



**CITY OF HOUSTON**  
OFFICE  
of  
**BUSINESS OPPORTUNITY**

**Goal Modification  
Request Form**

1. Date: 5-19-17 2. Requesting Department: Police 3. Solicitation Number: PR# 10224683

4. Solicitation Name: Purchase of (5) Police Interceptor Sedans 5. Estimated Dollar Amount: \$ 135,397.50

6. Description of Solicitation (attach specifications/supporting documents):

Purchase of (5) 2017 Emergency Response Police Pursuit Rated Sedan vehicles for the Houston Police Department, used for police patrol, response to police calls for service, and respond to emergency call outs.

**PLEASE INDICATE WHETHER A PREVIOUS CONTRACT EXISTED FOR THIS SOLICITATION.**

A. Previous contract (if any): Yes ☐ No ☒ B. Previous contract number: \_\_\_\_\_

C. Goal on last contract \_\_\_\_\_ D. Was goal met? Yes ☐ No ☐

E. If goal was not met, what percentage did the vendor achieve? \_\_\_\_\_%

F. Why wasn't goal achieved?

**SELECT ONE TYPE OF GOAL MODIFICATION REQUEST FROM THE FOUR OPTIONS BELOW.**

**1. WAIVER**

A. I am requesting a waiver of the MWSBE Goal: Yes ☒ No ☐

B. Reason for waiver: (Check one)

- ☐ A public or administrative emergency exists which requires the goods or services to be provided with unusual immediacy
- ☐ If goods and services are specialized, technical, or unique nature as to require the City department to select its contractor without application of MWSBE provisions (such as contracts for expert witnesses, certain financial advisors or technical consultants)
- ☐ MWSBE provisions impose an unwarranted economic burden or risk on the City or unduly delay acquisition of the goods or services, or is not in the best interest of the City; or
- ☐ Level of MWSBE availability would produce minimal MWSBE participation.
- ☐ Other:

C. Detailed explanation for Waiver Reason: \_\_\_\_\_

**2. COOPERATIVE OR INTER-LOCAL AGREEMENT**

A. Is this a Cooperative/Inter-Local agreement? Yes ☒ No ☐

B. If yes, please specify the name of the agreement: H-GAC Contract VE-11-15

C. Did the Department explore opportunities for using certified firms? Yes ☒ No ☐

D. Please explain how the department explored opportunities for using certified firms:

The specifications in the cooperative purchasing agreement contracts for vehicles being purchased were reviewed to determine if there was any divisible work. The

~~E. Please explain why the Department did not explore opportunities for using certified firms:~~

review revealed that there is no divisible work. The vehicles will be shipped directly from the manufacturer to the local dealer who in turn will deliver the vehicles either to the City or to the City's contractor for installation of after-market equipment, such as sirens, emergency lights, etc.



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**3. REDUCED GOAL** (to be completed by the department prior to advertisement)

A. I am requesting a MWSBE contract-specific goal below the following city wide goals:  
Construction (34%) Professional Services (24%) Purchasing (11%)

Yes ☐ No ☐ If yes, please complete a Contract-Specific Goal Request Form and submit with this form.

**4. GOAL REVISION AFTER ADVERTISEMENT**

A. I am requesting a revision of the MWSBE Goal that has already been advertised: Yes ☐ No ☐

B. Original goal: \_\_\_\_\_ C. Proposed new goal: \_\_\_\_\_ D. Advertisement date: \_\_\_\_\_

E. Will the project be re-advertised? Yes ☐ No ☐ F. Estimated dollar amount: \$ \_\_\_\_\_

G. Detailed reason for request: \_\_\_\_\_

Concurrence:

Requesting Department Initiator

5-19-17  
Date

Department Director or Designee

FOR 5-19-17  
Date

**FOR OBO OFFICE USE ONLY:**

**APPROVED:**

	5/22/17	Non-Divisible	
OBO Deputy Director or Designee	Date	OBO Reason	Tracking #

**DENIED:**

OBO Deputy Director or Designee	Date	OBO Reason	Tracking #

**COMMENTS:**