



CITY OF HOUSTON
OFFICE
BUSINESS OPPORTUNITY

**Goal Modification
Request Form**

To: Assistant Director
Office of Business Opportunity

Solicitation Number: S10-E24162

Estimated Dollar Amount: \$ 2,000,000.00

From: Tina Carkhuff - Deputy Director
Requestor's Name/Title
Houston IT Services
Department

RECEIVED

DEC 10 2013

GEL

Type of Solicitation: Bid ☐ Proposal ☐ Other ☐

Name and Intent of this Solicitation: _____
Central Office-Based Business Communications System Services (Plexar) for Houston Information
Technology Services (HITS)

PREVIOUS CONTRACT (if any): Yes ☒ No ☐

Goal on Last Contract: 0% Was Goal Met: Yes ☐ No ☐

If goal was not met, what percentage did the vendor achieve? _____

Why wasn't goal achieved: Sole Source

**PLEASE SELECT THE TYPE OF GOAL MODIFICATION REQUESTED FROM THE OPTIONS
BELOW (Waiver, Reduced Goal, Goal Revision After Advertisement, OR Cooperative or Inter-Local Agreement)**

WAIVER

I am requesting a waiver of the MWBE Goal: Yes ☒ No ☐

Reason for waiver:

- ☐ A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy;
- ☒ The service or goods requested are of such a specialized, technical or unique nature as to require the City department to be able to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants);
- ☐ If application of MWSBE provisions would impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or would otherwise not be in the best interest of the City; or



☐ If the possible MWSBE participation level based on MWSBE availability would produce negligible MWSBE participation.

☐ Other: ATT currently provides the City with all current tariffed services
and provides analog private line services, and 311 and telebranch services

Detailed Explanation of waiver reason: with ATT being the sole source provider of tariff services,
there is no divisible work available for a subcontractor and therefore, HITS is requesting
a subcontracting waiver on this sole source contract.

REDUCED GOAL (To be completed by the department prior to advertisement)

I am **requesting** a MWBE contract-specific goal below the following citywide goals:

Construction (34%); Professional Services (24%); Purchasing (11%)

Yes ☐ No ☒ *If yes, complete a Contract-Specific Goal Setting Worksheet and submit with this form.*

GOAL REVISION AFTER ADVERTISEMENT

I am requesting a **revision** of the MWBE Goal: Yes ☐ No ☒

Original Goal: _____ New Proposed Goal: _____

Advertisement Date: _____ Number of Solicitations Received: _____ Estimated Dollar Amount: \$ _____

Detailed reason for request: _____

COOPERATIVE OR INTER-LOCAL AGREEMENT

Is this a Cooperative/Inter-Local Purchasing Agreement? Yes ☐ No ☒ Goal Requested: 0%

If yes, what type: _____ Yes ☐ No ☐

Did Department explore opportunities for using certified firms? Yes ☐ No ☒ N/A ☐

If no, please explain why not: ATT is the sole source provider of required tariff services.

Concurrence:

Department Initiator 12/10/13
Date

Charles I. Long 12/16/13
Department Director or Designee Date

Approved by:

Wanda Z. Henry 12/11/13
OBO Assistant Director or Designee Date

W 77

SOLE SOURCE