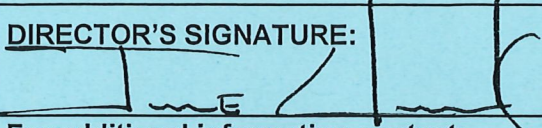


SUBJECT: Revisions to the Master Classification Ordinance for City Employees		Category # 3	Page 1 of	Agenda Item #
FROM (Department or other point of origin): Human Resources Department		Origination Date	Agenda Date	
DIRECTOR'S SIGNATURE: 		Council District affected: ALL		
For additional information contact: Jane Cheeks Phone: (832) 393-6043		Date and identification of prior authorizing Council action: Rev. to Ord. 90-1292 as amended by Ord. 2017 - 12		
RECOMMENDATION: (Summary) Approve the proposed revisions to the Master Classification Ordinance by adding 13 new job classifications and changing two classification titles.				
Amount & Source of Funding: PWE – Any salary variance will be managed within FY 2018 budget DON – No change to current FY 2018 budget HITS -- No change to current FY 2018 budget			Budget:	
SPECIFIC EXPLANATION: The Human Resources Department recommends the following revisions to the civilian Master Classification Listing. These revisions can be found on Exhibit A of the ordinance.				
A. Change job titles				
<u>Current Job Title</u>		<u>Proposed New Title</u>		
IT Project Manager – HAS		IT Project Manager – PMO		
Senior IT Project Manager – HAS		Senior IT Project Manager -- PMO		
B. Add job classifications				
<u>Proposed Job Title</u>		<u>Proposed Pay Grade</u>		
<u>For Public Works and Engineering</u>				
Chief Operating Officer (EXE LVL)		37		
<u>For Neighborhoods:</u>				
Community Outreach Coordinator		26		
Senior Community Outreach Coordinator		28		
The Department of Neighborhoods proposes to replace its generic Staff Analyst and Senior Staff Analyst classifications with new classifications focused on the role and purpose of the Neighborhoods department. The Community Liaison role will also be incorporated into this new job family.				
<u>For HITS and Information Technology:</u>				
IT Manager – Security		32		
Assistant Director – IT Infrastructure (EXE LVL)		34		
Assistant Director – IT Applications (EXE LVL)		34		

Proposed Job Title

Proposed Pay Grade

Assistant Director – IT Business Analysis (EXE LVL)	34
Assistant Director – IT Project Management Office (PMO) (EXE LVL)	34
Deputy Chief Information Officer – IT Infrastructure (EXE LVL)	36
Deputy Chief Information Officer – IT Applications (EXE LVL)	36
Deputy Chief Information Officer – IT PMO (EXE LVL)	36
Chief Information Security Officer (CISO) (EXE LVL)	36
Deputy Director – Chief Technology Officer (CTO) (EXE LVL)	36

HITS proposes to complete its updated classification and organizational scheme by adopting new executive-level jobs to replace the generic titles it had been operating with.

REQUIRED AUTHORIZATION

Finance Director:	Other Authorization:	Other Authorization:
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