



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/6/2019

ALL

Item Creation Date: 10/18/2019

H29230 – Renewal of Annual License Application for Towed Vehicle Management System
- MOTION

Agenda Item#: 10.

Summary:

Background:

H29230 - Approve the sole source purchase from UR International, Inc. in the total amount of \$63,000.00 for the renewal of annual license application for the Towed Vehicle Management System for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve the sole source purchase in the total amount of **\$63,000.00** for the purchase of an annual license application for the Towed Vehicle Reporting Management System (TVRMS) which includes but not limited to, software licenses, hosting, maintenance and support renewals, and that authorization be given to issue a purchase order to **UR International, Inc.** for the Houston Police Department (HPD).

UR International, Inc. will provide one year of license access to the TVRMS application, software maintenance, which includes 100 hours of remote help desk support, one year of website hosting and break/fix software and hardware. The TVRMS provides the department's Auto Dealers Division detailed information related to the vehicle's location, date, and time of impound. Additionally, the system provides the hosting of the public website "findmytowedcar.com" which allows citizens to locate their towed vehicles.

UR International, Inc. is the sole distributor of the software components associated with the TVRMS application and sole service provider for this technology.

This recommendation is made pursuant to section 252.022 (a)(7)(A) of the Texas Local Government Code, which provides that "a procurement of items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" is exempt from the general competitive bidding requirements.

M/WBE Participation:

This procurement is exempt from the City's M/WBE subcontracting as the total project expenditure does not exceed the \$100,000.00 City's threshold.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bid/proposal were not solicited because the department is utilizing a sole source contractor for this purchase.

Fiscal Note:

Funding for this item is included in the FY2020 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:
Jerry Adams
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10/24/2019

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority:

Department	FY 2020	Out Years	Total
Houston Police Department	\$63,000.00	\$0.00	\$63,000.00

Amount of Funding:

\$63,000.00

Auto Dealers Fund

Fund No.: 2200

Contact Information:

Name:	Department / Division	Phone
Laura A. Guthrie, Purchasing Manager	FIN/SPD	(832) 393-8735
Edith Beal, Procurement Specialist	FIN/SPD	(832) 393-8730
Frank Rodriguez, Police Administrator	HPD	(713) 308-1717
Sonja Odat, City Council Liaison	HPD	(713) 308-1728

ATTACHMENTS:**Description**

H29230 - Affidavit of Ownership
H29230 - Form A - Fair Campaign
H29230 - Form B - City Secretary
H29230 - Invoice
H29230 - RCA Budget Funding Form
H29230 - Sole Source - CPO Approved with MFR Letter
H29230 - Cleared Tax Report 08.2019
H29230 - Certification of Funds - HPD
Pre-encumbered document for \$63K

Type

Backup Material
Backup Material
Backup Material
Backup Material
Financial Information
Backup Material
Backup Material
Financial Information
Signed Cover sheet