



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/7/2020

District H

Item Creation Date: 9/30/2019

25PARK348- Award Construction Contract - GRAPHTEC, INC. - Guadalupe Plaza
Interpretive Signs

Agenda Item#: 29.

Summary:

ORDINANCE appropriating the sum of \$69,294.50 out of the Parks & Recreation Dedication Fund; awarding a construction contract to GRAPHTEC, INC. for Guadalupe Plaza Interpretive Signs; setting a deadline for the bidder's execution of the contract and delivery of all bonds, insurance and other required contract documents to the City; holding the bidder in default if it fails to meet the deadlines; providing funding for contingencies relating to construction of facilities financed by the Parks & Recreation Dedication Fund; containing provisions relating to the subject and declaring an emergency - **DISTRICT H - CISNEROS**

Background:

RECOMMENDATION: Award construction contract and appropriate funds for the project.

SPECIFIC EXPLANATION: The General Services Department (GSD) recommends that City Council award a construction contract to GRAPHTEC, INC., on its low bid amount of \$62,995.00 to provide construction services for Guadalupe Plaza Park, for the Houston Parks and Recreation Department.

PROJECT LOCATION: 2311 Runnels Street, Houston, Texas

PROJECT DESCRIPTION: The scope of work consists of manufacturing and installing historical and cultural interpretive signs in Guadalupe Plaza. The proposed work will consist of nine post mounted interpretive signs and sixteen ceramic interpretive tile plaques, which will be flush mounted in the concrete walkways.

The contract duration for this project is 75 calendar days. White Oak Studio is the design consultant for this project.

BIDS: The following single bid was received on July 25, 2019:

<u>Bidder</u>	<u>Bid Amount</u>
1. GRAPHTEC, INC.	\$62,995.00

GSD reviewed the bid amount and believes it is reasonable for the specified scope of work.

AWARD: It is recommended that City Council award the construction contract to GRAPHTEC, INC., and appropriate funds for the project.

FUNDING SUMMARY:

\$ 62,995.00 Construction Contract
\$ 6,299.50 10% Contingency
\$ 69,294.50 Total Funding

M/W/SBE PARTICIPATION: An M/W/SBE goal was not established for this project because the construction cost did not exceed the \$1M threshold required for a goal-oriented contract as authorized by Code of Ordinances §15-82.

HIRE HOUSTON FIRST: The proposed contract requires compliance with the City's "Hire Houston First" Ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, the proposed contractor meets the requirements of Hire Houston First.

CIP FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Capital Project Information: See attached Form A for a breakdown of capital costs.

WBS No: F-COH002-0001-4

DocuSigned by:
DIRECTOR'S SIGNATURE/DATE:

C.J. Messiah, Jr. 12/9/2019

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C. J. Messiah, Jr.
General Services Department

Stephen Wright
Houston Parks and Recreation Department

Amount of Funding:

\$69,294.50 Parks & Recreation Dedication Fund (4035)

Contact Information:

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Council Liaison
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JLN

ATTACHMENTS:

Description

Formal Bid Tab
Fair Campaign Ordinance Form A
Fair Campaign Form B
CIP Form A
Delinquent Tax Report
Form 1295
Maps

Type

Backup Material
Backup Material
Backup Material
Backup Material
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