



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/6/2019

ALL

Item Creation Date: 10/24/2019

E29231 - Computer Hardware and Accessories - MOTION

Agenda Item#: 9.

Summary:

NOT A REAL CAPTION

HP INC. for spending authority to purchase computer hardware and accessories from through the Texas Department of Information Resources (DIR) for Houston Information Technology Services - \$1,000,000.00 - Equipment Acquisition Consolidated Fund

Background:

S85-E29231 – Approve spending authority to purchase computer hardware and accessories from HP Inc. through the Texas Department of Information Resources (DIR) in a total amount not to exceed \$1,000,000.00 for Houston Information Technology Services.

Specific Explanation:

The Chief Information Officer and the Chief Procurement Officer recommend that City Council approve spending authority to purchase computer hardware and accessories through the Texas Department of Information Resources (DIR) in a total amount not to exceed **\$1,000,000.00** and that authorization be given to issue purchase orders, as necessary to HP Inc. for Houston Information Technology Services.

The scope of work requires the vendor to furnish and deliver various types of computing equipment to the Houston Information Technology Services (HITS). This purchase is necessary to proceed with planned annual PC asset refresh in various departments where the current equipment exceeds the asset lifecycle of 5 years. The replacement of end-of-life computing equipment will allow the City to mitigate operating system-related IT security risks, and meet operational needs for greater processing speeds, memory, etc.

HP Inc. will provide approved and standardized computer hardware equipment, which include desktops, notebooks, laptops, workstations, display adapters, and ancillary equipment.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) of the Texas Local Government Code for exempted procurements.

MWBE Participation:

Zero-percentage goal document approved by the Office of Business Opportunity.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First ordinance. Bids/proposals were not solicited because the department is utilizing an Interlocal/Cooperative Purchasing Agreement for this purchase.

Fiscal Note:

Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

10/31/2019

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Jerry Adams
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10/31/2019

DocuSigned by:
Lisa Kent
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Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority Signature

Estimated Spending Authority			
DEPARTMENT	FY2020	OUT YEARS	TOTAL
Houston Information Technology Services	\$1,000,000.00	\$0	\$1,000,000.00

Amount of Funding:

\$1,000,000.00

Equipment Acquisition Consolidated Fund

Fund No.: 1800

Contact Information:

<u>NAME:</u>	<u>DEPARTMENT/DIVISION</u>	<u>PHONE</u>
Laura Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8735
Alejandro Velasquez-Auza, Procurement Specialist	FIN/SPD	(832) 393-8701
Linda Shelton, Staff Analyst	HITS	(832) 393-0137

ATTACHMENTS:

Description

OBO Waiver

Affidavit of Ownership

Budget Form A

Fair Campaign (Form A)

Contract - DIR-4159

Pricing Index

Cooperative Purchasing Program Approved by CPO

Cleared Tax Report 10.2019

Type

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material