



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/11/2018

ALL

Item Creation Date: 11/13/2018

25DSGN114 First Amendment to Task Order for Professional Architectural Services with English Associates Architects and Prozign Inc.

Agenda Item#: 24.

Summary:

ORDINANCE approving and authorizing a first amendment to the task order contract for professional architectural services between the City of Houston and **ENGLISH + ASSOCIATES ARCHITECTS, INC.** and **PROZIGN, INC.**; amending Ordinance Number 2013-1201 (passed on December 18, 2013) to increase the maximum contract amount; containing provisions relating to the subject; and declaring an emergency.

Background:

RECOMMENDATION: Approve an Ordinance (i) authorizing a First Amendment to the task order contract for professional architectural services with English + Associates Architects, Inc. (English) and Prozign, Inc. (Prozign) to extend the renewal term; and (ii) amending Ordinance No. 2013-1201 (passed December 18, 2013) to increase the maximum contract amount to \$2,500,000.

SPECIFIC EXPLANATION: On December 18, 2013, Ordinance No. 2013-1201, City Council approved a task order contract for professional architectural services with English and Prozign for a term of three years with two one-year renewal options and set a maximum contract amount of \$1,500,000 for each contract. The contracts commenced on January 17, 2014 and will expire January 17, 2019. The General Services Department (GSD) recommends that City Council approve an Ordinance to renew the contracts for an additional one-year term until January 17, 2020. In July 2018, GSD advertised a new solicitation and this renewal will allow GSD to complete the selection process and present new task order contracts for professional architectural services to City Council for approval.

It is further recommended that the maximum contract amount of \$1,500,000 be increased to \$2,500,000 for each contract. It is expected that English and Prozign will deplete the \$1,500,000 expenditure cap by the end of December 2018. The requested increase will allow English and Prozign to complete pending task orders which will exceed the current \$1,500,000 maximum contract amount.

M/WBE PARTICIPATION: The original task order contracts with English and Prozign have an 8% M/WBE goal. To date, English has achieved 25.61% M/WBE participation and Prozign has achieved 8.31% M/WBE participation.

DIRECTOR'S SIGNATURE/DATE:

Handwritten signature of C. J. Messiah, Jr. dated 12-6-18.

C. J. Messiah, Jr.
General Services Department

Prior Council Action:

Ordinance No. 2013-1201; December 18, 2013

Amount of Funding:

N/A (Funds will be appropriated as projects are assigned)

Contact Information:

Jacquelyn L. Nisby
Council Liaison
Phone: 832.393.8023

ATTACHMENTS:

Description

25DSGN114 Prior Council Action

25DSGN114 Tax Delinquency Report

Partially Executed Contract - English + Associates

Partially Executed Contract - Prosign

Ordinance

Coversheet (revised)

Type

Backup Material

Backup Material

Contract/Exhibit

Contract/Exhibit

Ordinance/Resolution/Motion

Signed Cover sheet