



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/11/2017

H26621 - Hosting the Interactive Inspection Process System - ORDINANCE

Agenda Item#:

Summary:

Background:

S17-H26621 - Approve an ordinance awarding a sole source contract to Sivell Corporation in an amount not to exceed \$779,250.00 for hosting the Interactive Inspection Process System (IIPS) for Houston Public Works.

Specific Explanation:

The Director of Houston Public Works and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a **three year sole source contract with two one-year renewal options to Sivell Corporation** in an amount not to exceed **\$779,250.00** for hosting the Interactive Inspection Process System (IIPS) for Houston Public Works. The Chief Procurement Officer may terminate this contract at any time upon 30 day written notice to the contractor.

The scope of work requires the contractor to host an Interactive Inspection Process System (IIPS) on a dedicated server at its data center location at 7155 Old Katy Rd., Suite 110 for real time on-line access as an application services provider. This eliminates the need for the City to purchase software licenses and technical support. The IIPS will be for an unlimited number of users, add/delete or reassign inspections, real time updates on all devices, photographs, georeferences, GIS map layers, notifications, data extraction from the City's ILMS, access to Permit and Inspection Codes. Additionally, this will allow supervisors to make assignments and re-assignments and allow communications between inspectors in the field or office using various devices such as cell phones, PCs, tablet PCs and laptops. The application services provider will provide off-site data recovery, all server maintenance and software upgrades, application training for inspectors and will train two current City employees on its software applications.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source, including: items that are available from only one source because of patents, copyrights, secret processes, or natural monopolies" of the Texas Local Government Code for exempted procurements.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business of Opportunity.

Pay or Play:

The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the contractor provides health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase

Fiscal Note:

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.


Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Public Works	\$116,887.49	\$662,362.51	\$779,250.00

Amount of Funding:**\$779,250.00**

Building Inspection Fund

Fund No.: 2301

Contact Information:

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ATTACHMENTS:

Description	Type
<u>Affidavit of Ownership</u>	Backup Material
<u>Clear Tax Report</u>	Backup Material
<u>Form 1295</u>	Backup Material
<u>POP Form</u>	Backup Material
<u>OBO Approval</u>	Backup Material
<u>Sole Source Justification</u>	Backup Material
<u>Form B</u>	Backup Material
<u>Fair Campaign</u>	Backup Material
<u>Certification of Funds</u>	Financial Information
<u>SAP Funding Info</u>	Financial Information
<u>Coversheet signed by CPO H26621</u>	Signed Cover sheet