



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 9/10/2019

T23916.A3 – Purchase of Electronic Recyclable Materials - ORDINANCE

Agenda Item#:

Summary:

DRAFT ORD CAPTION

ORDINANCE amending Ordinance No. 2016-0131 as amended by Ordinance No. 2018-0665 to increase the maximum contract for an agreement for purchase of electronic recyclable material between the City of Houston and **COMPUCYCLE, INC.**; containing provisions relating to the subject; and declaring an emergency

Background:

S17-T23916.A3 – Amend Ordinance No. 2016-0131, passed on February 17, 2016, to increase the maximum contract amount from \$630,500.00 to \$1,430,500.00 for an agreement (#4600011507) between the City of Houston and CompuCycle, Inc. for the purchase of electronic recyclable material for the Solid Waste Management and Administration and Regulatory Affairs Departments.

Specific Explanation:

The Directors of the Solid Waste Management and Administration and Regulatory Affairs Departments and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the maximum contract amount from **\$630,500.00 to \$1,430,500.00** for the contract between the City of Houston and **CompuCycle, Inc.** for the purchase of electronic recyclable material for the Solid Waste Management and Administration and Regulatory Affairs Departments.

The original contract was countersigned on March 30, 2012 for a three-year term with two one-year options, in the original amount of \$45,000.00. The contract was amended on February 17, 2016 by Ordinance 2016-0131 to increase the maximum contract amount from \$45,000.00 to \$395,000.00 and extend the contract term for an additional five years. On August 22, 2018, by Ordinance 2018-665, the maximum contract amount was increased from \$395,000.00 to 630,500.00. Expenditures as of September 10, 2019 totaled \$619,132.67. The Solid Waste Management and Administration and Regulatory Affairs Departments are requesting additional spending authority to allow the Solid Waste Management Department to receive services from the vendor to recycle and/or properly dispose of electronic equipment such as PC's, phones, computer monitors, cell phones, laptops, cables, routers, etc. collected from residents and various City Departments.

The executed contract as signed in Year-2012 was initially for the City Information Technology inventory and managed by Administration & Regulatory Affairs Department. However, Solid Waste Management Department was added to the contract by a first amendment in Year-2016 for collecting residential electronics. The \$235,000.00 increase in spending authority for Year-2018 was needed to compensate for the unforeseen collections resulting from increased recoveries after local disaster events. Trending forward, the additional \$800,000.00 increase in spending authority is requested to cover this collection service until the contract expires on March 29, 2022.

M/WBE Participation:

While the contract will now exceed the \$100K threshold, this is an amendment to the contract, and the original goal cannot be modified unless the Prime is in agreement. The contractor does not outsource to any subcontractors for the services rendered within the contract.

Fiscal Note:

Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

DocuSigned by:

Jerry Adams

0DD350139A6F4C8...

10/17/2019

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY20	OUT YEARS	TOTAL
Solid Waste Management Department	\$70,000.00	\$730,000.00	\$800,000.00

Prior Council Action:

Ordinance No. 2016-0131, passed on February 17, 2016
Ordinance No. 2018-0665, passed on August 22, 2018

Amount of Funding:

\$800,000.00
General Fund
Fund No.: 1000

Contact Information:

NAME:	DEPARTMENT/DIVISION	PHONE
Richard Morris, Division Manager	FIN/SPD	832.393.8736
Greg Hubbard, Sr. Staff Analyst	FIN/SPD	832.393.8748
Harry Hayes, Director	SWM	832.393.0454

ATTACHMENTS:

Description	Type
Draft Ord., 08.23.19	Backup Material
Contract, Yr-2012	Contract/Exhibit
Ord. No. 2018-0665	Backup Material
Ord. No. 2016-0131	Backup Material
1st Amendment	Budget/CM Amendment
Cover Letter, Yr-2018	Signed Cover sheet
Cover Letter, Yr-2016	Signed Cover sheet
Fair Campaign Ord., Form-A	Backup Material
Form-B	Backup Material
COI, Endorsements, AMB	Backup Material
Tax Log / Affidavit	Backup Material
Funding Info. Form	Budget/CM Amendment
Funding Verification	Financial Information