



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 3/19/2019

ALL

Item Creation Date:

L26629 - Heating, Ventilation, and Air Conditioning Services - ORDINANCE

Agenda Item#: 34.

**Summary:**

ORDINANCE awarding contract to **STAR SERVICE, INC DBA STAR SERVICE, INC OF HOUSTON** for Heating, Ventilation, and Air Conditioning Services for Houston Public Works; providing a maximum contract amount - 3 Years with two one-year options - \$5,484,719.68 - Enterprise and Other Funds

**Background:**

**Best Value Bid Received August 16, 2018 for S19-L26629 - Approve an ordinance awarding a contract to Star Service, Inc. dba Star Service, Inc. of Houston in the amount not to exceed \$5,484,719.68 for heating, ventilation, and air conditioning services for Houston Public Works.**

**Specific Explanation:**

The Director of the Houston Public Works and the Chief Procurement Officer recommends that City Council approved an ordinance awarding a **three-year contract, with two one-year options** to **Star Service, Inc. dba Star Service, Inc. of Houston** on its Best Value Bid (BVB) in the amount not to exceed **\$5,484,719.68** for heating, ventilation, and air conditioning services for Houston Public Works.

The scope of work requires the contractor to provide all labor, supervision, parts, tools, materials, equipment, supplies, test equipment, personal protective equipment and facilities necessary to provide maintenance and repairs on Heating Ventilation and Air Conditioning (HVAC) systems. HVAC systems includes window units, fan coil units, split systems, roof-top units, chillers (air and water), boilers, and auxiliary equipment (controls, thermostats, ducts etc.).

This project was advertised in accordance with the requirements of the State of Texas bid laws. Forty prospective bidders downloaded the solicitation document from the Strategic Procurement Division's (SPD's) e-bidding website and as a result, BVB's were received from Star Service, Inc. dba Star Service, Inc. of Houston, Gowan, Inc., TDIndustries, Inc., and Kilgore Industries, Inc. The Evaluation Committee (EC) was comprised of five evaluators from Houston Public Works, General Services, and Parks Departments. The bids were evaluated based upon the following criteria.

- Experience/Expertise
- Past Performance
- Cost
- Conformance with BVB Requirements

Star Service, Inc. dba Star Service, Inc. of Houston was deemed the best respondent.

**M/WBE Subcontracting:**

This best value bid was issued as a goal oriented contract with an 11% M/WBE participation level. Star Service, Inc. dba Star Service, Inc. of Houston has designated the below-named company as its certified M/WBE subcontractor.

<u>Name</u>	<u>Type of Work</u>	<u>Dollar Amount</u>	<u>Percentage</u>
All-N-One Services, LLC.	Employment Placement Services	\$603,319.69	11%

**Pay or Play Program:**

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Star Service, Inc. dba Star Service, Inc. of Houston provides health benefits to eligible employees in compliance with City policy.

**Hire Houston First:**

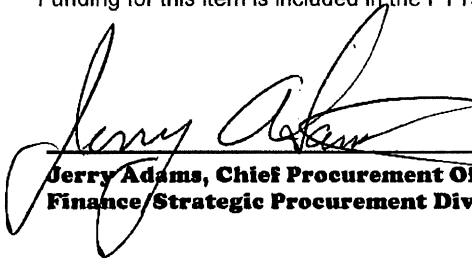
The proposed contract requires compliance with the City's Hire Houston First (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Star Service, Inc. dba Star Service, Inc. of Houston is a designated HHF, but they were the successful awardee without application of the HHF designation preference.

**Fiscal Note:**

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.

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**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Public Works	\$548,471.97	\$4,936,247.71	\$5,484,719.68

**Amount of Funding:**

\$4,318,998.18 - Water & Sewer System Operating Fund (8300)  
 \$ 153,384.41 - Storm Water Fund (2302)  
 \$ 552,183.87 - Dedicated Drainage and Street Renewal Fund (2310) -  
**Supported by Metro Funds (\$369,963.19) and Ad Valorem Taxes (\$182,220.68)**  
 \$ 460,153.22 - Houston Transtar Fund (2402)  
**\$5,484,719.68 - TOTAL**

**Contact Information:**

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**ATTACHMENTS:**

Description	Type
<u>Affidavit</u>	Backup Material
<u>Campaign Finance Ordinance (Form A)</u>	Backup Material
<u>Campaign Finance Ordinance (Form B)</u>	Backup Material
<u>Certificate of Interested Parties (Form 1295)</u>	Backup Material
<u>Conflict of Interest Questionnaire</u>	Backup Material
<u>POP 1</u>	Backup Material
<u>POP 2</u>	Backup Material
<u>Statement of Residency</u>	Backup Material
<u>Signature Authority</u>	Backup Material
<u>M/WBE Letter of Intent</u>	Backup Material
<u>COI and Endorsements</u>	Backup Material
<u>Drug Policy Compliance Documents</u>	Backup Material
<u>Texas Secretary of State (SOS)</u>	Backup Material
<u>Bid Tab</u>	Backup Material
<u>Budget Funding</u>	Financial Information
<u>Tax Clearance Report</u>	Backup Material