

CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 11/5/2018

HPW – 20CH33 Professional Services / Global Business Management Consultants, LLC

Agenda Item#:

Background:

SUBJECT: Agreement for Professional Services between the City and Global Business Management Consultants, LLC for Project Management training for Houston Public Works.

RECOMMENDATION: (SUMMARY) An ordinance approving an Agreement for Professional Services with Global Business Management Consultants, LLC and allocate funds.

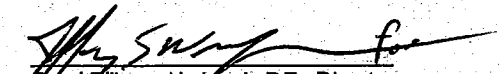
SPECIFIC EXPLANATION: Houston Public Works is requesting that an ordinance be approved allocating \$79,500.00 for Project Management training performed by Global Business Management Consultants, LLC. The Project Management training will provide Houston Public Works with the fundamentals of Project Management and project life cycle. The broad learning goals of the training include implementing effective planning & control, organize & support projects, create interactive project teams, establish effective communications, and empower project team members. Training will consist of three 2-day sessions. Project Management training is essential in bringing order and consistency to daily tasks of project delivery.

The total requested allocation is \$79,500.00 which includes \$78,500.00 for contract services and \$1,000.00 for incidental fees.

FISCAL NOTE:

Estimated Fiscal Operating Impact			
Recurring or One-Time	One-Time		
Fund Name	Current Fiscal Year	Outyear	Total
Project Cost Recovery Fund	\$79,500.00	\$0.00	\$79,500.00
Total	\$79,500.00	\$0.00	\$79,500.00

Funding for this item is included in the FY19 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.


Carol Ellinger Haddock, P.E., Director
Houston Public Works

Amount of Funding:

\$79,500.00 from Fund No. 1001 – Project Cost Recovery

Contact Information:

Cheryl Harris
Deputy Assistant Director, Capital Projects
Phone: (832) 395-2284

ATTACHMENTS:

Description

- Form A - Contractor's Submission List (doc 00452)
- Form B - Fair Campaign Ord.
- Affidavit of Ownership (doc 0455)
- Tax Report
- Form 1295
- SAP documents

Type

- Backup Material
- Backup Material
- Backup Material
- Backup Material
- Backup Material
- Financial Information