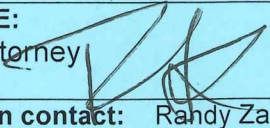


REQUEST FOR COUNCIL ACTION

SUBJECT: An Ordinance amending Ordinance no. 2013-0816, as amended, to increase the maximum contract amounts and approving and authorizing 1) a Second Amendment to the Agreement for Westlaw Computer-Assisted Legal Research Services and Clear Services, and 2) a Second Amendment to the Library Maintenance Agreement for Print Products, Between the City of Houston and West, A Thomson Reuters Business for the Legal Department		Category #	Page 1 of 1	Agenda Item
FROM (Department or other point of origin): Legal Department		Origination Date 09/5/17		Agenda Date
DIRECTOR'S SIGNATURE: Ronald C. Lewis, City Attorney 		Council District affected: All		
For additional information contact: Randy Zamora 832.393.6455		Date and identification of prior authorizing Council action: Ord. No. 2013-0816; 09/18/2013 Ord. No. 2016-0713; 09/21/2016		
RECOMMENDATION: (Summary) Approve an ordinance amending Ordinance No. 2013-0816, as amended, to increase the maximum contract amounts and approving and authorizing Second Amendments to contracts between the City and West, a Thomson Reuters business ("West") to extend the contract term for the contract relating to computer-assisted legal research services ("WestlawNext") and the library maintenance agreement for print products ("LMA") for the Legal Department.				

Amount and Source of Funding:			
	<u>LMA</u>	<u>WestlawNext</u>	
Current Maximum Contract Amounts:	\$216,306	\$761,916	
Additional Allocation:	\$ 7,500	\$ 20,500	General Fund 1000
Additional Allocation:	\$ 17,500	\$ 61,500	Property & Casualty Fund 1004
Total Additional Allocations:	\$ 25,000	\$ 82,000	
New Maximum Contract Amounts:	\$241,306	\$843,916	

SPECIFIC EXPLANATION:

The City currently has two contracts with West for computer-assisted legal research services and library print products, which have been amended to extend the term to September 30, 2017 to enable the City to evaluate proposals for new contracts. The City Attorney now recommends that City Council approve a Second Amendment to the above contracts to further extend the contract term for an additional 3 months through December 31, 2017 and to increase the maximum contract amounts to fund the additional term. This extension will permit the Legal Department and the Strategic Purchasing Department to finalize a Request for Proposals ("RFP") for computer-assisted legal research, investigative services, and a library print products agreement. The current contracts contain a "termination for convenience" clause which will permit the City to terminate the contract early should the RFP process conclude before December 31, 2017.

At the conclusion of the RFP process, we will place an item on the Council agenda to award the contracts to the successful proposer.

Fiscal Note:

Funding for this item is included in the FY2018 Adopted Budget. Therefore, no Fiscal Note is required as stated in the Financial Policy Ord. 2014-1078, as may be amended from time to time.

REQUIRED AUTHORIZATION

Other Authorization:	Other Authorization:	Other Authorization:
-----------------------------	-----------------------------	-----------------------------