



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 5/15/2018

District J, ALL

Item Creation Date: 3/20/2018

H25333-A1- Lease High-Speed Document Printers and Associated Accessories - MOTION

Agenda Item#: 10.

Background:

S17-H25333-A1 - Amend Council Motion No. 2015-0096, passed on February 4, 2015, to increase the spending authority from \$628,073.76 to \$878,073.76 to lease high-speed document printers and associated accessories through the Texas Department of Information Resources (DIR) Go-Direct vendor Konica Minolta Business Solutions U.S.A., Inc. for the Houston Police Department.

Specific Explanation:

The Chief of the Houston Police Department and the Chief Procurement Officer recommend that City Council amend Council Motion No. 2015-0096, passed on February 4, 2015 to increase the spending authority from \$628,073.76 to \$878,073.76 to lease high-speed document printers and associated accessories through the Texas Department of Information Resources (DIR) Go-Direct vendor Konica Minolta Business Solutions U.S.A., Inc. for the Houston Police Department

The initial spending authority was awarded on February 4, 2015, by Motion No. 2015-0096 in the original amount of \$628,073.76. Expenditures as of April 24, 2018, totaled \$628,073.76.

The spending authority is being requested because HPD's color print job volume has increased by 25% and color print jobs that were intended for completion at outside commercial printing companies were transitioned in-house at the cheaper print job cost resulting in the current spend authority being depleted quicker than anticipated. The largest increase in print volume has been for in-service training manuals, recruiting posters, brochures, financial status book, and specialty products for public outreach. In order to sustain HPD during the development and advertisement process and award of a new contract. Houston Police Department is requesting additional spending authority in the amount of \$250,000.00.

M/WBE Participation:

M/WBE Zero Percentage Goal document approved by the Office of Business of Opportunity.

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.


Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
Houston Police Department	\$30,000.00	\$220,000.00	\$250,000.00

Prior Council Action:

Motion 2015-0096 passed on 2/4/2015

Amount of Funding:

\$250,000.00 - General Fund (1000)

Contact Information:

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Strategic Procurement Division

5/3/2018

ATTACHMENTS:

Description

Fair Campaign

Clear Tax

Affidavit of Ownership

OBO Document

Financial Information

Form B

Previous RCA

Previous Motion

Type

Backup Material

Backup Material

Backup Material

Backup Material

Financial Information

Backup Material

Backup Material

Backup Material