

**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 11/28/2017

Item Creation Date: 11/13/2017

LGL- Westlaw Reuters-Third Amendment for Legal Research Services and Clear Services  
and Third Amendment for Library Maintenance Agreement for Print Products

Agenda Item#: 38.

**Summary:**

ORDINANCE amending Ordinance No. 2013-0816, as amended, to increase the maximum contract amounts and approving and authorizing 1) a third amendment to the agreement for Westlaw Computer-Assisted legal research services and clear services, and 2) a third amendment to the library maintenance agreement for print products, between the City of Houston and WEST, A Thomson Reuters Business, for the Legal Department; containing provisions relating to the subject; providing for severability; and declaring an emergency.

**Background:**

The City currently has two contracts with West for computer-assisted legal research services and library print products. The current contracts will expire on December 31, 2017. The City Attorney recommends that City Council approve an amendment to the above contracts to extend the contract term for an additional 3 months through March 31, 2018 and to increase the maximum contract amounts to fund the additional term. This extension will permit the Legal Department and the Strategic Purchasing Department to finalize the contract for computer-assisted legal research and investigative services for all City departments and a library print products agreement for the Legal Department. The current contracts contain a "termination for convenience" clause which will permit the City to terminate the contract early should the RFP process conclude before March 31, 2018.

At the conclusion of the RFP process, we will place an item on the Council agenda to award the contracts to the successful proposer.

**Fiscal Note:**

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

**Prior Council Action:**

Ord. No. 2013-0816; 09/18/2013  
Ord. No. 2016-0713; 09/21/2016  
Ord. No. 2017-0712; 09/20/2017

**Amount of Funding:**

Current Maximum Contract Amounts:

**LMA**

Current Maximum Contract Amount: \$241,306  
Additional Allocation: \$7,500 General Fund 1000  
Additional Allocation: \$17,500 Property & Casualty 1004  
Total Additional Allocation: \$25,000

**New Maximum Contract Amount: \$266, 306****Westlaw Next**

Current Maximum Contract Amount \$843,916  
Additional Allocation: \$20,500 General Fund 1000  
Additional Allocation: \$61,500 Property & Casualty Fund 1004  
Total Additional Allocation: \$82,000

**New Maximum Contract Amount: \$925,916**A handwritten signature in black ink, appearing to read "R. Lewis", is written over a horizontal line.

Ronald C. Lewis, City Attorney

**Contact Information:**

Randy Zamora - 832-393-6455

**ATTACHMENTS:**

Description	Type
<u>Ordinance 11.13.17</u>	Signed Cover sheet
<u>Contract - Westlaw Legal Research and Clear 3rd Amendment</u>	Signed Cover sheet
<u>Contract-Print Products and Libray Maintenance-3rd Amendment</u>	Signed Cover sheet
<u>2016-0713 Ordinance</u>	Signed Cover sheet
<u>2017-0712 Ordinance</u>	Signed Cover sheet
<u>2013-0816 Ordinance</u>	Signed Cover sheet