

REQUEST FOR COUNCIL ACTION

TO: Mayor via City Secretary

RCA# 10251

Subject: Formal Bids Received for Lab Equipment Repairs for Various Departments
S55-L24549

Category #
4

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Agenda Item

FROM (Department or other point of origin):

Calvin D. Wells
City Purchasing Agent
Finance Department

Origination Date

October 24, 2014

Agenda Date

DIRECTOR'S SIGNATURE

Council District(s) affected
All

For additional information contact:

David Guernsey Phone: (832) 395-3640
Ray DuRousseau Phone: (832) 393-8726

Date and Identification of prior authorizing Council Action:

RECOMMENDATION: (Summary)

Approve an ordinance awarding a contract to Wingo Service Company, Inc. on its low bid in an amount not to exceed \$1,018,402.75 for lab equipment repair services for various departments.

Maximum Contract Award Amount: \$1,018,402.75

Finance Budget

\$865,977.75 - Water & Sewer System Operating Fund (8300)
\$152,425.00 - Laboratory Services Fund (2008)

\$1,018,402.75

SPECIFIC EXPLANATION:

The City Purchasing Agent recommends that City Council approve an ordinance awarding a three-year contract, with two one-year options, to Wingo Service Company, Inc. on its low bid in an amount not to exceed \$1,018,402.75 for lab equipment repair services for various departments. The City Purchasing Agent may terminate this contract at any time upon 30-days written notice to the contractor.

This project was advertised in accordance with the requirements of the State of Texas bid laws. Fifty five prospective bidders viewed the solicitation document of SPD's e-bidding website and two bids were received as outlined below.

	<u>Company</u>	<u>Total Amount</u>
1.	Wingo Service Company, Inc.	\$1,018,402.75
2.	Niverco Biomedical	\$1,063,609.20

The scope of work requires the contractor to provide all supervision, labor, materials, supplies, tools, equipment and transportation necessary to provide repair, inspection and preventive maintenance services on laboratory equipment for the Public Works & Engineering and the Health & Human Services Departments.

M/WBE Subcontracting:

This invitation to bid was issued as a goal-oriented contract with a 7% M/WBE participation level. Wingo Service Company, Inc. has designated the below-named company as its certified M/WBE subcontractor.

Name	Type of Work	Percentage	Dollar Amount
Egar, Inc.	Calibration of Lab Equipment	7%	\$71,288.19

REQUIRED AUTHORIZATION

Finance Department:

Other Authorization:

Other Authorization:

650DW/0251
John A. Rudick