



CITY OF HOUSTON
OFFICE
of
BUSINESS OPPORTUNITY

MAR 13, 2018 **Goal Modification
Request Form**

1. Date: 03/05/2018 2. Requesting Department: SWMD 3. Solicitation Number: _____
4. Solicitation Name: Annual Online Subscription Service 5. Estimated Dollar Amount: \$ 166,320.00

6. Description of Solicitation (attach specifications/supporting documents):
Annual Online Subscription Service for Drive-Cam Tier 3 Mnmt. from GSA Schedule 70 Contract through the Cooperative Purchasing Program for the Solid Waste Mnmt.

PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.

A. Previous contract (if any): Yes ☒ No ☐ B. Previous contract number: S19-E26339
C. Goal on last contract 0 D. Was goal met? Yes ☐ No ☐
E. If goal was not met, what percentage did the vendor achieve? NA %
F. Why wasn't goal achieved?
NA

SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.

1. WAIVER

A. I am requesting a waiver of the MWSBE Goal: Yes ☒ No ☐

B. Reason for waiver: (Check one)

- ☐ A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy
- ☐ If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)
- ☐ MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or
- ☐ Level of MWSBE availability would produce minimal MWSBE participation.
- ☐ Other:

C. Detailed explanation for Waiver Reason:

DriveCam Online utilizes patented, proprietary software services involving sensitive data that is not readily available to the public. Further, the operation center is located out-of-state where local control and accessibility to the information is regulated by the firm. This solicitation has no divisible work available.

2. COOPERATIVE OR INTER-LOCAL AGREEMENT

A. Is this a Cooperative/Inter-Local agreement? Yes ☒ No ☐

B. If yes, please specify the name of the agreement: GSA Schedule 70, GS-35-0623S

C. Did the Department explore opportunities for using certified firms? Yes ☐ No ☐

D. Please explain how the department explored opportunities for using certified firms:

E. Please explain why the Department did not explore opportunities for using certified firms:

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3. REDUCED GOAL (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:

Construction (34%) Professional Services (24%) Purchasing (11%)

Yes ☐ No ☐ If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

4. GOAL REVISION AFTER ADVERTISEMENT

A. I am requesting a revision of the MWSBE Goal that has already been advertised: Yes ☐ No ☐

B. Original goal: _____ C. Proposed new goal: _____ D. Advertisement date: _____

E. Will the project be re-advertised? Yes ☐ No ☐ F. Estimated dollar amount: \$ _____

G. Detailed reason for request:

Concurrence:

Maria Brown
Requesting Department Initiator

Date

Randy Smith 3/12/18
Department Director or Designee Date

FOR OBO OFFICE USE ONLY:

APPROVED:

<u>[Signature]</u>	3/15/18	NON-DIVISIBLE GSA CONTRACT.	W-878
OBO Deputy Director or Designee	Date	OBO Reason	Tracking #

DENIED:

OBO Deputy Director or Designee	Date	OBO Reason	Tracking #

COMMENTS: