



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/7/2018

ALL

Item Creation Date: 10/25/2018

L28705 - Furnish, Install and Remove Mini LED Holiday Lights- ORDINANCE

Agenda Item#: 41.

### **Background:**

Formal Bids Received October 11, 2018 for S72-L28705 – Approve an Ordinance awarding a contract to Decor IQ LLC in the amount not to exceed \$519,418.00 to furnish, install and remove mini LED holiday tree lights for the General Services Department.

### **Specific Explanation:**

The Director of the General Services Department (GSD) and the Chief Procurement Officer recommend the City Council approve an ordinance awarding a **three-year work services contract with two (2) one-year renewal options to Decor IQ LLC** for a total contract amount not to exceed \$519,418.00 on its low bid to Furnish, Install and Remove Mini LED Holiday Tree Lights. The Director of GSD may terminate this Agreement at any time by giving 30 (thirty) days written notice to the contractor, with a copy of the notice to the Chief Procurement Officer.

The scope requires the contractor to furnish all labor, material, tools, equipment, supplies, transportation, supervision, insurance, bonds and other services necessary to install the specified mini LED holiday tree lights as requested by the City of Houston (City). Services shall include all setup, installation, maintenance, cleaning, removal and storage of holiday lights. Completed work shall be in accordance with the highest standards prevailing in the industry, as well as applicable codes and regulations. The standards shall be achieved by continuous improvement with routine maintenance checks and through open communications with the Contractor and the City.

The displaying of lights on the trees around City Hall, Hermann Square, Julia Ideson Building & Tranquility Park, has been a main attraction area during the holidays for many years for the City. The lighting of trees is a tradition that highlights and showcases the City's contribution to the citizens and has become a strong tourist attraction.

The project was advertised in accordance with the requirements of the State of Texas bid laws. Thirty-three prospective bidders downloaded the solicitation document from SPD's e-bidding website and four bids were received as detailed below:

<b><u>COMPANY</u></b>	<b><u>BID AMOUNT</u></b>
1.Christmas Company	\$1,525,000.00
2.JVC Construction LLC	\$1,395,000.00
3.Mzar Communications Inc	\$1,275,000.00
4. Decor IQ LLC	\$ 519,418.00

### **MWBE Subcontracting:**

The invitation to bid was issued as a goal-oriented contract with an 11 % MWBE participation level.

<b><u>Name</u></b>	<b><u>Type of Work</u></b>	<b><u>Dollar Amount</u></b>	<b><u>Percentage</u></b>
T2G Entreprises	Holiday Lights Supplier	\$57,135.98	11%

### **Pay or Play Program:**

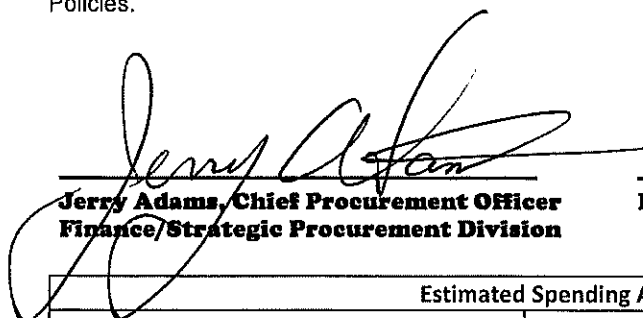
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Decor IQ LLC will provide health benefits to eligible employees in compliance with City policy.

### **Hire Houston First:**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, Decor IQ LLC does not meet the requirements of Hire Houston First; no Hire Houston First contractor were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.



**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
General Service Department	\$106,948.00	\$412,470.00	\$519,418.00

**Amount of Funding:**

\$519,418.00 - General Fund (1000)

**Contact Information:**

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**ATTACHMENTS:****Description**

MWBE

Bid Tab BAFO

Ebid Bid Tab

POP 1 & POP 2

1295 Form

Affidavit

Financial Information

Form B

**Type**

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Backup Material

Financial Information

Financial Information