



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/17/2019

ALL

Item Creation Date: 12/2/2019

Q26565.4 - Various Legal Services for the Aviation Legal Panel (TRINDER AVIATION & AEROSPACE ADVOCANCY, PLLC) - ORDINANCE

Agenda Item#: 17.

Summary:

ORDINANCE approving and authorizing an agreement for professional legal services between the City of Houston and **TRINDER AVIATION & AEROSPACE ADVOCACY, PLLC** regarding various matters for the Houston Airport System; providing a maximum contract amount - 3 years with 2 one-year options - \$2,700,000.00 - Enterprise Fund

Background:

Request for Qualification received April 20, 2018 for Q26565-4 - Approve an Ordinance authorizing a legal services agreement with TRINDER AVIATION & AEROSPACE ADVOCACY, PLLC in the maximum contract amount not to exceed \$2,700,000.00 for the purpose of legal professional services for the Houston Airport System.

Specific Explanation:

The City Attorney and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a legal services agreement for **three (3) years with two one-year options to renew to TRINDER AVIATION & AEROSPACE ADVOCACY, PLLC**, in the maximum contract amount not to exceed **\$2,700,000.00** for the purpose of representing the Houston Airport System in aviation legal matters. The City Attorney may terminate this contract at any time upon ten (10) days written notice to the law firm.

The scope of work allows the firm to provide services related to aviation matters. Such related services may include but may not be limited to: consultation regarding federal laws and regulations, grant assurances, and grant funding requirements related to the Houston Airport System and representing the City before regulatory agencies with aviation oversight, such as the Federal Aviation Administration.

The Request for Qualifications (RFQ) was advertised in accordance with the State of Texas bid laws, and submittals were received from three (3) firms: Anderson & Kreiger, LLP, Kaplan Kirsch Rockwell, and Trinder Aviation & Aerospace. The evaluation committee consisted of evaluators from the Legal Department with subject matter experts from Houston Airport System. The evaluation was based upon the following criteria:

- 1. Responsiveness of Submittal
- 2. Technical Competence
- 3. Rate Proposal

Trinder Aviation and Aerospace was deemed as having met all the requirements and highly qualified.

MWBE Participation:

The Request for Proposal was issued with a 24% M/WBE participation. Trinder Aviation & Aerospace Advocacy, PLLC submitted a Good Faith Effort to the Office of Business Opportunity, which was approved and will require they meet 7% M/WBE goal. Trinder Aviation & Aerospace Advocacy, PLLC has designated the below-named company as its certified MWBE subcontractor.

Name of Subcontractor	Type of Work	Percentage
Baldwin Liaison	Consulting	7%

Pay or Play:


The proposed contract requires compliance with the City's "Pay or Play" Ordinance regarding health benefits for employees of City Contractors. In this case, Trinder Aviation & Aerospace will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, none of the firms meet the requirements for HHH designation; no HHH firms were within three percent.

Fiscal Note:

Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

12/12/2019

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY20	OUT YEAR	TOTAL
Houston Airport System	\$300,000.00	\$2,400,000.00	\$2,700,000.00

Amount of Funding:

\$2,700,000.00

HAS Revenue Fund

Fund No.: 8001

Contact Information:

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ATTACHMENTS:

Description

Fair Campaign - Form A
 Pay or Play
 Affidavit of Ownership
 Certification of Funds
 Signed ordinance
 Signed Contract
 SAP Funding Informaton Request
 Legal Services OA No. 4600015837 and SRO#4500314544
 Q26565.4 - Various Legal Services for the Aviation Legal Panel
 (TRINDER AVIATION & AEROSPACE ADVOCAN

Type

Backup Material
 Backup Material
 Backup Material
 Financial Information
 Ordinance/Resolution/Motion
 Contract/Exhibit
 Financial Information
 Financial Information
 Signed Cover sheet