

gm 12/2017

NOTE: SEE INCREASED AMOUNT
ON p. 2 of this document

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CITY OF HOUSTON
OFFICE
BUSINESS OPPORTUNITY

Goal Modification
Request Form

1. Date: 02/27/2017 2. Requesting Department: Fleet Management Department 3. Solicitation Number: S26169 526257
4. Solicitation Name: Cummins Replacement Parts & Repair Services 5. Estimated Dollar Amount: \$3,726,411.60

OK
Munich

Description of Solicitation (Attach Specifications/Supporting Documents): Parts and repair services for Cummins engines in City of Houston vehicles and equipment.

PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.

A. Previous Contract (if any): Yes ☒ No ☐ B. Previous Contract #: S23215 C. Goal on Last Contract: 0%
D. Was Goal Met? Yes ☐ No ☐ E. If goal was not met, what percentage did the vendor achieve? _____
F. Why wasn't goal achieved: _____

SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.

1. WAIVER

A. I am requesting a waiver of the MWBE Goal: Yes ☒ No ☐
B. Reason for waiver: (Check One)

- ☐ A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy
- ☐ If goods and services are specialized, technical or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants);
- ☐ MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or
- ☐ Level of MWSBE availability would produce minimal MWSBE participation.
- ☒ Other: _____

C. Detailed Explanation for Waiver Reason: The Cummins Parts and Services are considered specialty parts and assigned to authorized dealers with in the Houston Area. The vast majority of parts are being directed shipped from the regional office to the consumer(s).

2. COOPERATIVE OR INTER-LOCAL AGREEMENT

A. Is this a Cooperative/Inter-Local Agreement? Yes ☐ No ☐
B. If yes, please specify the name of the Agreement: _____
C. Did the Department explore opportunities for using certified firms? Yes ☐ No ☐
D. Please explain how the Department explored opportunities for using certified firms: _____
E. Please explain why the Department did not explore opportunities for using certified firms: _____

(OVER)



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3. REDUCED GOAL (To be completed by the department prior to advertisement)

A. I am requesting a MWBE contract-specific goal below the following citywide goals:

Construction (34%); Professional Services (24%); Purchasing (11%)

☐ Yes ☐ No ☐ If yes, complete a Contract-Specific Goal Request Form and submit with this form.

4. GOAL REVISION AFTER ADVERTISEMENT

A. I am requesting a revision of the MWBE Goal that has already been advertised: Yes ☐ No ☐

B. Original Goal: _____ C. New Proposed Goal: _____ D. Advertisement Date: _____

E. Will Project be Re-Advertised: Yes ☐ No ☐ F. Estimated Dollar Amount: \$ _____

G. Detailed reason for request: _____

Concurrence:

Brian H. York
Requesting Department Initials

2-24-17
Date

[Signature]
Department Director or Designee

2/27
Date

FOR OBO OFFICE USE ONLY:

APPROVED:

*

<u>[Signature]</u>	<u>3/7/17</u>	<u>NON-DIVISIBLE</u>	<u>W-729</u>
OBO Assistant Director or Designee	Date	OBO Reason	Tracking #

DENIED:

OBO Assistant Director or Designee	Date	OBO Reason	Tracking #

* 8/4/17 Increase in dollar amount does not impact the non-divisibility of this contract.

New Amount - \$6,389,152.00