenda Item#: 25.

#### **Summary:**

ORDINANCE awarding contract to **ASSOCIATE LANDSCAPE SERVICES, L.C.** for Grounds Maintenance and Landscaping Services for the Department of Public Works & Engineering; providing a maximum contract amount - 3 Years with two one-year options - \$444,901.70 - Enterprise Fund

#### **Background:**

**Formal Bids Received for S23-L25667 - Approve an ordinance awarding a contract to Associated Landscape Services, LC in an amount not to exceed \$444,901.70 for grounds maintenance and landscaping services for the Department of Public Works and Engineering.**

#### **Specific Explanation**

The Director of the Department of Public Works and Engineering and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options**, to **Associated Landscape Services, LC** on its low bid meeting specifications for grounds maintenance and landscaping services in the total amount not to exceed **\$444,901.70** for the Department of Public Works and Engineering.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Thirty-one prospective bidders downloaded the solicitation document from the Strategic Procurement Division's e-bidding website, and five bids were received as outlined below:

<b><u>Company</u></b>	<b><u>Total Amount</u></b>
1. <b>Associated Landscape Services, LC</b>	<b>\$ 444,901.70</b>
2. Central Landscape & Maintenance	\$ 467,523.00
3. Texas Landscape Group	\$ 535,400.27
4. Lifescapes Landscaping	\$ 642,579.00
5. VZ Group, Inc.	\$1,080,686.41

The scope of work requires the contractor to provide all labor, supervision, materials, supplies, tools, equipment and transportation necessary to provide grounds maintenance and landscaping services, including but not limited to weeding, mowing, tree trimming, spot treatment for insects, mulching beds, feeding flowering plants, light trash pickup, pruning, sprinkler system maintenance, fence line cleaning, and fertilizing lawns, beds and trees at the following locations: 4545 Groveway; 4550 Groveway; 10500 Bellaire Blvd; 4501 Leeland, and 4200 Leeland.

#### **M/WDBE PARTICIPATION:**

The invitation to bid was advertised as a goal-oriented contract with an 11% MWBE participation level. Associated Landscape Services, LC has designated the below-named company as its certified MWBE subcontractor.

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VENDOR NAME	TYPE OF WORK	AMOUNT	%
ProTech Group, LLC	Mulching Services	\$48,939.18	11%

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Associated Landscape Services, LC has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses while supporting job creation. In this case, Associated Landscape Services, LC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY2017 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2017	OUT YEARS	TOTAL
Public Works and Engineering	\$72,344.13	\$372,557.57	\$444,901.70

**Amount of Funding:**

**\$444,901.70**

Water & Sewer System Operating Fund (8300)

**Contact Information:**

<b>Name:</b>	<b>DEPARTMENT/DIVISION</b>	<b>PHONE</b>
Brian Blum - Interim-Assistant Director- PWE		832-395-2717
Richard Morris - Division Manager -	FIN/SPD	832-393-8736
Roy Breaux - Procurement Specialist -	FIN/SPD	832-393-8728

**ATTACHMENTS:**

**Description**

Cover Sheet  
PWE Signed Coversheet

**Type**

Signed Cover sheet  
Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/28/2017

ALL

Item Creation Date: 11/28/2016

L25667 Grounds Maintenance and Landscaping Services - ORDINANCE

Agenda Item#:

### Summary:

### Background:

**Formal Bids Received for S23-L25667 - Approve an ordinance awarding a contract to Associated Landscape Services, LC in an amount not to exceed \$444,901.70 for grounds maintenance and landscaping services for the Department of Public Works and Engineering.**

### Specific Explanation

The Director of the Department of Public Works and Engineering and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options**, to **Associated Landscape Services, LC** on its low bid meeting specifications for grounds maintenance and landscaping services in the total amount not to exceed **\$444,901.70** for the Department of Public Works and Engineering.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Thirty-one prospective bidders downloaded the solicitation document from the Strategic Procurement Division's e-bidding website, and five bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. <b>Associated Landscape Services, LC</b>	<b>\$ 444,901.70</b>
2. Central Landscape & Maintenance	\$ 467,523.00
3. Texas Landscape Group	\$ 535,400.27
4. Lifescapes Landscaping	\$ 642,579.00
5. VZ Group, Inc.	\$1,080,686.41

The scope of work requires the contractor to provide all labor, supervision, materials, supplies, tools, equipment and transportation necessary to provide grounds maintenance and landscaping services, including but not limited to weeding, mowing, tree trimming, spot treatment for insects, mulching beds, feeding flowering plants, light trash pickup, pruning, sprinkler system maintenance, fence line cleaning, and fertilizing lawns, beds and trees at the following locations: 4545 Groveway; 4550 Groveway; 10500 Bellaire Blvd; 4501 Leeland, and 4200 Leeland.

### M/WDBE PARTICIPATION:

The invitation to bid was advertised as a goal-oriented contract with an 11% MWBE participation level. Associated Landscape Services, LC has designated the below-named company as its certified MWBE subcontractor.

<u>VENDOR NAME</u>	<u>TYPE OF WORK</u>	<u>AMOUNT</u>	<u>%</u>
ProTech Group, LLC	Mulching Services	\$48,939.18	11%

### Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Associated Landscape Services, LC has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

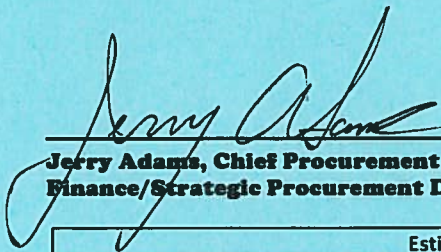
### Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses while supporting job creation. In this case, Associated Landscape Services, LC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

### Fiscal Note:

Funding for this item is included in the FY2017 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.



  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2017	OUT YEARS	TOTAL
Public Works and Engineering	\$72,344.13	\$372,557.57	\$444,901.70

**Amount of Funding:**

**\$444,901.70**

Water & Sewer System Operating Fund (8300)

**Contact Information:**

<b><u>Name:</u></b>	<b><u>DEPARTMENT/DIVISION</u></b>	<b><u>PHONE</u></b>
Brian Blum - Interim-Assistant Director-	PWE	832-395-2717
Richard Morris - Division Manager -	FIN/SPD	832-393-8736
Roy Breaux - Procurement Specialist -	FIN/SPD	832-393-8728

**ATTACHMENTS:**

<b><u>Description</u></b>	<b><u>Type</u></b>
<u>Bid Tabulation L25667</u>	Backup Material
<u>Clear Tax Report</u>	Backup Material
<u>Fair Campaign Documents A&amp; B</u>	Backup Material
<u>Award Recommendation PWE</u>	Backup Material
<u>RCA Funding Information Form</u>	Financial Information
<u>MWBE AGREEMENT</u>	Backup Material
<u>Pay or Play Documents</u>	Backup Material
<u>Form 1295</u>	Backup Material
<u>Copy of unsigned Contract</u>	Backup Material





**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/28/2017

ALL

Item Creation Date: 11/28/2016

**L25667 Grounds Maintenance and Landscaping Services - ORDINANCE**

Agenda Item#:

**Summary:**

**Background:**

Formal Bids Received for S23-L25667 - Approve an ordinance awarding a contract to Associated Landscape Services, LC in an amount not to exceed \$444,901.70 for grounds maintenance and landscaping services for the Department of Public Works and Engineering.

**Specific Explanation**

The Director of the Department of Public Works and Engineering and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three-year contract with two one-year options, to Associated Landscape Services, LC on its low bid meeting specifications for grounds maintenance and landscaping services in the total amount not to exceed \$444,901.70 for the Department of Public Works and Engineering.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Thirty-one prospective bidders downloaded the solicitation document from the Strategic Procurement Division's e-bidding website, and five bids were received as outlined below:

<u>Company</u>	<u>Total Amount</u>
1. Associated Landscape Services, LC	\$ 444,901.70
2. Central Landscape & Maintenance	\$ 467,523.00
3. Texas Landscape Group	\$ 535,400.27
4. Lifescapes Landscaping	\$ 642,579.00
5. VZ Group, Inc.	\$1,080,686.41

The scope of work requires the contractor to provide all labor, supervision, materials, supplies, tools, equipment and transportation necessary to provide grounds maintenance and landscaping services, including but not limited to weeding, mowing, tree trimming, spot treatment for insects, mulching beds, feeding flowering plants, light trash pickup, pruning, sprinkler system maintenance, fence line cleaning, and fertilizing lawns, beds and trees at the following locations: 4545 Groveway; 4550 Groveway; 10500 Bellaire Blvd; 4501 Leeland, and 4200 Leeland.

**M/WBE PARTICIPATION:**

The invitation to bid was advertised as a goal-oriented contract with an 11% MWBE participation level. Associated Landscape Services, LC has designated the below-named company as its certified MWBE subcontractor.

<u>VENDOR NAME</u>	<u>TYPE OF WORK</u>	<u>AMOUNT</u>	<u>%</u>
ProTech Group, LLC	Mulching Services	\$48,939.18	11%

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Associated Landscape Services, LC has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses while supporting job creation. In this case, Associated Landscape Services, LC is a designated HHF company, but they were the successful awardee without application of the HHF preference.

**Fiscal Note:**

Funding for this item is included in the FY2017 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

  
Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2017	OUT YEARS	TOTAL
Public Works and Engineering	\$72,344.13	\$372,557.57	\$444,901.70

**Amount of Funding:**

\$444,901.70

Water & Sewer System Operating Fund (8300)

**Contact Information:**

<u>Name:</u>	<u>DEPARTMENT/DIVISION</u>	<u>PHONE</u>
Brian Blum - Interim-Assistant Director-	PWE	832-395-2717
Richard Morris - Division Manager -	FIN/SPD	832-393-8738
Roy Breaux - Procurement Specialist -	FIN/SPD	832-393-8728

**ATTACHMENTS:**

<u>Description</u>	<u>Type</u>
Bid Tabulation L2667	Backup Material
Clear Tax Report	Backup Material
Fair Campaign Documents A& B	Backup Material
Award Recommendation PWE	Backup Material
RCA Funding Information Form	Financial Information
MWBE AGREEMENT	Backup Material
Pay or Play Documents	Backup Material
Form 1295	Backup Material
Copy of unsigned Contract	Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 2/16/2017

### L26031-Tire Repair Services- ORDINANCE

Agenda Item#: 26.

#### **Summary:**

ORDINANCE awarding contract to **SOUTHERN TIRE MART LLC.**, for Tire Repair Services for the Fleet Management Department; providing a maximum contract amount - 3 Years with two one year options - \$1,421,820.00 - Fleet Management Fund

#### **Background:**

**Formal Bids Received for S72-L26031- Approve an ordinance awarding a contract to Southern Tire Mart, LLC in an amount not to exceed \$1,421,820.00 for tire repair services for the Fleet Management Department.**

#### **Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract, with two one-year options** to **Southern Tire Mart, LLC** on its low bid meeting specifications for tire repair services in the total amount not to exceed **\$1,421,820.00** for Fleet Management Department.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Two perspective bidders downloaded the solicitation document from SPD's e-bidding website, and as a result two bids were received as outlined below:

Company	Total Bid Amount
1. Southern Tire Mart, LLC	\$1,421,820.00
2. Yes America Now Inc.	\$1,905,762.65

The scope of work requires the Contractor to furnish all supervision, labor, parts, tools, materials, transportation, equipment, and supplies necessary to perform tire repair services on City owned/leased agricultural equipment, industrial equipment, light and heavy duty trucks, trailers, passenger cars, mower/tractors and/or attachments, ambulances and fire trucks as required. Contractor shall also be required to repair tires and/or tubes that have gone flat, as a result of damage from punctures or leaks. This service shall be available twenty-four (24) hours a day, seven (7) days a week, fifty-two (52) weeks a year, including all holidays.

#### **M/WBE Subcontracting:**

The invitation to bid was advertised as a goal-oriented contract with a 4% M/WBE participation level. Southern Tire Mart, LLC has designated the below-name company as its certified M/WBE subcontractor.

#### **Name:**

Disrupt End Distribution

#### **Type of Work:**

End Distribution

#### **Amount:**

\$50,070.00

#### **Percentage:**

4%

The Office of Business Opportunity will monitor this award.

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Southern Tire Mart, LLC shall provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Southern Tire Mart, LLC does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY 2017 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

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Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

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Department Approval Authority

**Estimated Spending Authority**

DEPARTMENT	FY2017	OUT YEARS	TOTAL
Fleet Management Department	\$284,364.00	\$1,137,456.00	\$1,421,820.00

**Amount of Funding:**

**\$1,421,820.00**

Fleet Management Fund (1005)

**Contact Information:**

Name	Department	Phone
Jedediah Greenfield, Public Information Officer	FMD	832-393-6910
Richard Morris, Division Manger	SPD	832-393-8736
Yvette Smith, Sr. Procurement Specialist	SPD	832-393-8765

**ATTACHMENTS:****Description****Type**

Signed Coversheet

Signed Cover sheet



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/11/2017

ALL

Item Creation Date: 2/16/2017

L26031-Tire Repair Services- ORDINANCE

Agenda Item#: 11.

## **Background:**

Formal Bids Received for S72-L26031- Approve an ordinance awarding a contract to Southern Tire Mart, LLC in an amount not to exceed \$1,421,820.00 for tire repair services for the Fleet Management Department.

## **Specific Explanation:**

The Director of Fleet Management Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract, with two one-year options** to **Southern Tire Mart, LLC** on its low bid meeting specifications for tire repair services in the total amount not to exceed **\$1,421,820.00** for Fleet Management Department.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Two perspective bidders downloaded the solicitation document from SPD's e-bidding website, and as a result two bids were received as outlined below:

Company	Total Bid Amount
1. Southern Tire Mart, LLC	\$1,421,820.00
2. Yes America Now Inc.	\$1,905,762.65

The scope of work requires the Contractor to furnish all supervision, labor, parts, tools, materials, transportation, equipment, and supplies necessary to perform tire repair services on City owned/leased agricultural equipment, industrial equipment, light and heavy duty trucks, trailers, passenger cars, mower/tractors and/or attachments, ambulances and fire trucks as required. Contractor shall also be required to repair tires and/or tubes that have gone flat, as a result of damage from punctures or leaks. This service shall be available twenty-four (24) hours a day, seven (7) days a week, fifty-two (52) weeks a year, including all holidays.

## **M/WBE Subcontracting:**

The invitation to bid was advertised as a goal-oriented contract with a 4% M/WBE participation level. Southern Tire Mart, LLC has designated the below-name company as its certified M/WBE subcontractor.

<b><u>Name:</u></b>	<b><u>Type of Work:</u></b>	<b><u>Amount:</u></b>	<b><u>Percentage:</u></b>
Ricochet Fuel Distributors	Fuel Provider	\$56,872.80	4%

The Office of Business Opportunity will monitor this award.

## **Pay or Play Program:**

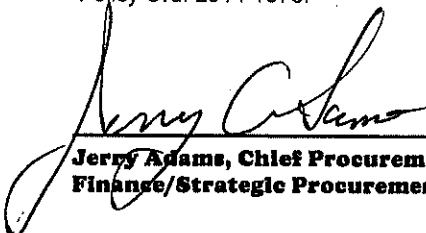
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Southern Tire Mart, LLC shall provide health benefits to eligible employees in compliance with City policy.

## **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Southern Tire Mart, LLC does not meet the requirements for HHF designation; no HHF firms were within three percent.

## **Fiscal Note:**

Funding for this item is included in the FY 2017 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

\_\_\_\_\_  
**Department Approval Authority**

**Estimated Spending Authority**

DEPARTMENT	FY2017	OUT YEARS	TOTAL
Fleet Management Department	\$284,364.00	\$1,137,456.00	\$1,421,820.00

**Amount of Funding:**

**\$1,421,820.00**

Fleet Management Fund (1005)

**Contact Information:**

Name	Department	Phone
Jedediah Greenfield, Public Information Officer	FMD	832-393-6910
Richard Morris, Division Manger	SPD	832-393-8736
Yvette Smith, Sr. Procurement Specialist	SPD	832-393-8765

**ATTACHMENTS:**

**Description**

POP-1

BID Tab

Fund Sheet

Form B

Award Reccomendation

Form A

Form 1295

Drug Forms

M/WBE Modified Form

POP-2

Tax Log

**Type**

Backup Material

Backup Material

Financial Information

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 1/23/2017

H26135 - Traffic Signal Control Cabinet Murals - ORDINANCE

Agenda Item#: 27.

### **Summary:**

ORDINANCE approving and authorizing Professional Services Contract between the City of Houston and **UNDERGROUND PLANET ART STUDIO, LLC d/b/a UP ART STUDIO, LLC** for Traffic Signal Control Cabinet Murals for the Mayor's Office of Cultural Affairs; providing a maximum contract amount - 3 Years - \$350,000.00 - General Fund

### **Background:**

**S69-H26135 – Approve an ordinance awarding a professional services contract to Underground Planet Art Studio LLC d/b/a UP Art Studio LLC in an amount not to exceed \$350,000.00 for traffic signal control cabinet murals for the Mayor's Office of Cultural Affairs.**

### **Specific Explanation:**

The Directors of the Mayor's Office of Cultural Affairs and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional services contract to Underground Planet Art Studio LLC d/b/a UP Art Studio LLC** to provide original thirty-eight (38) traffic signal control cabinet (TSCC) murals for the Mayor's Office of Cultural Affairs. The Director of Cultural Affairs and/or the Chief Procurement Officer may terminate the contract at any time upon 30-days written notice to the contractor.

The scope of work requires Underground Planet Art Studio LLC d/b/a UP Art Studio LLC to provide professional art management services for the commission of original thirty-eight (38) traffic signal control cabinet murals for various locations throughout the City of Houston for the City's mural program at a unit cost of \$2,500.00 through an initial appropriation of \$95,000.00.

Required services/deliverables for this project include:

- Manage the efforts of the artists and Sub-Contractors, assign manpower, delegate responsibilities, review work progress, monitor conformance to the scope regarding the budget and schedule, and otherwise direct the progress of the work.
- Manage artists and coordinate efforts of artists selected to work on the Project.
- Engage local businesses, resident and other community members in the design of the murals (includes elected officials).
- Manage the painting of murals on the designated Traffic signal control cabinet.
- Ensure that artists provide prompt and efficient professional artistic services for the Project.
- Ensure completion of projects within 6 months of receiving any notice to proceed.
- Ensure that artists develop renderings with an understanding that the final product will be no less than 80 percent accurate to rendering.
- Promote murals via print, broadcast and social media.
- Select and enter into agreements with qualified artists, using open call for the artists' pool.
- Advise and coach artists on developing designs that will have high visual impact.
- Advise and educate sponsors of processes and artistic integrity.

Initiate, maintain, and administer all performance evaluations required by federal, state, and local laws.

- Initiate, maintain, and supervise all safety precautions required by federal, state and local law.
- Promptly remedy damage and loss to property caused by contractor or artist.
- Remedy damage or defacement within 10 working days of notification by the City or the City may paint over the entire mural to obliterate graffiti.
- Provide photographic documentation of all completed murals.
- Provide on-site oversight of all aspects of site preparation, materials delivery, and installation of all components of the Project.
- Maintain insurance requirements.

#### **M/WBE Participation:**

This item was issued with an eleven (11%) percentage goal for M/WBE participation.

NAME	TYPE OF SERVICE	DOLLAR AMOUNT	PERCENTAGE
SMC Logistics	Control Cabinet Priming and Painting	\$190,400	7.76
SMC Logistics	Web and Social Media Promotion	\$44,800	0.11%
SMC Logistics	Commercial Photography	\$23,800	0.35%

The value of the Control Cabinet Priming Work Element should allow the Vendor to reach a higher MWBE goal.

#### **Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance. In this case, Underground Planet Art Studio LLC d/b/a UP Art Studio LLC provides health benefits to eligible employees in compliance with the City policy.

#### **Hire Houston First:**

The proposed award requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Underground Planet Art Studio LLC d/b/a UP Art Studio LLC is HHF designated and was awarded the contract based on their designation.

#### **Fiscal Note:**

Funding for this item is included in FY2017 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

\_\_\_\_\_  
Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

\_\_\_\_\_  
Department Approval Authority

#### **Estimated Spending Authority**

Department	FY 2017	Out Years	Total
Mayor's Office of Cultural Affairs	\$95,000.00	\$255,000.00	\$350,000.00

#### **Prior Council Action:**

#### **Amount of Funding:**

\$350,000.00

General Fund (1000)

#### **Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Debbie McNulty, Director	PWE	(832) 393-1094



Brenda Chagoya, Division Manager  
Regina Spencer, Sr. Procurement  
Specialist

FIN/SPD	(832) 393-8723
FIN/SPD	(832) 393-8707

**ATTACHMENTS:**

**Description**

**Type**



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 3/22/2017

20PUD44 Contract Award/Concrete & Asphalt Restoration -  
GRAVA, LLC.

Agenda Item#: 28.

### **Summary:**

ORDINANCE awarding contract to **GRAVA, LLC.** for Concrete and Asphalt Restoration Work; setting a deadline for bidder's execution of contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for engineering testing services, and contingencies relating to the construction of facilities - \$3,262,817.90 - Enterprise Fund (WA11142-04)

### **Background:**

**SUBJECT:** Contract Award for Concrete and Asphalt Restoration Work, WBS No. S-MA1000-0006-4, File No. WA 11142-04

### **RECOMMENDATION: (Summary)**

Accept low bid, award construction contract, and allocate funds.

**SPECIFIC EXPLANATION:** This project will provide for restoration of concrete and asphalt sections of roads within City limits following the repair of water and wastewater sewer lines performed by city crews. The pavement repair size includes pavement of both smaller sections of various sizes and panel to panel of a road section.

**DESCRIPTION/SCOPE:** Work shall include restoration of concrete and asphalt section of roads within City Limits. The contract duration for this project is two-years, with a one-year option to renew, for a total of three years. This is a work order based contract with projects assigned on an as-needed basis.

**LOCATION:** The project area is generally bounded by the City Limits.

**BIDS:** Three (3) bids were received for this project on November 17, 2016 for this project as follows:

Bidder	Bid Amount
1. Grava, LLC.	\$2,892,817.90
2. ISI Contracting, Inc.	\$3,276,559.05
3. Resicom, Inc.	\$4,073,559.90

**AWARD:** It is recommended that this construction contract be awarded to GRAVA, LLC with a low bid of \$2,892,817.90.

**PROJECT COST:** The total cost of this project is \$3,262,817.90 to be allocated as follows:

	<b>FY17</b>	<b>OUT YEARS</b>	<b>TOTAL</b>
Bid Amount	\$200,000.00	\$2,692,817.90	\$2,892,817.90
Contingencies	\$40,000.00	\$80,000.00	\$120,000.00
Engineering Testing Services	\$25,000.00	\$225,000.00	\$250,000.00

Alliance Laboratories, Inc. will provide Engineering Testing Services under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor meets the requirements of Hire Houston First;

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy,

**M/WDBE PARTICIPATION:** The Contractor has submitted the following proposed MBE/WBE participation plan to satisfy the (9%) MBE goal and (6%) WBE goal for this project:

<b>MBE- Name of Firms</b>	<b>Work Description</b>	<b>Amount</b>	<b>% of Contract</b>
D&D Underground Utilities	Concrete paving (highway, road, sidewalk)	\$260,353.61	9.00%
	<b>MBE TOTAL</b>	<b>\$260,353.61</b>	<b>9.00%</b>

<b>WBE - Name of Firms</b>	<b>Work Description</b>	<b>Amount</b>	<b>% of Contract</b>
Moran Construction	Concrete paving(highway, road, street, sidewalk)	\$260,353.61	9.00%
	<b>WBE Total:</b>	<b>\$260,353.61</b>	<b>9.00%</b>

**ESTIMATED FISCAL OPERATING IMPACT:**

No significant Fiscal Operating impact is anticipated as a result of this project.

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Karun Sreerama, MBA, PhD, PE  
Director  
Department Works and Engineering

WBS No. S-MA1000-0006-4,  
File No. WA 11142-04

**Amount of Funding:**

\$3,262,817.90

Water and Sewer System Operating Fund No. 8300

**Contact Information:**

Mark L. Loethen, P.E. CFM

Acting Deputy Director

**Phone:** 832-395-2464

**ATTACHMENTS:**

**Description**

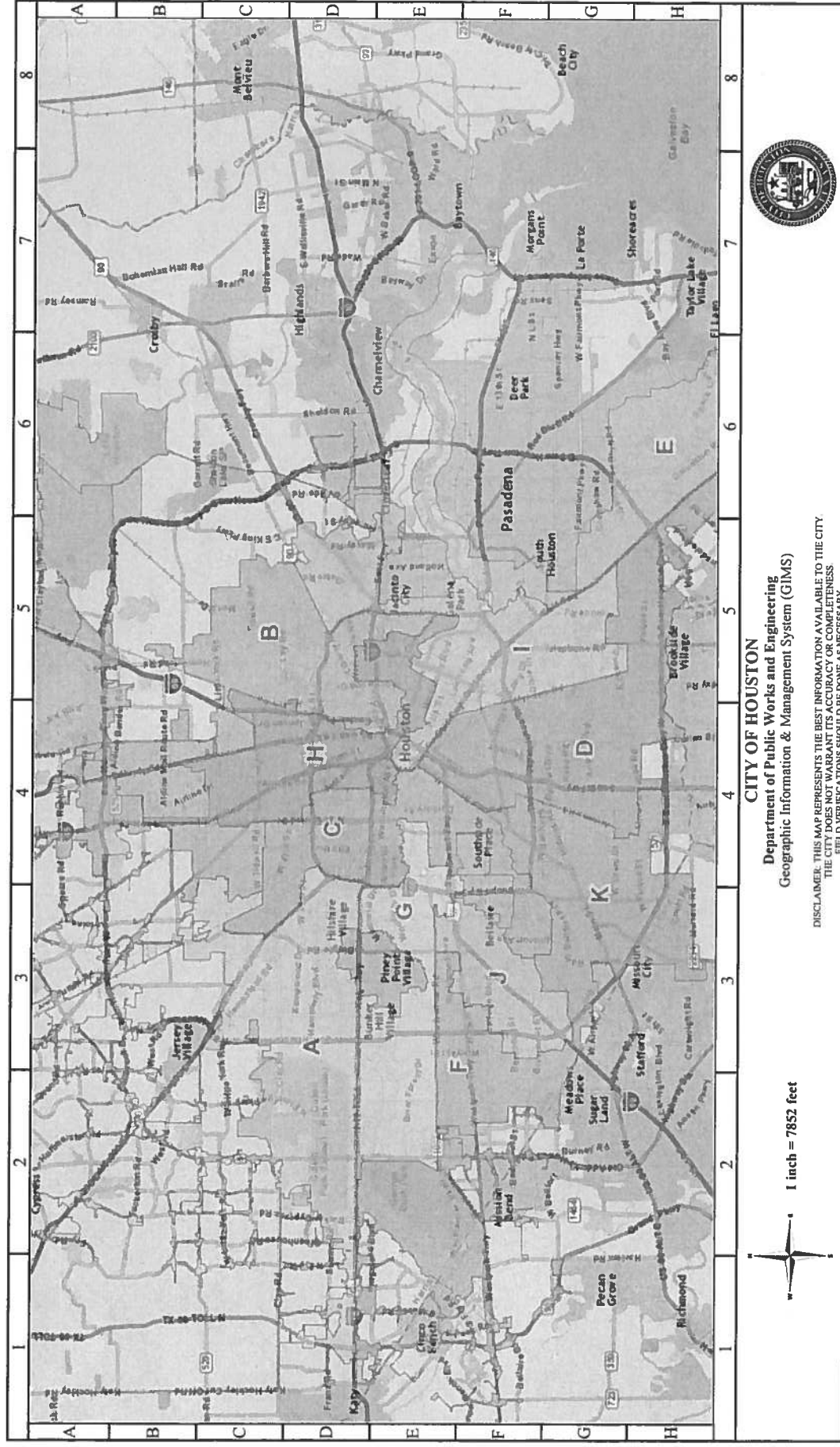
Map

Signed Coversheet (revised)

**Type**

Backup Material

Signed Cover sheet





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 3/22/2017

20PUD44 Contract Award/Concrete & Asphalt Restoration - GRAVA, LLC.

Agenda Item#: 33.

### **Summary:**

ORDINANCE awarding a contract to **GRAVA, LLC.** for concrete and asphalt restoration work; setting a deadline for bidder's execution of contract and delivery of all bonds, insurance, and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for engineering and testing, and contingencies relating to the construction of facilities; containing provisions relating to the subject and declaring an emergency.

### **Background:**

**SUBJECT:** Contract Award for Concrete and Asphalt Restoration Work, WBS No. S-MA1000-0006-4, File No. WA 11142-04

### **RECOMMENDATION: (Summary)**

Accept low bid, award construction contract, and allocate funds.

**SPECIFIC EXPLANATION:** This project will provide for restoration of concrete and asphalt sections of roads within City limits following the repair of water and wastewater sewer lines performed by city crews. The pavement repair size includes pavement of both smaller sections of various sizes and panel to panel of a road section.

**DESCRIPTION/SCOPE:** Work shall include restoration of concrete and asphalt section of roads within City Limits. The contract duration for this project is two-years, with a one-year option to renew, for a total of three years. This is a work order based contract with projects assigned on an as-needed basis.

**LOCATION:** The project area is generally bounded by the City Limits.

**BIDS:** Three (3) bids were received for this project on November 17, 2016 for this project as follows:

Bidder	Bid Amount
1. Grava, LLC.	\$2,892,817.90
2. ISI Contracting, Inc.	\$3,276,559.05
3. Resicom, Inc.	\$4,073,559.90

**AWARD:** It is recommended that this construction contract be awarded to GRAVA, LLC with a low bid of \$2,892,817.90.

**PROJECT COST:** The total cost of this project is \$3,262,817.90 to be allocated as follows:

	FY17	OUT YEARS	TOTAL
Bid Amount	\$200,000.00	\$2,692,817.90	\$2,892,817.90
Contingencies	\$40,000.00	\$80,000.00	\$120,000.00
Engineering Testing Services	\$25,000.00	\$225,000.00	\$250,000.00

Alliance Laboratories, Inc. will provide Engineering Testing Services under a previously approved contract.

**HIRE HOUSTON FIRST:** The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor meets the requirements of Hire Houston First;

**PAY OR PLAY PROGRAM:** The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy,

**M/WDBE PARTICIPATION:** The Contractor has submitted the following proposed MBE/WBE participation plan to satisfy the (9%) MBE goal and (6%) WBE goal for this project:

MBE- Name of Firms	Work Description	Amount	% of Contracts
D&D Underground Utilities	Concrete paving (highway, road, sidewalk)	\$260,353.61	9.00%
	<b>MBE TOTAL</b>	<b>\$260,353.61</b>	<b>9.00%</b>

WBE - Name of Firms	Work Description	Amount	% of Contract
Moran Construction	Concrete paving (highway, road, street, sidewalk)	\$260,353.61	9.00%
	<b>WBE Total:</b>	<b>\$260,353.61</b>	<b>9.00%</b>

**ESTIMATED FISCAL OPERATING IMPACT:**

No significant Fiscal Operating impact is anticipated as a result of this project.



Karun Sreerama, MBA, PhD, PE  
Director  
Department Works and Engineering

WBS No. S-MA1000-0006-4,  
File No. WA 11142-04

**Amount of Funding:**

\$3,262,817.90

Water and Sewer System Operating Fund No. 8300

**Contact Information:**

Mark L. Loethen, P.E. CFM  
Acting Deputy Director  
Phone: 832-395-2464

**ATTACHMENTS:**

Description	Type
Signed Coversheet	Signed Cover sheet
Draft Ordinance	Ordinance/Resolution/Motion
Form 1295- Certificate of Interested Parties	Backup Material
Hire Houston First - Grava LLC	Backup Material
Doc 410 A - Bid Form Part A	Backup Material
Doc 410B - Bid Form Part B	Backup Material
Testing Lab Assignment	Backup Material
Affidavit of Ownership/Tax Report	Backup Material
MWBE Certifications and Letters of Intent	Backup Material
Campaign Ordinance Forms A and B	Backup Material
Pay or Play Program	Backup Material
OBO/ MWBE Participation	Backup Material
Map	Backup Material
Bid Extension Letter	Backup Material
Bid Tabulation	Backup Material
SAP documents	Financial Information



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

District K

Item Creation Date: 2/2/2017

20PJ103 Accept Work / DCE Construction, Inc.

Agenda Item#: 29.

### **Summary:**

MOTION by Council Member Cohen/Seconded by Council Member Robinson to adopt recommendation from Director Department of Public Works & Engineering for approval of final contract amount of \$2,454,772.43 and acceptance of work on contract with **DCE CONSTRUCTION, INC** for South Post Oak Paving and Drainage from Beltway 8 to FM 2234 - 2.48% over the original contract amount and under the 5% contingency amount - **DISTRICT K - GREEN**

**TAGGED BY COUNCIL MEMBER GREEN**

This was Item 3 on Agenda of May 3, 2017

### **Background:**

**SUBJECT:** Accept Work for South Post Oak Paving and Drainage from Beltway 8 to FM 2234; WBS Nos. N-000819-0001-4 and S-000500-0186-4.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final Contract Amount of \$2,454,772.43 or 2.48% over the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the Street & Traffic Capital Improvement Project (CIP) and was necessary to meet City of Houston standards and improve traffic circulation, mobility and drainage.

**DESCRIPTION/SCOPE:** The project consisted of pavement reconstruction and concrete pavement panel replacement on South Post Oak from Beltway 8 to FM 2234. It also included widening and construction of approximately 1,500 linear feet of two (2) additional lanes within the median of an existing four (4) lane concrete roadway with curbs, traffic control signals, waterline and necessary storm sewer lateral. FCM Engineers, P.C. designed the project with 270 calendar days allowed for construction. The project was awarded to DCE Construction, Inc. with an original Contract Amount of \$2,395,372.05.

**LOCATION:** The project is bounded by Beltway 8 on the north, FM 2234 (McHard Road) on the south, Hiram Clarke on the east and Chimney Rock on the west. The project is located in Key Map Grids 571Y, 611B and 611C.

**CONTRACT COMPLETION AND COST:** The Contractor, DCE Construction, Inc. has



completed the work under the subject Contract. The project was completed on time with an additional 31 days approved by Change Order Nos. 1 and 4. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos. 2 and 3 is \$2,454,772.43, an increase of \$59,400.38 or 2.48% over the original Contract Amount and under 5% contingency amount. The increased cost is a result of the difference between planned and measured quantities.

**M/WBE PARTICIPATION:** The M/WBE goal established for this project was 18.00%. According to Office of Business Opportunity, the participation was 18.89%. Contractor's M/WBE performance evaluation was rated Satisfactory.

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Karun Sreerama, MBA, PhD, PE  
Director  
Department of Public Works and Engineering

WBS Nos. N-000819-0001-4 and S-000500-0186-4

**Prior Council Action:**

Ordinance # 2015-0019 dated: 01/07/2015  
Ordinance # 2016-0138 dated: 02/24/2016  
Ordinance # 2009-0512 dated: 06/10/2009

**Amount of Funding:**

No additional funding required.

Total (original) appropriation of \$2,771,800.00 with \$1,385,900.00 – Contribution for Capital Projects Fund No. 4510 \$1,204,719.00 – METRO Projects Construction DDSRF Fund No. 4040 and \$181,181.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

**Contact Information:**

Joseph T. Myers, P.E.  
Senior Assistant Director  
(832) 395-2355

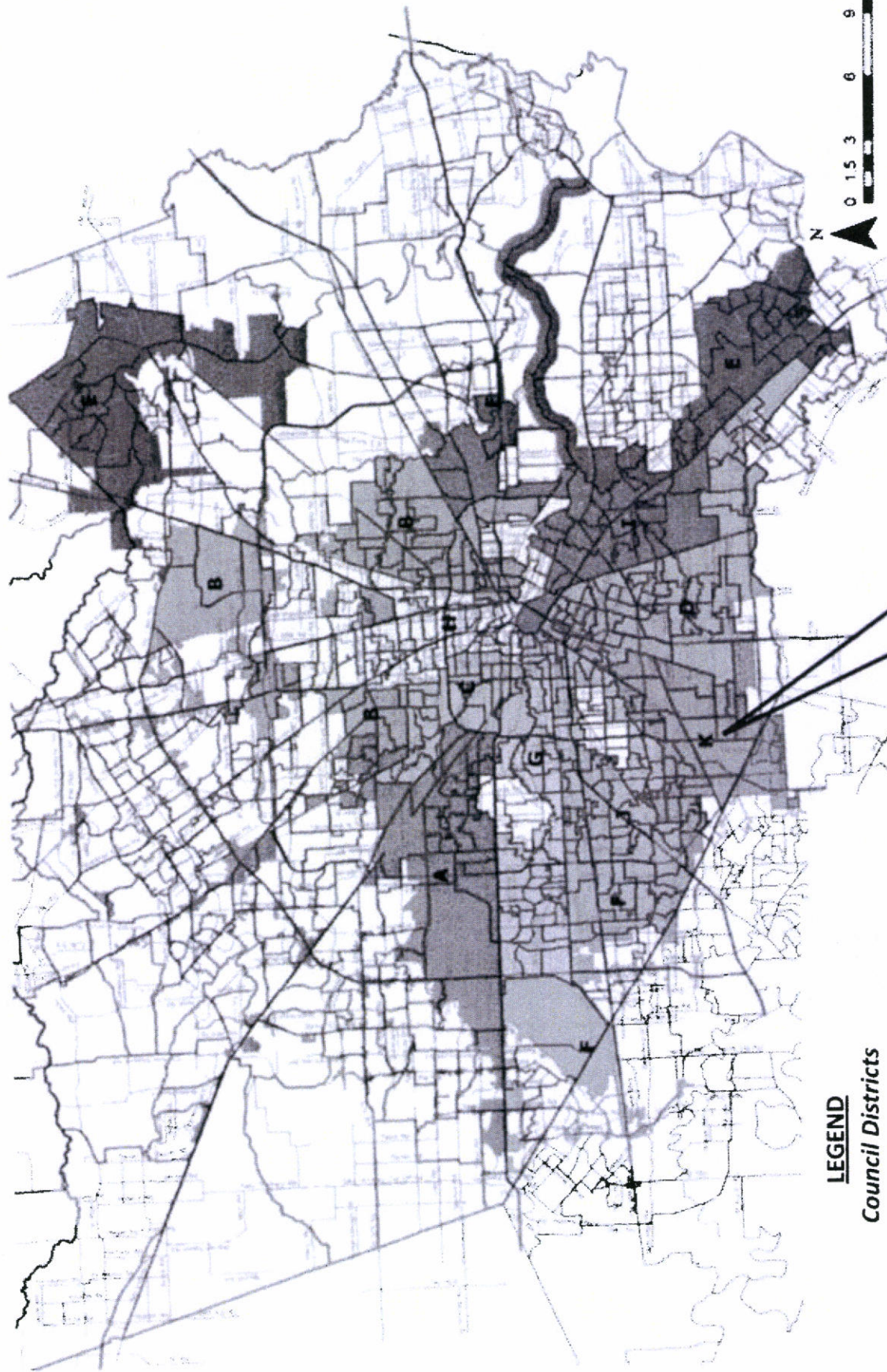
**ATTACHMENTS:**

**Description**

Maps  
Signed Coversheet

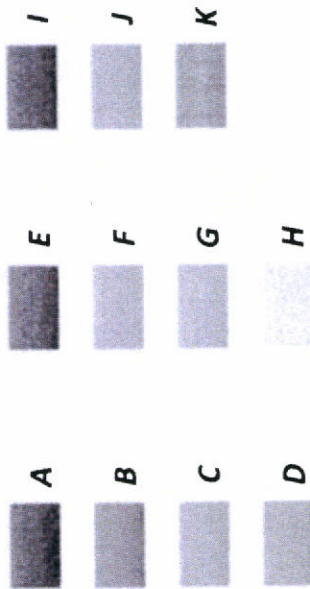
**Type**

Backup Material  
Signed Cover sheet



# **LEGEND**

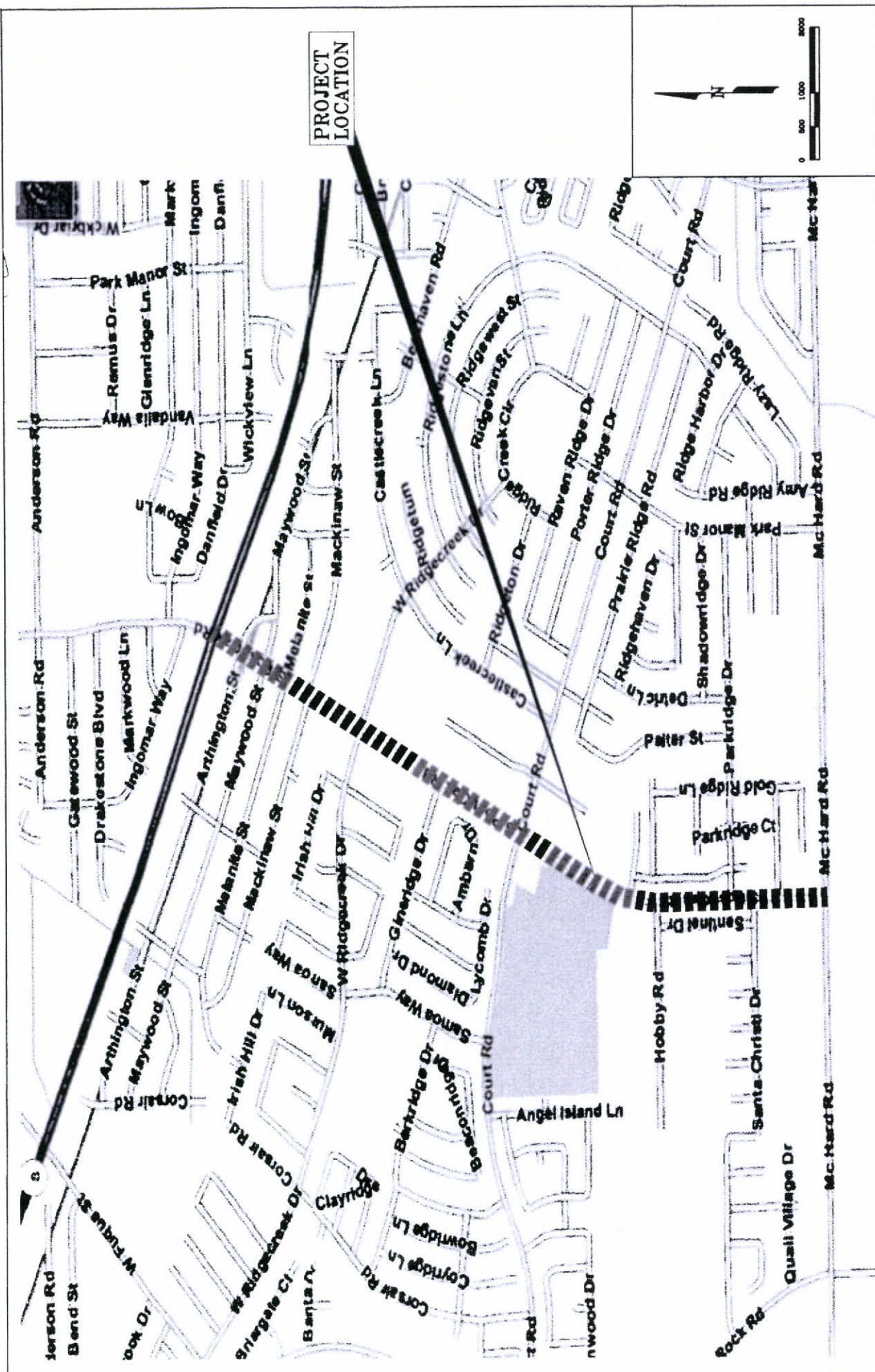
## **Council Districts**



**CITY OF HOUSTON**  
**DEPARTMENT OF PUBLIC WORKS AND ENGINEERING**

**WBS No. N-000819-0001-3**  
**S.P.O.S.T OAK PAVING & DRAINAGE**  
**FROM BELTWAY 8 TO FM 2834**  
**COUNCIL DISTRICT MAP**





PROJECT  
LOCATION

# VICINITY MAP

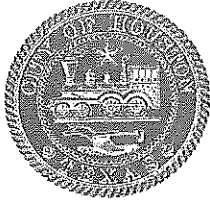
KEY MAP: 571Y, 611B, & 611C

## LEGEND:

- PROJECT LOCATION
- COUNCIL DISTRICT
- BOUNDARY
- CITY LIMITS

CITY OF HOUSTON  
DEPARTMENT OF PUBLIC WORKS AND ENGINEERING

WBS NO. N-000819-0001-3  
S. POST OAK PAVING & DRAINAGE  
FROM BELTWAY 8 TO FM 2234  
VICINITY MAP



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

District K

Item Creation Date: 2/2/2017

20PJ103 Accept Work / DCE Construction, Inc.

Agenda Item#:

### **Background:**

**SUBJECT:** Accept Work for South Post Oak Paving and Drainage from Beltway 8 to FM 2234; WBS Nos. N-000819-0001-4 and S-000500-0186-4.

**RECOMMENDATION:** (Summary) Pass a motion to approve the final Contract Amount of \$2,454,772.43 or 2.48% over the original Contract Amount, accept the Work and authorize final payment.

**PROJECT NOTICE/JUSTIFICATION:** This project was part of the Street & Traffic Capital Improvement Project (CIP) and was necessary to meet City of Houston standards and improve traffic circulation, mobility and drainage.

**DESCRIPTION/SCOPE:** The project consisted of pavement reconstruction and concrete pavement panel replacement on South Post Oak from Beltway 8 to FM 2234. It also included widening and construction of approximately 1,500 linear feet of two (2) additional lanes within the median of an existing four (4) lane concrete roadway with curbs, traffic control signals, waterline and necessary storm sewer lateral. FCM Engineers, P.C. designed the project with 270 calendar days allowed for construction. The project was awarded to DCE Construction, Inc. with an original Contract Amount of \$2,395,372.05.

**LOCATION:** The project is bounded by Beltway 8 on the north, FM 2234 (McHard Road) on the south, Hiram Clarke on the east and Chimney Rock on the west. The project is located in Key Map Grids 571Y, 611B and 611C.

**CONTRACT COMPLETION AND COST:** The Contractor, DCE Construction, Inc. has completed the work under the subject Contract. The project was completed on time with an additional 31 days approved by Change Order Nos. 1 and 4. The final cost of the project, including overrun and underrun of estimated unit price quantities and previously approved Change Order Nos. 2 and 3 is \$2,454,772.43, an increase of \$59,400.38 or 2.48% over the original Contract Amount and under 5% contingency amount. The increased cost is a result of the difference between planned and measured quantities.

**M/WBE PARTICIPATION:** The M/WBE goal established for this project was 18.00%. According to Office of Business Opportunity, the participation was 18.89%. Contractor's M/WBE performance evaluation was rated Satisfactory.

Karun Sreerama, MBA, PhD, PE  
Director  
Department of Public Works and Engineering

WBS Nos. N-000819-0001-4 and S-000500-0186-4

### **Prior Council Action:**

Ordinance # 2015-0019 dated: 01/07/2015  
Ordinance # 2016-0138 dated: 02/24/2016  
Ordinance # 2009-0512 dated: 06/10/2009

### **Amount of Funding:**

No additional funding required.

Total (original) appropriation of \$2,771,800.00 with \$1,385,900.00 – Contribution for Capital Projects Fund No. 4510 \$1,204,719.00 – METRO Projects Construction DDSRF Fund No. 4040 and \$181,181.00 from Water and Sewer System Consolidated Construction Fund No. 8500.

### **Contact Information:**

Joseph T. Myers, P.E.  
Senior Assistant Director  
(832) 395-2355

**ATTACHMENTS:**

**Description**

Maps

OBO

Change Orders 1-4

Prior Council Action

Affidavit of Ownership

Tax Report

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/9/2017

ALL

Item Creation Date: 4/12/2017

H26233 - Named Enhanced Support - MOTION

Agenda Item#: 30.

### **Summary:**

MOTION by Council Member Cohen/Seconded by Council Member Davis to adopt recommendation from Chief Procurement Officer to award to **AVOLVE SOFTWARE CORPORATION** for approval of spending authority for sole source purchase in the total amount not to exceed \$1,498,602.61 for Named Enhanced Support for the Department of Public Works & Engineering - Building Inspection Fund

**TAGGED BY COUNCIL MEMBER MARTIN**

This was Item 10 on Agenda of May 3, 2017

### **Background:**

**S17-H26233 – Approve spending authority for the sole source purchase of named enhanced support in the total amount not to exceed of \$1,498,602.61 from Avolve Software Corporation for the Department of Public Works & Engineering.**

### **Specific Explanation:**

The Director of the Department of Public Works & Engineering and the Chief Procurement Officer recommend that City Council approve the sole source purchase of named enhanced support in the total amount not to exceed of **\$1,498,602.61** and that authorization be given to issue purchase orders, as necessary, to **Avolve Software Corporation**. for the Department of Public Works & Engineering (PWE). The requested spending authority is expected to sustain the department for **60 months**.

Named Enhanced Support is designed to assist PWE divisions that are running mission-critical sites, applications and events using Project Dox. It offers fast response SLAs, a designated Named Support Engineer and access to a team of technical support experts who help get the maximum out of the support engagement.

The scope of this service is to replace ProjectDox's standard software license agreement (SLA) for a premium SLA that is inclusive of a one-time version upgrade; as well as assurance services for process improvement of the application workflows for a period of five years.

The SLA will cover continued use of licenses for workflows created in Project Dox for Residential and Commercial, Signs, and Office of City Engineer plan review. The SLA includes 24x7 customer support with a one hour response time, support for non-standard workflows and integrations, 24x7 secure remote monitoring and alerts for hardware, OS, integrations, and ProjectDox. Scheduled tuning and patches. Proactive infrastructure fixes based on any alerts that may occur. The services will include a dedicated support manager that works in conjunction with the City's assigned resource to ensure continued stability and reliability.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempted procurements.

**M/WBE Participation:**

M/WBE Zero Percentage Goal document approved by the Office of Business of Opportunity.

**Hire Houston First:**

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase

**Pay or Play:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

**Fiscal Note:**

Funding for this item is included in the FY2017 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2017	OUT YEARS	TOTAL
Public Works and Engineering	\$498,602.61	\$999,999.39	\$1,498,602.00

**Amount of Funding:**

\$1,498,602.61

Building Inspection Fund (2301)

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Brian Blum, Division Manager	PWE	(832) 395-2717
Martin King, Division Manager	FIN/SPD	(832) 393-8705
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725

**ATTACHMENTS:****Description**

Coversheet  
 OBO Document  
 OBO Document (2)  
 Sole Source Letter & Justificaiton

**Type**

Signed Cover sheet  
 Backup Material  
 Backup Material  
 Backup Material



# CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/2/2017

ALL

Item Creation Date: 4/12/2017

H26233 - Named Enhanced Support - MOTION

Agenda Item#: 7.

## Background:

**S17-H26233 – Approve spending authority for the sole source purchase of named enhanced support in the total amount not to exceed of \$1,498,602.61 from Avolve Software Corporation for the Department of Public Works & Engineering.**

## Specific Explanation:

The Director of the Department of Public Works & Engineering and the Chief Procurement Officer recommend that City Council approve the sole source purchase of named enhanced support in the total amount not to exceed of **\$1,498,602.61** and that authorization be given to issue purchase orders, as necessary, to **Avolve Software Corporation**, for the Department of Public Works & Engineering (PWE). The requested spending authority is expected to sustain the department for **60 months**.

Named Enhanced Support is designed to assist PWE divisions that are running mission-critical sites, applications and events using Project Dox. It offers fast response SLAs, a designated Named Support Engineer and access to a team of technical support experts who help get the maximum out of the support engagement.

The scope of this service is to replace ProjectDox's standard software license agreement (SLA) for a premium SLA that is inclusive of a one-time version upgrade; as well as assurance services for process improvement of the application workflows for a period of five years.

The SLA will cover continued use of licenses for workflows created in Project Dox for Residential and Commercial, Signs, and Office of City Engineer plan review. The SLA includes 24x7 customer support with a one hour response time, support for non-standard workflows and integrations, 24x7 secure remote monitoring and alerts for hardware, OS, integrations, and ProjectDox. Scheduled tuning and patches. Proactive infrastructure fixes based on any alerts that may occur. The services will include a dedicated support manager that works in conjunction with the City's assigned resource to ensure continued stability and reliability.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempted procurements.

## M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business of Opportunity.

## Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase

## Pay or Play:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

## Fiscal Note:

Funding for this item is included in the FY2017 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2017	OUT YEARS	TOTAL
Public Works and Engineering	\$498,602.61	\$1,000,000.00	\$1,498,602.61

## Amount of Funding:

\$1,498,602.61

Building Inspection Fund (2301)



**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Brian Blum, Division Manager	PWE	(832) 395-2717
Martin King, Division Manager	FIN/SPD	(832) 393-8705
Murdock Smith, Sr. Procurement Specialist	FIN/SPD	(832) 393-8725

**ATTACHMENTS:**

Description	Type
<u>OBO Document</u>	Backup Material
<u>OBO Document (2)</u>	Backup Material
<u>Fair Campaign A</u>	Backup Material
<u>Affidavit Of Ownership</u>	Backup Material
<u>Form B</u>	Backup Material
<u>Sole Source Letter &amp; Justificaiton</u>	Backup Material
<u>POP Document</u>	Backup Material
<u>Budgeting Information</u>	Financial Information
<u>emails</u>	Other



**CITY OF HOUSTON**  
OFFICE  
BUSINESS OPPORTUNITY

**Goal Modification  
Request Form**

1. Date: 3/3/2017 2. Requesting Department: PWE 3. Solicitation Number: PENDING  
4. Solicitation Name: Projectdox Upgrade 5. Estimated Dollar Amount: \$ 1,498,602.61

6. Description of Solicitation (attach specifications/supporting documents):

To replace ProjectDox's standard maintenance contract for a premium contract as well as assurance services for process improvement of the application workflows for a period of five years.

**PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.**

- A. Previous contract (if any): Yes ☒ No ☐ B. Previous contract number: S55/E25082  
C. Goal on last contract 11% D. Was goal met? Yes ☒ No ☐  
E. If goal was not met, what percentage did the vendor achieve? \_\_\_\_\_ %  
F. Why wasn't goal achieved?

**SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.**

**1. WAIVER**

A. I am requesting a waiver of the MWSBE Goal: Yes ☒ No ☐

B. Reason for waiver: (Check one)

- ☐ A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy  
☐ If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)  
☐ MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or  
☐ Level of MWSBE availability would produce minimal MWSBE participation.  
☒ Other:

C. Detailed explanation for Waiver Reason:

Projectdox is protected by copyrights, trademarks and trade secret law. At this time this project does not lend itself to divisibility.

**2. COOPERATIVE OR INTER-LOCAL AGREEMENT**

A. Is this a Cooperative/Inter-Local agreement? Yes ☐ No ☐

B. If yes, please specify the name of the agreement: \_\_\_\_\_

C. Did the Department explore opportunities for using certified firms? Yes ☐ No ☐

D. Please explain how the department explored opportunities for using certified firms:

E. Please explain why the Department did not explore opportunities for using certified firms:



**CITY OF HOUSTON**  
OFFICE  
BUSINESS OPPORTUNITY

**Goal Modification  
Request Form**

**3. REDUCED GOAL** (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:

Construction (34%) Professional Services (24%) Purchasing (11%)

Yes ☐ No ☐ If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

**4. GOAL REVISION AFTER ADVERTISEMENT**

A. I am requesting a revision of the MWSBE Goal that has already been advertised: Yes ☐ No ☐

B. Original goal: \_\_\_\_\_ C. Proposed new goal: \_\_\_\_\_ D. Advertisement date: \_\_\_\_\_

E. Will the project be re-advertised? Yes ☐ No ☐ F. Estimated dollar amount: \$ \_\_\_\_\_

G. Detailed reason for request:

Concurrence:

[Signature]  
Requesting Department Initiator

6 MAR 17  
Date

[Signature]  
Department Director or Designee

3/6/17  
Date

**FOR OBO OFFICE USE ONLY:**

**APPROVED:**

<u>[Signature]</u>	<u>3/9/17</u>	<u>Non-Divisible</u>	<u>733</u>
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #

**DENIED:**

OBO Assistant Director or Designee	Date	OBO Reason	Tracking #



**March 3, 2017**

**Attention  
Fred Watt, Jr  
City of Houston Department of Public Works and Engineering**


RE: ProjectDox Upgrade

Dear Fred,

Avolve Software acknowledges the goal and purpose of the MWBE program. However, this contract is primarily related to the support and maintenance of ProjectDox and related enhancements, updates and upgrades. Therefore, it does not lend itself to the utilization of outside resources. We would appreciate the City of Houston's understanding of this matter.

Regarding your inquiry relative to copyrights and intellectual rights, Avolve's products and services are protected by copyrights, trademarks and trade secret law. Further, Avolve's license to its software imposes limitations on use and other restrictions..

Sincerely,



Jay Mayne  
CFO



## Sole Source Justification

<b>General Information</b>	Date: 01/11/2017
Unit/Department: Houston Permitting Center	Phone No. (832) 394-9400
Contact Name: Mark McAvoy	email mark.mcavoy@houstontx.gov

<b>Vendor Information</b>	Requisition No.
Name: Avolve Software	Purchase Order No.
Address: 4835 E. Cactus Rd Ste 420 Scottsdale, AZ 85254-3546	Contract No.

<b>Description.</b> Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered.
Implementation, configuration and customization services and support, training, maintenance and updates.

<b>Type.</b> Please select one of the options and explain below.
<input checked="" type="checkbox"/> Single Source <input type="checkbox"/> Proprietary/Copyright Restrictions <input type="checkbox"/> Equipment Compatibility <input type="checkbox"/> Patented Product <input type="checkbox"/> Exclusive or Unique Capability <input type="checkbox"/> Only economically feasible source Other: _____
Explanation: Why is this product or service the only one that would satisfy the requirement(s)? Houston Permitting Center currently owns this product and needs to continue to support and maintain the application for the citizens.

<b>Due Diligence.</b> Describe the due diligence performed that led to the conclusion that this is a sole source.
Avolve is the sole maker of ProjectDox and the only one sanctioned to license the product. Avolve is the only provider of implementation, configuration and customization services and support, maintenance and updates for ProjectDox. Avolve is the only vendor to provide training for ProjectDox.

<b>Department Recommendation</b>	
Requestor: Soledad Saenz	Date: 1/11/2017
Department Director: <i>[Signature]</i>	Date: 2/20/17
<b>Chief Procurement Officer's Approval</b>	
Signature: <i>[Signature]</i>	Date: 3/17/17



To Whom It May Concern:

This letter is to verify the following facts of our ProjectDox Electronic Plan Review solution, additional modules and products available and services associated with all.

-Avolve is the sole maker of ProjectDox and the only one sanctioned to license the product.

-Avolve is the only provider of implementation, configuration and customization services and support, maintenance and updates for ProjectDox. Avolve is the only vendor to provide training for ProjectDox.

-Avolve is the sole maker of OAS, ProjectFlow and Plans Anywhere. Avolve is the only one sanctioned to license these products. We are the only ones to provide services, training and support for these products.

Please contact us if you need anything further, or have any other questions.

Best Regards,

A handwritten signature in black ink, appearing to read "Randall Spuck".

President, CEO  
Avolve Software  
4835 E. Cactus Road  
Suite 420  
Scottsdale, AZ 85254-3546



## **CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 5/9/2017

District B

Item Creation Date: 4/14/2017

HAS - CMAR - Contract with Austin Gilbane Joint Venture  
for the IAH Mickey Leland International Terminal (MLIT);  
Project No. 826

Agenda Item#: 31.

### **Summary:**

ORDINANCE appropriating \$5,502,000.00 out of HAS Consolidated ITRP AMT Construction Fund; approving and authorizing Construction Manager-At-Risk Contract between the City of Houston and **AUSTIN GILBANE**, Joint Venture, for the IAH Mickey Leland International Terminal (Project No. 826) - **DISTRICT B - DAVIS**

**TAGGED BY COUNCIL MEMBER GREEN**

This was Item 21 on Agenda of May 3, 2017

### **Background:**

#### **RECOMMENDATION:**

Enact an ordinance to approve a contract for Construction-Manager-At-Risk (CMAR) Services with Austin Gilbane, Joint Venture, for the IAH Mickey Leland International Terminal (MLIT) and appropriate the necessary funds to finance the cost of Pre-Construction Services. (WBS# A-000800-0020-3-01-01)

**PROJECT LOCATION:** George Bush Intercontinental Airport/Houston (IAH)

#### **SPECIFIC EXPLANATION:**

The Director of the Houston Airport System (HAS) and the Chief Procurement Officer recommend that City Council approve an ordinance to authorize a contract with Austin Gilbane Joint Venture for Construction-Manager-At-Risk (CMAR) services at George Bush Intercontinental Airport/Houston and appropriate \$5,502,000 to fund the performance of Pre-Construction Services.

The Mickey Leland International Terminal (MLIT) CMAR, designated as the "Prime Contractor" of the MLIT site, will be required to provide complete Phase 1 - Pre-Construction Services and Phase II - Construction Services and to furnish all labor, materials, and equipment necessary and reasonable to complete the entire contemplated scope of work in accordance with City requirements and the terms of the contract. The scope of work includes construction, permitting, supervision, testing, inspection, integration, commissioning building and system components and interfacing with third party commissioning services firms, provider for integrated systems testing, information technology, systems integration and activation, regulatory requirements, project closeout, and all necessary general conditions that may be reasonably inferred.

This is the third of six procurements Mayor Turner ordered be re-procured for the Houston Airport System's IAH Terminal Redevelopment Program (ITRP). The first two contracts were approved on November 30, 2016. The first was for a new Program Management Office building to house the ITRP staff; the second was for the architect engineer design services for rebuilding the MLIT. A summary of the process followed to lead to this recommendation is included in the agenda package for City Council's review.

### **Phase 1 – Pre-Construction Services and Enabling Works**

The CMAR will perform services for the MLIT under two phases. Phase 1 – Pre-Construction Services will commence shortly after award of the Contract upon issuance of a Notice to Proceed (NTP) and includes a Lump Sum for the Pre-Construction Services. During Phase 1 – Pre-Construction Services, HAS intends to return to City Council to request an additional appropriation to perform Enabling and Early Projects prior to submission of the Guaranteed Maximum Price (GMP) proposal for Phase 2 – Construction Services. The appropriated amount for Phase 1- Pre-Construction Services provides funding from the date of Notice to Proceed until approval of the follow-on Phase 2 – Construction Services and issuance of the subsequent Notice to Proceed.

### **Phase 2 – Construction Services - Guaranteed Maximum Price (GMP) and Notice to Proceed (NTP)**

The culmination of Phase 1 will result in a Guaranteed Maximum Price (GMP), which will be brought to City Council for approval. HAS will be requesting City Council's approval of additional appropriations in support of Phase 2 – Construction Services. At that time, the MWBE participation plan for Phase 2 – Construction Services will be submitted for approval by the Office of Business Opportunity. A portion of the spending under this contract may be eligible for reimbursement under either the FAA AIP or PFC programs.

Following the establishment of the GMP, Phase 2 – Construction Services will commence upon issuance of an NTP to the CMAR and will be completed in accordance with the contract documents and scope of work.

### **Civic Art**

Funding for Civic Art will be included in the appropriation request for Phase 2 – Construction Services.

### **Appropriation Funding Request**

This total appropriation is as follows:

\$ 5,502,000    Pre-construction Services

\$ 5,502,000    TOTAL THIS APPROPRIATION

### **Pay or Play**

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.



**M/WBE Participation, Phase 1 - Pre-Construction Services**

The Minority/Women Business Enterprise (M/WBE) goal for the Phase 1 – Pre-Construction Services portion of this contract is 10%. Austin Gilbane proposes to exceed the 10% goal for Phase 1 through the services performed by the following firms:

<u>Certified Firm</u>	<u>Type of Work</u>	<u>%</u>
Atser (MBE)	Environmental Management, Project Contracts, Quality Controls, Estimating, and Scheduling.	5.0

Chase Source (MBE) Estimating, Scheduling, and Planning/Logistics.

5.0

Con-Real, LP (MBE) Estimating, BIM Coordination, and Office Management.

5.0

Phase 2 - The Construction Phase goal has been established at 30% (MBE - 23%, WBE - 7%). Subcontractors will be determined later during the development of Guarantee Maximum Price (GMP).

**Fiscal Note**

There is no impact to the FY17 Adopted Operating Budget for this item. Therefore, no fiscal note is required as stated in the Financial Policy Ord. 2014-1078 as an Operating Budget Item.

**Capital Project Information**

The services provided by this contract are considered part of a capital project and at the time of the construction procurement for the project, an analysis of the anticipated fiscal operating impact will be provided. WBS A-000800-0020-3-01-01.

See attached Form A

The City Council Economic Development Committee was briefed on this contract on April 13, 2017.

**Director's Signature:**

\_\_\_\_\_  
Mario C. Diaz  
Houston Airport System

\_\_\_\_\_  
Andy Icken  
Chief Development Officer

**Amount of Funding:**

\$5,502,000 HAS Consolidated ITRP AMT Construction Fund (8207) CIP No. A-0800.22

**\$ 5,502,000 TOTAL**

**Contact Information:**

Todd Curry 281/233-1896

Bob Barker 281/233-1953

**ATTACHMENTS:**

**Description**

**Type**

HAS - CMAR - Contract with Austin Gilbane  
Joint Venture for the IAH Mickey Leland  
International Terminal (MLIT); Project No. 826 - Signed Cover sheet  
RCA





## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 4/25/2017

District B

Item Creation Date: 4/14/2017

CMAR - Contract with Austin Gilbane Joint Venture for the IAH Mickey Leland International Terminal (MLIT); Project No. 826

Agenda Item#: 40.

### **Summary:**

### **Background:**

### **RECOMMENDATION:**

Enact an ordinance to approve a contract for Construction-Manager-At-Risk (CMAR) Services with Austin Gilbane, Joint Venture, for the IAH Mickey Leland International Terminal (MLIT) and appropriate the necessary funds to finance the cost of Pre-Construction Services. (WBS# A-000800-0020-3-01-01)

**PROJECT LOCATION:** George Bush Intercontinental Airport/Houston (IAH)

### **SPECIFIC EXPLANATION:**

The Director of the Houston Airport System (HAS) and the Chief Procurement Officer recommend that City Council approve an ordinance to authorize a contract with Austin Gilbane Joint Venture for Construction-Manager-At-Risk (CMAR) services at George Bush Intercontinental Airport/Houston and appropriate \$5,502,000 to fund the performance of Pre-Construction Services.

The Mickey Leland International Terminal (MLIT) CMAR, designated as the "Prime Contractor" of the MLIT site, will be required to provide complete Phase 1 - Pre-Construction Services and Phase II - Construction Services and to furnish all labor, materials, and equipment necessary and reasonable to complete the entire contemplated scope of work in accordance with City requirements and the terms of the contract. The scope of work includes construction, permitting, supervision, testing, inspection, integration, commissioning building and system components and interfacing with third party commissioning services firms, provider for integrated systems testing, information technology, systems integration and activation, regulatory requirements, project closeout, and all necessary general conditions that may be reasonably inferred.

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### **Phase 1 – Pre-Construction Services and Enabling Works**

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appropriated amount for Phase 1- Pre-Construction Services provides funding from the date of Notice to Proceed until approval of the follow-on Phase 2 – Construction Services and issuance of the subsequent Notice to Proceed.

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Following the establishment of the GMP, Phase 2 – Construction Services will commence upon issuance of an NTP to the CMAR and will be completed in accordance with the contract documents and scope of work.

### **Civic Art**

Funding for Civic Art will be included in the appropriation request for Phase 2 – Construction Services.

### **Appropriation Funding Request**

This total appropriation is as follows:



\$ 5,502,000 Pre-construction Services

\$ 5,502,000 TOTAL THIS APPROPRIATION

**Pay or Play**

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides benefits for some employees but will pay into the Contractor Responsibility Fund for others, in compliance with City policy.

**M/WBE Participation, Phase 1 - Pre-Construction Services**

The Minority/Women Business Enterprise (M/WBE) goal for the Phase 1 – Pre-Construction Services portion of this contract is 10%. Austin Gilbane proposes to exceed the 10% goal for Phase 1 through the services performed by the following firms:

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5.0

Chase Source (MBE) Estimating, Scheduling, and Planning/Logistics.

5.0

Con-Real, LP (MBE) Estimating, BIM Coordination, and Office Management.

5.0

Phase 2 - The Construction Phase goal has been established at 30% (MBE - 23%, WBE - 7%).  
Subcontractors will be determined later during the development of Guarantee Maximum Price (GMP).

**Fiscal Note**

There is no impact to the FY17 Adopted Operating Budget for this item. Therefore, no fiscal note is required as stated in the Financial Policy Ord. 2014-1078 as an Operating Budget Item.

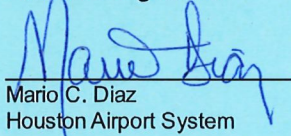
**Capital Project Information**

The services provided by this contract are considered part of a capital project and at the time of the construction procurement for the project, an analysis of the anticipated fiscal operating impact will be provided. WBS A-000800-0020-3-01-01.

See attached Form A

The City Council Economic Development Committee was briefed on this contract on April 13, 2017.

**Director's Signature:**

  
Mario C. Diaz  
Houston Airport System

\_\_\_\_\_  
Andy Icken  
Chief Development Officer

**Amount of Funding:**

\$ 5,502,000 HAS Consolidated ITRP AMT Construction Fund (8207)  
CIP No. A-0800.22

\$ 5,502,000 TOTAL

**Contact Information:**

Todd Curry 281/233-1896  
Bob Barker 281/233-1953