

Olvera, Mary

From: Shah, Ketan - FIN <Ketan.Shah@houstontx.gov>
Sent: Wednesday, April 25, 2018 4:35 PM
To: Wolf-Jattar, Jamey
Cc: Olvera, Mary; Gonzalez de Rios, Diana G.
Subject: RE: PR 10246669 Correspondence & Documents for CPO Approval - Information Builders Inc. - Sole Source
Attachments: FW: PR 10246669 Correspondence & Documents for CPO Approval - Information Builders Inc. - Sole Source

Jamey

Please find attached approved email from CPO for your request of Sole Source procurement. Attach CPO approved email and sole source justification form with purchase requisition (PR). After attachment, move forward with Council Action (RCA) procurement process.

Ketan

From: Wolf-Jattar, Jamey [mailto:Jamey.Wolf-Jattar@HoustonPolice.Org]
Sent: Wednesday, April 25, 2018 12:57 PM
To: Shah, Ketan - FIN <Ketan.Shah@houstontx.gov>
Cc: Olvera, Mary - HPD <Mary.Olvera@HoustonPolice.Org>; Gonzalez de Rios, Diana G. - HPD <Diana.GonzalezdeRios@HoustonPolice.Org>
Subject: PR 10246669 Correspondence & Documents for CPO Approval - Information Builders Inc. - Sole Source

Good afternoon, Ketan.

The Houston Police Department is requesting approval from the Chief Procurement Officer (CPO) to exempt and approve the issuance of a purchase order for the renewal Annual Maintenance to Information Builders, Inc. *in the amount of \$139,621.01 as per Administrative Procedure 5-11, Exceptions to Competitive Procurements*, paragraph 5.5.2 Specialized or Professional Service.

This request is to **procure services for a one (1) year for the IBI (Focus, Web Focus, and lway) software renewal. The Information Builder provides HPD the tool used to create many dashboards and reports for HPD Criminal Intelligence Division.** These dashboards and reports are used on a daily basis to provide critical crime and finance data to users.

If further information is needed, please contact me at 713-308-1717.

Thank you,

Jamey Wolf-Jattar
Procurement Specialist | Office of Budget & Finance
Houston Police Department
1200 Travis, 17th Floor
P: 713.308.1765 | F: 713.308.1742
C: 713-598-5527

Olvera, Mary

From: Adams, Jerry - FIN <Jerry.Adams@houstontx.gov>
Sent: Wednesday, April 25, 2018 4:28 PM
To: Shah, Ketan - FIN
Subject: FW: PR 10246669 Correspondence & Documents for CPO Approval - Information Builders Inc. - Sole Source
Attachments: PR 10246669 Correspondence & Documents for CPO Approval - Information Builders, Inc. - Sole Source.pdf

Approved with council action.

ja

From: Shah, Ketan - FIN
Sent: Wednesday, April 25, 2018 3:25 PM
To: Adams, Jerry - FIN <Jerry.Adams@houstontx.gov>
Subject: FW: PR 10246669 Correspondence & Documents for CPO Approval - Information Builders Inc. - Sole Source

Jerry

FY18 noncontract spending w/o council action for Vendor # 108891 INFORMATION BUILDERS INC: \$33,756.00

Current requirement: \$139,621.01

Remark: Required Council Action (RCA) process

For your review and approval please.

Ketan

From: Wolf-Jattar, Jamey [mailto:Jamey.Wolf-Jattar@HoustonPolice.Org]
Sent: Wednesday, April 25, 2018 12:57 PM
To: Shah, Ketan - FIN <Ketan.Shah@houstontx.gov>
Cc: Olvera, Mary - HPD <Mary.Olvera@HoustonPolice.Org>; Gonzalez de Rios, Diana G. - HPD <Diana.GonzalezdeRios@HoustonPolice.Org>
Subject: PR 10246669 Correspondence & Documents for CPO Approval - Information Builders Inc. - Sole Source

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Procurement Specialist | Office of Budget & Finance
Houston Police Department
1200 Travis, 17th Floor
P: 713.308.1765 | F: 713.308.1742
C: 713-598-5527



City of Houston
Finance-Strategic Procurement Division

Sole Source Justification

General Information	Date: 3/30/18
Department: Police	Phone No. (713) 247-5508
Contact Name: Gerald Evans	Email: Gerald.Evans@HoustonPolice.org

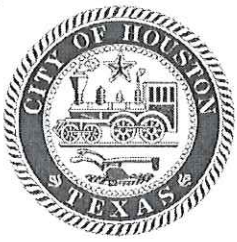
Vendor Information	Requisition No. 10246669
Name: Information Builders, Inc.	Purchase Order No.
Address: 2 Penn Plaza New York, NY 10121-2898 (212) 736-4433	Contract No.

Description. Please provide a description of the goods or services required, the duration or frequency of the requirement, and where will the services or goods be delivered. Please also identify the annual cost of this good or service.
The Information Builders solution provides the Houston Police Department the tool used to create many dashboards and reports for the Criminal Intelligence division. These dashboards and reports are used on a daily basis to provide critical crime and finance data to users.

Type. Please select one of the options and explain below.
<input checked="" type="checkbox"/> Single Source <input type="checkbox"/> Proprietary/Copyright Restrictions <input type="checkbox"/> Equipment Compatibility <input type="checkbox"/> Patented Product <input type="checkbox"/> Exclusive or Unique Capability Other: _____
Explanation: Why is this product or service the only one that would satisfy the requirement(s)? This solution was created by Information Builders, Inc. and is maintained only by their staff. This request is for a one year licensing and maintenance renewal for the Information Builder solution that HPD has used to develop many dashboards and reports that are used on a daily basis by the department.
Impact of Non-renewal: HPD will have no maintenance, upgrades, or assistance for any of the dashboards and reports developed using this product.

Due Diligence. Describe the due diligence performed that led to the conclusion that this is a sole source.
This solution was created by Information Builders, Inc. and is maintained only by their staff.

Department Recommendation	
Requestor: Anita Khambhati	Date: 3/30/18
Department Director: Gerald Evans	Date: 3/30/18
Chief Procurement Officer's Approval	
Signature: _____	Date: _____



CITY OF HOUSTON

Houston Police Department

Interoffice

Correspondence

To: Jerry Adams
Chief Procurement Officer
FIN/Strategic Procurement

From: Frank Rodriguez – Police Administrator
HPD Budget & Finance/Procurement

Date: April 19, 2018

Subject: Sole Source Services Exception to
Competitive Procurements – Information
Builders Inc. for Houston Police Department
Technology Services PR 10246669
Requires Council Approval

The Houston Police Department is requesting approval from the Chief Procurement Officer (CPO) to exempt and approve the issuance of a purchase order for the renewal Annual Maintenance to Information Builders, Inc. *in the amount of \$139,621.01 as per Administrative Procedure 5-11, Exceptions to Competitive Procurements*, paragraph 5.5.2 Specialized or Professional Service.

This request is to procure services for a one (1) year for the IBI (Focus, Web Focus, and Iway) software renewal. The Information Builder provides HPD the tool used to create many dashboards and reports for HPD Criminal Intelligence Division. These dashboards and reports are used on a daily basis to provide critical crime and finance data to users.

If further information is needed, please contact me at 713-308-1717.


Frank Rodriguez
Police Administrator
Budget & Finance/Procurement