



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 12/11/2018

ALL

Item Creation Date: 10/29/2018

H25597.A1 – Contingent Workforce Vendor Management System - ORDINANCE

Agenda Item#: 51.

Summary:

Background:

S17-H25597.A1 - Approve a first amendment to Ordinance No. 2015-1286, passed on December 16, 2015 to extend the contract term from December 28, 2018 to December 27, 2020 for the contract no. 4600013544 between the City of Houston and Genesis Networks Enterprises, LLC for a contingent workforce vendor management system for the Human Resource Department.

Specific Explanation:

The Director of the Human Resources Department (HR) and the Chief Procurement Officer recommend that City Council approve an ordinance authorizing a first amendment to extend the contract term from **December 28, 2018 to December 27, 2020** for the contract between the City of Houston and Genesis Networks Enterprises, LLC for a contingent workforce vendor management system for the Human Resource Department. This contract extension is being requested to allow the City to continue utilizing the application.

The original contract was awarded on December 16, 2015 by Ordinance No. 2015-1286, for a three-year term with two one-year options in the original amount of \$650,000.00. Expenditures totaled \$356,477.34 as of October 26, 2018. The remaining contract balance of \$293,522.66 is sufficient to cover the extended contractual periods requested.

The scope of work requires the contractor to provide HR, city departments, and suppliers with 24/7 service access to Fieldglass, a cloud based vendor management system (VMS). This solution assists HR in procuring and managing the city's contingent workforce from requisition all the way through invoice and payment. Fieldglass provides onsite and mobile users with the tools to source and manage 500+ contingent workforce assignments with features such as electronic timesheets, self-invoicing and access to robust and reliable reporting tools with security controls. Fieldglass solution allows the City to continue to utilize multiple service providers, and process 2,500+ invoice monthly. Fieldglass became a subsidiary of SAP in 2014.

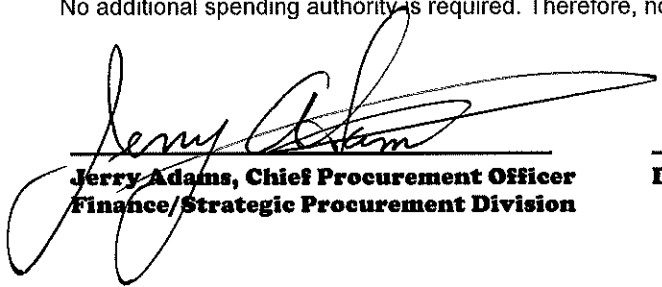
The Fieldglass VMS technology solution is a replacement for an obsolete system that is not maintainable over the long run and rewriting or upgrading the system is cost and talent prohibitive. Fieldglass provides all pre, during, and post implementation support including training and system updates. The service fee is 1% of the annual temporary employee services spend.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business of Opportunity.

Fiscal Note:

No additional spending authority is required. Therefore, no Fiscal Note is required as stated in the Financial Policies.



Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Prior Council Action:

Ordinance No. 2015-1286; December 16, 2015

Amount of Funding:

No Funding Required

Contact Information:

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ATTACHMENTS:

Description	Type
<u>Coversheet signed by CPO for H25597.A1</u>	Signed Cover sheet
<u>Clear Tax Report</u>	Backup Material
<u>Fair Campaign</u>	Backup Material
<u>Affidavit of Ownership</u>	Backup Material
<u>Form B</u>	Backup Material
<u>Ordinance 2015-1286</u>	Ordinance/Resolution/Motion
<u>Previous RCA</u>	Backup Material
<u>Executed Contract</u>	Contract/Exhibit
<u>Approved OBO Document</u>	Backup Material