



CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date: 5/4/2018

T25055-A1 -Temporary Employee Services - ORDINANCE

Agenda Item#:

Background:

S33-T25055-A1 – Amend Ordinance No. 2014-925, passed on October 8, 2014, to increase spending authority from \$75,000,000.00 to \$77,000,000.00 for Temporary Employee Services program for the Human Resources Department.

Specific Explanation:

The Director of the Human Resources Department and the Chief Procurement Officer recommend that City Council approve an amendment to Ordinance No. 2014-925 to increase spending authority from \$75,000,000.00 to \$77,000,000.00 for Temporary Employee Services program for the Human Resources Department.

The contract was awarded on October 8, 2014 by Ordinance No. 2014-925 for a three-year term with two one-year options, in the original amount of \$75,000,000.00. Expenditures as May 18, 2018 totaled \$56,538,826.83. The current \$75,000,000.00 spending authority is to cover the original three (3) years, plus two (2) one-year options. The \$2,000,000.00 increase includes \$1,384,458.91 that was spent on Hurricane Harvey restoration and has since been reimbursed by FEMA and State Grants Office of the Governor. The remaining \$615,541.09 will serve as a contingency for future catastrophic events.

The HR Department has had responsibility for the temporary employee services program since the early 1980s. HR's Temporary Employee Services Program (HRTES) section assists customer city departments with the acquisition of temporary employees and information technology staffing resources. HRTES performs all acquisition and ongoing contract administration tasks, which allows city departments to focus on their project tasks and deadlines.

M/WBE Subcontracting:

Various contracts were awarded with a 5% goal for M/WBE participation. Currently, each contractor is achieving the required M/WBE participation goal. The Office of Business Opportunity will continue to monitor each contract.

Fiscal Note:

Funding for this item is included in the FY 2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ordinance 2014-1078.


Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
Human Resources	\$1,546,741.20	\$453,258.80	\$2,000,000.00

Prior Council Action:

2014-695 - passed on October 8, 2014

Amount of Funding:

\$2,000,000.00 - Central Revolving Fund (1002)

Contact Information:

Conley Jackson - 8-8733

Brenda Chagoya - 3-8723

Alyson Becker - 3-6060

ATTACHMENTS:**Description****Type**

Fair Campaign - A1 Personnel

Backup Material

Fair Campaign - AriesPro

Backup Material

Fair Campaign - At Work

Backup Material

Fair Campaign - Dean Professional

Backup Material

Fair Campaign - ExecuTeam

Backup Material

Fair Campaign - ICON

Backup Material

Fair Campaign - Lane Staffing

Backup Material

Affidavit of Ownership - A1 Personnel

Backup Material

Affidavit of Ownership - Aries Pro

Backup Material

Affidavit of Ownership - At Work

Backup Material

Affidavit of Ownership - Dean Professional

Backup Material

Affidavit of Ownership - ExecuTeam

Backup Material

Affidavit of Ownership - ICON

Backup Material

Affidavit of Ownership - Lane Staffing

Backup Material

Fair Campaign & Affidavit of Ownership - Silver & Associates

Backup Material

Tax - ExecuTeam

Backup Material

Tax - Lane Staffing

Backup Material

Tax - Silver & Associates

Backup Material

Tax - Top Knotch

Backup Material

Tax - A1 Staffing

Backup Material

Tax - At Work

Backup Material

Tax - Aries Pro

Backup Material

Previous RCA

Backup Material

Previous Ordinance

Backup Material

Certification of Funds

Backup Material

Supplemental Info 2018

Backup Material