



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date:

ALL

Item Creation Date: 11/1/2017

S25442-A1 - Recreational, Educational, and Miscellaneous Supplies

Agenda Item#:

**Background:**

**S21-S25442-A1 - Amend Council Motion No. 2015-0782, passed November 10, 2015, to increase the spending authority from \$753,750.00 to \$1,017,562.50 for recreational, educational, and miscellaneous supplies for the Houston Parks and Recreation Department.**

**Specific Explanation:**

The Director of the Houston Parks and Recreation Department (HPARD) and the Chief Procurement Officer recommend that City Council approve an amendment to Council Motion No. 2015-0782 to increase the spending authority for the purchase of recreational, educational, and miscellaneous supplies awarded to **S&S Worldwide, Inc.** from **\$753,750.00 to \$1,017,562.50**. The additional spending authority will allow services to continue for the remainder of the term.

The spending authority associated with this award depleted rapidly due to 1) HPARD purchased supplies at designated community centers that included coloring books, crayons, poster boards, board games, reading materials and an assortment of playground supplies for families displaced and/or affected by Hurricane Harvey and 2) as a result of receiving additional funding through the Child Care Quality Improvement Grant, HPARD was able to purchase additional supplies.

Further, S&S Worldwide, Inc. has elected to increase its proposed discount from 30% to 35% off on specific high volume and popular categories items for additional savings in support of the Houston Parks and Recreation Department. All other terms and conditions shall remain as previously approved by City Council.

This award began November 17, 2015 for a 36-month term with two one-year options in an amount not to exceed \$753,750.00. Expenditures as of November 6, 2017 totaled \$745,766.91.

This award consists of one price list for recreational, educational, and miscellaneous supplies which includes, but are not limited to, arts and crafts, learning materials, novelty games and sporting equipment utilized in recreation facilities citywide.

**MWBE Participation:**

M/WBE zero-percentage goal document approved by the Office of Business Opportunity.

**Hire Houston First:**

The proposed award requires compliance with the City's "Hire Houston First" (HHF) ordinance that promotes economic opportunity for Houston businesses and supports job creation. In this case, S&S Worldwide does not meet the requirements for HHF designation; no HHF firms were within three percent.

**Fiscal Note:**

Funding for this item is included in the FY18 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

  
 Jerry Adams, Chief Procurement Officer  
 Finance/Strategic Procurement Division

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 Department Approval Authority

**Estimated Spending Authority**

<b>Department</b>	<b>FY18</b>	<b>FY19</b>	<b>Total</b>
Houston Parks and Recreation	\$79,000.00	\$184,812.50	\$263,812.50

**Prior Council Action:**

Council Motion No. 2015-0782; passed 11/10/2015

**Amount of Funding:**

\$ 88,604.16 - General Fund (1000)

**\$175,205.34** - Park Special Revenue Fund (2100)

**\$263,812.50** - Total

**Contact Information:**

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**ATTACHMENTS:**

<b>Description</b>	<b>Type</b>
<u>S25442-A1 MWBE</u>	Backup Material
<u>S25442-A1 CM 2015-0782</u>	Backup Material
<u>S25442-A1 Cleared Tax Report</u>	Backup Material
<u>S25442-A1 Certification of Funds</u>	Backup Material
<u>S25442-A1 Budget Form A</u>	Financial Information
<u>S25442-A1 Certification of Funds with Grant Number</u>	Financial Information
<u>OBO Goal memo</u>	Backup Material
<u>Coversheet</u>	Signed Cover sheet
<u>SAP Funding Informaton</u>	Signed Cover sheet