



CITY OF HOUSTON
OFFICE
BUSINESS OPPORTUNITY

**Goal Modification
Request Form**

1. Date: 8-9-18 2. Requesting Department: Police 3. Solicitation Number: PR# 10251603

4. Solicitation Name: Purchase of one (1) Ford F550XL Bucket Truck Vehicle for HPD 5. Estimated Dollar Amount: \$ 137,443.00

6. Description of Solicitation (attach specifications/supporting documents):
Purchase of one (1) Ford F550XL Bucket Truck Vehicle for HPD .

PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.

A. Previous contract (if any): Yes ☐ No ☒ B. Previous contract number: _____

C. Goal on last contract _____ D. Was goal met? Yes ☒ No ☐

E. If goal was not met, what percentage did the vendor achieve? _____%

F. Why wasn't goal achieved? _____

SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.

1. WAIVER

A. I am requesting a waiver of the MWSBE Goal: Yes ☒ No ☐

B. Reason for waiver: (Check one)

- ☐ A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy
- ☐ If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)
- ☐ MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or
- ☐ Level of MWSBE availability would produce minimal MWSBE participation.
- ☒ Other: _____

C. Detailed explanation for Waiver Reason: _____

2. COOPERATIVE OR INTER-LOCAL AGREEMENT

A. Is this a Cooperative/Inter-Local agreement? Yes ☒ No ☐

B. If yes, please specify the name of the agreement: GSA Contract # GS-30F-1028G

C. Did the Department explore opportunities for using certified firms? Yes ☒ No ☐

D. Please explain how the department explored opportunities for using certified firms:

The specifications in the cooperative purchasing agreement contracts for vehicle(s) being purchased were reviewed to determine if they was any divisible work. The

~~E. Please explain why the Department did not explore opportunities for using certified firms:~~

review revealed that there is no divisible work. The vehicle(s) will be shipped directly from the manufacturer to the local dealer who in turn will deliver the vehicle(s) either to the City or to the City's contractor for installation of after-market equipment such as sirens, emergency lights, etc..



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3. REDUCED GOAL (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:

Construction (34%) Professional Services (24%) Purchasing (11%)

Yes ☐ No ☒ If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

4. GOAL REVISION AFTER ADVERTISEMENT

A. I am requesting a revision of the MWSBE Goal that has already been advertised: Yes ☐ No ☐

B. Original goal: _____ C. Proposed new goal: _____ D. Advertisement date: _____

E. Will the project be re-advertised? Yes ☐ No ☐ F. Estimated dollar amount: \$ _____

G. Detailed reason for request: _____

Concurrence:

Requesting Department Initiator

8-9-18
Date

Department Director or Designee

8-9-18
Date

FOR OBO OFFICE USE ONLY:

APPROVED:

	8/14/18	Drop Ship	at-658
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #

DENIED:

OBO Assistant Director or Designee	Date	OBO Reason	Tracking #