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CITY OF HOUSTON OFFICE BUSINESS OPPORTUNITY

Goal Modification Request Form

1. Date: 12/6/2016 2. Requesting Department: Public Works and Engineering 3. Solicitation Number:

4. Solicitation Name: Replacement Parts for the Cage Mill Flasher Dryers 5. Estimated Dollar Amount: \$ 750,000.00

6. Description of Solicitation (attach specifications/supporting documents):

Cage Mill Flasher Dryer Replacement Parts. This contract will be used to purchase replacements parts for the cage mill flasher dryer systems utilized by the Public Utility Division of the Public Works and Engineering Department.

PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.

A. Previous contract (if any): Yes [X] No [] B. Previous contract number: 4600014109

C. Goal on last contract 0% D. Was goal met? Yes [] No [X]

E. If goal was not met, what percentage did the vendor achieve? %

F. Why wasn't goal achieved?

SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.

1. WAIVER

A. I am requesting a waiver of the MWSBE Goal: Yes [X] No []

B. Reason for waiver: (Check one)

- checkbox A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy
checkbox [X] If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)
checkbox MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or
checkbox Level of MWSBE availability would produce minimal MWSBE participation.
checkbox Other:

C. Detailed explanation for Waiver Reason:

The request for the waiver is due to sole source items that will be purchased and delivered.

2. COOPERATIVE OR INTER-LOCAL AGREEMENT

A. Is this a Cooperative/Inter-Local agreement? Yes [] No [X]

B. If yes, please specify the name of the agreement:

C. Did the Department explore opportunities for using certified firms? Yes [] No [X]

D. Please explain how the department explored opportunities for using certified firms:

E. Please explain why the Department did not explore opportunities for using certified firms:



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Request Form**

3. REDUCED GOAL (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:
Construction (34%) Professional Services (24%) Purchasing (11%)

Yes No If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

4. GOAL REVISION AFTER ADVERTISEMENT

A. I am requesting a revision of the MWSBE Goal that has already been advertised; Yes No

B. Original goal: _____ C. Proposed new goal: _____ D. Advertisement date: _____

E. Will the project be re-advertised? Yes No F. Estimated dollar amount: \$ _____

G. Detailed reason for request:

Concurrence:

J. [Signature] 12/7/16
Requesting Department Initiator Date

[Signature] 12/21/2016
Department Director or Designee Date

FOR OBO OFFICE USE ONLY:			
APPROVED:			
<u>[Signature]</u>	1/13/17	NON-DIVISIBLE JOLE SOURCE	W-710
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #
DENIED:			
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #