



CITY OF HOUSTON - CITY COUNCIL

Meeting Date: 11/8/2017

District C, District H

Item Creation Date:

L25508-A1 HVAC Pool Maintenance and Repair Services - ORDINANCE

Agenda Item#: 20.

Background:

S19-L25508-A1 – Approve an amending ordinance to increase the spending authority to contract No. 4600013619 from \$240,761.88 to \$300,952.35 for the contract between the City of Houston and Star Service, Inc. of Houston for full-service HVAC pool maintenance and repair services for the General Services Department.

Specific Explanation:

The Director of the General Service Department and the Chief Procurement Officer recommend that City Council approve an amending ordinance to increase the spending authority from **\$240,761.88 to \$300,952.35** for the contract between the City of Houston and **Star Service, Inc. of Houston** for full-service HVAC pool maintenance and repair services for the General Services Department.

The contract was awarded on April 20, 2016 by Ordinance 2016-300 for a three-year term, with two one-year options in an amount not to exceed \$240,761.88. Expenditures as of October 2, 2017 totaled \$235,700.55. The contract incurred expenditures at a higher rate than anticipated due to adding of an additional facility and services to the contract. As a result of an additional facility and services, the maximum contract amount will be exhausted prior to the end of the contract term. Therefore, an increase to the maximum contract amount is needed to ensure that these services continue through the end of the contract term.

The scope of work requires the Contractor to provide all labor, management, supervision, replacement parts, equipment, materials, expendable items, supplies, transportation, licensing and training necessary to provide full-service on-going comprehensive maintenance program on the HVAC exhaust fans, Pool-Pak dehumidification system and associated equipment and components for the West Gray Adaptive Recreation Center, located at 1475 West Gray. The Contractor will also provide monthly service reports and perform quarterly testing, inspections and preventative maintenance services which will allow the City to identify units that are not cost effective to maintain and should be replaced.

M/WBE Subcontracting:

The Contract was awarded with a 11% M/WBE participation goal and Star Service, Inc. of Houston is currently achieving 3.47% of the required M/WBE goal. The Office of Business Opportunity approved the Contractor of adding an additional M/WBE Contractor in order to obtain the required M/WBE goal.

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078.


Jerry Adams, Chief Procurement Officer
Finance/Strategic Procurement Division

Department Approval Authority

ESTIMATED SPENDING AUTHORITY			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
General Services Department	\$12,598.01	\$47,592.46	\$60,190.47

Prior Council Action:

Ordinance 2016-0300; Passed April 20, 2016

Amount of Funding:

\$60,190.47 - Maintenance, Renewal and Replacement Fund (2105)

Contact Information:

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ATTACHMENTS:**Description**

RCA L25508

Ordinance 2016-0300

Contract 4600013619

Affidavit of Ownership

Tax Clearance Report

RCA Budget Funding Info

Form B (Fair Campaign Ordinance)

OBO Approved MWBE Contractor

Type

Backup Material

Ordinance/Resolution/Motion

Contract/Exhibit

Backup Material

Backup Material

Financial Information

Backup Material

Backup Material