



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 11/27/2018

T26603 - Janitorial Cleaning and Associated Services - ORDINANCES

Agenda Item#:

Background:

Request for Proposals Received August 2, 2018 for S10-T26603 – Approve an ordinance awarding a contract to ABM Aviation, Inc. for janitorial cleaning and associated services for Houston Airport System.

Specific Explanation:

The Director of Houston Airport System and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year contract with two one-year options** to ABM Aviation, Inc. for janitorial cleaning and associated services in the total amount not to exceed **\$2,659,263.93** for Houston Airport System.

The scope of work requires the contractor to provide all equipment, labor, supervision, materials, tools, supplies and transportation necessary to provide cleaning and janitorial services at various Houston Airport System facilities.

This project was advertised in accordance with the requirements of the State of Texas bid laws. One hundred prospective proposers downloaded the solicitation document from SPD's e-bidding website, and as a result, proposals were received from ABM Aviation, Inc., Professional Janitorial Service, McLemore Building Maintenance, Inc., Tier One Property Services, LLC, Kemp and Sons, and Member's Building Maintenance, LLC. The evaluation committee was comprised of three evaluators from Houston Airport System, General Services Department and Houston Police Department. The proposals were evaluated based upon the following criteria:

- Expertise/Experience
- Labor Relations Plan
- Cost

ABM Aviation, Inc. was deemed the best respondent.

M/WBE Participation:

This Request for Proposals was issued as a goal-oriented contract with an 15% goal for M/WBE participation level. ABM Aviation, Inc. has designated the below-named company as its certified M/WBE subcontractor:

Name	Type of Work	Amount	%
Lane Staffing, Inc.	Staffing for HAS Janitorial Cleaning and Associated Services	\$398,889.59	15%

Pay or Play Program:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, ABM Aviation, Inc. provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses, while supporting job creation. In this case, ABM Aviation, Inc. does not meet the requirements for HHF designation, and no firms were within five percent.

Fiscal Note:

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.


Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Airport System	\$249,693.61	\$2,409,570.32	\$2,659,263.93

Amount of Funding:

\$2,659,263.93 – HAS-Revenue Fund (8001)

Contact Information:

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ATTACHMENTS:

Description	Type
<u>HAS Award Recommendation</u>	Backup Material
<u>Evaluation Scorecard</u>	Backup Material
<u>Form-A</u>	Backup Material
<u>Form-B</u>	Backup Material
<u>HAS Funding</u>	Financial Information
<u>Affidavit</u>	Backup Material
<u>Drug, Alcohol Policy</u>	Backup Material
<u>Resolution of Contractor</u>	Backup Material
<u>POP 1 & 2</u>	Backup Material
<u>COI, Endorse., AMB</u>	Backup Material
<u>HB-1295</u>	Backup Material
<u>HHF (Non-HHF Firm)</u>	Backup Material
<u>Tax Log</u>	Backup Material
<u>Coversheet backup</u>	Backup Material