



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/6/2019

ALL

Item Creation Date: 10/2/2019

H29202 - Professional Engineering Services (Michael Baker International, Inc.) - ORDINANCE

Agenda Item#: 13.

Summary:

Background:

S90-H29202.A2 – Approve an ordinance authorizing a second amendment to Contract No. 4600013176 between the City of Houston and Michael Baker International, Inc. (by Ordinance No. 2015-0188 approved February 25, 2015) to increase the maximum contract amount from \$3,500,000.00 to \$4,500,000.00, and to amend the terms and conditions of the original agreement, as amended by the First Amendment for Professional Engineering Services and Flood Plain Management Office Staff Augmentation for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a Second Amendment to the contract between the City of Houston and **Michael Baker International, Inc.**, to increase the maximum contract amount from **\$3,500,000.00 to \$4,500,000.00**, and to amend the terms and conditions of the original agreement, as amended by the First Amendment for Professional Engineering Services and Flood Plain Management Office Staff Augmentation for Houston Public Works.

City Council approved the original contract on February 25, 2015 by Ordinance No. 2015-0188, for two years with two optional two-year renewals in an amount of \$2,500,000.00. The scope of services under the original contract consisted of the Consultant performing professional engineering services to update the City's Community Rating System (CSR) Program and to augment the plan review and inspection staff of the Flood Plain Management Office. The City's participation in the CSR program yields flood insurance policy holders up to a 25% discount on flood insurance premiums. This discount saves the policy holders over \$86 million annually.

The First Amendment to the original contract, under Ordinance No. 2019-63 passed on January 30, 2019, was to clarify the contract terms, extend the contract for two additional years, and allocate an additional \$1,000,000.00 in funds for the Consultant to provide additional professional engineering services and staff augmentation for the Flood Plain Management Office.

This Second Amendment will further clarify the contract terms to include the Consultant providing additional professional engineering services and additional staff to assist the City in its residential and commercial plan reviews and inspections for developments citywide. This expansion of the scope of services will support the Department's initiative to reduce processing times for citywide plan reviews and site inspections from twenty-five working days to fifteen working days. The additional allocation of \$1,000,000.00 will cover the cost of these additional services and staffing needs.

MWBE Participation:

This Contract was awarded with a 24% MWBE participation level and the contractor is achieving 22.99%. The Office of Business Opportunity will continue to monitor this contract to ensure maximum MWBE participation.

Fiscal Note:

Funding for this item is included in the FY2020 Adopted Budget. Therefore, No Fiscal is required as stated in the Financial Policies.

10/23/2019

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Jerry Adams
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**Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division**

DocuSigned by:
Carol Haddock 10/24/2019
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**Carol Ellinger Haddock, P.E., Director of
Houston Public Works**

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JG

Estimated Spending Authority			
DEPARTMENT	FY2020	OUT YEARS	TOTAL
Houston Public Works	\$1,000,000.00	\$0.00	\$1,000,000.00

Prior Council Action:

Ordinance No.: 2015-0188, approved on February 25, 2015

Ordinance No.: 2019-0063, approved on January 30, 2019

Ordinance No. 2019-0063, approved on January 23, 2019

Amount of Funding:

\$1,000,000.00

Building Inspection Fund

Fund No.: 2301

Contact Information:

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ATTACHMENTS:

Description	Type
Fair Campaign Ordinance	Backup Material
Affidavit of Ownership	Backup Material
Form B	Backup Material
Amendment No.2	Contract/Exhibit
M/WBE OBO Approval	Signed Cover sheet
Certificate of Funds	Signed Cover sheet
Clear Tax Report	Signed Cover sheet
First amendment RCA	Backup Material
Ord No. 2015-188 and contract	Contract/Exhibit
Ord No. 2019-0063 and First Amendment	Contract/Exhibit
Original RCA	Backup Material
Funding Verification	Financial Information
Budget vs. Actual H29202	Financial Information