



**CITY OF HOUSTON - CITY COUNCIL**

Meeting Date: 9/26/2017

ALL

Item Creation Date: 5/24/2017

L25837 - Armored Car Services - ORDINANCE

Agenda Item#: 47.

**Summary:**

ORDINANCE approving and authorizing an agreement for armored car services between the City and **DUNBAR ARMORED, INC.** for various City departments; providing a maximum contract amount; containing provisions relating to the subject; and declaring an emergency.

**Background:**

Formal Bid Received for S23-25837 – Approve an ordinance awarding a contract to Dunbar Armored, Inc., on its sole best value bid in an amount not to exceed \$517,264.92 for armored car services for Various Departments.

**Specific Explanation**

The Chief Procurement Officer recommends that City Council approve an ordinance awarding a **three year contract, with two one-year options** to Dunbar Armored Inc. on its sole bid in an amount not to exceed **\$517,264.92** for armored car services for various departments.

The scope of work requires the contractor to provide all labor, supervision, materials, supplies, tools, equipment and transportation necessary to pickup and deliver monies, checks and/or securities within City Departments and/or to the bank. Armored Car services will be provided for Municipal Courts, Administration and Regulatory Affairs, Houston Health, Library, Parks and Recreation, Planning and Development, Police and Public Works and Engineering Departments.

This best value bid was advertised in accordance with the requirements of the State of Texas bid laws. Six prospective bidders downloaded the solicitation document from SPD's e-bidding website, and one bid was received. Subsequent to the receipt of the bid, prospective bidders were contacted to determine the reason for the limited response to this solicitation. The predominant response from bidders was they did not have the necessary resources to meet the City's scope of work requirements.

**M/WBE Participation:**

This bid was issued with a 11% M/WBE participation. Dunbar Armored, Inc. submitted a Good Faith Effort to the Office of Business Opportunity, which was approved. There, Dunbar Armored, Inc. will not be required to meet the 11% M/WBE goal.

**Pay or Play Program:**

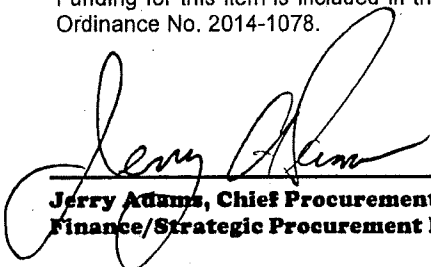
The proposed contract requires compliance with the City's 'Pay or Play' ordinance regarding health benefits for employees of City contractors. In this case, the department has requested a waiver because the contract is based on the essential services provided and the negative impact of this specific services were not available to the City of Houston. The Office of Business Opportunity has approved the request.

**Hire Houston First**

The proposed contract requires compliance with the City's 'Hire Houston First' (HHF) ordinance that promotes economic opportunity for Houston businesses and support job creation. In this case Dunbar Armored, Inc. does not meet the requirement for HHF designated; no other firm submitted a bid.

**Fiscal Note:**

Funding for this item is included in the FY18 adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ordinance No. 2014-1078.

  
**Jerry Adams, Chief Procurement Officer**  
**Finance/Strategic Procurement Division**

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**Department Approval Authority**

Estimated Spending Authority			
DEPARTMENT	FY2018	OUT YEARS	TOTAL
Municipal Courts Department	\$45,000.00	\$194,226.44	\$239,226.44
Parks & Recreation Department	\$6,000.00	\$70,585.00	\$76,585.00
Administration & Regulatory Affairs	\$29,129.56	\$70,518.24	\$99,647.80
Health & Human Services	\$12,294.72	\$20,674.12	\$32,968.84
Public Works & Engineering	\$4,418.00	\$19,792.36	\$24,210.36
Library Department	\$6,120.00	\$18,000.00	\$24,120.00
Houston Police Department	\$3,207.36	\$10,219.06	\$13,426.42
Planning Department	\$1,869.92	\$5,210.14	\$7,080.06
<b>TOTAL AMOUNT</b>	<b>\$108,039.56</b>	<b>\$409,225.36</b>	<b>\$517,264.92</b>

**Prior Council Action:**

**Amount of Funding:**

\$105,705.34	General Fund	(1000)
\$239,226.44	Municipla Courts Security Fund	(2206)
\$33,389.08	Barc Special Revenue Fund	(2427)
\$35,470.00	Pakrs Golf Special Fund	(2104)
\$23,881.00	Parks Special Revenue	(2100)
\$33,152.64	Parking Management Fund	(8700)
\$15,150.00	Health Special Revenue Fund	(2002)
\$24,210.36	Building Inspection Fund	(2301)
\$7,080.06	P&DD Special Revenue Fund	(2308)
<b>\$517,264.92</b>	<b>Total</b>	

**Contact Information:**

NAME	DEPARTMENT/DIVISION	PHONE
Richard Morris	FIN/SPD	832-393-8736
Roy Breaux	FIN/SPD	832-393-8728
Karen Williams	Municipal Courts	713-247-8049

**ATTACHMENTS:**

Description	Type
<u>Bid Tabulation L25837</u>	Backup Material
<u>Award Recommendation</u>	Backup Material
<u>Clear Tax Report</u>	Backup Material
<u>MWBE Waiver</u>	Backup Material
<u>POP Waiver approval</u>	Backup Material
<u>Fair Campaign Documents A &amp; B</u>	Backup Material
<u>ARA Funding sheet</u>	Financial Information
<u>HPD Funding Sheet</u>	Financial Information
<u>HPL Funding sheet</u>	Financial Information
<u>PWE Funding Sheet</u>	Financial Information
<u>PDD Funding Sheet</u>	Financial Information
<u>MCD Funding Sheet</u>	Financial Information
<u>HHD Funding Sheet</u>	Financial Information
<u>Parks funding Sheet</u>	Financial Information