



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 9/5/2018

ALL

Item Creation Date:

L24595-A1-Janitorial Cleaning and Associated Services -ORDINANCE

Agenda Item#: 35.

Summary:

ORDINANCE amending Ordinance No. 2013-1055 to increase the maximum contract amount to the contract between the City of Houston and **McLEMORE BUILDING MAINTENANCE, INC.** for janitorial cleaning and associated services for various departments managed by the General Services Department; containing provisions relating to the subject; and declaring an emergency.

Background:

S30-L24595 - Approve an amending ordinance to increase the maximum contract amount to Contract No.4600012338 from \$11,254,426.83 to \$12,910,713.00 for the contract between the City of Houston and McLemore Building Maintenance, Inc. for janitorial cleaning and associated services for various departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve an amending ordinance to increase the maximum contract amount from \$11,254,426.83 to \$12,910,713.00 for the contract between the City of Houston and McLemore Building Maintenance, Inc. for janitorial cleaning and associated services for various departments.

This contract was awarded on November 13, 2013, by ordinance No. 2013-1055, for a three-year term with two one-year options in an amount of \$11,254,426.83. Expenditures as of August 15, 2018 totaled \$11,019,655.31. The contract incurred expenditures at a rate higher than anticipated due to additional facilities and services added by the departments. As a result of additional services, the maximum contract amount will be exhausted prior to the end of the contract term. The contract was extended an additional 60 days with an expiration date of January 21, 2019 to allow services until a new contract is awarded.

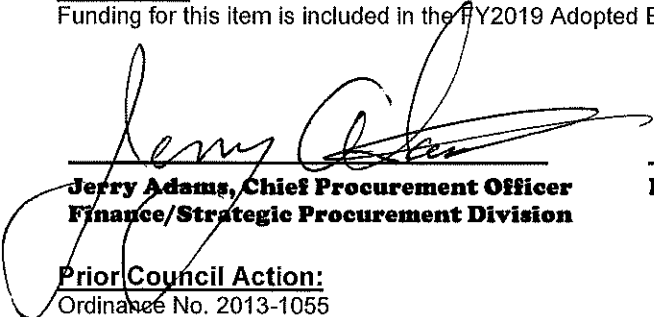
The scope of work requires the contractor to provide all equipment, labor, materials, supplies, supervision and transportation necessary to provide cleaning and janitorial services at City facilities. Additional service requirements include porter, recycling, window washing, power-washing and other associated work services as required.

M/WBE Subcontracting:

The contract was awarded with a 20% M/WBE participation goal. McLemore Building Maintenance, Inc. is currently achieving a 39.60%. The Office of Business Opportunity will continue to monitor this contract to ensure maximum M/WBE participation.

Fiscal Note:

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required in the Financial Policies.


Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Prior Council Action:

Ordinance No. 2013-1055

Amount of Funding:

\$1,626,788.17 - General Fund (1000)
\$ 29,498.00 - Special Revenue Fund (2100)
\$1,656,286.17 - Total

Contact Information:

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ATTACHMENTS:

Description	Type
<u>Form B</u>	Backup Material
<u>Form A</u>	Backup Material
<u>MWBE Verification</u>	Backup Material
<u>Ordinance No. 2013-1055</u>	Backup Material
<u>Contract</u>	Backup Material
<u>Tax Report</u>	Backup Material
<u>Coversheet signed by CPO L24595.A1</u>	Signed Cover sheet
<u>Ordinance</u>	Ordinance/Resolution/Motion
<u>PRD Budget Funding Information Request</u>	Financial Information
<u>PRD Fund 1000 Funding Verification</u>	Financial Information
<u>PRD 1000 & 2100 Funding</u>	Financial Information
<u>Revised Funding Information for PRD</u>	Signed Cover sheet
<u>GSD Funding Information - updated</u>	Financial Information