



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 3/20/2018

Item Creation Date:

E26553 - Professional Logic Model and Evaluation Development Services - MOTION

Agenda Item#: 22.

Summary:

Background:

S12-E26553 – Approve the purchase of professional logic model development and implementation services via the University of Texas Health Science Center at Houston (UTHSCH) in an amount not to exceed \$57,103.00 for the Houston Health Department.

Specific Explanation:

The Director of the Houston Health Department and the Chief Procurement Officer recommend that the City Council approve the purchase of professional logic model development and implementation services via the **University of Texas Health Science Center at Houston (UTHSCH)** in an amount not to exceed **\$57,103.00** for the Houston Health Department (HHD), and that authorization to be given to issue a purchase order.

The scope of work requires UTHSCH to partner with HHD's Division of Adolescent Health Services in order to conduct and implement a logic model and evaluation plan with implementation initiatives aimed at preventing teen dating and youth violence. UTHSCH logic model and evaluation plan will address the short, intermediate and long term outcomes attributed to teen dating and youth violence in targeted Zip codes (77016, 77028, 77035, 77036, 77051, 77053, 77072, 77060, 77081 and 77088). Additional UTHSCH services will include, but are not limited to:

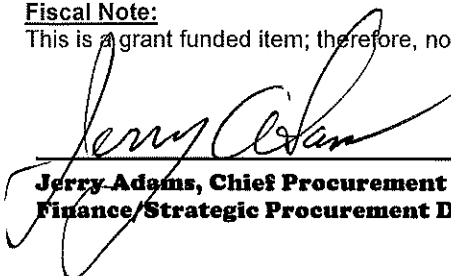
- Providing evaluation timelines for HHD's Strategic Plan, Fourth R - Fall 2017, and conduct Crime Prevention Through Environmental Design (CPTED) activities.
- Expansion of HHD Youth Violence Strategic Plan.
- Process Evaluation Activities such as target audience, mode of administration, proposed frequency and purpose.
- Assist HHD'd Youth Justice Violence Council (YJVC).
- Develop/test tools and timelines, scripts, consent forms and data analysis.
- Identify, coordinate and setup sites to conduct focus groups/in-depth interviews,
- Provide all materials such as scribe/audiovisual equipment.
- Provide HHD with continuous feedback, coaching and/or technical assistance to improve program.
- Provide Outcome Evaluation and Fidelity Monitoring Data.
- Provide HHD with monthly milestone achievements and status reports.

Hire Houston First:

Hire Houston First does not apply to this procurement, because it involves the use of federal funds and is subject to specific procurement rules of the federal government.

Fiscal Note:

This is a grant funded item; therefore, no Fiscal Note is required.


Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Amount of Funding:

\$57,103.00 - Federal Government Fund (5000) - FY18

Contact Information:

Martin King - SPD - (832) 393-8705
Michelle Austin HHD - (832) 393-5006

ATTACHMENTS:**Description**

SAP funding

Justification form

scope of work

HHD memo

UTMB

Type

Financial Information

Backup Material

Backup Material

Other

Other