



CITY OF HOUSTON
OFFICE
BUSINESS OPPORTUNITY

**Goal Modification
Request Form**

1. Date: 5/30/17 2. Requesting Department: Public Works and Engineering 3. Solicitation Number: _____
4. Solicitation Name: Chlorinated Chemicals for Various Departments 5. Estimated Dollar Amount: \$ 370,794.68

6. Description of Solicitation (attach specifications/supporting documents):

Purchase and delivery of Chlorinated Chemicals, such as 50-lb and 100-lb drums, and 25-lb pails of granular calcium hypochlorite, and 5-lb bottles of chlorine that will be used by various departments to disinfect city ponds, fountains and swimming pools.

\$508,195.65
PER FIN.
See email
WE
11.4.17

PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.

- A. Previous contract (if any): Yes ☒ No ☐ B. Previous contract number: 4600011936
C. Goal on last contract 0% D. Was goal met? Yes ☐ No ☐
E. If goal was not met, what percentage did the vendor achieve? _____ %
F. Why wasn't goal achieved?

SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.

1. WAIVER

A. I am requesting a waiver of the MWSBE Goal: Yes ☒ No ☐

B. Reason for waiver: (Check one)

- ☐ A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy
☒ If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)
☐ MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or
☐ Level of MWSBE availability would produce minimal MWSBE participation.
☐ Other:

C. Detailed explanation for Waiver Reason:

There is limited divisible opportunity regarding the work elements of this contract. Transportation/haulage services were reviewed, however the product is dropped shipped directly from the vendor.

2. COOPERATIVE OR INTER-LOCAL AGREEMENT

A. Is this a Cooperative/Inter-Local agreement? Yes ☐ No ☒

B. If yes, please specify the name of the agreement: _____

C. Did the Department explore opportunities for using certified firms? Yes ☐ No ☐

D. Please explain how the department explored opportunities for using certified firms:

E. Please explain why the Department did not explore opportunities for using certified firms:



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3. REDUCED GOAL (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:
Construction (34%) Professional Services (24%) Purchasing (11%)

Yes ☐ No ☐ If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

4. GOAL REVISION AFTER ADVERTISEMENT

A. I am requesting a revision of the MWSBE Goal that has already been advertised: Yes ☐ No ☐

B. Original goal: _____ C. Proposed new goal: _____ D. Advertisement date: _____

E. Will the project be re-advertised? Yes ☐ No ☐ F. Estimated dollar amount: \$ _____

G. Detailed reason for request: _____

Concurrence:

Requesting Department Initiator

Date

Department Director or Designee

Date

FOR OBO OFFICE USE ONLY:			
APPROVED:			
	6/2/17	DropShip	W-774
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #
DENIED:			
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #

* Change in dollar amount only not affecting MWSBE participation.



CITY OF HOUSTON

Office of Business Opportunity

Interoffice Memorandum

To: Marsha E. Murray, Deputy Director

From: Tifney M. Scott, Procurement Specialist, Department Services

Date: June 6, 2017

Subject: 0% Goal Modification Request
Dept.: Public Works and Engineering
For: Chlorinated Chemicals for Various Departments

The 0% Goal Modification Request submitted by the Public Works and Engineering Department has been reviewed and evaluated. This solicitation is for chlorinated chemicals for various departments within the City.

Department's Information:

The Public Works and Engineering Department seek to purchase chlorinated chemicals for various departments within the City of Houston. These chemicals include 25lb pails, 50lb drums and 100lb drums of granular calcium hypochlorite, and 5lb bottles of chlorine. These chemicals will be used to disinfect city ponds, fountains, and swimming pools. These chemicals will be dropped shipped directly from the vendor to the City facilities.

Department Services Findings:

Research confirms that this solicitation is non-divisible in nature. The chemicals purchased will be shipped directly to the City from the selected vendor. Thus, creating no opportunity for MWBE subcontracting participation. Therefore, it is the recommendation to **APPROVE** the 0% Goal Modification Request.

Reviewed and Accepted

Date

6/7/17

A handwritten signature in black ink, appearing to read "Marsha Murray", is written over a horizontal line.

Marsha Murray
OBO Deputy Director

