



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 4/16/2018

T26402 Biomonitoring & Analytical Testing Services - Ordinance

Agenda Item#:

**Background:**

Request for Proposals received on January 25, 2018 for S75-T26402 – Approve an ordinance awarding a contract to Bio-Aquatic Testing, Inc. in an amount not to exceed \$1,795,330.00 for Analytical Laboratory Testing Services for Houston Public Works.

**Specific Explanation**

The Director of Houston Public Works Department and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three-year contract, with two one-year options to Bio-Aquatic Testing, Inc. in an amount not to exceed \$1,795,330.00 for testing of wastewater, surface water, sludge, and soil for Houston Public Works.

The scope of work requires the contractor furnish all tools, supplies, equipment, labor, training, supervision and all other items incidental to and required to provide analytical laboratory testing services to the City for all required biomonitoring and as a backup to the City's wastewater lab.

The Request for Proposal (RFP) was advertised in accordance with the requirements of the State of Texas bid laws. Thirty-two (32) prospective respondents downloaded the solicitation document from the Strategic Procurement Division's e-bidding website. As a result, proposals were received from Bio-Aquatic Testing Inc., North Water District Laboratory Services, and Xenco Laboratories. The proposals were evaluated on the following criteria:

1. Responsiveness of Proposal
2. Expertise, Experience and Qualifications
3. General Specifications
4. Ability to demonstrate proficiency with Biomonitoring (WET Testing)
5. Ability to demonstrate proficiency with Analytical Testing
6. Price Proposal
7. M/WBE Plan

**M/WBE Participation**

This request for proposal was issued as a goal-oriented contract with an 11% M/WBE participation level. Bio-Aquatic has designated the below-named company as its certified M/WBE subcontractor.

Subcontractors	TYPE OF WORK	AMOUNT	%
Busby Environmental	Analytical Testing	\$197,486.3	11%

**Pay or Play Program**

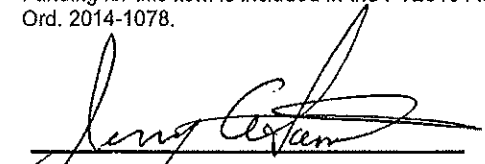
The proposed contract requires compliance with the City's "Pay or Play" ordinance regarding health benefits to eligible employees in compliance with City policies. In this case, this contractor provides health benefits to eligible employees in compliance with City policy.

**Hire Houston First**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston business and supports job creation. In this case, Bio-Aquatic Testing, Inc. does not meet the requirements for HHF designation; no other HHF firms were within three percent.

**Fiscal Notes**

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.



**Jerry Adams, Chief Procurement Officer**  
Finance/Strategic Procurement Division



**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
Houston Public Works	\$59,845.00	\$1,735,485.00	\$1,795,330.00

**Amount of Funding:**

\$1,795,330.00 -- Water & Sewer Systems Operating Fund (8300)

**Contact Information:**

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**ATTACHMENTS:**

Description	Type
<u>Affidavit of Ownership</u>	Backup Material
<u>Schedule MWBE Participation</u>	Backup Material
<u>MWBE Notice of Intent</u>	Backup Material
<u>MWBE Subcontractor</u>	Backup Material
<u>Form B Cover</u>	Backup Material
<u>Certificate of Funds</u>	Backup Material
<u>MWBE Contract Compliance Utilization</u>	Backup Material
<u>Form A Fair Campaign</u>	Backup Material