



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 5/21/2018

20TAA522 Addn'l Approp / Edminster Hinshaw Russ & Associates, Inc. d/b/a EHRA

Agenda Item#:

Background:

SUBJECT: Additional Appropriation to Professional Engineering Services Contract between the City and Edminster Hinshaw Russ & Associates, Inc. d/b/a EHRA for Safe Sidewalk Program.

RECOMMENDATION: Approve an ordinance appropriating additional funds to the Professional Engineering Services Contract with Edminster Hinshaw Russ & Associates, Inc. d/b/a EHRA.

PROJECT NOTICE/JUSTIFICATION: This project is part of the Safe Sidewalk Program. It provides for the design of sidewalks to address the health, safety, and welfare of pedestrians within the City Right-of-Way.

DESCRIPTION/SCOPE: This program provides for the design and construction of sidewalks throughout the City. The program includes Safe School Sidewalk Program, Major Thoroughfare Sidewalk Program, Safe Routes to School Program, Pedestrian Accessibility Review (PAR), and Metro Station Sidewalks.

LOCATION: The project location and limits will be established by each work order.

PREVIOUS HISTORY AND SCOPE: The original Contract was awarded by City Council on February 27, 2013 under Ordinance No. 2013-0174 .The first additional appropriation was awarded by City Council on June 21, 2017 under Ordinance No. 2017-0432. The scope of services under the original Contract consisted of Phase I, II and III Basic Services and Additional Services for various work order assignments.

SCOPE OF THIS ADDITIONAL APPROPRIATION AND FEE: The requested additional appropriation will be utilized to accomplish the following tasks: Phase I, II and III Basic Services and Additional Services, as defined by each work order. The Basic and Additional Services Fee for each work order will be negotiated based on the scope of service required and all Phases will be paid on a reimbursable basis with authorization not-to-exceed the agreed amount.

The total requested appropriation is \$120,000.00 to be appropriated as follows: \$100,000.00 for contract services and \$20,000.00 for CIP Cost Recovery.

PAY OR PLAY PROGRAM: The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the Contractor provides health benefits to eligible employees in compliance with City policy.

M/WBE PARTICIPATION: The M/WBE goal established for this project is 24%. The original Contract amount and the previous additional appropriation total \$461,502.00. The Consultant has been paid \$454,398.85 (98.46%) to date. Of this amount, \$97,507.75 (21.46%) has been paid to M/WBE sub-consultants to date. Assuming approval of the requested additional appropriation, the contract amount will increase to \$561,502.00. The Consultant proposes the following plan to meet the M/WBE goal.

<u>Name of Firms</u>	<u>Work Description</u>	<u>Amount</u>	<u>% of Total Contract</u>
Paid Prior M/WBE Commitment		\$97,507.75	17.37%
Unpaid Prior M/WBE Commitment		\$ 1,065.00	0.19%
1. DSD Design & Drafting	TDLR Review	\$ 1,065.00	0.19%
2. Amani Engineering, Inc.	Surveying and Engineering Services	\$36,200.00	6.44%
TOTAL		\$135,837.74	24.19%

FISCAL NOTE: No significant Fiscal Operating impact is anticipated as a result of this project.

Carol Ellinger Haddock, P.E., Director
Houston Public Works

WBS No. N-00610A-0126-3

Prior Council Action:

Ordinance 2017-0432, dated 06-21-2017
Ordinance 2013-0174, dated 02-27-2013

Amount of Funding:

\$120,000.00 from Fund No. 4040A - METRO Construction -Other

Original (previous) appropriation of \$435,000.00 from Fund No. 4040 - METRO Projects Construction DDSRF and subsequent appropriation of \$26,502.00 from Fund No. 4040A - METRO Construction -Other.

Contact Information:

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ATTACHMENTS:

Description	Type
Map	Backup Material
OBO (Vendor Info Sheets & LOI's)	Backup Material
Form B	Backup Material
Affidavit of Ownership (doc 0455)	Backup Material
Tax Report	Backup Material
Play or Pay (POP 1-3)	Backup Material
Form 1295	Backup Material
Prior Council Action - Prior RCA & Ordinance	Backup Material