L26162 - Fuel Dispenser Repair & Automated Network Systems and Maintenance
Services

Agenda Item#: 12.

Summary:
AN ORDINANCE AWARDING A CONTRACT TO BEAR SERVICES, LP FOR FUEL DISPENSER REPAIR AN AUTOMATED NETWORK SYSTEMS MAINTENANCE SERVICES; PROVIDING A MAXIMUM CONTRACT AMOUNT; CONTAINING PROVISIONS RELATING TO THE SUBJECT; AND DECLARING AN EMERGENCY.

Background:
Formal Bid Received for S17-L26162 - Approve an ordinance awarding a contract to Bear Services, LP. on its low bid meeting specifications in an amount not to exceed $901,075.00 for fuel dispenser repair & automated network systems and maintenance services for the Fleet Management Department.

Specific Explanation:
The Director of Fleet Management Department (FMD) and the Chief Procurement Officer recommend that City Council approve an ordinance awarding a three-year contract, with two one-year options, to Bear Services, LP. on its low bid meeting specifications in an amount not to exceed $901,075.00 for fuel dispenser repair & automated network systems and maintenance services for FMD. The Director of FMD or the City Purchasing Agent may terminate this contract at any time upon thirty (30) days written notice to the contractor.

This project was advertised in accordance with the requirements of the State of Texas bid laws. 15 prospective bidders downloaded the solicitation document from the Strategic Procurement Division's e-bidding website and three bids were received as outlined below.

Company	Total Amount
1. Bear Services, LP.	$ 901,075.00
2. DNB Enterprises, Inc.	$ 974,481.25
3. BK Gas Pump Services	$1,104,250.00

The scope of work requires the contractor to provide all labor, supervision, materials, supplies, tools, equipment and transportation necessary to maintain and repair fuel dispensers and related fuel systems, automated fuel systems, environmental services, liquid removal from any sump, containment or tank and other services as needed for underground storage tanks and aboveground storage tanks.

M/WDBE PARTICIPATION:
The invitation to bid was advertised as a goal-oriented contract with an 11% MWBE participation level. Bear Services, LP has designated the below-named company as its certified MWBE subcontractor.

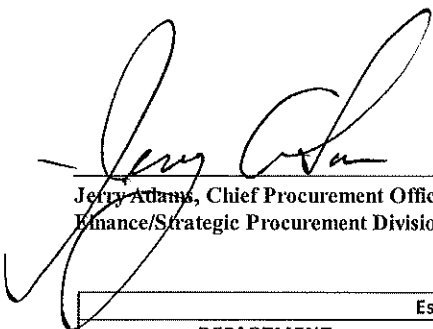| VENDOR NAME	TYPE OF WORK	AMOUNT	%
Holcombe Environmental Oil Services, LLC	Fuel Dispenser Repair and Automated Network Systems Maintenance	$99,110.00	11%

Pay or Play Program:
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, Bear Services Services, LP has elected to pay into the Contractor Responsibility Fund in compliance with City policy.

Hire Houston First:
The proposed contract requires compliance with the City's 'Hire Houston First' ordinance that promotes economic opportunity for Houston businesses while supporting job creation. In this case Bear Service, LP is a designated HHF company, but they were the successful awardee without application of the HHF preference.

Fiscal Note:
Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.

Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

Estimated Spending Authority			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
Fleet Management Department	$178,525.00	$722,550.00	$901,075.00

Amount of Funding:
$901,075.00
Fleet Management Fund
Fund 1005

Contact Information:

NAME:	DEPARTMENT/ DIVISION	PHONE
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ATTACHMENTS:

Description	Type
Cover sheet	Signed Cover sheet
Affidavit of Ownership	Backup Material
Certification of Funds	Financial Information
Fair Campaign	Backup Material
Form B	Backup Material
MWBE Document	Backup Material
Budget Funding Information	Financial Information