



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 5/25/2018

20TAA524 Addtn'l Approp / Schaumburg & Polk, Inc.

Agenda Item#:

Background:

SUBJECT: Additional Appropriation to Professional Engineering Services Contract between the City and Schaumburg & Polk, Inc. for Safe Sidewalk Program Project.

RECOMMENDATION: Approve an ordinance appropriating additional funds to the Professional Engineering Services Contract with Schaumburg & Polk, Inc.

PROJECT NOTICE/JUSTIFICATION: This program is needed to address the health, safety, and welfare of pedestrians within the City Right-of-Way.

DESCRIPTION/SCOPE: This program provides for the design of sidewalks throughout the City. The Program includes Safe School Sidewalk Program, Major Thoroughfare Sidewalk Program, Safe Routes to School Program, and Pedestrian Accessibility Review (PAR) Program.

LOCATION: The project area is located throughout the City of Houston and is located in various Key Map Grids.

PREVIOUS HISTORY AND SCOPE: City Council approved the original Contract on January 13, 2016 under Ordinance No. 2016-0035. The scope of services under the original contract consisted of Professional Engineering Services for the Safe Sidewalk Program. Under this Contract, the Consultant has completed four work orders.

SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE: The requested additional appropriation will accomplish the following tasks: Final Design Services consisting of the development of construction drawings and bid packages for the award of a sidewalk contract as defined by each work order. The Basic Services Fee for Phase II and III will be negotiated on a lump sum amount based on the scope of services required for each work order. The Additional Services will be paid either by lump sum or on a reimbursable basis for the scope of services required by each work order. These Additional Services are currently anticipated to include Sidewalk Condition Evaluation, ADA Compliance Assessment, Reproduction Services, and independent quantity takeoff and plan review.


The total requested appropriation is \$120,000.00 to be appropriated as follows: \$100,000.00 for contract services and \$20,000.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 24%. The original Contract amount totals \$455,000.00. The Consultant has been paid \$339,067.29 (74.52%) to date. Of this amount, \$91,487.00 (26.98%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$555,000.00. The Consultant proposes the following plan to meet the M/WBE goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment		\$91,487.00	16.49%
Unpaid Prior M/WBE Commitment		\$23,455.00	4.23%
1. Landtech Consultants, Inc.	Topographic surveying, location of right of way easements and utility surveying	\$11,000.00	1.98%
2. ADSTX, LLC dba Accessible Design Solutions	Accessibility plan review, construction, inspection	\$ 1,240.00	0.22%
3. Gurrola Reprographics, Inc.	Reproduction services	\$ 1,000.00	0.18%
4. Isani Consultants, L.P.	Construction management services	\$ 4,999.00	0.90%
TOTAL		\$133,181.00	24.00%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.


Carol Ellinger Haddock, P.E.
Director
Houston Public Works

WBS No. N-320610-0005-3

Prior Council Action:

Ordinance 2016-0035, dated 01-13-2016

Amount of Funding:

\$120,000.00 from Fund No. 4040A - METRO Construction - Other

Original appropriation of \$527,800.00 from Fund No. 4040A - METRO Construction - Other.

Contact Information:

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ATTACHMENTS:

Description	Type
Map	Backup Material
OBO Vendor Info Sheets, Letters of Intent & MWBE Participation Schedule	Backup Material
Form B	Backup Material
Affidavit of Ownership	Backup Material
Pay or Play POP 1-3	Backup Material
Form 1295	Backup Material
Prior Council Action - Prior RCA & Ordinance	Backup Material