



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 10/3/2018

Q26620 - Coordinated Complex Terrorist Attack Program - ORDINANCE

Agenda Item#:

Background:

Request for Qualification received June 28, 2018 for S33-Q26620 - Approve an ordinance awarding a professional services contracts to Hagerty Consulting, Inc. in the amount not to exceed \$509,710.23 for the Coordinate Complex Terrorist Attack Program for the Mayor's Office.

Specific Explanation:

The Director of the Mayor's Office of Public Safety and Homeland Security and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three-year professional service contract, with two one-year option to Hagerty Consulting, Inc.** in the amount of \$463,372.95 and contingencies (for unforeseen changes with the scope of work) in the amount of \$46,337.28 for a total amount not to exceed **\$509,710.23** for the Mayor's Office. The Director of the Mayor's Office of Public Safety and Homeland Security and/or The Chief Procurement Officer may terminate this contract at any time upon sixty (60) days written notice to the contractor.

The scope of work requires the contractor to develop and implement a program that can provide, but not limited to the following:

- Gap Analysis – Best Practices
- No Notice, Multi-agency Planning Program
- Training Exercises and Videos

The Request for Qualification (RFQ) was advertised in accordance with the requirements of the State of Texas bid laws. As a result, submissions were received from: The Cadmus Group, CNA Analysis and Solutions, Hagerty Consulting, Inc., The Oslon Group, and Tetra Tech. The evaluation committee consisted of members from the Mayor's Office, Houston Fire and Police Departments.

The proposals were evaluated based upon the following criteria:

1. Responsiveness
2. Technical Competence
3. Price Proposal

After a detailed evaluation, Hagerty Consulting, Inc received the highest overall score and was invited to participate in contract negotiations. The Mayor's Office is confident that Hagerty Consulting, Inc. is well qualified to provide the required services as outlined in the RFQ.

M/WBE Subcontracting:

The RFQ solicitation was advertised with an 24% goal for M/WBE participation. Hagerty Consulting, Inc. has designated the below named companies as its certified M/WBE subcontractors:

Vendor Name	Type of Work	Amount	Percentage
KGB Texas Marketing/Public Relations, Inc.	Video development	\$40,500.00	8%
MPACT Strategic Consulting, LLC	Training and Exercise Design	\$68,440.00	16%

Pay or Play Program:

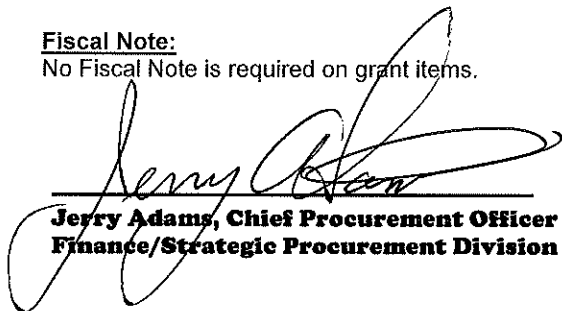
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First (HHF):

The Houston Hire First does not apply to this expenditure, because it involves the use of federal funds and subject to specific procurement rules of the federal government.

Fiscal Note:

No Fiscal Note is required on grant items.



Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Mayor's Office	\$509,710.23	\$0.00	\$509,710.23

Amount of Funding:

\$509,710.23 - Federal Government - Grant Fund (5000)

Contact Information:

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ATTACHMENTS:**Description**Affidavit of OwnershipFair CampaignForm BMWBETaxCertificate of Fund**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Financial Information