



## CITY OF HOUSTON - CITY COUNCIL

Meeting Date:

ALL

Item Creation Date:

E26312 - Maintenance, Repair, Operating Supplies, Industrial Supplies and Related Products and Services

Agenda Item#:

### Background:

**S05-E26312 - Approve the purchase of maintenance, repair, operating (MRO) supplies, industrial supplies, and related products and services in an amount not to exceed \$6,219,794.46 through the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with U.S. Communities for various departments.**

### Specific Explanation:

The Chief Procurement Officer recommends that City Council approve the purchase of retail maintenance, repair, operating (MRO) supplies, industrial supplies, and related products and services in an amount not to exceed **\$6,219,794.46** for a three-year term with two one-year options to extend through the Master Intergovernmental Cooperative Purchasing Agreement (MICPA) with U.S. Communities for various departments and that authorization be given to make purchases using purchase orders and the City's Purchasing card, as needed, to the U.S. Communities Lead Public Agency contractor, **Home Depot**.

The MICPA with U.S. Communities' Lead Public Agency contractor will provide MRO supplies, industrial supplies, and related products and services for the Mayor's Office, Houston Airport System and the General Services, Police, Fire, Fleet Management, Houston Health, Solid Waste Management, Information Technology Services, Department of Neighborhoods, Parks & Recreation, Administration & Regulatory Affairs, and Public Works & Engineering Departments. The use of the MICPA allows the City to leverage numerous existing U.S. governmental contacts with over 38,000 participating agencies with an estimated purchasing power value of \$1.5 billion annually. By participating in the MICPA, the City will (1) have access to 178 Texas store locations, which include 19 Houston store locations (2) receive volume rebate incentives paid annually (3) have access to the volume pricing program and (4) receive additional deep discounts by leveraging its buying power through Home Depot's pro-bid room.

The City is eligible to participate in the U.S. Communities Purchasing Alliance as set out in Section 791.011 of the Government Code and such purchases satisfy State bid laws as set out in Section 791.025 of the Government Code.

### M/WBE Participation:

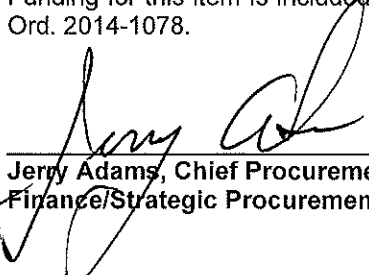
Zero-percentage goal document approved by the Office of Business Opportunity.

### Hire Houston First:

This procurement is exempt from the City's Hire Houston First Ordinance. Bids were not solicited because the department is utilizing an Interlocal or Cooperative Purchasing Agreement for this purchase.

### Fiscal Note:

Funding for this item is included in the FY18 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

  
 Jerry Adams, Chief Procurement Officer  
 Finance/Strategic Procurement Division

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 Department Approval Authority Signature

**ESTIMATED SPENDING AUTHORITY**

DEPARTMENT	FY18	OUT YEAR	TOTAL
Houston Police	\$ 59,150.00	\$ 299,600.00	\$ 358,750.00
Department of Neighborhoods	\$ 40,000.00	\$ 160,000.00	\$ 200,000.00
Mayor's Office	\$ 11,996.31	\$ 12,000.00	\$ 23,996.31
Solid Waste Management	\$ 33,000.00	\$ 147,000.00	\$ 180,000.00
Public Works & Engineering	\$ 424,043.22	\$1,801,756.78	\$2,225,800.00
General Services	\$ 200,000.00	\$ 800,000.00	\$1,000,000.00
Houston Health	\$ 33,400.00	\$ 352,400.00	\$ 385,800.00
Houston Fire	\$ 83,000.00	\$ 182,000.00	\$ 265,000.00
Houston Airport System	\$ 50,000.00	\$ 450,000.00	\$ 500,000.00
Administration & Regulatory Affairs	\$ 78,000.00	\$ 209,000.00	\$ 287,000.00
Houston Information Technical Services	\$ 7,500.00	\$ 30,000.00	\$ 37,500.00
Parks & Recreation	\$ 29,816.00	\$ 689,409.00	\$ 719,225.00
Fleet Management	\$ 7,344.62	\$ 29,378.53	\$ 36,723.15
<b>TOTAL</b>	<b>\$1,057,250.15</b>	<b>\$5,162,544.31</b>	<b>\$6,219,794.46</b>

**Amount of Funding:**

\$2,003,975.00	GENERAL FUND (1000)
\$36,723.15	FLEET MANAGEMENT FUND (1005)
\$125,000.00	HEALTH AND ENVIRONMENTAL PROJECTS FUND (1008)
\$45,300.00	ESSENTIAL PUBLIC HEALTH SERVICES FUND (2010)
\$129,000.00	PARK SPECIAL REVENUE FUND (2100)
\$141,000.00	PARKS GOLF SPECIAL FUND (2104)
\$500,000.00	MAINTENANCE RENEWAL & REPLACEMENT FUND (2105)
\$2,000.00	POLICE SPECIAL SERVICES FUND (2201)
\$95,000.00	BUILDING INSPECTION FUND (2301)
\$25,000.00	STORMWATER FUND (2302)
\$151,200.00	DEDICATED DRAINAGE & STREET RENEWAL FUND (2310) - METRO FUNDING
\$88,800.00	DEDICATED DRAINAGE & STREET RENEWAL FUND (2310) - AD VALOREM TAX FUNDING
\$190,000.00	BARC SPECIAL REVENUE FUND (2427)
\$23,996.31	MAYOR'S OFFICE SPECIAL EVENTS FUND (2429)
\$100,000.00	FEDERAL GOVERNMENT FUND (5000)
\$100,000.00	FEDERAL STATE LOCAL - PASS THROUGH FUND (5030)
\$500,000.00	HAS-REVENUE (FUND 8001)
\$1,865,800.00	PWE-WATER & SEWER SYSTEM OPERATING FUND (8300)
\$97,000.00	PARKING MANAGEMENT OPERATING FUND (8700)
<b>\$6,219,794.46</b>	<b>TOTAL</b>

**Contact Information:**

Desiree Heath 832-393-8742  
 John Petrie 832-395-2717

**ATTACHMENTS:**

Description	Type
<u>E26312 MWBE 0% Goal Document</u>	Backup Material
<u>E26312 Fair Campaign Ordinance</u>	Backup Material
<u>E26312 Form B</u>	Backup Material
<u>E26312 Tax Report</u>	Backup Material
<u>E26312 Affidavit of Ownership</u>	Backup Material
<u>E26312 ARA Financial Form A</u>	Financial Information
<u>E26312 DON Financial Form A</u>	Financial Information

<a href="#">E26312 FMD Financial Form A</a>	Financial Information
<a href="#">E26312 GSD Financial Form A</a>	Financial Information
<a href="#">E26312 HAS Financial Form A</a>	Financial Information
<a href="#">E26312 HHD Financial Form A</a>	Financial Information
<a href="#">E26312 HFD Financial Form A</a>	Financial Information
<a href="#">E26312 HITS Financial Form A</a>	Financial Information
<a href="#">E26312 HPD Financial Form A</a>	Financial Information
<a href="#">E26312 Mayor's Office Financial Form A</a>	Financial Information
<a href="#">E26312 Parks Financial Form A</a>	Financial Information
<a href="#">E26312 PW&amp;E Financial Form A</a>	Financial Information
<a href="#">E26312 SWM Financial Form A</a>	Financial Information
<a href="#">Home Depot Contract</a>	Backup Material
<a href="#">Signed RCA</a>	Signed Cover sheet
<a href="#">Signed RCA</a>	Signed Cover sheet
<a href="#">HFD Signed RCA</a>	Signed Cover sheet
<a href="#">Finance - Approved Document - MYR</a>	Signed Cover sheet
<a href="#">Finance - Approved Document - ARA</a>	Signed Cover sheet
<a href="#">Finance - Approved Document - DoN</a>	Signed Cover sheet
<a href="#">Finance - Approved Document- SWM HAS &amp; Parks</a>	Signed Cover sheet
<a href="#">SAP Funding Information- HHD</a>	Financial Information