



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/17/2019

ALL

Item Creation Date:

### HHD – FINANCIAL SERVICES FOR VETERAN-DIRECTIVE HOME AND COMMUNITY PROGRAM

Agenda Item#: 10.

#### **Summary:**

AN ORDINANCE AMENDING ORDINANCE NO. 2018-0410 TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR A CONTRACT BETWEEN THE CITY OF HOUSTON AND PREMIER FINANCIAL MANAGEMENT SERVICES, LLC FOR FINANCIAL SERVICES FOR VETERAN-DIRECTED HOME AND COMMUNITY-BASED SERVICES PROGRAM

#### **Background:**

The Houston Health Department (HHD) requests City Council approval of an ordinance to increase the maximum contract amount to \$3,060,000.00 for a professional service agreement for a contract between City of Houston and Premier Financial Management Services. The contract has 2 additional automatic one-year renewal terms. The total contract amount currently is \$660,000.00.

Premier Financial Management Services is responsible for the financial management of employees for the Veteran Directed Home and Community Based Services (VD-HCBS) program. Premier's management includes payroll withholdings, employer contributions, depositing those funds with the appropriate agencies, complying with the applicable government regulations, preparing and filing required tax forms and reports.

VD-HCBS, created and funded by the Administration and Aging (AoA) and the Department of Veterans Affairs (VA), is a system of service delivery that allows veterans to become more involved in their own care and remain in their homes while receiving services. The VA identifies veterans and their families who are eligible to enroll and receive program services. The program started off with an average monthly client load of 10 veterans and has grown to an average of 35 veterans, requiring the need to request an increase in the maximum contract amount. This program is supervised within HHD by Harris County Area Agency on Aging and the Aging and Disability Resource Center.

Many veterans need assistance to continue to live in their homes and communities. The assistance includes services such as cooking, cleaning, bathing and lawn care. The VA considers the people providing the services employees of the veterans.

#### Fiscal Note:

No fiscal note is required for grant items

Estimated Spending Authority			
DEPARTMENT	FY2020	OUT YEARS	TOTAL
Houston Health Department	\$282,000.00	\$2,118,000.00	\$2,400,000.00

DocuSigned by:

*Stephen Williams*

Stephen L. Williams, M.Ed., M.P.A.

Director - Houston Health Department

#### **Prior Council Action:**

5/16/18; 2018-410

#### **Amount of Funding:**

\$2,400,000.00 Federal/State/Local Pass Through Fund (5030)

#### **Contact Information:**

Porfirio Villarreal

Telephone: 832-393-5041; 713-826-5695

**ATTACHMENTS:**

**Description**

Goal Modification Request Form (MWSBE Waiver)  
Prior Council Action  
Executed Contract  
Affidavit of Ownership  
RCA Budget Funding Information w/SAP screenshots  
Sole Source Justification

**Type**

Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material  
Backup Material