



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/10/2019

ALL

Item Creation Date: 11/14/2019

T25101.A1 - Vehicle Immobilization Services - ORDINANCE

Agenda Item#: 55.

Summary:

ORDINANCE AMENDING ORDINANCE NO. 2014-1127 (PASSED ON DECEMBER 10, 2014) TO INCREASE THE MAXIMUM CONTRACT AMOUNT FOR A CONTRACT BETWEEN THE CITY OF HOUSTON AND CUMULUS-FIELDS, INC. FOR VEHICLE IMMOBILIZATION SERVICES FOR THE ADMINISTRATION & REGULATORY AFFAIRS DEPARTMENT'S PARKING MANAGEMENT DIVISION; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

Background:

S78-T25101.A1 – Approve an amending ordinance to Ordinance No. 2014-1127, passed on December 10, 2014 to increase the maximum contract amount from \$2,030,000.00 to \$2,190,000.00 for Contract No. 4600012961 between the City of Houston and Cumulus Fields, Inc. for the vehicle immobilization services for the Administration & Regulatory Affairs Department's ParkHouston Division.

Specific Explanation:

The Director of the Administration & Regulatory Affairs Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$2,030,000.00 to \$2,190,000.00** for the contract between the City of Houston and **Cumulus Fields, Inc.** for vehicle immobilization services for the Administration & Regulatory Affairs Department's ParkHouston Division.

This contract was awarded on December 10, 2014 by ordinance No. 2014-1127, for a one-year with four successive one-year terms in an amount of \$2,030,000.00. Expenditures as of November 14, 2019 totaled \$1,985,784.95. The contract incurred expenditures at a rate higher than anticipated due to an increase in requests for vehicle immobilization services. As a result of additional services, the maximum contract amount will be exhausted prior to the end of the contract term. Therefore, an increase to the maximum contract amount is needed to ensure that these services continue through the end of the contract term.

The scope of work requires the Contractor to provide parking scofflaw and vehicle immobilization services. The Contractor will be paid a contingency fee based on boots installed and paid. The fee is 59% of the boot fee. When the contractor has correctly identified and notified the scofflaw, the contractor will be paid 100% of the boot fee and the City will retain the fines and collection fees.

MWBE Participation:

The contract was awarded with a 11% MWBE participation goal. Cumulus Fields, Inc is currently achieving 7.5% of the required MWBE goal.

Fiscal Note:

Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jerry Adams

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11/27/2019

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

ESTIMATED SPENDING AUTHORITY			
DEPARTMENT	FY2020	OUT YEARS	TOTAL
Administration & Regulatory Affairs	\$160,000.00	\$0.00	\$160,000.00

Prior Council Action:

Ord. No. 2014-1127 - Passed December 10, 2014

Amount of Funding:

\$160,000.00

Parking Management Operating Fund
Fund No.: 8700

Contact Information:

NAME:	DEPARTMENT/DIVISIO	PHONE NO
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Katie Moore, Sr. Procurement Specialist	FIN/SPD	(832) 393-8710
Lara Cottingham, Deputy Assistant Director	ARA	(832) 393-3754

ATTACHMENTS:

Description	Type
Ordinance 2014-1127	Backup Material
Contract 4600012961	Backup Material
Affidavit Ownership	Backup Material
Form B - Fair Campaign Ordinance	Backup Material
Form A - Fair Campaign Ordinance	Backup Material
COF	Backup Material
MWBE Goal	Backup Material