



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date: 2/28/2019

E28920 - Clinical Management Information System - ORDINANCE

Agenda Item#:

**Background:**

**Sole Source for S69-E28920 – Approve an ordinance authorizing a sole source contract between the City of Houston and OCHIN, Inc. in the maximum contract amount not to exceed \$2,591,312.50 for maintenance, enhancements, and support for the Clinical Management Information System for the Houston Health Department.**

**SPECIFIC EXPLANATION:**

The Director of the Houston Health Department and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a sole source contract for **one year with four one-year options to OCHIN, Inc.** in the maximum contract amount not to exceed **\$2,591,312.50** for maintenance, enhancements, and support for the Clinical Management Information System (CMIS) for the Houston Health Department. The Director of the Houston Health Department and/or the Chief Procurement Officer may terminate the contract at any time upon 30-days written notice to the contractor.

The purpose of the CMIS is to track patient medical records, health history, and health-related conditions. This is a proprietary system and no other vendor can provide the services requested. It is utilized by several bureaus within the Houston Health Department, including Health Clinics, Dental Clinics, and STD Clinics.

The scope of work requires the contractor to provide all supervision, labor, materials, supplies, tools, equipment, software, and incidentals necessary to maintain and support the CMIS that will interface with various HHD clinics/labs, as well as other public health agencies within the region.

**M/WBE Participation:**

Zero Percentage Goal document approved by the Office of Business Opportunity.

**Pay or Play Program:**

The proposed contract requires compliance with the City’s ‘Pay or Play’ Ordinance regarding health benefits for employees of City contractors. In this case, OCHIN, Inc. has selected to provide health benefits to eligible employees in compliance with City policy.

**Hire Houston First**

This procurement is exempt from the City’s Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source contractor for this purchase.

**Fiscal Note**

Funding for this item was included in the FY2020 Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.

7/29/2019

DocuSigned by:  
*Jerry Adams*  
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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

DocuSigned by:  
*Stephen Williams*  
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**Department Approval Authority**

7/29/2019

Estimated Spending Authority			
DEPARTMENT	FY2020	OUT YEARS	TOTAL
Houston Health Department	\$144,412.00	\$2,446,900.50	\$2,591,312.50

**Amount of Funding:**

**\$2,591,312.50**

Health Special Revenue Fund

Fund No.: 2002

**Contact Information:**

NAME:	DEPARTMENT/DIVISION	PHONE
Michele Austin, Division Manager	HHD	(832) 393-5006
Regina Spencer, Sr. Procurement Specialist	FIN/SPD	(832) 393-8707

**ATTACHMENTS:**

Description	Type
Pay or Play	Backup Material
Controller's Waiver of Tax Report	Backup Material
Form B (Fair Campaign Ordinance)	Backup Material
Sole Source Justification	Backup Material
MWBE Waiver	Backup Material
Coversheet	Signed Cover sheet
2019 - OCHIN Certification of Funds - Fund 2002	Financial Information