



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/18/2018

District C

Item Creation Date: 9/6/2018

25CONS362 – Issuance of a Purchase Order – Contract Resource Group L.L.C. – Purchase and Installation of Modular Furnishings and Furniture at 2100 Travis Street

Agenda Item#: 15.

Background:

RECOMMENDATION: Authorize the issuance of a purchase order in the amount of \$1,215,359.03 to Contract Resource Group L.L.C., for the purchase and installation of modular furnishings and furniture at 2100 Travis Street for the Housing and Community Development Department (HCDD).

SPECIFIC EXPLANATION: The General Services Department recommends that City Council authorize the issuance of a purchase order to Contract Resource Group L.L.C., through the Texas Cooperative Purchasing Network Contract, for the purchase and installation of modular furnishings and furniture for the lease space at 2100 Travis Street for HCDD.

On February 28, 2018, Ordinance No. 2018-153, City Council authorized a lease agreement with Midtown Central Square, LLC., for approximately 43,846 square feet of office space at 2100 Travis Street, for use by HCDD and its contractors working on disaster recovery activities.

PROJECT LOCATION: 2100 Travis Street (Key Map 493Q)

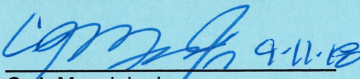
PROJECT DESCRIPTION: The project involves the purchase and installation of office modular furnishings for approximately 180 employees and contractors. Furnishings include approximately 150 workstations for open work areas, several huddle and support spaces, and two breakrooms.

FUNDING SUMMARY:

\$1,191,528.46	Purchase and Installation
\$ 23,830.57	2% Contingency
\$1,215,359.03	Total

FISCAL NOTE: No fiscal note is required for Grant items.

DIRECTOR'S SIGNATURE/DATE:


 C.J. Messiah, Jr.
 General Services Department

Prior Council Action:

Ordinance No. 2018-153; February 28, 2018

Amount of Funding:

\$1,215,359.03 Federal State Local – Pass Through Fund (5030) - Hurricane Harvey Disaster Assistance

Contact Information:

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 Council Liaison
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ATTACHMENTS:

Description	Type
<u>Maps</u>	Backup Material
<u>Tax Delinquent Form</u>	Backup Material
<u>Document 1295</u>	Backup Material
<u>Prior Ordinance</u>	Backup Material
<u>Prior RCA</u>	Backup Material
<u>Form A</u>	Backup Material