



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 7/12/2019

T28799 - Veterinary Services for Canines - ORDINANCE

Agenda Item#:

### **Background:**

**Request for Proposals Received April 25, 2019 for S75-T28799 - Approve an ordinance awarding a contract to Hometown Veterinary Services dba VERGI in the maximum contract amount not to exceed \$458,918.86 for Veterinary Services for Canines for the Houston Police Department.**

### **Specific Explanation:**

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three year contract with two one-year options** to **Hometown Veterinary Hospital dba VERGI** in the maximum contract amount not to exceed **\$458,918.86** for Veterinary Services for Canines for the Houston Police Department.

The scope of work requires the contractor to provide complete veterinary services to the Patrol Canine Detail of the Houston Police Department Tactical Operations Division of the Narcotics Detection Detail Unit and the Explosive Detection K-9 unit of the Houston Airport System and Houston Fire Department. The contractor shall provide semi-annual wellness exams including, but not limited to a thorough physical exam, weight check, review of preventative medicine and the bordatella vaccine administered every six months to the canines.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Twenty-two prospective proposers downloaded the request for proposal document from SPD's e-bidding website, and as a result, a proposal was received from Hometown Veterinary Hospital dba VERGI. Subsequent to the receipt of the proposals, prospective proposers were contacted to determine the reason for the limited response to the RFP. Potential proposers advised that they did not have the resources, knowledge and experience for the extensive and comprehensive project.

The evaluation committee was comprised of five evaluators from the Houston Police Department, Houston Fire Department and Houston Public Works. The proposals were evaluated upon the following criteria:

- Total Service and Support Commitment
- Professional Service Experience and Reputation
- Price Proposal
- Financial Strength
- Efficiency

Hometown Veterinary Hospital dba VERGI was deemed the best respondent.

### **M/WBE Participation:**

M/WBE Zero-Percentage Goal document approved by the Office of Business Opportunity.

### **Pay or Play:**

The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits for employees of City contractors. In this case, Hometown Veterinary Hospital dba VERGI has elected to pay into the Contractor responsibility Fund and provide health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

The proposed award requires compliance with the City's Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Hometown Veterinary Hospital dba VERGI is a designated HHF company, but they were the successful awardee without the application of the HHF preference.

### **Fiscal Note:**

Funding for this item is included in the FY20 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

Jerry Adams, Chief Procurement Officer  
Finance/Strategic Procurement Division

Department Approval Authority

**Estimated Spending Authority**

DEPARTMENT	FY2020	OUT YEARS	TOTAL
Houston Police Department	\$80,431.96	\$378,486.90	\$458,918.86

**Amount of Funding:**

**\$458,918.86**

General Fund

Fund No: 1000

**Contact Information:**

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**ATTACHMENTS:**

Description	Type
Zero Goal Sign-off	Backup Material
Form A - Fair Campaign Ordinance	Backup Material
Form B	Backup Material
RCA Budget Fund Form	Financial Information
Tax Form	Backup Material
Pay or Play 1-A	Backup Material
Pay or Play - 2	Backup Material