

CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 8/6/2018

H28718 - Maintenance and Support Services - ORDINANCE

Agenda Item#:

Background:

Sole Source for S72-H28718 - Approve an ordinance awarding a sole source contract to AIS International, LTD in the amount not to exceed \$297,850.00 for maintenance and support services for laboratory information management system for various departments.

Specific Explanation:

The Chief Procurement Officer recommends that City Council approve an ordinance awarding a **three-year sole source contract, with two one-year renewal options to AIS International, LTD** in the amount not to exceed **\$297,850.00** for maintenance and support services for laboratory information management system for Houston Public Works and the Houston Health Department. The Chief Procurement Officer may terminate this contract at any time upon 30 day written notice to the contractor.

The scope of work requires the contractor to provide all supervision, labor, tools, equipment, permits, parts, expendable items, material, and supplies necessary to perform maintenance and support services for laboratory information management system for Houston Public Works and the Houston Health Department.

The City uses the Laboratory Information Management System (Software), by a perpetual license granted from contractor, to manage and report, as needed, data generated in the laboratory or field. City personnel within Houston Public Works and the Houston Health Department use the Software to input and validate data, report data to regulatory bodies, perform sample or standards tracking, perform paperwork and method archiving, perform chain of custody tracking, and control data access.

AIS International, LTD is the sole provider of this proprietary software, and is the sole provider of the source codes and associated technical support services used to manage, maintain and/or repair the laboratory information management system. AIS International, LTD has developed this software exclusively for use in testing laboratory information management. This product and its installation, maintenance and licensing are exclusively managed by AIS International LTD.

This recommendation is made pursuant to Chapter 252, Section 252.022 (a) (7) (A) "a procurement of items that are available from only one source because of patents, copyrights, secrete processes, or natural monopolies" of the Texas Local Government Code for exempt procurements.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business of Opportunity.

Pay or Play:

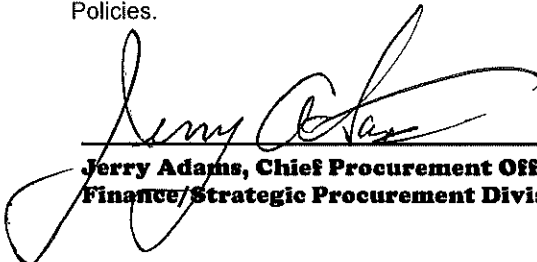
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, AIS International, LTD will provide health benefits to eligible employees in compliance with City policy.

Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids/proposals were not solicited because the department is utilizing a sole source for this purchase.

Fiscal Note:

Funding for this item is included in the FY2019 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policies.


Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2019	OUT YEARS	TOTAL
Houston Public Works	\$26,200.00	\$173,800.00	\$200,000.00
Houston Health Department	\$19,850.00	\$78,000.00	\$97,850.00
Total	\$46,050.00	\$251,800.00	\$297,850.00

Amount of Funding:

\$ 97,850.00 - Laboratory Services Fund (2008)
 \$200,000.00 - Water and Sewer System Operating Fund (8300)
\$297,850.00

Contact Information:

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ATTACHMENTS:

Description	Type
<u>HHD Funding</u>	Financial Information
<u>Sole Source Justification</u>	Backup Material
<u>Funding HPW</u>	Financial Information
<u>CPO Approval</u>	Backup Material
<u>OBO Waiver</u>	Backup Material
<u>Affid. of Ownership</u>	Backup Material
<u>Fair Campaign</u>	Backup Material
<u>Pop 1</u>	Backup Material
<u>Pop 2</u>	Backup Material
<u>Form B</u>	Backup Material
<u>Contractor SS Justification Letter</u>	Backup Material
<u>Tax Log</u>	Backup Material