



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 1/30/2018

ALL

Item Creation Date: 10/3/2017

N26382 – Modular Office Building - MOTION

Agenda Item#: 4.

### Summary:

**NORTEX MODULAR LEASING AND CONSTRUCTION COMPANY dba BOXX MODULAR** for Modular Office Building through the Texas Local Government Purchasing Cooperative (BuyBoard) for the Houston Police Department's K-9 Unit Based at George Bush Intercontinental Airport - \$251,012.00 - Enterprise Fund

### Background:

**S63-N26382** – Lease to Purchase from Nortex Modular Leasing and Construction Company dba **BOXX Modular** in an amount not to exceed \$251,012.00 for a Modular Office Building through the Texas Local Government Purchasing Cooperative (BuyBoard) for the Houston Police Department's K-9 Unit Based at George Bush Intercontinental Airport.

### SPECIFIC EXPLANATION:

The Director of the Houston Airport System and the Chief Procurement Officer recommend that City Council approve the lease to purchase of a modular office building through the Interlocal Agreement for Cooperative Purchasing with the Texas Local Government Purchasing Cooperative (BuyBoard) in an amount not to exceed **\$251,012.00** for the Houston Police Department's (HPD) K-9 Unit based at the George Bush Intercontinental Airport (IAH) and that authorization be given to issue a purchase order to the BuyBoard contractor, **Nortex Modular Leasing and Construction Company dba BOXX Modular**.

This purchase consists of a modular office building and associated equipment for HPD's K-9 Unit at IAH, located at 2452 Rankin Road, Houston, TX 77032. The modular office building will replace the existing facility which is over 37 years old, is structurally deficient, and poses a potential safety hazard. The modular building will allow HPD's K-9 Unit and assigned personnel to work efficiently and continue to provide any functions associated with the K-9 Units activities at IAH. The modular office building shall be delivered to IAH and shall be installed by BOXX Modular personnel. The modular building will come with a one-year warranty and the life expectancy is 20-30 years.

### Hire Houston First:

The proposed procurement requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case this procurement is exempt from the City's Hire Houston First Ordinance. Bids were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### M/WBE Subcontracting:

M/WBE Zero Percentage Goal document approved by the Office of Business Opportunity.

### Fiscal Note:

Funding for this item is included in the FY 2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
Houston Airport System	\$142,980.00	\$108,032.00	\$251,012.00

### Amount of Funding:

\$251,012.00 – HAS – AIF Capital Outlay (8012)

**Contact Information:**

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**ATTACHMENTS:**

Description	Type
<u>Cover sheet</u>	Signed Cover sheet
<u>OBO Waiver</u>	Backup Material
<u>Form A - Fair Campaign Ordinance</u>	Backup Material
<u>Form B - Fair Campaign Ordinance</u>	Backup Material
<u>Delinquent Tax Report</u>	Backup Material
<u>Affidavit of Ownership</u>	Backup Material
<u>BOXX BuyBoard Proposal Letter - HAS</u>	Backup Material
<u>Certificate of Funds</u>	Financial Information